

Presteigne and Norton Community Support



The 29th

Annual Report

1st April 2021 – 31st March 2022



Management Committee

Hon. Officers

<i>Chairman</i>	Richard Wells
<i>Vice Chair</i>	Judith Charlton
<i>Secretary</i>	Judy Daffern
<i>Treasurer</i>	Moi Gibbons
<i>Independent Verifier</i>	Stephen Housego

General Committee

<i>Trustee</i>	June Morgan
<i>Trustee</i>	Lynne Wells
<i>Trustee</i>	Steph Griffiths

Staff

<i>General Manager</i>	Sharon Jones
<i>Transport Co-ordinator</i>	Sharon Jones
<i>Shop Co-ordinator</i>	Sacha Pickard
<i>Warehouse Co-ordinator</i>	Lorna Griffiths/Carole Brick
<i>Circle Co-ordinator</i>	Carole Brick

Funders

We are indebted to the following for their continued support:

- ✓ Powys County Council (PCC) and Powys Teaching Health Board (PtHB)
- ✓ Presteigne Town Council
- ✓ Individual donations from members and local supporters/businesses

PRESTEIGNE AND NORTON COMMUNITY SUPPORT

5 High Street,

Presteigne, Powys

LD8 2BA

Tel Transport: 01544 267961

E transport.pncs@gmail.com

Reg. Charity No 1060479



Chairman: Richard Wells

Office Manager: Sharon Jones

You are cordially invited to the

Annual General Meeting of PNCS

On Wednesday 17th August at 2.30pm Memorial Hall, Presteigne

Agenda

1. Chair's Welcome
2. Apologies for Absence
3. To receive the minutes of the last Annual General Meeting 26th October 2021
4. Matters Arising
5. Chairman's Report
6. To receive and adopt the Annual Report and Statement of Accounts for year ended 31st March 2022 as submitted to Charity Commission
7. Election of Management Committee for 2022/2023
8. Any Other Business
9. Refreshments

Presteigne & Norton Community Support

Minutes of AGM Tuesday 26th October 2021

Present:

June Morgan, Judi Charlton, Richard Wells, Lynne Wells, Judy Daffern, Ray Blackshaw, Annette Gurr, Liz Minton, Anne Mcalinden, Ian Raey, Sacha Pichard, Meg Pickard, Susan Craven, Sheila Ferguson, Jane Robinson, Mrs Baynham, Mrs Bull, John Daffern

Apologies:

Robert Lawrence, Mr & Mrs Schofield, Josh Partridge, Rolly Bradstock, Moi Gibbons, Carole Brick, Lorna Griffiths, Mr & Mrs Mercer, Ron Haggarty, Jan Haggarty, Margaret Fry, Lynne Owens, Christina Weatherhead, Glenys Roberts, Carol Morris, Vanessa Blackshaw, Barbara Masterson.

1. The Chairman welcomed everyone and thanked everyone for coming. He also asked everyone present to kindly read through each report so that any questions could be answered, and meanwhile took the opportunity to thank staff and all the volunteers for their much appreciated hard work.
2. Minutes of AGM held 15th August 2019 were circulated to everyone present, together with the Chairman's report, the Annual report and Statement of Accounts for year ended 31 March 2021 (as submitted to the Charity Commission) This was for 2 years due to no AGM in the previous year due to Covid 19 pandemic. The Minutes were accepted as correct (Proposed by June Morgan, Seconded by Sacha Pickard)
3. The Chairman explained the financial position of PNCS and that the charity had done really well and made a profit, despite the Covid 19 pandemic. This had been achieved by the combination of income from our charity shop, warehouse, grants, donations and other fund raising events. The circle has also done very well this year despite have to close some of the time due to Covid 19.
4. The Chairman read through the reports, questions were welcomed.
5. The Annual Report and Statement of Accounts were then presented. (Acceptance of that report was proposed by Judi Charlton and seconded by Annette Gurr) A vote was held and acceptance was unanimous.

6. Election of Management Committee for 2019/20.

- a. Management Committee 2021/22: Christina Weatherhead had given in her resignation. The management committee expressed thanks for all her hard work over the years.
- b. Present members, having all expressed willingness to serve for 2021/22, were unanimously re-elected. (Proposed Sharon Jones, Seconded by Anne Mcalinden) A vote was held and all officers were re-elected.

7. Any other Business

- a. People present received an up-date on various matters and questions were answered by the Chairman regarding some transport issues.

8. There being no further business, refreshments were served.

REPORT FROM THE CHAIR

Events and People

During the past year, the situation regarding COVID improved considerably. Although we are probably not yet completely over that situation, life in Presteigne has certainly returned to something approaching normality.

Our primary purpose is clearly to provide transport to medical appointments, and these increased somewhat during the year as the NHS started to catch up with appointments and treatments. We also still had some journeys for vaccinations and boosters, which we continued to provide for free.

Our main source of income, the sales from the Shop and Warehouse, improved significantly over the previous year, with both of those businesses achieving the highest sales ever! Well done to everyone involved. These levels of income allow us to continue to provide transport at a much lower cost than previously.

We really want to acknowledge and thank our volunteer drivers, and to welcome the new members of that team. Without them there would be no PNCS! Our members really do appreciate the friendly service that they provide.

Thank you also to all of the volunteers who help in the Shop and the Warehouse; at the Circle; and also to Barbara in the office.

In the following reports you will hear from the Warehouse, Shop and Circle, and thank you to Lorna, Sacha and Carole for all of their efforts that have helped all of these to recover from the trials of the past couple of years and to go from strength to strength.

The trustees and I would also like to express our appreciation to Sharon who continues to organise the administration of PNCS and run the transport service, handling both very effectively.

The community of Presteigne and Norton also deserves recognition and thanks. They provide us with an endless supply of wonderful donations, and are also our loyal customers. We hope that they all found some bargains and enjoyed their visits to our Shop and Warehouse.

My personal thanks also go to my fellow trustees at PNCS, as they once again provided support and encouragement. We recently welcomed Steph Griffiths as a new member of the trustee team, and I am sure she will be a great asset. Regrettably, we also sadly lost one of our longest standing trustees, Judi Charlton, who passed away quite suddenly earlier this year. Judi was involved with PNCS, the church and numerous other local organisations for many years and will certainly be missed.

Financial

Our financial results for the year were largely as expected, and were close to ideal. We made a small gain in the year, so we were not draining our financial resources, even after subsidising the journey costs. As we have become more successful financially, we have been able to put more back into the community, but still remain financially robust.

Finally, I would like to close by reiterating my thanks to everyone involved in PNCS for all of their commitment and support, and congratulate them on a job well done!

Richard Wells - Chairman

The Circle Report

The redecorated Youth Centre building was once again home to the Circle in May 2021. Although numbers were limited and government covid guidelines followed we were happy to be back in our Tuesday space. As the year progressed and restrictions were lifted we became a 'drop in' Tuesday once more. We have had an average of 20 people each week - folk joining us from Knighton and Kington as well as Presteigne and the surrounding villages.

Informative talks by the local Police, the Fire Service and Wales Cymru have taken place. Gentle exercise, Tai chi, group singing, quizzes and games have been a regular occurrence at the Circle. Raffles have been held and home made greetings cards sold.

The 10 Year Anniversary of the Circle was celebrated together with St. David's Day. Welsh Dragon bunting and daffodils decorated the Youth Centre. Leek and Potato Soup and Welsh Cakes were enjoyed. A picture of two founder members and our banner appeared in a local newspaper and Presteigne Life page.

Listening to folk chatting about the Circle and what they enjoy, the following has been observed:

CIRCLE - Conversation
 Information
 Refreshments
 Companionship
 Laughter
 Exercise

The above have been made possible and encouraged by the continued dedicated work of the volunteers. They have also transported people, helped with appointments and guided people out and about in the community as it opened up after the pandemic.

My sincere thanks for your support and care.

To the folk who have come to the Circle, with each and every one of you

'There is no end to a circle or what can be done within it'

As we go into an uncertain future, it is hoped that we will be able to ensure our strong support network and warm Circle welcome continues to all in the community.

Carole Brick
Circle Co-ordinator

The Warehouse Report

The Warehouse has continued to make progress and improve turnover, using new contacts and outlets to ensure that we achieve the best prices, especially for the donations that have a higher potential value. The use of social media in particular has reached a wider audience than would be otherwise possible, and has also raised the awareness of the Warehouse, bringing in new customers who were previously unaware of our existence.

We are recycling more to reduce the amount of items going to landfill, including selling off scrap metal where possible.

We have some fantastic volunteers helping out in the Warehouse. Terry and Piet, for example, are doing a great job of keeping up with the PAT testing of electrical appliances.

Trading has certainly recovered from the difficulties of lockdowns and gone on to even higher levels than before the pandemic. Sales in 2021-2022 were over £34 thousand. The highest year's sales prior to 2020 was £26 thousand.

We should also remember that, not only does the Warehouse raise considerable funds to support the work of PNCS, but it also provides a valuable source of inexpensive furniture and other items for the people of Presteigne and the surrounding area. Many items go on to have a much longer useful life rather than being dumped into landfill, so we clearly have a positive environmental impact, too. Regrettably, some people do still confuse PNCS with the council tip, and feel that it is okay to dump their unwanted rubbish outside the Warehouse overnight, but this is fortunately only a small minority of people. Most of the donations that we receive are very generous and very saleable!

On that note, we really must acknowledge the local community for their ongoing support. They provide us with many wonderful items to sell, they continue to buy from us week after week. Quite often, they even insist on paying more than we ask for items to support our charitable efforts!

Carole, Lorna and Sacha continue to work very well together, co-ordinating their efforts to make sure that donations go to the place where they are most likely to sell quickly and for the best price.

Once again, many, many thanks to everyone for all their work and support!

Lynne Wells
Warehouse Trustee

The Shop Report

Figures from April 2021 to March 2022 are;

£21,027

A good year for the shop, I've been fortunate enough to have received some wonderful saleable donations. Which reflect in the figures.

Compliments about the shop's new look are still rolling in, this proves the revamp has had a lasting positive effect.

The running of the shop would not be possible if not for the volunteers old and new that generously give their time, sometimes with very little notice. Your time and dedication is greatly appreciated so thank you!

Lastly, thank you once again to Dave Preece for continuing to supply us with his beautiful sweet peas. These are always extremely popular.

Sacha Pickard
Shop Co-ordinator

The Transport Report

Our transport scheme had another successful year, not as busy as pre-covid, a lot of appointments cancelled by health boards, but getting busier all the time.

Total Miles=9489

Journey Miles= 7661

Passenger journeys made= 215

Hours of driving by volunteers= 369

Hours waiting time by volunteers= 253

Members= 165

Powys Primary Care Services journeys (eg...dentists, doctors, opticians) = 43

Welsh Hospital journeys (eg...Abergavenny, Gobowen, Cardiff) = 26

English Hospital journeys (eg...Hereford, B'ham, Leominster, Telford, Shrewsbury) = 75

Powys Community Hospital journeys (eg...Llandod ,Brecon, Builth, Bronylls, Knighton) = 47

The Community Transport scheme would not exist without our volunteer drivers, I would like to say a BIG THANK YOU to everyone in our excellent team of committed volunteer drivers, without whom none of these journeys would be possible, and they do so much more than drive. I would also like to say a BIG THANK YOU to Barbara Masterson that helps me in the Transport Office she is one of the best.

We lost quite a few drivers after Covid for lots of different reasons, which did make covering journeys quite difficult, and unfortunately had cancel a few journeys due to no drivers available. Luckily, as the start of the year, we joined 3 lovely new drivers to our team and we are now back to full capacity.

We receive a small amount of funding from PCC/PTHB which does not cover the cost of the Community Car scheme, a very large part of funding comes from our own Charity Shop and Warehouse, and what an excellent job they do, thank you to the staff and volunteers for their excellent support and time which enables our transport to continue.

I would also like to say Thank You to all our community that donate to our shop, warehouse and transport scheme, it really is appreciated.

I would like to mention we lost a very good Trustee recently, Mrs Judi Charlton, she will be deeply missed at Presteigne & Norton Community Support.

Sharon Jones
General Manager and Transport Co-ordinator



GET BEHIND YOUR COMMUNITY

GET BEHIND THE WHEEL

We are recruiting volunteer drivers to provide local seniors with transportation for vital medical appointments

- Do you enjoy driving, and want to make a real difference to the lives of your local community who without our service really struggle to be independent?
- Your volunteering commitment would be flexible to meet your availability. Even if you have a half day per week free we would still like to hear from you.

**Contact us today on 01544 267961
or Call in today to the office at 5, High Street, Presteigne**

YOU CAN MAKE THE DIFFERENCE!

GIVE AS YOU LIVE DONATIONS

IT'S SO EASY TO DO, JUST FOLLOW THE STEPS BELOW

1. Search for 'Give as you Live' on the internet, and click on it
2. Join up by clicking 'Join'
3. Enter Presteigne & Norton Community Support
4. Select 'Us' as your charity
5. Enter your name, email, address and make up a password

Just remember every time you shop online, go to the 'Give as you live website' Log in and start searching for your online shops. Give as you live will redirect you to your shop of choice, once you have finished shopping, checkout.

**YOUR ONLINE SHOP, GIVES US A DONATION
AS A THANK YOU FOR SHOPPING WITH THEM**

Need some help?

Come and see Sharon, who will help you get started.

(The website is totally secure and safe)

Or enter this into your 'search' <https://www.giveasyoulive.com/>



Presteigne and Norton Community Support
5 High Street
Presteigne
Powys
LD8 2BA

Transport Enquiries & Booking Contact Info

Tel: 01544 267961
Email: transport.pncs@gmail.com

By using **Give as You Live** we gain a donation of the total cost of your online shopping at no-extra cost to yourself. Many stores are signed up as partners of Give as You Live including Amazon, Tesco, ASDA and many more.

Unaudited Financial Statements for the Year Ended 31 March 2022

for

Presteigne and Norton Community Support

**Contents of the Financial Statements
for the Year Ended 31 March 2022**

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Presteigne and Norton Community Support

**General Information
for the Year Ended 31 March 2022**

ADDRESS:

5 High Street
Presteigne
Powys
LD8 2BA

ACCOUNTANTS:

Housego Accountancy & Taxation
Office 10
Broadaxe Business Park
Presteigne
Powys
LD8 2UH

Financial Statements

for the Year Ended 31 March 2022

Accountants' Report to

Presteigne and Norton Community Support

As described below, you have approved the financial statements for the year ended 31 March 2022 set out on pages three to four. In accordance with your instructions, we have compiled these unaudited financial statements from the accounting records and explanations supplied to us.



Housego Accountancy & Taxation
Office 10
Broadaxe Business Park
Presteigne
Powys
LD8 2UH

18 July 2022

Client Approval Certificate

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.



Richard Wells

18 July 2022

Presteigne and Norton Community Support

Detailed Profit and Loss Account for the Year Ended 31 March 2022

	2022		2021	
	£	£	£	£
Income				
Transport - Client / Donations	4,219		2,460	
Transport - WG/ PCC/ Pthlb	327		1,873	
Charity shop - Takings	21,027		9,731	
General (VB) - Core Income	2,700		2,593	
General (VB) Donations	583		1,387	
Warehouse - Sales	34,209		16,829	
Circle - Donations	1,910		300	
	<u> </u>	64,975	<u> </u>	35,173
Other income				
Government grants	6,332		45,751	
Deposit account interest	226		531	
	<u> </u>	6,558	<u> </u>	46,282
		<u>71,533</u>		<u>81,455</u>
Expenditure				
Rent, Rates, Utilities-Office	3,099		3,500	
General Office Expenses - Circle/ Warehouse/ Transport/ Shop	4,977		3,837	
Rent & Rates (Shop)	2,080		2,080	
Insurance	463		444	
Rent & Utilities (Warehouse)	3,946		2,976	
General Warehouse expenses	78		43	
Salaries & National Insurance	42,575		39,893	
Telephone	859		800	
Advertising	110		-	
Staff travel, trg & meetings	590		245	
Volunteer Drivers	5,144		2,022	
Rent (Circle)	501		-	
Client Activity Costs (Circle)	257		145	
Sundry expenses	-		2	
Community Draw Prizes	564		489	
Accountancy	558		540	
	<u> </u>	65,801	<u> </u>	57,016
NET PROFIT		<u>5,732</u>		<u>24,439</u>

Presteigne and Norton Community Support

Balance Sheet 31 March 2022

	2022		2021	
	£	£	£	£
CURRENT ASSETS				
Transport current account	3,302		2,010	
General current account	3,424		14,572	
Warehouse current account	4,651		596	
Shop current account	4,736		2,907	
Circle current account	6,496		6,930	
Business bank instant account	18,080		27,077	
Investment account	50,000		30,526	
Petty Cash balances	347		668	
	<u>91,036</u>		<u>85,286</u>	
CURRENT LIABILITIES				
Trade creditors	558		540	
	<u>558</u>	90,478	<u>540</u>	84,746
NET ASSETS		<u>90,478</u>		<u>84,746</u>
FINANCED BY				
CAPITAL ACCOUNT				
Brought forward	84,746		60,307	
Add				
Net profit	5,732		24,439	
	<u>5,732</u>	90,478	<u>24,439</u>	84,746
		<u>90,478</u>		<u>84,746</u>



Nity Support

Presteigne and Norton Community Support

**On accounts for the year
ended**

31st March 2022

**Charity no
(if any)**

1060479

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

19.7.2022

Name:

Stephen F Housego

**Relevant professional
qualification(s) or body
(if any):**

ICPA (Fellow)

Address:

Housego Accountancy & Taxation

Office 10 Broadaxe Business Park

Presteigne Powys LD8 2UH

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).