

The Friends of Bishop Gilpin
Report and Financial Statements
Year ended 31st July 2023
Charity number 1060709

THE FRIENDS OF BISHOP GILPIN
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2023

The Trustees present their annual report and financial statements of the charity for the year ended 31st July 2023. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's constitution, the Charities Act 2011 and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16/07/14

About the Friends of Bishop Gilpin

The Friends of Bishop Gilpin or “**FOBG**” is the name for the Parent-Teacher Association of Bishop Gilpin Church of England Primary School. The word ‘Friends’ was included in the name to reflect that the inclusion of the wider Bishop Gilpin, “**BG**” community which includes ex-pupils and ex-staff, the churches linked to the school and local businesses.

FOBG looks to raise money in a fun, community-oriented way to finance both facilities and equipment that cannot be funded by the main school budget. In addition, FOBG also provides links between the school and parents and organises social activities that bring members of the school community together.

Every current BG parent and all the staff are automatically members of the Friends – there is no signing-up process. FOBG is managed by a committee of parents, in partnership with the Head teacher and the Governors, on behalf of all the parents. The committee meets every half term. The school and the Governors work closely with FOBG to ensure that the fundraising and projects that both the BG School Fund and FOBG undertake fit alongside each other to maximise the potential for school improvement. The committee encourages all parents to come along to one of these meetings to see for themselves what we do.

FOBG is a lively and active organisation and we put on events for both children and parents throughout the year – usually one social and one fund-raising event per term. We also organise smaller treats and events for the children, as well as providing refreshments at school events.

THE FRIENDS OF BISHOP GILPIN
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2023

Financial Review

FOBG's work is entirely reliant on the income generated from its fund-raising activities and donations. During the year ended 31st July 2023, FOBG raised a net figure of £36,432 (2022 - £33,934).

The Autumn term brought a term of raised community spirits with parents and children eager to return to school activities. Exciting fundraising events this Autumn started with an exciting Bingo Night, and included: a Christmas Fair; Mrs. Jones' Trumpet Challenge; sales of child-designed Christmas gifts (cards, mugs etc); Christmas trees; as well as an incredibly popular class-designed 2023 calendar. The largest fundraising for the Autumn term was the BG Runners Event, where parents and supporters sponsored runners (including staff), which raised just over £5,500.

Significant fundraisers for the Spring/Summer term were: a Quiz night; a parent/carers social event with the amazing staff band; and the Summer Fair. We were delighted that these events together raised £8,000. All of these events were incredibly popular, and the FOBG had immense support from the wider BG Community to help make these events incredibly successful.

In addition to large-scale fundraisers involving parents, the FOBG ran/supported some events purely aimed at the children such as an Easter Bunny Hop. The Hop was very successful and raised over £1,200.

Given the current cost of living pressures that the community is facing, we are delighted that we have two members that continue to run regular Newly-New Uniform sales which raised £1,941 this year.

There are a number of partners that give a percentage of their sales to FOBG including Bags to School and Give as You Live. These together raised over £530. We hope to work with more partners and significantly increase the amount during the next few academic years.

During the year, we allocated a total of £25,421 to resources to enrich and improve our children's school experience. Over £12,900 was spent on the library, a project close to FOBG's heart. We were delighted to be able to once again subsidise a school trip to the Wimbledon Theatre Pantomime at Christmas contributing £3,600. We funded workshops for the school through the academic year. Other expenses during the year included providing Art Resources and various brilliant workshops for the pupils.

This year has seen a progressive return to more traditional fundraising activities. We have been thrilled with how the school and BG Community have engaged with the FOBG and supported the school.

The Committee would like to thank everyone who has been involved – parents, teachers, supporting companies and not least the children of BG – all have been amazing as ever.

THE FRIENDS OF BISHOP GILPIN
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2022

Risk Management

FOBG does not invest or put on deposit any funds raised. All funds raised are held as cash in recognised financial institutions, Barclays Bank PLC and Pay Pal UK until they are allocated for expenditure by the committee. The principal risk faced by the FOBG is therefore counter party credit risk to its bankers for the cash held on its behalf.

Reserves Policy

The Trustees aim to ensure that FOBG is never overdrawn. The current and following year's commitments are reserved before any cash is available for other expenditure.

Plans for the future

The FOBG have made a commitment to continue to support the school library which is a huge asset to the school and widely loved by the children. We also committed to continuing to support workshops and contribute to the annual pantomime trip making it affordable and accessible to all children that are able to attend.

Structure, governance and management

FOBG is a registered charity and is led by parents at the school. The object of the FOBG is to advance the education of pupils in the School in particular by engaging in fund raising activities and providing facilities and equipment, in all cases in keeping with the ethos and aims of the School.

The Friends of Bishop Gilpin is a registered charity, number 1060709, and is constituted by its governing document as adopted 26 January 1997 and as amended 9 October 2009 and October 2018. It is run by a committee of up to ten elected trustees. The Head of School and one member of staff of the school and either one Governor or member of the clergy from the Wimbledon Team Ministry (if invited to the membership by the committee) are invited as ex officio members.

A member may be elected to serve for two terms but may be elected for a third term only with the approval of the committee.

The committee must hold at least three meetings in every academic year and usually meets the second Tuesday of every half term.

The full constitution of the FOBG is available on request to either the Secretary or the Treasurer and is also available on our website.

THE FRIENDS OF BISHOP GILPIN
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2023

Trustees for the year ended 31st July 2023

Continuing elected term from 14/10/2022

Uliana Khvorostoyanova

Leila Boyd

Hester Heard (Class Rep Co-Coordinator)

Martine Clarke

Elected 28/02/2023

Stephen Conlon

Paula Carter

Elected 14/10/2022

David Scott Gallacher

Resignations

Lisa Whyte (14/10/2023)

Katherine Harris (26/07/2023)

Jaswir Sahota (26/07/2023)

Francesca Wareing

Ex-officio members

Mr M Ball (re-appointed 14/10/16)

Phil Carter (appointed 23/07/21)

Treasurer

Stephen Conlon (appointed 28/02/23)

Paula Carter (appointed 28/02/23)

Address

48 Haydon Park Road, London SW19 8JY

Bankers

Barclays Bank plc, Alexandra Road, Wimbledon

Independent Examiner

Kezia York

THE FRIENDS OF BISHOP GILPIN
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2022

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standard (United Kingdom Generally Accepted Accounting Practice).

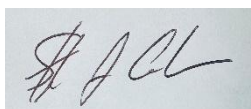
The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of the resources, of the charity for that period. In preparing the financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the applicable Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provision of the Constitution. They are also responsible for the safeguarding of the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from the legislation in other jurisdictions.

Approved by the Trustees on the 24 September 2024 and signed on their behalf by



Stephen Conlon

FOBG Co-Treasurer

THE FRIENDS OF BISHOP GILPIN
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 JULY 2023

I report on the accounts of the charity for the year ended 31 July 2023 which are set out on pages 6 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kezia York BSc ACA
90 Woodmere Avenue
Croydon
Surrey
CR0 7PF

Date: 26 September 2024

THE FRIENDS OF BISHOP GILPIN
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 JULY 2023

	Note	Total Funds 2023 £	Total Funds 2022 £
Incoming Resources			
Donations	3	1,398	1,486
Activities for generating funds	4	48,602	47,312
Investment income		62	1
		<u>50,062</u>	<u>48,799</u>
Resources Expended			
Costs of generating funds	4	13,568	14,864
Charitable expenditure	5	25,421	18,683
		<u>38,989</u>	<u>33,547</u>
Net income		11,073	15,252
Total Funds brought forward		39,819	24,567
Total Funds carried forward		<u>50,892</u>	<u>39,819</u>

THE FRIENDS OF BISHOP GILPIN
BALANCE SHEET
FOR THE YEAR ENDED 31 JULY 2023

	Note	Total Funds 2023 £	Total Funds 2022 £
<i>Current Assets</i>			
Debtors	6	-	217
Cash at bank and in hand		<u>54,956</u>	<u>45,918</u>
Total Current Assets		54,956	46,135
<i>Liabilities</i>			
Creditors: falling due within one year	7	(4,064)	(6,316)
Total assets less current liabilities		<u>50,892</u>	<u>39,819</u>
 Represented by:			
Reserves			
Unrestricted funds		50,892	39,819
Reserves Carried forward		<u>50,892</u>	<u>39,819</u>

The charity did not have any restricted funds during the year ended 31 July 2023.

The notes on pages 10 to 13 form part of these accounts.

Approved by the trustees 24 September 2024 and signed on their behalf by:



Stephen Conlon

FOBG Co-Treasurer

THE FRIENDS OF BISHOP GILPIN
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023

Notes to the accounts

1. Accounting Policies

(a) Basis of preparation and assessment of going concern

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and applicable regulations.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

(b) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

(c) Restricted Funds

The only restricted funds generated were £314 for the library under the 'Library – Book Donation' fund raising event. All of these funds were used on the library during this period and therefore no restricted funds are being carried forward to the next year.

(d) Income Recognition

All income is recognised in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability. Donations, are recognised only upon receipt and when any accompanying conditions have been met. Interest on funds held are recognised only upon receipt.

(e) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure and proof of that liability has been received.

2. Related party transactions and trustees' expenses and remuneration

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2022: £nil). No expenses are incurred by the trustees in their role as trustee.

3. Voluntary income

	2023	2022
	£	£
Donations	1,398	1,486
	1,398	1,486

THE FRIENDS OF BISHOP GILPIN

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023**

4. Activities for generating funds

Projects Funded	Income 2023 £	Expenses 2023 £	Surplus 2023 £	Surplus 2022£ £
Alumni Quiz	2,813	(913)	1,900	1,124
Amazon Smile	-	-	-	236
Ambience Restaurant	-	-	-	80
Bags to School	415	-	415	436
BG Runners Event	5,507	-	5,507	-
Bingo	2,916	(1,250)	1,666	-
Book Sale	-	-	-	205
Buy and Sale Facebook	-	-	-	10
Calendar	1,988	(499)	1,489	1,353
Coronation Pins	163	-	163	-
Easter Egg Decorating	-	-	-	85
Easter Hop	1,270	(43)	1,227	-
Fun Fridays	-	-	-	1,485
Give as you Live	-	-	-	197
Hamptons Easter Egg Hunt	-	-	-	170
Hamptons Sponsorship	-	-	-	2,500
Halloween Trail	-	-	-	164
Improve the loos	-	-	-	10
Krispy Kreme Donut Sales	-	-	-	117
Library – Book Donation	-	-	-	305
Ms. Jones Trumpet	1,121	-	1,121	-
My Name Tags	-	-	-	26
Panettone	883	(689)	194	-
PopUp Circus	-	-	-	2,537
Salsa Night	448	-	448	-
Stikins Labels	11	-	11	34
Summer Raffle/Fair	9,244	(1,172)	8,072	9,523
Summer Social	2,656	-	2,656	2,413
Summer Social (Staff Band)	-	-	-	2,504
Tea Towels	2,489	(1,524)	965	-
The London Revolution Cycle Ride	-	-	-	1,176
Uniform Sale	1,941	-	1,941	1,296
Xmas Cards	4,032	(2,457)	1,575	1,581
Xmas Fair	5,584	(1,375)	4,209	-
Xmas Jumper	109	-	109	-
Xmas Raffle	1,711	(162)	1,549	3,497
Xmas Trees	3,301	(2,152)	1,149	715
FOBG Annual Costs	-	(1,332)	(1,332)	(1,331)
	48,602	(13,568)	35,034	32,448

THE FRIENDS OF BISHOP GILPIN

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2023

5. Charitable Expenditures

Projects Funded	2023	2022
	£	£
ART RESOURCES	2,500	2,500
LIBRARY	12,934	11,156
FUN FRIDAYS DONATIONS FOR CLASS RESOURCES	-	1,485
YEAR 6 LEAVERS	600	600
PANTO	3,631	1,845
MUSICAL INSTRUMENTS	1,599	-
WORKSHOPS	1,700	500
CHRISTMAS (Incl. CRAFTS & TREE)	-	60
SUPPORTING OTHER CHARITIES – BLUE DRAGON	-	363
CALENDAR PRINTS FOR SCHOOL WALL	-	174
PLAYGROUND/OTHER	2,457	
	25,421	18,683

6. Debtors

	2023	2022
	£	£
Partner: Stickins	-	34
Partner: Ambience Restaurant	-	80
Summer Fair/Raffle Income	-	103
	-	217

7. Creditors

	2023	2022
	£	£
Summer Fair/Raffle Costs	-	1,282
Fundraising Equipment	-	93
Calendar Costs	-	83
Library	4,064	4,064
FOBG Annual Costs	-	1,200
Wine Tastings Costs	-	294
	4,064	6,316

THE FRIENDS OF BISHOP GILPIN
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023

8. Commitments

Funds committed during the 2023-24 financial year include:

	£
Library	11,500
Workshops	2,200
Year 6 contributions	600
Contribution to Panto (years 1-6)	3,500
FOBG Annual costs	1,200
Art Resources	2,500
KS1 – Playground Kitchen	1,000
	<hr/> 22,500 <hr/>

9. Independent Examiners remuneration

The Independent examiners freely gives time and expertise without any form of remuneration or other benefit in cash or kind (2022: £nil). No expenses are incurred by Independent Examiner.