

**BLACK COUNTRY HEALTHCARE CHARITY FUND  
CHARITY ACCOUNTS  
FINANCIAL STATEMENTS**

**2020-21**

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## 1. Foreword to the Annual Report

As a NHS Charity we are required to perform our duties in furtherance of the Charity's purpose and in accordance with relevant legislation. This report provides an outline as to how the Charity has operated and fulfilled its obligations during the year, as reflected in its financial statements.

*Marsha Foster*

Signed .....

Marsha Foster,

Interim Chief Executive, Black Country Healthcare NHS Foundation Trust, as Corporate Trustee

Date 1<sup>st</sup> December 2021

## **2. About the Charitable Funds**

The Charitable Fund was established in November 1996 under a Special Purpose Charity Declaration of Trust and registered with the Charity Commission under registration number 1060039.

On 1st April 2020, the Trust legally acquired services from Dudley and Walsall Mental Health Trust, which included £10k of donations to services via a Commercial Transfer Arrangement. As a result of the acquisition the charity changed its name to Black Country Healthcare NHS Foundation Trust. These financial statements have been adjusted to reflect these events.

The purpose of the charity is to raise funds and receive donations for the benefit of the NHS. For us this is service users, carers and staff of Black Country Healthcare NHS Foundation Trust. By securing donations, legacies and sponsorship the charity can enhance the services received by service users, carers and staff involved in the provision of those services.

Expenditure of the funds are made in accordance with charity law, our constitution and the wishes and directions of the donors. The Charity endeavours to reflect the wishes of patients and staff by directing the funds towards areas they tell us are most in need. During the year £85k of funds was spent to support and enhance the services received by service users, carers and staff to promote and support wellbeing during the Covid-19 pandemic. When considering where to focus our attention our corporate trustee's board and the members of the charitable funds committee have regard to the Charity Commission for England and Wales's guidance on public benefit and what this means for the Charity and applies the following two principles;

Principle 1 – There must be identifiable benefit or benefits

Principle 2 – Benefit must be to the public, a section of the public, or staff providing services to the public

Our plans are to continue to develop the charity increasing the level of fundraising which will help us to continue to enhance the services received by our service users, carers and staff.

## **3. Our performance in 2020/21:**

The commitment and determination of our staff has ensured we have been able to continue to deliver services and help those most in need during the year and the charities focus has been to support service user, carers and staff as much as possible to enhance the environments and ensure health and wellbeing was maintained during the Covid-19 pandemic.

The charity was not able to fundraise via face to face activities in year however we did still receive donations from the public £9k as well as internal charitable activities £1k.

In year the charity did become a member of NHS Charities together which resulted in the Trust being successful in receiving grant income totalling £212k. The grant income has been allocated to carrying out the following projects:

Staff related:

- Chill Out Rooms / Community Safe Spaces

On each of the Trust wards and within community bases a bespoke room has been identified and equipped for staff to use as a chill out/safe space. This not only acknowledges the particular pressures staff have faced and will face going forward in responding to the Covid-19 pandemic, but is also seen as best practice even in normal times and speaks of the Trust's values as well as our intention within the new organisation to prioritise staff wellbeing and experiences. The rooms are available for all staff to use, and the facilities afford our staff an opportunity to step away from the pressures of work and take some time out to "chill".

- Mobile App

Development of a staff app, enhancing communication to all staff across the Trust, particularly those on the frontline and providing facilities services who have limited access to our normal channels of communication, as well as clinical and administration staff who are home working as a result of the Covid-19 pandemic and not coming onto site.

- Wellbeing Gift cards

Gift cards distributed to all substantive and bank staff which gave a morale boost to all staff, and is a reflection of the public regard for the ongoing service which has continued to be provided all year long.

- Refreshments

Providing sandwiches, snacks and drinks for services dealing with patients on a daily basis, boosting morale and reducing the need for staff to leave site, which in turn supported guidance on infection prevention and control.

Service Users:

- In-patient kits

Inpatient wards implemented smart devices to support the wellbeing of service users including patients who were in self isolation due to Covid-19, devices were also utilised for clinical group sessions as well as general use for all patients in ward areas to be able to make regular contact with friends and family while visiting was suspended.

- Activities

Purchase of activity items for inpatient units to provide additional stimulation and variation of activities for service users to undertake during their stay that fit with infection prevention and control guidance due to a number of activities pre pandemic having to be stopped.

- Tackling Loneliness

Develop a range of activities and interventions that service users can access to increase their social networks and promote peer connections that have been lost due to Covid-19 resulting in social isolation and loneliness.

- Employment Retention

Specialist support and advice provided in regards to job retention to ensure employment is secured where possible, and where it has not been secured support for service users in looking for alternative employment this individual placement and support teams. The team will also work with employers and provide basic mental health training.

#### **4. Governance Arrangements**

The Foundation Trust's Corporate Trustee responsibilities are distinct from its responsibilities for exchequer funds and may not necessarily be discharged in the same manner though there is adherence to the overriding general principles of financial regularity, prudence and propriety.

The Trustee controls the Charitable Fund through its Board of Directors. The names and roles of the Board of Directors at 20<sup>th</sup> October 2021 are detailed below;

<b>Name</b>	<b>Role</b>
Mr Jeremy Vanes	Chair
Mr Mark Axcell	Chief Executive Officer
Ms Georgina Dean	Chief Finance Officer
Dr Mark Weaver	Chief Medical Officer
Mrs Marsha Foster	Director of Partnerships
Mrs Kuli Kaur- Wilson	Director of Strategy
Professor Dean Howells	Chief Nursing Officer
Mr Chris Masikane	Chief Operating Officer
Ms Ashi Williams	Director of People
Mr David Stenson	Non-Executive Director
Ms Joy Jeffrey	Non-Executive Director
Mr John Lancaster	Non-Executive Director
Ms Alison Geeson	Non-Executive Director
Mr Shaukat Ali	Non-Executive Director
Ms Saba Gondal	Non-Executive Director
Mr Nabil Jamshed	Associate Non-Executive Director

The address of the Trust is: 2<sup>nd</sup> Floor Trafalgar House  
King Street  
Dudley  
West Midlands  
DY2 8PS

The Charitable Funds Committee receives reports on the performance of funds, which comprises of the fund balance and narrative of both expenditure and income in relation to those funds. The annual accounts of the Charity are independently examined by an external body to the Foundation Trust.

Other relevant advisers to the Charity include:

**Banks:**

National Westminster Bank PLC  
309 High Street  
West Bromwich  
West Midlands  
B70 8LX

Nationwide Building Society  
265 High Street  
West Bromwich  
West Midlands  
B70 7LX

Triodos Bank  
Deanery Road  
Bristol  
BS1 5AS

Castle & Crystal Credit Union  
25 New Street  
Dudley  
West Midlands  
DY1 1LT

Legal Advisers:

Mills and Reeve LLP  
78-84 Colmore Row  
Birmingham  
B3 2AB

Independent Examiner:

Copia Wealth & Tax Limited  
8, Pendeford Place  
Pendeford Business Park  
Wobaston Road  
Wolverhampton  
WV9 5HD

***Organisational structure and decisions:***

There are no employees working for the Charity. Decisions are made by the Corporate Trustee of the Charity and by delegation through the Charitable Funds Committee and designated fund managers.

***Reserves policy:***

The Trustee is under a general legal duty to apply (expend) charitable funds within a reasonable time of receiving them. Adherence to the policy is monitored via regular reports to the Trustee. There is no target held for the level of reserves the charity holds and it is reviewed annually.

As at 31<sup>st</sup> March 2021 the charity has unrestricted reserves of £250k (2019/20: unrestricted £102k).

***Risks applicable to Funds Held on Trust:***

Risks around financial controls have been mitigated by the operation of set financial procedures around the activities of the Funds Held on Trust, and by commissioning the Trust's internal auditors to review these systems.

Risks in relation to Funds Held on Trust are reported to the Corporate Trustee. The Corporate Trustee makes recommendations in order to manage risks around Funds held on Trust. At this point in time the Corporate Trustees consider the controls in place sufficient to address the risks to the Charity.

## **5. Financial Information**

The Accounts for the year ended 31st March 2021 have been prepared in accordance with the requirements of the Special Purpose Charity Declaration of Trust to give a 'true and fair' view.

The Charity made a surplus for the year amounting to £148k. All funds held were designated to be applied as and when deemed necessary for the benefit and comfort of all the public who used the services provided by Black Country Healthcare NHS Foundation Trust.

## **6. Consolidated and Separate Financial Statements**

HM Treasury previously granted an exemption for NHS bodies applying 'International Accounting Standard (IAS) 27 Consolidated and Separate Financial Statements (Revised)' to their NHS charitable funds. From 2013/14, the Treasury dispensation is no longer available and NHS Foundation Trusts will therefore need to consolidate any NHS Charitable Funds which they determine to be subsidiaries.

Black Country Healthcare NHS Foundation Trust Charity has not been consolidated with Black Country Healthcare NHS Foundation Trust Parent due to the balance of the funds being below the level of materiality and significance to the overall parent account.

## **7. Foreword to the Financial Statements and Notes**

The Financial Statements have been prepared on a going concern basis, and comply with the Trust Deed.

### **Statutory Background**

The Black Country Healthcare NHS Foundation Trust is the Corporate Trustee of the Funds Held on Trust under paragraph 16c of Schedule 2 of the NHS and Community Care Act 1990. Funds Held on Trust are registered with the Charity Commission.

### **Main purpose of the Funds Held on Trust**

The main purpose of the Charitable Funds Held on Trust is to apply income for any charitable purpose relating to the National Health Service wholly or mainly for the services provided by the Foundation Trust.

## **8. Statement of Corporate Trustees' Responsibilities in Respect of the Corporate Trustees' Annual Report and the Financial Statements.**

Under the Trust deed and rules of the Charity and Charity Law, the Corporate Trustee is responsible for preparing the Trustee's Annual Report and the Financial Statements in accordance with applicable law and regulations. The Financial Statements are required by law to give a true and fair view of the state of affairs of the Charity and of the excess of income over expenditure for that period. In preparing these Financial Statements, generally accepted accounting practice requires that the Corporate Trustee:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards and the Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the Financial Statements;
- state whether the Financial Statements comply with the Trust Deed, subject to any material departures disclosed and explained in the Financial Statements; and
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Directors of the NHS Foundation Trust acting on behalf of the Corporate Trustee are required to act in accordance with the Trust Deed and the rules of the Charity, within the framework of Charity law. They are responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the Charity at the time. The directors are also responsible for ensuring that statements of account are prepared and comply with the requirements of regulations.

They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the Charity and to prevent and detect fraud and other irregularities.

The Corporate Trustee is responsible for the maintenance and integrity of the financial information and other information included on the charity's website. Legislation in the UK governing the preparation and dissemination of financial information may differ from legislation in other jurisdictions.

The charity is a public benefit entity and the trustees have had regard to the Charity Commission's guidance on public benefit.

*Marsha Foster*

Signed: -----

Marsha Foster, Interim Chief Executive, Black Country Healthcare NHS Foundation Trust, as Corporate Trustee

Date: 1<sup>st</sup> December 2021

## **9. INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEE OF BLACK COUNTRY HEALTHCARE NHS FOUNDATION TRUST**

### **Independent examiner's report to the trustee of Black Country Healthcare NHS Foundation Trust**

I report to the charity trustee on my examination of the accounts of Black Country Healthcare NHS Foundation Trust (the Trust) for the year ended 31 March 2021.

#### **Responsibilities and basis of report**

As the charity trustee you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Anthony Lee Morris*

Mr Anthony Lee Morris FCCA  
Copia Wealth & Tax Limited  
Chartered Accountants  
8 Pendeford Place  
Pendeford Business Park  
Wobaston Road  
Wolverhampton  
WV9 5HD

1<sup>ST</sup> December 2021

## 10. Statement of Financial Activities and Notes

### Statement of Financial Activities for year ending 31<sup>st</sup> March 2021

	Note	Unrestricted Funds £'000	Restricted Funds £'000	Total Funds £'000	Prior Period Total Funds £'000
<b>Income from:</b>					
Grant		213	-	213	-
Donations and Legacies		19	-	19	2
Charitable Activities		1	-	1	2
Investments	12.2	-	-	-	1
<b>Total</b>	12	233	-	233	5
<b>Expenditure on:</b>					
Charitable activities	13	(79)	-	(79)	(35)
Other	15	(6)	-	(6)	(6)
<b>Total</b>		(85)	-	(85)	(41)
Net gains/(losses) on investments		-	-	-	-
<b>Net income / (expenditure)</b>		148	-	148	(36)
<b>Transfer between funds</b>					
<b>Other recognised gains/(losses)</b>					
Gains/(losses) on revaluation of fixed assets		-	-	-	-
Other gains/(losses)		-	-	-	-
<b>Net movement in funds</b>		148	-	148	(36)
<b>Reconciliation of funds:</b>					
Total funds brought forward		102	-	102	138
<b>Total funds carried forward</b>		250	-	250	102

The notes at pages 16 to 21 are an integral part of these financial statements.

**Balance Sheet as at 31st March 2021**

	<b>Note</b>	<b>Unrestricted Funds £'000</b>	<b>Restricted Funds £'000</b>	<b>Total Funds £'000</b>	<b>Prior Period Total Funds £'000</b>
<b>Current Assets:</b>					
Debtors	16	-	-	-	-
Investment Account	17	30	-	<b>30</b>	19
Cash at bank and in hand		231	-	<b>231</b>	94
<b>Total Current Assets</b>		<b>261</b>	<b>-</b>	<b>261</b>	<b>113</b>
<b>Current Liabilities</b>					
Creditors	18	(11)	-	<b>(11)</b>	(11)
<b>Total Current Liabilities</b>		<b>(11)</b>	<b>-</b>	<b>(11)</b>	<b>(11)</b>
<b>Net Current Assets</b>		<b>250</b>	<b>-</b>	<b>250</b>	<b>102</b>
<b>Funds of the Charity</b>					
Income Funds: Unrestricted	19	250	-	250	102
<b>Total Funds</b>		<b>250</b>	<b>-</b>	<b>250</b>	<b>102</b>

The financial statements were approved by the Corporate Trustee on 20th October 2021 and were signed on its behalf by:

*Marsha Foster*

Signed:

Marsha Foster, as Corporate Trustee

Date: 1<sup>st</sup> December 2021

## **NOTES TO THE FINANCIAL STATEMENTS**

### **11. ACCOUNTING POLICIES**

#### **11.1 Accounting Convention**

The financial statements have been prepared under the historic cost convention, with the exception of investments which are included at market value.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

#### **11.2 Structure of Funds**

Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified as a restricted income fund where the donor has provided for the donation to be spent in furtherance of a specified charitable purpose.

Those funds which are not restricted income funds are classed as unrestricted income funds which are sub analysed between designated (earmarked) funds where the donor has made known their non-binding wishes or where the Corporate Trustee, at their discretion, has created a specific fund for a specific purpose, and wholly unrestricted funds which are wholly at the Corporate Trustees unfettered discretion.

The Charitable Trust unrestricted funds as disclosed in note 19 shows there were no restricted funds.

Transfers between funds are approved from time to time normally following a request from an individual fund holder. These will be sanctioned only after full consideration to ensure that the donor's wishes are not compromised and that the transfer will result in the funds being committed more quickly for the purpose for which they were given.

#### **11.3 Incoming Resources**

All incoming resources are included in the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Incoming resources from Legacies are accounted for as incoming resources either upon receipt or where the receipt of the legacy is reasonably certain. This will be once confirmation has been

## **NOTES TO THE FINANCIAL STATEMENTS**

received from the representatives of the estate(s) that payment of the legacy will be made or property transferred and once all conditions attached to the legacy have been fulfilled.

Legacies which have been notified but not recognised as incoming resources, where material, have not been included in the Statement of Financial Activities but are disclosed in a separate note to the accounts with an estimate of the amount receivable.

### **11.4 Resources Expended**

The funds held on trust accounts are prepared in accordance with the accruals concept. All expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. Management and administrative costs are accounted for on an accruals basis and recharges of appropriate proportions of staff time from the Foundation Trust and the Independent Examiners time.

### **11.5 Irrecoverable VAT**

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

### **11.6 Charitable Expenditure**

Charitable expenditure comprises all expenditure identified as wholly or mainly incurred in the pursuit of the charitable objects of the Charity. Additionally there may have been indirect costs together with an apportionment of overhead and support costs as disclosed in notes 14-17.

### **11.7 Allocation of Overheads and Support Costs**

Overheads and support costs have been allocated to governance costs. Costs which are not wholly attributable to an expenditure type have been apportioned. The analysis of overhead and support costs and the basis of allocation are shown in note 15.

### **11.8 Governance Costs**

These are all costs identifiable as wholly or mainly attributable to ensuring the public accountability of the Charity and its compliance with regulation and good practice. These costs were for management and staff of Black Country Partnership NHS Foundation Trust for administering the Charitable Fund and preparing the annual report. Included within these costs is a charge for reviewing the Annual Report and Accounts, a notional value of 50% of the charge (50% of £6,468 being £3,234) is assumed to relate to this review.

### **11.9 Change in the basis of accounting**

There have been no changes in the basis of accounting during the year.

### **11.10 Related Party Transactions**

During the financial year none of the Corporate Trustee Board members or members of the key management staff or parties related to them was beneficiaries from the Charity.

## NOTES TO THE FINANCIAL STATEMENTS

Neither the Corporate Trustee or any member of its Board received honoraria, emoluments or expenses from the Charity in the year and the Corporate Trustee has not purchased trustee indemnity insurance.

The Black Country Partnership NHS Foundation Trust as Corporate Trustee was a related party; further disclosure is detailed within note 18.

### 11.11 Volunteers

The Trust Fund currently does not have any volunteers supporting the activities. Charity activities were coordinated by the staff of Black Country Partnership NHS Foundation Trust.

## 12. INCOME

### 12.1. Analysis of Voluntary Income

Sub-Fund	Year Ending 31 March 2021 £'000	Year Ending 31 March 2020 £'000
Mental Health	10	2
Learning Disabilities	1	-
CYPF	-	-
Corporate	220	3
Medical	2	-
<b>Total</b>	<b>233</b>	<b>5</b>

A £212k grant was received from NHS Charity Together to aid with the wellbeing of staff and service users.

### 12.2 Analysis of Investment Income

Investment income is wholly in relation to bank interest.

Interest of £137 has been received from cash held in the Charity's bank accounts for 2020/21 (2019/20: £717)

## NOTES TO THE FINANCIAL STATEMENTS

### 13 Analysis of Expenditure for Staff and Patient Welfare:

Division	Year Ending 31 March 2021 £'000	Year Ending 31 March 2020 £'000
Mental Health	1	29
Learning Disabilities	3	1
CYPF	-	3
Corporate	75	2
Medical	-	-
<b>Total</b>	<b>79</b>	<b>35</b>

Staff and Patient Welfare amounted to;

- Mental Health £1k (£1k Pool table for patients)
- Learning Disabilities £3k (£1k Sensory equipment, £1k Anti-ligature equipment, and £1k Other);
- CYPF nil
- Corporate £75k (£58k Staff and wellbeing vouchers, £10k chill-out rooms for staff and £7k staff refreshments);
- Medical nil

Bank charges included amounted to £53 in 2010/21 (2019/20: £68)

### 14 Analysis of Staff Costs

There were no staff employed by the Charity in 2020/21 (2019/20: nil). No remuneration expenses were paid to the Corporate Trustee in 2020/21 (2019/20: £nil).

### 15 Governance Costs

Governance costs for 2020/21 amounted to £6,468 (2019/20: £5,593). These costs were apportioned to individual funds based on average balances.

## NOTES TO THE FINANCIAL STATEMENTS

### 16 Analysis of Current Assets

	Year Ending 31 March 2021 £'000	Year Ending 31 March 2020 £'000
<b>Debtors</b>		
Debtors	-	-
<b>Debtors falling due within one year</b>	<b>-</b>	<b>-</b>

There are no outstanding balances for 2020/21 (2019/20: £nil)

### 17 Investment Account

The Charity holds an investment with Dudley & Castle Credit Union valued at £29,654 for 2020/21 (2019/20: £19,226). As they were unable to hold a AGM during the year due to Covid-19 to agree an interest rate the Trust did not receive a dividend. However, they have advised this will be rectified in the following year. This account (interest rate 2019/20: 0.35%). The investment is held at market value.

### 18 Analysis of Current Liabilities

	Year Ending 31 March 2021 £'000	Year Ending 31 March 2020 £'000
<b>Creditors</b>		
Creditors	(11)	(11)
<b>Creditors falling due within one year</b>	<b>(11)</b>	<b>(11)</b>

There was a creditor's balance of £10,610 for 2020/21 (2019/20 £11,611), this is in relation to the Governance costs of £6,468 (2019/20: £5,593) and creditors of £4,142 (2019/20: £6,018), of which both amounts were owed to Black Country Healthcare NHS Foundation Trust for payments made on behalf of the charity.

## NOTES TO THE FINANCIAL STATEMENTS

### 19 Unrestricted Funds

The following designated funds are held for staff and patient welfare and are expended in accordance with the Charity's objectives and at the discretion of the Corporate Trustee.

<b>Division</b>	<b>Year Ending 31 March 2021 £'000</b>	<b>Incoming Resources £'000</b>	<b>Resources Expended £'000</b>	<b>Year Ending 31 March 2020 £'000</b>
Mental Health	30	10	(3)	23
Learning Disabilities	59	1	(4)	62
CYPF	14	-	-	14
Corporate	145	220	(78)	3
Medical	2	2	-	-
<b>Total</b>	<b>250</b>	<b>233</b>	<b>(85)</b>	<b>102</b>



**Issuer** Copia Wealth & Tax

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Wed, 1st Dec 2021 21:23:28 UTC	Miss Joanne Winwood - Copied In (0b83b0029ca529edb706b81ec7926260)

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Date	Action
Wed, 1st Dec 2021 21:23:28 UTC	The envelope has been signed by all parties. (92.238.192.130)
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Wed, 1st Dec 2021 21:17:05 UTC	Document emailed to party email (35.179.17.127)
Wed, 1st Dec 2021 21:17:04 UTC	Sent the envelope to Tony Morris for signing. (86.177.186.116)
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Wed, 1st Dec 2021 9:42:28 UTC	Document emailed to party email (35.178.122.240)
Wed, 1st Dec 2021 9:42:20 UTC	Sent the envelope to Marsha Foster for signing. (3.8.147.64)
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