



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Kathleen Smith Foundation

1060505

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
07.01.2022

To

Period end date  
06.01.2023

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Income from investments	41,076	-		41,076	44,665
Interest received		-	830	830	51
	-	-		-	
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>41,076</b>	<b>-</b>	<b>830</b>	<b>41,906</b>	<b>44,716</b>
<b>A2 Asset and investment sales, (see table).</b>					
Sale of investments	-	-	1,975,917	1,975,917	1,454,642
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>1,975,917</b>	<b>1,975,917</b>	<b>1,454,642</b>
<b>Total receipts</b>	<b>41,076</b>	<b>-</b>	<b>1,976,747</b>	<b>2,017,823</b>	<b>1,499,358</b>
<b>A3 Payments</b>					
Grants awarded	60,000			60,000	-
Investment manager fees (VAT inclusive)			13,224	13,224	27,382
Trust administration fees (VAT inclusive)			11,786	11,786	5,928
Independent examiners fee			780	780	780
Bank charges			108	108	
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>60,000</b>	<b>-</b>	<b>25,898</b>	<b>85,898</b>	<b>34,090</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Investment purchases	-	-	1,948,708	1,948,708	1,365,842
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>1,948,708</b>	<b>1,948,708</b>	<b>1,365,842</b>
<b>Total payments</b>	<b>60,000</b>	<b>-</b>	<b>1,974,606</b>	<b>2,034,606</b>	<b>1,399,932</b>
<b>Net of receipts/(payments)</b>	<b>- 18,924</b>	<b>-</b>	<b>2,141</b>	<b>- 16,783</b>	<b>99,426</b>
<b>A5 Transfers between funds</b>				-	-
<b>A6 Cash funds last year end</b>	<b>54,864</b>		<b>73,708</b>	<b>128,572</b>	<b>29,146</b>
<b>Cash funds this year end</b>	<b>35,940</b>	<b>-</b>	<b>75,849</b>	<b>111,789</b>	<b>128,572</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Capital account	-	-	75,849
	Income account	35,940	-	-
		-	-	-
	<b>Total cash funds</b>	<b>35,940</b>	<b>-</b>	<b>75,849</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Investment portfolio	Endowment	-	2,447,673
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Chris Thurlow	Chris Thurlow		



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 07 January 2022 To 06 January 2023

Charity name: The Kathleen Smith Foundation

Charity registration number: 1060505

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objects of the charity are to apply the income, and all or such parts of the capital, to or for the benefit of such exclusively charitable purposes in any part of the world and in such manner as the Trustees may in their absolute discretion think fit.</p> <p>The Trustees will take into account the Letter of Wishes, which requests that consideration be given to benefit the following charities:</p> <p>Benenden Hospital Field Land Foundation Barnardos The Horder Centre RNIB RNLI Musicians Benevolent Fund National Trust Save the Children Moorfields Eye Hospital MacMillan Cancer Support Cancer Research UK St Christopher's Hospice Eltham College British Red Cross</p>

		CLIC Sargent (formerly Malcol Sargent Cancer Fund)
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	In furtherance of the charity's objects for the public benefit the trustees provide grants in accordance with the Letter of Wishes.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In determining the charity's activities the trustees have had regard to the Charity Commission's guidance on public benefit.

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	During the year under review the charity made grant awards to British Red Cross and Help Musicians of £30,000 each.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>At the end of the reporting period the charity had free reserves of £35,940 (2022: £54,864).</p> <p>In addition to the free reserves the charity has bank balances of £75,848 (2022: £73,709) and investments valued at £2,447,673 within the expendable endowment fund.</p> <p>The Trustees pursue a policy of maintaining a free reserve available to be spent in the furtherance of the charity's objectives as well as covering future needs, opportunities, contingencies and risks.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
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Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		<p>Expendable endowment funds are those which are required to be invested to produce income but which may be transferred to unrestricted funds at the discretion of the trustees in order that they may be expended in furtherance of the charity's objectives.</p> <p>Unrestricted income funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.</p>



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed dated 6 January 1997
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by the existing trustees.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	

Relationship with any related parties	Para 1.51	<p>No trustee received any remuneration or was reimbursed any expenses in the year under review.</p> <p>Ludlow Trust Company Limited was paid £11,804 for trust administration services during the year under review. These fees are authorized under clause 6 of the trust deed.</p>
Other		

## Reference and Administrative details

Charity name	The Kathleen Smith Foundation
Other name the charity uses	
Registered charity number	1060505
Charity's principal address	Trustees Department 1 <sup>st</sup> Floor, Tower Wharf Cheese Lane, Bristol BS2 0JJ

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ludlow Trust Company Limited			
2				
3				
4				
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10				
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17				
18				
19				

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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Investment Managers	Coutts & Co	440 The Strand, London, WC2R 0QS
Bankers	Coutts & Co	440 The Strand, London, WC2R 0QS
Accountants	KJF Accounting Limited	17 Sheringham Avenue, Southgate, London, N14 4UB

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Chris Thurlow</i>	<i>Chris Thurlow</i>
Full name(s)	Chris Thurlow	
Position (eg Secretary, Chair, etc)		
Date		



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

The Kathleen Smith Charitable Foundation

**On accounts for the year  
ended**

6<sup>th</sup> January 2023

**Charity no  
(if any)**

1060505

**Set out on pages**

1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 6<sup>th</sup> January 2023.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*K Felton*

**Date:**

02-11-2023

**Name:**

Mr Keith Felton

**Relevant professional  
qualification(s) or body  
(if any):**

ACCA

**Address:**

KJF Accounting Ltd, 17 Sheringham Avenue, Southgate, London N14 4UB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

# 2023-11-14KSmithAccounts

Final Audit Report

2023-11-14

Created:	2023-11-14
By:	Marta Kurpickaja (marta.kurpickaja@ludlowtrust.com)
Status:	Signed
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