



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **01/04/2021** Period start date To **31/08/2022** Period end date

Charity name: **Duke of Gloucester Playgroup**

Charity registration number: **1060528**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance the development and education of children under school age. To encourage parents to understand and provide the needs of their children.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We provide childcare for all children, giving them enriched adult supported activities; for example – we encourage outdoor play by having a free flow environment and by taking children on regularly walks to explore what's around them. Through outdoor play, children will develop self-awareness, muscular strength and co-ordination and control of their bodies developing their gross motor skills. We provide enriched learning opportunities through a wide range of different craft and messy play, helping develop their hand eye co-ordination, imagination and develop fine motor skills needed to help children develop their hand grips. We provide a wide range of stories for children to learn how stories are structured, and role play opportunities, helping children develop their imagination, also helping them to share and learn how to co-operate with each other through their imaginary play. We help children learn how to experiment with shapes and space and how to problem solve through construction toys.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees are told where to find the Charity Commission guidelines that are relevant to our setting. We keep copies on the premises for them to access and guide them to the Charity Commission website.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>All our staff have done at least one training course throughout this year, such as Witchcraft, Autism and ADHD in girls, Safeguarding, Paediatric First Aid course and Biting in Early Years.</p> <p>Our deputy has continued her Senco training and works alongside outside agencies in offering sessions/extra hours to children with additional needs.</p> <p>We now offer more childcare places for civilian children.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	<p>Our main fundraising is from monthly collection of clothes - C&amp;G collections. The clothes are cashed in for cash.</p> <p>Our committee have appointed a member who is in charge of fundraising for future events.</p>
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>In the financial year ending Aug-22, the playgroup extended its accounting period to reflect the academic calendar. A result of this change, this years' financial period is 17 months, distorting a direct comparison against prior years. This is a one-time change and the standard 12-month accounting period will be reinstated in the next reporting period.</p> <p>For the 17 months to Aug-22 the Playgroup demonstrated resilience in its operating model and benefited from additional children resulting in a profit for the year of c£26k. This profit is an anomaly compared to the prior years which have been loss making and reflects (i) a 17-month reporting period, so cannot be directly compared to the prior years and (ii) the additional children within the setting over this period. We expect the next reporting period to return to break even given the increased in costs and reduction in children.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have a reserve policy/account for any staff redundancies, which we have six members of staff who would receive a redundancy payment. Funds are also for any other unforeseen financial circumstances that the setting may incur, such as new washing machine, fridges, and extra staffing for training hours.
Amount of reserves held	Para 1.22	£28,979.61
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Children's 15/30hour government funding and extra fee payments.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A

A description of the principal risks facing the charity	Para 1.46	The main risk would be a large reduction in the children attending the setting, dramatically reducing our income.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by AGM – trustee members. New members are elected in by at least two existing members.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new trustees are inducted into the setting and directed to read relevant policies.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Trustees, staff and volunteers.
Relationship with any related parties	Para 1.51	Networking with other playgroups.
Other		

## Reference and Administrative details

Charity name	Duke of Gloucester Playgroup
Other name the charity uses	
Registered charity number	1060528
Charity's principal address	29 Regiment RLC, Duke of Gloucester Playgroup, South Cerney, Cirencester, GL7 5RD

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Adam Maxwell	Chairperson	February 2021 to present	
2	James Wheatley	Treasure	February 2021 to present	
3	Sally Thomas		November 2017 to present	
4	David Towers-Clark	Vice-Chairperson	March 2022 to Present	
5	Charles Corderoy		March 2022 to Present	
6	Theresa Whitehead		March 2022 to Present	
7	John Heard		October 2019 to March 22	
8	Robert Martin (Dave)		July 2014 to present	
9	Natasha Smith	Secretary	October 2018 to March 2022	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

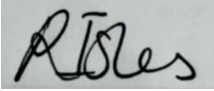
## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mrs Rebecca Isles	
Position (eg Secretary, Chair, etc)	Finance Administer	

Date	6 <sup>th</sup> December 2022
------	-------------------------------



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Duke of Gloucester Playgroup

No (if any)  
1060528

CC16a

## Receipts and payments accounts

For the period from	Period start date 01/04/2021	To	Period end date 31/08/2022
------------------------	---------------------------------	----	-------------------------------

### Section A Receipts and payments

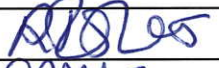

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Children's fee's, funding and grants	273,540	-	-	273,540	152,561
Fundraising	1,305	-	-	1,305	449
Other income	4,286	-	-	4,286	666
Interest	-	7	-	7	-
<b>Sub total (Gross income for AR)</b>	<b>279,131</b>	<b>7</b>	<b>-</b>	<b>279,138</b>	<b>153,676</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>279,131</b>	<b>7</b>	<b>-</b>	<b>279,138</b>	<b>153,676</b>
<b>A3 Payments</b>					
Wages	205,969	-	-	205,969	139,135
Staff pension contributions	8,124	-	-	8,124	4,938
Office Equipment	3,149	-	-	3,149	1,586
Playroom materials	1,014	-	-	1,014	1,578
Membership fees	1,769	-	-	1,769	712
Refreshments	1,297	-	-	1,297	644
Cleaning materials	895	-	-	895	1,234
Staff training	650	-	-	650	673
Insurance	-	-	-	-	602
Garden	3,130	-	-	3,130	2,975
Uniform	383	-	-	383	407
Advertising	155	-	-	155	122
Work mobiles	340	-	-	340	260
Other Expenditure	5,973	-	-	5,973	4,775
<b>Sub total</b>	<b>232,848</b>	<b>-</b>	<b>-</b>	<b>232,848</b>	<b>159,642</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>232,848</b>	<b>-</b>	<b>-</b>	<b>232,848</b>	<b>159,642</b>
<b>Net of receipts/(payments)</b>	<b>46,283</b>	<b>7</b>	<b>-</b>	<b>46,290</b>	<b>- 5,966</b>
<b>A5 Transfers between funds</b>	<b>- 20,002</b>	<b>20,002</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>40,927</b>	<b>33,432</b>	<b>-</b>	<b>74,359</b>	<b>80,325</b>
<b>Cash funds this year end</b>	<b>67,208</b>	<b>53,441</b>	<b>-</b>	<b>120,649</b>	<b>74,359</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in bank	67,208	53,441	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	67,208	53,441	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Rebecca Isles	24/05/2023
		Carole Mercier	24/05/2023



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Duke of Gloucester Playgroup

On accounts for the year  
ended

31/08/2022

Charity no  
(if any) 1060538

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended **31/08/2022**

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011  
("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to  
undertake the examination by being a qualified member of [insert name of  
applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination (other than that  
disclosed below \*) which gives me cause to believe that in, any material  
respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* *Please delete the words in the brackets if they do not apply.*

Signed:

Date:

19/6/23

Name:

Cooper I P

Relevant professional  
qualification(s) or body

(if any):

--

**Address:**

29 Regiment RLC

Duke of Gloucester Barracks

Cirencester GL7 5RD

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

--