

FRIENDS OF OFFHAM SCHOOL

England & Wales · Charity number 1060517

Details

Status Registered

Legal form Other

Registered 1997-02-04

Register [View on the Charity Commission register](#)

Contact

Address Offham Primary School
Church Road
Offham
West Malling
ME19 5NX

Phone 01732842355

Email offhampta@yahoo.com

Activities

Objects: The object of the association (the objects) is to advance the education of pupils in the school in particular by:Developing effective relationships between the staff, parents and others associated with the schoolEngaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

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Classification

- **How:** Provides Other Finance, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Recreation
- **Who:** Children/young People

Geography

- **Area of benefit:** MAIDSTONE,KENT
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£42,328	£41,888	-	-
2023-08-31	£7,227	£29,234	-	-
2022-09-06	£33,413	£11,655	-	-
2021-08-31	£10,844	£15,305	-	-
2020-08-31	£18,673	£19,519	-	-

Trustees

Name	Role	Appointed
Bart Richardson		2025-09-08
Caroline Watkins-Pitchford		2024-09-20
Catherine Elizabeth Muggleton		2023-09-25
Debbie Moon		2025-09-08
Josephine Liggins		2025-09-08
Kerry Granger		2025-09-08
Lucy Elizabeth Barrow		2025-09-08
Rebecca Anne de Lobel		2025-09-08
Susan Louise Jeeves		2025-09-08

FRIENDS OF OFFHAM SCHOOL

England & Wales - Charity number 1060517

Accounts



Trustees' Annual Report for the period

From 1 September 2023 to 31 August 2024

Charity name: Friends of Offham School

Charity registration number: 1060517

Objectives and Activities

SORP reference			
Para 1.17	<p>The objective of the association (the objects) is to advance the education of pupils in Offham Primary school, in particular by:</p> <ul style="list-style-type: none"> - Developing effective relationships between the staff, parents and others associated with the school - Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils 	<p>Summary of the purposes of the charity as set out in its governing document</p>	<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>
Para 1.17 and 1.19	<p>The charity hosted a number of events in the year such as a sponsored read, colour run, community cricket match, disco, quiz night, ice lolly and Christmas craft sales.</p> <p>It also applied for and received grants and corporate donations.</p> <p>The proceeds of which were donated to Offham Primary School to purchase equipment or enhance facilities such as the resurfacing and extension of the playground.</p>		<p>Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit</p>
Para 1.18	<p>In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.</p>		

Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>The key achievement during the year was raising sufficient funds to extend and resurface the school's playground and the work completed by October 2024. It was painted with line markings to enrich playtimes and PE lessons for the benefit of the children's physical and mental wellbeing and is an invaluable asset for the school with the potential to create an additional revenue stream through external hire.</p> <p>We also hosted a large number of events aiming to bring the school community together for the benefit of the school and the children. We forged key relationships in the local area with the parish council, the village cricket club, jointly hosting an event raising over £2,000 and local businesses, some of which made significant donations to our playground appeal.</p>
<p>SORP reference</p>		

Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>Cash at bank at the year end was £23.9k with grants awarded but not received of £9.3k. Costs of £21.5k related to the playground works had been incurred but not yet paid out.</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p>The charity will hold a reserve amount of £500 for emergencies and to ensure the following year always has a starting balance. No balance higher than £3,000 will be kept for more than two years. This enables parents at the school to see the money used for the benefit of their children.</p>
<p>Amount of reserves held</p>	<p>Para 1.22</p>	<p>£11.8k</p>
<p>Reasons for holding zero reserves</p>	<p>Para 1.22</p>	<p>Not applicable</p>
<p>Details of fund materially in deficit</p>	<p>Para 1.24</p>	<p>None</p>
<p>Explanation of any uncertainties about the charity continuing as a going concern</p>	<p>Para 1.23</p>	<p>There are currently no uncertainties about the charity's ability to continue as a going concern.</p>

Structure, Governance and Management

Description of charity's trusts:			
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted on 12 November 1996 as amended on 01 Oct 2018, as amended on 04 May 2021, as amended on 20 September 2024	
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated association	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected or re-elected annually at the Annual General Meeting held in September	

Reference and Administrative details

Charity name	Friends of Offham School		
Other name the charity uses	Offham School PFA		
Registered charity number	1060517		
Charity's principal address	Offham Primary School, Church Road, Offham, Kent ME19 5NX		

Names of the charity trustees who manage the charity

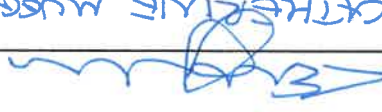
Trustee name	Office (if any)	Dates acted if not for whole year
Sarah Hodson	Chair	
Rebecca Simmons	Treasurer	
Bethan Boyd	Secretary	From 25/9/23
Catherine Muggleton	Vice-chair from 12/1/24	From 25/9/23
Cara Spearpoint		From 25/9/23 to 22/8/24
Hannah Norton		
Leigh Freeman		From 25/9/23
Rachael Lupton		From 25/9/23
Erica Price		From 21/1/23

No trustees hold title to property belonging to the charity.
 No funds are held as custodian trustees on behalf of others

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	CATHERINE MUGGLETON
Position (eg Secretary, Chair, etc)	VICE CHAIR
Date	25/6/2025

Income and Expenditure Account
Year ending 31 August 2024

		2024	2023
Income		£	£
	Money In	42,328	7,227
of which:	PTFA Events	15,983	
	Corporate Donations	11,260	
	Grants	5,000	
	Gift Aid	748	
	Bank Interest	37	
	Grants Awarded but not yet received	9,300	
Total Income		42,328	7,227

Expenditure			
	Money Out	41,888	29,234
of which:	Overheads	182	
	Events costs	2,077	
	School requests	18,147	
	Playground costs incurred	21,481	
Total Expenditure		41,888	29,234

Surplus / (Deficit)		441	(22,007)
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Balance Sheet
As at 31 August 2024

		2024	2023
Current Assets			
	Grants due	9,300	-
	Current Account	6,563	11,028
	Business Reserve	17,001	11
	Petty Cash	371	371
Total Current Assets		33,235	11,410
Liabilities	Playground costs owing	(21,481)	-
Net Assets		11,754	11,410

Restricted funds

Amounts held in bank accounts for specific projects

Playground	18,481
Reading Books	582

19,063

There were no restricted funds in 2022/23.



Independent examiner's report
on the accounts

Section A Independent Examiner's Report

Report to the trustees/directors/members of

Charity Name
Friends of Altham School

On accounts for the year ended

2024

Charity no.:

1060517

Company no.:

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 08 2024

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

Independent examiner's statement


~~[The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]].~~ Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:  Date: 17.06.25

Name: Margaret Christina Roberts

Relevant professional qualification(s) or body (if any): CIMA (The Chartered Institute of Management Accountants) 990178375

Address: Hillside House, Grosvenor Road, Sevenoaks TN15 7JH

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

FRIENDS OF OFFHAM SCHOOL

England & Wales - Charity number 1060517

Accounts



Offham PTFA - Chairs Report 2022 - Becky Simmons

Thank you so much for coming along to our AGM, I hope you have enjoyed the refreshments, and getting to have a proper look inside the new pod!

I'm sure you've heard the story about how the school rescued the pod from going to landfill. They have done a great job renovating it & it looks fantastic today! The only thing missing is a toilet block which would really transform the usability of the pod & make it easier to hire out to other community groups and clubs (which would help the school earn an extra income). So, I'm really pleased to announce that over the summer holidays we secured a £6k grant from the NFU so that the school can now afford to add this facility to the pod. Special thanks to Sarah H who pulled it all together.

For those of you who are new, the PTFA is the Parents Teachers & Friends Association for Offham School. We are a registered charity, but we are essentially a group of volunteers who arrange fundraising events for the school. We like to do this in fun ways so that the children enjoy themselves at the same time as fundraising for their school. This means that we run fun events like school discos, summer fetes, colour runs & competitions.

We spend our fundraising money on things that the school want & need for the children. Sometimes we work to raise money for big projects like new laptops & ipads, or refurbishing the playground. But the little things are really important too, so we have funded things like stationary, art equipment, toys for the playground, and treats for the children (eg sweets and icecreams at the annual pantomime trip).

When a family joins Offham School they automatically become members of the PTFA, and we would love for everybody to join in as much as they can do. As well as raising money, its these extra curricular events that really bring the school together as a community & create some fantastic memories for our children.

For the past year the PTFA has been run by a committee of 5 trustees, who are all parents at the school and have volunteered their time & expertise. I would like to take this opportunity to say a really big thank you to **Ellie, Claire, Sarah L & Sarah H.** It's not been the easiest year as we suffered from the tail-end of covid, which lead to lots of last minute change of plans with the events we held this time last year. But I'm confident that this year will truly be "back to normal"!

I'd also like to say a huge thank you to **all the parents and school staff members** who have joined in and supported us. It would be impossible to run these events without everybody chipping in to run games & stalls, do face painting and glitter tattoos, serve drinks, man the first aid desk, & dress up as Halloween zombies!

Some parents have really gone over & beyond this year - so I'd particularly like to thank **Rachael** for all her enthusiasm, especially with the raffle. I'd like to thank **Will** for all his hard work pulling together the summer fete at short notice, and **Emma & Katie** for all the hours they've spent sorting out the 2nd hand uniform.

I totally understand that not everybody has the luxury of time to be able to help with our events, but we really appreciate your involvement in other ways - thank you for buying raffle tickets, donating prizes, & participating in non-uniform days.

Whilst we are officially a separate entity from the school, in reality we rely on each other, and are grateful for all the support we get from the school. Thank you to **Mrs John** for supporting all our ideas! Thank you to **Mr Cook** for being so enthusiastic & helping us liaise with the other teachers. Huge thanks to **Ms Pirson** in the kitchen for cooking all the food for events such as discos, and also to **Mr Salter & Mrs Mason** in the school office whose help we always appreciate.

Sarah will tell you a bit more about the financial side of our year, but I'd like to mention that we have not spent all the money that we raised last year, so I'm looking forward to liaising with the new committee to pass over these funds and come up with some exciting new ideas and projects to finance.

2) Sarah Letten – **Treasurers Report**

3) We usually **appoint an independent examiner** to check our annual accounts, but this may not be necessary this year as our annual income did not exceed the threshold.... But we will double check this & if anyone has any basic finance experience & would be willing to help us out with this it would be most appreciated.

4) **Minutes of 2021 AGM** – Are available around the room, so please feel free to read them, and if you were there please can you sign to confirm they are correct.

5) **Future fundraising**

- School Disco – Thursday 3rd November
- Secrets Room – Monday 5th December

Happy to consider all ideas! Sarah – Fireworks..... Emma & Erica – Quiz Night

Please sign up if you can help plan the events, or just help out on the day.

Also a sign up sheet for the PTFA whats app group

6) **Election of new committee members**

As I mentioned earlier, everyone is a member of the PTFA but we need to have a committee who are in charge of the day to day admin. The committee is changed every year, so last years committee are all now officially resigned and now we can vote for our new committee.

I've only had 2 formal nominations, so no need to have a formal vote

- Claire Molyneux & Cia Merrell – Ordinary members

The empty positions are: Chair, Vice Chair, Treasurer, Secretary & more Ordinary Members. We are also allowed to make up special committee roles if anyone wants to commit to just a certain aspect – eg social media, posters, summer fete, 2nd hand uniform etc.

Is anybody willing to put themselves forward?

I'd like to make it clear that “being on the committee” does not mean that you've committed yourself to helping at every event and being in charge of running everything. We just need an official committee so that the PTFA can continue as a

Offham School PTFA Accounts

Income and Expenditure Account

2021/22

Income

Money In

33413.46

Total Income

33,413.46

Expenditure

Money Out

11654.61

Total Expenditure

11,654.61

Surplus / (Deficit)

21,758.85

Balance Sheet

2021/22

Current Assets

Current Account

33,034.91

Business Reserve

11.15

Petty Cash

370.97

Other 1

Other 2

Total Current Assets

33,417.03

Liabilities

Liability 1

0

Liability 2

0

Total Liabilities

0

Net Assets **33,417.03**

Reserves
2021/22 Surplus / (Deficit) 21,758.85
Reserves B/Fwd 11,621.43

Total Reserves **33,417.03**

Error

2020/21	2019/20	2018/19
10,843.66	18,672.54	62,266.11
10,843.66	18,672.54	62,266.11
15305.44	19519.7	100,617.97
15,305.44	19,519.70	100,617.97
-4,461.78	-847.16	-38,351.86
2020/21	2019/20	2018/19
11,276.06	15,740.50	15,367.11
11.14	11.13	11.11
334.23	30.93	23.55
11,621.43	15,782.56	15,401.77
0	0	0.00

11,621.43	15,782.56	15,401.77
-4,461.78	-847.16	-38,351.86
15,782.56	15,401.77	53,180.04
11,621.43	15,782.56	15,401.77
0	0.00	0.00

2017/18

46,957.02

46,957.02

30,154.80

30,154.80

16,802.22

2017/18

53,180.04

0.00

0.00

53,180.04

0.00

53,180.04

Offham PTFA 2021 - 22 Accounts
BANK RECONCILIATION

DATE	RECEIPT	11654.61	AMOUNT	METHOD	REMARKS	REFERENCE
09 Sept 2021	John Dennis (Pubs - year 1 of 3)		3155.70	Online	Email & statement	DUT1
8 October 2021	Emma's L&L		14.00	Online	Copy of book receipt	DUT2
8 October 2021	Samuel Girard Miss Cabot Run Refreshments		27.00	Online	Receipt Receipt	DUT3
8 November 2021	Bicky Simmons - Halloween Candy Barrels		4.00	Online	Copy of HomeBargains receipt	DUT4
8 November 2021	Bicky Simmons - Halloween Witch Fingers		1.15	Online	Copy of HomeBargains receipt	DUT5
7 November 2021	Bicky Simmons - Halloween Sweet Bags		4.45	Online	Copy of Amazon Order	DUT6
5 November 2021	Bicky Simmons - Halloween Soap Buns		11.90	Online	Copy of Amazon Order	DUT7
5 November 2021	Bicky Simmons - Halloween Toilet Sweets		11.45	Online	HomeBargains receipt	DUT8
5 November 2021	Bicky Simmons - Halloween veggie/airy sweets		2.78	Online	ASDA receipt	DUT9
5 November 2021	Bicky Simmons - Halloween Toilet Sweets		4.05	Online	ASDA receipt	DUT10
5 November 2021	Bicky Simmons - Halloween Toilet Sweets		3.90	Online	Copy of Amazon Order	DUT11
5 November 2021	Bicky Simmons - Halloween Toilet Sweets		45.05	Online	Haribo receipt	DUT12
5 November 2021	Bicky Simmons - Halloween Toilet Sweets		3.90	Online	Copy of Amazon Order	DUT13
5 November 2021	Bicky Simmons - Halloween gummy frogs and love heart sweets		10.41	Online	HomeBargains receipt	DUT14
5 November 2021	Bicky Simmons - Halloween Biscuits Leftovers		12.82	Online	Copy of Amazon Order	DUT15
5 November 2021	Bicky Simmons - Halloween Disney Piles - One Coins		7.81	Online	ASDA receipt	DUT16
5 November 2021	Bicky Simmons - Halloween Biscuits of Squash		5.94	Online	ASDA receipt	DUT17
5 November 2021	Bicky Simmons - Halloween Toilet Sweets		20.21	Online	Copy of Amazon Order	DUT18
5 November 2021	Sarah Lutton - Halloween soft drinks for parent helpers		17.00	Online	ASDA receipt	DUT19
30 November 2021	Kmas present - Purple Cakes (1st Millen)		26.00	Online	Eden order invoice	DUT20
19 November 2021	Bicky Simmons - Sweets room bottles for fill with sweets		3.45	Online	Home Bargains receipt	DUT21
30 November 2021	Kmas present - Purple Cakes (1st Millen)		26.00	Online	Eden	DUT22
2 December 2021	School - Food for Halloween/Eden night		90.00	Online	Copy of invoice	DUT23
6 December 2021	Bicky Simmons - Room - School		48.70	Online	ASDA & HomeBargains receipts	DUT24
6 December 2021	Bicky Simmons - Room - volunteer refreshments		11.80	Online	Morrisons receipt	DUT25
6 December 2021	Bicky Simmons - Room - School		26.70	Online	ASDA Home Bargains & Sainsbury receipts	DUT26
6 December 2021	Bicky Simmons - Nappies for Christmas Dinner		15.48	Online	Poundstretcher receipt	DUT27
6 December 2021	Bicky Simmons - PPA Orders for Santa Bags		8.84	Online	PA order invoice	DUT28
6 December 2021	Kmas present - Blue Cakes (Deddie Moon)		50.00	Online	Entertainer order receipt	DUT29
10 December 2021	Kmas present - Yellow Cakes (one night)		50.00	Online	Email & Amazon order invoice	DUT30
10 December 2021	Kmas present - Red Cakes (Abby Lach)		6.00	Online	Amazon receipt	DUT31
14 December 2021	Kmas present - Orange Cakes (Bicky Simmons)		50.00	Online	Email & Amazon order invoice	DUT32
17 December 2021	Kmas present - for class (Kerina Woodward)		50.00	Online	Amazon order invoice	DUT33
20 December 2021	Kmas present - Rainbow Cakes (Katie Sayall)		50.00	Online	Amazon order invoice	DUT34
5 January 2022	PAFC License		20.00	Online	PAFC - payment receipt	DUT35
11 February 2022	Bicky Simmons - Saus - Easter Eggs		157.50	Online	tesco receipts	DUT36
25 February 2022	Class Fundraising - Tea Rooms		200.00	Online	Class Fundraising Statement	DUT37
7 March 2022	ParentKind - Membership		116.00	Online	ParentKind receipt	DUT38
13 March 2022	Bicky Simmons - nappies for art lessons		20.00	Online	Amazon order invoice	DUT39
17 March 2022	Melanie Searns - Sweets Rize		421.00	Online	Message 04 pizzas at £4.50 each	DUT40
28 April 2022	Parent Fundraising - 1st Millenium expenses		400.00	Online	Newport Bank, HomeBargains, Poundland, Tesco	DUT41
28 April 2022	Rachel Bushall - Donation to year 6 leavers party		250.00	Online	Message	DUT42
20 May 2022	May Day Ice		40.00	Online	TFC confirmation	DUT 43
17 June 2022	Bicky Simmons - Ice Lollies for Ice Lolly Sale		49.00	Online	Copy of ASDA and Food Warehouse receipts	DUT 44
17 June 2022	Bicky Simmons - Home Cakes		821.00	Online	Amazon order invoice	DUT 45
21 June 2022	Bicky Simmons - Summer Fete raffle ticket printing		56.82	Online	Raffle Tickets 41 confirmation/invoice	DUT 46
28 June 2022	Bicky Simmons - Summer Fete Drinks		375.74	Online	Beverly Order confirmation/Receipt	DUT 47
28 June 2022	Bicky Simmons - Summer Fete Drinks		30.00	Online	Food Warehouse Receipt (copy)	DUT 48
28 June 2022	Bicky Simmons - Summer Fete Drinks		40.00	Online	Local Receipt (copy)	DUT 49
4 July 2022	Bicky Simmons - Stationery Donation for School		282.30	Online	Amazon order invoice	DUT 50
4 July 2022	Year 4 Leavers Entertainment - First Class Effect & Entertainment		600.00	Online	Invoice 1415	DUT 51
11 July 2022	Bicky Simmons - Summer Fete drinks and Lollipops		85.00	Online	Morrisons & Food Warehouse receipts	DUT 52
11 July 2022	Bicky Simmons - Stationery Events Notice Leavers (Summer Fete)		24.00	Online	Wells/Welby Transaction Confirmation	DUT 53
11 July 2022	Bicky Simmons - Coin Collection Buckets		20.90	Online	PAK Invoice 1-28100	DUT 54
11 July 2022	Bicky Simmons - Sweets machine		26.50	Online	Amazon order invoice	DUT 55
11 July 2022	can float for Summer Fete		500.00	Cash	MISSING	DUT 56
11 July 2022	Liliane Pottery Payment		1501.00	Online	Invoice	DUT 57
15 July 2022	Billy Pops Entertainment Hire - Summer Fete		305.00	Online	Invoice	DUT 58
18 July 2022	Bicky Simmons - Summer Fete Equipment		211.30	Online	Range B&Q, Tesco, B&Q, ASDA, Poundstretcher	DUT 59
18 July 2022	Bicky Simmons - Summer Fete Prizes		42.82	Online	Amazon Invoice, B&M, L&L, T Morris receipts	DUT 60
18 July 2022	Summer Fete - Ben Mills - Band		150.00	Online	TFC confirmation	DUT 61
19 July 2022	Bicky Simmons - Ice Lollies for Last Day of Term		12.50	Online	Lidl receipt	DUT 62
19 July 2022	Bicky Simmons - Ice Lollies for Sports Day		16.10	Online	Lidl receipt	DUT 63

Offham PTF A 2021-2022 Accounts

BANK RECONCILIATION

IN DATE	FROM	AMOUNT	METHOD	PROOF	Reference
14 September 2021	ParentPay - Break the Rules Day	50.00	Online	YSL Email 6/9/21	IN2
15 September 2021	ParentPay - Historical Uniform Sales (new)	757.25	Cash	PP Statement 1-7 Sept	IN2
15 September 2021	Jo Payne - Historical Uniform Sales (secondhand)	15.25	Cash	Email from Jo Payne 15/9/21	IN4
21 September 2021	Your School Lottery	7.50	Online	YSL Email 20/9/21	IN5
21 September 2021	ParentPay - 2nd Hand Uniform	25.61	Online	PP Statement 8-14 Sept	IN6
28 September 2021	Your School Lottery	67.50	Online	YSL Email 27/9/21	IN7
28 September 2021	ParentPay - 2nd Hand Uniform	81.73	Online	PP Statement 15-21 Sept	IN8
5 October 2021	Your School Lottery	87.50	Online	YSL Email 4/10/21	IN9
5 October 2021	ParentPay - Colour Run & Uniform	198.95	Online	PP Statement 22-28 Sept	IN10
12 October 2021	Your School Lottery	113.75	Online	YSL Email 11/10/21	IN11
12 October 2021	ParentPay - Colour Run & Uniform	1,161.96	Online	PP Statement 29 Sept - 5 Oct 2021	IN12
18 October 2021	Your School Lottery	8.15	Online	YSL Email 18/10/21	IN13
19 October 2021	ParentPay - 2nd Hand Uniform & Colour Run	230.00	Online	PP Statement 6-12 Oct 2021	IN14
26 October 2021	ParentPay - 2nd Hand Uniform, Colour Run Flight Night, Disco	306.26	Online	PP Statement 13-19 Oct 2021	IN15
2 November 2021	Your School Lottery	57.60	Online	YSL Email 01/11/21	IN16
2 November 2021	ParentPay - 2nd Hand Uniform, Colour Run Flight Night, Disco	567.21	Online	PP Statement 20-26 Oct 2021	IN17
4 November 2021	Easy Fundraising	18.37	Online	EPF email 4/11/21	IN18
4 November 2021	Halloween Takings	455.80	Cash	Customer Receipt	IN19
9 November 2021	ParentPay - Cake Sale & Uniform	113.75	Online	PP Statement 27 Oct - 2 Nov 2021	IN20
9 November 2021	Matched Funding for Colour Run	3,000.00	Online	CAF report	IN21
10 November 2021	Refund for High Ropes - 2047	2,000.00	Online	Message	IN22
10 November 2021	Refund for High Ropes - 2047	2,000.00	Online	Message	IN23
10 November 2021	Refund for High Ropes - 2048	2,000.00	Online	Message	IN24
11 November 2021	Advent window - DG Solutions	50.00	Online	Living Calendar spreadsheet	IN25
12 November 2021	Advent window - Vertis	50.00	Online	Living Calendar spreadsheet	IN26
13 November 2021	Advent - donation (Cologne)	50.00	Online	Living Calendar spreadsheet	IN27
15 November 2021	Advent window - LJ Betts	50.00	Online	Living Calendar spreadsheet	IN28
15 November 2021	Advent window - Olivas Curtains	50.00	Online	Living Calendar spreadsheet	IN29
16 November 2021	ParentPay - Cake Sale & Uniform	236.84	Online	PP Statement 3 Nov-9Nov 2021	IN30
17 November 2021	Advent - donation (Winton)	50.00	Online	Living Calendar spreadsheet	IN31
17 November 2021	Advent window - Robert Moseley	50.00	Online	Living Calendar spreadsheet	IN32
22 November 2021	Advent window - The Wrights Event	50.00	Online	Living Calendar spreadsheet	IN33
22 November 2021	Advent window - Tower Pictures	50.00	Online	Living Calendar spreadsheet	IN34
22 November 2021	Advent window - Tuffin Interiors	50.00	Online	Living Calendar spreadsheet	IN35
23 November 2021	Advent - donation (Mahoney)	50.00	Online	Living Calendar spreadsheet	IN36
23 November 2021	ParentPay - Cake Sale, Uniform, Secrets Room, Cake sale	953.45	Online	PP Statement 10 Nov-16 Nov 2021	IN37
24 November 2021	Advent Window - West Malling Flowers	50.00	Online	Living Calendar spreadsheet	IN38
24 November 2021	Advent window - Kent Field	50.00	Online	Living Calendar spreadsheet	IN39
26 November 2021	ParentPay - Elf workshop & Tea Towels	463.21	Online	PP Statement 17-23 Nov 2021	IN40
1 December 2021	Advent window - Emily Day coaching	50.00	Online	Living Calendar spreadsheet	IN42
2 December 2021	Advent window - Kings Arms	50.00	Online	Living Calendar spreadsheet	IN43
3 December 2021	Advent window - Brook Cottage	50.00	Online	Living Calendar spreadsheet	IN44
7 December 2021	Your School Lottery	55.60	Online	YSL Email 06/12/21	IN45
7 December 2021	ParentPay - Elf workshop & Tea Towels	813.34	Online	PP Statement 24-30 Nov 2021	IN46
13 December 2021	Amazon Smile Donation	13.94	Online	Amazon Statement	IN47
14 December 2021	Advent - donation (Hales)	50.00	Online	Living Calendar spreadsheet	IN48
14 December 2021	ParentPay - Cake Sale, Uniform, Secrets Room, Cake sale	460.00	Online	PP Statement 1 Dec-7 Dec 2021	IN49
15 December 2021	Advent window - Design A Head	50.00	Online	Living Calendar spreadsheet	IN50
20 December 2021	Phoenix Friends confirmation	152.50	Online	Message	IN51
21 December 2021	Your School Lottery	7.80	Online	YSL Email 20/12/21	IN52
21 December 2021	ParentPay - Secrets Room & Tea Towels	1151.50	Online	PP Statement 8 Dec - 14 Dec 2021	IN53
21 December 2021	CHO Lab Jacket & Cash - Elf workshop & Secrets room	257.75	Cash & Chq	NatWest Customer Receipt	IN54
30 December 2021	Your School Lottery	7.80	Online	YSL Email 29/12/21	IN55
30 December 2021	ParentPay - Secrets Room	11.40	Online	PP Statement 15 Dec-21 Dec 2021	IN56
5 January 2022	Your School Lottery	41.60	Online	YSL Email 04/01/22	IN57
1 February 2022	ParentPay - Tea Towels	9.95	Online	PP Statement 19-25 Jan 2022	IN58
6 January 2022	Advent sponsorship - CAF premier League	350.00	Online	Copy of voucher	IN59
24 January 2022	Donation - Yr 6 favours fund	930.00	Online	Message confirmation	IN60
18 January 2022	ParentPay - Elf Workshops late payment	9.85	Online	PP Statement 5-11 Jan	IN61
21 January 2022	Your School Lottery	7.80	Online	YSL Email 20/01/22	IN62
8 February 2022	Your School Lottery	52.00	Online	YSL Email 07/02/22	IN63
18 February 2022	Easy Fundraising	16.50	Online	Email 14 Feb 2022	IN64
21 February 2022	Amazon Smile Donation	42.60	Online	Amazon Statement	IN65
8 March 2022	Your School Lottery	40.80	Online	YSL Email 07/03/22	IN66
22 March 2022	ParentPay - Pizza payments & Tea Towels	481.21	Online	PP Statement 1-15 March 2022	IN67
5 April 2022	Your School Lottery	40.00	Online	YSL Email 04/04/22	IN68
5 April 2022	ParentPay - Easter Egg Hunt Donations	17.75	Online	PP Statement 23-29 March 2022	IN69
12 April 2022	ParentPay - Easter Egg Hunt Donations	64.50	Online	PP Statement 30 Mar-5Apr 2022	IN70
27 April 2022	Cash - Easter Egg Hunt Donations	77.30	Cash	NatWest Customer Receipt	IN71
4 May 2022	Your School Lottery	36.80	Online	YSL Email 03/05/22	IN72
4 May 2022	ParentPay - 2nd Hand Uniform	4.00	Online	PP Statement 20 Apr-26 Apr 2022	IN73
6 May 2022	Leavers Books	1200.00	Online	Txt confirmation	IN74
9 May 2022	Amazon Smile Donation	24.00	Online	Amazon Statement	IN75
10 May 2022	ParentPay - 2nd Hand Uniform	31.51	Online	PP Statement 27 April-5 May	IN76
18 May 2022	May Day Chocolate Tombola	358.21	Cash	NatWest Customer Receipt	IN77
20 May 2022	May Day Cake sale & Tea Towels	110.70	Cash	NatWest Customer Receipt	IN78
20 May 2022	May Day Pizza	40.00	Cash	NatWest Customer Receipt	IN79
20 May 2022	Second Hand Uniform Sale	46.00	Cash	NatWest Customer Receipt	IN80
24 May 2022	ParentPay - 2nd Hand Uniform	14.76	Online	PP Statement 11 May-17 May	IN81
26 May 2022	Year 6 Party Donation	1000.00	Online	Txt confirmation	IN82
30 May 2022	Advent Calendar - Cash payments & Donations	55.72	Cash	NatWest Customer Receipt	IN83
31 May 2022	Your School Lottery	21.60	Online	YSL Email 30/05/22	IN84
7 June 2022	Your School Lottery	46.00	Online	YSL Email 06/06/22	IN85
8 June 2022	Second Hand Uniform	10	Cash	NatWest Customer Receipt	IN86
21 June 2022	ParentPay - 2nd Hand Uniform	2.96	Online	PP Statement 8-14 June 2022	IN87
28 June 2022	ParentPay - 2nd Hand Uniform	13.79	Online	PP Statement 15-21 June 2022	IN88
5 July 2022	Your School Lottery	36.80	Online	YSL Email 04/07/22	IN89
5 July 2022	ParentPay - Summer Fete Raffle Tickets	24.62	Online	PP Statement 22 June 2022-28 June 2022	IN90
5 July 2022	Second Hand Uniform	19.00	Cash	NatWest Customer Receipt	IN91
5 July 2022	Ice lolly takings	87.18	Cash	NatWest Customer Receipt	IN92
5 July 2022	Colour Run Refreshments - takings	180.00	Cash	NatWest Customer Receipt	IN93
5 July 2022	Colour Run Dry Sales	155.50	Cash	NatWest Customer Receipt	IN94
5 July 2022	Colour Run Cash Sponsorships	759.98	Cash	NatWest Customer Receipt	IN95
5 July 2022	FA Premier League Christmas Donation	500.00	Online	Copy of CAF Company Account Voucher nu	IN96
8 July 2022	SumUp Fete Takings	61.31	Online	SumUp Payroll Report 05/07/22	IN97
12 July 2022	SumUp Fete Takings	82.42	Online	SumUp Payroll Report 12/07/22	IN98
12 July 2022	Parent Pay - 2nd Hand Uniform & Summer Fete Takings	173.33	Online	PP Statement 29 June - 5 July 2022	IN99
18 July 2022	Summer Fete - Scott & Sip commission	126.40	Online	Txt confirmation	IN100
18 July 2022	Summer Fete Takings	3246.50	Cash	NatWest Customer Receipt	IN101
19 July 2022	SumUp Fete Takings	181.97	Online	SumUp Payroll Report 19/07/22	IN102
19 July 2022	ParentPay - Summer Fete Inflatables wristbands	74.84	Online	PP Statement 6 July - 12 July 2022	IN103
20 July 2022	Summer Fete - Pizza Van Commission - Sornn's Pizza	44.00	Online	Txt confirmation	IN104
21 July 2022	Summer Fete - Drinks	33.00	Online	Txt confirmation	IN105
21 July 2022	Summer Fete - Charitable Donation	500.00	Online	CAF confirmation email 20 July 2022	IN107
26 July 2022	Summer Fete - Refreshments	300.00	Online	Txt confirmation	IN108
26 July 2022	ParentPay - Summer Fete Inflatables wristbands	36.44	Online	PP Statement 13 July - 19 July 2022	IN109
27 July 2022	SumUp Fete Takings	14.00	Online	SumUp Payroll Report 26/07/22	IN110
2 August 2022	Your School Lottery	36.80	Online	YSL Email 01/08/22	IN111
9 August 2022	Your School Lottery	6.90	Online	YSL Email 08/08/22	IN112
14 August 2022	Amazon Smile Donation	28.65	Online	Amazon Statement	IN113
18 August 2022	NFU Mutual Agency Giving Fund - Donation for toilet block in	6379.00	Online	Email confirmation from NFU	IN114

Date	Description	Amount	Running
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	Opening Balance	334.23	
01/10/2021	Money from Xmas Trail last year	32	
09/17/2021	Uniform Sale on playground	68	Petty Cash
10/01/2021	Cakes & medical provisions	-56.26	Petty Cash
Oct 7, 21	Popcorn prize for winners	-7.00	Petty Cash

ReceiptRefererRunning Balance

	366.23
	434.23
Paydens & Asda Rece	377.97
Asda receipt	370.97

5 April 2022	ParentPay - Easter Egg Hunt Donations	17.73
12 April 2022	ParentPay - Easter Egg Hunt Donations	64.50
27 April 2022	Cash - Easter Egg Hunt Donations	77.30
11 February 2022	Becky Simmons - Tesco - Easter Eggs	157.50

Online	PP Statement	IN69
Online	PP Statement	IN70
Cash	NatWest C	IN71
online	Tesco rece	OUT36

TOTAL

Historical uniform income
Late payments from last years events
Secondhand Uniform
Amazon Smile
Easy Fundraising
Xmas Dinne
Panto

Ad hocs

11 February 2022
26 April 2022
20 December 2021

Ice Lolly sale

17 June 2022
5 July 2022

Donations

4 July 2022
15 March 2022

Fun activities

11 July 2022
19 July 2022
19 July 2022

912.16

793
9.85 break the rules day
109.31

Becky Simmons - Tesco - Easter Eggs	-157.50	online
Rachel Bushell - Donation to year 6 leavers party	-250.00	online
Phoenix Fireworks commission/cashback	152.90	Online
38.19		
Becky Simmons - Ice Lollies for Ice Lolly Sale	-49.00	Online
Ice Lolly takings	87.19	Cash
Becky Simmons - Stationary Donation for School	-242.30	Online
Becky Simmons - materials for art sessions for school	-237.45	online
Jubilee Pottery Payment	-1507.50	Online
Becky Simmons - Ice Lollies for Last Day of Term	-12.50	Online
Becky Simmons - Ice Lollies for Sports Day	-16.35	Online

Tesco receipts	OUT36
Message	OUT42
Message	IN51

Copy of ASDA and Food Wareh	OUT 44
NatWest Customer Receipt	IN 92

Amazon order invoice	OUT 50
Amazon order invoice	OUT39

Manic Ceramic Ltd Invoice	OUT 57
Lidl receipt	OUT 62
Lidl receipts	OUT 63

Uniform Sales

Total

DATE	FROM
15 September 2021	Jo Payne - Historical Uniform Sales (secondhand)
21 September 2021	ParentPay - 2nd Hand Uniform
28 September 2021	ParentPay - 2nd Hand Uniform
5 October 2021	ParentPay - Colour Run & Uniform
12 October 2021	ParentPay - Colour Run & Uniform
19 October 2021	ParentPay - 2nd Hand Uniform & Colour Run
26 October 2021	ParentPay - 2nd Hand Uniform, Colour Run Fright Night, Disco
2 November 2021	ParentPay - 2nd Hand Uniform, Colour Run Fright Night, Disco
9 November 2021	ParentPay - Cake Sale & Uniform
16 November 2021	ParentPay - Cake Sale & Uniform
23 November 2021	ParentPay - Elf workshop & Tea Towels & Cake Sale & Uniform
14 December 2021	ParentPay - Cake Sale, Uniform, Secrets Room, Cake sale
4 May 2022	ParentPay - 2nd Hand Uniform
10 May 2022	ParentPay - 2nd Hand Uniform
20 May 2022	Second Hand Uniform Sale
24 May 2022	ParentPay - 2nd Hand Uniform
8 June 2022	Second Hand Uniform
21 June 2022	ParentPay - 2nd Hand Uniform
28 June 2022	ParentPay - 2nd Hand Uniform
5 July 2022	Second Hand Uniform
12 July 2022	Parent Pay - 2nd Hand Uniform & Summer Fete Takings
09/17/2021	Uniform Sale on playground

15 September 2021 Jo Payne - Historical Uniform Sales (new)

450.92

AMOUNT	METHOD	PROOF	Reference
35.25	Cash	Email from Jo Payne 15/9/21	IN4
£25.61	Online	PP Statement 8-14 Sept	IN6
£81.73	Online	PP Statement 15-21 Sept	IN8
1.97	Online	PP Statement 22-28 Sept	IN10
3.94	Online	PP Statement 29 Sept - 5 Oct 2021	IN12
9.85	Online	PP Statement 6-12 Oct 2021	IN14
5.91	Online	PP Statement 13-19 Oct 2021	IN15
25.61	Online	PP Statement 20-26 Oct 2021	IN17
7.88	Online	PP Statement 27 Oct - 2 Nov 2021	IN20
13.79	Online	PP Statement 3 Nov-9Nov 2021	IN30
12.80	Online	PP Statement 10 Nov-16 Nov 2021	IN37
10.68	Online	PP Statement 1 Dec-7 Dec 2021	IN49
4.93	Online	PP Statement 20 Apr-26 Apr 2022	IN73
31.51	Online	PP Statement 27 April-3 May	IN 76
46.00	Cash	NatWest Customer Receipt	IN 80
14.78	Online	PP Statement 11 May - 17 May	IN 81
10	Cash	NatWest Customer Receipt	IN 86
2.96	Online	PP Statement 8-14 June 2022	IN 87
13.79	Online	PP Statement 15-21 June 2022	IN 88
19.00	Cash	NatWest Customer Receipt	IN 91
4.93	Online	PP Statement 29 June - 5 July 2022	IN 99
68	Petty Cash	None	

757.75 Cash Email from Jo Payne 15/9/21 IN3

My School Lottery

631.50 Total

<u>DATE</u>	<u>FROM</u>	<u>AMOUNT</u>	<u>METHOD</u>
7 September 2021	Your School Lottery	50.00	Online
21 September 2021	Your School Lottery	7.50	Online
28 September 2021	Your School Lottery	7.50	Online
5 October 2021	Your School Lottery	47.50	Online
12 October 2021	Your School Lottery	15.00	Online
19 October 2021	Your School Lottery	8.10	Online
2 November 2021	Your School Lottery	57.60	Online
7 December 2021	Your School Lottery	55.60	Online
21 December 2021	Your School Lottery	7.80	Online
30 December 2021	Your School Lottery	7.80	Online
5 January 2022	Your School Lottery	41.60	Online
11 January 2022	Your School Lottery	7.80	Online
8 February 2022	Your School Lottery	52.00	Online
8 March 2022	Your School Lottery	40.80	Online
5 April 2022	Your School Lottery	40.00	Online
4 May 2022	Your School Lottery	36.80	Online
31 May 2022	Your School Lottery	21.60	Online
7 June 2022	Your School Lottery	46.00	Online
5 July 2022	Your School Lottery	36.80	Online
2 August 2022	Your School Lottery	36.80	Online
9 August 2022	Your School Lottery	6.90	Online

<u>PROOF</u>	<u>Reference</u>
YSL Email 6/9/21	IN1
YSL Email 20/9/21	IN5
YSL Email 27/9/21	IN7
YSL Email 4/10/21	IN9
YSL Email 11/10/21	IN11
YSL Email 19/10/21	IN13
YSL Email 01/11/21	IN16
YSL Email 06/12/21	IN45
YSL Email 20/12/21	IN52
YSL Email 29/12/21	IN55
YSL Email 04/01/22	IN57
YSL Email 10/01/22	IN62
YSL Email 07/02/22	IN63
YSL Email 07/03/22	IN66
YSL Email 04/04/22	IN68
YSL Email 03/05/22	IN72
YSL Email 30/05/22	IN 84
YSL Email 06/06/22	IN 85
YSL Email 04/07/22	IN 89
YSL Email 01/08/22	IN 111
YSL Email 08/08/22	IN 112

Colour Run

5592.54

<u>DATE</u>	<u>FROM</u>
5 October 2021	ParentPay - Colour Run & Uniform
8 October 2021	Emma Cuff - Medical Kit for Colour Run
8 October 2021	Tamsin Gillard-Moss Colour Run Refreshments
12 October 2021	ParentPay - Colour Run & Uniform
19 October 2021	ParentPay - 2nd Hand Uniform & Colour Run
26 October 2021	ParentPay - 2nd Hand Uniform, Colour Run Fright Night, Disco
2 November 2021	ParentPay - 2nd Hand Uniform, Colour Run Fright Night, Disco
9 November 2021	Matched Funding for Colour Run
5 July 2022	Colour Run Refreshments - takings
5 July 2022	Colour Run Dye Sales
5 July 2022	Colour Run Cash Sponsorships
10/01/2021	Cakes & medical provisions
Oct 7, 21	Popcorn prize for winners

Total

<u>AMOUNT</u>	<u>METHOD</u>	<u>PROOF</u>	<u>Reference</u>
196.94	Online	PP Statement	IN10
-12.00	online	Copy of Tesco	OUT2
-27.69	online	Tesco Receipt	OUT3
1,158.02	Online	PP Statement	IN12
220.23	Online	PP Statement	IN14
14.78	Online	PP Statement	IN15
4.93	Online	PP Statement	IN17
3,000.00	Online	CAF report	IN21
186.00	Cash	NatWest Cust	IN 93
155.50	Cash	NatWest Cust	IN 94
759.09	Cash	NatWest Cust	IN 95
-56.26	Petty Cash	Paydens & Asda Receipts	
-7.00	Petty Cash	Asda receipt	

Notes:

Colour Run to be held on 1st October 2021...

We already had dye in stock from the last event so no costs for dye this time

Sold out on dye sales (selling for £1 bag) Refreshments sold at event (50p - £1)

£80 taken from sponsorship to buy Asda bits & Paydens eyewash. £23.74 returned (£5

Anonymous Donor offered to match fund the donations

Kids were asked to raise minimum £5

Prize for class who raised the most money (Blue class raised £767) - Film & Popcorn aft

6.26 spent)

ernoon

Halloween Disco / Haunted School

960.59 Total

<u>DATE</u>	<u>FROM</u>	<u>AMOUNT</u>
4 November 2021	Halloween Takings	455.80
5 November 2021	Becky Simmons- Halloween Candy Bracelets	-6.00
5 November 2021	Becky Simmons- Halloween Witch Fingers	-3.16
5 November 2021	Becky Simmons- Halloween Sweet Bags	-4.45
5 November 2021	Becky Simmons- Halloween Slap Bands	-11.99
5 November 2021	Becky Simmons- Halloween Haribo Sweets	-31.43
5 November 2021	Becky Simmons- Halloween vegan/allergy Sweets	-2.78
5 November 2021	Becky Simmons- Halloween Tombola Balls	-9.99
5 November 2021	Becky Simmons- Halloween Haribo Sweets	-45.05
5 November 2021	Becky Simmons- Halloween Hairbands	-9.99
5 November 2021	Becky Simmons- Halloween gummy Fangs and lov	-10.61
5 November 2021	Becky Simmons- Halloween scratch art masks	-24.97
5 November 2021	Becky Simmons- Halloween Bouncy Balls	-15.99
5 November 2021	Becky Simmons- Halloween Disco Prizes - Choc Co	-7.91
5 November 2021	Becky Simmons- Halloween Bottles of Squash	-5.94
5 November 2021	Becky Simmons- Halloween team lanyards	-20.01
5 November 2021	Sarah Letten - Halloween soft drinks for parent he	-17.00
2 December 2021	School - Food for Halloween/Disco night	-90.08
26 October 2021	ParentPay - 2nd Hand Uniform, Colour Run Fright M	285.57
2 November 2021	ParentPay - 2nd Hand Uniform, Colour Run Fright M	536.57

<u>METHOD</u>	<u>PROOF</u>	<u>Reference</u>
Cash	Customer Receipt	IN19
online	Copy of Poundland receipt	OUT4
online	Copy of Homebargains receipt	OUT5
online	Copy of Amazon order	OUT6
online	Copy of Amazon Order	OUT7
online	HomeBargains receipt	OUT8
online	ASDA receipt	OUT9
online	Copy of Amazon Order	OUT10
online	Haribo receipt	OUT11
online	Copy of Amazon Order	OUT12
online	HomeBargains receipt	OUT13
online	Copy of Amazon Order	OUT14
online	Copy of Amazon Order	OUT15
online	ASDA receipt	OUT16
online	ASDA receipt	OUT17
online	Copy of Amazon Order	OUT18
online	ASDA receipt	OUT19
online	Copy of invoice	OUT22
Online	PP Statement 13-19 Oct 2015	IN15
Online	PP Statement 20-26 Oct 2017	IN17

Secrets Room - Xmas shopping event

Total

DATE	FROM
14 December 2021	ParentPay - Cake Sale, Uniform, Secrets Room, Cake sale
21 December 2021	ParentPay - Secrets Room & Tea Towels
30 December 2021	ParentPay - Secrets Room
21 December 2021	CHQ-Label Planet & CASH - Elf workshop & Secrets room
6 December 2021	Becky Simmons - Room - volunteer refreshments
6 December 2021	Becky Simmons - Room - Stock
19 November 2021	Becky Simmons - Secrets room bottles to fill with sweets

589.76

AMOUNT	METHOD	PROOF	Reference
428.34	Online	PP Statement 1 Dec-7 De	IN49
3.94	Online	PP Statement 8 Dec - 14	IN53
11.82	Online	PP Statement 15 Dec-21	IN56
211.70	Cash & Chq	NatWest Customer Receipt	IN54
-11.80	online	Morrisons receipt	OUT24
-50.79	online	Aldo, Home Bargains & Sa	OUT25
-3.45	online	Home bargains receipt	OUT21

1

Xmas Events

Advent Total Elf Workshop Total

DATE	FROM
11 November 2021	Advent window - DG Solutions
12 November 2021	Advent window - Veriflo
15 November 2021	Advent - donation (Cologne)
15 November 2021	Advent window - LJ Betts
16 November 2021	Advent window - Devain Curtains
17 November 2021	Advent - donation (Wilson)
17 November 2021	Advent window - Ibbett Mosely
22 November 2021	Advent window - The Wright Event
22 November 2021	Advent window - Tower Pictures
22 November 2021	Advent window - Truffle Interiors
23 November 2021	Advent - donation (Mahoney)
24 November 2021	Advent Window - West Malling Flowers
30 November 2021	Advent window - Kent Field
1 December 2021	Advent window - Emily Day coaching
2 December 2021	Advent window - Kings Arms
3 December 2021	Advent window - Brock Cottage
14 December 2021	Advent - donation (Hales)
15 December 2021	Advent window - Design A Head
6 January 2022	Advent sponsorship - CAF premier League
30 May 2022	Advent Calendar - Cash payments & Donations

Elf Workshop

23 November 2021	ParentPay - Elf workshop & Tea Towels & Cake Sale & Uniform
26 April 2022	Eleanor Earnshaw - Elf Workshop expenses
30 November 2021	ParentPay - Elf workshop & Tea Towels
7 December 2021	ParentPay - Elf workshop & Tea Towels
21 December 2021	CHQ-Label Planet & CASH - Elf workshop & Secrets room
18 January 2022	ParentPay - Elf Workshops late payment

Panto

19 November 2021	Becky Simmons - Panto Sweet bags
6 December 2021	Becky Simmons - Panto Sweets
6 December 2021	Becky Simmons - PTFA stickers for Panto bags
13 December 2021	Becky Simmons - panto chocolates

Class presents

30 November 2021	Xmas present - Purple Class (Jay Mitten)
6 December 2021	Xmas present - Blue Class (Debbie Moon)
10 December 2021	Xmas present - Yellow Class (Jane Pegler)
10 December 2021	Xmas present - Red Class (Abby Lash)
14 December 2021	Xmas present - Orange Class (Becky Simmons)
17 December 2021	Xmas present - for class (Gemma Woodward)
20 December 2021	Xmas present - Rainbow class (Katie Saysall)

Christmas Lunch

6 December 2021	Becky Simmons - Napkins for Christmas Dinner
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1,170.72
918.83

AMOUNT	METHOD	PROOF
50.00	Online	Living Calendar spreadsheet
50.00	Online	Living Calendar spreadsheet
5.00	Online	Living Calendar spreadsheet
50.00	Online	Living Calendar spreadsheet
50.00	Online	Living Calendar spreadsheet
5.00	Online	Living Calendar spreadsheet
50.00	Online	Living Calendar spreadsheet
50.00	Online	Living Calendar spreadsheet
50.00	Online	Living Calendar spreadsheet
50.00	Online	Living Calendar spreadsheet
5.00	Online	Living Calendar spreadsheet
50.00	Online	Living Calendar spreadsheet
50.00	Online	Living Calendar spreadsheet
50.00	Online	Living Calendar spreadsheet
50.00	Online	Living Calendar spreadsheet
50.00	Online	Living Calendar spreadsheet
50.00	Online	Living Calendar spreadsheet
50.00	Online	Living Calendar spreadsheet
50.00	Online	Living Calendar spreadsheet
50.00	Online	Living Calendar spreadsheet
350.00	Online	Copy of voucher
55.72	Cash	NatWest Customer Receipt

384.04	Online	PP Statement 10 Nov-16 Nov 202
-460.28	online	Receipts (Ikea, Homebargains, Po
256.02	Online	PP Statement 17-23 Nov 2021
689.20	Online	PP Statement 24-30 Nov 2021
40.00	Cash & Chq	NatWest Customer Receipt
9.85	Online	PP Statement 5-11 Jan

-20.28	online	EBay order invoice
-49.70	online	ALDI & Poundland receipts
-8.84	online	A4 labels invoice
-6.00	online	Poundland receipt

-50.00	Online	Mobile
-50.00	online	Entertainer order receipt
-50.00	online	Email & Amazon order invoice
-50.00	online	Email & Amazon order invoice
-50.00	online	Email & Amazon order invoice
-50.00	online	Amazon order invoice
-50.00	online	Amazon order invoice

-15.48	online	Poundstretcher receipt
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Reference

IN25
IN26
IN27
IN28
IN29
IN31
IN32
IN33
IN34
IN35
IN36
IN38
IN39
IN42
IN43
IN44
IN48
IN50
IN59
IN 83

IN37
OUT41
IN40
IN46
IN54
IN61

OUT20
OUT23
OUT27
OUT31

OUT64
OUT28
OUT29
OUT30
OUT32
OUT33
OUT34

OUT26

Tea Towels - Sarah Reid is org

DATE

25 February 2022
23 November 2021
7 December 2021
1 February 2022
22 March 2022
30 November 2021
14 December 2021
21 December 2021

ganising - will will receive a commission from the sales....

Total 102.96

FROM	AMOUNT	METHOD
Class Fundraising - Tea Towels	-769.50	online
ParentPay - Elf workshop & Tea Towels & Cake Sale & Uniform	531.74	Online
ParentPay - Elf workshop & Tea Towels	126.05	Online
ParentPay - Tea Towels	9.85	Online
ParentPay - Pizza payments & Tea Towels	9.85	Online
ParentPay - Elf workshop & Tea Towels	147.71	Online
ParentPay - Cake Sale, Uniform, Secrets Room, Cake sale	19.69	Online
ParentPay - Secrets Room & Tea Towels	27.57	Online

<u>PROOF</u>	<u>Reference</u>
Class Fundraising Statement	OUT37
PP Statement 10 Nov-16 Nov 2021	IN37
PP Statement 24-30 Nov 2021	IN46
PP Statement 19-25 Jan 2022	IN58
PP Statement 9-15 March 2022	IN67
PP Statement 17-23 Nov 2021	IN40
PP Statement 1 Dec-7 Dec 2021	IN49
PP Statement 8 Dec - 14 Dec 2021	IN53

Summer Fete

DATE	FROM	Total	3171.53	AMOUNT	METHOD	PROOF	Reference
5 July 2022	ParentPay - Summer Fete Raffle Tickets			24.62	Online	PP Statement 22 June 2022-28 June 2022	IN 90
21 June 2022	Becky Simmons - Summer Fete raffle ticket printing			-50.82	Online	Raffle Tickets 4U confirmation/invoice	OUT 46
28 June 2022	Becky Simmons - Summer Fete Drinks			-375.75	Online	Tesco Order confirmation/Receipt	OUT 47
28 June 2022	Becky Simmons - Summer Fete Drinks			-30.00	Online	Food Warehouse Recetip (copy)	OUT 48
28 Jun 2022	Rachel Lupton - Summer Fete Drinks			-40.00	Online	Iceland Receipt (copy)	OUT 49
11 Jul 2022	Becky Simmons - Summer Fete drinks and Lollipops			-85.00	Online	Morrisons & Food Warehouse receipts	OUT 52
11 Jul 2022	Becky Simmons - Temporary Events Notice Licence (Sum			-21.00	Online	TMBS/WorldPay Transaction Confirmation	OUT 53
11 Jul 2022	Becky Simmons - Coin Collection Buckets			-20.99	Online	PDK Invoice I-28102	OUT 54
11 July 2022	Cash Float for Summer Fete			-500.00	Cash	MISSING	OUT 56
15 July 2022	Bellyflops Entertainments Hire - Summer Fete			-305.00	Online	Invoice	OUT 58
18 July 2022	Becky Simmons - Summer Fete Equipment			-121.39	Online	Range, B&Q, Tesco, B&Q, ASDA, Poundstretcher receipts & Amazon invoice	OUT 59
18 July 2022	Becky Simmons - Summer Fete Prizes			-42.62	Online	Amazon Invoice, B&M, Lidl, TJ Morris receipts	OUT 60
18 July 2022	Summer Fete - Ben Mills - Band			-150.00	Online	Txt confirmation	OUT 61
6 July 2022	SumUp Fete takings			41.31	Online	SumUp Payout Report 05/07/22	IN 97
12 July 2022	SumUp Fete takings			82.62	Online	SumUp Payout Report 12/07/22	IN 98
12 July 2022	Parent Pay - 2nd Hand Uniform & Summer Fete Takings			168.40	Online	PP Statement 29 June - 5 July 2022	IN 99
18 July 2022	Summer Fete - Scoff & Sip commission			120.40	Online	Txt confirmation	IN 100
18 July 2022	Summer Fete Takings			3246.50	Cash	NatWest Customer Receipt	IN 101
19 July 2022	SumUp Fete Takings			191.97	Online	SumUp Payout Report 19/07/22	IN 102
19 July 2022	ParentPay - Summer Fete inflatables wristbands			74.84	Online	PP Statement 6 July - 12 July 2022	IN 103
20 July 2022	Summer Fete - Pizza Van Commission - Sommi Pizza			44.00	Online	Txt confirmation	IN 104
21 July 2022	Summer Fete - Drinks			33.00	Online	Txt confirmation	IN 105
21 July 2022	Summer Fete - Drinks			36.00	Online	Txt confirmation	IN 106
21 July 2022	Summer Fete - Charitable Donation			500.00	Online	CAF confirmation email 20 July 2022	IN 107
26 July 2022	Summer Fete - Ibbett Moseley Sponsorship			300.00	Online	Txt confirmation	IN 108
26 July 2022	ParentPay - Summer Fete inflatables wristbands			36.44	Online	PP Statement 13 July - 19 July 2022	IN 109
27 July 2022	SumUp Fete Takings			14.00	Online	SumUp Payout Report 26/07/22	IN 110

May Day

DATE	FROM	Total	AMOUNT	METHOD	PROOF	Reference
20 May 2022	May Day fee		-40.00	Online	Txt confirmation	OUT 43
18 May 2022	May Day Chocolate Tombola		358.21	Cash	NatWest Customer Receipt	IN 77
20 May 2022	May Day Cake Sale		110.75	Cash	NatWest Customer Receipt	IN 78
20 May 2022	May Day Pizza		40.00	Cash	NatWest Customer Receipt	IN 79

Amazon Smile

Total 128.10

<u>DATE</u>	<u>FROM</u>	<u>AMOUNT</u>	<u>METHOD</u>
13 December 2021	Amazon Smile Donation	33.44	Online
23 February 2022	Amazon Smile Donation	42.00	Online
9 May 2022	Amazon Smile Donation	24.01	Online
16 August 2022	Amazon Smile Donation	28.65	Online

<u>PROOF</u>	<u>Reference</u>
Amazon Statement	IN47
Amazon Statement	IN65
Amazon Statement	IN75
Amazon Statement	IN 113

Easy Fundraising

Total 34.93

<u>DATE</u>	<u>FROM</u>	<u>AMOUNT</u>	<u>METHOD</u>	<u>PROOF</u>
4 November 2021	Easy Fundraising	18.37	Online	EFR email
18 February 2022	Easy Fundraising	16.56	Online	Email 16 F

Reference

IN18

IN64

Offham School PTFA
Treasurers Report 2021/22

General Overview:

Balance at the beginning of the school year: £11,276.06
 Income during the year: £33,413.46
 Spending during the year: £11,654.61
 Balance at the end of the school year: £33,034.91

Income:

Throughout the year money was raised through a variety of **events and fundraisers** providing the children of Offham School fun activities and treats during the first full year back at school after a succession of lockdowns during the covid pandemic. These have included sweets for the trip to the panto, class presents at Christmas, Jubilee celebration pottery and sports day ice lollies to name a few.

Donations and Grants continued to be a significant source of income including £850 from the Premier League and £3000 matched funding as well as an NFU Mutual Grant of £6,279 to enable toilets to be installed in the new school pod

PTFA events and fundraisers raised the following:

Halloween Event £960.59	Colour Run £5,655.80 (inc. £3,000) matched funding)
Fireworks sale commission £152.90	Easyfundraising £34.93
Elf Workshop £918.84	Amazon Smile £128.10
Secrets Room £589.77	Secondhand Uniform £382.92
Christmas Advent £1,170.73	Tea Towels £102.96
May Day event £468.97	My School Lottery £631.50
Summer Event £3,171.54	

Spending:

Spending was on running costs for events, equipment for the school and supporting events to enhance the experiences including:

Supplies for art sessions for school mural £237.45	Stationary donation for school £242.30
Panto Sweets £84.82	Year 6 Leavers Party Donation £250
Easter Eggs £157.50	Jubilee Pottery £1,507.50
Christmas Class Presents £350 (£50ea.)	PTFA Running Expenses £136
New Event Gazebo £952.08	

Future:

We have committed to the following Expenditure for 2022/2023:
 I pads - agreed to a 3 year contract £9467.10 (£3,155.70 per year, first year paid in 2021/22)
 Pod facilities - provision for toilets for the pod from the NFU mutual grant for £6,379.00 (as mentioned above)