

HOLBROOKS COMMUNITY CARE ASSOCIATION RESOURCE AND INFORMATION CENTRE

England & Wales · Charity number 1059903

Details

Other names	H C C A, HOLBROOKS COMMUNITY CARE ASSOCIATION, Heart of Holbrooks
Status	Registered
Legal form	Other
Registered	1996-12-20
Register	View on the Charity Commission register

Contact

Address	The Park 115 Holbrook Lane Holbrooks Coventry CV6 4DE
Phone	02476638681
Email	contactus@holbrookcommunity.co.uk
Website	www.Holbrookcommunity.co.uk

Activities

Objects: THE ASSOCIATION IS ESTABLISHED TO (A) PROMOTE THE BENEFIT OF THE INHABITANTS OF HOLBROOKS AND SURROUNDING AREA (HEREINAFTER CALLED "THE AREA OF BENEFIT") IN PARTICULAR BUT NOT EXCLUSIVELY BY THE PROVISION OF ADVICE AND INFORMATION IN A COMMON EFFORT TO RELIEVE POVERTY AND SICKNESS AND (B) TO EDUCATE AND ASSIST YOUNG PEOPLE IN THE AREA OF BENEFIT TO DEVELOP THEIR PHYSICAL, MENTAL AND SPIRITUAL CAPACITIES THAT THEY MAY GROW TO FULL MATURITY AS INDIVIDUALS AND MEMBERS OF SOCIETY AND THEIR CONDITIONS OF LIFE MAY BE IMPROVED.

Activities: Outreach drop in information service covering a range of local and city wide services and amenities. welfare benefits, debt and general advice on a wide range of issues UK Online centre offering community computer training and internet access for residents. Jobs Club and Employment Support. Community Events, Silver Surfers Computer Club, partnership community library

Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Economic/community Development/employment
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** HOLBROOKS AND SURROUNDING AREAS
- Coventry City
- Warwickshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£209,490	£177,401	-	-
2024-03-31	£155,832	£138,600	-	-
2023-03-31	£188,104	£142,240	-	-
2022-03-31	£66,494	£66,231	-	-
2021-03-31	£85,998	£52,427	-	-

Trustees

Name	Role	Appointed
ISABELLE OSBORNE	Chair	2018-02-22
ANN LUCAS		
Michael Brendan Duggan		2021-12-08
Sarah - Jane Evans		2023-11-20
Simon Groves		2024-11-25

Accounts



2024/2025 ANNUAL REPORT

Holbrooks Community
Care Association

Making Holbrooks a better place to live,
work and play

www.holbrookscommunity.co.uk
contactus@holbrookscommunity.co.uk



Chair's Foreword – Isabelle Osborne

It gives me great pleasure to present the Annual Report for Holbrooks Community Care Association. Over the past year, our organisation has worked diligently to adapt to the evolving needs of our community, adjusting our short-term priorities accordingly. Our efforts have been focused on aligning our plans and strategies across the range of services we provide, ensuring we continue to meet the needs of local residents effectively.

This report stands as a testament to the hard work and dedication of the centre's staff and management committee. Their unwavering commitment, often going above and beyond what is typically required, has enabled us to support a significant number of local people. We have successfully delivered an impressive variety of activities and events, all within budget and under tight deadlines.

The report not only highlights the many achievements of the past year in Holbrooks but also acknowledges the ongoing challenges we face. There is still much to be done to tackle inequalities, strengthen community resilience, and better integrate services to support Holbrooks residents.

The centre has faced uncertainty about the future of the library service, sadly the communication from the City council was poor at best and despite huge local opposition we believe the library will be removed from our centre leaving a huge gap for the community.

I would like to take this opportunity to thank all our dedicated staff and volunteers, partners and funders who have contributed to our success over the past year. Each has played a vital role in helping us deliver our services and achieve our goals. Together, we have built a strong foundation to drive positive change, and I am confident that with continued collaboration and community spirit, we can overcome future challenges and realise our shared ambitions for Holbrooks.

Looking ahead, our strategy places an even greater emphasis on partnership working. Collaborating with other organisations and engaging with our community will be vital to achieving our goals. By leveraging our strengths, we can move closer to our vision of making Holbrooks a better place to live, learn, work, and play.

Isabelle Osborne

Chair of Holbrooks Community Care Association



Overview of 2024-2025

The cost-of-living crisis has brought significant challenges to the residents of Holbrooks, creating financial hardship for many families and individuals within the community. With rising prices and increased energy costs, many residents have found themselves struggling to afford basic necessities, including food and heating. The financial strain has impacted households across the community, creating an urgent need for support and resources to help residents cope with these difficult circumstances. In response to this crisis, Holbrooks Community Care Association stepped up to listen to the concerns of the community, identify their specific needs, and provide essential support to residents facing financial, social, and emotional challenges, securing funding to open a community fridge in the centre open three days a week.

Working closely with partners such as Coventry Independent Advice Service and Coventry and District Credit Union, Holbrooks Community Care Association has been able to offer a range of services aimed at helping residents navigate the cost-of-living crisis. Through these partnerships, we have connected residents to vital resources, aiding with financial advice, benefit applications, and access to credit unions to support low-income families. By providing this network of support, we have been able to ease the burden on those most affected by the crisis, ensuring they are not left to manage these hardships alone.

We have delivered the Holiday Activities and Food (HAF) programme, which offers free holiday clubs for children eligible for free school meals. These clubs provide nutritious meals, ensuring that children receive balanced and healthy food even outside of term time. Additionally, we have enriched these sessions with arts, theatre, and organised trips that promote well-being and provide positive experiences for children. For many of these young people, the activities offered through the HAF programme represent opportunities they would not otherwise have access to, allowing them to engage, learn, and develop in a supportive and enjoyable environment.

We have organised trips to the seaside, holiday celebrations, and national festivities, which serve as opportunities for families and individuals to come together, share experiences, and strengthen community bonds. These events help to combat isolation by fostering unity and creating lasting memories, reinforcing the message that Holbrooks is a supportive and inclusive community. Recognising the particular challenges faced by older adults, who often report increased isolation, we have created a variety of social, health, and creative activities aimed at reducing loneliness and promoting well-being. These activities include yoga sessions, history groups, poetry circles, knitting gatherings, and model-making workshops, all of which provide opportunities for older residents to stay active, social, and engaged. By offering these programmes, we aim to create a sense of belonging and connection among our older community members, ensuring they have meaningful opportunities to socialise and stay mentally stimulated.

In an increasingly digital world, access to online services is essential; however, digital exclusion remains a challenge for some residents, particularly when it comes to accessing support for services like Universal Credit, energy assistance, and emergency food packages through the Household Support Fund, all of which require online applications. Many residents have reported difficulties in accessing these essential services due to a lack of digital skills. To address this, we have implemented Digital Inclusion sessions to help residents develop the skills needed to confidently navigate the digital world. Through these sessions, residents learn how to access online resources, apply for benefits, and stay connected with others. By empowering our community members to build digital skills, we are ensuring that they can engage with essential services independently and participate fully in today's digital society.

Our People

Without the support of the below, the work of Holbrooks Community Care Association would not have been possible.

Trustees

Isabelle Osbourne – Chair
Sarah Jane Evans – Treasurer
Mick Duggan – Trustee
Edward Sutton - Trustee
Gill Yardley – Secretary
Ann Lucas – Trustee
Simon Grove – Trustee

Staff at HCCA during 2024/2025.

Rachel Lancaster – Strategic Manager – Part Time – External support
Mark Graham – Development Officer – Full Time
Michelle Williams - Project Support – Part Time
Susan Murray – Admin and Finance Support – Part Time
Claire Haymes – Receptionist – Part time – Joined January 2025

Volunteers at HCCA gave freely of their time to help support the delivery of services:

Viru Kansara, Daniel Sabin, Maureen Lapsa, Susan Rylie, Eileen McArthey, Mick Duggan, Louise Dixon, Joseph Clifford, Pat Clifford, Meridith Womble-Lancaster, Lawrie Womble-Lancaster, Ted Sutton.

We would also like to give a special mention to all of the Holbrooks residents who have supported and guided the organisation throughout the year.



Partnerships

During the last year the HCCA has worked with the following partners:

Coventry City Council

Holbrook's Ward Councillor Rachel Lancaster

Council Departments:

Coventry Adult Education, Community Resilience Team, Culture and Leisure, City Development Directorate, Coventry City Council Community Development Team, Coventry City Council Library Service, #CovConnects

Community Partners

West Midlands combined authority & Groundwork, Warwick University – NHS training, West Midlands Police, President Kennedy Secondary School, John Shelton Primary School, Holy Family School, Parkgate Primary School, Holbrooks Primary School, Holbrooks Community Centre, Coventry Food Network, Tesco – Arena, Morrisons – Holbrooks, Holbrooks Social supermarket, Holbrooks Parkrun, Evan's for Everyone, Henry Court, Cassilex Café, and Smart Learner.

Other Partnerships

Coventry and District Credit Union, Coventry Independent Advice Services, NHS, Coventry Foodbank, Purple planet packaging, and Coventry Food Network.

Funding Partners

Coventry City Council – Library grant, Coventry city council – Business grants
Heart of England Community foundation, National Lottery Reaching Communities Fund, Awards for All, National Lottery Heritage Fund, Coventry City Council Resilience Fund, Good things Foundation, Coventry City Council Device Bank, Coventry Building Society, 29th May, and HUBBUB.



Activity Report

Consulting the community

We were successful in a five-year funding application to the National Lottery Community Fund which will allow us to further be developing and expanding the essential work HCCA has provided, designed to build resilience within the Holbrooks community by equipping residents with the skills and knowledge to manage issues they currently rely on external services to address. By promoting independence and empowering individuals, we aim to create a stronger, more self-sufficient community that can better navigate future challenges.

We have begun extensive consultations and engagement activities conducted with the community, ensuring that our efforts remain relevant and impactful. This will enable us to establish programmes focused on skill-building, financial literacy, digital inclusion, wellbeing support, and social connection/core areas identified as priorities by residents.

Key Findings

- **Age Range:**
 - Services now mainly support those aged 35+ (previously more 65+).
 - Lack of feedback from young people, despite good uptake.
 - *Action:* Create youth-focused consultation and projects (e.g., via HAF).
- **Gender Identity:**
 - 45% of users are male, but most responses came from females.
 - Transgender and non-binary users did not participate in feedback.
 - *Action:* Target men's groups for consultation, explore funding for an Inclusion Worker to engage hard-to-reach groups including LGBTQ+.
- **Ethnicity:**
 - 28% of responses came from minority ethnic communities, an increase but still limited.
 - *Action:* Develop Inclusion Worker role to engage these groups more effectively.

Services Accessed

- **Food Support:** 73% (highest demand – supermarket, café, fridge, foodbank vouchers).
- **Advice & Support:** 62% (benefits, debt, housing, older people's services).
- **Groups & Activities:** 57% (wellbeing, history, creative writing, men's group, knitting).
- **Events:** 42% (Bands in the Park, Christmas Fete, HAF).
- **Library:** 34%.
- **IT Services:** 37%.
- **External Services:** 23% (health & training).

Service Priorities & Actions

- **Food Support:**
 - Remains top priority – need to balance demand with affordability/sustainability.
 - Explore community café, affordability checks, debt/budgeting advice.
- **Advice & Support:**
 - Secure long-term CIAS partnership.

- Expand to cover housing, employment, form filling, older people's services.
- Employ a Young People's Services Coordinator.
- Create a professionals' support network.
- **Activities:**
 - Keep wide range, ensure continuous feedback.
 - Partner with external providers for workshops & fitness.
 - Explore subsidised/nominal charges with funding support.
 - Employ an Activity Coordinator

Local Issues Raised

- **Top complaints:**
 1. Litter & dog mess
 2. Traffic/speeding & parking
 3. Social isolation
- Many feel reporting issues to council/police is ineffective.
- Concerns about repercussions when reporting antisocial behaviour.
- General feeling that some residents lack respect for the area.

Overall Summary:

The consultation shows HCCA is widely used, especially for food, advice, and social activities. Key gaps are engaging young people, men, and minority groups. Food support remains the most critical need but must be delivered sustainably. There's also strong demand for advice services, inclusive activities, and stronger community pride initiatives.

Advice, Information, and Support Services

The Holbrooks Community Care Association recognises the importance of providing comprehensive advice, information, and support to help local residents navigate the challenges they face, particularly during the ongoing cost of living crisis. Our aim is to provide practical, accessible solutions that address financial, social, and emotional needs through a range of tailored services. This support often involves signposting individuals to specialist organisations or partner services that can offer further help, ensuring that everyone in the community can access the assistance they require.

To meet these needs, we have established strong partnerships with key local organisations, including Coventry Independent Advice Service (CIAS) and Coventry and District Credit Union (CDCU), who play an integral role in delivering advice and support to residents on a weekly basis.

HAF Children's Activities

The Holiday, Activities and Food (HAF) program offers free holiday clubs and activities to children eligible for free school meals. Funded by the government, it provides nutritious meals and engaging activities during school holidays to support children's well-being and reduce holiday hunger. The program is aimed at reducing social inequalities and promoting healthy lifestyles. Local authorities and community organisations manage and deliver the program, ensuring that it reaches families in need and supports children's physical and mental health through enriching experiences and healthy eating. We have been a successful activity provider for the Holidays, Activities and Food (HAF) program since 2022, providing activities such as pantomime's & theatre experiences, arts and crafts, cooking lessons, pottery classes

and family day trips to venues such as Skegness, Blackpool, London and Manchester, amongst many other activities.

Community Trips and Events

We have offered a diverse range of community trips and activities; all aimed at bringing people together and providing valuable resources for families and individuals. Here's an overview of some popular events and activities that have become staples at the centre.

A Trip to Blackpool Illuminations was a popular activity on the organisation's calendar, allowing 81 residents to enjoy a day out by the seaside. With Blackpool's many attractions, including the iconic Blackpool Tower and pleasure beach, and of course the famous Illuminations. This trip was designed to create lasting memories for all ages. Likewise, the Trip to Skegness was eagerly anticipated by the community. These outings to the seaside allow participants to relax, enjoy beach activities, and explore local attractions, making them a great way to bond with family and friends.

We hosted a Christmas Grotto to coincide with the Festive Tractor Parade, of bringing festive cheer to children and their families. This event features a grotto where kids can meet Santa Claus and includes a parade of festively decorated tractors, adding a unique and exciting touch to the Christmas celebrations.

In partnership with Coventry city council, we hosted our Bands in the park event with the Mudlands string band which proved to be a popular choice, again bringing people into the centre, and we hosted two exhibitions on the same day: Holbrooks of Yesteryear and a Miniature and Model show.

Supporting Older People: Social, Health, and Wellbeing Activities

To address the needs of older people in the community, the centre has expanded its range of social, health, and wellbeing activity groups. These initiatives aim to reduce social isolation and improve physical and mental wellbeing. This was made possible by the service securing a grant from Coventry Building Society to undertake this work. This started in June 2023 and funded again this year.

Wellbeing Wednesdays are popular, offering low-impact yoga and exercise classes, tailored to those with limited mobility or seeking gentle ways to stay active. These sessions focus on flexibility, balance, and relaxation, ensuring that participants of all fitness levels feel comfortable and supported. Attendees have reported feeling more energised and experiencing reduced joint pain and stiffness.

For those interested in local history and culture, the History Club provides a space for older residents to share stories, memories, and learn about the area's heritage. The club also encourages members to conduct research, creating a sense of connection to the past while fostering social engagement. This year residents came together to write a book about their memories of Holbrooks, sharing photographs and stories, a valuable piece of social history.

Creative outlets have also been established, such as the Poetry Group and Knitting Group, where individuals can explore their creative side. The Poetry Group provides a welcoming space for members to read, write, and discuss poetry, allowing for emotional expression and mental stimulation. Meanwhile, the Knitting Group brings people together to create handmade items while offering a relaxing environment for conversation and friendship.

For those with a passion for intricate craftwork, the Miniature Model Making Group allows participants to design and build small-scale models. This activity helps improve fine motor skills, concentration, and provides a fulfilling hobby that nurtures creativity.

Each of these groups plays a significant role in promoting a sense of belonging, purpose, and companionship among older members of the community. Feedback from participants highlights how these activities have helped them form new friendships, gain confidence, and feel more connected to others. By offering a wide variety of social and physical activities, the centre ensures that older residents can stay active, engaged, and supported in all aspects of their health and wellbeing.

Community fridge

Food waste is a big issue. A third of all food produced globally is wasted. If it were a country, it would be the third biggest emitter of greenhouse gases globally. Most of this food waste is avoidable and could have been eaten had it been better managed. Community Fridges are one tried and tested way of stopping good food ending up in the bin and promoting a spirit of sharing and mutual support within a community. Surplus perishable food is donated by local businesses, local Morrisons, Bookers and Tesco stores, or members of the public and then made available for collection by people who need it. Unlike food banks, our fridges are available for anyone to use and give residents an opportunity to access healthy food, share recipes and spark ideas around wider social and environmental action. Our aim is that our Community Fridge will cut food waste, build stronger bonds within the community and provide people with nutritious, perishable food items. This year has seen the fridge accept 2125kg, the weight of an average female elephant, and give out 1749.33 kg the average weight of two camels!

Digital Inclusion Sessions: Bridging the Gap

To tackle digital exclusion and reduce social isolation, Holbrooks Community Care Association (HCCA) has continued to strengthen its partnership with #CovConnects, Adult Education, the Good Things Foundation, and the National Data and Device bank. Together, we are ensuring that residents of Holbrooks – particularly older adults and those facing disadvantage – can develop the skills and access they need to thrive in today's digital world.

Our Digital Inclusion Sessions have continued into 2024–2025 with strong participation and growing impact. The sessions are designed to give community members the confidence and ability to use smartphones, tablets, and computers. Training covers:

- Everyday digital skills such as email, video calling, online shopping, and banking.
- Social media and messaging apps to stay in touch with family and friends.
- Troubleshooting common tech issues and setting up devices.

A key focus remains internet safety. Through workshops, participants learn how to protect their personal information, spot scams, and create secure passwords. For many, these lessons have been life-changing in reducing anxiety about going online.

Digital inclusion is about more than just skills – it's about relationships. Attendees have used their new abilities to stay in touch with relatives across the country and even abroad, reducing feelings of loneliness. Many have joined online groups and community forums, helping them feel more connected

and engaged. Sessions also encourage peer-to-peer learning, where participants share tips and experiences, creating a supportive environment of mutual encouragement.

Expanding Access Through the National Databank

While skills are essential, access to the internet is just as critical. Through our partnership with the Good Things Foundation and the National Databank, we have been able to provide free data SIMs to individuals and families without reliable connectivity. This support has opened up opportunities for residents to:

- Apply for jobs and training.
- Access healthcare, benefits, and other vital services online.
- Stay informed about local and national news.
- Maintain independence by managing finances and personal tasks digitally.

The difference these sessions and initiatives have made is clear. Participants report:

- Feeling more confident and secure when using technology.
- A reduction in social isolation, as they can now stay in contact with loved ones.
- Greater independence, with the ability to carry out tasks online without relying on others.
- Increased opportunity, from applying for jobs to engaging with wider online communities.

By bridging the digital divide, HCCA is ensuring that no one in Holbrooks is left behind. Through continued training, access to data, and partnership working, we are helping residents not only connect with technology but also connect with each other and the opportunities of the modern world.

Positive Impact and outcomes

In 2024-2025, the organisation has supported in total **905** individuals through **3399** attendances.

Through feedback from these individuals, we can report the following outcomes

- **79%** have reported reduced financial hardship
- **87%** have reported reduced social isolation
- **96%** have reported improved mental wellbeing.
- **54%** have reported improved physical wellbeing
- **92%** have reported to have gained more self-confidence,
- **96%** have reported improved access to essential services.

Becoming energy efficient and reducing our carbon footprint.

In the autumn of 2024 Holbrooks community care association successfully applied for funding from West Midlands combined authority to undertake work to make the centre more energy efficient.

This work included installing solar panels, renewing the loft insulation and some of the ceiling insulation tiles, external wall insulation to a significant proportion of the building, and a review of the heating system and replacement thermostatic valves.

This work was completed within budget and has made a significant difference to the Consumption of electricity within the centre, thus reducing both utility expenditure and carbon emissions.

In conclusion.

The centre has built strong relationships with local residents, support organisations and Councillors. Issues raised by the community, such as littering, traffic problems, and antisocial behaviour, have been discussed with local Councillors, and then in council meetings, with efforts underway to resolve these concerns. Service users who volunteer for the organisation have reported increased confidence and skills, and they take pride in giving back to their community.

The centre will continue to listen to its community, identify gaps in services and aim to provide good quality services to meet the needs of residents.

It is a testament to the hard work of long-term volunteers and local residents, coordinating a response to support the community in very difficult times, bringing local people together to make a real difference; they have made Holbrooks a better place to live, learn, work and play.



Finance

The organisation has worked hard to source external funding to enable service delivery and activities for local residents and this is evidenced in Statement of financial accounts below. Since its closure due to the Pandemic, the centre found that footfall had significantly dropped as had external funding opportunities.

With the introduction of the National lottery funding, giving extra security and enabling the organisation to recruit staff, the organisation has been able to focus resources and better manage finance on a long-term footing.

The centre had a carry forward of £130,069.07, sourced £209,489.98 of external revenue funding, spending £177,400.98 on service delivery of projects to support the community and leaving a carry forward into 2025/26 of £162,158.07.

£158,831.00 of the carry forward is restricted funding and is already allocated to both revenue and capital spend for that year.

Our financial information is audited by PJ Williams accountants on a yearly basis.

Accounts for 2024.25

Holbrooks Community Care Association

Receipts and Payments Account 1st April 2024 to 31st March 2025

RECEIPTS

Income including Grants, Funding, Donations, etc	209,489.98
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PAYMENTS

Wages (inc. NIC, Pension costs, Casual, etc)	90,147.65
Prof Services/Fees (inc. Management)	22,360.16
Rent, Rates & Services	1,397.31
Repairs, Renewals, Equipment ,etc	38,655.82
Printing, Postage, Stationery & Marketing	562.00
IT Costs	4,581.80
Insurance	716.32
Telephone & Broadband	13.06
Accountancy and Payroll	990.00
Utilities	3,830.65
Bank Commission & Charges	127.07
Misc. (inc. Travel, Food, HAF, Lottery, etc)	14,019.14
	<u>177,400.98</u>

EXCESS OF RECEIPTS / (PAYMENTS)

32,089.00

Holbrooks Community Care Association

Balance Sheet as at 31st March 2025

ACCUMULATED FUND

Brought Forward	130,069.07
Excess of Receipts / (Payments)	<u>32,089.00</u>
	<u>162,158.07</u>

Represented by:-


CURRENT ASSETS

Cash at Bank	161,878.56
Cash in Hand	279.51
	<u>162,158.07</u>

Prepared from the books, records, and information supplied and certified to be in accordance therewith.

Note Please note Cash at Bank of £161,878.56, £153,831.00 is Restricted Funds

45 Baginton Road
Styvechale
Coventry
CV3 6JX


P J WILLIAMS & CO

May 2025

The Future

2025/26 will be a year of change for the organisation, it seems inevitable that the centre will lose the library and so thought will need to be given to the use of the main reception area. HCCA has worked closely with SKY and so given the resources available an IT hub would be a sensible idea.

The centre will still want to have an offer of books for adults and children, so a book exchange will operate when the centre is open: It is hoped that the 'Book Nook' will be managed by volunteers and work like a book swap and lending system hybrid.

This year will see us consolidate current services and expand to establish and identify new support networks. We will use the information gathered from our community to create support groups for vulnerable sections of the community (seniors, single parents, at-risk youth etc..) to combat social isolation.

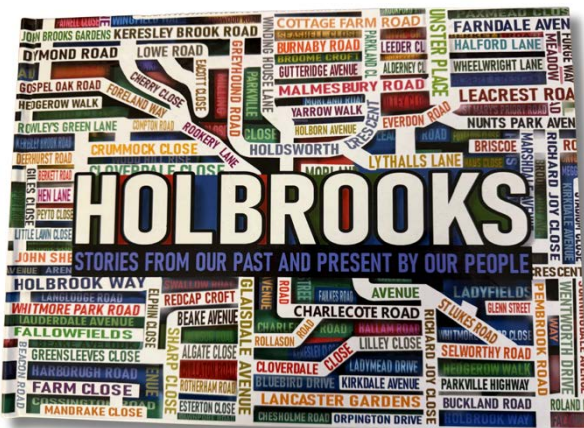
We hope to develop mentoring programs, pairing experienced community members with those facing social disadvantage, to support them to access services and volunteering opportunities.

Working with Coventry and District Credit Union (CDCU) we will develop financial Support Programs: Introduce financial aid programs, opportunities and support with access to community funds and grants to alleviate financial hardships.

CDCU will provide guidance on budgeting, saving, and accessing financial resources working in partnership with those who access services at the centre and at Holbrooks community centre social supermarket.

A planning application has been lodged with Coventry City council to extend the back of the property and put in new toilets and a kitchen we hope to hear back in the new financial year.

As ever the organisation wants to celebrate Holbrooks, share events such as the bands in the park and the Christmas tractor run and deliver days out for residents. We hope you can help us make Holbrooks a better place to live learn work and play



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This report stands as a testament to the hard work and dedication of the centre's staff and management committee. Their unwavering commitment, often going above and beyond what is typically required, has enabled us to support a significant number of local people. We have successfully delivered an impressive variety of activities and events, all within budget and under tight deadlines.

The report not only highlights the many achievements of the past year in Holbrooks but also acknowledges the ongoing challenges we face. There is still much to be done to tackle inequalities, strengthen community resilience, and better integrate services to support Holbrooks residents.

I would like to take this opportunity to thank everyone who has contributed to our success over the past year. From our dedicated staff and volunteers to our partners and funders, each has played a vital role in helping us deliver our services and achieve our goals. Together, we have built a strong foundation to drive positive change, and I am confident that with continued collaboration and community spirit, we can overcome future challenges and realise our shared ambitions for Holbrooks.

Looking ahead, our strategy places an even greater emphasis on partnership working. Collaborating with other organisations and engaging with our community will be vital to achieving our goals. By leveraging our strengths, we can move closer to our vision of making Holbrooks a better place to live, learn, work, and play.



Overview of 2023-2024

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Working closely with partners such as Coventry Independent Advice Service and Coventry and District Credit Union, Holbrooks Community Care Association has been able to offer a range of services aimed at helping residents navigate the cost-of-living crisis. Through these partnerships, we have connected residents to vital resources, aiding with financial advice, benefit applications, and access to credit unions to support low-income families. By providing this network of support, we have been able to ease the burden on those most affected by the crisis, ensuring they are not left to manage these hardships alone.

As part of our commitment to supporting the well-being of families, we have delivered the Holiday Activities and Food (HAF) programme, which offers free holiday clubs for children eligible for free school meals. These clubs provide nutritious meals, ensuring that children receive balanced and healthy food even outside of term time. Additionally, we have enriched these sessions with arts, theatre, and organised trips that promote well-being and provide positive experiences for children. For many of these young people, the activities offered through the HAF programme represent opportunities they would not otherwise have access to, allowing them to engage, learn, and develop in a supportive and enjoyable environment.

Our community-focused approach also extends to creating events and excursions for residents of all ages. We have organised trips to the seaside, holiday celebrations, and national festivities, which serve as opportunities for families and individuals to come together, share experiences, and strengthen community bonds. These events help to combat isolation by fostering unity and creating lasting memories, reinforcing the message that Holbrooks is a supportive and inclusive community. Recognising the particular challenges faced by older adults, who often report increased isolation, we have created a variety of social, health, and creative activities aimed at reducing loneliness and promoting well-being. These activities include yoga sessions, history groups, poetry circles, knitting gatherings, and model-making workshops, all of which provide opportunities for older residents to stay active, social, and engaged. By offering these programmes, we aim to create a sense of belonging and connection among our older community members, ensuring they have meaningful opportunities to socialise and stay mentally stimulated.

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Our People

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Trustees

Isabelle Osbourne – Chair
Sarah Jane Evans – Treasurer
TT Karimu – Trustee
Virumati Kansara – Trustee
Gill Yardley – Secretary
Ann Lucas – Trustee
Mick Duggan – Trustee

Staff at HCCA during 2023/2024.

Rachel Lancaster – Strategic Manager – Part Time – External support
Mark Graham – Development Officer – Full Time
Michelle Williams - Project Support – Part Time
Susan Murray – Admin and Finance Support – Part Time

Volunteers at HCCA gave freely of their time to help support the delivery of services:

Viru Kansara, Daniel Sabin, Maureen Lapsa, Susan Ryrie, Mick Duggan, Louise Dixon, Joseph Clifford, Pat Clifford, Meridith Womble-Lancaster, Lawrie Womble-Lancaster, Ted Sutton.

We would also like to give a special mention to all of the Holbrooks residents who have supported and guided the organisation throughout the year.



Partnerships

During the last year the HCCA has worked with the following partners:

Coventry City Council

Holbrook's Ward Councillor Rachel Lancaster

Council Departments:

Coventry Adult Education, Community Resilience Team, Culture and Leisure, City Development Directorate, Coventry City Council Community Development Team, Coventry City Council Library Service, #CovConnects

Community Partners

West Midlands Police, President Kennedy Secondary School, John Shelton Primary School, Holy Family School, Parkgate Primary School, Holbrooks Primary School, Holbrooks Community Centre, Coventry Food Network, Tesco – Arena, Morrisons – Holbrooks, Holbrooks Social supermarket, Evan's for Everyone, Henry Court, Cassilex Café, and Smart Learner.

Other Partnerships

Coventry and District Credit Union, Coventry Independent Advice Services, Coventry Foodbank, Purple planet packaging, St Luke's Church and Coventry Food Network.

Funding Partners

Coventry City Council – Library grant, Coventry city council – Business grants
Heart of England Community foundation, National Lottery Reaching Communities Fund, Awards for All, National Lottery Heritage Fund, Coventry City Council Resilience Fund, Good things Foundation, Coventry City Council Device Bank, Coventry Building Society, 29th May, and HUBBUB .



Activity Report

Advice, Information, and Support Services

The Holbrooks Community Care Association recognises the importance of providing comprehensive advice, information, and support to help local residents navigate the challenges they face, particularly during the ongoing cost of living crisis. Our aim is to provide practical, accessible solutions that address financial, social, and emotional needs through a range of tailored services. This support often involves signposting individuals to specialist organisations or partner services that can offer further help, ensuring that everyone in the community can access the assistance they require.

To meet these needs, we have established strong partnerships with key local organisations, including Coventry Independent Advice Service (CIAS) and Coventry and District Credit Union (CDCU), who play an integral role in delivering advice and support to residents.

HAF Children's Activities

The Holiday, Activities and Food (HAF) program offers free holiday clubs and activities to children eligible for free school meals. Funded by the government, it provides nutritious meals and engaging activities during school holidays to support children's well-being and reduce holiday hunger. The program is aimed at reducing social inequalities and promoting healthy lifestyles. Local authorities and community organisations manage and deliver the program, ensuring that it reaches families in need and supports children's physical and mental health through enriching experiences and healthy eating. We have been a successful activity provider for the Holidays, Activities and Food (HAF) program since 2022, providing activities such as pantomime's & theatre experiences, arts and crafts, cooking lessons, pottery classes and family day trips to venues such as Skegness, Blackpool, London and Manchester, amongst many other activities.

Community Trips and Events

We have offered a diverse range of community trips and activities throughout the life of the project, all aimed at bringing people together and providing valuable resources for families and individuals. Here's an overview of some popular events and activities that have become staples at the centre.

A Trip to Blackpool Illuminations was a popular activity on the organisation's calendar, allowing 81 residents to enjoy a day out by the seaside. With Blackpool's many attractions, including the iconic Blackpool Tower and pleasure beach, and of course the famous Illuminations. This trip was designed to create lasting memories for all ages. Likewise, the Trip to Skegness was eagerly anticipated by the community. This outings to the seaside allow participants to relax, enjoy beach activities, and explore local attractions, making them a great way to bond with family and friends.

We hosted a Christmas Grotto to coincide with the Festive Tractor Parade, of bringing festive cheer to children and their families. This event features a grotto where kids can meet Santa Claus and includes a parade of festively decorated tractors, adding a unique and exciting touch to the Christmas celebrations. The Community Marketplace was an event where local vendors, crafters and community members came Marking national occasions, the centre also organised events for the Queen's Jubilee and King's Coronation and D Day, alongside other celebratory gatherings, bringing people together to commemorate these significant moments. With live screenings, food, music and various activities, these events foster a sense of unity and pride in the community.

Supporting Older People: Social, Health, and Wellbeing Activities

To address the needs of older people in the community, the centre has expanded its range of social, health, and wellbeing activity groups. These initiatives aim to reduce social isolation and improve physical and mental wellbeing. This was made possible by the service securing a grant from Coventry Building Society to undertake this work. This started in June 2023

One popular offering is low-impact yoga and exercise classes, tailored to those with limited mobility or seeking gentle ways to stay active. These sessions focus on flexibility, balance, and relaxation, ensuring that participants of all fitness levels feel comfortable and supported. Attendees have reported feeling more energised and experiencing reduced joint pain and stiffness.

For those interested in local history and culture, the History Club provides a space for older residents to share stories, memories, and learn about the area's heritage. The club also encourages members to conduct research, creating a sense of connection to the past while fostering social engagement. This year residents came together to write a book about their memories of Holbrooks, sharing photographs and stories, a valuable piece of social history.

Creative outlets have also been established, such as the Poetry Group and Knitting Group, where individuals can explore their creative side. The Poetry Group provides a welcoming space for members to read, write, and discuss poetry, allowing for emotional expression and mental stimulation. Meanwhile, the Knitting Group brings people together to create handmade items while offering a relaxing environment for conversation and friendship.

For those with a passion for intricate craftwork, the Miniature Model Making Group allows participants to design and build small-scale models. This activity helps improve fine motor skills, concentration, and provides a fulfilling hobby that nurtures creativity.

Each of these groups plays a significant role in promoting a sense of belonging, purpose, and companionship among older members of the community. Feedback from participants highlights how these activities have helped them form new friendships, gain confidence, and feel more connected to others. By offering a wide variety of social and physical activities, the centre ensures that older residents can stay active, engaged, and supported in all aspects of their health and wellbeing.

Digital Inclusion Sessions: Bridging the Gap

To combat social isolation and disadvantage, the centre formed a partnership with #CovConnects and the Good things Foundation to ensure that residents of Holbrooks had reduced digital exclusions. Digital Inclusion Sessions started in January 2023 to empower community members, particularly older adults, to engage with technology. These sessions focus on building digital literacy skills, such as how to use smartphones, tablets, and computers, and cover essential topics like internet safety, managing emails, and navigating social media platforms.

One of the core aspects of these sessions is ensuring participants feel confident in staying safe online. The internet safety workshops teach users how to protect personal information, recognise scams, and create strong passwords, which helps them browse the web with confidence and security. For many

attendees, these lessons have been vital in reducing anxiety about the potential dangers of using technology.

Additionally, the sessions cover how to use devices, from setting up mobile phones to troubleshooting common tech issues. Participants learn how to use essential apps, such as messaging and video call services, enabling them to stay connected with friends and family. This knowledge helps them access services online, from shopping to banking, reducing reliance on others and promoting independence.

The social benefits of digital inclusion are substantial. Attendees can now connect more easily with loved ones who may not live nearby, reducing feelings of isolation. By joining online communities, social media platforms, and group chats, participants are able to maintain and develop relationships in a way that wasn't previously possible. The sessions also encourage peer-to-peer learning, where attendees share experiences and tips with one another, fostering a supportive environment.

The confidence gained through digital skills has significantly impacted the quality of life for many, enabling them to participate in an increasingly digital world. Participants have reported feeling less socially isolated, more in control of their everyday activities, and better equipped to engage with modern communication tools. By improving digital access, the centre helps bridge the digital divide, making sure no one in the community is left behind.

In addition to our various support initiatives, we have partnered with the Good Things Foundation and the National Databank to address digital exclusion within the Holbrooks community. In today's increasingly digital world, access to the internet is essential not only for social connection but also for accessing vital services, applying for jobs, managing finances, and staying informed. However, many residents in our community face barriers to reliable internet access due to financial constraints, leaving them isolated and unable to fully participate in modern society. By partnering with these organisations, we are able to distribute free data SIMs to individuals and families who lack internet connectivity, helping them overcome this barrier.

Positive Impact and outcomes

In 2023-2024, the organisation has supported in total **424** individuals through **2250** attendances.

Through feedback from these individuals, we can report the following outcomes

- **76%** have reported reduced financial hardship
- **82%** have reported reduced social isolation
- **91%** have reported improved mental wellbeing.
- **62%** have reported improved physical wellbeing
- **89%** have reported to have gained more self-confidence,
- **94%** have reported improved access to essential services.

The centre has built strong relationships with local residents and Councillors. Issues raised by the community, such as littering, traffic problems, and antisocial behaviour, have been discussed in council meetings, with efforts underway to resolve these concerns. Service users who volunteer for the organisation have reported increased confidence and skills, and they take pride in giving back to their community.

Finance

The organisation has worked hard to source external funding to enable service delivery and activities for local residents and this is evidenced in Statement of financial accounts below. Since the its closure due to the Pandemic, the centre found that footfall had significantly dropped as had external funding opportunities. With the introduction of the National lottery funding, giving extra security and enabling the organisation to recruit staff, the organisation has been able to focus resources and better manage finance on a long term footing.

Holbrooks Community Care Association

Receipts and Payments Account 1st April 2023 to 31st March 2024

RECEIPTS

Income including Grants, Funding, Donations, etc	155,832.42
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PAYMENTS

Wages (inc. NIC, Pension costs, Casual, etc)	82,368.58
Prof Services/Fees (inc. Management)	17,258.16
Rent, Rates & Services	842.53
Repairs, Renewals, Equipment ,etc	4,017.29
Printing, Postage, Stationery & Marketing	1,803.89
IT Costs	1,318.17
Insurance	2,688.76
Telephone & Broadband	1,635.78
Accountancy and Payroll	935.00
Utilities	9,184.12
Bank Commission & Charges	98.68
Misc. (inc. Travel, Food, HAF, Lottery, etc)	16,449.61
	<u>138,600.57</u>

EXCESS OF RECEIPTS / (PAYMENTS)

17,231.85

Holbrooks Community Care Association

Balance Sheet as at 31st March 2024

ACCUMULATED FUND

Brought Forward	112,837.22
Excess of Receipts / (Payments)	<u>17,231.85</u>
	<u>130,069.07</u>

Represented by:-


CURRENT ASSETS

Cash at Bank	129,872.23
Cash in Hand	196.84
	<u>130,069.07</u>

Prepared from the books, records, and information supplied and certified to be in accordance therewith.

Note Please note Cash at Bank of £129,872.23, £107,700.00 is Restricted Funds

45 Baginton Road
Styvechale
Coventry
CV3 6JX


P J WILLIAMS & CO

June 2024

The Future

We are in the process of submitting a comprehensive five-year funding application with the goal of further developing and expanding the essential work HCCA has provided over the past year. The plan is designed to build resilience within the Holbrooks community by equipping residents with the skills and knowledge to manage issues they currently rely on external services to address. By promoting independence and empowering individuals, we aim to create a stronger, more self-sufficient community that can better navigate future challenges.

Through this funding, we will bring in additional services tailored to the specific needs identified within the Holbrooks area. These needs have been highlighted through extensive consultations and engagement activities conducted with the community, ensuring that our efforts remain relevant and impactful. The funding will enable us to establish programmes focused on skill-building, financial literacy, digital inclusion, wellbeing support, and social connection—core areas identified as priorities by residents.

Our expanded services will include workshops, training sessions, and accessible resources that empower residents to address their own needs, from managing household budgets to accessing digital services independently. We will also work closely with community organisations and local partners to offer targeted support for vulnerable groups, including older adults, families on low incomes, young people and those seeking employment or educational opportunities. By investing in these areas, we hope to reduce reliance on emergency support and build a community that is resilient and prepared for the future.

Additionally, the five-year plan emphasises the importance of sustainable community development by creating local networks of support. By training local volunteers and establishing peer-support initiatives, we will enable residents to support one another, creating a culture of mutual assistance and shared responsibility. Our vision is to make Holbrooks a model of community resilience, where residents have the confidence and resources to manage challenges independently, with access to local support networks whenever they need them.

This grant funding will make it possible to embed these services within the community, ensuring long-term support and continued growth. We are committed to working collaboratively with residents, continually assessing and adapting our services to meet evolving needs and building a robust framework for future resilience.

In conclusion.

The centre will continue to listen to its community, identify gaps in services and aim to provide good quality services to meet the needs of residents.

It is a testament to the hard work of long-term volunteers and local residents, coordinating a response to support the community in very difficult times, bringing local people together to make a real difference; they have made Holbrooks a better place to live, learn, work and Play.

Photos



Accounts



ANNUAL REPORT



MAKING HOLBROOKS A BETTER PLACE
TO LIVE, WORK AND PLAY.

2022/2023

Holbrooks Community Care Association
115 Holbrook Lane
Holbrooks
Coventry
CV6 4DE



www.holbrookscmmunity.co.uk



contactus@holbrookscmmunity.co.uk



024 7663 8681

Chairman's foreword - Alderman Ann Lucas



Since the lockdown Holbrooks Community Care Association has shifted priority and focussed more specifically on the alleviation of poverty. Whilst HCCA has always provided services targeting those most vulnerable, it became apparent after the pandemic there were far more people in the area struggling with rising costs of food and utilities whilst having a static income.

The centre was able to be flexible and adapt, listening to the difficulties of local residents and making sure they were cared for, bringing in significant resources, working in partnership with statutory organisations and providing much needed help.

The centre pioneered, along with its sister organisation Holbrooks Community Centre, the warm safe spaces initiative in the city, opening its doors offering a warm drink and a welcoming environment to all. HCCA's work was integral in the development of the Community Café and Social supermarket both of which have been welcomed by the community.

This year also saw the recruitment of three new staff members, and this is my opportunity to formally thank them and all HCCA staff and volunteers on behalf of the management committee. They work enthusiastically and professionally at all times, we are all extremely proud of them and their commitment to Holbrooks residents.

I feel extremely privileged to have been at the helm of this organisation for the last 17 years, and although I would like to remain a trustee, I now feel that I need to step back and hand the responsibility to someone else so I will be stepping down as Chair.

I thank you for all the support and friendship.

A handwritten signature in black ink, appearing to read 'Ann Lucas'. The signature is fluid and cursive, with a large initial 'A'.

Our Aim is “Making Holbrooks a better place to live, learn, work and play” We continue to do this by:

Encouraging residents to access information, advice, services, training and support

To identify and target our services to those living in disadvantage

To work with and encourage new partnerships to benefit the services and work of the organisation

To encourage local residents’ personal development, in a supportive environment, through experience, training and volunteering.

To perform our role as an active member of the community to deliver identified services and projects.

Part 1: Overview of the year

Advice services

Coventry Independent Advice Services continues to deliver a weekly face-to-face session, these are running smoothly delivering welfare benefit and debt advice appointments from the centre. The adviser, Lorelle, is based at HCCA from 9:30 AM to 4:30 PM every Tuesday. Over 240 local people have been supported in the past year resulting in almost 100k of increased income to attendees.



Holiday And Food Children’s Activities

HCCA was successful in our bids for the HAF funding to deliver the following activities:-

Easter Holidays:-

Trip to the Bradford Science and Media Museum including a visit to the IMAX theatre

Summer holidays:- in August we delivered the following activities:-

Tuesday- Arts and Crafts – Tie dye and fabric art

Wednesday- Coach trips to Skegness, National History Museum, Southport, and Liverpool Museum.

Thursday: Alternate between Pottery – Delivered by Master potter Andy Wilson and Street Art - Delivered by renowned artist Michael Batchelor

Meals were given to all the children who attended classes, Urban Goodies facilitated food preparation sessions where each child created their own wraps and fruit skewers, and packed lunches were provided for the trips. Holbrooks Morrisons agreed to provide fruit for all the children attending the summer scheme for the five-week duration. All meals are provided and comply with the DFE standards.

In total 424 people took part in the activities of which 278 were children, and all families were from low-income families.

City of Culture work:- Friday 22nd April at the Unicorn Social Club HCCA hosted the Yukon HO! Comedy show. As all of the other shows delivered as part of the Theatre Next Door project were for children, the decision was taken to offer something for adults in the area. The evening was supported by staff from the Albany Theatre and on the evening over sixty people attended.

Community Digital Skills Pathway:- Good Things Foundation is working in the West Midlands delivering Digital Skills Pathway Projects, funded by the UK Government through the UK Community Renewal Fund. It aims to test a model of digital skills support in local communities in the North of Tyne, West Midlands, and Great Manchester.

HCCA was recruited as one of 30 organisations per area to develop and test scalable digital skills and support pathways working across the community sector and the FE/Adult Education sector. This work gave us valuable insight into the interventions that are required to join up community organisations, with adult learning providers and with the Further Education sector to engage those residents who are digitally excluded. In the summer, we will be working with an external evaluator to produce a detailed report highlighting key findings from these projects.

The project will run until June 2022 and aimed to :

- support 6,200 people across to overcome barriers to getting online
- provide over 3,000 devices and data packages for those residents experiencing digital poverty
- Support 2,000 people to access adult education to help them reach their potential and progress onto further learning

In each area, the Good Things Foundation will be working with Further Education partners who will work with our community partners to provide a diverse range of interventions that support that progression. Thanks to the support they receive, beneficiaries will be able to go online to access health, care, and other services, to have a voice in decisions that affect their communities and to connect with others to make a positive difference to the well-being of those taking part in the project.

From this HCCA was able to bring in a weekly digital drop-in session every Friday to support residents with all aspects of online activity. An example of how the digital skills drop-in supported people locally is attached at **Appendix 3**

Other activities

Library:- Maureen Lapsa, from the library service at Coventry City Council, is still providing support for the library on a Thursday each week and things are slowly returning to normal and Rhyme time on a Thursday is proving very popular. Viru Kansara supports the library every Thursday and has been a great help.

Food parcels:- Food parcels were given out to families that come into the centre every Thursday between 10:00 AM and 2:00 PM. Donations gratefully received. On average supporting 12 families a week plus several elderly residents from the Everdon Estate. We also have regular visits from local primary school staff who collect items for families. This service ended once the Social Supermarket started in September and the community fridge was set up.

Community Fridge at HCCA:- In partnership with Urban Goodies CIC, HCCA started to host a Community Fridge in the centre. The community fridge holds many fresh donated food items for members of the community to take. The aim is to reduce food waste and to support those who need food in the community. Each item that goes in the fridge is registered by weight, as is food that is taken out. Since August we have distributed over 900 KG of food from being wasted and fed over 45 people from over 300 visits to the fridge.

Community Activities:-The centre celebrated the Queen's Diamond and had planned to hold a Jubilee Picnic in the Park, and applied for the licence to have music etc but the weather was so poor the activity shifted into the centre. The staff and volunteers improvised and held a picnic in the community room, a resident brought an accordion along and a sing song ensued. Games were played, the tombola and raffle were a success, and a good time was had by all.

Bands in the park:-Due to our partnership with City of Culture HCCA was able to support two bands as part of the Coventry City Council 'bands in the park Scheme' These were the Dene River Jazz band. We offered tea and cakes

Holbrooks History Club:- The Centre was successful in securing the Heritage Lottery Fund to initiate and facilitate the Holbrooks History Club. This project will leave a lasting legacy for the residents of Holbrooks one that will teach future generations about local history, bringing them into the community and giving them a sense of belonging. This project will incorporate anecdotal information and factual information giving a rounded and engaging narrative. This project will promote community cohesion which will in turn improve mental health and general wellbeing, the community will be at the heart of this project owning its content.

Commonwealth Games:- – The centre was lucky to be chosen to have a sporting mural painted on the rear of the building facing Holbrooks Park as a lasting Legacy for the games in Birmingham. The mural was painted by local lad and renowned artist Michael Batchelor.

Environmental Support – staff and volunteers at the centre have organized and participated in several litter pick in the area. Both scout groups, 13th and 10th joined in and over 40 bags of rubbish were collected. Coventry city council supplies the bags and pickers and collect the rubbish. Locals have commented on how much cleaner and tidier the park looks.

Wandering Trees – The centre partnered with the Coventry Tree wardens and hosted a park walk with local residents to talk about the beautiful specimen trees. The wardens have applied for funding to plant more trees in the park and local residents and HCA staff helped with that too.

HCCA continues to be the Human Resource centre and continues to give a management support service to HCA in respect to the Community Centre and HCCA chose to contract Peninsular HR to give extra support to new staff members.

Coventry and District Credit Union:- Their services have received the amount of recorded enquiries is 719 to date and have given 64 loans over the past 12 months. The credit union has continued to grow in membership, shares, and loans, due to a sensible and appropriate lending policy and sound financial education of our membership. They were successful in a funding Bid to AVIVA and received a £25K grant for an 18-month, project, this means they could employ a part-time worker and develop budgeting courses, it also means we can reach out to those groups who are most vulnerable in Holbrooks.

A case study of how CDCU supports its members is attached in Appendix 2.

Weekly ‘surgery’ for Holbrooks ward Councillor was conducted each Wednesday evening from 5-7 pm giving support to local residents on a range of issues.

Our Trustees, volunteers, and paid staff have been active in all areas of the Organisation, ensuring we supported people in our community.

Ann Lucas (Chair)	Tawakalitu Karimu
Joseph Clifford	Danielle Louise Garside
Debbie Jones	Bethany Freya Kitchener
Isabelle Osbourne	Michael Brendan Duggan

Staff at HCCA during 2022/23.

Rachel Lancaster – Management Coordinator – Part Time – Full year - Contractor
Emma Shiers – Funding Officer – Part Time - left in November 2022
Mark Graham – Community Development officer – Full time – started September 2022
Sue Murray – Volunteer Coordinator – Part-time – started September 2022
Michelle Williams - Project Support – Part-time - Full Year

Volunteers at HCCA gave freely of their time to help support the delivery of services:

Events and fundraising volunteers:-

Lawrie Womble-Lancaster	Kat Price	Ted Sutton
Meridith Womble-Lancaster	Garry Booth	
David Womble	Viru Kansara	

General support and administration

Ann Lucas	Rachel Lancaster	Maureen Lapsa	Susan Rylie
Mick Duggan	Dan Sabin	Malcolm Laydon	Viru Kansara
Tawakalitu Karimu			

Food delivery and food parcels

TT Karimu	Michael Duggan	Lyn Rootham	Robin and Val Gloynes
Lynnette Kelly	Cllr Ed Ruane	Balvinder Dhanjal	

A Special mention to all the other Holbrooks residents who helped donate money, personal hygiene items and food, collected prescriptions and generally were good neighbours to many in the community. Your efforts were very much appreciated.

During the last year, HCCA has worked with the following partners:

Coventry City Council

Holbrook's Ward Councillors Rachel Lancaster and Joe Clifford

Council Departments:

Community Resilience Team	Parks, culture and leisure
City Development Directorate	Coventry City Councils Library Service
Community Development Team	#CovConnects

Community Partners

Cardinal Newman School	West Midlands Police
President Kennedy Secondary School	John Shelton Primary School
Holbrooks Community Centre	Feeding Coventry Network
Tesco - Arena	Morrisons – Holbrooks
Parkgate Primary School	Holbrooks Primary School

Other Partnerships

Coventry and District Credit Union	Coventry Independent Advice Services
Coventry Foodbank	Urban CIC
Gloria and Lil's at the Parkside Café	Evan's Cash and Carry
Purple Planet packaging	St Luke's Church
Papp's Café	Cannon Enterprise Ltd
Fairshare	

A special mention should also be given to the support received from the Right Honourable Taiwo Owatemi, Member of Parliament for Coventry North West, who has helped to source funding donations, deliver parcels and given letters of support to the centre.

Finance

HCCA accounts are independently audited and a full statement of account can be found in Appendix 1. Detailed below is a breakdown of funds specifically awarded to support residents in Holbrooks over 2022/2023.

The centre started the year with £112,634.00 in the bank a massive increase on the £66,000 the previous year and mainly due to the National Lottery funding. This is wholly due to the hard work of both Emma Shiers and Rachel Lancaster, who have spent many hours writing funding bids, and now the centre's finances are in a far healthier state. Total income for the year was £188,104.00

Grant income	
National Lottery	£79544.00
Heritage lottery	£10000.00
Heart of England	£2830.00
good things foundation	£3660.00
General charities	£4130.00
ESIF	£3950.00
Coventry City Council	£16717.00
City of Culture	£850.00
HAF	£23125.00
Amazon	£5.00
Feeding Coventry	£2000.00
Freemasons	£1928.00
Crowdfunding	£2184.00
	£150923.00

The Future

The focus for the next year is to continue and build on the financial security of the organisation to ensure the sustainability of services past the current funding streams already in place. We will do this by:

- Constantly monitoring and reviewing the existing work to ensure that outcomes and targets are being met, therefore increasing opportunities for continuation funding
- Continue to work closely with the community to identify the ever-changing needs and ensure that services implemented by HCCA are still meeting those needs.
- Applying for a larger, longer-term grant, i.e... £500,0000 over 5 years, to ensure that both the existing services are sustainable and continue after the existing funding period expires in September 2024, and to provide HCCA with opportunities for future Developments.
- Continuing to apply for smaller project-based funding to enable immediate needs to be met.
- Lead on and contribute to community cohesion and development projects, working with other local and national organisations to enable us to meet the needs of the community.
- Develop and increase the membership of the Management Committee focusing on diversity and skills held by current and future members, as required by the organisation.

It is an aspiration to further develop the building and garden area to expand services and look towards making the centre more financially stable, increasing the area of the garden and introducing a café to serve the park behind the centre which will generate income.

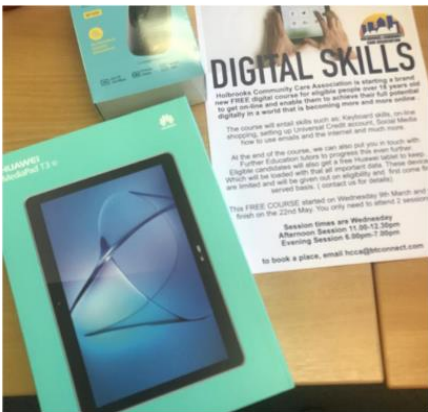
Conclusion

The centre continues to listen to its community, identifies gaps in services and aims to provide good quality services to meet the needs of its community.

It is a testament to the hard work of long-term volunteers and local residents, coordinating a response to support the community in very difficult times, and bringing local people together to make a real difference; they have made Holbrooks a better place to live, learn, work and Play.

2022-2023

A YEAR IN PICTURES



Appendix 1

Holbrooks Community Care Association

Receipts and Payments Account 1st April 2021 to 31st March 2023

RECEIPTS

Income including Grants, Funding, Donations, etc 188,104.79

PAYMENTS

Wages (inc. NIC, Pension costs, Casual, etc)	10,478.80	
Prof Services/Fees (inc. Management)	7,719.62	
Cleaning and Maintenance	1,090.00	
Rent, Rates & Services	280.54	
Repairs, Renewals, Equipment ,etc	789.19	
Printing, Postage, Stationery & Marketing	1,065.60	
IT Costs	11,629.00	
Insurance	1,745.52	
Telephone & Broadband	353.60	
Accountancy and Payroll	712.50	
Utilities	4,238.33	
Bank Commission & Charges	91.56	
Misc. (inc. Travel, Food, HAF, Lottery, etc)	42,348.98	
Restricted Funds	<u>59,696.96</u>	
		142,240.20

EXCESS OF RECEIPTS / (PAYMENTS)

45,864.59

Holbrooks Community Care Association

Balance Sheet as at 31st March 2023

ACCUMULATED FUND

Brought Forward	66,972.63	
Excess of Receipts / (Payments)	<u>45,864.59</u>	
		<u>112,837.22</u>

Represented by:-


CURRENT ASSETS

Cash at Bank	112,634.48
Cash in Hand	<u>202.74</u>
	<u>112,837.22</u>

Prepared from the books, records, and information supplied and certified to be in accordance therewith.

Note Please note Cash at Bank of £112,634.48, £93,715.75 is Restricted Funds

45 Baginton Road
Styvechale
Coventry
CV3 6JX


P J WILLIAMS & CO

June 2023

Appendix 2

Suzy presented at the Credit Union in June 2022; she was looking for an instant loan.

When we began to speak with Suzy, we established she already had an account with us – it had been set up some years ago when she was a child, we discussed re-activating the account and she agreed.

We explained our Credit Union had no means of offering instant access to cash and that any potential borrower is required to save for 13 weeks.

Suzy accepted this but there was something about her demeanour that bothered us. We then engaged in a casual conversation with her. She seemed timid, anxious, and close to tears when we began talking. We explained anything said to us is confidential and if anything was bothering her, we may be able to help.

Suzy confided she was in debt and could see no way out of it. We told her not to worry and asked her what she felt was her most pressing debt she said Energy. Suzy showed us a bill for £18K.

We then set time aside and listed all her issues and gathered information from her. We discovered she had mental health issues, severe anxiety, and borderline personality disorder. She had overclaimed benefits (failing to update the DWP), she had housing benefits and council tax benefit arrears (failing to update the City Council), water arrears and energy arrears.

Suzy had fallen off the radar during covid – losing contact with family and then getting to a stage where she rejected family interventions.

We thought the best course of action was to refer her to a debt councillor, set her up with a basic bank account instead of her post office account (Suzy was going the cash point on benefits day and removing all the cash) and encourage her to visit her GP, she agreed but asked if one of us could support her with all this we agreed.

The debt councillor rang Suzy, we were present for the first call and all subsequent calls thereafter. Suzy would sometimes look bewildered so we would stop the consultation and explain the situation or ask for clarification – we included 2 agencies in advice for Suzy. Citizens Advice and Coventry Independent Advice one dealt with debt the other dealt with the benefits. We emailed and kept records of correspondence for Suzy and a credit union worker was present at all meetings. We chased Suzy for correspondence, meter readings and general updates.

Suzy's GP referred her to the mental health unit and a volunteer took her to her appointments and waited to take her home, she has now had a medication review and some counselling and in January 2023 she began attending the hospital on her own.

Regarding the debt the Energy bill was reduced to £1K, the water bill is now in receipt of a Severn Trent trust fund payment, the DWP have adjusted the benefits – so Suzy is in receipt of her correct entitlements. The council tax and housing benefit has at this time not been escalated so the debt councillor is hoping to negotiate this in 9 weeks. A Debt Relief Order (DRO) has been prepared for all outstanding overpayments and the energy – the fee for the DRO has been paid by a local charity.

Going forward the credit union has helped Suzy with a budget and a basic bank account, we have helped set up standing order payments, so Suzy pays her bills and does not incur further debt.

Conclusion

All of Suzy's debt was "accidental" She thought the energy was being paid from benefits – this has been set up in a previous property, and she thought this would follow on to her new property. The energy bills were arriving in the previous tenant's name and Suzy had returned the bills to sender. The energy company never visited the property they just let the bill accrue for 7 years – then decided to send it for collection alerting Suzy to the problem.

Regarding the benefit overpayments Suzy thought when the children left education at 18 it would stop automatically. The housing benefit and council tax, concern non dependants again Suzy thought this would automatically cease when the children reached 18.

Suzy has started to build relationships with her family much to their relief.

Suzy is one of those people who all too frequently falls through the net. She was signposted to various places by agencies but never acted on it – that is why we refer so the onus is on the agency to contact the client. She felt alone and overwhelmed – we made her feel included – she was encouraged to take control of her situation and included in every decision about her future.

Suzy has agreed her story can be used but would like to say the following. “The credit union have changed my life I can function again thanks to the correct medication. I used to dread getting up in the morning and I was on the verge of doing something silly when I approached the credit union – I literally has nothing to live for, it just goes to show there are people who care about me and want me to have a good life.

Appendix 3

Clive is a 60-year-old male who has basic digital skills learned through the online digital skills training run via Holbrooks Community Care Association in the summer of 2022. While he learned the basics, he felt he needed a refresher and an increase in his existing skills.

He reported that he found the tutor extremely good, and he felt that she broke down things he felt were difficult enabling him to fully understand the content of the course, especially the internet safety, which he always found confusing to understand how he could tell whether a website was safe or not.

Clive now feels a lot more confident using the internet and feels safer now he has a better understanding of what sites are safe to use and what is not.

Clive said:

“Having an actual person has been a godsend for me. While I can manage, often with a struggle, she made everything so clear and easy to understand. With my illness, I find internet shopping a real lifeline for me, but I am always worried about where is safe to use my bank details. I now feel more confident in doing so and can't wait to learn more in the future. I would love to learn about using Word and excel.”



Registered Charity no: 1059903

Holbrooks Community Care Association

**115 Holbrook Lane,
Holbrooks,
Coventry**

CV6 4DE www.holbrookscommunity.co.uk

contactus@holbrookscommunity.co.uk

024 7663 8681

Accounts



ANNUAL REPORT


 MAKING HOLBROOKS A BETTER PLACE
TO LIVE, WORK AND PLAY.

2021/2022

Holbrooks Community Care Association
115 Holbrook Lane
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Coventry
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Chairman's foreword - Alderman Ann Lucas

2021/22 started with the country on lockdown again bringing new challenges for us all.

During this time HCCA, rose to the challenge by reinventing itself to address the needs of the community and offered support to those most in need, delivering hot meals, food parcels, collecting prescriptions and many other activities during lockdown and then slowly began to bring the community together again.



The centre was able to be flexible and adapt, listening to the difficulties of local residents and making sure they were cared for, bringing in significant resources, applying to emergency funding streams and business relief funds to keep the centre operational and supplies distributed.

The centre welcomed the opportunity to work with new partners to deliver new projects Like the Holiday and food activities during the summer, and City of Culture project Theatre next door bringing quality cultural performances into Holbrooks.

This is also my opportunity to formally thank the HCCA staff and volunteers on behalf of the management committee. They work enthusiastically and professionally at all times. We are all extremely proud of them and their commitment to Holbrook's residents.

This report details the scope of services which have taken place during this difficult year. The figures showing use of the centre speak for themselves as does the achievements recorded. I am delighted by the good reputation the Organisation continues to have both locally and across the city.

Alderman Ann Lucas

Our Aim “Making Holbrooks a better place to live, learn, work and play”

We continue to do this by:

- Encouraging residents to access information, advice, services, training and support
- To identify and target our services to those living in disadvantage
- To work with and encourage new partnerships to benefit the services and work of the organisation
- To encourage local residents’ personal development, in a supportive environment, through experience, training and volunteering.
- To perform our role as an active member of the community to deliver identified services and projects.

Part 1: Overview of the year

In the financial year 2021/22 HCCA has continued to deliver services in line with funding allocations, adhering to Covid 19 guidelines. The centre was closed to the public at the beginning of the year apart from a four hour period each week to allow collection of food parcels and for volunteers to come in to collect food and other supplies which residents needed: The centre reopened in July.



- HCCA radically changed the services it provided and began to deliver both hot food and food parcels to residents during lockdowns this was the driver
- The centre became a hub for donations including wool, craft items, books, DVD’s and Jigsaws to help give people focus during lockdown.
- HCCA Collected IT equipment from the community, which it refurbished and gave to local schools.
- HCCA continues to be the Human Resource centre and continues to give a management support service to HCA in respect to the Community Centre.
- Coventry Independent Advice Services ceased delivery at the centre but delivered online and telephone advice, beginning face to face sessions in January 2022.
- Although HCCA continues its partnership with Coventry City Council Library Services to promote and support the running of Holbrooks Library operated in HCCA, the library was closed for a significant portion of the year with Maureen returning September.
- Coventry and District Credit Union shifted their work predominantly over the telephone although all their back office functions still operated from the centre.
- Weekly ‘surgery’ facilities for local ward councillor were conducted over the phone or via email until September when they commenced to face to face meetings.

Our People

Our Trustees, volunteers, and paid staff have been active in all areas of the Organisation, ensuring we supported people in our community at this difficult time.

Trustees

Ann Lucas (Chair)	Tawakalitu Karimu
Joseph Clifford	Danielle Louise Garside
Debbie Jones	Bethany Freya Kitchener
Isabelle Osbourne	Michael Brendan Duggan

Staff at HCCA during 2021/22.

Rachel Lancaster – Management Coordinator – Part Time – Full year - Contractor
Emma Shiers – Funding Officer – Part Time - Full Year - Contractor
Steve Frost – Administration Support – Census 21
Clare Allington Dixon – Food Coordinator - Part Time - Contractor
Carlton Dixon – Food Preparation - Part Time - Contractor
Mark Graham – IT support
Michelle Williams - project support – from September

Volunteers at HCCA gave freely of their time to help support the delivery of services:

Events and fundraising volunteers

Lawrie Womble-Lancaster	Kat Price
Meridith Womble-Lancaster	Garry Booth
David Womble	Luke Shiers

General support and administration

Ann Lucas	Rachel Lancaster	Maureen Lapsa	Susan Ryrie
Mick Duggan	Dan Sabin	Malcolm Laydon	Viru Kansara
Tawakalitu Karimu			

Food delivery and food parcels

TT Karimu	Raj, Bella and Gughan Dhaliwal	
Bethany Kitchener	Kerry Yates	Michael Duggan
Leslie Steere	Lyn Rootham	Robin and Val Gloynes
Lynnette Kelly	Cllr Ed Ruane	Balvinder Dhanjal

A Special mention to all the other Holbrooks residents who helped along with members of Holbrooks Helping Hands WhatsApp group who delivered food, donated money, personal hygiene items and food, collected prescriptions, walked dogs and generally were good neighbours to many in the community. Your efforts were very much appreciated.



Partnerships

During the last year the HCCA has worked with the following partners:

Coventry City Council

Holbrook's Ward Councillors Ann Lucas, Rachel Lancaster and Joe Clifford

Council Departments:

Community resilience team
Culture and Leisure
City Development Directorate
Coventry City Council's Community Development Team
Coventry City Councils Library Service

Community Partners

Cardinal Newman School	West Midlands Police
President Kennedy Secondary School	John Shelton Primary School
Holbrooks Community Centre	Feeding Coventry Network
Tesco - Arena	Morrisons – Holbrooks
Parkgate Primary School	Holbrooks Primary School
Coventry Social supermarket	

Other Partnerships

Coventry and District Credit Union	Coventry Independent Advice Services
Coventry Foodbank	Urban CIC
Gloria and Lil's at the Parkside Café	Evan's cash and Carry
Purple planet packaging	St Luke's Church
Papp's Café	Feeding Coventry Network

Funding Partners

Coventry City Council – Library grant	Coventry city council – Business grants
Charities aid foundation	Heart of England Community foundation
Amazon	Western Power
29th May Charitable foundation	Communities in action
Asda stores Nuneaton	Good things Foundation
Coop	European Social Fund
ONS - Census	

A special mention should also be given the support received from the Right Honourable Taiwo Owatemi, Member of Parliament for Coventry North West, who has helped to source funding donations, deliver parcels and given letters of support to the centre.

Part 2: Main Activity Report.

Credit Union

Coventry and District Credit Union continue to use the centre as their headquarters in the city, where they provide ethical lending, budgeting support and both a face to face and online service, all regulated by the Financial Conduct Authority.

Over the past year the credit union has received over 200 enquiries from which 60 new members joined the organisation.

HAF children's activities



The centre applied for funding to Coventry City council to deliver four weeks of summer activities for children and young people both at the community centre and HCCA and to do 2 trips to the seaside. The rationale for this was based on the evidence gathered from responses to a community consultation with families which took place before the bid was submitted.

Response from local people was fantastic with people booking children on for many of the activities which included:- Cooking classes, Dance, Photography, Pottery, Yoga, Arts and crafts & street art. The trips to the seaside on the 2nd of August to Weston Super Mare and the 31st of August to Skegness, locations chosen by the families themselves.

Breakfast food parcels were given to all of the children who attended and Holbrooks Morrisons agreed to provide fruit for all the children attending the summer scheme for the five week duration.

The centre tendered a second bid which was successful for the HAF funding for Christmas activities and successfully delivered a varied program of events at Holbrooks community centre including arts and crafts, Christmas Party – With Father Christmas in attendance - and a Pantomime. These events took place from 21st to 23rd December 2021.

The centre was also successful in our bid for the HAF Easter funding to run the following activities: - Trip to the Bradford Science and media museum including a visit to the IMAX theatre – 14th April, Two theatre show sessions with workshops – 12th April, Two arts and craft sessions - 13th April

HAF events and activities included a focus on healthy eating and good food choices and all meals complied with the DFE standards.

Advice

After a break of almost two years Coventry independent advice services is once again delivering welfare benefit and debt advice appointments from Holbrooks community care association. An adviser, Lorelle, is based at HCCA from 9:30 AM to 4:30 PM every Tuesday going forward. The centre can undertake direct referrals to this service and are starting to publicise access to this to the community.

Moving forward it is envisaged that this service will be split between HCCA and the Community Centre in the future to gain maximum coverage of the area.

City of Culture



HCCA supported COC to deliver two large events in Holbrooks park, the first one on Saturday the 14th of August which was a full day festival , with live bands, DJs, a glitter ball, food provision. This was a ticketed event managed by the City of Culture. The turnout for this event was over 2000 local people and was attended by the worshipful lord Mayor of Coventry Councillor John McNicholas. The event was licensed by Coventry City Council and the police were fully on board.

The second event was Ernie's journey, a circus theatre show followed by a workshop where children can had a go at some of the activities. The shows ran between 9am – 5pm on Monday 23rd August 2021

Due to the success of the summer theatre shows we have been given the opportunity to host two further events, one in February half term, The Time Machine, and the next during the Easter holidays – details to be confirmed. HCCA will provide all the administration support for these events, and they will be held at the community centre.

Library

Maureen Lapsa has started back as the HCCA librarian, and things slowly returned to normal with Rhyme returning in the new year. The library had a number of beautiful new books donated before Christmas and we were able to give these out to families who came in for Hampers before Christmas and a little extra surprise. Many said they were going to hide them and give them as Christmas presents.

Maureen managed four different summer reading schemes for both adults and children at the centre. The centre had more children than ever take part in the library summer scheme on the theme Wild world adventures. 67 children took part more than double the number than in previous years.

Hampers



HCCA Participated in the feeding Coventry Christmas 'Cook at Home' hampers which were paid for by HAF, in total 153 hampers which included fresh fruit and vegetables, butter, cheese, and non-perishable goods were handed out from the centre on the park.

Each pack also included a full recipe book and all the ingredients were in the pack to enable families to cook nutritious, tasty, healthy meals. For each pack given out the centre received £1.50. These packs could only be given to families in receipt of free school meals. Anything left over was added to food handed out in the week before Christmas.

In addition to these hampers HCCA also contacted all schools in the area asking for a list of families they thought needed extra support over the Christmas. Focussing on the families who could not access the cook at home packs, in total we received 72 nominations from local schools and put together hampers for those families ourselves. The centre also gave out hampers to our regular users in the week before Christmas bringing the total given out to 88.

At the end of the week there were some fresh vegetables and mince pies left over once all families who attended the activities had received a bag, so these were donated to Queens Road Baptist church who were cooking hot meals all through Christmas and new year for the vulnerable and they came and collected the surplus and put it to good use. Nothing was wasted.

Thank you to those who helped to collect food, parcel up bags and deliver hampers the time you all volunteer is much appreciated.

Food parcels

We are still giving our food parcels out to families that come into the centre every Thursday between 10:00 AM and 2:00 PM. Donations gratefully received. On average we are supporting 12 families a week plus several elderly residents from the Everdon Estate. We also have regular visits from local primary school staff who collect items for families.

Community Digital skills pathway

Good Things Foundation is working in the West Midlands delivering Digital Skills Pathway Projects, funded by the UK Government through the UK Community Renewal Fund. It aims to test a model of digital skills support in local communities in the North of Tyne, West Midlands, and Great Manchester.

HCCA was recruited, as one of 30 organisations per area, to develop and test a scalable digital skill and support pathway working across the community sector and the FE/Adult Education sector. We hoped to gain valuable insights about the interventions that are required to join up community organisations, with adult learning providers and with the Further Education sector to engage those residents who are digitally excluded. In summer, HCCA worked with an external evaluator to produce a detailed report highlighting key findings from these projects.

The project ran from February 2022 – June 2022 and aimed to :

- support 6,200 people across to overcome barriers to getting online
- provide over 3,000 devices and data packages for those residents experiencing digital poverty
- Support 2,000 people to access adult education to help them reach their potential and progress onto further learning

Thanks to the support they received, beneficiaries were able to go online to access health, care, and other services, to have a voice in decisions that affect their communities and to connect with others to make a positive difference to the wellbeing of those taking part in the project.

Other activities

Wriggle dance company delivered Dancing Jukebox Gems, toured Coventry, stopping off in Holbrooks to take residents on a trip down memory lane, through fun dance, live music and song, bringing a slice of happiness to the homes of many.

Delivered In Roland mount, Cottage farm road and on the Everdon Estate residents got to have a sing along and dance with the show from the comfort of their own home. Wriggle also delivered a cross generational piece of work, dancing through the ages, with residents and primary school children from Barford school aimed at capturing their memories of World War II and sharing their knowledge with the children.

The centre ran a free uniform giveaway of outgrown but not outworn school uniform over the summer alongside the HAF activities, as well as a book sale and tombola stall.

The lateral flow testing team from Coventry city council started to run a test centre outside the Hcca each week helping resident to complete Covid tests and initially were based at Hcca on the first and third Thursday of each month from November. This then increased to weekly and moved inside due to the cold weather.

The centre received a large donation of slightly past their sell by dates snacks, (Crisps and biscuits etc) from Coventry Big Bargain Centre. These have all been given out to the community.

A further community trip to Blackpool was organised in the October half term, the trip was blessed with good weather, and everyone enjoyed seeing the illuminations.

The centre also became a collection point for donations to support those affected by war in Ukraine.

Finance

HCCA accounts are independently audited and a full statement of account can be found at appendix A. Detailed below is a breakdown of funds specifically awarded to support residents in Holbrooks over 2021/2022.

The centre stated the year with £66137.70 in the bank a massive increase on the £14,000 the previous year. This is wholly due to the hard work of both Emma Shiers and Rachel Lancaster, who have spent many hours writing funding bids, and now the centre's finances are in a far healthier state. Total income for the year was £66,494.35

Source of funds

Credit union	1500.00
Grant income	
Feed the Hungry	473.27
European social fund	15800.00
Government Covid support grants	10141.08
City of culture	2550.00
Tesco bags for life	1000.00
HAF	23230.00
Census income	1960.00
General charities	3450.00
29th may Charity	5000.00
Furlough	1390.00
	66494.35

The Future

Looking forward to the future our work will be focussed on making the centre more financially stable, providing opportunities for residents to access quality advice services, maximise income and to increase digital accessibility. We will also work with all agencies in the city to ensure there is a food hub in Holbrook, making sure no one goes hungry or without personal hygiene products.

It is an aspiration to further develop the building and garden area to expand services and look towards making the centre more financially stable, increasing the area of the garden and introducing a café to serve the park behind the centre which will generate income.

Conclusion

The centre continues to listen to its community, identifies gaps in services and aims to provide good quality services to meet the needs of its community.

It is testament to the hard work of long term volunteers and local residents, coordinating a response to support the community in very difficult times, bringing local people together to make a real difference; they have made Holbrooks a better place to live, learn, work and Play.

2021-2022

A YEAR IN PICTURES





**HOLBROOKS COMMUNITY
CARE ASSOCIATION**

Registered Charity no: 1059903

Holbrooks Community Care Association

115 Holbrook Lane

Holbrooks

Coventry

CV6 4DE

www.holbrookscmmunity.co.uk

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024 7663 8681

Holbrooks Community Care Association

Receipts and Payments Account 1st April 2021 to 31st March 2022

RECEIPTS

Income including Grants, Funding, Donations, etc 66,494.35

PAYMENTS

Wages (inc. NIC, Pension costs, Casual, etc)	(5,112.41)	
Prof Services/Fees (inc. Management)	44,778.19	
Cleaning and Maintenance	168.00	
Rent, Rates & Services	1,437.85	
Repairs, Renewals, etc	3,897.60	
Printing, Postage, Stationery & Marketing	1,601.94	
IT Costs	2,522.70	
Insurance	666.00	
Telephone & Broadband	665.42	
Accountancy and Payroll	437.50	
Utilities	2,858.28	
Bank Commission & Charges	91.05	
Misc. (inc. Food, etc)	<u>12,219.31</u>	
		66,231.43

EXCESS OF RECEIPTS / (PAYMENTS)

262.92

Holbrooks Community Care Association

Balance Sheet as at 31st March 2022

ACCUMULATED FUND

Brought Forward	66,709.71	
Excess of Receipts / (Payments)	<u>262.92</u>	
		<u><u>66,972.63</u></u>

Represented by:-

CURRENT ASSETS

Cash at Bank	66,769.89	
Cash in Hand	<u>202.74</u>	
		<u><u>66,972.63</u></u>

Prepared from the books, records, and information supplied and certified to be in accordance therewith.

45 Baginton Road
Styvechale
Coventry
CV3 6JX



P J WILLIAMS & CO

July 2022

Holbrooks Community Care Association

Receipts and Payments Account 1st April 2021 to 31st March 2022

RECEIPTS

Income including Grants, Funding, Donations, etc 66,494.35

PAYMENTS

Wages (inc. NIC, Pension costs, Casual, etc)	(5,112.41)	
Prof Services/Fees (inc. Management)	44,778.19	
Cleaning and Maintenance	168.00	
Rent, Rates & Services	1,437.85	
Repairs, Renewals, etc	3,897.60	
Printing, Postage, Stationery & Marketing	1,601.94	
IT Costs	2,522.70	
Insurance	666.00	
Telephone & Broadband	665.42	
Accountancy and Payroll	437.50	
Utilities	2,858.28	
Bank Commission & Charges	91.05	
Misc. (inc. Food, etc)	<u>12,219.31</u>	
		66,231.43

EXCESS OF RECEIPTS / (PAYMENTS) 262.92

Holbrooks Community Care Association

Balance Sheet as at 31st March 2022

ACCUMULATED FUND

Brought Forward	66,709.71	
Excess of Receipts / (Payments)	<u>262.92</u>	
		<u><u>66,972.63</u></u>

Represented by:-

CURRENT ASSETS

Cash at Bank	66,769.89	
Cash in Hand	<u>202.74</u>	
		<u><u>66,972.63</u></u>

Prepared from the books, records, and information supplied and certified to be in accordance therewith.

45 Baginton Road
Styvechale
Coventry
CV3 6JX



P J WILLIAMS & CO

July 2022

Accounts

Holbrooks Community Care Association

Receipts and Payments Account 1st April 2020 to 31st March 2021

RECEIPTS

Income including Grants, Funding, Donations, etc	85,997.70
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PAYMENTS

Wages (inc. NIC, Pension costs, Casual, etc)	(4,083.69)	
Professional Fees (inc. Management)	11,885.00	
Cleaning and Maintenance	800.00	
Rent, Rates & Services	330.70	
Repairs, Renewals, etc	1,254.11	
Printing, Postage, Stationery & Marketing	404.65	
IT Costs	2,755.80	
Insurance	565.83	
Telephone & Broadband	518.96	
Accountancy and Payroll	400.00	
Utilities	2,658.20	
Bank Commission & Charges	87.60	
Misc. (inc. Food, etc)	<u>15,993.61</u>	
		33,570.77

EXCESS OF RECEIPTS / (PAYMENTS)

52,426.93

Holbrooks Community Care Association

Balance Sheet as at 31st March 2021

ACCUMULATED FUND

Brought Forward	14,282.78	
Excess of Receipts / (Payments)	<u>52,426.93</u>	
		<u><u>66,709.71</u></u>

Represented by:-

CURRENT ASSETS

Cash at Bank	66,246.70
Cash in Hand	463.01
	<u><u>66,709.71</u></u>

Prepared from the books, records, and information supplied and certified to be in accordance therewith.

45 Baginton Road
Styvechale
Coventry
CV3 6JX

.....
P J WILLIAMS & CO

June 2021