

The Friends of Bishop Gilpin  
Report and Financial Statements  
Year ended 31<sup>st</sup> July 2021  
Charity number 1060709

**THE FRIENDS OF BISHOP GILPIN**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 JULY 2021**

The Trustees present their annual report and financial statements of the charity for the year ended 31<sup>st</sup> July 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's constitution, the Charities Act 2011 and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16/07/14

### **About the Friends of Bishop Gilpin**

The Friends of Bishop Gilpin or “**FOBG**” is the name for the Parent-Teacher Association of Bishop Gilpin Church of England Primary School. The word ‘Friends’ was included in the name to reflect that the inclusion of the wider Bishop Gilpin, “**BG**” community which includes ex-pupils and ex-staff, the churches linked to the school and local businesses.

FOBG looks to raise money in a fun, community-oriented way to finance both facilities and equipment that cannot be funded by the main school budget. In addition, FOBG also provides links between the school and parents and organises social activities that bring members of the school community together.

Every current BG parent and all the staff are automatically members of the Friends – there is no signing-up process. FOBG is managed by a committee of parents, in partnership with the Head teacher and the Governors, on behalf of all the parents. The committee meets every half term. The school and the Governors work closely with FOBG to ensure that the fundraising and projects that both the BG School Fund and FOBG undertake fit alongside each other to maximise the potential for school improvement. The committee encourages all parents to come along to one of these meetings to see for themselves what we do.

FOBG is a lively and active organisation and we put on events for both children and parents throughout the year – usually one social and one fund-raising event per term. We also organise smaller treats and events for the children, as well as providing refreshments at school events.

**THE FRIENDS OF BISHOP GILPIN**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 JULY 2021**

## **Financial Review**

FOBG's work is entirely reliant on the income generated from its fund-raising activities and donations. During the year ended 31<sup>st</sup> July 2021, FOBG raised a net figure of £25,105 (2020 - £28,078).

A vast proportion of the 2020-2021 academic year was affected by the restrictions in place arising from the Covid 19 virus which meant that many of the traditional fundraising events were not able to take place, including the extremely popular fairs and evening social events. Team FOBG had to be inventive and creative with our fundraising activities creating as many events as possible using an online platform.

We replaced our fairs with online raffles which were announced via zoom and using a random number generator. Despite recurring lockdowns being in place, many people were still very generous with donating prizes. Where we would normally ask local businesses to **donate** goods or vouchers to the raffle, this time we used monetary donations from parents and carers to **purchase** vouchers for various local businesses so that we could support them during this very tough period. This was well received and made the raffle supporting for the local community as well as fund-raising for Bishop Gilpin School. The two online raffles raised over £6,300 which was a great result.

Other fun online events included a quiz with home delivery food provided by local restaurants who all donated a proportion of their proceeds to FOBG, a wine tasting evening and a teacher's pancake flipping competition. These three events combined raised over £3,100.

Despite school being closed for a large proportion of the year, when it was open, we held second hand uniform sales and generated an income of over £1,500, which was an incredible result. A lot of hard work was put into organising the many garments to be sold.

During the year, we allocated a total of £38,044 to resources to enrich and improve our children's school experience. Over £14,300 was spent on the library, a project close to FOBG's heart. We normally subsidise a school trip to the Wimbledon Theatre Pantomime at Christmas, as the pantomime was cancelled this year instead with provided Christmas crafts for the children and an online pantomime for them to enjoy in their classrooms. The children all enjoyed this experience despite not being able to go to the live theatre. We funded workshops for the school during the spring term, which was a delight as the workshops were sadly cancelled during the previous academic year due to covid 19. Other expenses during the year included resurfacing the nursery playground and fixing a wall in the main playground ensuring that the children's environment is as enjoyable as possible.

Although a tough year, we have been thrilled with how strong the support for FOBG and our school remains, assuring us of its future - no matter what life may throw at us. The Committee would like to thank everyone involved with the fundraising efforts in this very surreal year – parents, teachers, supporting companies and not least the children of BG – all have been amazing as ever.

**THE FRIENDS OF BISHOP GILPIN**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 JULY 2021**

**Risk Management**

FOBG does not invest or put on deposit any funds raised. All funds raised are held as cash in recognised financial institutions, Barclays Bank PLC, Pay Pal UK and Virgin Giving until they are allocated for expenditure by the committee. The principal risk faced by the FOBG is therefore counter party credit risk to its bankers for the cash held on its behalf.

**Reserves Policy**

The Trustees aim to ensure that FOBG is never overdrawn. The current and following year's commitments are reserved before any cash is available for other expenditure.

**Plans for the future**

The FOBG have made a commitment to continue to support the school library which is a huge asset to the school and widely loved by the children. We also committed to continuing to support workshops and contribute to the annual pantomime trip making it affordable and accessible to all children that are able to attend.

**Structure, governance and management**

FOBG is a registered charity and is led by parents at the school. The object of the FOBG is to advance the education of pupils in the School in particular by engaging in fund raising activities and providing facilities and equipment, in all cases in keeping with the ethos and aims of the School.

The Friends of Bishop Gilpin is a registered charity, number 1060709, and is constituted by its governing document as adopted 26 January 1997 and as amended 9 October 2009 and October 2018. It is run by a committee of up to ten elected trustees. The Head of School and one member of staff of the school and either one Governor or member of the clergy from the Wimbledon Team Ministry (if invited to the membership by the committee) are invited as ex officio members.

A member may be elected to serve for two terms but may be elected for a third term only with the approval of the committee.

The committee must hold at least three meetings in every academic year and usually meets the second Tuesday of every half term.

The full constitution of the FOBG is available on request to either the Secretary or the Treasurer and is also available on our website.

**THE FRIENDS OF BISHOP GILPIN**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 JULY 2021**

**Trustees for the year ended 31<sup>st</sup> July 2021**

Continuing elected term from 16/10/2020

Uliana Khvorostoyanova

Stephanie Papoutes

Annabell Seevaratnam

Elected 16/10/20

Bibi Boas Bondesen

Katherine Harris

Jaswir Sahota

Annie Stewart

Francesca Wareing

Resignations

Bibi Boas Bondesen (23/07/21)

Debs Poulter (16/10/20)

Annie Stewart (23/07/21)

Jo Whelan (16/10/20)

**Ex-officio members**

Mr M Ball (re-appointed 14/10/16)

Charlotte Edgar (appointed 14/10/16 until 23/07/21)

Phil Carter (appointed 23/07/21)

**Treasurer**

Francesca Wareing (appointed 16/10/20)

Deborah Poulter (Elected term ended 16/10/20)

**Address**

91 Engadine Street, London SW18 5DU

**Bankers**

Barclays Bank plc, Alexandra Road, Wimbledon

**Independent Examiner**

Kezia York

**THE FRIENDS OF BISHOP GILPIN**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 JULY 2021**

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standard (United Kingdom Generally Accepted Accounting Practice).

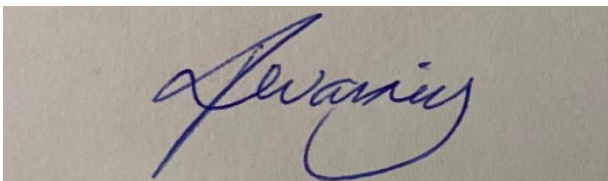
The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of the resources, of the charity for that period. In preparing the financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the applicable Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provision of the Constitution. They are also responsible for the safeguarding of the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legalisation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from the legislation in other jurisdictions.

Approved by the Trustees on the 30<sup>th</sup> May 2022 and signed on their behalf by



Francesca Wareing

FOBG Treasurer

**THE FRIENDS OF BISHOP GILPIN**  
**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 JULY 2021**

I report on the accounts of the charity for the year ended 31 July 2021 which are set out on pages 6 to 11.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

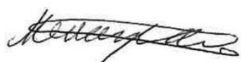
**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kezia York BSc ACA  
90 Woodmere Avenue  
Croydon  
Surrey  
CR0 7PF

Date: 30 May 2022

**THE FRIENDS OF BISHOP GILPIN**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 JULY 2021**

	Note	Total Funds 2021 £	Total Funds 2020 £
<b>Incoming Resources</b>			
Donations	3	2,063	12,860
Activities for generating funds	4	36,277	21,822
Investment income		1	6
		<hr/> 38,341	<hr/> 34,688
<b>Resources Expended</b>			
Costs of generating funds	4	13,235	6,604
Charitable expenditure	5	38,044	29,939
		<hr/> 51,279	<hr/> 36,543
<b>Net Income</b>		(12,938)	(1,856)
<b>Total Funds brought forward</b>		<hr/> 37,505	<hr/> 39,361
<b>Total Funds carried forward</b>		<hr/> 24,567	<hr/> 37,505



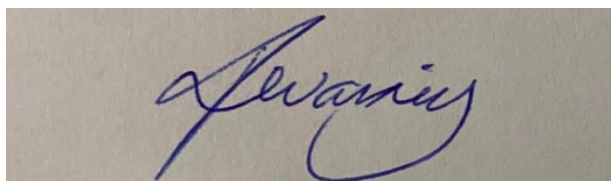
**THE FRIENDS OF BISHOP GILPIN**  
**BALANCE SHEET**  
**FOR THE YEAR ENDED 31 JULY 2021**

	Note	Total Funds 2021 £	Total Funds 2020 £
<b><i>Current Assets</i></b>			
Debtors	6	1670	0
Cash at bank and in hand		29,976	37,505
<b>Total Current Assets</b>		<b>31,646</b>	<b>37,505</b>
<b><i>Liabilities</i></b>			
Creditors falling due within one year	7	7,079	0
<b>Total assets less current liabilities</b>		<b>24,567</b>	<b>37,505</b>
Represented By:			
<b>Reserves</b>			
Unrestricted funds		24,567	37,505
<b>Carried forward</b>		<b>24,567</b>	<b>37,505</b>

The charity did not have any restricted funds during the year ended 31 July 2021.

The notes on pages 10 to 13 form part of these accounts.

Approved by the trustees on 30<sup>th</sup> May 2022 and signed on their behalf by:



Francesca Wareing

FOBG Treasurer

**THE FRIENDS OF BISHOP GILPIN**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2021**

**Notes to the accounts**

**1. Accounting Policies**

**(a) Basis of preparation and assessment of going concern**

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and applicable regulations.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

**(b) Reconciliation with previous Generally Accepted Accounting Practice**

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

**(c) Restricted Funds**

The only restricted funds generated were £360 for the library under the 'Library – Book Donation' fund raising event. All of these funds were used on the library during this period and therefore no restricted funds are being carried forward to the next year.

**(d) Income Recognition**

All income is recognised on an actual basis and only once the charity has received the income. Donations, are recognised only upon receipt and when any accompanying conditions have been met. Interest on funds held are recognised only upon receipt.

**(e) Expenditure Recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure and proof of that liability has been received.

**2. Related party transactions and trustees' expenses and remuneration**

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2020: £nil). No expenses are incurred by the trustees in their role as trustee.

**THE FRIENDS OF BISHOP GILPIN**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 JULY 2021**

**3. Voluntary income**

	2021 £	2020 £
Donations*	<u>2,063</u>	<u>10,860</u>

\*2020 donations were £12,860 on the 2020 Annual Report as it included Hamptons sponsorship, this is now included in fundraising activities.

**4. Activities for generating funds**

Fund Raising Event	Income £	Expenses £	Surplus 2021 £	Surplus 2020 £
Hamptons Sponsorship	2,000	-	2,000	2,000
Uniform Sale	1,568	-	1,568	625
Uniform Sale adjustment from 2020	-	285	(285)	-
Fairs (Summer and Winter including Raffles)	-	-	-	8,287
Christmas Raffle	3,160	-	3,160	-
Summer Raffle	3,159	-	3,159	-
Parents Refreshments at School Performances	-	-	-	220
Bag2School	484	-	484	236
Amazon Smile	232	-	232	72
Give as You Live	215	-	215	272
LIBRARY - Book Donation	360	-	360	1,031
Buy and Sale Facebook	5	-	5	-
Stikins	30	-	30	-
Fun Fridays	3,187	-	3,187	-
Smartie challenge	10	-	10	(128)
Quiz	1,210	32	1,178	1,442
Panetonne	887	627	260	60
Wall Circus	45	-	45	69
Christmas Cards	3,401	2,344	1,058	953
Christmas Staff Band	460	-	460	-
Christmas Trees	-	-	-	684
Magic Show	-	-	-	2,006
Pancakes Flippin' Fantastic Fundraiser	1,633	-	1,632	-
Wine Tasting	9,227	8,933	294	-
Hamptons Easter Egg Hunt	924	-	924	-
Marathon	4,080	-	4,080	-
Summer Challenge	-	-	-	221
FOBG Annual Costs	-	1,014	(1,014)	(832)
	<u>36,277</u>	<u>13,235</u>	<u>23,042</u>	<u>17,218</u>

## 5. Charitable Expenditures

<b>Projects Funded</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
ART RESOURCES	5,900	-
LIBRARY*	14,316	6,551
FUN FRIDAYS DONATIONS FOR CLASS RESOURCES	3,187	-
YEAR 6	225	828
PANTO	175	1,845
WORKSHOPS	2,104	-
CHRISTMAS (Incl. CRAFTS)	442	144
STAFFROOM	600	-
FRONT OF SCHOOL	125	-
MAIN PLAYGROUND	6,500	-
NURSERY PLAYGROUND	5,040	-
READERS**	(570)	88
MUSIC ROOM	-	20,000
FOOD BANK	-	409
FEES	-	74
	<b>£38,044</b>	<b>29,939</b>

\*£360 of this expenditure was raised by the 'Library – Book Donation' fundraising event.

\*\*£1821.21 spent on new readers and school gave £2391.07 Credit from 2018-19 where the school spent less than anticipated on Reading books used in classrooms.

## 6. Debtors

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Marathon	794	-
Summer Raffle	110	-
Uniform Sale	766	-
<b>Trade debtors</b>	<b>£1,670</b>	<b>-</b>

## 7. Creditors

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Workshops	2104	-
Library Costs	2644	-
FOBG Annual Costs	285	-
Wine Tastings Costs	2046	-
<b>Trade creditors</b>	<b>£7,079</b>	<b>-</b>

## 8. Commitments

Funds committed during the 2022 financial year include:

	£
Library	11,500
Workshops	2,000
Year 6 contributions	600
Contribution to Panto (Years 1 - 6)	2,000
FOBG Annual Costs	1,100
Charity Donation due to Blue Dragon Charity	363
	<u>17,563</u>

## 9. Independent Examiners remuneration

The Independent examiners freely gives time and expertise without any form of remuneration or other benefit in cash or kind (2020: £nil). No expenses are incurred by Independent Examiner