



# Annual Report

2020 - 2021



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## **LEAMINGTON DISTRICT SCOUT COUNCIL**

Registered Charity Number 1060574

### **Report of the Trustees for the Year Ending 31<sup>st</sup> July 2021**

The District Scout Council is a Trust established under the rules which are common to all Districts. Trustees are appointed in accordance with the Policy Organisation and Rules of the Scout Association. The District Registration Number with the Scout Association is 15707. Custodian Trustees are The Scout Association Trust Corporation. Lloyds Bank plc are the bankers to the District.

#### **During the year the following held office:**

President	Vacant
Vice Presidents	Mr. H. Griffiths. Mr. J. Clare. Mr. K. Etter
Trustees (ex-officio)	District Commissioner Mr. M. Payne Deputy DC – Programme Mr. A. Law Deputy DC – Plan Mr. M Hepburn District Chairman Mr. B. Friar District Treasurer Mr. I. Welch District Secretary Vacancy District Youth Commissioner (Plan) Mr B Steel
Trustees (nominated)	Mr. G. Ferguson Hatton Campsite Manager
Trustees (elected)	Ms A Mather Mr. A Clarke Mrs M Hughes Me C Wynne
Appointments Secretary	Mr J. Sharp

2020-21 continued in a similar vein to the previous year with the ongoing challenges of COVID-19 and lockdown which impacted Scouting at all levels. The District Executive agenda remained focussed on ensuring Groups remained financially viable and supported as they faced significant falls in income due to reduced numbers and opportunities to pursue active scouting. Later in the year Scouting began to return to some face-to-face activities and this has resulted in some increase in income as a result, the District Executive has proposed to resume the slight increase to the District Levy this year, mindful that nationally the increase in membership fees is significant. Hatton Campsite income has begun to increase as the ability to open it up for bookings has improved although there is has been an on-going increase in costs to ensure COVID safety. Whilst the District holds sufficient reserves as per Scouting POR policy for the short to medium term, the District Executive keeps the financial state of the group accounts under review.

The District Executive Committee met fully on two occasions through the year. These meetings (April and June) were held virtually via Zoom. In addition, the District team met monthly via Zoom to review the status of groups and also to review the updated TSA guidance to put out to the Groups.

The Appointments Advisory Committee moved to on-line meetings to allow for new and renewed appointments to be made. This did introduce a new level of flexibility for when meetings could be held at different times and days than the original scheduling.

A significant amount of work was undertaken to ensure that all existing Leaders in the District hold full DBS Clearance and new Leaders apply for their clearance as part of their induction into Scouting.

*Brian Friar (District Chair)*

## Independent Examiner's Report to the Trustees – Leamington District Scout Council

### Independent Examiner's Report to the Trustees of the

Leamington District Scout Council  
Registered Charity No 1060574

I report on the accounts of the Leamington District Scout Council for the year ended 31<sup>st</sup> July 2021 which comprise the Statement of Financial Activities, set out as attached.

#### Respective responsibilities of Trustees and Examiner

The Leamington District Scout Council Committee are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

#### Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### Independent Examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*):

1. which gives me reasonable cause to believe that in, any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply*

Name: .....Raman Duhra .....

Qualification: ....ACMA.....

Address: .....4 Licky Close.....

West Midlands DY3 4BN.....

Date: 25/01/22.....

Signed:

Approved by the Trustees on 4/11/20 and signed on their behalf by:

..... (Chairman/G.S.L) ..... (Treasurer)

LT700006 (1<sup>st</sup> February 2017)

## Leamington District Scout Council Receipts and Payments Account

Registered Charity

No 1060574

	Year start date	Year end date
For the year from	1st August 2020	31st July 2021

### Receipts and payments

	Unrestricted funds £	2020/21 Restricted funds £	Total funds £	2019/20 Total funds £	Notes
<b>Receipts</b>					
BEAVERS	-	-	-	1,825.00	1
CUBS	-	-	-	2,411.00	2
SCOUTS	-	-	-	4,020.00	3
EXPLORERS	-	-	-	1,425.00	4
YOUNG LEADERS	-	-	-	-	5
NEW GROUPS	-	-	-	-	6
HATTON	20,254.76	-	20,254.76	15,688.95	7
CONSUMABLES/ADMINISTRATION	-	-	-	-	8
BANK INTEREST/CHARGES	5.16	-	5.16	15.44	9
CLIMBING WALL	-	-	-	-	10
FUND RAISING	-	-	-	-	11
DONATIONS	-	-	-	-	12
CAPITATION	48,134.22	-	48,134.22	39,858.80	13
LEADER TRAINING/MATERIALS	-	-	-	-	14
DISTRICT EVENTS	-	-	-	2,120.00	15
INSURANCE	-	-	-	-	16
CLOSURE FUNDS	-	-	-	-	17
INTERNATIONAL FUNDS	-	-	-	-	18
MISCELLANEOUS	-	-	-	-	19
	-	-	-	-	
	-	-	-	-	
<b>Total Gross Income</b>	<b>68,394.14</b>	<b>-</b>	<b>68,394.14</b>	<b>67,364.19</b>	
<b>Asset and investment sales, etc.</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total receipts</b>	<b>68,394.14</b>	<b>-</b>	<b>68,394.14</b>	<b>67,364.19</b>	

## Statement of assets and liabilities at the end of the year

	Unrestricted funds £	2020/21 Restricted funds £	Total funds £	2019/20 Total funds £
<b>Cash funds</b>				
Bank current account	400.10	-	400.10	466.16
Bank deposit account	47,109.11	9,813.56	56,922.67	36,517.51
Building society account	-	-	-	-
The Scout Association Short Term Investment Service	100.48	-	100.48	100.48
Cash/Floets	-	-	-	-
<b>Total cash funds</b>	<b>47,609.69</b>	<b>9,813.56</b>	<b>57,423.25</b>	<b>37,084.15</b>
<b>Other monetary assets</b>				
Tax claim	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-
Insurance claim	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>				
Investment property - detail	-	-	-	-
Quoted investments	-	-	-	-
Other investments - detail	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>				
Loans to New Groups	-	-	-	-
Hatton - Norton Cabin	139,126.37	-	139,126.37	146,448.81
50% Climbing Wall and associated equipment	600.00	-	600.00	740.00
50% of 'Leamington & Warwick Climbing Wall' account as at 31/5/16	1,057.11	-	1,057.11	1,057.11
Camp Equipment	215.23	-	215.23	239.15
Flags	236.49	-	236.49	262.77
Mower	239.15	-	239.15	265.72
<b>Sub total</b>	<b>141,474.35</b>	<b>-</b>	<b>141,474.35</b>	<b>149,013.56</b>
<b>Liabilities</b>				
Unreconciled Cheques	-	-	-	-
Capitation to HQ & County (estimate)	40,000.00	-	40,000.00	42,000.00
Hatton - Lease, Electric, Water, Maintenance (estimate)	9,350.00	-	9,350.00	5,000.00
Advances/Capitation	43.56	-	43.56	316.42
Insurance (estimate)	2,500.00	-	2,500.00	2,500.00
MPLC Licence (estimate)	420.00	-	420.00	400.00
<b>Sub total</b>	<b>52,313.56</b>	<b>-</b>	<b>52,313.56</b>	<b>50,216.42</b>

## Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 18th September 2018 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature


NOTES		Receipts	Expenditure
<b>BEAVERS</b>	<b>1</b>		
District Camp		0.00	769.61
County Fun Day		0.00	0.00
District Christingle		0.00	0.00
		<u>0.00</u>	<u>769.61</u>
<b>CUBS</b>	<b>2</b>		
Sports Day		0.00	0.00
Think Tank		0.00	0.00
District Camp		0.00	0.00
Kenilworth Castle Challenge		0.00	0.00
Cross Country		0.00	0.00
Swimming Gala		0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<b>SCOUTS</b>	<b>3</b>		
District Camp		0.00	0.00
District Soap Box		0.00	0.00
District Dragon Boat Racing		0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<b>EXPLORER SCOUTS</b>	<b>4</b>		
District Halloween Camp		0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<b>NEW GROUPS</b>	<b>6</b>		
1st North Leamington Set-up fees		0.00	0.00
1st North Leamington Loans (Hall fees and Get In payment)		0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<b>HATTON</b>	<b>7</b>		
Electric		208.26	786.44
Grass Cutting		0.00	0.00
Camp Fees		995.65	0.00
Lease & Legal Fees		0.00	800.00
Maintenance/Expenses		0.00	3561.18
Water		0.00	54.97
Fund Raising/Donations		0.00	0.00
Rates		19050.85	9.20
New Build		0.00	277.00
Insurance		0.00	2468.64
Gas		0.00	41.20
		<u>20254.76</u>	<u>7998.63</u>
<b>CONSUMABLES/ADMINISTRATION</b>	<b>8</b>		
Miscellaneous		0.00	16.79
AGM expenses		0.00	0.00
Room Hire		0.00	53.80
Training		0.00	0.00
Badges		0.00	0.00
Expenses ADC Scouts		0.00	0.00
Expenses ADC Cubs		0.00	0.00
Expenses ADC Beavers		0.00	0.00
MPLC Licence		0.00	408.37
Expenses DESC Explorers		0.00	45.20
		<u>0.00</u>	<u>524.16</u>
<b>BANK INTEREST/CHARGES</b>	<b>9</b>		
STIA Interest		0.00	0.00
Bank Deposit Account Interest		5.16	0.00
		<u>5.16</u>	<u>0.00</u>



<b>CLIMBING WALL</b>	<b>10</b>		
Insurance reimbursements		0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<b>FUND RAISING</b>	<b>11</b>		
Group activity		0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<b>DONATIONS</b>	<b>12</b>		
Poppy appeal		0.00	20.00
		<u>0.00</u>	<u>20.00</u>
<b>CAPITATION</b>	<b>13</b>		
Group funds passed through		48134.22	38680.00
		<u>48134.22</u>	<u>38680.00</u>
<b>LEADER TRAINING/MATERIALS</b>	<b>14</b>		
ADC LTM expenses		0.00	62.64
		<u>0.00</u>	<u>62.64</u>
<b>DISTRICT EVENTS</b>	<b>15</b>		
District Camp (now April 2021)		0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<b>CLOSURE FUNDS</b>	<b>17</b>		
Lillington Closure Funds		0.00	0.00
1st North Leamington allocation		0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<b>INTERNATIONAL FUNDS</b>	<b>18</b>		
2nd Southam Funding		0.00	0.00
World Scout Jamboree		0.00	0.00
Explorer Belt Netherlands		0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<b>TOTAL</b>		<u>68394.14</u>	<u>48055.04</u>

## 1 ACCOUNTING POLICIES

### a. Charity information

The financial statements reflect the different activities carried out by the Leamington District Scout Council. The principle activities are District Events, oversight of the Groups in the District, and administration for Hatton Camp Site.

### b. Basis of preparation

The accounts are prepared on a receipts and payments basis using the historical cost convention. The financial statements have been prepared in accordance with applicable accounting standards and comply with the Statement of Recommended Practice 2005 as it applies to receipts and payments accounting for smaller charities.

### c. Nature of Funds

Funds are divided between General Funds and Restricted Funds. General Funds would be designated for day to day running and budgetary purposes. Restricted Funds comprise of amounts set aside to be used for particular purposes.

### d. Assets

Current Assets are reflected at historical cost and then written down over their useful life on a reducing balance basis at a rate of 10% per annum.

Land and Buildings are reflected at historical cost and then written down over their useful life on a reducing balance basis at a rate of 5% per annum.

## Account Summary for the period from 1st August 2020 to 31st July 2021

<u>Funds as at 1st August 2020</u>	£ : p	£ : p
Bank Account	= 36,983.67	
STIA	= 100.48	
Total	= 37,084.15	37,084.15
Income over Expenditure (2019-2020)	=	20,339.10
		<u>57,423.25</u>

Funds as at 31st July 2021

Bank Account	= 57,322.77	
Uncleared Cheques	= -	
STIA	= 100.48	
<b>Total</b>	= 57,423.25	57,423.25

**ASSETS**

			Year to 31.7.21	Year to 31.7.20
<b><u>MONETARY ASSETS</u></b>	Unrestricted	Restricted		
Bank Current Account	47,509.21	9,813.56	57,322.77	36,983.67
Uncleared Cheques (actuals)	-	-	-	-
STIA	100.48	-	100.48	100.48
	<u>47,609.69</u>	<u>9,813.56</u>	<u>57,423.25</u>	<u>37,084.15</u>

**OTHER ASSETS**

Loans to New Group	-	-
50% Climbing Wall and associated equipment	600.00	740.00
50% of 'Leamington & Warwick Climbing Wall' account as at 31/5/16	1,057.11	1,057.11
Camp Equipment (10% reducing balance)	215.23	239.15
Flags (10% reducing balance)	236.49	262.77
Mower (10% reducing balance)	239.15	265.72
Hatton -Norton Cabin (Land and Buildings 5% reducing balance)	139,126.37	146,448.81
	<u>141,474.35</u>	<u>149,013.56</u>

**LIABILITIES**

	Year to 31.7.21	Year to 31.7.20
Capitation to HQ & County (estimate)	40,000.00	42,000.00
Hatton - Lease, Electric, Water, Maintenance (estimate)	9,350.00	5,000.00
Advances/Capitation	43.56	316.42
Insurance (estimate)	2,500.00	2,500.00
MPLC Licence (estimate)	420.00	400.00
	<u>52,313.56</u>	<u>50,216.42</u>

## Statement of accounts for the year ending 31st July 2021

RECEIPTS		TOPIC	EXPENDITURE	
YE 31/07/2020			YE 31/07/2020	
	£ : p		£ : p	
1,825.00	-	BEAVERS	769.61	-
2,411.00	-	CUBS	-	2,052.45
4,020.00	-	SCOUTS	-	4,737.60
1,425.00	-	EXPLORERS	-	613.42
-	-	NEW GROUPS	-	-
-	-	YOUNG LEADERS	-	-
-	-	BADGES	-	-
15,688.95	20,254.76	HATTON	7,998.63	10,071.51
-	-	CONSUMABLES/ADMINISTRATION	524.16	1,077.46
15.44	5.16	BANK INTEREST/CHARGES	-	-
-	-	CLIMBING WALL	-	-
-	-	FUND RAISING	-	-
-	-	DONATIONS	20.00	20.00
39,858.80	48,134.22	CAPITATION	38,680.00	37,506.00
-	-	LEADER TRAINING/MATERIALS	62.64	-
2,120.00	-	DISTRICT EVENTS	-	2,623.60
-	-	INSURANCE	-	-
-	-	CLOSURE FUNDS	-	-
-	-	INTERNATIONAL FUNDS	-	-
-	-	MISCELLANEOUS	-	-
67,364.19	68,394.14		48,055.04	58,702.04
Income over Expenditure prior yr		£8,662.15		
Income over Expenditure =		£20,339.10		



## Leamington & Warwick District Scouts Climbing Wall

Annual Accounts 2020 ~ 2021

**Account Summary for the period from 1st June 2020 to 31st May 2021**

<b>Funds as at 1st June 2020</b>		£ : p	£ : p
Bank Account	=	2114.22	
Petty Cash	=	0.00	
Total	=	2114.22	2114.22
Income over Expenditure	=		0.00
			<u>2114.22</u>

<b>Funds as at 31st May 2021</b>			
Bank Account	=	2114.22	
Petty Cash	=	0.00	
Total	=	2114.22	2114.22

<b>Assets</b>	Year to 31.05.21	Year to 31.05.20
---------------	---------------------	---------------------

**MONETARY ASSETS**

Bank Current Account	2114.22	2114.22
Outstanding Cheques	0.00	0.00
Petty Cash	0.00	0.00
	<u>£ 2,114.22</u>	<u>£ 2,114.22</u>

**OTHER ASSETS**

Climbing Wall & associated equipment	1050.00	1280.00
Associated Equipment	150.00	200.00
	<u>£ 1,200.00</u>	<u>£ 1,480.00</u>

**LIABILITIES**

	Year to 31.05.21	Year to 31.05.20
Insurance - Public Liability (estimate)	0.00	0.00
Insurance - Equipment (estimate)	0.00	0.00
Maintenance (estimate)	0.00	0.00
	<u>£ -</u>	<u>£ -</u>

## Statement of accounts for the year ending 31st May 2020

RECEIPTS		TOPIC		EXPENDITURE
YE 31/05/2020				YE 31/05/2020
	£ : p		£ : p	
0.00	0.00	WALL HIRE	0.00	0.00
0.00	0.00	EQUIPMENT	0.00	0.00
0.00	0.00	MAINTENANCE	0.00	0.00
0.00	0.00	MILAGE	0.00	0.00
0.00	0.00	INSURANCE	0.00	0.00
0.00	0.00	<b>TOTALS</b>	<b>0.00</b>	0.00

Income over Expenditure prior yr

= £ -

Income over Expenditure this yr

= £ -

Signed by two committee members on behalf of the committee	Name of Committee members	Date approval
	Steve Hodges (Chairman)	
	Ian Welch (Treasurer)	

**Independent Examiner's Report to the Trustees of the  
Leamington & Warwick District Scouts Climbing Wall**

I report on the accounts of the Leamington and Warwick District Scouts Climbing Wall for the year ended 31<sup>st</sup> May 2021

which comprise the Statement of Financial Activities, set out as attached.

**Respective responsibilities of Trustees and Examiner**

The Leamington and Warwick District Scouts Climbing Wall Committee are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below \*):

1. which gives me reasonable cause to believe that in, any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply*

Name: .....Raman Duhra .....

Qualification: ....ACMA.....

Address: .....4 Licky Close.....

West Midlands DY3 4BN.....

Date: 25/01/22.....

Signed:

Approved by the Trustees on /11/2022 and signed on their behalf by:

..... (Chairman/G.S.L) ..... (Treasurer)

LT700006 (1<sup>st</sup> February 2017)