# PRESTEIGNE AND NORTON COMMUNITY SUPPORT

England & Wales · Charity number 1060479

## Details

| | |
|---|---|
| **Status** | Registered |
| **Legal form** | Other |
| **Registered** | 1997-02-03 |
| **Register** | View on the Charity Commission register |

## Contact

| | |
|---|---|
| **Address** | 5 High Street<br>Presteigne<br>Powys<br>LD8 2BA |
| **Phone** | 01544267961 |
| **Email** | transport.pncs@gmail.com |

## Activities

**Objects:** TO PROMOTE ANY CHARITABLE PURPOSE FOR THE BENEFIT OF THE INHABITANTS OF PRESTEIGNE AND NORTON

**Activities:** RESPONDING TO COMMUNITY NEEDS THROUGH COMMUNITY TRANSPORT, INFORMATION AND ADVICE POINT. THE CIRCLE WHERE ANYONE IS WELCOME TO DROP IN ONCE A WEEK FOR COMPANY, REFRESHMENTS, ACTIVITIES, SUPPORT & ACCESS INFORMATION. THE WAREHOUSE SELLING RECYCLED HOUSEHOLD GOODS AND FURNITURE WHICH SUPPORTS THE COMMUNITY TRANSPORTA CHARITY SHOP WHICH SUPPORTS THE COMMUNITY TRANSPORT

## Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, Recreation, Other Charitable Purposes
- **Who:** Elderly/old People, People With Disabilities, The General Public/mankind

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## Geography

- **Area of benefit:** PRESTEIGNE AND NORTON
- Powys

## Finances

| Period end | Income | Expenditure | Assets | Employees |
|---|---|---|---|---|
| 2025-03-31 | £105,153 | £109,154 | - | - |
| 2024-03-31 | £110,588 | £97,688 | - | - |
| 2023-03-31 | £83,588 | £78,478 | - | - |
| 2022-03-31 | £71,533 | £65,801 | - | - |
| 2021-03-31 | £81,455 | £57,016 | - | - |

## Trustees

| Name | Role | Appointed |
|---|---|---|
| **Richard Douglas Wells** | Chair | 2017-05-16 |
| Judy Daffern | | 2019-04-17 |
| June Morgan | | 2016-04-01 |
| Lynne Karen Wells | | 2017-02-10 |
| Moi Gibbons | | 2014-03-31 |
| Steph Griffiths | | 2021-05-13 |
| lisa littlehales | | 2022-05-04 |

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**PRESTEIGNE AND NORTON COMMUNITY SUPPORT**

England & Wales - Charity number 1060479

# Accounts

# Presteigne and Norton Community Support

The 31st

# Annual Report

**1st April 2024 – 31st March 2025**

GIG CYMRU NHS
Bwrdd Iechyd Addysgu Powys
Powys Teaching Health Board

Ariennir gan Lywodraeth Cynulliad Cymru
Funded by Welsh Assembly Government

Powys

PAVO

# Management Committee

## Hon. Officers

| | |
|---|---|
| *Chairman* | Richard Wells |
| *Vice Chair* | Lynne Wells |
| *Secretary* | Judy Daffern |
| *Treasurer* | Moi Gibbons |
| *Independent Verifier* | Stephen Housego |

## General Committee

| | |
|---|---|
| *Trustee* | June Morgan |
| *Trustee* | Steph Griffiths |
| *Trustee* | Lisa Littlehales |

## Staff

| | |
|---|---|
| *General Manager* | Sharon Jones |
| *Transport Co-ordinator* | Sharon Jones |
| *Shop Co-ordinator* | Sacha Pickard |
| *Warehouse Co-ordinator* | Lorna Griffiths/Carole Brick |
| *Circle Co-ordinator* | Tina Fenton |

## Funders

We are indebted to the following for their continued support:

- ✓ Powys County Council (PCC) and Powys Teaching Health Board (PtHB)
- ✓ Presteigne Town Council
- ✓ Individual donations from members and local supporters/businesses

**PRESTEIGNE AND NORTON COMMUNITY SUPPORT**
5 High Street,
Presteigne, Powys
LD8 2BA
Tel Transport: 01544 267961
Email: transport.pncs.@gmail.com
**Reg. Charity No 1060479**

Chairman: Richard Wells General Manager: Sharon Jones

You are cordially invited to the

## Annual General Meeting of PNCS

On Wednesday 3rd September at 2 pm at the Youth Centre, Presteigne

### Agenda

1. Chair's Welcome
2. Apologies for Absence
3. To receive the minutes of the last Annual General Meeting 3rd September 2024
4. Matters Arising
5. Chairman's Report
6. To receive and adopt the Annual Report and Statement of Accounts for year ended 31st March 2025 as submitted to Charity Commission
7. Election of Management Committee for 2025/2026
8. Any Other Business
9. Refreshments

# Presteigne & Norton Community Support

## Minutes of AGM Tuesday 3rd September 2024

Present:
Margaret Humphries, Tina Fenton, Richard Wells, Lynne Wells, Sharon Jones, David Evans, Agneta Evans, Jenny Kendall, Barbara Llewellyn, June Morgan, Annette Gurr, Rolly Bradstock, Liz Minton, Carol Morris, James Mott, Angie Bromfield, Philip Brown, Sachas Pickard, Josh Partridge, David Waters, Steff Griffiths, Judy Daffern, John Daffern, Sheenagh Campen.

Apologies:
Jamie Ramsey, Anne McAlinden, Maddy Madden, Carole Brick, Christine Moore, Moi Gibbons, Lorna Griffiths, Liz Burrows, Beverley Baynham, Lynne Owens, Lisa Littlehales, Sheila Ferguson, Janet Covey-Crump, Di Bathurst, Chris Ruby.

1. The Chairman opened the meeting at 2.10pm and welcomed everyone and thanked everyone for coming. He also asked everyone present to kindly read through each report so that any questions could be answered and meanwhile took the opportunity to thank staff and all the volunteers for their much appreciated hard work.

2. Minutes of AGM held 17th August 2023 were circulated to everyone present, together with the Chairman's report, the Annual report and Statement of Accounts for year ended 31 March 2024 (as submitted to the Charity Commission) The Minutes were accepted as correct (Proposed Liz Minton Seconded by David Evans)

3. The Chairman explained the financial position of PNCS and that the charity had improved significantly. This had been achieved by the combination of income from our charity shop, warehouse, grants, donations and other fund-raising events.

4. The Chairman read through the reports, questions were welcomed.

5. The Annual Report and Statement of Accounts were then presented. (Acceptance of that report was proposed by David Evans and seconded by June Morgan) A vote was held and acceptance was unanimous.

6. Election of Management Committee for 2024/25.

    a. Management Committee 2024/2025: Present members, having all expressed willingness to serve for 2024/2025, were unanimously re-elected. (Proposed Sacha Pickard Seconded by Annette Gurr) A vote was held, and all officers were re-elected.

7. Any other Business

    People present received an update on various PNCS matters and questions were welcomed by the Chairman he reiterated his thanks to everyone. Liz Minton said she would like it noted at the AGM how much she and lots of other people in our community appreciated the Community transport and wouldn't know what they would do without it. Thanking staff, trustees and volunteers. Rolly Bradstock also expressed her thanks to the Youth Centre Committee, especially Terry Wells, the venue is great and has been updated a lot, and it works really well for The Circle each Tuesday. Without this venue the Circle would not be able to take place.

8. There being no further business, meeting closed at 2.40pm refreshments were served.

# REPORT FROM THE CHAIR

## Financial

This report relates to April 2024 to March 2025, and our accounts for that period show a loss of £4,001. This is very much as anticipated, as we had made a conscious decision to utilise some of our reserves to subsidise the charges to members. Our rate remained at approximately 10p per mile, with local journeys and covid vaccination trips free of charge. The difference between those charges and the expenses that we pay to our drivers is, therefore, funded by PNCS.

During the year in question, our costs continued to rise, especially our payroll costs. These rose by £5,584 (10%) year on year. This was clearly primarily due to the 9.8% increase in the national minimum wage which took place in April 2024.

On the income side, sales were £2,825 less than the previous year at The Shop, but this followed the highest year on record and was still the second highest year recorded. The Warehouse sales were actually up very slightly, by £212, again following a previous record year in 2023-24.

Our cash reserves continue to be very healthy, having reduced by just £2,229 over the year. Whilst we are always looking for ways in which we might further support the community we are, as ever, very cautious. Our primary concern is to ensure the long-term future of PNCS.

## People and Events

During the year The Shop and The Warehouse continued achieve very good levels of sales, thus allowing us to subsidise the costs to our members, as mentioned above. However, they also provide a great source of low-cost items for our customers and contribute towards the recycling of items, thus reducing the amount going into landfill.

The ongoing success of both businesses does require a great deal of effort by many people. I am very grateful for the support of all our staff and volunteers, and our trustees for all of their hard work and commitment.

In addition, Sharon and Barbara took care of the administration of PNCS brilliantly, as usual, managing the office and organising all of the transport. Of course, none of our transport service would be possible without our volunteer drivers. A huge thank you to all of you. Thankfully, we have had a few new additions to the team during the year, but we still do struggle to meet demand at certain times!

Tina has now settled in completely at The Circle and along with her team of volunteer helpers is making sure that everything runs smoothly there, even organising a few fundraisers for The Circle as well.

Of course, we receive a lot of support from many other people in the community, but I am constantly surprised and heartened by their generosity. We not only receive a constant stream of great items to sell in The Warehouse and The Shop, but also financial donations and bequests from people who want to express their gratitude and show how much they value the service we provide.

Overall, I am very proud of what we are all achieving at PNCS, and long may it continue! Thank you everyone.

**Richard Wells**
***Chairman***

# The Transport Report

We have once again been very busy with transport. Listed below are some details of the journeys undertaken during the year:

| | | |
|---|---|---|
| Total Miles= | 31,266 | |
| Passenger journeys made= | 693 | |
| Hours of driving by volunteers= | 992 | |
| Hours waiting time by volunteers= | 663 | |
| Members= | 199 | |
| Powys Primary Care Services journeys (eg...dentists, doctors, opticians) = | | 97 |
| Welsh Hospital journeys (eg...Abergavenny, Gobowen, Cardiff) = | | 18 |
| English Hospital journeys (eg...Hereford, B'ham, Leominster, Telford, Shrewsbury) = | | 254 |
| Powys Community Hospital journeys (eg...Llandod ,Brecon, Builth, Bronylls, Knighton) = | | 110 |

The Community Transport scheme would not exist without our volunteer drivers, so I would like to say a BIG THANK YOU to every one of them. Without them none of this would be possible. They not only provide an essential service, but they do so in a friendly and caring way, making our members feel much more comfortable than they would on public transport (if it were even available).

As we do not have an unlimited supply of drivers, we do still prioritise transport need for medical appointments.

I am also very grateful to Barbara Masterson who helps me in the Transport Office. She is a fantastic help.

We continue to heavily subsidise the cost of the transport scheme, and this is possible mainly due to the success of The Shop and The Warehouse. A very small proportion of our income comes from government funding. I would, therefore, like to thank everyone who contributes to the success of those businesses.

We also receive a great deal of generous support from members of the community and local businesses. This is also very much appreciated.

It is also very gratifying to hear all of the positive comments that we receive from our members about how much this service is valued by them.

If you do have any ideas of how we can do more for our members? Or is there something you feel is needed in our community that Community Support could help with? Please do not hesitate to call into the office to discuss with us. We'd love to hear from you.

**I am always seeking additional volunteer drivers. If you know anyone who might like to do this, please do ask them to call into the High Street office.**

**Sharon Jones**
***General Manager and Transport Co-ordinator***

# The Warehouse Report

Last year, I was delighted to report that the Warehouse had seen a significant increase in sales in its first year in the new premises. This year I am very pleased to say that this success has continued, and sales are at a similar level for the financial year 2024-2025. In fact, there is a very slight year on year increase of £212 to £64,454.

From time to time, we have had art sales and book sales to boost sales in those areas, and on one occasion we had a half price sale to reduce excess stock, which was very successful.

During the year, the ownership of the Warehouse changed hands, and we have new landlords, but they are very supportive of what we are doing and nothing has really changed.

We continue to receive many positive comments about the Warehouse. Customers are complimentary about it being tidy, well presented and friendly. We endeavour to keep our prices reasonable, whilst making sure that we get good value for PNCS, and most customers seem happy with the prices we charge.

If we receive donations that we believe will achieve a higher sales value elsewhere, then we do look for customers further afield, using the internet or sometimes by sending an item to auction, or getting in touch with one of our numerous contacts in the antiques trade. The main objective is just to achieve the best price for PNCS.

As our reputation and our network of contacts continues to grow, we are being approached more and more often to help with house clearances. We collect items that we are confident that we can sell, but we also help in other ways, such as putting people in contact with other organisation who can take items we can't. This help to reduce their costs to empty the premises and provides us with good income so the whole process is mutually beneficial, and people are usually very grateful for the support.

We very much appreciate all of the support we receive from our volunteers, including our team of PAT testers. During the year we have also had some more young people working with us as part of their Duke of Edinburgh Scheme awards, and they enjoyed their time with us as well as fulfilling the requirements of their courses.

Our van is still being kept busy collecting and delivering smaller items, but we do need to employ outside help for the larger items.

To conclude, I would like once again to acknowledge and thank all of the people who continue to support The Warehouse, our staff; volunteers; donors; customers; the trustees of PNCS and the community at large. Thank you all very much indeed!

**Lynne Wells**
**Warehouse Trustee**

# The Shop Report

The shop has had another good year. Although the sales were actually £2,825 less than the previous year, at £22,201 this was still the second highest annual sales figure on record.

We are always well supported and are thankful for the many customers that pass through the door.

As always, I must thank the volunteers. These ladies are brilliant, and are always happy to help out, sometimes with very little notice. I am grateful to all of them.

We have some wonderful donations and are blown away by the generosity of people.

Thank you again to everyone involved.

**Sacha Pickard**
***Shop Co-ordinator***

# THE CIRCLE

An exciting year again at The Circle, which makes it now 13 since it was founded. Last year we made a huge effort to advertise ourselves around Presteigne and Knighton, A banner was made for us by Richard and Lynne which we proudly display outside the youth centre each week. We have put posters up to explain what we are all about as we feel many more would benefit from our group. We have had the editor of the mid-border news at the Circle recently, Carla plans to put a feature in the next addition which will hopefully generate more people coming.

We have continued with the game Boccia (spelt wrongly last year) a type of indoor bowls with soft balls-still a firm favourite. With exercise with Anne, bingo, singalong with Marion, piano music with Micheal, tabletop games and a dabble at crafts. One of our ladies said she didn't realise crafts could be so much fun. We have also had the Knighton bell ringers and a very interesting talk from Roger Curtis about POWS in Presteigne. We hired a coach from Owens motors and 24 of us went on a trip in May around the Elan valley, stopping for lunch at the cafe and also giving people chance to shop in the visitor's centre. Some people don't get out much and seemed to really appreciate this trip out.

We also held a small party to celebrate VE day, accompanying Marion with songs of that era, a lot of laughter throughout. Our group have again been offered free tickets to events during Presteigne's festival, a great chance for people to attend the local events.

In November last year we held an autumn Bonanza in the youth centre, with many stalls selling donated items and in total raised just over £970. We plan to do the same this year and thank everyone for their extensive support with this. As well as this the trusty volunteers had a stall within the Circle and raised another £165. This year we have done three successful car boot sales, in Norton, Presteigne and Leominster, raising a total of £627.90. Again, without the donations and the volunteers this would not be possible. Thankyou. Presteigne is a fabulous town and the community spirit is second to none.

We all got together and had a festive Christmas buffet in December and a chance to celebrate who we are as a group before we closed for the holidays.

We have held a couple of birthday parties on demand this year, which were funded by members of the Circle and much enjoyed by everyone.

I was off work from the Circle for four weeks in February due to having a new knee, a huge thank you for everyone involved in helping me to get mobile and back to work.

A lot of work has been done at the youth centre this year, which makes it a much nicer, warmer and safer place to hold our group. Thank you to Terry for making this happen. While the work was being carried out at the youth centre the Circle was held in the Baptist church next door, thank you to Margaret for the idea and Rolly and Olwyn for making that happen. We managed to continue to run the Circle with a lot of imagination and laughter.

We have been very fortunate in receiving some private donations from members of the public as well as the continued and valuable support from PNCS.

We have had quite a few people in and out of hospital over the past year, some are still there unfortunately, we send them our get well wishes for speedy recoveries.

It continues to amaze me how dedicated our volunteers are. I cannot thank them enough for all that they do, I truly appreciate it and would not exist without them. The Circle are such a lovely group of like-minded people, taking pleasure in the Circle's existence. I feel privileged to be part of it and look forward to the coming year ahead.

**Tina Fenton**
**The Circle Co-ordinator**

Volunteer Drivers are Key Give A Lift!

## GET BEHIND YOUR COMMUNITY

## GET BEHIND THE WHEEL

**We are recruiting volunteer drivers to provide local seniors with transportation for vital medical appointments**

- Do you enjoy driving, and want to make a real difference to the lives of your local community who without our service really struggle to be independent?
- Your volunteering commitment would be flexible to meet your availability. Even if you have a half day per week free we would still like to hear from you.

**Contact us today on 01544 267961**
**or Call in today to the office at 5, High Street, Presteigne**

## YOU CAN MAKE THE DIFFERENCE!

---

# GIVE AS YOU LIVE DONATIONS

## IT'S SO EASY TO DO, JUST FOLLOW THE STEPS BELOW

1. Search for 'Give as you Live' on the internet, and click on it
2. Join up by clicking 'Join'
3. Enter Presteigne & Norton Community Support
4. Select 'Us' as your charity
5. Enter your name, email, address and make up a password

**Just remember every time you shop online, go to the 'Give as you live website' Log in and start searching for your online shops. Give as you live will redirect you to your shop of choice, once you have finished shopping, checkout.**

## YOUR ONLINE SHOP, GIVES US A DONATION AS A THANK YOU FOR SHOPPING WITH THEM

## Need some help?

**Come and see Sharon, who will help you get started.**
**(The website is totally secure and safe)**

**Or enter this into your 'search' https://www.giveasyoulive.com/**

**Presteigne and Norton Community Support**
**5 High Street**
**Presteigne**
**Powys**
**LD8 2BA**

## Transport Enquiries & Booking Contact Info

**Tel:** 01544 267961
**Email:** transport.pncs@gmail.com

***By using Give as You Live we gain a donation of the total cost of your online shopping at no-extra cost to yourself. Many stores are signed up as partners of Give as You Live including Amazon, Tesco, ASDA and many more.***

# Unaudited Financial Statements for the Year Ended 31 March 2025

for

Presteigne and Norton Community Support

## Contents of the Financial Statements for the Year Ended 31 March 2025


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**Presteigne and Norton Community Support**

**General Information**
**for the Year Ended 31 March 2025**

| | |
|---|---|
| **ADDRESS:** | 5 High Street<br>Presteigne<br>Powys<br>LD8 2BA |
| **ACCOUNTANTS:** | Housego Accountancy & Taxation<br>Office 10<br>Broadaxe Business Park<br>Presteigne<br>Powys<br>LD8 2UH |

**Financial Statements**

**for the Year Ended 31 March 2025**

**Accountants' Report to**

**Presteigne and Norton Community Support**

You have approved the financial statements for the year ended 31 March 2025 set out on pages three to five. In accordance with your instructions, we have compiled these unaudited financial statements from the accounting records and explanations supplied to us.

Housego Accountancy & Taxation
Office 10
Broadaxe Business Park
Presteigne
Powys
LD8 2UH

28 July 2025

**Financial Statements**

**for the Year Ended 31 March 2025**

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Housego Accountancy & Taxation
.Office 10
Broadaxe Business Park
Presteigne
Powys
LD8 2UH

28 July 2025

**Client Approval Certificate**

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

.....
Richard Wells

Date: 1/8/25

**Presteigne and Norton Community Support**

**Detailed Profit and Loss Account**
**for the Year Ended 31 March 2025**

| | 2025 | | 2024 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Income** | | | | |
| Transport - Client / Donations | 3,265 | | 4,998 | |
| Charity shop - Takings | 22,201 | | 25,026 | |
| General (VB) - Core Income | 2,989 | | 5,759 | |
| General (VB) Donations | 221 | | 1,420 | |
| Warehouse - Sales | 64,454 | | 64,242 | |
| Circle - Donations | 3,955 | | 2,135 | |
| | | 97,085 | | 103,580 |
| **Other income** | | | | |
| Government grants | 5,507 | | 4,626 | |
| Deposit account interest | 314 | | 250 | |
| Investment account interest | 2,247 | | 2,132 | |
| | | 8,068 | | 7,008 |
| | | 105,153 | | 110,588 |
| **Expenditure** | | | | |
| Rent, Rates,Utilities-Office | 3,553 | | 2,600 | |
| General Office Expenses - Circle/ Warehouse/ Transport/ Shop | 4,861 | | 4,903 | |
| Rent & Rates (Shop) | 3,094 | | 2,618 | |
| Insurance | 953 | | 839 | |
| Rent & Utilities (Warehouse) | 10,079 | | 11,680 | |
| General Warehouse expenses | 359 | | 95 | |
| Property repairs-Warehouse | 1,441 | | - | |
| Salaries & National Insurance | 61,741 | | 55,907 | |
| Telephone | 1,154 | | 1,045 | |
| Advertising | 120 | | 120 | |
| Staff travel, trg & meetings | 3,400 | | 2,478 | |
| Volunteer Drivers | 10,487 | | 7,888 | |
| Rent (Circle) | 2,088 | | 1,780 | |
| Client Activity Costs (Circle) | 231 | | 479 | |
| Sundry expenses | 1,150 | | 874 | |
| Community Draw Prizes | 663 | | 532 | |
| Training expenses | 1,056 | | - | |
| Donation paid | 350 | | 1,500 | |
| Accountancy | 624 | | 600 | |
| Depreciation of tangible fixed assets | 1,750 | | 1,750 | |
| | | 109,154 | | 97,688 |
| **NET (LOSS)/PROFIT** | | (4,001) | | 12,900 |

**Presteigne and Norton Community Support**

**Balance Sheet**
**31 March 2025**

| | 2025 | | 2024 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **FIXED ASSETS** | | | | |
| Motor vehicles | | 7,000 | | 8,750 |
| **CURRENT ASSETS** | | | | |
| Transport current account | 3,778 | | 2,281 | |
| General current account | 2,769 | | 3,167 | |
| Warehouse current account | 4,642 | | 5,144 | |
| Shop current account | 4,734 | | 6,278 | |
| Circle current account | 3,660 | | 3,678 | |
| Business bank instant account | 23,184 | | 26,870 | |
| Investment account | 54,982 | | 52,735 | |
| Petty Cash balances | 361 | | 186 | |
| | 98,110 | | 100,339 | |
| **CURRENT LIABILITIES** | | | | |
| Trade creditors | 623 | | 601 | |
| | | 97,487 | | 99,738 |
| **NET ASSETS** | | 104,487 | | 108,488 |
| **FINANCED BY** | | | | |
| **CAPITAL ACCOUNT** | | | | |
| Brought forward | 108,488 | | 95,588 | |
| Add | | | | |
| Net profit | - | | 12,900 | |
| | 108,488 | | 108,488 | |
| Less | | | | |
| Net loss | 4,001 | | - | |
| | | 104,487 | | 108,488 |
| | | 104,487 | | 108,488 |

**Presteigne and Norton Community Support**

**Tangible Fixed Assets Schedule**
**31 March 2025**

| | Motor vehicles £ |
|---|---|
| **COST** | |
| At 1 April 2024 and 31 March 2025 | 10,500 |
| **DEPRECIATION** | |
| At 1 April 2024 | 1,750 |
| Charge for year | 1,750 |
| At 31 March 2025 | 3,500 |
| **NET BOOK VALUE** | |
| At 31 March 2025 | 7,000 |
| At 31 March 2024 | 8,750 |

CHARITY COMMISSION FOR ENGLAND AND WALES

# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

**Report to the trustees**

Name
PRESTEIGNE & NORTON COMMUNITY SUPPORT

| **On accounts for the year ended** | 31st MARCH 2025 | **Charity no (if any)** | 1060479 |
|---|---|---|---|

**Set out on pages** the page numbers

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

**Signed:** R.F. Hy **Date:** 28.7.2025

**Name:** Howells Accountancy & Taxation

**Relevant professional qualification(s) or body (if any):** ACCA

**Address:** Office 10 Bronsonce Business Park Presteigne Powys LD8 2UH

# Unaudited Financial Statements for the Year Ended 31 March 2025

for

Presteigne and Norton Community Support

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Housego Accountancy & Taxation
Office 10
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28 July 2025

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**Accountants' Report to**

**Presteigne and Norton Community Support**

As described below, you have approved the financial statements for the year ended 31 March 2025 set out on pages three to five. In accordance with your instructions, we have compiled these unaudited financial statements from the accounting records and explanations supplied to us.

Housego Accountancy & Taxation
.Office 10
Broadaxe Business Park
Presteigne
Powys
LD8 2UH

28 July 2025

**Client Approval Certificate**

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

.....
Richard Wells

Date: 1/8/25

**Presteigne and Norton Community Support**

**Detailed Profit and Loss Account**
**for the Year Ended 31 March 2025**

| | 2025 | | 2024 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Income** | | | | |
| Transport - Client / Donations | 3,265 | | 4,998 | |
| Charity shop - Takings | 22,201 | | 25,026 | |
| General (VB) - Core Income | 2,989 | | 5,759 | |
| General (VB) Donations | 221 | | 1,420 | |
| Warehouse - Sales | 64,454 | | 64,242 | |
| Circle - Donations | 3,955 | | 2,135 | |
| | | 97,085 | | 103,580 |
| **Other income** | | | | |
| Government grants | 5,507 | | 4,626 | |
| Deposit account interest | 314 | | 250 | |
| Investment account interest | 2,247 | | 2,132 | |
| | | 8,068 | | 7,008 |
| | | 105,153 | | 110,588 |
| **Expenditure** | | | | |
| Rent, Rates,Utilities-Office | 3,553 | | 2,600 | |
| General Office Expenses - Circle/ Warehouse/ Transport/ Shop | 4,861 | | 4,903 | |
| Rent & Rates (Shop) | 3,094 | | 2,618 | |
| Insurance | 953 | | 839 | |
| Rent & Utilities (Warehouse) | 10,079 | | 11,680 | |
| General Warehouse expenses | 359 | | 95 | |
| Property repairs-Warehouse | 1,441 | | - | |
| Salaries & National Insurance | 61,741 | | 55,907 | |
| Telephone | 1,154 | | 1,045 | |
| Advertising | 120 | | 120 | |
| Staff travel, trg & meetings | 3,400 | | 2,478 | |
| Volunteer Drivers | 10,487 | | 7,888 | |
| Rent (Circle) | 2,088 | | 1,780 | |
| Client Activity Costs (Circle) | 231 | | 479 | |
| Sundry expenses | 1,150 | | 874 | |
| Community Draw Prizes | 663 | | 532 | |
| Training expenses | 1,056 | | - | |
| Donation paid | 350 | | 1,500 | |
| Accountancy | 624 | | 600 | |
| Depreciation of tangible fixed assets | 1,750 | | 1,750 | |
| | | 109,154 | | 97,688 |
| **NET (LOSS)/PROFIT** | | (4,001) | | 12,900 |

**Presteigne and Norton Community Support**

**Balance Sheet**
**31 March 2025**

| | 2025 | | 2024 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **FIXED ASSETS** | | | | |
| Motor vehicles | | 7,000 | | 8,750 |
| **CURRENT ASSETS** | | | | |
| Transport current account | 3,778 | | 2,281 | |
| General current account | 2,769 | | 3,167 | |
| Warehouse current account | 4,642 | | 5,144 | |
| Shop current account | 4,734 | | 6,278 | |
| Circle current account | 3,660 | | 3,678 | |
| Business bank instant account | 23,184 | | 26,870 | |
| Investment account | 54,982 | | 52,735 | |
| Petty Cash balances | 361 | | 186 | |
| | 98,110 | | 100,339 | |
| **CURRENT LIABILITIES** | | | | |
| Trade creditors | 623 | | 601 | |
| | | 97,487 | | 99,738 |
| **NET ASSETS** | | 104,487 | | 108,488 |
| **FINANCED BY** | | | | |
| **CAPITAL ACCOUNT** | | | | |
| Brought forward | 108,488 | | 95,588 | |
| Add | | | | |
| Net profit | - | | 12,900 | |
| | 108,488 | | 108,488 | |
| Less | | | | |
| Net loss | 4,001 | | - | |
| | | 104,487 | | 108,488 |
| | | 104,487 | | 108,488 |

**Presteigne and Norton Community Support**

**Tangible Fixed Assets Schedule**
**31 March 2025**

| | Motor vehicles £ |
|---|---|
| **COST** | |
| At 1 April 2024 and 31 March 2025 | 10,500 |
| **DEPRECIATION** | |
| At 1 April 2024 | 1,750 |
| Charge for year | 1,750 |
| At 31 March 2025 | 3,500 |
| **NET BOOK VALUE** | |
| At 31 March 2025 | 7,000 |
| At 31 March 2024 | 8,750 |

CHARITY COMMISSION FOR ENGLAND AND WALES

# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

**Report to the trustees**

Name
PRESTEIGNE & NORTON COMMUNITY SUPPORT

| **On accounts for the year ended** | 31st MARCH 2025 | **Charity no (if any)** | 1060479 |
|---|---|---|---|

**Set out on pages** the page numbers

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

**Signed:** R.F. Hy **Date:** 28.7.2025

**Name:** Howells Accountancy & Taxation

**Relevant professional qualification(s) or body (if any):** ACCA

**Address:** Office 10 Bronsonce Business Park Presteigne Powys LD8 2UH

**PRESTEIGNE AND NORTON COMMUNITY SUPPORT**

England & Wales - Charity number 1060479

# Accounts

# Presteigne and Norton Community Support

The 31st

# Annual Report

**1st April 2023 – 31st March 2024**

GIG CYMRU NHS WALES
Bwrdd Iechyd Addysgu Powys
Powys Teaching Health Board

Ariennir gan Lywodraeth Cymuliad Cymru
Funded by Welsh Assembly Government

Powys

PAVO

# Management Committee

## Hon. Officers

| | |
|---|---|
| *Chairman* | Richard Wells |
| *Vice Chair* | Lynne Wells |
| *Secretary* | Judy Daffern |
| *Treasurer* | Moi Gibbons |
| *Independent Verifier* | Stephen Housego |

## General Committee

| | |
|---|---|
| *Trustee* | June Morgan |
| *Trustee* | Steph Griffiths |

## Staff

| | |
|---|---|
| *General Manager* | Sharon Jones |
| *Transport Co-ordinator* | Sharon Jones |
| *Shop Co-ordinator* | Sacha Pickard |
| *Warehouse Co-ordinator* | Lorna Griffiths/Carole Brick |
| *Circle Co-ordinator* | Tina Fenton |

## Funders

We are indebted to the following for their continued support:

- ✓ Powys County Council (PCC) and Powys Teaching Health Board (PtHB)
- ✓ Presteigne Town Council
- ✓ Individual donations from members and local supporters/businesses

**PRESTEIGNE AND NORTON COMMUNITY SUPPORT**
5 High Street,
Presteigne, Powys
LD8 2BA
Tel Transport: 01544 267961
Email: transport.pncs.@gmail.com
**Reg. Charity No 1060479**

Chairman: Richard Wells General Manager: Sharon Jones

You are cordially invited to the

## Annual General Meeting of PNCS

On Tuesday 3rd September at 2pm at the Youth Centre, Presteigne

### Agenda

1. Chair's Welcome
2. Apologies for Absence
3. To receive the minutes of the last Annual General Meeting 17th August 2023
4. Matters Arising
5. Chairman's Report
6. To receive and adopt the Annual Report and Statement of Accounts for year ended 31st March 2024 as submitted to Charity Commission
7. Election of Management Committee for 2024/2025
8. Any Other Business
9. Refreshments

# Presteigne & Norton Community Support

## Minutes of AGM Thursday 17th August 2023

Present:
Annette Gurr, Liz Minton, Carol Morris, Judy Daffern, Moi Gibbons, Richard Wells, Lynne Wells, Sharon Jones, Sheila Marshall, Maddy Madden, Sacha Pickard, Anne McAlinden, Angela Bromfield, John Daffern, Dave Preece, Christine Wells.

Apologies:
Yen Robinson, Carole Brick, June Morgan, John & Janet Vardy, Rolly Bradstock, Lorna Griffiths, Steff Griffiths.

1. The Chairman opened the meeting at 2pm and welcomed everyone and thanked everyone for coming. He also asked everyone present to kindly read through each report so that any questions could be answered, and meanwhile took the opportunity to thank staff and all the volunteers for their much appreciated hard work.

2. Minutes of AGM held 17th August 2022 were circulated to everyone present, together with the Chairman's report, the Annual report and Statement of Accounts for year ended 31 March 2023 (as submitted to the Charity Commission) The Minutes were accepted as correct (Proposed Liz Minton, Seconded by Sacha Pickard)

3. The Chairman explained the financial position of PNCS and that the charity had improved significantly. This had been achieved by the combination of income from our charity shop, warehouse, grants, donations and other fund raising events. The circle had also recovered from the trials of the past couple of years.

4. The Chairman read through the reports, questions were welcomed.

5. The Annual Report and Statement of Accounts were then presented. (Acceptance of that report was proposed by Sacha Pickard and seconded by Lynne Wells) A vote was held and acceptance was unanimous.

6. Election of Management Committee for 2023/24.

    a. Present members, having all expressed willingness to serve for 2023/2024, were unanimously re-elected. (Proposed Annett Gurr, Seconded by Anne McAlinden) A vote was held and all officers were re-elected.

7. Any other Business

    a. People present received an update on various PNCS matters and questions were welcomed by the Chairman he reiterated his thanks to everyone. Liz Minton, Sheila Marshall thanked the transport scheme, and both said they wouldn't know what to do without it.
    b. Judy Daffern thanked Richard and Lynne Wells for the pop up Art Shop, it was a lot of work to organise, but we had good sales, so it was definitely worth it.

8. There being no further business, meeting closed at 3.10pm.

# Report from the Chair

## Events and People

During the period covered by this report, April 2023 to March 2024, we had a number of new volunteers joining us at PNCS, as drivers and helping in the Shop and Warehouse. The new Warehouse premises are much more inviting and comfortable for everyone and have certainly helped to attract more volunteers, more donations and more customers.

The ongoing success of The Shop, and in particular the increase in sales at The Warehouse enabled us to reduce the prices of our transport journey even further in 2023. They are now lower than they have ever been.

Our robust financial position also allowed us to purchase a van during the year and this has proven to be a very valuable addition to PNCS, both for transferring stock between The Warehouse and The Shop, and also for collecting and delivering larger items.

At the end of 2023, Carole Brick decided to leave The Circle after a number of years, which we were all sad to hear. (Carole still working with us at The Warehouse, however, so is still a very valued part of PNCS.) Her role at The Circle was taken over by Tina Fenton, and I am very pleased to say that the transition has gone very well indeed.

All of our staff, Sharon in the office, Lorna and Carole at The Warehouse, Sacha at The Shop and Tina at The Circle, continue to do an excellent job, supported by numerous volunteers.

During the year we also held a couple of "pop-up" art sales at a shop in town, which was a new type of venture for PNCS, and this was a very successful fund raising exercise.

PNCS exists to serve the community and continues to provide an essential service at a very economical cost. However, it is only possible to do this with the tremendous support that we receive. Many people give their time to help us as volunteers, many make very generous donations to The Shop and The Warehouse, and many spend their hard earned cash to buy items from us. In particular, we are very grateful to our volunteer drivers. Without them, we could not operate the transport service at all, regardless of how well we are doing otherwise. On behalf of all of us at PNCS, I would like to say well done and thank you very much indeed to you all!

## Financial

Our accounts for 2023/24 show a healthy surplus. Despite reducing the charges for the transport service, and buying a van, we recorded a profit of £12,900 and our cash balances increased by over £4,000.

Sales at The Warehouse were up year on year, by £19,969, and The Shop also increased yearly sales by £3,248. We saw quite an increase in running cost, of course, not only because of our move to the new premises for The Warehouse, but also an increase payroll cost in line with inflation, and a higher level of driver expenses due to more miles being driven.

We continue to look for other ways to support the community but are always doing so cautiously. Although we are in a strong financial position and would like to do more, we are wary of embarking on any commitment that could undermine the future stability of PNCS in any way.

**Richard Wells**
***Chairman***

# The Circle Report

A great time has been had at The Circle this year. We celebrated the coronation amidst having lots of fun. We continue to have a varied turnout from local towns and villages. Throughout the summer we had trips out irrelevant of the weather, the volunteers pull together amazingly to make these things happen.

We had some sad losses this year, as people are getting on in years, numbers are affected. As usual The Circle continues, it never ends amidst life's chaos.

Funding has become more difficult this year, a huge thankyou to those involved with raising money, big thankyou to PNCS for their continued support and help with paying the venues rent etc.

Also, thank you to our local Spar and a social group in Felindre for their donations. We have also received private donations and raised money on our stall at Christmas, which is greatly appreciated.

We have had a lot of fun throughout the year, with lovely Marion doing our monthly singing group, the fabulous Knighton hand bell ringers, visits from Michael Tavinor playing the piano, and Banjo Brian. Exercises regularly with our trained volunteer Anne and lots of other games.

In the new year I introduced a new game called Botcher, its similar to carpet boules. It was amazing as everyone wanted to play. It was a roaring success and thank you to one of our ladies for proving the equipment. Lots of lovely homemade soups, cakes. Christmas buffet etc have been eaten throughout the year, thank you to those involved in this.

We play an alphabet game occasionally whist sat around in a circle. The topic this one time was what do we get from attending the Circle -

> A- Adventure B-Bananagram C-Company D-Dining/drinks E-Exercise F-Friendship G-Games H-Happiness I-Interacting J-Jolly K-Kindness L- Laughter M-Music N-Nice O-Opportunities P-Poetry Q-Quizzes R-Refreshments S-Socialise/Soup T-Tea/Talk U-Understanding V-Variety W-Wellbeing X-Xtra special Y-Ynot Z-Zest/Zany

December brought an end for Carol Brick as coordinator, a very much valued and loved part of the Circle. Everyone voiced how sad this was for them as a group and a hard act for me to follow. I made a whole lot of new friends. Everyone has been kind and supportive in this transition.

A heartfelt thank you from me.

New people have started to join us in the new year, thank you again to the volunteers for everything they do.

The Circle continues to provide an amazing and essential role in our community- There is no end to a circle or what can be achieved within it.

**Tina Fenton**
***Circle coordinator***

# The Warehouse Report

In April 2023, at the start of the financial year covered by these accounts, we had been in the new premises just three months. We had started with sales substantially higher than in the old premises. Our concern was, of course, whether this would continue or was it just the novelty factor. I am delighted to say that business did continue at a much higher level than before. Sales for 2023/24 were, in fact, £19,969 (45%) higher than 2022/23.

The new building is a much more pleasant place for customers, volunteers and employees alike. General awareness of the PNCS Warehouse has also increased, and we have seen a significant increase in donations, essential to support the higher sales, of course. We have had many positive comments about the new premises, and customers are certainly coming from further afield, as are donations. It also seems that, as awareness grows, we are being contacted more often to assist with house clearances. This has happened a number of times during the year and has proven to be a valuable source of donations.

There has been an increase in the number of volunteers in The Warehouse during the year, undoubtedly encouraged by the nicer working environment, and they have been a great asset in these busier times.

We now have three volunteers carrying out PAT testing, Terry, Piet and Steve, who are doing a great job keeping the constant inflow of electrical goods under control.
During the year we have also had a number of younger volunteers working with us as part of the Duke of Edinburgh Award scheme.

We have continued to develop contacts to ensure that we both maximise the income from particularly valuable items, but also generate some income from items that would otherwise go into landfill. In the first case, we often sell items into the antiques trade that would otherwise sell for very little in the Warehouse. Advertising item on the internet has also proven to be very useful in reaching a wider audience. With regard to reducing waste we have, for example, made arrangements for unsold books to be collected by a reselling/recycling company. This reduces our waste and earns in the region of £1,000 per year. It all helps!

The purchase of a van has proven to be a great asset. We can collect and deliver lots of items for which we would otherwise have had to paid for external transport.

Finally, a big thank you to everyone who is involved in making The Warehouse such a success!

**Lynne Wells**
***Warehouse Trustee***

# The Shop Report

Shop figures for this period are £25,026, which sees an increase of £3,248 on last year. The previous year only saw a year on year increase of £751.The figures are for the period 2023/24 are the highest on record.

As always, I must thank the volunteers for continuing to give their time, without them the shop could not run as well as it does, so thank you to all involved.

The shop has recently had a fresh coat of paint to keep it looking fresh and clean, this has been complimented many times.

In the last year the charity has purchased a van enabling us to carry out collections and deliveries for both the shop and warehouse.

This is proving invaluable as to date the van has carried out roughly 52 collections and 32 deliveries generating cash as deliveries are charged for.

It also means that we can turn things over a lot more quickly as we arrange ourselves with the customer a time that suits us both without having to rely on a third party's convenience, usually people have to wait no more than a week to have an item delivered or collected as Lorna and I usually do this on Tuesdays whilst the warehouse is covered by a volunteer. This is even quicker if it's something I can attend to by myself. We deliver to most places locally and have gone as far as Knighton and Shobdon.

I would finally like to thank Dave and Win Preece who have been supplying us with their lovely sweet peas for many years.

**Sacha Pickard**
***Shop Co-ordinator***

# The Transport Report

Our transport scheme has had another successful year. I have entered some information for you below.

Total Miles= 23,609
Passenger journeys made= 554
Hours of driving by volunteers= 818
Hours waiting time by volunteers=516
Members= 176
Powys Primary Care Services journeys (eg...dentists, doctors, opticians) = 82
Welsh Hospital journeys (eg...Abergavenny, Gobowen, Cardiff) = 6
English Hospital journeys (eg...Hereford, B'ham, Leominster, Telford, Shrewsbury) = 202
Powys Community Hospital journeys (eg...Llandod ,Brecon, Builth, Bronylls, Knighton) = 169

The Community Transport scheme would not exist without our volunteer drivers, I would like to say a BIG THANK YOU to everyone in our excellent team of committed volunteer drivers, without whom none of these journeys would be possible, and they do so much more than drive. They really are priceless. We are still prioritising health journeys only and are still unfortunately unable to do social journeys at this present time.

I would also like to say a BIG THANK YOU to Barbara Masterson who helps me in the Transport Office. She is simply the best.

We receive a small amount of funding from PCC/PTHB which does not cover the cost of the Community Car Scheme, the very large part of funding comes from our own Charity Shop and Warehouse. What an excellent job they do. Thank you to the staff and volunteers for their excellent support and time which enables our transport to continue at such a low cost service to our members.

I would also like to say thank you to all of our community who donate to our shop, warehouse and transport scheme. It really is much appreciated, and of course keeps this service going.

If you do have any ideas of how we can do more for our members? Or is there something you feel is needed in our community that Community Support could help with? Please do not hesitate to call into the office to discuss with us. We'd love to hear from you.

**I am recruiting for new volunteer drivers. If you know anyone who might like to do this, please ask them to pop into the High Street office for a chat.**

**Sharon Jones**
***General Manager and Transport Co-ordinator***

Volunteer Drivers are Key Give A Lift!

## GET BEHIND YOUR COMMUNITY

## GET BEHIND THE WHEEL

**We are recruiting volunteer drivers to provide local seniors with transportation for vital medical appointments**

- Do you enjoy driving, and want to make a real difference to the lives of your local community who without our service really struggle to be independent?
- Your volunteering commitment would be flexible to meet your availability. Even if you have a half day per week free we would still like to hear from you.

**Contact us today on 01544 267961**
**or Call in today to the office at 5, High Street, Presteigne**

## YOU CAN MAKE THE DIFFERENCE!

---

# GIVE AS YOU LIVE DONATIONS

## IT'S SO EASY TO DO, JUST FOLLOW THE STEPS BELOW

1. Search for 'Give as you Live' on the internet, and click on it
2. Join up by clicking 'Join'
3. Enter Presteigne & Norton Community Support
4. Select 'Us' as your charity
5. Enter your name, email, address and make up a password

Just remember every time you shop online, go to the 'Give as you live website' Log in and start searching for your online shops. Give as you live will redirect you to your shop of choice, once you have finished shopping, checkout.

## YOUR ONLINE SHOP, GIVES US A DONATION AS A THANK YOU FOR SHOPPING WITH THEM

## Need some help?

**Come and see Sharon, who will help you get started.**

(The website is totally secure and safe)

Or enter this into your 'search' https://www.giveasyoulive.com/

**Presteigne and Norton Community Support**
**5 High Street**
**Presteigne**
**Powys**
**LD8 2BA**

## Transport Enquiries & Booking Contact Info

**Tel:** 01544 267961
**Email:** transport.pncs@gmail.com

***By using Give as You Live we gain a donation of the total cost of your online shopping at no-extra cost to yourself. Many stores are signed up as partners of Give as You Live including Amazon, Tesco, ASDA and many more.***

**Unaudited Financial Statements for the Year Ended 31 March 2024**

**for**

**Presteigne and Norton Community Support**

**Presteigne and Norton Community Support**

**Contents of the Financial Statements**
**for the Year Ended 31 March 2024**


| | Page |
|---|---|
| **General Information** | 1 |
| **Accountants' Report and Client Approval Certificate** | 2 |
| **Detailed Profit and Loss Account** | 3 |
| **Balance Sheet** | 4 |
| **Tangible Fixed Assets Schedule** | 5 |

**Presteigne and Norton Community Support**

**General Information**
**for the Year Ended 31 March 2024**

| | |
|---|---|
| **ADDRESS:** | 5 High Street<br>Presteigne<br>Powys<br>LD8 2BA |
| **ACCOUNTANTS:** | Housego Accountancy & Taxation<br>Office 10<br>Broadaxe Business Park<br>Presteigne<br>Powys<br>LD8 2UH |

**Financial Statements**

**for the Year Ended 31 March 2024**

**Accountants' Report to**

**Presteigne and Norton Community Support**

As described below, you have approved the financial statements for the year ended 31 March 2024 set out on pages three to five. In accordance with your instructions, we have compiled these unaudited financial statements from the accounting records and explanations supplied to us.

Housego Accountancy & Taxation
Office 10
Broadaxe Business Park
Presteigne
Powys
LD8 2UH

28 July 2024

**Client Approval Certificate**

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

.....
Richard Wells

Date: 29/7/24

**Presteigne and Norton Community Support**

**Detailed Profit and Loss Account**
**for the Year Ended 31 March 2024**

| | 2024 | | 2023 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Income** | | | | |
| Transport - Client / Donations | 4,998 | | 6,221 | |
| Charity shop - Takings | 25,026 | | 21,778 | |
| General (VB) - Core Income | 5,759 | | 2,869 | |
| General (VB) Donations | 1,420 | | 40 | |
| Warehouse - Sales | 64,242 | | 44,273 | |
| Circle - Donations | 2,135 | | 3,389 | |
| | | 103,580 | | 78,570 |
| **Other income** | | | | |
| Government grants | 4,626 | | 4,376 | |
| Deposit account interest | 250 | | 39 | |
| Investment account interest | 2,132 | | 603 | |
| | | 7,008 | | 5,018 |
| | | 110,588 | | 83,588 |
| **Expenditure** | | | | |
| Rent, Rates,Utilities-Office | 2,600 | | 4,094 | |
| General Office Expenses - Circle/ Warehouse/ Transport/ Shop | 4,903 | | 5,702 | |
| Rent & Rates (Shop) | 2,618 | | 2,704 | |
| Insurance | 839 | | 776 | |
| Rent & Utilities (Warehouse) | 11,680 | | 7,025 | |
| General Warehouse expenses | 95 | | 24 | |
| Salaries & National Insurance | 55,907 | | 46,404 | |
| Telephone | 1,045 | | 1,113 | |
| Advertising | 120 | | 110 | |
| Staff travel, trg & meetings | 2,478 | | 1,075 | |
| Volunteer Drivers | 7,888 | | 4,880 | |
| Rent (Circle) | 1,780 | | 1,914 | |
| Client Activity Costs (Circle) | 479 | | 672 | |
| Sundry expenses | 874 | | 751 | |
| Community Draw Prizes | 532 | | 664 | |
| Donation paid | 1,500 | | - | |
| Accountancy | 600 | | 570 | |
| Depreciation of tangible fixed assets | 1,750 | | - | |
| | | 97,688 | | 78,478 |
| **NET PROFIT** | | 12,900 | | 5,110 |

**Presteigne and Norton Community Support**

**Balance Sheet**
**31 March 2024**

| | 2024 | | 2023 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **FIXED ASSETS** | | | | |
| Motor vehicles | | 8,750 | | - |
| **CURRENT ASSETS** | | | | |
| Transport current account | 2,281 | | 3,011 | |
| General current account | 3,167 | | 2,753 | |
| Warehouse current account | 5,144 | | 8,709 | |
| Shop current account | 6,278 | | 5,017 | |
| Circle current account | 3,678 | | 3,617 | |
| Business bank instant account | 26,870 | | 22,120 | |
| Investment account | 52,735 | | 50,603 | |
| Petty Cash balances | 186 | | 327 | |
| | 100,339 | | 96,157 | |
| **CURRENT LIABILITIES** | | | | |
| Trade creditors | 601 | | 569 | |
| | | 99,738 | | 95,588 |
| **NET ASSETS** | | 108,488 | | 95,588 |
| **FINANCED BY** | | | | |
| **CAPITAL ACCOUNT** | | | | |
| Brought forward | 95,588 | | 90,478 | |
| Add | | | | |
| Net profit | 12,900 | | 5,110 | |
| | | 108,488 | | 95,588 |
| | | 108,488 | | 95,588 |

**Presteigne and Norton Community Support**

**Tangible Fixed Assets Schedule**
**31 March 2024**

| | Motor vehicles £ |
|---|---|
| **COST** | |
| Additions | 10,500 |
| At 31 March 2024 | 10,500 |
| **DEPRECIATION** | |
| Charge for year | 1,750 |
| At 31 March 2024 | 1,750 |
| **NET BOOK VALUE** | |
| At 31 March 2024 | 8,750 |

CHARITY COMMISSION FOR ENGLAND AND WALES

# Independent examiner's report on the accounts

Nity Support

**Presteigne and Norton Community Support**

| | | | |
|---|---|---|---|
| **On accounts for the year ended** | 31st March 2024 | **Charity no (if any)** | 1060479 |
| **Set out on pages** | | | |

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** S. F. Housego **Date:** 29/7/24

**Name:** Stephen F Housego

**Relevant professional qualification(s) or body (if any):** ICPA (Fellow)

**Address:**

Housego Accountancy & Taxation
Office 10 Broadaxe Business Park
Presteigne Powys LD8 2UH

# Trustees' Annual Report for the period

| | Period start date | | | | Period end date | | |
|---|---|---|---|---|---|---|---|
| | Day | Month | Year | | Day | Month | Year |
| From | 01 | 04 | 2023 | To | 31 | 03 | 2024 |

## Section A Reference and administration details

| | |
|---|---|
| **Charity name** | Presteigne & Norton Community Support |
| **Other names charity is known by** | |
| **Registered charity number (if any)** | 1060479 |
| **Charity's principal address** | 5 High Street |
| | Presteigne |
| | Powys |
| | **Postcode** LD8 2BA |

**Names of the charity trustees who manage the charity**

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|---|---|---|---|
| 1 | Richard Wells | Chairman | | |
| 2 | Lynne Wells | Warehouse Trustee | | |
| 3 | Moi Gibbons | Treasurer | | |
| 4 | Judy Daffern | Secretary | | |
| 5 | Steff Griffiths | Trustee | | |
| 6 | June Morgan | Trustee | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

| Name | Dates acted if not for whole year |
|---|---|
| | |
| | |
| | |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|---|---|---|
| | | |
| | | |
| | | |
| | | |

**Name of chief executive or names of senior staff members (Optional information)**

| |
|---|
| |

## Section B Structure, governance and management

**Description of the charity's trusts**

| | |
|---|---|
| Type of governing document (eg. trust deed, constitution) | Constitution |
| How the charity is constituted (eg. trust, association, company) | Charity |
| Trustee selection methods (eg. appointed by, elected by) | Elected by AGM attendees |

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D Achievements and performance

**Summary of the main achievements of the charity during the year**

## Section E Financial review

| | |
|---|---|
| **Brief statement of the charity's policy on reserves** | |
| **Details of any funds materially in deficit** | |

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

| | | |
|---|---|---|
| **Signature(s)** | | |
| **Full name(s)** | Richard Wells | |
| **Position (eg Secretary, Chair, etc)** | Chairman | |

**Date** 8.8.2024

**PRESTEIGNE AND NORTON COMMUNITY SUPPORT**

England & Wales - Charity number 1060479

# Accounts

# Presteigne and Norton Community Support

The 30th

# Annual Report

**1st April 2022 – 31st March 2023**

GIG NHS Bwrdd Iechyd Addysgu Powys Powys Teaching Health Board

Ariennir gan Lywodraeth Cynulliad Cymru Funded by Welsh Assembly Government

Powys

PAVO

# Management Committee

## Hon. Officers

| | |
|---|---|
| *Chairman* | Richard Wells |
| *Vice Chair* | Lynne Wells |
| *Secretary* | Judy Daffern |
| *Treasurer* | Moi Gibbons |
| *Independent Verifier* | Stephen Housego |

## General Committee

| | |
|---|---|
| *Trustee* | June Morgan |
| *Trustee* | Steph Griffiths |

## Staff

| | |
|---|---|
| *General Manager* | Sharon Jones |
| *Transport Co-ordinator* | Sharon Jones |
| *Shop Co-ordinator* | Sacha Pickard |
| *Warehouse Co-ordinator* | Lorna Griffiths/Carole Brick |
| *Circle Co-ordinator* | Carole Brick |

## Funders

We are indebted to the following for their continued support:

- ✓ Powys County Council (PCC) and Powys Teaching Health Board (PtHB)
- ✓ Presteigne Town Council
- ✓ Individual donations from members and local supporters/businesses

**PRESTEIGNE AND NORTON COMMUNITY SUPPORT**
5 High Street,
Presteigne, Powys
LD8 2BA
Tel Transport: 01544 267961
Email: transport.pncs.@gmail.com
**Reg. Charity No 1060479**

Chairman: Richard Wells General Manager: Sharon Jones

You are cordially invited to the

## Annual General Meeting of PNCS

On Thursday 17th August at 2pm at the Youth Centre, Presteigne

### Agenda

1. Chair's Welcome
2. Apologies for Absence
3. To receive the minutes of the last Annual General Meeting 17th August 2022
4. Matters Arising
5. Chairman's Report
6. To receive and adopt the Annual Report and Statement of Accounts for year ended 31st March 2023 as submitted to Charity Commission
7. Election of Management Committee for 2023/2024
8. Any Other Business
9. Refreshments

# Presteigne & Norton Community Support

## Minutes of AGM Wednesday 17th August 2022

Present:
Coral Jackman, Sally Hickinson, Sacha Pickard, Liz Minton, Claudia Steele, Beth Norris, Rolly Bradstock, Angela Bromfield, Jenny Stevens, Carol Morris, John Daffern, Lynne Wells, Richard Wells, Judy Daffern, Moi Gibbons, Steph Griffiths, Sharon Jones.

Apologies:
Dave Preece, Win Preece, Annette Gurr, Vanessa Blackshaw, Ray Blackshaw, Mr & Mrs Vardy, Beverley Baynham, Mr & Mrs D Price, June Morgan, Nick Evans, Lynne Owens.

1. The Chairman opened the meeting at 2.37pm and welcomed everyone and thanked everyone for coming. He also asked everyone present to kindly read through each report so that any questions could be answered, and meanwhile took the opportunity to thank staff and all the volunteers for their much appreciated hard work.

2. Minutes of AGM held 26th October 2021 were circulated to everyone present, together with the Chairman's report, the Annual report and Statement of Accounts for year ended 31 March 2022 (as submitted to the Charity Commission) The Minutes were accepted as correct (Proposed Lynne Wells, Seconded by Steph Griffiths)

3. The Chairman explained the financial position of PNCS and that the charity had improved significantly. This had been achieved by the combination of income from our charity shop, warehouse, grants, donations and other fund raising events. The circle had also recovered from the trials of the past couple of years caused by Covid.

4. The Chairman read through the reports, questions were welcomed.

5. The Annual Report and Statement of Accounts were then presented. (Acceptance of that report was proposed by Judy Daffern and seconded by Moi Gibbons) A vote was held and acceptance was unanimous.

6. Election of Management Committee for 2022/23.

    a. Management Committee 2021/2022: Judi Charlton has sadly passed away. The management committee expressed how much she will be missed and thanks were given to her hard work over the years.
    b. Present members, having all expressed willingness to serve for 2022/23, were unanimously re-elected. (Proposed Sacha Pickard, Seconded by Liz Minton) A vote was held and all officers were re-elected.

7. Any other Business

    a. People present received an update on various PNCS matters and questions were welcomed by the Chairman he reiterated his thanks to everyone.

8. There being no further business, meeting closed at 2.55pm refreshments were served.

# Report from the Chair

## Events and People

Thankfully, life returned to some sense of normality after the lengthy period of disruption caused by Covid.

The most significant change in PNCS, which occurred at the end of 2022, was the relocation of The Warehouse. Although this was a major concern at the time, as mentioned in the attached Warehouse report, this all seems to have turned out well in the end, with a significant increase in sales in early 2023, immediately following the move.

The main impact of this improved level of income is that we have been able to further reduce the charges that we make to members for our transport service. Not so long ago we were basing our charges on 45p per mile, meaning that a return journey to Hereford hospital was £23. After twice reducing the rate, we are now charging at 10p per mile, so that same journey now costs just £5. We are also still providing Covid vaccination trips free of charge to both members and non-members. It is very rewarding to be able to do this, and we have had a great deal of positive feedback and appreciation from members.

Of course, none of this would be possible without the effort and commitment of our staff and volunteers, for which we are very grateful.

I would also like to acknowledge the fantastic support that we receive from the community, through their never-ending stream of generous donations and their ongoing support as customers.

As I have mentioned on many occasions, The Warehouse and The Shop not only raise most of the money needed to operate PNCS, they also provide a much appreciated source of very affordable items for the community. In addition, they reduce the amount of items simply being thrown away and going into landfill. They provide social, financial and environmental benefit.

There is a lot more information in the following reports, which I trust will be of interest and provide an insight into life at PNCS.

Once again, I would like to express a huge thank you to everyone who supports and participates in the efforts of PNCS. To name but a few; our drivers; volunteers at The Shop, The Warehouse, The Circle and the office; Terry and Piet who take care of our PAT testing; all of our staff and trustees and most of Presteigne and Norton!

Finally, I want to say a very personal thank you to my wife and fellow trustee Lynne, for all of her work and inspiration that has contributed so much to the growing success of The Warehouse.

## Financial

Once again, our financial results for the year were largely as expected. We made a profit of just over £5 thousand, similar to last year, with increased costs being met by higher income levels.

Some of those higher costs were as a result of higher staff costs in line with increases in the minimum wage, and the higher costs of the new Warehouse premises. The apparent increase year on year in the rent for The Circle is misleading, as it has simply returned to pre-Covid levels, having been closed for much of the previous year.

The growth in income comes largely from higher sales at The Warehouse, plus more donations from members and visitors to The Circle.

All of this leaves PNCS in a very solid financial position, hopefully securing its future for years to come.

Well done to everyone involved!

**Richard Wells**
***Chairman***

# The Circle Report

The following poem written and read by Vi West at a Circle morning in April 2022, gives a true picture of our Tuesday mornings over the last year.

We're a mixed bunch at the Circle,
Yes we're lots of different kinds,
But we all like to exercise our bodies and our minds.
There is a bit we exercise, I think I am not wrong, the part we like to exercise the most ...
It is our tongue!

Vi attended the first Circle morning and continued coming along until her death in May 2023.

Yes, we are a mixed bunch of people. We have had 20 regularly attend this year. People have come from Kington and Knighton as well as Presteigne and the surrounding villages. Transport has been arranged and carried out by some of the volunteers, others walking or have zoomed in on their mobility scooters.

Over the year we have had gentle exercise workouts to music and relaxing Tai Chi. Bananagrams - a word game, which can be played alone or in groups - has become a firm favourite to exercise the mind. We have enjoyed quizzes and nature mornings - with tadpoles, a wasp's nest and butterfly creations.

Singing and musical mornings, including a visit by the Knighton Handbell Ringers have taken place.

The Police and Fire Service have given interesting and informative talks about the work they do. Visits to Whitton Museum of Welsh Textiles and Hergest Croft were much enjoyed. The volunteers transporting on both occasions. Our PNCS Warehouse visit was also popular.

Throughout the year handmade greetings cards have been sold along with donated seasonal vegetables and chutney. In November a Christmas sale took place over two weeks. A popular event for people, enabling them to shop and also an enjoyable fund raiser.

We are grateful for the financial support given to us from grants, local groups and individual donations. These have enabled us to enjoy trips, visiting entertainment, tasty meals and help with the costs of the venue hire.

Once again the volunteers have enriched the lives of folk, a friendly smile, and a listening ear. Lunch shared together. Small acts of kindness shown. My sincere thanks for their care and support to all involved with the Circle.

Lastly, my hope is that the Circle will continue to offer a warm, friendly environment for anyone who may feel isolated or lonely, need a moment to reflect or a little exercise of the tongue.

**Carole**
***Circle Co-ordinator***

# The Warehouse Report

A major change for The Warehouse during this year was, of course, the relocation to the new premises. We were very concerned when we were advised that the old premises were being put up for sale, as we had no idea if an alternative could be found, or whether it would be beyond our means.

When we heard that the property on the industrial estate was available, we worried that it would be too expensive, as the rent is quite a lot more than the old location, and feared that it was just a little too far away from the centre of town. However, we are delighted to report that the move has gone very well indeed.

The building is much better than the previous one. It is lighter, drier and warmer than the old rather ramshackle place. The available parking is certainly a major advantage. The better premises are much nicer for the staff, more attractive to customers (some of whom are coming from further afield), and have also brought in more volunteers. The donations have definitely improved both in quality and quantity. We frequently have very positive feedback from local people, with comments like, "It's my favourite shop in Presteigne!"

Turnover has increased significantly, to the extent that we are now also opening on Thursdays.

We continue to make new contacts and outlets to ensure that we achieve the best prices available, especially for the donations that have a higher potential value. Social media has become an invaluable tool for publicising those items to a wider audience.

We continue to recycle where practical to reduce the amount of items going to landfill, including selling off scrap metal where possible.

As mentioned above, we have a greater number of volunteers now helping in The Warehouse, undoubtedly because it is a nicer place to work. Terry and Piet are also still doing a fantastic job of keeping up with the constant stream of electrical appliances that are donated which require PAT testing.

Sales in the previous year were over £34 thousand, the highest year on record, but this year was even higher at more than £44 thousand.

The Warehouse raises considerable funds to support the work of PNCS, but it also provides a valuable source of inexpensive items for the people of Presteigne and the surrounding area. Many items go on to have a much longer useful life rather than being dumped into landfill, so we clearly have a positive environmental impact there too. During the past year, we were asked to help with two complete house clearances. We took away any items that were saleable, which benefitted PNCS, but this also reduced the quantity of items that needed to be cleared, thus saving the owner of the property money.

Once again, we really must acknowledge the local community for their ongoing support. They donate many wonderful items for us to sell, and they continue to buy from us week after week. Carole, Lorna and Sacha make a good team, ably supported by numerous volunteers, so we would like to say a big thank you to all if them, and everyone else for their support.

**Lynne Wells**
***Warehouse Trustee***

# The Shop Report

Shop figures for this period are £21,778, which is up from the previous year. The figures for 2022/23 are very pleasing.

Donations are obviously very important for the Charity Shop to run successfully and the quality of donations have greatly improved over the past year and this reflects in the takings.

The Charity Shop wouldn't be able to run if it wasn't for the great team of volunteers. We've also had some new volunteers join us, which has been fantastic. This has enabled me to have more options, so the shop shifts are always covered. All of the volunteers are worth their weight in gold so I thank them for the hard work and time they give.

A little bit about this year. January 2023 saw us move into our new premises on Presteigne Industrial Estate. It is a much more pleasurable environment to work in and I have my own separate space in the Warehouse to work and sort the donations, which I very much enjoy.

To form a better link between the Charity Shop and the Warehouse, the Charity Shop has had a new sign put up outside the shop, giving some information about what we do as a charity and we have used our black and white logo/brand the same as the Warehouse and our work uniforms.

Lastly, I've set up a social media group for myself and the volunteers where we can arrange shifts, cover holidays and view the rota. This has been very effective and efficient and has cut out a lot of time spent on different methods of contacting volunteers.

Thank you once again to everyone involved in the running of the Charity shop. Many thanks also to Dave and Win Preece for supplying us with the ever-popular sweet peas.

**Sacha Pickard**
***Shop co-ordinator***

# The Transport Report

Our transport scheme has had another successful year. I have entered some information for you below.

Total Miles= 19,751
Passenger journeys made= 423
Hours of driving by volunteers= 715
Hours waiting time by volunteers= 529
Members= 156
Powys Primary Care Services journeys (eg...dentists, doctors, opticians) = 66
Welsh Hospital journeys (eg...Abergavenny, Gobowen, Cardiff) = 22
English Hospital journeys (eg...Hereford, B'ham, Leominster, Telford, Shrewsbury) = 189
Powys Community Hospital journeys (eg...Llandod ,Brecon, Builth, Bronylls, Knighton) = 89

The Community Transport scheme would not exist without our volunteer drivers, I would like to say a BIG THANK YOU to everyone in our excellent team of committed volunteer drivers, without whom none of these journeys would be possible, and they do so much more than drive. I would also like to say a BIG THANK YOU to Barbara Masterson who helps me in the Transport Office. She is one of the best.

**I am recruiting for new volunteer drivers. If you know anyone who might like to do this, please ask them to pop into the High Street office for a chat.**

We receive a small amount of funding from PCC/PTHB which does not cover the cost of the Community Car scheme, and a very large part of funding comes from our own Charity Shop and Warehouse. What an excellent job they do. Thank you to the staff and volunteers for their excellent support and time which enables our transport to continue.

I would also like to say thank you to all of our community who donate to our shop, warehouse and transport scheme. It really is much appreciated.

**Sharon Jones**
***General Manager and Transport Co-ordinator***

Volunteer Drivers are Key Give A Lift!

## GET BEHIND YOUR COMMUNITY

## GET BEHIND THE WHEEL

**We are recruiting volunteer drivers to provide local seniors with transportation for vital medical appointments**

- Do you enjoy driving, and want to make a real difference to the lives of your local community who without our service really struggle to be independent?
- Your volunteering commitment would be flexible to meet your availability. Even if you have a half day per week free we would still like to hear from you.

**Contact us today on 01544 267961**
**or Call in today to the office at 5, High Street, Presteigne**

## YOU CAN MAKE THE DIFFERENCE!

---

# GIVE AS YOU LIVE DONATIONS

## IT'S SO EASY TO DO, JUST FOLLOW THE STEPS BELOW

1. Search for 'Give as you Live' on the internet, and click on it
2. Join up by clicking 'Join'
3. Enter Presteigne & Norton Community Support
4. Select 'Us' as your charity
5. Enter your name, email, address and make up a password

**Just remember every time you shop online, go to the 'Give as you live website' Log in and start searching for your online shops. Give as you live will redirect you to your shop of choice, once you have finished shopping, checkout.**

## YOUR ONLINE SHOP, GIVES US A DONATION AS A THANK YOU FOR SHOPPING WITH THEM

## Need some help?

**Come and see Sharon, who will help you get started.**
**(The website is totally secure and safe)**

**Or enter this into your 'search' https://www.giveasyoulive.com/**

**Presteigne and Norton Community Support**
**5 High Street**
**Presteigne**
**Powys**
**LD8 2BA**

## Transport Enquiries & Booking Contact Info

**Tel:** 01544 267961
**Email:** transport.pncs@gmail.com

***By using Give as You Live we gain a donation of the total cost of your online shopping at no-extra cost to yourself. Many stores are signed up as partners of Give as You Live including Amazon, Tesco, ASDA and many more.***

**Unaudited Financial Statements for the Year Ended 31 March 2023**

**for**

**Presteigne and Norton Community Support**

**Contents of the Financial Statements**
**for the Year Ended 31 March 2023**


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**Presteigne and Norton Community Support**

**General Information**
**for the Year Ended 31 March 2023**

| | |
|---|---|
| **ADDRESS:** | 5 High Street<br>Presteigne<br>Powys<br>LD8 2BA |
| **ACCOUNTANTS:** | Housego Accountancy & Taxation<br>Office 10<br>Broadaxe Business Park<br>Presteigne<br>Powys<br>LD8 2UH |

**Financial Statements**

**for the Year Ended 31 March 2023**

**Accountants' Report to**

**Presteigne and Norton Community Support**

As described below, you have approved the financial statements for the year ended 31 March 2023 set out on pages three to four. In accordance with your instructions, we have compiled these unaudited financial statements from the accounting records and explanations supplied to us.

Housego Accountancy & Taxation
Office 10
Broadaxe Business Park
Presteigne
Powys
LD8 2UH

21 June 2023

**Client Approval Certificate**

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

.....
Richard Wells

Date: 21/6/23

**Presteigne and Norton Community Support**

**Detailed Profit and Loss Account**
**for the Year Ended 31 March 2023**

| | 2023 | | 2022 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Income** | | | | |
| Transport - Client / Donations | 6,221 | | 4,219 | |
| Transport - WG/ PCC/ Pthlb | - | | 327 | |
| Charity shop - Takings | 21,778 | | 21,027 | |
| General (VB) - Core Income | 2,869 | | 2,700 | |
| General (VB) Donations | 40 | | 583 | |
| Warehouse - Sales | 44,273 | | 34,209 | |
| Circle - Donations | 3,389 | | 1,910 | |
| | | 78,570 | | 64,975 |
| **Other income** | | | | |
| Government grants | 4,376 | | 6,332 | |
| Deposit account interest | 39 | | 226 | |
| Investment account interest | 603 | | - | |
| | | 5,018 | | 6,558 |
| | | 83,588 | | 71,533 |
| **Expenditure** | | | | |
| Rent, Rates,Utilities-Office | 4,094 | | 3,099 | |
| General Office Expenses - Circle/ Warehouse/ Transport/ Shop | 5,702 | | 4,977 | |
| Rent & Rates (Shop) | 2,704 | | 2,080 | |
| Insurance | 776 | | 463 | |
| Rent & Utilities (Warehouse) | 7,025 | | 3,946 | |
| General Warehouse expenses | 24 | | 78 | |
| Salaries & National Insurance | 46,404 | | 42,575 | |
| Telephone | 1,113 | | 859 | |
| Advertising | 110 | | 110 | |
| Staff travel, trg & meetings | 1,075 | | 590 | |
| Volunteer Drivers | 4,880 | | 5,144 | |
| Rent (Circle) | 1,914 | | 501 | |
| Client Activity Costs (Circle) | 672 | | 257 | |
| Sundry expenses | 751 | | - | |
| Community Draw Prizes | 664 | | 564 | |
| Accountancy | 570 | | 558 | |
| | | 78,478 | | 65,801 |
| **NET PROFIT** | | 5,110 | | 5,732 |

**Presteigne and Norton Community Support**

**Balance Sheet**
**31 March 2023**

| | 2023 | | 2022 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **CURRENT ASSETS** | | | | |
| Transport current account | 3,011 | | 3,302 | |
| General current account | 2,753 | | 3,424 | |
| Warehouse current account | 8,709 | | 4,651 | |
| Shop current account | 5,017 | | 4,736 | |
| Circle current account | 3,617 | | 6,496 | |
| Business bank instant account | 22,120 | | 18,080 | |
| Investment account | 50,603 | | 50,000 | |
| Petty Cash balances | 327 | | 347 | |
| | 96,157 | | 91,036 | |
| **CURRENT LIABILITIES** | | | | |
| Trade creditors | 569 | | 558 | |
| | | 95,588 | | 90,478 |
| **NET ASSETS** | | 95,588 | | 90,478 |
| **FINANCED BY** | | | | |
| **CAPITAL ACCOUNT** | | | | |
| Brought forward | 90,478 | | 84,746 | |
| Add | | | | |
| Net profit | 5,110 | | 5,732 | |
| | | 95,588 | | 90,478 |
| | | 95,588 | | 90,478 |

# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

**Report to the trustees/ members of**

Charity Name
PRESTEIGNE & NORTON COMMUNITY SUPPORT

**On accounts for the year ended**

31ST MARCH 2023

**Charity no (if any)** 1060479

**Set out on pages**

(remember to include the page numbers of additional sheets)

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
   - to keep accounting records in accordance with section 41 of the 1993 Act; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

   have not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

**Signed:** R.F. Hughes **Date:** 21.6.2023

**Name:** STEPHEN FREDERICK HOUSEGO

**Relevant professional qualification(s) or body (if any):** ICAEW (FELLOW)

**Address:** HOUSEGO ACCOUNTANCY — OFFICE 10, BLOSSOMS BUSINESS PARK

**Unaudited Financial Statements for the Year Ended 31 March 2023**

**for**

**Presteigne and Norton Community Support**

**Contents of the Financial Statements**
**for the Year Ended 31 March 2023**


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| **Detailed Profit and Loss Account** | 3 |
| **Balance Sheet** | 4 |

**Presteigne and Norton Community Support**

**General Information**
**for the Year Ended 31 March 2023**

| | |
|---|---|
| **ADDRESS:** | 5 High Street<br>Presteigne<br>Powys<br>LD8 2BA |
| **ACCOUNTANTS:** | Housego Accountancy & Taxation<br>Office 10<br>Broadaxe Business Park<br>Presteigne<br>Powys<br>LD8 2UH |

**Financial Statements**

**for the Year Ended 31 March 2023**

**Accountants' Report to**

**Presteigne and Norton Community Support**

As described below, you have approved the financial statements for the year ended 31 March 2023 set out on pages three to four. In accordance with your instructions, we have compiled these unaudited financial statements from the accounting records and explanations supplied to us.

Housego Accountancy & Taxation
Office 10
Broadaxe Business Park
Presteigne
Powys
LD8 2UH

21 June 2023

**Client Approval Certificate**

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

.....
Richard Wells

Date: 21/6/23

**Presteigne and Norton Community Support**

**Detailed Profit and Loss Account**
**for the Year Ended 31 March 2023**

| | 2023 | | 2022 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Income** | | | | |
| Transport - Client / Donations | 6,221 | | 4,219 | |
| Transport - WG/ PCC/ Pthlb | - | | 327 | |
| Charity shop - Takings | 21,778 | | 21,027 | |
| General (VB) - Core Income | 2,869 | | 2,700 | |
| General (VB) Donations | 40 | | 583 | |
| Warehouse - Sales | 44,273 | | 34,209 | |
| Circle - Donations | 3,389 | | 1,910 | |
| | | 78,570 | | 64,975 |
| **Other income** | | | | |
| Government grants | 4,376 | | 6,332 | |
| Deposit account interest | 39 | | 226 | |
| Investment account interest | 603 | | - | |
| | | 5,018 | | 6,558 |
| | | 83,588 | | 71,533 |
| **Expenditure** | | | | |
| Rent, Rates,Utilities-Office | 4,094 | | 3,099 | |
| General Office Expenses - Circle/ Warehouse/ Transport/ Shop | 5,702 | | 4,977 | |
| Rent & Rates (Shop) | 2,704 | | 2,080 | |
| Insurance | 776 | | 463 | |
| Rent & Utilities (Warehouse) | 7,025 | | 3,946 | |
| General Warehouse expenses | 24 | | 78 | |
| Salaries & National Insurance | 46,404 | | 42,575 | |
| Telephone | 1,113 | | 859 | |
| Advertising | 110 | | 110 | |
| Staff travel, trg & meetings | 1,075 | | 590 | |
| Volunteer Drivers | 4,880 | | 5,144 | |
| Rent (Circle) | 1,914 | | 501 | |
| Client Activity Costs (Circle) | 672 | | 257 | |
| Sundry expenses | 751 | | - | |
| Community Draw Prizes | 664 | | 564 | |
| Accountancy | 570 | | 558 | |
| | | 78,478 | | 65,801 |
| **NET PROFIT** | | 5,110 | | 5,732 |

**Presteigne and Norton Community Support**

**Balance Sheet**
**31 March 2023**

| | 2023 | | 2022 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **CURRENT ASSETS** | | | | |
| Transport current account | 3,011 | | 3,302 | |
| General current account | 2,753 | | 3,424 | |
| Warehouse current account | 8,709 | | 4,651 | |
| Shop current account | 5,017 | | 4,736 | |
| Circle current account | 3,617 | | 6,496 | |
| Business bank instant account | 22,120 | | 18,080 | |
| Investment account | 50,603 | | 50,000 | |
| Petty Cash balances | 327 | | 347 | |
| | 96,157 | | 91,036 | |
| **CURRENT LIABILITIES** | | | | |
| Trade creditors | 569 | | 558 | |
| | | 95,588 | | 90,478 |
| **NET ASSETS** | | 95,588 | | 90,478 |
| **FINANCED BY** | | | | |
| **CAPITAL ACCOUNT** | | | | |
| Brought forward | 90,478 | | 84,746 | |
| Add | | | | |
| Net profit | 5,110 | | 5,732 | |
| | | 95,588 | | 90,478 |
| | | 95,588 | | 90,478 |

# Independent examiner's report on the accounts

**Section A** Independent Examiner's Report

| | | | |
|---|---|---|---|
| **Report to the trustees/ members of** | Charity Name<br>PRESTEIGNE & NORTON COMMUNITY SUPPORT | | |
| **On accounts for the year ended** | 31ST MARCH 2023 | **Charity no (if any)** | 1060479 |
| **Set out on pages** | (remember to include the page numbers of additional sheets) | | |

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
   - to keep accounting records in accordance with section 41 of the 1993 Act; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

   have not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

| | | | |
|---|---|---|---|
| **Signed:** | S.F. Hughes | **Date:** | 21.6.2023 |
| **Name:** | STEPHEN FREDERICK HOUGHTO | | |
| **Relevant professional qualification(s) or body (if any):** | ICAA (FELLOW) | | |
| **Address:** | HOUGHTO ACCOUNTANCY – OFFICE 10, BLOXHAM BUSINESS PARK | | |

# Independent examiner's report on the accounts

**Section A** Independent Examiner's Report

**Report to the trustees/ members of**
Charity Name
PRESTEIGNE & NORTON COMMUNITY SUPPORT

**On accounts for the year ended** 31ST MARCH 2023 | **Charity no (if any)** 1060479

**Set out on pages** (remember to include the page numbers of additional sheets)

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
   - to keep accounting records in accordance with section 41 of the 1993 Act; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

   have not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

**Signed:** S.F. Hughes **Date:** 21.6.2023

**Name:** STEVEN FREDERICK HOUSEGO

**Relevant professional qualification(s) or body (if any):** ICAEW (FELLOW)

**Address:** HOUSEGO ACCOUNTANCY — OFFICE 10, BROADAXE BUSINESS PARK

| |
|---|
| Ilkeston, Derbys, DE8 2UH |
| |

| Section B | Disclosure |
|---|---|

Only complete if the examiner needs to highlight material problems.

**PRESTEIGNE AND NORTON COMMUNITY SUPPORT**

England & Wales - Charity number 1060479

# Accounts

# Presteigne and Norton Community Support

The 29th

# Annual Report

**1st April 2021 – 31st March 2022**

GIG NHS Bwrdd Iechyd Addysgu Powys Powys Teaching Health Board

Ariennir gan Lywodraeth Cynulliad Cymru Funded by Welsh Assembly Government

Powys

PAVO

# Management Committee

## Hon. Officers

| | |
|---|---|
| *Chairman* | Richard Wells |
| *Vice Chair* | Judith Charlton |
| *Secretary* | Judy Daffern |
| *Treasurer* | Moi Gibbons |
| *Independent Verifier* | Stephen Housego |

## General Committee

| | |
|---|---|
| *Trustee* | June Morgan |
| *Trustee* | Lynne Wells |
| *Trustee* | Steph Griffiths |

## Staff

| | |
|---|---|
| *General Manager* | Sharon Jones |
| *Transport Co-ordinator* | Sharon Jones |
| *Shop Co-ordinator* | Sacha Pickard |
| *Warehouse Co-ordinator* | Lorna Griffiths/Carole Brick |
| *Circle Co-ordinator* | Carole Brick |

## Funders

We are indebted to the following for their continued support:

- ✓ Powys County Council (PCC) and Powys Teaching Health Board (PtHB)
- ✓ Presteigne Town Council
- ✓ Individual donations from members and local supporters/businesses

**PRESTEIGNE AND NORTON COMMUNITY SUPPORT**
5 High Street,
Presteigne, Powys
LD8 2BA
Tel Transport: 01544 267961
E transport.pncs.@gmail.com
**Reg. Charity No 1060479**

Chairman: Richard Wells Office Manager: Sharon Jones

You are cordially invited to the

## Annual General Meeting of PNCS

On Wednesday 17th August at 2.30pm Memorial Hall, Presteigne

### Agenda

1. Chair's Welcome
2. Apologies for Absence
3. To receive the minutes of the last Annual General Meeting 26th October 2021
4. Matters Arising
5. Chairman's Report
6. To receive and adopt the Annual Report and Statement of Accounts for year ended 31st March 2022 as submitted to Charity Commission
7. Election of Management Committee for 2022/2023
8. Any Other Business
9. Refreshments

# Presteigne & Norton Community Support

## Minutes of AGM Tuesday 26th October 2021

Present:
June Morgan, Judi Charlton, Richard Wells, Lynne Wells, Judy Daffern, Ray Blackshaw, Annette Gurr, Liz Minton, Anne Mcalinden, Ian Raey, Sacha Pichard, Meg Pickard, Susan Craven, Sheila Ferguson, Jane Robinson, Mrs Baynham, Mrs Bull, John Daffern

Apologies:
Robert Lawrence, Mr & Mrs Schofield, Josh Partridge, Rolly Bradstock, Moi Gibbons, Carole Brick, Lorna Griffiths, Mr & Mrs Marcer, Ron Haggarty, Jan Haggarty, Margaret Fry, Lynne Owens, Christina Weatherhead, Glenys Roberts, Carol Morris, Vanessa Blackshaw, Barbara Masterson.

1. The Chairman welcomed everyone and thanked everyone for coming. He also asked everyone present to kindly read through each report so that any questions could be answered, and meanwhile took the opportunity to thank staff and all the volunteers for their much appreciated hard work.

2. Minutes of AGM held 15th August 2019 were circulated to everyone present, together with the Chairman's report, the Annual report and Statement of Accounts for year ended 31 March 2021 (as submitted to the Charity Commission) This was for 2 years due to no AGM in the previous year due to Covid 19 pandemic. The Minutes were accepted as correct (Proposed by June Morgan, Seconded by Sacha Pickard)

3. The Chairman explained the financial position of PNCS and that the charity had done really well and made a profit, despite the Covid 19 pandemic. This had been achieved by the combination of income from our charity shop, warehouse, grants, donations and other fund raising events. The circle has also done very well this year despite have to close some of the time due to Covid 19.

4. The Chairman read through the reports, questions were welcomed.

5. The Annual Report and Statement of Accounts were then presented. (Acceptance of that report was proposed by Judi Charlton and seconded by Annette Gurr) A vote was held and acceptance was unanimous.

6. Election of Management Committee for 2019/20.

    a. Management Committee 2021/22: Christina Weatherhead had given in her resignation. The management committee expressed thanks for all her hard work over the years.
    b. Present members, having all expressed willingness to serve for 2021/22, were unanimously re-elected. (Proposed Sharon Jones, Seconded by Anne Mcalinden) A vote was held and all officers were re-elected.

7. Any other Business

    a. People present received an up-date on various matters and questions were answered by the Chairman regarding some transport issues.

8. There being no further business, refreshments were served.

# REPORT FROM THE CHAIR

## Events and People

During the past year, the situation regarding COVID improved considerably. Although we are probably not yet completely over that situation, life in Presteigne has certainly returned to something approaching normality.

Our primary purpose is clearly to provide transport to medical appointments, and these increased somewhat during the year as the NHS started to catch up with appointments and treatments. We also still had some journeys for vaccinations and boosters, which we continued to provide for free.

Our main source of income, the sales from the Shop and Warehouse, improved significantly over the previous year, with both of those businesses achieving the highest sales ever! Well done to everyone involved. These levels of income allow us to continue to provide transport at a much lower cost than previously.

We really want to acknowledge and thank our volunteer drivers, and to welcome the new members of that team. Without them there would be no PNCS! Our members really do appreciate the friendly service that they provide.

Thank you also to all of the volunteers who help in the Shop and the Warehouse; at the Circle; and also to Barbara in the office.

In the following reports you will hear from the Warehouse, Shop and Circle, and thank you to Lorna, Sacha and Carole for all of their efforts that have helped all of these to recover from the trials of the past couple of years and to go from strength to strength.

The trustees and I would also like to express our appreciation to Sharon who continues to organise the administration of PNCS and run the transport service, handling both very effectively.

The community of Presteigne and Norton also deserves recognition and thanks. They provide us with an endless supply of wonderful donations, and are also our loyal customers. We hope that they all found some bargains and enjoyed their visits to our Shop and Warehouse.

My personal thanks also go to my fellow trustees at PNCS, as they once again provided support and encouragement. We recently welcomed Steph Griffiths as a new member of the trustee team, and I am sure she will be a great asset. Regrettably, we also sadly lost one of our longest standing trustees, Judi Charlton, who passed away quite suddenly earlier this year. Judi was involved with PNCS, the church and numerous other local organisations for many years and will certainly be missed.

## Financial

Our financial results for the year were largely as expected, and were close to ideal. We made a small gain in the year, so we were not draining our financial resources, even after subsidising the journey costs. As we have become more successful financially, we have been able to put more back into the community, but still remain financially robust.

Finally, I would like to close by reiterating my thanks to everyone involved in PNCS for all of their commitment and support, and congratulate them on a job well done!

**Richard Wells - Chairman**

# The Circle Report

The redecorated Youth Centre building was once again home to the Circle in May 2021. Although numbers were limited and government covid guidelines followed we were happy to be back in our Tuesday space. As the year progressed and restrictions were lifted we became a 'drop in' Tuesday once more. We have had an average of 20 people each week - folk joining us from Knighton and Kington as well as Presteigne and the surrounding villages.

Informative talks by the local Police, the Fire Service and Wales Cymru have taken place. Gentle exercise, Tai chi, group singing, quizzes and games have been a regular occurrence at the Circle. Raffles have been held and home made greetings cards sold.

The 10 Year Anniversary of the Circle was celebrated together with St. David's Day.
Welsh Dragon bunting and daffodils decorated the Youth Centre. Leek and Potato Soup and Welsh Cakes were enjoyed. A picture of two founder members and our banner appeared in a local newspaper and Presteigne Life page.

Listening to folk chatting about the Circle and what they enjoy, the following has been observed:

CIRCLE - Conversation
Information
Refreshments
Companionship
Laughter
Exercise

The above have been made possible and encouraged by the continued dedicated work of the volunteers. They have also transported people, helped with appointments and guided people out and about in the community as it opened up after the pandemic.
My sincere thanks for your support and care.

To the folk who have come to the Circle, with each and every one of you

'There is no end to a circle or what can be done within it'

As we go into an uncertain future, it is hoped that we will be able to ensure our strong support network and warm Circle welcome continues to all in the community.

**Carole Brick**
**Circle Co-ordinator**

# The Warehouse Report

The Warehouse has continued to make progress and improve turnover, using new contacts and outlets to ensure that we achieve the best prices, especially for the donations that have a higher potential value. The use of social media in particular has reached a wider audience than would be otherwise possible, and has also raised the awareness of the Warehouse, bringing in new customers who were previously unaware of our existence.

We are recycling more to reduce the amount of items going to landfill, including selling off scrap metal where possible.

We have some fantastic volunteers helping out in the Warehouse. Terry and Piet, for example, are doing a great job of keeping up with the PAT testing of electrical appliances.

Trading has certainly recovered from the difficulties of lockdowns and gone on to even higher levels than before the pandemic. Sales in 2021-2022 were over £34 thousand. The highest year's sales prior to 2020 was £26 thousand.

We should also remember that, not only does the Warehouse raise considerable funds to support the work of PNCS, but it also provides a valuable source of inexpensive furniture and other items for the people of Presteigne and the surrounding area. Many items go on to have a much longer useful life rather than being dumped into landfill, so we clearly have a positive environmental impact, too. Regrettably, some people do still confuse PNCS with the council tip, and feel that it is okay to dump their unwanted rubbish outside the Warehouse overnight, but this is fortunately only a small minority of people. Most of the donations that we receive are very generous and very saleable!

On that note, we really must acknowledge the local community for their ongoing support. They provide us with many wonderful items to sell, they continue to buy from us week after week. Quite often, they even insist on paying more than we ask for items to support our charitable efforts!

Carole, Lorna and Sacha continue to work very well together, co-ordinating their efforts to make sure that donations go to the place where they are most likely to sell quickly and for the best price.

Once again, many, many thanks to everyone for all their work and support!

**Lynne Wells**
**Warehouse Trustee**

# The Shop Report

Figures from April 2021 to March 2022 are;

£21,027

A good year for the shop, I've been fortunate enough to have received some wonderful saleable donations. Which reflect in the figures.

Compliments about the shop's new look are still rolling in, this proves the revamp has had a lasting positive effect.

The running of the shop would not be possible if not for the volunteers old and new that generously give their time, sometimes with very little notice. Your time and dedication is greatly appreciated so thank you!

Lastly, thank you once again to Dave Preece for continuing to supply us with his beautiful sweet peas. These are always extremely popular.

**Sacha Pickard**
**Shop Co-ordinator**

# The Transport Report

Our transport scheme had another successful year, not as busy as pre-covid, a lot of appointments cancelled by health boards, but getting busier all the time.

Total Miles=9489
Journey Miles= 7661
Passenger journeys made= 215
Hours of driving by volunteers= 369
Hours waiting time by volunteers= 253
Members= 165
Powys Primary Care Services journeys (eg...dentists, doctors, opticians) = 43
Welsh Hospital journeys (eg...Abergavenny, Gobowen, Cardiff) = 26
English Hospital journeys (eg...Hereford, B'ham, Leominster, Telford, Shrewsbury) = 75
Powys Community Hospital journeys (eg...Llandod ,Brecon, Builth, Bronylls, Knighton) = 47

The Community Transport scheme would not exist without our volunteer drivers, I would like to say a BIG THANK YOU to everyone in our excellent team of committed volunteer drivers, without whom none of these journeys would be possible, and they do so much more than drive. I would also like to say a BIG THANK YOU to Barbara Masterson that helps me in the Transport Office she is one of the best.

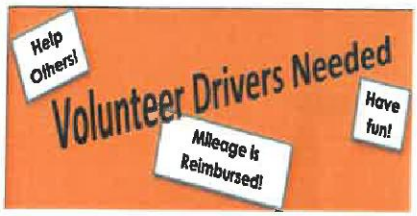
We lost quite a few drivers after Covid for lots of different reasons, which did make covering journeys quite difficult, and unfortunately had cancel a few journeys due to no drivers available. Luckily, as the start of the year, we joined 3 lovely new drivers to our team and we are now back to full capacity.

We receive a small amount of funding from PCC/PTHB which does not cover the cost of the Community Car scheme, a very large part of funding comes from our own Charity Shop and Warehouse, and what an excellent job they do, thank you to the staff and volunteers for their excellent support and time which enables our transport to continue.

I would also like to say Thank You to all our community that donate to our shop, warehouse and transport scheme, it really is appreciated.

I would like to mention we lost a very good Trustee recently, Mrs Judi Charlton, she will be deeply missed at Presteigne & Norton Community Support.

**Sharon Jones**
**General Manager and Transport Co-ordinator**




Volunteer Drivers are Key Give A Lift!

## GET BEHIND YOUR COMMUNITY

## GET BEHIND THE WHEEL

**We are recruiting volunteer drivers to provide local seniors with transportation for vital medical appointments**

- Do you enjoy driving, and want to make a real difference to the lives of your local community who without our service really struggle to be independent?
- Your volunteering commitment would be flexible to meet your availability. Even if you have a half day per week free we would still like to hear from you.

**Contact us today on 01544 267961**
**or Call in today to the office at 5, High Street, Presteigne**

## YOU CAN MAKE THE DIFFERENCE!

---

# GIVE AS YOU LIVE DONATIONS

## IT'S SO EASY TO DO, JUST FOLLOW THE STEPS BELOW

1. Search for 'Give as you Live' on the internet, and click on it
2. Join up by clicking 'Join'
3. Enter Presteigne & Norton Community Support
4. Select 'Us' as your charity
5. Enter your name, email, address and make up a password

**Just remember every time you shop online, go to the 'Give as you live website' Log in and start searching for your online shops. Give as you live will redirect you to your shop of choice, once you have finished shopping, checkout.**

## YOUR ONLINE SHOP, GIVES US A DONATION AS A THANK YOU FOR SHOPPING WITH THEM

## Need some help?

**Come and see Sharon, who will help you get started.**
**(The website is totally secure and safe)**

**Or enter this into your 'search' https://www.giveasyoulive.com/**

**Presteigne and Norton Community Support**
**5 High Street**
**Presteigne**
**Powys**
**LD8 2BA**

## Transport Enquiries & Booking Contact Info

**Tel:** 01544 267961
**Email:** transport.pncs@gmail.com

***By using Give as You Live we gain a donation of the total cost of your online shopping at no-extra cost to yourself. Many stores are signed up as partners of Give as You Live including Amazon, Tesco, ASDA and many more.***

**Unaudited Financial Statements for the Year Ended 31 March 2022**

**for**

**Presteigne and Norton Community Support**

**Contents of the Financial Statements**
**for the Year Ended 31 March 2022**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**Presteigne and Norton Community Support**

**General Information**
**for the Year Ended 31 March 2022**

| | |
|---|---|
| **ADDRESS:** | 5 High Street<br>Presteigne<br>Powys<br>LD8 2BA |
| **ACCOUNTANTS:** | Housego Accountancy & Taxation<br>Office 10<br>Broadaxe Business Park<br>Presteigne<br>Powys<br>LD8 2UH |

**Financial Statements**

**for the Year Ended 31 March 2022**

**Accountants' Report to**

**Presteigne and Norton Community Support**

As described below, you have approved the financial statements for the year ended 31 March 2022 set out on pages three to four. In accordance with your instructions, we have compiled these unaudited financial statements from the accounting records and explanations supplied to us.

Housego Accountancy & Taxation
Office 10
Broadaxe Business Park
Presteigne
Powys
LD8 2UH

18 July 2022

**Client Approval Certificate**

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

Richard Wells

18 July 2022

**Presteigne and Norton Community Support**

**Detailed Profit and Loss Account**
**for the Year Ended 31 March 2022**

| | 2022 | | 2021 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Income** | | | | |
| Transport - Client / Donations | 4,219 | | 2,460 | |
| Transport - WG/ PCC/ Pthlb | 327 | | 1,873 | |
| Charity shop - Takings | 21,027 | | 9,731 | |
| General (VB) - Core Income | 2,700 | | 2,593 | |
| General (VB) Donations | 583 | | 1,387 | |
| Warehouse - Sales | 34,209 | | 16,829 | |
| Circle - Donations | 1,910 | | 300 | |
| | | 64,975 | | 35,173 |
| **Other income** | | | | |
| Government grants | 6,332 | | 45,751 | |
| Deposit account interest | 226 | | 531 | |
| | | 6,558 | | 46,282 |
| | | 71,533 | | 81,455 |
| **Expenditure** | | | | |
| Rent, Rates,Utilities-Office | 3,099 | | 3,500 | |
| General Office Expenses - Circle/ Warehouse/ Transport/ Shop | 4,977 | | 3,837 | |
| Rent & Rates (Shop) | 2,080 | | 2,080 | |
| Insurance | 463 | | 444 | |
| Rent & Utilities (Warehouse) | 3,946 | | 2,976 | |
| General Warehouse expenses | 78 | | 43 | |
| Salaries & National Insurance | 42,575 | | 39,893 | |
| Telephone | 859 | | 800 | |
| Advertising | 110 | | - | |
| Staff travel, trg & meetings | 590 | | 245 | |
| Volunteer Drivers | 5,144 | | 2,022 | |
| Rent (Circle) | 501 | | - | |
| Client Activity Costs (Circle) | 257 | | 145 | |
| Sundry expenses | - | | 2 | |
| Community Draw Prizes | 564 | | 489 | |
| Accountancy | 558 | | 540 | |
| | | 65,801 | | 57,016 |
| **NET PROFIT** | | 5,732 | | 24,439 |

**Presteigne and Norton Community Support**

**Balance Sheet**
**31 March 2022**

| | 2022 | | 2021 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **CURRENT ASSETS** | | | | |
| Transport current account | 3,302 | | 2,010 | |
| General current account | 3,424 | | 14,572 | |
| Warehouse current account | 4,651 | | 596 | |
| Shop current account | 4,736 | | 2,907 | |
| Circle current account | 6,496 | | 6,930 | |
| Business bank instant account | 18,080 | | 27,077 | |
| Investment account | 50,000 | | 30,526 | |
| Petty Cash balances | 347 | | 668 | |
| | 91,036 | | 85,286 | |
| **CURRENT LIABILITIES** | | | | |
| Trade creditors | 558 | | 540 | |
| | | 90,478 | | 84,746 |
| **NET ASSETS** | | 90,478 | | 84,746 |
| **FINANCED BY** | | | | |
| **CAPITAL ACCOUNT** | | | | |
| Brought forward | 84,746 | | 60,307 | |
| Add | | | | |
| Net profit | 5,732 | | 24,439 | |
| | | 90,478 | | 84,746 |
| | | 90,478 | | 84,746 |

CHARITY COMMISSION FOR ENGLAND AND WALES

# Independent examiner's report on the accounts

Nity Support

| | | | |
|---|---|---|---|
| | Presteigne and Norton Community Support | | |
| **On accounts for the year ended** | 31st March 2022 | **Charity no (if any)** | 1060479 |
| **Set out on pages** | | | |

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

| | | | |
|---|---|---|---|
| **Signed:** | S F. H | **Date:** | 19.7.2022 |
| **Name:** | Stephen F Housego | | |
| **Relevant professional qualification(s) or body (if any):** | ICPA (Fellow) | | |
| **Address:** | Housego Accountancy & Taxation<br>Office 10 Broadaxe Business Park<br>Presteigne Powys LD8 2UH | | |

## Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**PRESTEIGNE AND NORTON COMMUNITY SUPPORT**

England & Wales - Charity number 1060479

# Accounts

# Presteigne and Norton Community Support

The 27th/28th

# Annual Reports

**1st April 2019 – 31st March 2021**

GIG CYMRU NHS
Bwrdd Iechyd Addysgu Powys
Powys Teaching Health Board

Ariennir gan Lywodraeth Cynulliad Cymru
Funded by Welsh Assembly Government

Powys

PAVO

# Management Committee

## Hon. Officers

| | |
|---|---|
| *Chairman* | Richard Wells |
| *Vice Chair* | Judith Charlton |
| *Secretary* | Judy Daffern |
| *Treasurer* | Moi Gibbons |
| *Independent Verifier* | Stephen Housego |

## General Committee

| | |
|---|---|
| *Trustee* | June Morgan |
| *Trustee* | Lynne Wells |
| *Trustee* | Christina Weatherhead |
| *Service User Rep* | Glenys Roberts |

## Staff

| | |
|---|---|
| *Office Manager* | Sharon Jones |
| *Transport Co-ordinator* | Sharon Jones |
| *Shop Co-ordinator* | Sacha Pickard |
| *Warehouse Co-ordinator* | Lorna Griffiths/Carole Brick |
| *Circle Co-ordinator* | Carole Brick |

## Funders

We are indebted to the following for their continued support:

- ✓ Powys County Council (PCC) and Powys Teaching Health Board (PtHB)
- ✓ Powys Association for Voluntary Organisations (PAVO)
- ✓ Presteigne Town Council
- ✓ Individual donations from members and local supporters/businesses

**PRESTEIGNE AND NORTON COMMUNITY SUPPORT**
5 High Street,
Presteigne, Powys
LD8 2BA
Tel Transport: 01544 267961
E transport.pncs.@gmail.com
**Reg. Charity No 1060479**

Chairman: Richard Wells Office Manager: Sharon Jones

You are cordially invited to the

## Annual General Meeting of PNCS

On Tuesday 26th October at 2.30pm Memorial Hall, Presteigne

## Agenda

1. Chair's Welcome
2. Apologies for Absence
3. To receive the minutes of the last Annual General Meeting 15th August 2019
4. Matters Arising
5. Chairman's Report
6. To receive and adopt the Annual Report and Statement of Accounts for year ended 31st March 2021 as submitted to Charity Commission
7. Election of Management Committee for 2021/22
8. Any Other Business
9. Refreshments

# Presteigne & Norton Community Support

## Minutes of AGM Thursday 15th August 2019

Present:
John Vardy, Jane Nuttall, Claudia Steele, Pauline Bradbury, Lorna Griffiths, Richard Wells, Lynne Wells, Judi Charlton, Sharon Jones, Ros Games, Moi Gibbons, Sacha Pickard, Mary Roberts, John Grey, Glenys Millichamp, Liz Minton, Glenys Roberts, Muriel Scholfield, Rolly Bradstock, Dorothy Williams, Jackie Morris, Sheila Ferguson, John Daffern, Judy Daffern, Carol Morris, Carole Brick, Vi West, Beverley Baynham, Howard Owens, Lynne Owens, Laura MacDonald, Jean Gorton.

Apologies:
Anne Macalinden, Terry Macalinden, Lee Moore, Vanessa Blackshaw, Ray Blackshaw, Christina Weatherhead, Judy Goodley, Russell Goodley, Dave Preece, Win Preece, Sheila Marshall.

1. The Chairman welcomed everyone and thanked everyone for coming. He also asked everyone present to kindly read through each report so that any questions could be answered, and meanwhile took the opportunity to thank staff and all the volunteers for their much appreciated hard work.

2. Minutes of AGM held 30th August 2018 were circulated to everyone present, together with the Chairman's report, the Annual report and Statement of Accounts for year ended 31 March 2019 (as submitted to the Charity Commission) The Minutes were accepted as correct (Proposed by Moi Gibbons, Seconded by Judi Charlton)

3. The Chairman explained the financial position of PNCS and that the charity had done really well and made a profit. This had been achieved by the combination of income from our charity shop, warehouse, grants, donations and other fund raising events. We are planning to have a refurbishment of the Charity Shop in the very near future. The Circle has also done very well this year.

4. The Chairman read through his report, questions were welcomed.

5. The Annual Report and Statement of Accounts were then accepted. (Proposed by John Daffern and seconded by Moi Gibbons)

6. Election of Management Committee for 2019/20.

    a. Management Committee 2019/20: Judy Daffern, co-opted to the management committee in 2018 was duly elected onto the committee.
    b. Present members, having all expressed willingness to serve for 2019/20, were unanimously re-elected. (Proposed by Liz Minton, Seconded by Ros Games)

7. Any other Business

   a. People present received an up-date on various matters.

   b. The following proposition was made:

   To amend Section 3d of the PNCS Constitution (Document PNCS0030) as follows:

   From:

   *"Obtain, collect and receive money and funds by way of contributions, donations, legacies, grants and any other lawful method, and accept and receive gifts of property of any description (whether subject to any special trusts or not) provided that in raising funds the trustees* ***shall not undertake any permanent trading activity and*** *shall conform to any relevant requirement of the law."*

   To:

   *"Obtain, collect and receive money and funds by way of contributions, donations, legacies, grants and any other lawful method, and accept and receive gifts of property of any description (whether subject to any special trusts or not) provided that in raising funds the trustees shall conform to any relevant requirement of the law."*

   This amendment proposes to remove the highlighted wording which is clearly inappropriate to PNCS as it currently operates two retail business, namely the Warehouse and the Shop.

   The proposition to make this change to the constitution was approved unanimously. (Proposed by Richard Wells and seconded Judi Charlton)

8. There being no further business, the strawberry teas were served.

# REPORT FROM THE CHAIR

## Events and People

This annual report is intended to cover the last two years of PNCS activity as, due to the effects of the pandemic, no report was issued and no AGM was held for the period 2019-2020.

The past couple of years have clearly been unprecedented in many ways, not least of which has been extended periods of lockdown during which we had to close both the Shop, the Warehouse, and the Circle. We were also unable to operate our transport service in the normal manner from time to time.

However, we are now hopefully through the worst of that situation, with the vast majority of the population now having been vaccinated and a gradual return to some semblance of normality.

During the periods of lockdown, most staff were placed on furlough, thankfully with support from the government helping to meet the cost. In addition, PNCS also received other COVID support grants which offset the loss of income from the shops.

All of this meant that, despite the adverse circumstances, we actually fared well financially and were therefore in a position to reduce the charges to members from 45 pence to 35 pence per mile in 2020, and then again to 25 pence per mile for 2021. This means, for example, that a member travelling to Hereford now pays £11.50 per journey less than two years ago. In the case of Birmingham that reduction is £22.00 and for Cardiff it is £32.00 less. We have also provided transport for vaccinations free of charge to members and local non-members alike. I am extremely pleased that the ongoing success of the Warehouse and the Shop, and other fundraising efforts, have provided us the funding to allow us to do this.

As always, PNCS relies totally on a great team of staff and dedicated volunteers. First of all, I would like to say a huge thank you to our brilliant team of drivers, without whom it would be impossible for PNCS to operate our transport service; a service which is very much appreciated by the community. We are also extremely grateful to the volunteers who work in the Shop and help out at the Warehouse, as well as those who make running the Circle possible.

Our very capable General Manager, Sharon continues to look after the overall administration of PNCS and the running of the transport scheme, with the very much appreciated support of Barbara.

During the last two years we have also carried out renovation work at the Shop, which received some very positive feedback from local people and visitors alike. Sacha has settled in very nicely into her role overseeing the running of the shop, and her care and attention to the safe operation of the shop during COVID has been very effective. We have also seen some of her very imaginative and attractive window displays!

Lorna and Carole have also risen to the challenge of operating the Warehouse in very changeable circumstances over the last two years, from being closed down for weeks on end to handling a tidal wave of donations the moment we reopened! They too have had the responsibility of ensuring that we operate safely during the pandemic, and the added work of having to quarantine donations before they could go on sale. Nevertheless, when we have been able to open, we have received some excellent donations, and have had record sales levels as a result. Thank you to Lynne for all of her efforts, both overseeing the operation of the Warehouse and also marketing items online and making sure that we achieve the best prices for more valuable items. Thanks also to Judy Daffern for managing to turn miscellaneous bric-a-brac into some attractive window displays.

Regrettably, the Circle had to close for a much extended period due to COVID, but during that time Carole and her team did manage to keep in touch with people to check that they were okay. Our visitors are clearly glad that we have now at last been able to reopen, albeit still with some restrictions, and there have even been a few new faces recently.

I would like to personally thank the Trustees of PNCS for their time and effort through these rather difficult times. Even when we have not been able to meet face to face regularly, we have kept in touch and I have tried to ensure that they are kept informed by means of monthly reports and emails.

During the past year, we lost one of our long standing trustees with the passing away of Howard Owens. I would like to take this opportunity to express our recognition and thanks for all of the work that Howard undertook for PNCS over many years, including taking the role of Chairman a number of times.

**Financial**

With regard to our financial situation, there is little point in drawing comparisons with previous years as this period has been totally unprecedented. However, we have made profits for the past two years and our bank balances show that we are in a strong financial position for the future. Stronger than ever before, in fact. We have been able to build up our reserves to ensure the ongoing sustainability of PNCS whilst at the same time putting more back into the community by reducing member charges and providing free vaccination transport.

I would just like to close by once again thanking everyone involved in PNCS for all of their ongoing commitment and support, which makes my job so much easier!

***Richard Wells - Chairman***

# The Circle Report

On the 10th March 2020, 36 folk filled the Youth Centre for what was to be our last meeting together for a number of months due to the pandemic.

During the year we had enjoyed trips to Llandrindod Wells and Shobdon Airfield. We had celebrated our 8th anniversary and St. David's Day with fish and chips, washed down with sherry!

The following week the volunteers met briefly to collect contact details of people and have kept in touch, sometimes daily with folk ever since. Many calls made, letters sent, packages posted, food delivered, zoom calls and outside visits when able to do so.

My sincere thanks to the volunteers for their care shown to all during this difficult time.

17th November 2020 saw a small number of our Circle group meet in the Reading Room of the Assembly Rooms (the Youth Centre building being closed at that time) We met there weekly until 15th December. Social distancing meant we could only have 4 people together.

Again the volunteers rose to the challenge - working out a rota, transporting folk, helping with masks, sanitising and much cleaning. They guided people as they ventured out into the world again.

May 2021 saw the return of the Circle to the Youth Centre building. Although numbers were limited, time shorter, no soup served, social distancing observed, masks worn, sanitiser used, much cleaning done ..... the Circle continued. Reminded once again by the painting inscription,

*'There is no end to a circle or what can be done within it'*

the Circle has been moving slowly and gently this year. Although there has been hardship and tears, there has been laughter, love and friendship with a determination from all that there will be no end. A strong support network has been established.

Looking ahead it is hoped that we will be able to become a 'drop in' Tuesday once more, with unlimited numbers, a full range of entertainment and activities, talks and trips. Maybe even a bowl of soup.

***Carole Brick - Circle Co-ordinator***

# The Warehouse Report

Despite the most unusual circumstances over the past two years, the Warehouse has continued to develop. We have undergone various periods of lockdown and as a result lost months of trading. However, that time has been used in other ways to acquire new contacts and outlets to ensure that we achieve the best price for the more valuable donations. We now have a list of potential buyers for items like jewellery, valuable books and other collectibles.

We are also now trying to recycle more to reduce the amount of items going to landfill, including selling off scrap metal where possible.

During lockdown, as staff were on furlough and could not therefore work, Lynne and Richard went to the Warehouse regularly to empty the donations box and try and keep things tidy. When we reopened after lockdown, a massive amount of donations were received. They had to be sorted, as usual, with unsaleable items (of which there are many!) being disposed of, and the remainder having to be quarantined for a period before they could be put out for sale. Once back at work, Lorna and Carole did a great job handling the huge quantity of items coming in.

We have a couple of new volunteers helping in the warehouse from time to time, and the PAT testing of electrical appliances is now being taken care of by Terry and Piet. Many thanks to them for a great job keeping up with the constant inflow electrical goods.

During this time we sadly lost Howard, who as well as being a trustee was also very helpful at the Warehouse in disposing of or moving larger items for us.

Richard also installed a new donations box outside the Warehouse, only to find that it had to be reinforced shortly after due to rather rough handling! It seems to be doing the job okay now, though.

As we have said before, not only does the Warehouse raise money to support PNCS, but it also provides a source of inexpensive furniture and other items for the people of Presteigne and the surrounding area. Many items go on to have a much longer useful life rather than being dumped into landfill, so we clearly have a positive environmental impact, too. Regrettably, some people do still use PNCS as a dumping ground for their rubbish, leaving them outside whilst we are closed, but fortunately this does not seem quite so bad more recently. Perhaps the installation of CCTV helped after all.

Carole, Lorna and Sacha have all worked very well together to support both the Warehouse and the Shop, ensuring that donations go to the place where they are most likely to sell quickly and for the best price.

Once again, a big thank you to everyone for all their support!

***Lynne Wells - Trustee***

# The Shop Report

Due to corona virus the shop was closed for a significant amount of time and this lead to a large decrease in takings for that period. Sales in 2020-21 were just £9,731 compared to £16,867 in the previous year.

However, since reopening and being able to stay open for a good amount of this year, the shop has been very well supported both with donations and sales. Obviously the shop could not have opened again without the volunteers, who came back despite fearing the risk it may pose to them, so thank you all very much you are massively appreciated.

In 2019 the shop had a much needed refurbishment. It was dark and uninviting with mismatched storage units fixtures and fittings and a very tired carpet. With hard work from the trustees and chairman the shop was painted white throughout. Matching white high storage shelving, a glass display cabinet and a lovely blocked storage centre unit were installed. Light coloured laminate flooring was laid that is easy to keep clean, and new matching L.E.D spotlights were fitted. The difference is amazing and the positive feedback has been wonderful some even comparing it to a London boutique! Two years on and customers still comment on how nice the shop looks and smells, and the great quality of goods for sale. Thank you to all involved in making that happen.

Thank you to Dave Preece for once again allowing us to sell the lovely sweet peas he grows. The total raised £480.75.

The following page shows some pictures of the shop before and after the refurbishment.

***Sacha Pickard – Shop Co-ordinator***

BEFORE

**AFTER**

# Transport & Office Manager Report

## 2019/2020

Our transport scheme had another successful year.

Total Miles= 11,767
Journey Miles= 10,267
Passenger journeys made= 253
Hours of driving by volunteers= 520
Hours waiting time by volunteers= 312

The Community Transport scheme would not exist without our volunteer drivers, I would like to say a BIG THANK YOU to everyone in our excellent team of committed volunteer drivers, without whom none of these journeys would be possible, and they do so much more than drive. I would also like to say a BIG THANK YOU to Barbara Masterson that helps me in the Transport Office she is one of the best.

We receive a small amount of funding from PCC which does not cover the cost of the Community Car scheme, a very large part of funding comes from our own Charity Shop and Warehouse, and they do an excellent job, thank you to the staff and volunteers for their excellent support and time which enables our transport to continue.

I would also like to say Thank You to all our community that donate to our shops and transport scheme, it really is appreciated.

## 2020/2021

This brought us a very strange year with the Covid-19 pandemic. Our community transport still continued through the pandemic and we were able to fulfil all of our appointments under some very difficult times. A BIG THANK YOU to all the drivers that were able to help through the pandemic. It was very much appreciated. With regard to our office 2020/2021 we had a lot of new procedures that were brought into place to keep our drivers and members safe. Also furloughing members of staff and keeping on top of the Covid-19 government regulations which had to be adhered to, we managed this and thankfully are still providing our service to you today.

Total Miles= 11,492
Journey Miles= 9,897
Passenger journeys made= 307
Hours of driving by volunteers= 385
Hours waiting time by volunteers= 287

I would like to mention we lost a very good Trustee, Mr Howard Owens, he will be deeply missed at Presteigne & Norton Community Support.

***Sharon Jones – General Manager and Transport Co-ordinator***

**Unaudited Financial Statements for the Year Ended 31 March 2020**

**for**

**Presteigne & Norton Community Support**

**Contents of the Financial Statements**
**for the Year Ended 31 March 2020**


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| **Detailed Profit and Loss Account** | 3 |
| **Balance Sheet** | 4 |

**Presteigne & Norton Community Support**

**General Information**
**for the Year Ended 31 March 2020**

| | |
|---|---|
| **ADDRESS:** | 5 High Street<br>Presteigne<br>Powys<br>LD8 2BA |
| **ACCOUNTANTS:** | Housego Accountancy & Taxation<br>Office 10<br>Broadaxe Business Park<br>Presteigne<br>Powys<br>LD8 2UH |

**Financial Statements**

**for the Year Ended 31 March 2020**

**Accountants' Report to**

**Presteigne & Norton Community Support**

As described below, you have approved the financial statements for the year ended 31 March 2020 set out on pages three to four. In accordance with your instructions, we have compiled these unaudited financial statements from the accounting records and explanations supplied to us.

Housego Accountancy & Taxation
Office 10
Broadaxe Business Park
Presteigne
Powys
LD8 2UH

29 July 2020

**Client Approval Certificate**

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

Richard Wells

29 July 2020

**Presteigne & Norton Community Support**

**Detailed Profit and Loss Account**
**for the Year Ended 31 March 2020**

| | 2020 | | 2019 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Income** | | | | |
| Transport - Client / Donations | 6,439 | | 13,891 | |
| Transport - WG/ PCC/ Pthlb | 4,586 | | 2,009 | |
| Charity shop - Takings | 16,867 | | 18,674 | |
| General (VB) - Core Income | 3,235 | | 3,096 | |
| General (VB) Donations | 4,197 | | 2,641 | |
| Warehouse - Sales | 26,137 | | 24,189 | |
| Circle - Donations | 8,595 | | 6,475 | |
| | | 70,056 | | 70,975 |
| **Other income** | | | | |
| Deposit account interest | | 12 | | 15 |
| | | 70,068 | | 70,990 |
| **Expenditure** | | | | |
| Rent, Rates,Utilities-Office | 3,563 | | 2,961 | |
| General Office Expenses - Circle/ Warehouse/ Transport/ Shop | 3,609 | | 1,954 | |
| Rent & Rates (Shop) | 2,080 | | 2,130 | |
| General Shop expenses | 1,159 | | 945 | |
| Insurance | 439 | | 425 | |
| Rent & Utilities (Warehouse) | 3,389 | | 5,229 | |
| General Warehouse expenses | 1,523 | | 785 | |
| Salaries & National Insurance | 35,264 | | 33,088 | |
| Telephone | 975 | | 924 | |
| Advertising | - | | 95 | |
| Staff travel, trg & meetings | 520 | | 573 | |
| Volunteer Drivers | 3,366 | | 8,197 | |
| Rent (Circle) | 1,924 | | 1,924 | |
| Client Activity Costs (Circle) | 1,500 | | 2,035 | |
| Community Draw Prizes | 564 | | 549 | |
| Training expenses | - | | 23 | |
| Accountancy | 522 | | 510 | |
| | | 60,397 | | 62,347 |
| | | 9,671 | | 8,643 |
| **Finance costs** | | | | |
| Bank charges | | (1) | | - |
| **NET PROFIT** | | 9,672 | | 8,643 |

**Presteigne & Norton Community Support**

**Balance Sheet**
**31 March 2020**

| | 2020 | | 2019 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **CURRENT ASSETS** | | | | |
| Transport current account | 2,439 | | 1,329 | |
| General current account | 3,573 | | 1,367 | |
| Warehouse current account | 4,552 | | 5,247 | |
| Shop current account | 4,599 | | 5,576 | |
| Circle current account | 9,314 | | 7,088 | |
| Business bank instant account | 6,072 | | 31,061 | |
| Investment account | 30,000 | | - | |
| Petty Cash balances | 279 | | 797 | |
| | 60,828 | | 52,465 | |
| **CURRENT LIABILITIES** | | | | |
| Trade creditors | 521 | | 1,830 | |
| | | 60,307 | | 50,635 |
| **NET ASSETS** | | 60,307 | | 50,635 |
| **FINANCED BY** | | | | |
| **CAPITAL ACCOUNT** | | | | |
| Brought forward | 50,635 | | 41,992 | |
| Add | | | | |
| Net profit | 9,672 | | 8,643 | |
| | | 60,307 | | 50,635 |
| | | 60,307 | | 50,635 |

## Contents of the Financial Statements for the Year Ended 31 March 2021


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**Presteigne & Norton Community Support**

**General Information**
**for the Year Ended 31 March 2021**

| | |
|---|---|
| **ADDRESS:** | 5 High Street<br>Presteigne<br>Powys<br>LD8 2BA |
| **ACCOUNTANTS:** | Housego Accountancy & Taxation<br>Office 10<br>Broadaxe Business Park<br>Presteigne<br>Powys<br>LD8 2UH |

**Financial Statements**

**for the Year Ended 31 March 2021**

**Accountants' Report to**

**Presteigne & Norton Community Support**

As described below, you have approved the financial statements for the year ended 31 March 2021 set out on pages three to four. In accordance with your instructions, we have compiled these unaudited financial statements from the accounting records and explanations supplied to us.

Housego Accountancy & Taxation
Office 10
Broadaxe Business Park
Presteigne
Powys
LD8 2UH

24 June 2021

**Client Approval Certificate**

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

.....
Richard Wells

Date: 6/7/21

**Accountants' Report to**

**Presteigne & Norton Community Support**

As described below, you have approved the financial statements for the year ended 31 March 2021 set out on pages three to four. In accordance with your instructions, we have compiled these unaudited financial statements from the accounting records and explanations supplied to us.

Housego Accountancy & Taxation
Office 10
Broadaxe Business Park
Presteigne
Powys
LD8 2UH

24 June 2021

**Client Approval Certificate**

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

.....
Richard Wells

Date: .....

**Presteigne & Norton Community Support**

**Detailed Profit and Loss Account**
**for the Year Ended 31 March 2021**

| | 2021 | | 2020 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Income** | | | | |
| Transport - Client / Donations | 2,460 | | 6,439 | |
| Transport - WG/ PCC/ Pthlb | 1,873 | | 4,586 | |
| Charity shop - Takings | 9,731 | | 16,867 | |
| General (VB) - Core Income | 2,593 | | 3,235 | |
| General (VB) Donations | 1,387 | | 4,197 | |
| Warehouse - Sales | 16,829 | | 26,137 | |
| Circle - Donations | 300 | | 8,595 | |
| | | 35,173 | | 70,056 |
| **Other income** | | | | |
| Government grants | 45,751 | | - | |
| Deposit account interest | 531 | | 12 | |
| | | 46,282 | | 12 |
| | | 81,455 | | 70,068 |
| **Expenditure** | | | | |
| Rent, Rates,Utilities-Office | 3,500 | | 3,563 | |
| General Office Expenses - Circle/ Warehouse/ Transport/ Shop | 3,837 | | 3,609 | |
| Rent & Rates (Shop) | 2,080 | | 2,080 | |
| General Shop expenses | - | | 1,159 | |
| Insurance | 444 | | 439 | |
| Rent & Utilities (Warehouse) | 2,976 | | 3,389 | |
| General Warehouse expenses | 43 | | 1,523 | |
| Salaries & National Insurance | 39,893 | | 35,264 | |
| Telephone | 800 | | 975 | |
| Staff travel, trg & meetings | 245 | | 520 | |
| Volunteer Drivers | 2,022 | | 3,366 | |
| Rent (Circle) | - | | 1,924 | |
| Client Activity Costs (Circle) | 145 | | 1,500 | |
| Sundry expenses | 2 | | - | |
| Community Draw Prizes | 489 | | 564 | |
| Accountancy | 540 | | 522 | |
| | | 57,016 | | 60,397 |
| | | 24,439 | | 9,671 |
| **Finance costs** | | | | |
| Bank charges | | - | | (1) |
| **NET PROFIT** | | 24,439 | | 9,672 |

**Presteigne & Norton Community Support**

**Balance Sheet**
**31 March 2021**

| | 2021 | | 2020 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **CURRENT ASSETS** | | | | |
| Transport current account | 2,010 | | 2,439 | |
| General current account | 14,572 | | 3,573 | |
| Warehouse current account | 596 | | 4,552 | |
| Shop current account | 2,907 | | 4,599 | |
| Circle current account | 6,930 | | 9,314 | |
| Business bank instant account | 27,077 | | 6,072 | |
| Investment account | 30,526 | | 30,000 | |
| Petty Cash balances | 668 | | 279 | |
| | 85,286 | | 60,828 | |
| **CURRENT LIABILITIES** | | | | |
| Trade creditors | 540 | | 521 | |
| | | 84,746 | | 60,307 |
| **NET ASSETS** | | 84,746 | | 60,307 |
| **FINANCED BY** | | | | |
| **CAPITAL ACCOUNT** | | | | |
| Brought forward | 60,307 | | 50,635 | |
| Add | | | | |
| Net profit | 24,439 | | 9,672 | |
| | | 84,746 | | 60,307 |
| | | 84,746 | | 60,307 |

Volunteer Drivers are Key Give A Lift!

## GET BEHIND YOUR COMMUNITY

## GET BEHIND THE WHEEL

**We are recruiting volunteer drivers to provide local seniors with transportation for vital medical appointments**

- Do you enjoy driving, and want to make a real difference to the lives of your local community who without our service really struggle to be independent?
- Your volunteering commitment would be flexible to meet your availability. Even if you have a half day per week free we would still like to hear from you.

**Contact us today on 01544 267961**
**or Call in today to the office at 5, High Street, Presteigne**

## YOU CAN MAKE THE DIFFERENCE!

---

# GIVE AS YOU LIVE DONATIONS

## IT'S SO EASY TO DO, JUST FOLLOW THE STEPS BELOW

1. Search for 'Give as you Live' on the internet, and click on it
2. Join up by clicking 'Join'
3. Enter Presteigne & Norton Community Support
4. Select 'Us' as your charity
5. Enter your name, email, address and make up a password

Just remember every time you shop online, go to the 'Give as you live website' Log in and start searching for your online shops. Give as you live will redirect you to your shop of choice, once you have finished shopping, checkout.

## YOUR ONLINE SHOP, GIVES US A DONATION AS A THANK YOU FOR SHOPPING WITH THEM

## Need some help?

**Come and see Sharon, who will help you get started.**

(The website is totally secure and safe)

**Or enter this into your 'search' https://www.giveasyoulive.com/**

**Presteigne and Norton Community Support**
**5 High Street**
**Presteigne**
**Powys**
**LD8 2BA**

## Transport Enquiries & Booking Contact Info

**Tel:** 01544 267961
**Email:** transport.pncs@gmail.com

***By using Give as You Live we gain a donation of the total cost of your online shopping at no-extra cost to yourself. Many stores are signed up as partners of Give as You Live including Amazon, Tesco, ASDA and many more.***

**Unaudited Financial Statements for the Year Ended 31 March 2020**

**for**

**Presteigne & Norton Community Support**

**Contents of the Financial Statements**
**for the Year Ended 31 March 2020**


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| **Detailed Profit and Loss Account** | 3 |
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**Presteigne & Norton Community Support**

**General Information**
**for the Year Ended 31 March 2020**

| | |
|---|---|
| **ADDRESS:** | 5 High Street<br>Presteigne<br>Powys<br>LD8 2BA |
| **ACCOUNTANTS:** | Housego Accountancy & Taxation<br>Office 10<br>Broadaxe Business Park<br>Presteigne<br>Powys<br>LD8 2UH |

**Accountants' Report to**

**Presteigne & Norton Community Support**

As described below, you have approved the financial statements for the year ended 31 March 2020 set out on pages three to four. In accordance with your instructions, we have compiled these unaudited financial statements from the accounting records and explanations supplied to us.

Housego Accountancy & Taxation
Office 10
Broadaxe Business Park
Presteigne
Powys
LD8 2UH

29 July 2020

**Client Approval Certificate**

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

Richard Wells

29 July 2020

**Presteigne & Norton Community Support**

**Detailed Profit and Loss Account**
**for the Year Ended 31 March 2020**

| | 2020 | | 2019 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Income** | | | | |
| Transport - Client / Donations | 6,439 | | 13,891 | |
| Transport - WG/ PCC/ Pthlb | 4,586 | | 2,009 | |
| Charity shop - Takings | 16,867 | | 18,674 | |
| General (VB) - Core Income | 3,235 | | 3,096 | |
| General (VB) Donations | 4,197 | | 2,641 | |
| Warehouse - Sales | 26,137 | | 24,189 | |
| Circle - Donations | 8,595 | | 6,475 | |
| | | 70,056 | | 70,975 |
| **Other income** | | | | |
| Deposit account interest | | 12 | | 15 |
| | | 70,068 | | 70,990 |
| **Expenditure** | | | | |
| Rent, Rates,Utilities-Office | 3,563 | | 2,961 | |
| General Office Expenses - Circle/ Warehouse/ Transport/ Shop | 3,609 | | 1,954 | |
| Rent & Rates (Shop) | 2,080 | | 2,130 | |
| General Shop expenses | 1,159 | | 945 | |
| Insurance | 439 | | 425 | |
| Rent & Utilities (Warehouse) | 3,389 | | 5,229 | |
| General Warehouse expenses | 1,523 | | 785 | |
| Salaries & National Insurance | 35,264 | | 33,088 | |
| Telephone | 975 | | 924 | |
| Advertising | - | | 95 | |
| Staff travel, trg & meetings | 520 | | 573 | |
| Volunteer Drivers | 3,366 | | 8,197 | |
| Rent (Circle) | 1,924 | | 1,924 | |
| Client Activity Costs (Circle) | 1,500 | | 2,035 | |
| Community Draw Prizes | 564 | | 549 | |
| Training expenses | - | | 23 | |
| Accountancy | 522 | | 510 | |
| | | 60,397 | | 62,347 |
| | | 9,671 | | 8,643 |
| **Finance costs** | | | | |
| Bank charges | | (1) | | - |
| **NET PROFIT** | | 9,672 | | 8,643 |

**Presteigne & Norton Community Support**

**Balance Sheet**
**31 March 2020**

| | 2020 | | 2019 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **CURRENT ASSETS** | | | | |
| Transport current account | 2,439 | | 1,329 | |
| General current account | 3,573 | | 1,367 | |
| Warehouse current account | 4,552 | | 5,247 | |
| Shop current account | 4,599 | | 5,576 | |
| Circle current account | 9,314 | | 7,088 | |
| Business bank instant account | 6,072 | | 31,061 | |
| Investment account | 30,000 | | - | |
| Petty Cash balances | 279 | | 797 | |
| | 60,828 | | 52,465 | |
| **CURRENT LIABILITIES** | | | | |
| Trade creditors | 521 | | 1,830 | |
| | | 60,307 | | 50,635 |
| **NET ASSETS** | | 60,307 | | 50,635 |
| **FINANCED BY** | | | | |
| **CAPITAL ACCOUNT** | | | | |
| Brought forward | 50,635 | | 41,992 | |
| Add | | | | |
| Net profit | 9,672 | | 8,643 | |
| | | 60,307 | | 50,635 |
| | | 60,307 | | 50,635 |

**Contents of the Financial Statements**
**for the Year Ended 31 March 2021**


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**Presteigne & Norton Community Support**

**General Information**
**for the Year Ended 31 March 2021**

| | |
|---|---|
| **ADDRESS:** | 5 High Street<br>Presteigne<br>Powys<br>LD8 2BA |
| **ACCOUNTANTS:** | Housego Accountancy & Taxation<br>Office 10<br>Broadaxe Business Park<br>Presteigne<br>Powys<br>LD8 2UH |

**Financial Statements**

**for the Year Ended 31 March 2021**

**Accountants' Report to**

**Presteigne & Norton Community Support**

As described below, you have approved the financial statements for the year ended 31 March 2021 set out on pages three to four. In accordance with your instructions, we have compiled these unaudited financial statements from the accounting records and explanations supplied to us.

Housego Accountancy & Taxation
Office 10
Broadaxe Business Park
Presteigne
Powys
LD8 2UH

24 June 2021

**Client Approval Certificate**

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

.....
Richard Wells

Date: 6/7/21

**Accountants' Report to**

**Presteigne & Norton Community Support**

As described below, you have approved the financial statements for the year ended 31 March 2021 set out on pages three to four. In accordance with your instructions, we have compiled these unaudited financial statements from the accounting records and explanations supplied to us.

Housego Accountancy & Taxation
Office 10
Broadaxe Business Park
Presteigne
Powys
LD8 2UH

24 June 2021

**Client Approval Certificate**

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

.....
Richard Wells

Date: .....

**Presteigne & Norton Community Support**

**Detailed Profit and Loss Account**
**for the Year Ended 31 March 2021**

| | 2021 | | 2020 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Income** | | | | |
| Transport - Client / Donations | 2,460 | | 6,439 | |
| Transport - WG/ PCC/ Pthlb | 1,873 | | 4,586 | |
| Charity shop - Takings | 9,731 | | 16,867 | |
| General (VB) - Core Income | 2,593 | | 3,235 | |
| General (VB) Donations | 1,387 | | 4,197 | |
| Warehouse - Sales | 16,829 | | 26,137 | |
| Circle - Donations | 300 | | 8,595 | |
| | | 35,173 | | 70,056 |
| **Other income** | | | | |
| Government grants | 45,751 | | - | |
| Deposit account interest | 531 | | 12 | |
| | | 46,282 | | 12 |
| | | 81,455 | | 70,068 |
| **Expenditure** | | | | |
| Rent, Rates,Utilities-Office | 3,500 | | 3,563 | |
| General Office Expenses - Circle/ Warehouse/ Transport/ Shop | 3,837 | | 3,609 | |
| Rent & Rates (Shop) | 2,080 | | 2,080 | |
| General Shop expenses | - | | 1,159 | |
| Insurance | 444 | | 439 | |
| Rent & Utilities (Warehouse) | 2,976 | | 3,389 | |
| General Warehouse expenses | 43 | | 1,523 | |
| Salaries & National Insurance | 39,893 | | 35,264 | |
| Telephone | 800 | | 975 | |
| Staff travel, trg & meetings | 245 | | 520 | |
| Volunteer Drivers | 2,022 | | 3,366 | |
| Rent (Circle) | - | | 1,924 | |
| Client Activity Costs (Circle) | 145 | | 1,500 | |
| Sundry expenses | 2 | | - | |
| Community Draw Prizes | 489 | | 564 | |
| Accountancy | 540 | | 522 | |
| | | 57,016 | | 60,397 |
| | | 24,439 | | 9,671 |
| **Finance costs** | | | | |
| Bank charges | | - | | (1) |
| **NET PROFIT** | | 24,439 | | 9,672 |

**Presteigne & Norton Community Support**

**Balance Sheet**
**31 March 2021**

| | 2021 | | 2020 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **CURRENT ASSETS** | | | | |
| Transport current account | 2,010 | | 2,439 | |
| General current account | 14,572 | | 3,573 | |
| Warehouse current account | 596 | | 4,552 | |
| Shop current account | 2,907 | | 4,599 | |
| Circle current account | 6,930 | | 9,314 | |
| Business bank instant account | 27,077 | | 6,072 | |
| Investment account | 30,526 | | 30,000 | |
| Petty Cash balances | 668 | | 279 | |
| | 85,286 | | 60,828 | |
| **CURRENT LIABILITIES** | | | | |
| Trade creditors | 540 | | 521 | |
| | | 84,746 | | 60,307 |
| **NET ASSETS** | | 84,746 | | 60,307 |
| **FINANCED BY** | | | | |
| **CAPITAL ACCOUNT** | | | | |
| Brought forward | 60,307 | | 50,635 | |
| Add | | | | |
| Net profit | 24,439 | | 9,672 | |
| | | 84,746 | | 60,307 |
| | | 84,746 | | 60,307 |

CHARITY COMMISSION FOR ENGLAND AND WALES

# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

**Report to the trustees/ members of**

Charity Name
Presteigne & Norton Community Support

**On accounts for the year ended** 31st March 2020 | **Charity no (if any)** 1060479

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2020

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:** S.F. Housego **Date:** 29/7/20.

**Name:** Stephen F Housego

**Relevant professional qualification(s) or body (if any):** ICPA (Fellow)

**Address:** Housego Accountancy Office 10 Broadaxe Business Park
Presteigne Powys LD8 2UH

# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

**Report to the trustees/ members of**

Charity Name
PRESTEIGNE & NORTON COMMUNITY SUPPORT

**On accounts for the year ended**

31ST MARCH 2021

**Charity no (if any)** 1060479

**Set out on pages**

(remember to include the page numbers of additional sheets)

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
   - to keep accounting records in accordance with section 41 of the 1993 Act; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

   have not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

**Signed:** R.F. Hughes. **Date:** 24.6.2021

**Name:** STEPHEN F. HOUSTON

**Relevant professional qualification(s) or body (if any):** ICAEW (FELLOW)

**Address:** HOUSTON ACCOUNTANCY, OFFICE 10 BROMYARD BUSINESS PARK