



Trustees' Annual Report for the period

From

Period start date

To

Period end date

01**April****2020****31****March****2021****Charity name**

Ilkley & District Round Table

Other names charity is known by**Registered charity number (if any)**

1060429

Charity's principal address

13 Middleton Road

Ilkley

Postcode

LS29 9EX

Names of the charity trustees who manage the charity

Trustee name**Office (if any)****Dates acted if not for whole year****Name of person (or body) entitled to appoint trustee (if any)**

1 Guy Weston

Ilkley & District Round Table

2 Matthew Ward

Ilkley & District Round Table

3 Nick Marsden

Ilkley & District Round Table

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name**Dates acted if not for whole year**

Not Applicable

Names and addresses of advisers (Optional information)

Type of adviser**Name****Address**

Independent Examiner

Ascentis (Lee Kaznowski)

Business Centre, Wells Rd, Ilkley LS29 9JB

Name of chief executive or names of senior staff members (Optional information)

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	The charity is a non-corporate registered charity.
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed by the Ilkley & District Round Table membership and serve for an indefinite period. The Trust Deed provides for no minimum or maximum number of trustees, although a quorum of three trustees is required at any meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

ORGANISATION:

While the Trustees oversee the Charity, the management of fundraising activities is delegated to Officers, who are appointed at the Annual General Meeting to serve for a minimum one-year term of office in various roles associated with fundraising.

Ilkley & District Round Table is a member of the National Association of Round Tables of Great Britain and Ireland (RTBI), but is a registered charity in its own right and operates its fundraising activities independently.

Annual subscriptions are paid to RTBI by members, but this is managed on a separate and standalone basis from the charitable accounts; Ilkley & District Round Table charity funds are used exclusively for fundraising activities and grant making.

Principal risks identified:

- Financial: unexpected failure to host a fundraising event (e.g. fire at beer festival venue week leading up to the event).
- Risk of harm to volunteers.

Appropriate insurance cover is arranged for all significant events through membership of the national Round Table organisation with specific event insurance taken for the Ilkley Beer festival.

Most material expenditure (primarily beer festival and half marathon expenses) is paid in arrears (post event) limiting financial exposure should the event be cancelled at short notice due to events beyond the Charity's control. Corporate sponsorship would be refundable and any deemed reputational damage would be addressable in a "force majeure" event.

Summary of the objects of the charity set out in its governing document

Ilkley and District Round Table is a member of the National Association of Round Tables of Great Britain and Ireland. As an organisation, the primary aims are Fun, Fundraising and Fellowship.

The Charitable objective is to raise funds through the organisation of community events throughout the year in order to support, via grants or the giving of Members' time, a variety of good causes, primarily in Ilkley and the surrounding district.

The Trustees plan and operate all activities with regard to the provisions and requirements laid out in Section 17(5) of the Charities Act and the Charities (Accounts and Reports) Regulations 2008 with respect to operation for public benefit.

Ilkley and District Round Table activities are undertaken for the public benefit in three forms:

- putting on community events for the entertainment and enjoyment of the community;
- as a result of event proceeds, making grants to local good causes; or
- giving freely, time to help organisations or individuals in need.

Beer Festival:

Due to coronavirus restrictions it was not possible to run the Ilkley Beer Festival in 2021, although due to the timing of the event we were able to make the decision not to press ahead before incurring any costs.

Half Marathon:

The Ilkley Half Marathon was due to take place in July 2020, but due to coronavirus restrictions had to be cancelled. Approximately 2000 runners had already purchased places at the event and the vast majority of these opted to roll over the place to the next event, planned for July 2021, coronavirus restrictions permitting.

To make up some of the funding shortfall a virtual event was staged, offering runners an opportunity to raise money for the Childrens' Heart Surgery Fund at LGL.

Santa Float:

The Santa Float takes Santa round Ilkley and Addingham, in West Yorkshire, over five nights in December, bringing smiles and chocolates to hundreds of children (of all ages). Restrictions meant that the 2020 event had to be scaled back and social distancing measures introduced, however, we managed to organise a successful, spirit raising event during a difficult period nationally.

Grant Making:

Despite our reduced fundraising capacity in the year 2020/21 we were still able to make donations of over £46,000 to local good causes.

Recipients vary, but we support a variety of extremely worthy organisations in accordance with our community-focussed grant award criteria (see below).

Examples over the years include:

- LS29: supporting families of children with disabilities in family respite trips and individual grants for wheelchairs and other quality of life transforming infrastructure.
- Local organisations supporting the elderly with social activities, shopping assistance, Christmas parcels and concerts etc.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- Ilkley in Bloom and Ilkley Bandstand.
- Ilkley Gym Club & Keighley Scout Group .
- Principle Trust.
- Local sports clubs in a variety of capacities, from kit to significant donations for capital projects in the development of Ilkley's excellent facilities across a range of sports.
- Scouting organisations with significant contributions to Facilities renovation.
- Living Lights Charity providing help to families in crisis

Volunteering:

In addition to grants members also give their time to support local organisations and individuals. Supporting Local Disabled residents. These events, however, are largely outside the main remit of Round Table as the members are not paid from funds and no expenses are incurred from the Charitable funds against these activities.

Additional details of objectives and activities (Optional information)

Grant Making Policy:

Ilkley and District Round Table raises funds with the sole purpose of distribution to local good causes with the underlying aim of benefiting the local community. Applications for grants are made by individuals or community organisations and are considered at monthly business meetings against a set of governing principles and criteria. These principles are structured to ensure only worthy, reputable causes giving tangible benefit to the community (including on occasion individuals in need) and who are unlikely to be have access to alternative funding are considered.

Where possible Round Table seeks to secure a lasting legacy from grants, particularly those of a material nature, and may therefore contribute to larger fundraising efforts (for example in support of large development programmes at local sports facilities) where ongoing public benefit is demonstrable.

We aim not to contribute to the general running overheads of organisations as a rule, but may on occasion do so where a valuable local organisation is at risk or provides a valuable service that offers significant benefit to the wider community.

Applications are voted upon by Members, with a quorum of over half the registered Members needed to be present at the meeting to validate a vote. The Chairman has the casting vote should there be a draw between those in favour and those against. Details and decisions are recorded in the meeting minutes.

Contribution by Volunteers:

Fundraising and running of the charity relies on the existing and retired members of the national Round Table to give their time on a purely voluntary basis, and on occasions to provide services, to both Ilkley & District Round Table and recipient causes, without charge.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The Trustees are report that the year to 31 March 2021 was disappointing year, with major fundraising events cancelled due to the coronavirus pandemic.

The charities income during this year came overwhelmingly from donations to various special funds, including the Free School Meals fund, Coronavirus Response Fund and Virtual Half Marathon. Income in this year totalled £29,205.

We are delighted to have again supported many good causes in the year, including local community groups, local Scout & Guide Groups, local sporting organisations, children's groups and support networks for those with disabilities, donating £46k in the year.

Brief statement of the charity's policy on reserves

The General fund amounted to £68,411.57 to 31 March 2021. The proceeds are to be distributed to good causes over the rest of the year.

The Trustees consider the level of general funds retained at year end to be appropriate given the income and expenditure profile and continue to prioritise putting funds to good use as soon as suitable good causes are identified.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Ilkley and District Round Table does not have any ongoing running or overhead costs. Direct costs are incurred in respect of specific events, and are kept to a minimum in order to maximise the funds available for good causes.

It relies on the Membership to give their time on a purely voluntary basis, and on occasions to provide services, to both Round Table and recipient causes, without charge.

Distributions to good causes are made from the net proceeds from events, primarily the Ilkley Beer Festival, Ilkley Half Marathon and Santa Float. There are no other financial obligations on the charity.

As a result, the balance sheet is intended to remain positive at all times. All surplus funds are held in bank accounts and there are no other tangible fixed assets. Materials purchased as required to support and run the Beer Festival, Half Marathon and Santa Float are expensed in the same year.

Section F Other optional information

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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Matthew Ward

Full name(s)

Guy Weston

Matthew Ward

Position (e.g. Secretary, Chair)

Trustee

Trustee

Signature(s)



Full name(s)

Nick Marsden

Position (e.g. Secretary, Chair)

Trustee

Trustee

Signature(s)

Full name(s)

Position (e.g. Secretary, Chair)

Trustee

Date 31st January 202

TITLE	IRT Accounts
FILE NAME	Trustee Annual Rp...Table_2020-21.pdf
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Document history



SENT

01 / 31 / 2022

09:17:28 UTC

Sent for signature to Nick Marsden (nick.marsden@cbre.com) and Matthew Ward (matt@icblue.com) from guy.weston@creode.co.uk
IP: 82.16.76.59



VIEWED

01 / 31 / 2022

09:19:56 UTC

Viewed by Nick Marsden (nick.marsden@cbre.com)
IP: 185.69.116.109



SIGNED

01 / 31 / 2022

09:20:55 UTC

Signed by Nick Marsden (nick.marsden@cbre.com)
IP: 185.69.116.109



VIEWED

01 / 31 / 2022

09:53:26 UTC

Viewed by Matthew Ward (matt@icblue.com)
IP: 217.33.229.234



SIGNED

01 / 31 / 2022

09:53:45 UTC

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IP: 217.33.229.234



COMPLETED

01 / 31 / 2022

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The document has been completed.

Ilkley and District Round Table
Registered Charity No.1060429

STATEMENT OF FINANCIAL ACTIVITIES
01st April 2020 to 31st March 2021

	<i>Notes</i>	2021 Unrestricted Funds £	2020 Unrestricted Funds £
INCOMING RESOURCES			
Incoming resources from charitable activities:			
Fund Raising Events	1	9,953	170,054
Donations		19,253	4,563
 TOTAL INCOMING RESOURCES		29,205	174,617
RESOURCES EXPENDED			
Expenses of Fund Raising Events	2	1,208	101,675
Donations to Good Causes		46,391	86,056
 TOTAL RESOURCES EXPENDED		47,599	187,731
 NET INCOMING RESOURCES FOR THE YEAR		(18,394)	(13,114)
 BALANCE BROUGHT FORWARD 1 APRIL 2020		93,595	106,709
 BALANCE CARRIED FORWARD 31 MARCH 2021		75,201	93,595

There are no recognised gains and losses in 2019 other than the net income for the year.

All operations are continuing.

Ilkley and District Round Table
BALANCE SHEET
As at 31 March 2021

	<i>Notes</i>	2021	2020
CURRENT ASSETS			
Debtors and prepayments	3	447	1,043
Cash at bank and in hand		78,981	109,260
		79,428	110,302
CREDITORS: Amounts falling due within one year	4	3,675	16,186
NET ASSETS		75,753	94,117
FUNDS OF THE CHARITY			
UNRESTRICTED FUNDS		75,753	94,117

The financial statement was approved by the Board of Trustees and authorised for issue on 8th April 2021 and are signed on its behalf by:

Matthew Ward	Trustee
Guy Weston	Trustee
Nick Marsden	Trustee

Ilkley and District Round Table
ACCOUNTING POLICIES
for the year ended 31 March 2021

BASIS OF PREPARATION

The accounts are prepared under the historical cost convention and in accordance with the applicable accounting standards and requirements outlined in 'Charity reporting and accounting: the essentials, November 2016 (CC15d)'.

FUNDS ACCOUNTING

During the financial year ended 31 March 2021, the charity did not have designated, restricted or endowment funds hence the total funds are unrestricted and may be spent on any legitimate aim as laid down in the Charity's Trust Deed.

INCOMING RESOURCES

All incoming resources are included in the Statement of Financial Activities where the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Donations in kind, where material, are included in the accounts at market value.

Investment income is included when received.

RESOURCES EXPENDED

Expenditure is recognised on an accruals basis as a liability is incurred, and where a constructive obligation has arisen.

Ilkley and District Round Table
NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2021

1. FUND RAISING EVENTS	2021	2020
Beer Festival	899	90,485
Virtual Half Marathon	16,374	0
Santa Float	1,422	2,530
Half Marathon	5,077	78,499
Free School Meals Campaign Donations	3,953	0
Donations	1,480	1,582
Charter Dinner	0	1,070
	29,205	174,167

The aim of the Beer Festival is to cover, as far as possible, the costs of the event with ticket and beer sales, with the sponsorship income generating the surplus for distribution to good causes.

2. EXPENSES OF FUND RAISING EVENTS	2021	2020
Beer Festival	0	45,781
Virtual Half Marathon	0	0
Santa Float	423	81
Half Marathon	311	55,773
Administrative and Sundry	474	86,096
	<u>1,208</u>	<u>187,731</u>

No remuneration was paid in the year.

Beer Festival includes venue hire, purchase of materials, supplies and other costs to set-up and host the event. Half Marathon includes Traffic Management, equipment hire, purchase of materials

3. DEBTORS	2021	2020
Debtors	447	0
Prepayments and accrued income	0	0
	<u>0</u>	<u>0</u>

4. CREDITORS: Amounts falling due within one year	2021	2020
Expenses: invoices not received as at 31st March	3675	0
Charitable Disbursements: not cleared at 31st March	0	0
Charitable Disbursements: conditional awards	<u>3675</u>	<u>0</u>



**Report to the trustees/
members of**

Charity Name
Ilkley & District Round Table

**On accounts for the year
ended**

31st March 2021

**Charity no
(if any)**

1060429

Set out on pages

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of trustees
and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's
statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Lee Kaznowski

Date:

27-01-2022

Name:

Lee Kaznowski

Relevant professional qualification(s) or body (if any):

ICAEW

Address:

Wells Road Business Centre, Ilkley, LS29 9JB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.