

**REGISTERED COMPANY NUMBER: 03280924 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1060770**

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 March 2024  
for  
Canolfan Felin Fach Centre Limited

Gwyn Thomas and Co Limited  
1 Thomas Buildings  
New Street  
Pwllheli  
Gwynedd  
LL53 5HH

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for the Year Ended 31 March 2024

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## **OBJECTIVES AND ACTIVITIES**

### **Principal Activities and Objectives**

The centre provides resources for a wide range of groups and agencies (meeting rooms, counselling rooms, office space and equipment, information base etc). These are involved with mental health, substance abuse, homelessness, domestic abuse, relationship problems, bereavement counselling, probation service and so on. We are a well-established and key resource for these groups and agencies that enables them to provide their services on a local level. These groups are a mix of statutory agencies, third sector organisations, mutual support groups, housing agencies, counselling services etc. We continue to offer direct support for individuals who present at the centre in crisis and/or requiring further information and immediate support. Breakfast is provided on 3 days per week and the drop-in continues to be open 4 out of 5 days, although we have seen a significant drop in individuals attending the centre via this service. The service has developed, and we have targeted interventions and activities available to the individuals every day of the week. We encourage attendees to engage in specific activity and the numbers to these targeted activities have been high. We have an ICAN Mental Health Occupational Therapist working at the Centre as part of a pilot scheme in partnership with BCUHB, who sees patients on an appointment basis booked by Canolfan Felin Fach staff.

Support from the local community:

We receive a food donation from ALDI on a weekly basis, food received supports the luncheon provided on 3 days per week.

### **Public benefit**

Having considered the Charity Commission guidance regarding public benefit we are satisfied that the charity's activities during the year, as described, satisfy the test.

## **ACHIEVEMENT AND PERFORMANCE**

### **Charitable activities**

The Centre continues to receive a high volume of attendees and continues to support our community to the tune of 500 interventions per month. The centre is developing a range of activities and is working with established and new partners such as McMillan, Coleg Meirion Dwyfor and BCUHB's Integrated Autism Service to name a few. The kitchen has been awarded a 5-star food hygiene rating by Cyngor Gwynedd and is a resource available for hire to the wider community.

The centre continues to deliver ICAN services, receiving referrals from a host of stakeholders which include GPs, the Community Mental Health Team, Housing Associations, the food bank and DWP. Interventions include one to one support either face to face or over the telephone or structured groups such as the quilting group and support groups such as AA and emotional support groups.

Cyngor Gwynedd contributes as core funders but also through two grants - the Community Hub fund (£27,000) to support individuals who are struggling due to the cost of living pressures resulting from the recent pandemic and food/fuel poverty. Additional funding of £8,333 was received from Cyngor Gwynedd targeted specifically to support the purchases of sanitary products, to target issues surrounding homelessness and to purchase food via vouchers and meals. The centre continues to provide holistic person-centred approach to improve mental and physical health and wellbeing.

## **FINANCIAL REVIEW**

### **Financial position**

The centre manager will continue to identify efficiency savings within the budget and seek funding from other sources.

The excess expenditure over income this year amounted to a loss of £7,575. There are unrestricted reserves of £598,437 and restricted reserves of £6,031 at the year end.

### **Reserves policy**

The charity has adopted a reserves policy. The charity will endeavour to achieve a minimum reserve equivalent to three months running costs.

## **FINANCIAL REVIEW**

### **Risk Management**

The trustees have a risk management strategy, which comprises:

- Annual review of the risks the company may face
- Systems and procedures to mitigate any risks that are identified, and
- Implementation of procedures designed to minimize any potential impact on the company should those risks materialise.

A key element of financial risk is the setting of a reserves policy and its regular review by the trustees.

The main perceived financial risk to the company would be the withdrawal of the revenue funding for carrying out and developing the centre's work effectively. The risk is minimised by ensuring that the company's activities continue to comply with the funder's criteria for the funding received, this is done by maintaining links with funders and providing relevant reports as required.

### **FUTURE PLANS**

Canolfan Felin Fach will continue to deliver existing support but will include the additional resources in 2024/25:

Working with Penrhyn House, Bangor to cofacilitate a pre-detox support group.

Continue to host the Pwllheli and Llyn Cancer Support Group.

Create a Grief Support Group.

Develop a health and wellbeing Thursday service - staff will soon be accessing BCUHB delivered training in taking blood pressure, checking oxygen levels, weight and heart rates and supporting individuals who need regular health checks referred to the centre by local GPs.

The centre will offer a clinical space (with laminate flooring and sink) to enable clinicians to hire the centre and to see patients in the community.

Develop a postvention service (support after suicide) in partnership with the CPJ Foundation and the Jack Lewis Foundation.

Staff will be trained to support individuals at risk of suicide and to support families and friends of individuals who have taken their own lives. One member of staff is planning to offer an anxiety support group. Plans are also underway to prepare a joint bid to CFP and the National Lottery for a grant to carry out essential structural exterior work on the building. Wakemans are preparing a cost analysis and brief to support the grant applications. In addition to the structural and exterior work the grant will cover developing waste land at the back of the building to house an additional building which may offer a mending and recycling service (for tools and other appliances) to encourage individuals to engage whilst offering a valid service to the community.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

Canolfan Felin Fach Centre Limited is a company limited by guarantee, governed by its Memorandum and Articles of Association dated 20 November 1996. It is registered as a charity with the Charity Commission. Membership of the company is open to all interested parties over the age of 18, in particular service users, participating groups and agencies.

Canolfan Felin Fach has a board of directors who meet on a bi-monthly basis and an AGM will be held in November each year.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Charity constitution**

The Board of Trustees is made up of six local individuals, whom have either a business background or are ex-service users.

The chief officer is directly accountable to the board and acts as company secretary on its behalf. The manager has responsibility for direct line management of staff and volunteers, budget management, strategic development plans, securing and maintaining funding and contracts, overseeing health and safety requirements and operational policies as well as any other tasks and duties relating to the smooth day to day running of the centre, including plans for the future.

We have a small team of appropriately qualified and trained workers who have been carefully selected to ensure the best quality of service is offered. All paid staff are fluent in Welsh and English and are able to fully engage with the service users. The qualified staff look after the needs of the service users.

### **Staff**

Chief Executive Officer - 5 days core staff

Centre Manager - 5 days - ICAN core plus additional funds via BCUHB ICAN connector pot

2 Support Staff - 5 days, 1 x core & 1 x The Steve Morgan Foundation 3 years' funding ending December 2024

1 Support Staff - 4 days core

Centre receptionist - 5days core

Handyman - 5 days core

Finance officer - freelance

## **REFERENCE AND ADMINISTRATIVE DETAILS**

### **Registered Company number**

03280924 (England and Wales)

### **Registered Charity number**

1060770

### **Registered office**

Mount Pleasant

Stryd Penlan

Pwllheli

Gwynedd

LL53 5DE

### **Trustees**

J H R Fawcett

Mrs T A E Roberts

G Roberts

M E Trappe

D G Morley

L M Thomas

### **Company Secretary**

M W Evans

### **Independent Examiner**

Gwyn Thomas

Gwyn Thomas and Co Limited

1 Thomas Buildings

New Street

Pwllheli

Gwynedd

LL53 5HH

Approved by order of the board of trustees on 21 November 2024 and signed on its behalf by:

Canolfan Felin Fach Centre Limited

Report of the Trustees  
for the Year Ended 31 March 2024

J H R Fawcett - Trustee

**Independent examiner's report to the trustees of Canolfan Felin Fach Centre Limited ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Gwyn Thomas  
The Institute of Chartered Accountants in England and Wales

Gwyn Thomas and Co Limited  
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LL53 5HH

26 November 2024

Canolfan Felin Fach Centre Limited

Statement of Financial Activities  
for the Year Ended 31 March 2024

	Notes	Unrestricted funds £	Restricted funds £	31.3.24 Total funds £	31.3.23 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		153,049	93,930	246,979	304,825
<b>Charitable activities</b>					
Supporting the Community		22,869	-	22,869	25,565
Investment income	2	3,226	-	3,226	776
<b>Total</b>		<u>179,144</u>	<u>93,930</u>	<u>273,074</u>	<u>331,166</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Supporting the Community		127,812	87,899	215,711	205,946
Cost of Generating Voluntary Income		64,938	-	64,938	58,942
<b>Total</b>		<u>192,750</u>	<u>87,899</u>	<u>280,649</u>	<u>264,888</u>
<b>NET INCOME/(EXPENDITURE)</b>		(13,606)	6,031	(7,575)	66,278
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		612,043	-	612,043	545,765
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>598,437</u></u>	<u><u>6,031</u></u>	<u><u>604,468</u></u>	<u><u>612,043</u></u>

The notes form part of these financial statements



Canolfan Felin Fach Centre Limited

Balance Sheet  
31 March 2024

	Notes	Unrestricted funds £	Restricted funds £	31.3.24 Total funds £	31.3.23 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	7	369,520	-	369,520	382,045
<b>CURRENT ASSETS</b>					
Debtors	8	16,280	-	16,280	58,363
Cash at bank and in hand		223,179	6,031	229,210	180,888
		<u>239,459</u>	<u>6,031</u>	<u>245,490</u>	<u>239,251</u>
<b>CREDITORS</b>					
Amounts falling due within one year	9	(10,542)	-	(10,542)	(9,253)
<b>NET CURRENT ASSETS</b>		<u>228,917</u>	<u>6,031</u>	<u>234,948</u>	<u>229,998</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>598,437</u>	<u>6,031</u>	<u>604,468</u>	<u>612,043</u>
<b>NET ASSETS</b>		<u>598,437</u>	<u>6,031</u>	<u>604,468</u>	<u>612,043</u>
<b>FUNDS</b>	11				
Unrestricted funds				598,437	612,043
Restricted funds				6,031	-
<b>TOTAL FUNDS</b>				<u>604,468</u>	<u>612,043</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 21 November 2024 and were signed on its behalf by:

J H R Fawcett - Trustee

The notes form part of these financial statements

## **1. ACCOUNTING POLICIES**

### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Plant and machinery	- 20% on reducing balance

### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### **Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

### **Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2024

**2. INVESTMENT INCOME**

	31.3.24	31.3.23
	£	£
Bank interest	3,226	776
	<u>          </u>	<u>          </u>

**3. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.3.24	31.3.23
	£	£
Depreciation - owned assets	12,525	12,760
Hire of plant and machinery	7,505	9,380
	<u>          </u>	<u>          </u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**5. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	31.3.24	31.3.23
	6	6
Employees	<u>          </u>	<u>          </u>

No employees received emoluments in excess of £60,000.

**6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	211,825	93,000	304,825
<b>Charitable activities</b>			
Supporting the Community	25,565	-	25,565
Investment income	776	-	776
<b>Total</b>	<u>238,166</u>	<u>93,000</u>	<u>331,166</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Supporting the Community	138,509	67,437	205,946
Cost of Generating Voluntary Income	46,667	12,275	58,942
<b>Total</b>	<u>185,176</u>	<u>79,712</u>	<u>264,888</u>
<b>NET INCOME</b>	52,990	13,288	66,278

**6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>Transfers between funds</b>	39,287	(39,287)	-
<b>Net movement in funds</b>	92,277	(25,999)	66,278
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	519,766	25,999	545,765
<b>TOTAL FUNDS CARRIED FORWARD</b>	612,043	-	612,043

**7. TANGIBLE FIXED ASSETS**

	Freehold property £	Plant and machinery £	Totals £
<b>COST</b>			
At 1 April 2023 and 31 March 2024	579,029	56,932	635,961
<b>DEPRECIATION</b>			
At 1 April 2023	201,701	52,215	253,916
Charge for year	11,581	944	12,525
At 31 March 2024	213,282	53,159	266,441
<b>NET BOOK VALUE</b>			
At 31 March 2024	365,747	3,773	369,520
At 31 March 2023	377,328	4,717	382,045

**8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.24 £	31.3.23 £
Trade debtors	16,008	58,363
Prepayments	272	-
	16,280	58,363

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2024**9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.24	31.3.23
	£	£
Bank loans and overdrafts (see note 10)	-	145
Trade creditors	7,662	5,324
Social security and other taxes	-	1,234
Other creditors	-	(480)
Accrued expenses	2,880	3,030
	<u>10,542</u>	<u>9,253</u>

**10. LOANS**

An analysis of the maturity of loans is given below:

	31.3.24	31.3.23
	£	£
Amounts falling due within one year on demand:		
Bank overdrafts	-	145
	<u>-</u>	<u>145</u>

**11. MOVEMENT IN FUNDS**

	At 1.4.23	Net movement in funds	At 31.3.24
	£	£	£
<b>Unrestricted funds</b>			
General fund	232,048	(2,025)	230,023
Building	1,755	-	1,755
Asset fund	378,240	(11,581)	366,659
	<u>612,043</u>	<u>(13,606)</u>	<u>598,437</u>
<b>Restricted funds</b>			
ICAN	-	6,031	6,031
	<u>-</u>	<u>6,031</u>	<u>6,031</u>
<b>TOTAL FUNDS</b>	<u>612,043</u>	<u>(7,575)</u>	<u>604,468</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	179,144	(181,169)	(2,025)
Asset fund	-	(11,581)	(11,581)
	<u>179,144</u>	<u>(192,750)</u>	<u>(13,606)</u>
<b>Restricted funds</b>			
ICAN	93,930	(87,899)	6,031
	<u>93,930</u>	<u>(87,899)</u>	<u>6,031</u>
<b>TOTAL FUNDS</b>	<u>273,074</u>	<u>(280,649)</u>	<u>(7,575)</u>

**11. MOVEMENT IN FUNDS - continued****Comparatives for movement in funds**

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
<b>Unrestricted funds</b>				
General fund	128,190	64,571	39,287	232,048
Building	1,755	-	-	1,755
Asset fund	389,821	(11,581)	-	378,240
	<u>519,766</u>	<u>52,990</u>	<u>39,287</u>	<u>612,043</u>
<b>Restricted funds</b>				
ICAN	8,806	25,563	(34,369)	-
Cyngor Gwynedd SLA	4,918	-	(4,918)	-
Cyngor Gwynedd Cynllun Gardd	8,842	(8,842)	-	-
Cegin newydd	3,433	(3,433)	-	-
	<u>25,999</u>	<u>13,288</u>	<u>(39,287)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>545,765</u>	<u>66,278</u>	<u>-</u>	<u>612,043</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	238,166	(173,595)	64,571
Asset fund	-	(11,581)	(11,581)
	<u>238,166</u>	<u>(185,176)</u>	<u>52,990</u>
<b>Restricted funds</b>			
ICAN	93,000	(67,437)	25,563
Cyngor Gwynedd Cynllun Gardd	-	(8,842)	(8,842)
Cegin newydd	-	(3,433)	(3,433)
	<u>93,000</u>	<u>(79,712)</u>	<u>13,288</u>
<b>TOTAL FUNDS</b>	<u>331,166</u>	<u>(264,888)</u>	<u>66,278</u>

**12. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2024.

**13. ULTIMATE CONTROLLING PARTY**

The ultimate control of the company is vested in the board of trustees who are also members of the company.

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2024

	31.3.24 £	31.3.23 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	2,967	9,181
ICAN	93,930	93,000
BCUHB	69,590	150,399
ASDA	1,600	-
Lloyds TSB	-	27,250
Cyngor Gwynedd	57,897	-
Morgan Foundation	20,995	24,995
	<hr/>	<hr/>
	246,979	304,825
<b>Investment income</b>		
Bank interest	3,226	776
<b>Charitable activities</b>		
Rent of rooms	22,869	25,565
	<hr/>	<hr/>
<b>Total incoming resources</b>	273,074	331,166
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	167,105	160,377
Social security	15,328	15,139
Pensions	2,583	1,980
Hire of equipment	7,505	9,380
Rates and water	955	819
Insurance	3,385	5,418
Light and heat	6,437	4,892
Telephone	3,948	2,657
Postage and stationery	2,204	2,102
Advertising	-	658
Sundries	2,445	2,990
Travelling expenses	1,003	1,681
Activities expenditure	6,894	4,107
Freehold property	11,581	11,581
Plant and machinery	944	1,179
	<hr/>	<hr/>
	232,317	224,960
<b>Support costs</b>		
<b>Management</b>		
Professional fees	8,162	1,300
<b>Finance</b>		
Bank charges	275	236
<b>Property</b>		
Repairs and renewals	33,505	31,620



Canolfan Felin Fach Centre Limited

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2024

	31.3.24 £	31.3.23 £
<b>Property</b>		
<b>Governance costs</b>		
Accountancy and legal fees	2,880	3,960
Bookkeeping fees	3,510	2,812
	<hr/> 6,390	<hr/> 6,772
Total resources expended	<hr/> 280,649	<hr/> 264,888
<b>Net (expenditure)/income</b>	<hr/> <hr/> (7,575)	<hr/> <hr/> 66,278