



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **01/09/2022** Period start date To **31/08/2023** Period end date

Charity name: **Duke of Gloucester Playgroup**

Charity registration number: **1060528**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance the development and education of children under school age. To encourage parents to understand and provide the needs of their children.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We provide childcare for all children, giving them enriched adult supported activities; for example – we encourage outdoor play by having a free flow environment and by taking children on regularly walks to explore what's around them. Through outdoor play, children will develop self-awareness, muscular strength and co-ordination and control of their bodies developing their gross motor skills. We provide enriched learning opportunities through a wide range of different craft and messy play, helping develop their hand eye co-ordination, imagination and develop fine motor skills needed to help children develop their hand grips. We provide a wide range of stories for children to learn how stories are structured, and role play opportunities, helping children develop their imagination, also helping them to share and learn how to co-operate with each other through their imaginary play. We help children learn how to experiment with shapes and space and how to problem solve through construction toys.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees are told where to find the Charity Commission guidelines that are relevant to our setting. We keep copies on the premises for them to access and guide them to the Charity Commission website.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have had a very successful year at Playgroup, the first being our recent 'Outstanding' Ofsted report. We are extremely proud of this outcome which is a testament to the care and commitment that our staff show towards our wonderful children and their parents/carers.</p> <p>Carole Mercier continues to fulfil her role as the Manager, constantly looking at ways to expend the playgroups success within the military and civilian community.</p> <p>We welcomed a new deputy to the setting, Jonati, who gives us a new insight into military family life, living on a barracks.</p> <p>Our deputy Freya, continues to support the Manager with running the setting when she is not on the premises. Freya works as our Senco lead, keeping herself updated by undertaking new courses, providing equity to each child depending on their own individual needs. Freya has just started a degree in Early Years Education.</p> <p>All our staff have done at least one training course throughout this year, such as; Paediatric First Aid course and Biting in Early Years, Safeguarding.</p> <p>Throughout the year we have welcomed new children and increased our numbers with civilian children.</p> <p>Our opening times are 8am to 5.30pm were we offer a breakfast club for early starters, this being advantage for working parents.</p>

		<p>We have also worked with the military to move our forest school to a new larger wooded area to benefit our children.</p> <p>Our volunteers have also built us some new raised beds so start a new edible growing area for the children.</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	Our main fundraising is from monthly collection of clothes - C&G collections. The clothes are cashed in for cash.
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	In this financial period we have continued to add to our reserves to take into account more staff now able to receive redundancy if ever needed. We have also increased our savings, raising money to buy new equipment for our garden.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have a reserve policy/account for any staff redundancies, which we have seven members of staff who would receive a redundancy payment. Funds are also for any other unforeseen financial circumstances that the setting may incur, such as new washing machine, fridges, and extra staffing for training hours.
Amount of reserves held	Para 1.22	£29,127.34
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)		Children's 15/30hour government funding for 2 and 3 year olds, plus extra fee payments.
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	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The main risk would be a large reduction in the children attending the setting, dramatically reducing our income.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by AGM – trustee members. New members are elected in by at least two existing members.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new trustees are inducted into the setting and directed to read relevant policies.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Trustees, staff and volunteers.
Relationship with any related parties	Para 1.51	Networking with other playgroups.
Other		

## Reference and Administrative details

Charity name	Duke of Gloucester Playgroup
Other name the charity uses	
Registered charity number	1060528
Charity's principal address	29 Regiment RLC, Duke of Gloucester Playgroup, South Cerney, Cirencester, GL7 5RD



### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Adam Maxwell	Chairperson	February 2021 to present	
2	James Wheatley	Treasure	February 2021 to present	
3	Sally Thomas		November 2017 to present	
4	David Towers-Clark	Secretary	March 2022 to Present	
5	Charles Corderoy		March 2022 to Present	
6	Theresa Whitehead		March 2022 to December 2022	
7	Robert Martin (Dave)		July 2014 to December 2022	
8	Nicolas Johnson	Vice-Chairperson	December 2022 to Present	
9	Dionne Burrows		December 2022 to Present	
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11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

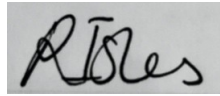
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Mrs Rebecca Isles

Position (eg Secretary,  
Chair, etc)

Finance Administer

Date

10<sup>th</sup> June 2024





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name Duke of Gloucester Playgroup	No (if any) 1060528
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## Receipts and payments accounts

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For the period from	Period start date 9/1/2022	To	Period end date 8/31/2023
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### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Children's fee's, funding and grants	193,583	-	-	193,583	273,540
Fundraising	224	-	-	224	1,305
Other income	70	-	-	70	4,286
Interest	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	193,877	-	-	193,877	279,131
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	193,877	-	-	193,877	279,131
<b>A3 Payments</b>					
Wages	148,721	-	-	148,721	205,969
Staff pension contributions	6,638	-	-	6,638	8,124
Office Equipment	1,145	-	-	1,145	3,149
Playroom materials	868	-	-	868	1,014
Membership fees	1,386	-	-	1,386	1,769
Refreshments	957	-	-	957	1,297
Cleaning materials	504	-	-	504	895
Staff training	529	-	-	529	650
Insurance	722	-	-	722	-
Garden	1,096	-	-	1,096	3,130
Uniform	108	-	-	108	383
Advertising	122	-	-	122	155
Work mobiles	240	-	-	240	340
Other Expenditure	12,099	-	-	12,099	5,973
<b>Sub total</b>	175,135	-	-	175,135	232,848
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	175,135	-	-	175,135	232,848
<b>Net of receipts/(payments)</b>	18,742	-	-	18,742	46,283
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	67,208	53,441	-	120,650	67,208
<b>Cash funds this year end</b>	85,951	53,441	-	139,392	113,492

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in bank	85,951	53,441	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>85,951</b>	<b>53,441</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Rebecca Isles	6/19/2024	
		Carole Mercier	6/19/2024	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Duke of Gloucester Playgroup

On accounts for the year  
ended

31/08/2023

Charity no  
(if any)

1060538

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

20 Jun 24

Name:

COOPER IAN PAUL

Relevant professional  
qualification(s) or body

FIAB

(if any):

Address: 

29 Regiment RLC
Duke of Gloucester Barracks
Cirencester GL7 5RD

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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