



Trustees' Annual Report for the period

Period start date

Period end date

From

Day
01Month
04Year
22

To

Day
31Month
03Year
23

Section A

Reference and administration details

Charity name

MELBOURN MOBILE WARDEN SCHEME

Other names charity is known by

MMWS

Registered charity number (if any)

1059815

Charity's principal address

23 Elm Way, Melbourn, Royston, Herts

Postcode

SG8 6UH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colin Conner	Chair		
2	Jose Hales	Secretary		
3	Mike Swann	Treasurer		
4	Sally Conner			
5	Richard Cage			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution – May 2016 (Revision 4)
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Trustees re appointed/re-appointed annually at the AGM meeting held in July.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees are volunteers appointed as and when required to ensure a working management committee of between 3 and 5 people. Reappointment takes place at the AGM in July.

Trustees are appointed by the board based on their professional and inter community experience. Training is via the scheme's constitutional documentation and code of practice.

The charity was established in 1996 with the aim to provide a low cost Mobile Warden Scheme for the residents of Melbourn.

The purpose of the scheme is to enable elderly people in the village to continue to live alone but with support services provided by our team of wardens currently numbering 7.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The primary aim of the scheme is to provide early intervention and prevention in support of elderly and mobility impaired adults with a range of physical and sensory impairments and/or dementia.

The scheme looks to promote independence, well-being, reduction in social isolation and loneliness and support people to remain in their own home where possible.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The standard service we provide is a twice weekly visit to members by a personal warden plus daily telephone calls on other days.

Practical errands are also carried out for our members including shopping, prescription collection, liaison with medical services, community transport organisation as well as a range of other services.

The wardens have a co-ordinator who reports to the trustees with any matters of concern arising for members or the wardens in general plus requests for procedural or financial matters needing to be addressed.

The charity engages with other organisations in the village where an interaction enables the members to enjoy additional facilities.

For example, there is a weekly lunch club at the Melbourn Community Hub which is well supported by scheme members.

Where possible the scheme also funds external lunches and outings.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the current 22/23 the scheme continues to provide services to the members.

Our warden continue to support our members in the ways indicated..
Outing for the year were a lunch at a local garden centre and a Christmas dinner at a local motel.

The scheme continues to provide a monthly newsletter with a range of articles on the wardens and their personal history, as well as quizzes and competitions.

Section E

Financial review

Brief statement of the charity's policy on reserves

The 22/23 financial year has shown a further loss mainly due to increased wages for our wardens. The scheme continues to pay above the minimum wage requirements given the wardens are self employed.

The trustees continual to be aware that currently a substantial part of the scheme's income is derived from grant and donations which are by no means guaranteed and with government funding cutbacks likely in the foreseeable future, the need to retain reserves is paramount.

Details of any funds materially in deficit

Reduction in reserves in line with scheme's losses of £7336

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal funding for the charity comes from two sources

- 1) – Monthly fees paid by each scheme member
- 2) - Grants and donations from local authorities and business.

Main expenditure is for salaries paid to our wardens to enable them to provide the scheme's services to our members.

Section F

Other optional information

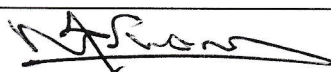
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Colin Conner

Mike Swann

Position (eg Secretary, Chair, etc)

Chair

Treasurer

Date

16/07/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
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Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2022	To	Period end date 31/03/2023
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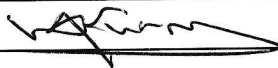
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Members fees	14,633	-	-	14,633	12,061
Grants and donations	24,435	-	-	24,435	17,114
Bank interest	74	-	-	74	5
Associated villages	-	-	-	-	1,350
Friends transfer	-	-	-	-	106
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	39,142	-	-	39,142	30,636
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	39,142	-	-	39,142	30,636
A3 Payments					
Salaries	40,583	-	-	40,583	31,500
Insurance	420	-	-	420	390
CB checks	188	-	-	188	43
Trainging/meetings	343	-	-	343	188
IT/Stationary	1,194	-	-	1,194	457
Outings	2,323	-	-	2,323	1,320
Miscellaneous	427	-	-	427	267
Donations	1,000	-	-	1,000	-
	-	-	-	-	-
Sub total	46,478	-	-	46,478	34,165
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	46,478	-	-	46,478	34,165
Net of receipts/(payments)	- 7,336	-	-	- 7,336	- 3,529
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 7,336	-	-	- 7,336	- 3,529

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current bank account	1,108	-	-
	Deposit bank account	49,383	-	-
		-	-	-
	Total cash funds	50,491	-	-
(agree balances with receipts and payments account(s))				
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	COLIN CONNER	14/7/24
	MIKE SWANN	14/7/24



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Melbourn Mobile Warden Scheme

On accounts for the year
ended

2023

Charity no
(if any)

1059815

Set out on pages

1,2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Bruce Huett

Date:

11 JULY 2024

Name:

BRUCE HUETT

Relevant professional
qualification(s) or body
(if any):

FCCA (retired)

Address:

20 ROSE LANE

MELBOURN

SG8 6AD