

The Friends of Bishop Gilpin
Report and Financial Statements
Year ended 31st July 2020
Charity number 1060709

THE FRIENDS OF BISHOP GILPIN
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2020

The Trustees present their annual report and financial statements of the charity for the year ended 31st July 2020. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's constitution, the Charities Act 2011 and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16/07/14

About the Friends of Bishop Gilpin

The Friends of Bishop Gilpin or “**FOBG**” is the name for the Parent-Teacher Association of Bishop Gilpin Church of England Primary School. The word ‘Friends’ was included in the name to reflect that the inclusion of the wider Bishop Gilpin, “**BG**” community which includes ex-pupils and ex-staff, the churches linked to the school and local businesses.

FOBG looks to raise money in a fun, community-oriented way finance both facilities and equipment that cannot be funded by the main school budget. In addition FOBG also provide links between the school and parents and organise social activities that bring members of the school community together.

Every current BG parent and all the staff are automatically members of the Friends – there is no signing-up process. FOBG is managed by a committee of parents, in partnership with the Head teacher and the Governors, on behalf of all the parents. The committee meets every half term. The school and the Governors work closely with FOBG to ensure that the fundraising and projects that both the BG School Fund and FOBG undertake fit alongside each other to maximise the potential for school improvement. The committee encourages all parents to come along to one of these meetings to see for themselves what we do.

FOBG is a lively and active organisation and we put on events for both children and parents throughout the year – usually one social and one fund-raising event per term. We also organise smaller treats and events for the children, as well as providing refreshments at school events.

Financial Review

FOBG's work is entirely reliant on the income generated from its fund-raising activities and donations. During the year ended 31st July 2020, FOBG raised a net figure of £28,083 (2019- £42,681).

We started the year our extremely popular annual Quiz Night and a fun night was had by all! We quickly moved quickly into the Christmas festivities; the combination of the Christmas Fair, the Magic Show and other associated activities raised over £12,000. Like many charities across the country, our traditional fund raising program came to an abrupt halt as the country went into lockdown in response to the spread of Covid19. In the Summer term we benefited from the fabulous Reverse Mufti Day, where our children enthusiastically spent the day in school uniform at home - this raised over £6,000 after Gift Aid and corporate sponsorship. Shortly after, and in a sign of the times, we held our first Online Fair. We were also incredibly fortunate in our corporate sponsorship this year bringing in just over £6,700.

Despite the difficulty of fund raising in the 19/20 academic year, just over £28k was still raised.

During the year, we allocated a total of £29,939 to resources to enrich and improve our children's school experience. Over £6500 was spent on the library, a project close to FOBG's heart – covering staffing costs and resources. We subsidised (£1,845) the whole school trip to the Wimbledon Theatre Pantomime at Christmas, an experience that all our children raved about! Our largest expense this year was £20,000 to

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finance the purchase and build of the new music pod – a wonderful facility that has been put to quick use – a perfect example of what FOBG is all about and a tangible reminder of what we can achieve as a community.

Although a tough year, we have been thrilled with how strong the support for FOBG and our school remains, assuring us of its future - no matter what life may throw at us. The Committee would like to thank everyone involved with the fundraising efforts in this very surreal year – parents, teachers, supporting companies and not least the children of BG – all have been amazing as ever.

Risk Management

FOBG does not invest or put on deposit any funds raised. All funds raised are held as cash in recognised financial institutions, Barclays Bank PLC, Pay Pal UK and Virgin Giving until they are allocated for expenditure by the committee. The principal risk faced by the FOBG is therefore counter party credit risk to its bankers for the cash held on its behalf.

Reserves Policy

The Trustees aim to ensure that FOBG is never overdrawn. There are no formal reserves, with all cash being available for expenditure

Plans for the future

The FOBG have made a commitment to continue to support the school library and anticipate further funds to be allocated during the year ending 31st July 2021. Although workshops had to be cancelled in 19/20 due to Covid19, the School has requested that FOBG continue contribute to workshops in the 20/21 academic year.

Structure, governance and management

FOBG is a registered charity and is led by parents at the school. The object of the FOBG is to advance the education of pupils in the School in particular by engaging in fund raising activities and providing facilities and equipment, in all cases in keeping with the ethos and aims of the School.

The Friends of Bishop Gilpin is a registered charity, number 1060709, and is constituted by its governing document as adopted 26 January 1997 and as amended 9 October 2009 and October 2018. It is run by a committee of up to ten elected trustees. The Head of School and one member of staff of the school and either one Governor or member of the clergy from the Wimbledon Team Ministry (if invited to the membership by the committee) are invited as ex officio members.

A member may be elected to serve for two terms but may be elected for a third term only with the approval of the committee.

The committee must hold at least three meetings in every academic year and usually meets the second Tuesday of every half term.

The full constitution of the FOBG is available on request to either the Secretary or the Treasurer and is also available on our website.

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REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2020

Trustees for the year ended 31st July 2020

Re-elected 13/10/2018

Katherine Harris
Jo Whelan
Deborah Poulter
Lyndsey Duncan
Elisse Thompson
Alexandra Richardson
Cath Harrop

Elected 11/10/20

Annabel Seevaratnam
Uliana Khvorostoyanova
Stephanie Papoutes

Resignations

Lyndsey Duncan (19/12/19)
Elisse Thompson (19/7/20)
Alexandra Richardson (19/12/19)
Cath Harrop (26/9/19)

Ex-officio members

Mr M Ball (re-elected 14/10/16)
Charlotte Edgar (elected 14/10/16)

Treasurer

Francesca Wareing (appointed 16/10/20)
Deborah Poulter (Elected term ended 16/10/20)

Address

91 Engadine Street, London SW18 5DU

Bankers

Barclays Bank plc, Alexandra Road, Wimbledon

Independent Examiner

Kezia York

THE FRIENDS OF BISHOP GILPIN
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2020

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standard (United Kingdom Generally Accepted Accounting Practice).

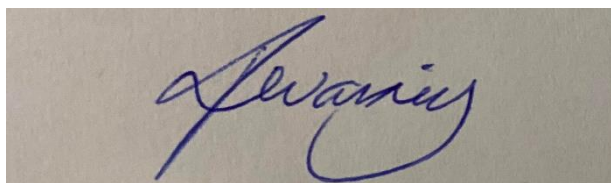
The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of the resources, of the charity for that period. In preparing the financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the applicable Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provision of the Constitution. They are also responsible for the safeguarding of the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legalisation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from the legislation in other jurisdictions.

Approved by the Trustees on the 16th October 2020 and signed on their behalf by



F Wareing

THE FRIENDS OF BISHOP GILPIN
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 JULY 2020

I report on the accounts of the charity for the year ended 31 July 2020 which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.


Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kezia York BSc ACA
90 Woodmere Avenue
Croydon
Surrey
CR0 7PF

Date 26 May 2021

THE FRIENDS OF BISHOP GILPIN

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 JULY 2020

	Note	Total Funds 2020 £	Total Funds 2019 £
Incoming resources			
Donations	3	12,860	8,235
Activities for generating funds	4	21,822	44,625
Investment income		6	8
		<hr/> 34,688	52,865
Resources expended			
Costs of generating funds	4	6,604	12,967
Charitable expenditure	5	29,939	29,717
		<hr/> 36,543	42,684
Net (expenditure)/income		(1,856)	10,180
Total Funds brought forward		<hr/> 39,361	29,181
Total Funds carried forward		<hr/> 37,505	39,361

THE FRIENDS OF BISHOP GILPIN

BALANCE SHEET

FOR THE YEAR ENDED 31 JULY 2020

	Note	Total Funds 2020 £	Total Funds 2019 £
<i>Current Assets</i>			
Debtors		0	0
Cash at bank and in hand	6	37,555	39,361
Total Current Assets		37,555	39,361
<i>Liabilities</i>			
Creditors falling due within one year	7	0	0
Total assets less current liabilities		37,555	39,361
Represented By:			
Reserves			
Unrestricted funds		37,555	39,361
Carried forward		37,555	39,361

The charity did not have any restricted funds during the year ended 31 July 2020 or for the year ended 31 July 2019.

The notes on pages 8 to 11 form part of these accounts.

Approved by the trustees on 16th October 2020 and signed on their behalf by:

D Poulter

THE FRIENDS OF BISHOP GILPIN
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2020

Notes to the accounts

1. Accounting Policies

(a) Basis of preparation and assessment of going concern

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and applicable regulations.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

(b) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

(c) Restricted Funds

No funds are restricted.

(d) Income Recognition

All income is recognised on an actual basis and only once the charity has received the income. Donations, are recognised only upon receipt and when any accompanying conditions have been met. Interest on funds held are recognised only upon receipt.

(e) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure and proof of that liability has been received.

2. Related party transactions and trustees' expenses and remuneration

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2019: £nil). No expenses are incurred by the trustees in their role as trustee.

3. Voluntary income

	2020 £	2019 £
Donations and sponsorship	<u>12,860</u>	<u>8,232</u>

THE FRIENDS OF BISHOP GILPIN

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2020**

4. Activities for generating funds

Fund Raising	Income	Expenses	Surplus 2020	2019
	£	£	£	£
Events				
Amazon	72		72	11
Bag2School	236		236	858
Christmas	5,211	3,293	1,918	1,776
Fair	8,884	597	8,287	14,155
GAYL	272		272	152
Library	1,031		1,031	
Magic Show	2,006		2,006	
Misc		411 -	411	92
PTA Membership		421 -	421	
Quiz	3,196	1,754	1,442	2,125
Smartie Challenge		128 -	128	6,411
Summer Challenge	221		221	-
Uniform Sale	625		625	382
wallcircus	69		69	
Bingo				927
cake sales				1,206
Fund Raising equipment			-	2,320
gift aid (non Virgin Giving)				619
Harfest				2,736
Panto				2,523
other				812
				-
	<u>21,822</u>	<u>6,604</u>	<u>15,218</u>	<u>32,465</u>

THE FRIENDS OF BISHOP GILPIN
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2020

5. Charitable Expenditures

	2020
	£
Christmas	144
Music Room	20,000
Panto	1,845
Library & staffing	6,551
Foodbank	409
Readers	88
Year 6	828
fees	74
	<u>29,939</u>

6. Debtors

	2020	2019
	£	£
Trade debtors	<u>0</u>	<u>0</u>

7. Creditors

	2020	2019
	£	£
Trade creditors	<u>0</u>	<u>0</u>

THE FRIENDS OF BISHOP GILPIN
NOTES TO THE FINANCIAL STATEMENTS
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8. Commitments

Funds committed during the 2020 financial year and not included in purchases for school include:

	£
Library	14,500
Workshops	2,000
Panto	2,000
FOS	125
StaffRoom	600
Blue Dragon	363
year 6	600
	<hr/>
	20,188

9. Independent Examiners remuneration

The Independent examiners freely gives time and expertise without any form of remuneration or other benefit in cash or kind (2019: £nil). No expenses are incurred by Independent Examiner