

# THE BETCHWORTH AND BUCKLAND CHILDRENS NURSERY

England & Wales · Charity number 1059883

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1996-12-23

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Betchworth & Buckland Childrens Nur  
The School  
The Street  
Betchworth  
RH3 7DJ

**Phone** 01737 843610

**Email** [info@betchworthandbucklandchildrensnursery.com](mailto:info@betchworthandbucklandchildrensnursery.com)

**Website** [www.betchworthandbucklandchildrensnursery.com](http://www.betchworthandbucklandchildrensnursery.com)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION AMONGST CHILDREN BELOW STATUTORY SCHOOL AGE BY ESTABLISHING AND MAINTAINING A NURSERY KNOWN AS THE BETCHWORTH AND BUCKLAND CHILDRENS NURSERY, PROVIDING SAFE AND SATISFACTORY PLAY FACILITIES FOR SUCH CHILDREN.

**Activities:** Provision of a pre-school experience for the children of Betchworth and Buckland

## Classification

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- **How:** Provides Human Resources
- **What:** Education/training
- **Who:** Children/young People

## Geography

- **Area of benefit:** NOT DEFINED IN PRACTICE BETCHWORTH, BUCKLAND AND ENVIRONS
- Surrey

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£132,332	£118,090	-	-
2024-08-31	£124,806	£106,200	-	-
2023-08-31	£100,841	£98,076	-	-
2022-08-31	£82,993	£84,959	-	-
2021-08-31	£99,328	£82,424	-	-
2020-08-31	£62,579	£62,185	-	-

## Trustees

Name	Role	Appointed
<b>Marnie Fisher</b>	Chair	2020-03-09
ANNE FORREST		
Alice Margaret Laidler		2025-03-26
Alison Hedges		2020-03-09
PAUL TEAGUE		

**THE BETCHWORTH AND BUCKLAND CHILDRENS NURSERY**

England & Wales - Charity number 1059883

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# Accounts

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**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**  
**ANNUAL REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31<sup>st</sup> AUGUST 2025**

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**SIGNIFICANT INFORMATION**

**Charity Number** 1059883

**Trustees:** M. Fisher (Chair)  
A. Hedges  
A. Adams  
A. Forrest  
P. Teague  
A. Laidler

**Bankers:** HSBC plc  
67 West Street  
Dorking  
Surrey  
RH4 1BW

**Accountants:** Reaveley Cooper Ltd  
The Atrium Business Centre  
Curtis Road  
Dorking  
Surrey  
RH4 1XA

**Principal Address:** The Betchworth and Buckland Children's Nursery  
The Street  
Betchworth  
Surrey  
RH3 7DJ

# **BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

## **TRUSTEES' REPORT**

The Trustees present their Report and the accounts for the year ended 31<sup>st</sup> August 2025.

### **Governing Document**

The Nursery was governed by a trust deed dated 22<sup>nd</sup> September 1992. It was registered as a charity in 1996.

### **Trustees**

Trustees are recruited on the basis of the skills required to administer the Nursery. Careful consideration is given to the appointment of Trustees so that all key areas of responsibility are adequately covered. Trustees are elected in accordance with the requirements of the Constitution.

### **Objects**

The object of the Nursery is to provide education for preschool-aged children and to serve as a potential recruiting area for North Downs Primary School. The Nursery is affiliated to the Early Years Alliance and is responsible to Ofsted.

### **Aims**

The Nursery aims to provide an appropriate nursery experience for children up to 5 years old prior to entry into mainstream school.

### **Objectives and Significant Activities**

The objective of the Nursery is to provide a high-quality pre-school experience for the children of Betchworth and Buckland, catering to all aspects of their diverse needs as outlined in the Early Years Foundation Stage Statutory Framework.

We endeavour to provide a stimulating environment with opportunities that develop our children's capabilities, competencies, and skills and where each individual can reach their potential. The last Ofsted inspection was in September 2024, and we received a 'Good' judgement. We continue to provide a high-quality experience for the children in our care, ensuring that they leave us as confident and active learners. We are confident that we offer exciting, well-resourced learning environments both in the nursery classroom and outside.

The Nursery is open on Mondays and Fridays from 09:15 to 13:15 and on Tuesdays, Wednesdays, and Thursdays from 09:15 to 14:45 for 38 weeks per year. The oldest children are invited to participate in a programme of more formal afternoon activities in the Summer Term in preparation for their next step on the 'education' ladder. Activities are planned to reflect the requirements of the Foundation Stage Curriculum.

Our local environment serves as a learning resource, and the children's moral and spiritual education is enhanced through visits to the local Parish Church at significant times of the year. The children often enjoy taking walks and visiting our nearby farm. We enjoy visiting a local residential home for older people, where we join together for music and craft sessions. Children's progress, development and achievements are recorded in individual records, which are shared with parents. These records are also used as a 'transition' tool when children are preparing to leave to join a mainstream school. The Nursery employs a team of qualified, experienced staff.

# **BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

## **TRUSTEES' REPORT (continued)**

### **Annual General Meeting 2025**

#### **Chairperson's Report**

##### September

The year started with our Ofsted inspection in the second week of the academic year. Our inspector was also being inspected. We were very proud of our Good outcome.

##### October

Katrina went on maternity leave, and we welcomed baby Arthur to the team.

##### December

Festive fun, we held our Christmas singing and reading of the nativity in the school hall, this year we combined it with Friends holding their raffle and a chance for parents to have a coffee and a catch up. We also walked to the church to see their beautiful Christmas tree and nativity scene. All children received a book for Christmas.

##### February

We made Valentine's cards and walked to the post office to post them to our families.

##### March

World Book Day celebrations, our traditional celebration of bedtime stories, meant we wore our pyjamas to nursery and shared our favourite books to share at bedtime.

##### May

We started our preparations for our school leavers with Laura attending transition meetings.

##### July

Our last week of term is always fun-filled. On Monday, we had our school leavers party, dancing to our favourite songs and enjoying party food. Parents were then invited to a certificate giving ceremony and all children received a leavers medal.

On Tuesday, we had a dressing-up day to raise money for The Brain Tumour Charity, as one of our families needed the support of this charity this year.

We ended the week at Priory Farm, completing the discovery walk, sharing a picnic and enjoying a tractor ride. The weather was beautiful, and as always, it was a wonderful end to the year and a chance to say goodbye.

Over the summer, the nursery was decorated internally and externally, it was so lovely to come back and see the green roof back to glory.

**Marnie Fisher**

**Chair of the Management Committee**

# **BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

## **TRUSTEES' REPORT (continued)**

### **Financial Activities**

Total incoming resources for the year ended **31 August 2025** were **£132,332** (2024: £124,806). The majority of income was received through **Early Years Funding of £107,873**, together with **Fees of £22,729** and **Bank interest of £1,700**.

Total expenditure amounted to **£118,090** (2024: £106,200). The largest proportion relates to **Staff wages and employment costs**, reflecting the staffing levels required to maintain high-quality early years provision. Expenditure also included staff training, utilities, insurance and operational supplies. **Property maintenance costs** increased during the year due to essential repairs and improvements to the premises, including roof repairs, external and internal decoration of the building, decoration of metal railings, and damp-proofing works to the walls.

Net incoming resources for the year were **£14,241**, increasing total funds carried forward to **£117,033**.

### **Reserves Policy**

The Trustees aim to maintain sufficient free reserves to cover at least three months of normal expenditure. Additionally, they hope to build reserves to cover any additional staff costs should they be necessary.

### **Risk Management**

The Trustees have given consideration to the major risks to which the charity is exposed, and systems have been designed and established to mitigate those risks. The Trustees review this policy annually.

### **Public Benefit**

The Trustees have complied with the Charities Act 2011 to have regard to the public benefit guidance published by the Charities Commission.

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**TRUSTEES' REPORT (continued)**

**Trustees' Responsibility for the Accounts**

We acknowledge as Trustees our responsibility to prepare statements of account for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources for that period. In preparing those financial statements, we are required to:

- a) select suitable accounting policies and apply them consistently.
- b) observe the methods and principles in the Charities SORP.
- c) make judgements and estimates that are reasonable and prudent.
- d) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

As Trustees we are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity, and to enable us to ensure that the statements of account comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. We are also responsible for safeguarding the assets of the Charity and, hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on ...24<sup>th</sup> March 2026.... and signed on their behalf by:

**M. Fisher** .....  ..... **(Chair of Trustees)**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

I report on the accounts of the Charity for the year ended 31 August 2025, which are set out on pages 8 to 9.

**Respective responsibilities of trustees and independent examiners**

As the charity's trustees, you are responsible for the preparation of the accounts, you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the 2011 Act) does not apply and an independent examination is needed. It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

**Basis of the independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, I do not express an opinion as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below..

**Independent examiner's statement**

No matters have come to my attention in connection with the examination which give me reasonable cause to believe:

- a) that in any material respect, accounting records have not been kept in respect of the Charity in accordance with Section 130 of the 2011 Act; or
- b) that the accounts do not agree with the records; or
- c) that the accounts do not comply with the accounting requirements of the 2011 Act.

No matters have come to my attention in connection with my examination, to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr S Cooper, FCCA  
Reaveley Cooper Ltd  
The Atrium Business Centre  
Curtis Road  
Dorking, Surrey, RH4 1XA

Date.....24<sup>th</sup> March 2026.....

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2025**

**GENERAL FUND**

**INCOMING RESOURCES**

	<b><u>2025</u></b>	<b><u>2024</u></b>
Early Years Funding	107,873	95,640
Fees	22,729	26,866
Donations	-	4
Registration fees	-	75
Sales of sweatshirts, photos & misc.	30	416
Bank interest (gross)	1700	1805
	<hr/>	<hr/>
	132,332	124,806

**RESOURCES EXPENDED**

**Direct Charitable Expenditure**

Wages & National Insurance	81,806	72,475
Pension Contributions	3,212	3,873
Staff training and additional labour	7,813	8,016
Rent reserve	1,500	1,500
Rates	549	549
Water rates	482	386
Toys, equipment & activities	1,327	3,192
Playground discovery area (Maintenance)	545	1,760
Purchases of sweatshirts, photos etc	600	-
Catering and domestic supplies	1,364	515
Office supplies, photocopying and paper	226	222
Computer costs	228	2071
Insurance and Fire protection	1,781	1,781
Light & Heat	2,009	2,089
Property maintenance	12,020	3,803
Subscriptions	251	314
Telephone	945	941
Advertising and promotion	-	35
Accountancy	1,379	2,568
Other professional services	-	50
Bank Charges	55	60
	<hr/>	<hr/>
	£118,090	£106,200

**NET INCOMING RESOURCES**

**TOTAL FUNDS BROUGHT FORWARD**

**TOTAL FUNDS CARRIED FORWARD**

£14,241	£18,606
£102,792	£84,186
£117,033	£102,792

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**BALANCE SHEET**  
**AS AT 31<sup>st</sup> AUGUST 2025**

	<u>2,025</u>	<u>2,024</u>
<b>CURRENT ASSETS</b>		
Cash at bank: Current account	59,861	36,153
Deposit account	84,584	94,224
Petty Cash balance	350	-
Debtors	-	-
	<hr/>	<hr/>
	144,795	130,377
<b>CURRENT LIABILITIES</b>		
Creditors:		
PAYE	-	474
Accruals	504	1096
Rent reserve	27,258	26,015
	<hr/>	<hr/>
	27,762	27,585
<b>NET CURRENT ASSETS</b>	<hr/>	<hr/>
	117,033	102,792
<b>TOTAL ASSETS</b>	<hr/>	<hr/>
	<b>£117,033</b>	<b>£102,792</b>
	<hr/>	<hr/>
<b>CHARITY FUNDS</b>		
General fund brought forward	102,792	84,186
General fund	<b>£14,241</b>	<b>£18,606</b>
	<hr/>	<hr/>
	<b>£117,033</b>	<b>£102,792</b>
	<hr/>	<hr/>

Approved by the trustees on .....24<sup>th</sup> March 2026..... and signed on their behalf by:

  
**M Fisher ..... Chair of Trustees**

The notes on page 10 form part of these accounts.

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**NOTES TO THE ACCOUNTS**

**31<sup>st</sup> AUGUST 2025**

**1. ACCOUNTING POLICIES**

**Basis of Accounting**

The financial statements have been prepared under the historical cost convention and are in accordance with applicable accounting standards and the Statement of Recommended Practice, Accounting by Charities.

**Income**

Donations and fundraising are accounted for when received by the Nursery.

Grants and nursery fees are also accounted for when received.

**2. GIFTS IN KIND**

The Charity receives the benefit of work carried out by volunteers, and no value has been placed on this.

**THE BETCHWORTH AND BUCKLAND CHILDRENS NURSERY**

England & Wales - Charity number 1059883

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# Accounts

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**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31<sup>st</sup> AUGUST 2024**

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**SIGNIFICANT INFORMATION**

**Charity Number**

1059883

**Trustees:**

M. Fisher (Chair)  
A. Hedges  
A. Adams  
A. Forrest  
P. Teague  
A. Laidler

**Bankers:**

HSBC plc  
67 West Street  
Dorking  
Surrey  
RH4 1BW

**Accountants:**

Reaveley Cooper Ltd  
The Atrium Business Centre  
Curtis Road  
Dorking  
Surrey  
RH4 1XA

**Principal Address:**

The Betchworth and Buckland Children's Nursery  
The Street  
Betchworth  
Surrey  
RH3 7DJ

# **BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

## **TRUSTEES' REPORT**

The Trustees present their Report and the accounts for the year ended 31<sup>st</sup> August 2024

### **Governing Document**

The Nursery was governed by a trust deed dated 22<sup>nd</sup> September 1992. It was registered as a charity in 1996.

### **Trustees**

Trustees are recruited on the basis of the skills required to administer the Nursery. Careful consideration is given to the appointment of Trustees so that all key areas of responsibility are adequately covered. Trustees are elected in accordance with the requirements of the Constitution. L. Newman retired from the board during that year, and A. Laidler was appointed Treasurer.

### **Objects**

The object of the Nursery is to provide education for preschool-aged children and to serve as a potential recruiting area for North Downs Primary School. The Nursery is affiliated to the Early Years Alliance and is responsible to Ofsted.

### **Aims**

The Nursery aims to provide an appropriate nursery experience for children up to 5 years old prior to entry into mainstream school.

### **Objectives and Significant Activities**

The objective of the Nursery is to provide a high-quality pre-school experience for the children of Betchworth and Buckland, catering to all aspects of their diverse needs as outlined in the Early Years Foundation Stage Statutory Framework.

We endeavour to provide a stimulating environment with opportunities that develop our children's capabilities, competencies, and skills and where each individual can reach their potential. The last Ofsted inspection was in October 2018, and we received a 'Good' judgement. We continue to provide a high-quality experience for the children in our care, ensuring that they leave us as confident and active learners. We are confident that we offer exciting, well-resourced learning environments both in the nursery classroom and outside.

The Nursery is open on Mondays and Fridays from 09:15 to 13:15 and on Tuesdays, Wednesdays, and Thursdays from 09:15 to 14:45 for 38 weeks per year. The oldest children are invited to participate in a programme of more formal afternoon activities in the Summer Term in preparation for their next step on the 'education' ladder. Activities are planned to reflect the requirements of the Foundation Stage Curriculum.

Our local environment serves as a learning resource, and the children's moral and spiritual education is enhanced through visits to the local Parish Church at significant times of the year. The children often enjoy taking walks and visiting our nearby farm. We enjoy visiting a local residential home for older people, where we join together for music and craft sessions. Children's progress, development and achievements are recorded in individual records, which are shared with parents. These records are also used as a 'transition' tool when children are preparing to leave to join a mainstream school. The Nursery employs a team of qualified, experienced staff.

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**TRUSTEES' REPORT (continued)**

**BETCHWORTH & BUCKLAND CHILDREN'S NURSERY**

**Annual General Meeting 2024**

**Chairperson's Report**

The Nursery experienced another eventful year, marked by several notable highlights.

In September, we participated in a fundraiser for The Children's Trust during Pyjama Week, raising over £130 by wearing pyjamas throughout the week. In October, we visited the church to deliver donations for the food bank.

November saw us engaging in Nursery Rhyme Week, during which we hosted a stay-and-play event for families, allowing them to spend quality time at the nursery with their children.

December was dedicated to Christmas celebrations, including a Robot Reg party for the children, who were thrilled to throw snowballs at the teachers. Additionally, we held our nativity singing at the church.

In March, we celebrated World Book Day with another pyjama day, sharing our favourite bedtime stories.

April was a month of professional development as Laura and Katrina participated in training to enhance the communication and attention skills of our preschoolers. The Early Talk Boost program was well-received by a group of enthusiastic children who eagerly participated in three Tizzy Time sessions each week.

July was particularly busy. We engaged in a cooking activity, making ice lollies. We also welcomed a new member to our team, as Katrina gave birth to Arthur in October 2024, and we have enjoyed his visits to the nursery.

The final week of the term was exceptionally eventful. We hosted a leavers' party on Monday, with parents attending the certificate-giving ceremony for the first time. At the request of some school leavers, we held another pyjama day on Wednesday.

The term concluded with a family trip to Priory Farm, where we enjoyed lovely weather and the opportunity to explore and create lasting memories. The tractor rides were a particular highlight, bringing a wonderful year to a close.

Thank you to all Nursery staff and the Nursery committee who put their all into making every day count at BBCN. Laura and her dedicated team provide the children with a rich and generous environment where the children feel nurtured and supported to develop as unique individuals, learning to be independent, creative thinking, problem solvers who know how to take risks and learn from their mistakes.

**Marnie Fisher**

**Chair of the Management Committee**

# **BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

## **TRUSTEES' REPORT (continued)**

### **Financial Activities**

During the year, most of the income received was from fees and early years funding. The early years' funding was £95,640, which is 66% higher, representing a £38,011 increase over the previous year (2023: £57,629). Fees received were £26,866, a reduction of 36%, being £15,170 down on the last year (2023 £42,036). Expenditure was also increased, however, the major variable cost of staff wages was up by just under 10% giving a surplus of £16,801, in addition to this, interest received of £1,805 gave a final surplus of £18,606 (2023 £2,765) which when added to the surplus brought forward, gives a surplus of £102,792 to carry forward (2023 £84,186).

### **Reserves Policy**

The Trustees aim to maintain sufficient free reserves to cover at least three months of normal expenditure. Additionally, they hope to build up reserves so as to be able to pay for any additional staff costs should these be necessary.

### **Risk Management**

The Trustees have given consideration to the major risks to which the charity is exposed, and systems have been designed and established to mitigate those risks. The Trustees review this policy annually.

### **Public Benefit**

The Trustees have complied with the Charities Act 2011 to have regard to the public benefit guidance published by the Charities Commission.

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**TRUSTEES' REPORT (continued)**


**Trustees' Responsibility for the Accounts**

We acknowledge as Trustees our responsibility to prepare statements of account for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources for that period. In preparing those financial statements, we are required to:

- a) select suitable accounting policies and apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgements and estimates that are reasonable and prudent;
- d) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- d) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

As Trustees we are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity, and to enable us to ensure that the statements of account comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. We are also responsible for safeguarding the assets of the Charity and, hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on ...26<sup>th</sup> March 2025.... and signed on their behalf by:



**M. Fisher ..... (Chair of Trustees)**

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**

### **BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

I report on the accounts of the Charity for the year ended 31 August 2024, which are set out on pages 8 to 9.

#### **Respective responsibilities of trustees and independent examiners**

As the charity's trustees, you are responsible for the preparation of the accounts, you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the 2011 Act) does not apply and an independent examination is needed. It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

#### **Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, I do not express an opinion as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below..

#### **Independent examiner's statement**

No matters have come to my attention in connection with the examination which give me reasonable cause to believe:

- a) that in any material respect accounting records have not been kept in respect of the Charity in accordance with Section 130 of the 2011 Act; or
- b) that the accounts do not agree with the records; or
- c) that the accounts do not comply with the accounting requirements of the 2011 Act.

No matters have come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr S Cooper, FCCA  
Reaveley Cooper Ltd  
The Atrium Business Centre  
Curtis Road  
Dorking  
Surrey  
RH4 1XA



Date.....26<sup>th</sup> March 2025.....

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31<sup>st</sup> AUGUST 2024**

**GENERAL FUND**

<b>INCOMING RESOURCES</b>	<b><u>2024</u></b>	<b><u>2023</u></b>
Early Years Funding	95,640	57,629
Fees	26,866	42,036
Donations	4	-
Registration fees	75	275
Sales of sweatshirts and photos	416	-
Sundry income and fundraising	-	-
Bank interest (gross)	1,805	901
	<hr/>	<hr/>
	124,806	100,841

**RESOURCES EXPENDED**

**Direct Charitable Expenditure**

Wages & National Insurance	72,475	66,329
Pension Contributions	3,873	3,287
Staff training and additional labour	8,016	6,127
Rent reserve	1,500	1,440
Rates	549	563
Water rates	386	231
Toys, equipment, & activities	3,192	1,928
Playground discovery area (Maintenance)	1,760	1,723
Purchases of sweatshirts and photos	-	-
Catering and domestic supplies	515	1,129
Office supplies, photocopying and paper	222	149
Computer costs	2,071	829
Insurance and Fire protection	1,781	1,770
Light & heat	2,089	2,015
Property maintenance	3,803	7,234
Subscriptions	314	147
Telephone	941	893
Advertising and promotion	35	-
Accountancy	2,568	2,172
Other professional services	50	50
Bank Charges	60	60
	<hr/>	<hr/>
	£106,200	£98,076

**NET INCOMING RESOURCES**

**TOTAL FUNDS BROUGHT FORWARD**

**TOTAL FUNDS CARRIED FORWARD**

£18,606	£2,765
<hr/>	<hr/>
£84,186	£81,421
<hr/>	<hr/>
£102,792	£84,186

The notes on page 10 form part of these accounts.

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**BALANCE SHEET AS AT 31<sup>st</sup> AUGUST 2024**

	<u>2024</u>	<u>2023</u>
<b>CURRENT ASSETS</b>		
Cash at bank: Current account	36,153	17,762
Deposit account	94,224	92,419
Petty Cash balance	-	-
	<hr/>	<hr/>
	130,377	110,181
 <b>CURRENT LIABILITIES</b>		
Creditors:		
PAYE	474	460
Accruals	1,096	1,020
Rent reserve	26,015	24,515
	<hr/>	<hr/>
	27,585	25,995
	<hr/>	<hr/>
<b>NET CURRENT ASSETS</b>	102,792	84,186
	<hr/>	<hr/>
<b>TOTAL ASSETS</b>	<b>£102,792</b>	<b>£84,186</b>
	<hr/>	<hr/>
 <b>CHARITY FUNDS</b>		
General fund	<b>£102,792</b>	<b>£84,186</b>
	<hr/>	<hr/>

Approved by the trustees on .....26<sup>th</sup> March 2025..... and signed on their behalf by:



**M Fisher ..... Chair of Trustees**

The notes on page 10 form part of these accounts.

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**NOTES TO THE ACCOUNTS**

**31<sup>st</sup> AUGUST 2024**

**1. ACCOUNTING POLICIES**

**Basis of Accounting**

The financial statements have been prepared under the historical cost convention and are in accordance with applicable accounting standards and the Statement of Recommended Practice, Accounting by Charities.

**Income**

Donations and fundraising are accounted for when received by the Nursery.

Grants and nursery fees are also accounted for when received.

**2. GIFTS IN KIND**

The Charity receives the benefit of work carried out by volunteers, and no value has been placed on this.

**THE BETCHWORTH AND BUCKLAND CHILDRENS NURSERY**

England & Wales - Charity number 1059883

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# Accounts

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**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31<sup>st</sup> AUGUST 2023**

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**SIGNIFICANT INFORMATION**

**Charity Number**

1059883

**Trustees:**

M. Fisher ( Chair)  
A. Hedges  
A. Adams  
A. Forrest  
P. Teague  
L.Newman (Resigned)

**Bankers:**

HSBC plc  
67 West Street  
Dorking  
Surrey  
RH4 1BW

**Accountants:**

Reaveley Cooper Ltd  
The Atrium Business Centre  
Curtis Road  
Dorking  
Surrey  
RH4 1XA

**Principal Address:**

The Betchworth and Buckland Children's Nursery  
The Street  
Betchworth  
Surrey  
RH3 7DJ

# **BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

## **TRUSTEES' REPORT**

The Trustees present their Report and the accounts for the year ended 31<sup>st</sup> August 2023

### **Governing Document**

The Nursery was governed by a trust deed dated 22<sup>nd</sup> September 1992. It was registered as a charity in 1996.

### **Trustees**

Trustees are recruited on the basis of skills required to administer the Nursery. Careful consideration is given to the appointment of Trustees so that all key areas of responsibility are adequately covered. Trustees are elected according to the requirements of the Constitution. Lara Newman resigned as Treasurer on 18<sup>th</sup> January 2024.

### **Objects**

The object of the Nursery is to provide education for preschool-aged children and a potential recruiting area for the North Downs Primary School. The Nursery is affiliated to the Early Years Alliance and is responsible to Ofsted.

### **Aims**

The Nursery aims to provide an appropriate nursery experience for children up to 5 years old prior to entry into mainstream school.

### **Objectives and Significant Activities**

The objective of the Nursery is to provide a high-quality pre-school experience for the children of Betchworth & Buckland and to cater for all aspects of their diverse needs as outlined in the Early Years Foundation Stage Statutory Framework.

We endeavour to provide a stimulating environment with opportunities that develop our children's capabilities, competencies and skills and where each individual can reach his/her potential. The last Ofsted inspection was in October 2018 and we received a 'Good' judgement. We continue to provide a high-quality experience for the children in our care, ensuring children leave us as confident, active learners. We are confident that we offer exciting, well-resourced learning environments both in the nursery classroom and outside.

The Nursery is open Monday and Friday from 09.15 to 13.15 and on Tuesday, Wednesday and Thursday from 09.15 to 14.45 for 38 weeks per year. The oldest children are invited to participate in a programme of more formal afternoon activities in the Summer Term in preparation for their next step on the 'education' ladder. Activities are planned to reflect the requirements of the Foundation Stage Curriculum.

Our local environment is used as a learning resource and the children's moral and spiritual education is enhanced by visits to the local Parish Church at significant times of the year. The children frequently enjoy walks and visits to our nearby farm. We enjoy visits to a local residential home for the elderly where we join together for music and craft sessions. Children's progress, development and achievements are recorded in individual records, which are shared with parents. These records are also used as a 'transition' tool when children are preparing to leave to join a mainstream school. The Nursery employs a team of qualified, experienced staff.

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**TRUSTEES' REPORT (continued)**

**BETCHWORTH & BUCKLAND CHILDREN'S NURSERY**

**Annual General Meeting 2024**

**Chairperson's Report**

Thank you to a dedicated staff, supported by the management committee and supportive parents, the nursery has had a fantastic year again this year. We started the year welcoming new children as well as being pleased to see returning children.

We held stay-and-play sessions each term so parents could come and visit for the morning spending time with their children at nursery. The Christmas church visit was a big success in which children walked to the church for Christmas carols for the first time since 2019. We celebrated Pancake Tuesday this year, with some of our wonderful parents providing homemade pancakes for the children to enjoy.

In Nursery our curriculum is based on child-led learning where children make their own choices and figure things out for themselves, leading to enhanced confidence, critical thinking, and problem-solving skills. We continue having a strong emphasis on reading to children, developing and enriching children's vocabularies and nurturing a love of reading. We celebrated World Book Day in our PJs to emphasise the importance of bedtime stories. Children are engaged in their environment and have a lot of fun because they can choose activities which play to their own interests.

The Friends team continued to support us and raised funds through Halloween dress up, Christmas jumper day, an advent raffle, Christmas raffle, easter bonnet competition and a name the bunny game. There was also a successful Teas on the Green. At the end of the year, we held a party for our leavers and then a big party for all the children with a visit from a magician, kindly paid for by the friends.

We have also been lucky to have some updates to the nursery with a lovely new storage shed and some replaced decking in the top garden.

A big thanks to the members of the Nursery Management Committee for their hard work and support behind the scenes to help in the smooth running of the Nursery. Also thank you to the Friends and parents for your continued support.

Finally, I would like to thank Laura and all the staff for their hard work and dedication. Laura has again done a wonderful job ensuring the pupils are receiving a broad, balanced and creative curriculum that focuses on individual children's imagination and curiosity as learners.

**Marnie Fisher**

**Chair of the Management Committee**

## **BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

### **TRUSTEES' REPORT (continued)**

#### **Financial Activities**

During the year most of the income received was from fees and early years funding. The early years funding was £57,629, which is just over £6,300 increase over the previous year. Fees received were increased to £42,036 (2022 £31,059). Expenditure was also increased and in addition to the normal costs a sum of £2,008 was spent on a new garden shed. The final surplus was £2,765 (2022 -£2,926) which when added to the surplus brought forward gives a surplus of £84,186 to carry forward (2022 £81,421).

#### **Reserves Policy**

The Trustees aim to maintain sufficient free reserves to cover normal expenditure of at least 3 months. Additionally, they hope to build up reserves so as to be able to pay for any additional staff costs should these be necessary.

#### **Risk Management**

The Trustees have given consideration to the major risks to which the charity is exposed and systems have been designed and established to mitigate those risks. The Trustees review this policy annually.

#### **Public Benefit**

The Trustees have complied with the Charities Act 2011 to have regard to the public benefit guidance published by the Charities Commission.

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**TRUSTEES' REPORT (continued)**

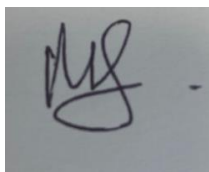
**Trustees' Responsibility for the Accounts**

We acknowledge as Trustees our responsibility to prepare statements of account for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources for that period. In preparing those financial statements we are required to:

- a) select suitable accounting policies and apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgements and estimates that are reasonable and prudent;
- d) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- d) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

As Trustees we are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity, and to enable us to ensure that the statements of account comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. We are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 27<sup>th</sup> March 2024 and signed on their behalf by:



**M. Fisher**  
**(Chair of Trustees)**

**INDEPENDENT EXAMINER’S REPORT TO THE TRUSTEES OF**  
**BETCHWORTH AND BUCKLAND CHILDREN’S NURSERY**

I report on the accounts of the Charity for the year ended 31st August 2023 which are set out on pages 7 to 9.

**Respective responsibilities of trustees and independent examiner**

As the charity’s trustees, you are responsible for the preparation of the accounts, you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the 2011 Act) does not apply and an independent examination is needed. It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

**Basis of independent examiner’s statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, I do not express an opinion as to whether the accounts present a “true and fair” view and the report is limited to those matters set out in the statement below.

**Independent examiner’s statement**

No matters have come to my attention in connection with the examination which give me reasonable cause to believe:

- a) that in any material respect accounting records have not been kept in respect of the Charity in accordance with Section 130 of the 2011 Act; or
- b) that the accounts do not agree with the records; or
- c) that the accounts do not comply with the accounting requirements of the 2011 Act.

No matters have come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr S Cooper, FCCA  
Reaveley Cooper Ltd, The Atrium Business Centre  
Curtis Road, Dorking, Surrey, RH4 1XA

Date.....27<sup>th</sup> March 2024.....

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31<sup>st</sup> AUGUST 2023**

**GENERAL FUND**

<b>INCOMING RESOURCES</b>	<u>2023</u>	<u>2022</u>
Early Years Funding	57,629	51,292
Fees	42,036	31,059
Donations		12
Registration fees	275	600
Sales of sweatshirts and photos		
Sundry income and fundraising		
Bank interest (gross)	901	30
	<hr/>	<hr/>
	100,841	82,993
	<hr/>	<hr/>
<b>RESOURCES EXPENDED</b>		
Direct Charitable Expenditure		
Wages & National Insurance	66,329	53,367
Pension Contributions	3,287	1,686
Staff training and additional labour	6,127	5,792
Rent reserve	1,440	1,440
Rates	563	573
Water rates	231	222
Toys, equipment & activities	1,928	1,151
Playground discovery area (Maintenance)	1,723	4,328
Purchases of sweatshirts and photos	-	-
Catering and domestic supplies	1,129	617
Office supplies, photocopying and paper	149	484
Computer costs	829	412
Insurance and Fire protection	1,770	1,640
Light & heat	2,015	1,907
Property maintenance	7,234	80
Subscriptions	147	306
Telephone	893	971
Advertising and promotion	-	-
Accountancy	2,172	2,028
Other professional services	50	95
Bank Charges	60	40
Kitchen refurbishment	-	8,780
	<hr/>	<hr/>
	£98,076	£85,919
	<hr/>	<hr/>
<b>NET INCOMING RESOURCES</b>	<b>£2,765</b>	<b>(£2,926)</b>
<b>TOTAL FUNDS BROUGHT FORWARD</b>	<b>£81,421</b>	<b>£84,347</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>£84,186</b>	<b>£81,421</b>

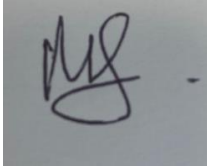
The notes on page 9 form part of these accounts.

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**BALANCE SHEET AS AT 31<sup>st</sup> AUGUST 2023**

	<u>2023</u>	<u>2022</u>
<b>CURRENT ASSETS</b>		
Cash at bank: Current account	17,762	13,748
Deposit account	92,419	91,518
Petty Cash balance	-	540
Debtors	-	-
	<hr/>	<hr/>
	110,181	105,806
<b>CURRENT LIABILITIES</b>		
Creditors:		
PAYE	460	349
Accruals	1020	961
Rent reserve	<u>24,515</u>	<u>23,075</u>
	<u>25,995</u>	<u>24,385</u>
<b>NET CURRENT ASSETS</b>	<hr/>	<hr/>
	84,186	81,421
<b>TOTAL ASSETS</b>	<hr/>	<hr/>
	<b>£84,186</b>	<b>£81,421</b>
<b>CHARITY FUNDS</b>		
<b>General fund</b>	<hr/>	<hr/>
	<b>£84,186</b>	<b>£81,421</b>

Approved by the trustees on .....27<sup>th</sup> March 2024..... and signed on their behalf by:

**M Fisher** .....  ..... **Chair of Trustees**

The notes on page 10 form part of these accounts.

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**NOTES TO THE ACCOUNTS**

**31<sup>ST</sup> AUGUST 2023**

**1. ACCOUNTING POLICIES**

**Basis of Accounting**

The financial statements have been prepared under the historical cost convention and are in accordance with applicable accounting standards and the Statement of Recommended Practice, Accounting by Charities.

**Income**

Donations and fundraising are accounted for when received by the Nursery.

Grants and nursery fees are also accounted for when received.

**2. GIFTS IN KIND**

The Charity receives the benefit of work carried out by volunteers and no value has been placed on this.

**THE BETCHWORTH AND BUCKLAND CHILDRENS NURSERY**

England & Wales - Charity number 1059883

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# Accounts

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**BETCHWORTH AND BUCKLAND CHILDRENS NURSERY**

**ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2022**

**BETCHWORTH AND BUCKLAND CHILDRENS NURSERY**

**SIGNIFICANT INFORMATION**

**Charity Number** 1059883

**Trustees:** M. Fisher (Chair)  
A. Hedges  
A. Adams  
A. Forrest  
S. Reaveley (retired)  
P. Teague  
L Newman (appointed)

**Bankers:** HSBC plc  
67 West Street  
Dorking  
Surrey  
RH4 1BW

**Accountants:** Reaveley Cooper  
The Atrium  
Curtis Road  
Dorking  
Surrey  
RH4 1XA

**Principal Address:** The Betchworth and Buckland Childrens Nursery  
The Street  
Betchworth  
Surrey  
RH3 7DJ

# **BETCHWORTH AND BUCKLAND CHILDRENS NURSERY**

## **TRUSTEES' REPORT**

The Trustees present their Report and the accounts for the year ended 31<sup>st</sup> August 2022

### **Governing Document**

The Nursery was governed by a trust deed dated 22<sup>nd</sup> September 1992. It was registered as a charity in 1996.

### **Trustees**

Trustees are recruited on the basis of skills required to administer the Nursery. Careful consideration is given to the appointment of Trustees so that all key areas of responsibility are adequately covered. Trustees are elected according to the requirements of the Constitution. During the year Mrs S Reaveley retired as Treasurer from the board and Miss L Newman was appointed as Treasurer.

### **Objects**

The object of the Nursery is to provide education for pre-school aged children and a potential recruiting area for the North Downs Primary School. The Nursery is affiliated to the Early Years Alliance and is responsible to Ofsted.

### **Aims**

The Nursery aims to provide an appropriate nursery experience for children up to 5 years old prior to entry to mainstream school.

### **Objectives and Significant Activities**

The objective of the Nursery is to provide a high-quality pre-school experience for the children of Betchworth & Buckland and to cater for all aspects of their diverse needs as outlined in the Early Years Foundation Stage Statutory Framework.

We endeavour to provide a stimulating environment with opportunities that develop our children's capabilities, competencies and skills and where each individual can reach his/her potential. The last Ofsted inspection was in October 2018 and we received a 'Good' judgement. We continue to provide a high quality experience for the children in our care, ensuring children leave us as confident, active learners. We are confident that we offer exciting, well-resourced learning environments both in the nursery classroom and outside.

The Nursery is open Monday and Friday from 09.15 to 13.15 and on Tuesday, Wednesday and Thursday from 09.15 to 14.45 for 38 weeks per year. The oldest children are invited to participate in a programme of more formal afternoon activities in the Summer Term in preparation for their next step on the 'education' ladder. Activities are planned to reflect the requirements of the Foundation Stage Curriculum.

Our local environment is used as a learning resource and the children's moral and spiritual education is enhanced by visits to the local Parish Church at significant times of the year. The children frequently local enjoy walks and visits to our nearby farm. We enjoy visits to a local residential home for the elderly where we join together for music and craft sessions. Children's progress, development and achievements are recorded in individual records, which are shared with parents. These records are also used as a 'transition' tool when children are preparing to leave to join mainstream school. The Nursery employs a team of qualified, experienced staff.

## **BETCHWORTH AND BUCKLAND CHILDRENS NURSERY**

### **TRUSTEES' REPORT (continued)**

#### **Achievements, Performance and Report from the Chair**

Thank you to a dedicated staff, supported by the management committee and supportive parents, the nursery has had a wonderful year again this year. The nursery has welcomed some new (and old) members of staff to work alongside our wonderful team. 2 year olds have been welcomed into our nursery. There has been a positive uptake for our school leavers sessions, which began in January. This in part is due to listening to what parents wanted and will help embed skills that will help our children make successful transitions onto the next stage of their learning journeys. Our lunch sessions have been very popular again also. The Nursery has good links with the parish churches with regular visits to the church at festival times for stories and singing.

The nursery team have successfully embedded the new EYFS framework when developing an engaging curriculum for the children. The curriculum is based on child-led learning where children make their own choices and figure things out for themselves, leading to enhanced confidence, critical thinking, and problem solving skills. There is a strong emphasis on reading to children and developing and enriching children's vocabularies and nurturing a love of reading. The importance of children being able to demonstrate imagination and creativity through a range of experiences and materials is embraced with a wide emphasis on language and vocabulary development, through role play, making up stories and singing. Children are engaged in their environment and can choose activities which play to their own interests.

The nursery has undertaken some much-needed maintenance work over the year. We have had the garden resurfaced and the children's toilets have had a revamp along with a new kitchen.

Thank you to the members of the Nursery Management Committee for their hard work and support behind the scenes to help in the smooth running of the Nursery. Also thank you to the Friends and parents for your continued support.

The Nursery Manager and staff have done a wonderful job ensuring the pupils are receiving a broad, balanced and creative curriculum that focuses on individual children's imagination and curiosity as learners.

# **BETCHWORTH AND BUCKLAND CHILDRENS NURSERY**

## **TRUSTEES' REPORT (continued)**

### **Financial Activities**

During the year most of the income received was from fees and early years funding. The early years funding was £51,292, a decrease of £26,050 on the previous year relating to the lower number of children attending. Fees received were increased to £31,509 which is a £9,857 increase over the previous year. Expenditure was also increased and in addition to the normal costs a sum of £8,780 was spent on refurbishing the kitchen area. The final deficit was £1,617 (2021 £16,904 surplus ) which when added to the surplus brought forward gives a surplus of £82,342 to carry forward (2021 £84,347).

### **Reserves Policy**

The Trustees aim to maintain sufficient free reserves to cover normal expenditure of at least 3 months. Additionally they hope to build up reserves so as to be able to pay for any additional staff costs should these be necessary.

### **Risk Management**

The Trustees have given consideration to the major risks to which the charity is exposed and systems have been designed and established to mitigate those risks. The Trustees review this policy annually.

### **Public Benefit**

The Trustees have complied with the Charities Act 2011 to have regard to the public benefit guidance published by the Charities Commission.

**BETCHWORTH AND BUCKLAND CHILDRENS NURSERY**

**TRUSTEES' REPORT (continued)**

**Trustees Responsibility for the Accounts**

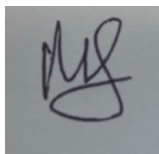
We acknowledge as Trustees our responsibility to prepare statements of account for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources for that period. In preparing those financial statements we are required to:

- a) select suitable accounting policies and apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgements and estimates that are reasonable and prudent;
- d) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- d) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

As Trustees we are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity, and to enable us to ensure that the statements of account comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. We are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 27/03/2024 and signed on their behalf by:

**Marnie Fisher**



**(Chair of Trustees)**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**

**BETCHWORTH AND BUCKLAND CHILDRENS NURSERY**

I report on the accounts of the Charity for the year ended 31st August 2022 which are set out on pages 7 to 9.

**Respective responsibilities of trustees and independent examiner**

As the charity's trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the 2011 Act) does not apply and an independent examination is needed. It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an opinion as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

No matters have come to my attention in connection with the examination which give me reasonable cause to believe:

- a) that in any material respect accounting records have not been kept in respect of the Charity in accordance with Section 130 of the 2011 Act; or
- b) that the accounts do not agree with the records; or
- c) that the accounts do not comply with the accounting requirements of the 2011 Act.

No matters have come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr S.W. Cooper, FCCA  
Reaveley Cooper Accountants  
The Atrium, Curtis Road, Dorking, Surrey, RH4 1XA

Date...27/03/2024.....

**BETCHWORTH AND BUCKLAND CHILDRENS NURSERY**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2022**

**GENERAL FUND**

<b>INCOMING RESOURCES</b>	<b><u>2022</u></b>	<b><u>2021</u></b>
Early Years Funding	51,292	77,343
Fees	31,059	21,202
Donations	12	400
Registration fees	600	375
Sales of sweatshirts and photos	-	-
Sundry income and fundraising	-	-
Bank interest (gross)	30	8
	<hr/>	<hr/>
	82,993	99,328
	<hr/>	<hr/>
<b>RESOURCES EXPENDED</b>		
<b>Direct Charitable Expenditure</b>		
Wages & National Insurance	53,367	55,237
Pension Contributions	1,686	1,891
Staff training and additional labour	5,792	5,801
Rent reserve	1,440	1,440
Rates	573	146
Water rates	222	424
Toys, equipment & activities	1,151	1,292
Playground discovery area (Maintenance)	4,328	245
Purchases of sweatshirts and photos	-	-
Catering and domestic supplies	617	487
Office supplies, photocopying and paper	484	1,333
Computer costs	412	421
Insurance and Fire protection	1,640	1,319
Light & heat	1,907	887
Property maintenance	80	1,135
Subscriptions	306	402
Telephone	971	1,426
Advertising and promotion	-	110
Accountancy (PAYE)	2028	852
Other professional services	95	35
Bank Charges	40	-
Classroom furniture	-	5,968
Kitchen refurbishment	8,780	-
Office Computers	-	1,573
	<hr/>	<hr/>
	85,919	82,242
	<hr/>	<hr/>
<b>NET INCOMING RESOURCES</b>	(2,926)	16,904
	<hr/>	<hr/>
<b>TOTAL FUNDS BROUGHT FORWARD</b>	84,347	67,443
	<hr/>	<hr/>
<b>TOTAL FUNDS CARRIED FORWARD</b>	£81,421	£84,347
	<hr/>	<hr/>

The notes on page 9 form part of these accounts.

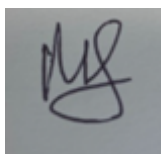
**BETCHWORTH AND BUCKLAND CHILDRENS NURSERY**

**BALANCE SHEET AS AT 31<sup>ST</sup> AUGUST 2022**

	<u>2022</u>	<u>2021</u>
<b>CURRENT ASSETS</b>		
Cash at bank: Current account	13,748	4,126
Deposit account	91,518	101,487
Petty Cash balance	540	757
Debtors	-	-
	<hr/>	<hr/>
	105,806	106,370
 <b>CURRENT LIABILITIES</b>		
Creditors:		
PAYE	349	388
Accruals	961	-
Rent reserve	23,075	21,635
	<hr/>	<hr/>
	24,385	22,023
 <b>NET CURRENT ASSETS</b>		
	<hr/>	<hr/>
	81,421	84,347
 <b>TOTAL ASSETS</b>		
	<hr/>	<hr/>
	<b>£81,421</b>	<b>£84,347</b>
 <b>FUNDS</b>		
General fund	<hr/>	<hr/>
	<b>£81,421</b>	<b>£84,347</b>

Approved by the trustees on 27/03/2024 and signed on their behalf by:

Marnie Fisher



Chair of Trustees

**BETCHWORTH AND BUCKLAND CHILDRENS NURSERY**

**NOTES TO THE ACCOUNTS**

**31<sup>ST</sup> AUGUST 2022**

**1. ACCOUNTING POLICIES**

**Basis of Accounting**

The financial statements have been prepared under the historical cost convention and are in accordance with applicable accounting standards and the Statement of Recommended Practice, Accounting by Charities.

**Income**

Donations and fundraising are accounted for when received by the Nursery.

Grants and nursery fees are also accounted for when received.

**2. GIFTS IN KIND**

The Charity receives the benefit of work carried out by volunteers and no value has been placed on this.

**THE BETCHWORTH AND BUCKLAND CHILDRENS NURSERY**

England & Wales - Charity number 1059883

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# Accounts

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**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2021**

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**SIGNIFICANT INFORMATION**

<b>Charity Number</b>	1059883
<b>Trustees:</b>	M. Fisher ( Chair) A. Hedges A Adams A. Forrest S Reaveley P. Teague
<b>Bankers:</b>	HSBC plc 67 West Street Dorking Surrey RH4 1BW
<b>Accountants:</b>	Braidwood & Company Lowood The Street Betchworth Surrey RH3 7DJ
<b>Principal Address:</b>	The Betchworth and Buckland Children's Nursery The Street Betchworth Surrey RH3 7DJ

## **BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

### **TRUSTEES' REPORT**

The Trustees present their Report and the accounts for the year ended 31<sup>st</sup> August 2021

#### **Governing Document**

The Nursery was governed by a trust deed dated 22<sup>nd</sup> September 1992. It was registered as a charity in 1996.

#### **Trustees**

Trustees are recruited on the basis of skills required to administer the Nursery. Careful consideration is given to the appointment of Trustees so that all key areas of responsibility are adequately covered. Trustees are elected according to the requirements of the Constitution. During the year the Rev Anna Moore retired from the board.

#### **Objects**

The object of the Nursery is to provide education for pre-school aged children and a potential recruiting area for the North Downs Primary School. The Nursery is affiliated to the Early Years Alliance and is responsible to Ofsted.

#### **Aims**

The Nursery aims to provide an appropriate nursery experience for children up to 5 years old prior to entry to mainstream school.

#### **Objectives and Significant Activities**

The objective of the Nursery is to provide a high quality pre-school experience for the children of Betchworth & Buckland and to cater for all aspects of their diverse needs as outlined in the Early Years Foundation Stage Statutory Framework.

We endeavour to provide a stimulating environment with opportunities that develop our children's capabilities, competences and skills and where each individual can reach his/her potential. The last Ofsted inspection was in October 2018 and we received a 'Good' judgement. We continue to provide a high quality experience for the children in our care, ensuring children leave us as confident, active learners. We are confident that we offer exciting, well-resourced learning environments both in the nursery classroom and outside.

The Nursery is open Monday and Friday from 09.15 to 13.15 and on Tuesday, Wednesday and Thursday from 09.15 to 14.45 for 38 weeks per year. The oldest children are invited to participate in a programme of more formal afternoon activities in the Summer Term in preparation for their next step on the 'education' ladder. Activities are planned to reflect the requirements of the Foundation Stage Curriculum.

Our local environment is used as a learning resource and the children's moral and spiritual education is enhanced by visits to the local Parish Church at significant times of the year. The children frequently local enjoy walks and visits to our nearby farm. We enjoy visits to a local residential home for the elderly where we join together for music and craft sessions. Children's progress, development and achievements are recorded in individual records, which are shared with parents. These records are also used as a 'transition' tool when children are preparing to leave to join mainstream school. The Nursery employs a team of qualified, experienced staff.

## BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY

### TRUSTEES' REPORT (continued)

#### **Achievements, Performance and report from the Chair**

Once again it has been another interesting year all round, continuing to navigate our way through the Pandemic and more recently coming to terms with the new normal - 'living with Covid-19'. As it did last year, Covid-19 has continued to have an impact on all our lives and I hope that you and your families have managed to remain safe and well, and are looking forward to hopefully a brighter year ahead.

Thanks to a dedicated staff, supported by the management committee and supportive parents, the nursery has managed to flourish despite the pandemic. Afternoon sessions are full and morning sessions are nearly full. The Nursery has good links with the parish churches with welcome visits from Revd Anna and regular visits to the church at festival times for stories and singing.

The nursery team have welcomed changes to the EYFS framework in September 2021 that affirm the nursery's belief in a child centred curriculum with play at the heart of learning and development. There is now emphasis on a stronger focus on teachers reading to children and developing and enriching children's vocabularies and nurturing a love of reading. There is added focus on self-regulation in the children because self-regulation helps children develop their non-cognitive and cognitive skills, as well as an increased focus on developing core strength and larger muscle groups in children which provides a basis for developing their fine motor skills. Technology has been removed from the curriculum because feedback from experts, shows this has little value as a measure of progress and development for children. And finally there is a greater emphasis on the importance of children being able to demonstrate imagination and creativity through a range of experiences and materials with a wider emphasis on language and vocabulary development (through focus on role play, making up stories and singing).

The BBCN friends have been busy attempting to fundraise again this year and are hoping to be able to hold some events again soon. The nursery now has lovely new furniture, play equipment and a new nappy change area that has been much needed and appreciated by all nursery staff.

I would like to take this opportunity to thank the members of the Nursery Management Committee for their hard work and support behind the scenes to help in the smooth running of the Nursery. Also thank you to the Friends and parents for your continued support.

Finally I would like to thank Laura and all the staff for their hard work. Once again, this has been a year where despite the challenges that Covid has presented, the dedication of the nursery staff has enabled the nursery to be able to run smoothly and remain open for past year. Laura has again done a wonderful job of navigating her way through ever changing government guidance, ensuring the safety of all staff, children and families through her care and diligence, implementing COVID safe routines and procedures. The nursery ladies have continued to put themselves forward to help support each other and keep the nursery open for our families and children. The success of the Nursery is undoubtedly due to their dedication and professionalism.

## BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY

### TRUSTEES' REPORT (continued)

#### **Financial Activities**

During the year most of the income received was from fees and early years funding. The early years funding was £77,343, a good increase over the previous year when the funding had been reduced to £45,205 because of closures due to the Coronavirus pandemic. Fees received were increased to £21,202 (2020 reduced because of the pandemic to £16,679 ). Expenditure was also increased and in addition to the normal costs a sum of £5,968 was spent on new furniture and £1,573 on upgrading the office computers. The final surplus was £16,904 (2020 £394 ) which when added to the surplus brought forward gives a surplus of £84,347 to carry forward (2020 £67,443).

#### **Reserves Policy**

The Trustees aim to maintain sufficient free reserves to cover normal expenditure of at least 3 months. Additionally they hope to build up reserves so as to be able to pay for any additional staff costs should these be necessary.

#### **Risk Management**

The Trustees have given consideration to the major risks to which the charity is exposed and systems have been designed and established to mitigate those risks. The Trustees review this policy annually.

#### **Public Benefit**

The Trustees have complied with the Charities Act 2011 to have regard to the public benefit guidance published by the Charities Commission.

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**TRUSTEES' REPORT (continued)**

**Trustees Responsibility for the Accounts**

We acknowledge as Trustees our responsibility to prepare statements of account for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources for that period. In preparing those financial statements we are required to:

- a) select suitable accounting policies and apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgements and estimates that are reasonable and prudent;
- d) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- d) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

As Trustees we are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity, and to enable us to ensure that the statements of account comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. We are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on ..... *9th March 2022* ..... and signed on their behalf by:

M. Fisher .....  ..... (Chair of Trustees)

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

I report on the accounts of the Charity for the year ended 31st August 2021 which are set out on pages 7 to 9.

**Respective responsibilities of trustees and independent examiner**

As the charity's trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the 2011 Act) does not apply and an independent examination is needed. It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

**Basis of independent examiner's statement**

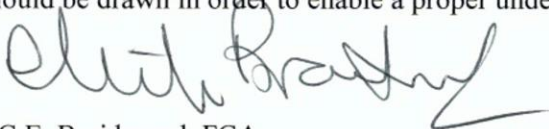
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an opinion as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below..

**Independent examiner's statement**

No matters have come to my attention in connection with the examination which give me reasonable cause to believe:

- a) that in any material respect accounting records have not been kept in respect of the Charity in accordance with Section 130 of the 2011 Act; or
- b) that the accounts do not agree with the records; or
- c) that the accounts do not comply with the accounting requirements of the 2011 Act.

No matters have come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mrs C.E. Braidwood, FCA  
Braidwood & Company  
Chartered Accountants  
Lowood, The Street  
Betchworth, Surrey, RH3 7DJ

Date 9.3.22

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2021**

**GENERAL FUND**

<b>INCOMING RESOURCES</b>	<b><u>2021</u></b>	<b><u>2020</u></b>
Early Years Funding	77,343	45,205
Fees	21,202	16,679
Donations	400	6
Registration fees	375	575
Sales of sweatshirts and photos	-	8
Sundry income and fundraising	-	-
Bank interest (gross)	8	106
	<hr/>	<hr/>
	99,328	62,579
	<hr/>	<hr/>
<b>RESOURCES EXPENDED</b>		
<b>Direct Charitable Expenditure</b>		
Wages & National Insurance	55,237	41,527
Pension Contributions	1,891	947
Staff training and additional labour	5,801	5,539
Rent reserve	1,440	1,440
Rates	146	224
Water rates	424	312
Toys, equipment & activities	1,292	822
Playground discovery area (Maintenance)	245	780
Purchases of sweatshirts and photos	-	123
Catering and domestic supplies	487	71
Office supplies, photocopying and paper	1,333	142
Computer costs	421	354
Insurance and Fire protection	1,319	1,083
Light & heat	887	1,195
Property maintenance	1,135	5,316
Subscriptions	402	266
Telephone	1,426	1,044
Advertising and promotion	110	176
Accountancy (PAYE)	852	824
Other professional services	35	-
Classroom furniture	5,968	-
Office Computers	1,573	-
	<hr/>	<hr/>
	82,424	62,185
	<hr/>	<hr/>
<b>NET INCOMING RESOURCES</b>	16,904	394
	<hr/>	<hr/>
<b>TOTAL FUNDS BROUGHT FORWARD</b>	67,443	67,049
	<hr/>	<hr/>
<b>TOTAL FUNDS CARRIED FORWARD</b>	£84,347	£67,443
	<hr/>	<hr/>

The notes on page 9 form part of these accounts.

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**BALANCE SHEET AS AT 31<sup>ST</sup> AUGUST 2021**

	<u>2021</u>	<u>2020</u>
<b>CURRENT ASSETS</b>		
Cash at bank: Current account	4,126	27,224
Deposit account	101,487	65,040
Petty Cash balance	757	417
Debtors	-	100
	<hr/>	<hr/>
	106,370	92,781
 <b>CURRENT LIABILITIES</b>		
Creditors:		
PAYE	388	73
Accruals	-	5,069
Rent reserve	21,635	20,196
	<hr/>	<hr/>
	22,023	25,338
 <b>NET CURRENT ASSETS</b>	 <hr/>	 <hr/>
	84,347	67,443
 <b>TOTAL ASSETS</b>	 <hr/>	 <hr/>
	£84,347	£67,443
 <b>FUNDS</b>		
General fund	 <hr/>	 <hr/>
	£84,347	£67,443

Approved by the trustees on 9<sup>th</sup> March 2022 and signed on their behalf by:

M Fisher  Chair of Trustees

The notes on page 9 form part of these accounts.

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**NOTES TO THE ACCOUNTS**

**31<sup>ST</sup> AUGUST 2021**

**1. ACCOUNTING POLICIES**

**Basis of Accounting**

The financial statements have been prepared under the historical cost convention and are in accordance with applicable accounting standards and the Statement of Recommended Practice, Accounting by Charities.

**Income**

Donations and fund raising are accounted for when received by the Nursery.

Grants and nursery fees are also accounted for when received.

**2. GIFTS IN KIND**

The Charity receives the benefit of work carried out by volunteers and no value has been placed on this.

**THE BETCHWORTH AND BUCKLAND CHILDRENS NURSERY**

England & Wales - Charity number 1059883

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# Accounts

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**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2020**

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**SIGNIFICANT INFORMATION**

**Charity Number**

1059883

**Trustees:**

M. Fisher ( Chair)  
A. Hedges  
A Adams  
Rev. A. Moore  
A. Forrest  
S Reaveley  
P. Teague

**Bankers:**

HSBC plc  
67 West Street  
Dorking  
Surrey  
RH4 1BW

**Accountants:**

Braidwood & Company  
Lowood  
The Street  
Betchworth  
Surrey  
RH3 7DJ

**Principal Address:**

The Betchworth and Buckland Children's Nursery  
The Street  
Betchworth  
Surrey  
RH3 7DJ

# **BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

## **TRUSTEES' REPORT**

The Trustees present their Report and the accounts for the year ended 31<sup>st</sup> August 2020

### **Governing Document**

The Nursery was governed by a trust deed dated 22<sup>nd</sup> September 1992. It was registered as a charity in 1996.

### **Trustees**

Trustees are recruited on the basis of skills required to administer the Nursery. Careful consideration is given to the appointment of Trustees so that all key areas of responsibility are adequately covered. Trustees are elected according to the requirements of the Constitution. During the year M Fisher was appointed to the Board and took over as Chairperson in place of A Hedges who remained as a Trustee

### **Objects**

The object of the Nursery is to provide education for pre-school aged children and a potential recruiting area for the North Downs Primary School. The Nursery is affiliated to the Early Years Alliance and is responsible to Ofsted.

### **Aims**

The Nursery aims to provide an appropriate nursery experience for children up to 5 years old prior to entry to mainstream school.

### **Objectives and Significant Activities**

The objective of the Nursery is to provide a high quality pre-school experience for the children of Betchworth & Buckland and to cater for all aspects of their diverse needs as outlined in the Early Years Foundation Stage Statutory Framework.

We endeavour to provide a stimulating environment with opportunities that develop our children's capabilities, competences and skills and where each individual can reach his/her potential. The last Ofsted inspection was in October 2018 and we received a 'Good' judgement. We continue to provide a high quality experience for the children in our care, ensuring children leave us as confident, active learners. We are confident that we offer exciting, well-resourced learning environments both in the nursery classroom and outside.

The Nursery is open Monday, Tuesday and Friday from 0915 to 1315 and on Wednesdays and Thursdays from 0915 to 1445 for 38 weeks per year. The oldest children are invited to participate in a programme of more formal afternoon activities in the Summer Term in preparation for their next step on the 'education' ladder. Activities are planned to reflect the requirements of the Foundation Stage Curriculum.

Our local environment is used as a learning resource and the children's moral and spiritual education is enhanced by visits to the local Parish Church at significant times of the year. The children frequently local enjoy walks and visits to our nearby farm. We enjoy visits to a local residential home for the elderly where we join together for music and craft sessions. Children's progress, development and achievements are recorded in individual records, which are shared with parents. These records are also used as a 'transition' tool when children are preparing to leave to join mainstream school. The Nursery employs a team of qualified, experienced staff.

## **BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

### **TRUSTEES' REPORT (continued)**

#### **Achievements and Performance**

It has been a rocky year all round and I am not sure any of us thought we would still be navigating our way through the Pandemic as we are now. Covid-19 has had an impact on all our lives.

As a new year began in the nursery, it was under very different circumstances and has been very much governed by new guidelines and risk assessments set out by the government. These have undoubtedly had an impact on all areas of the day to day running of the nursery. During the first lockdown the nursery closed its doors and reopened again in June. As with all educational settings, the nursery opened by grouping children into bubbles, some attending in groups on Mondays and Tuesdays with a different group of children and staff on Thursday and Fridays. The nursery firstly invited children who were leaving to go to school as well as funded children. Following this, they opened up the invitation to return, to all children. Deep cleaning was required between groups on Wednesday and over the weekend.

There were some staff changes in the year and a new Nursery leader took over at the start of the year. The previous leader had dedicated many years to the nursery and had been a valued member of the nursery team. During Autumn 2019, the school was able to visit the church to celebrate Christmas as well as visiting Broome Park Nursing Home. Rev Anna Moore also visited the nursery children to share stories.

The nursery no longer have topic based planning but use keyworker planning to ensure children's interests are leading the planning. They also are spending valuable time with their keyworkers to help with their learning and development.

Despite the pandemic, the BBCN friends were able to hold activities for Autumn 2019, however following then, further activities needed to be put on hold. They held the Christmas raffle, dressing up days, sold sweets and are making plans for the future.

This has been a year like no other and due to the hard work and dedication of the nursery staff, the nursery has been able to run smoothly and remain open for the best part of the past year. The Nursery leader has done a wonderful job of navigating her way through ever changing government guidance, ensuring the safety of all staff, children and families through her care and diligence, implementing COVID safe routines and procedures. The nursery ladies have continued to put themselves forward to help support each other and keep the nursery open for our families and children. The success of the Nursery is undoubtedly due to their dedication and professionalism.

#### **Financial Activities**

During the year most of the income received was from fees and early years funding. The early years funding was reduced to £45,205 as the Nursery was closed from March to May due to the Coronavirus pandemic (2019 £49,490). Fees received also decreased by £5330 due to the partial closure in the year. Expenditure was also reduced because of being closed during the year but property maintenance increased as the outside of the buildings were painted and more garden maintenance was undertaken. The final surplus was £394 (2019 £4,193) which gives a surplus of £67,443 to carry forward (2019 £67,049).

**Reserves Policy**

The Trustees aim to maintain sufficient free reserves to cover normal expenditure of at least 3 months. Additionally they hope to build up reserves so as to be able to pay for any additional staff costs should these be necessary.

**Risk Management**

The Trustees have given consideration to the major risks to which the charity is exposed and systems have been designed and established to mitigate those risks. The Trustees review this policy annually.

**Public Benefit**

The Trustees have complied with the Charities Act 2011 to have regard to the public benefit guidance published by the Charities Commission.

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**TRUSTEES' REPORT (continued)**

**Trustees Responsibility for the Accounts**

We acknowledge as Trustees our responsibility to prepare statements of account for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources for that period. In preparing those financial statements we are required to:

- a) select suitable accounting policies and apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgements and estimates that are reasonable and prudent;
- d) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- d) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

As Trustees we are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity, and to enable us to ensure that the statements of account comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. We are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on ..... 9/3/2021 ..... and signed on their behalf by:

M. Fisher .....  ..... (Chair)

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

I report on the accounts of the Charity for the year ended 31st August 2020 which are set out on pages 7 to 9.

**Respective responsibilities of trustees and independent examiner**

As the charity's trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the 2011 Act) does not apply and an independent examination is needed. It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

**Basis of independent examiner's statement**

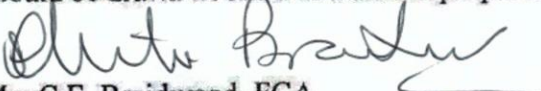
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an opinion as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

No matters have come to my attention in connection with the examination which give me reasonable cause to believe:

- a) that in any material respect accounting records have not been kept in respect of the Charity in accordance with Section 130 of the 2011 Act; or
- b) that the accounts do not agree with the records; or
- c) that the accounts do not comply with the accounting requirements of the 2011 Act.

No matters have come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Mrs C.E. Braidwood, FCA  
Braidwood & Company  
Chartered Accountants  
Lowood, The Street  
Betchworth, Surrey, RH3 7DJ

Date 9/3/21



**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**BALANCE SHEET AS AT 31<sup>ST</sup> AUGUST 2020**

	<u>2020</u>	<u>2019</u>
<b>CURRENT ASSETS</b>		
Cash at bank: Current account	27,224	18,105
Deposit account	65,040	64,933
Petty Cash balance	417	117
Debtors	100	3,133
	<hr/>	<hr/>
	92,781	86,288
<hr/>		
<b>CURRENT LIABILITIES</b>		
Creditors:		
PAYE	73	415
Accruals	5,069	69
Rent reserve	20,196	18,755
	<hr/>	<hr/>
	25,338	19,239
	<hr/>	<hr/>
<b>NET CURRENT ASSETS</b>	67,443	67,049
	<hr/>	<hr/>
<b>TOTAL ASSETS</b>	<b>£67,443</b>	<b>£67,049</b>
	<hr/>	<hr/>
<b>FUNDS</b>		
General fund	£67,443	£67,049
	<hr/>	<hr/>

Approved by the trustees on 9/3/2021 and signed on their behalf by:

 Trustee

The notes on page 9 form part of these accounts.

**BETCHWORTH AND BUCKLAND CHILDREN'S NURSERY**

**NOTES TO THE ACCOUNTS**

**31<sup>ST</sup> AUGUST 2020**

**1. ACCOUNTING POLICIES**

**Basis of Accounting**

The financial statements have been prepared under the historical cost convention and are in accordance with applicable accounting standards and the Statement of Recommended Practice, Accounting by Charities.

**Income**

Donations and fund raising are accounted for when received by the Nursery.

Grants and nursery fees are also accounted for when received.

**2. GIFTS IN KIND**

The Charity receives the benefit of work carried out by volunteers and no value has been placed on this.

**3. LEASE**

The Nursery was granted an 18 year lease with Surrey County Council at a peppercorn rent for the first 15 years. There is 1 year remaining.