

## **SHEKINAH CHRISTIAN CHURCH TRUST**

Trustees Report for the period 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024

The Shekinah Christian Church Penzance Trust (Shekinah Christian Church) is constituted by Deed of Trust and is a registered charity, No. 1059804. The Charity address is 13 St James Street, Penzance, Cornwall.

The charity trustees during the period were:

Nigel Clark – Treasurer  
Elizabeth (Lib) Fleming  
Amanda Turner  
Crispian Blackbourn  
Simon Longworth-Riggs - Chair

The original trustees were appointed at the formation of the charity and new trustees have been appointed by a resolution of the trustees.

The objects of the charity are to:

- A) advance the Christian faith in Penzance, Cornwall and other parts of the UK or the world.
- B) relieve persons who are in hardship or need, and who are aged or sick in Penzance, Cornwall and other parts of the UK or the world.
- C) promote and fulfil other charitable purposes beneficial to the community in Penzance, Cornwall and other parts of the UK or the world.

The charity is mostly dependent on contributions from its church partners to pay expenses, although amounts are received through Gift Aid refunds and also income from the various groups who access The Shekinah Centre, the building purchased by the church in March 2024.

The charity is staffed by:

- one full time worker, who has overall responsibility in providing leadership and pastoral care for the members of the church;
- one part time worker employed to manage the centre and provide administrative support;
- one part time cleaner.

During the period of operation the Trustees have endeavoured to improve the support of the workers and will continue to do so as funds allow.

During the year the church continued to meet in The Shekinah Centre on a regular basis for teaching, worship and fellowship. The charity has paid for improvements to the internal décor of the building and The Trustees are committed to ensure the Centre is maintained in good order and that remedial works are carried out in a timely way.

During the year the Trustees have continued in the process of the charity becoming an incorporated company and the Trustees, mindful that future expansion of the church and the need to secure ownership of property will be best served by incorporation, instructed their Solicitors to action this. It had been anticipated that this process would be completed during now, but delays have prevented this. During the year, the building was purchased by the church and incorporation is still ongoing.

Members of the church, that are able, give varying levels of finance which in turn guides the levels of activities of the charity. However, the Designated Fund, where 10% of all unrestricted income is transferred to, has allowed the church to support local community projects, missions work overseas and other aid projects. The fund is supplemented by specific offerings in response to needs identified by the trustees, and also individual gifts.

A commitment to the Hope Project and involvement in the Democratic Republic of Congo, means that finance is focused firstly on these projects before considering other areas of support. However, due to the continued political unrest in the DRC no further visits are planned at the present time.

In addition, a bank account processes payments in respect of the Hope Project. This project seeks to provide household items for needy people moving into accommodation, as well as the homeless who are being housed in the West Penwith area. In addition to money from the Designated Fund, the project is financed by gifts from individuals and various fundraising activities.

Simon Longworth-Riggs  
Chair of Trustees

4<sup>th</sup> December 2024

# **SHEKINAH CHRISTIAN CHURCH PENZANCE TRUST**

---

Registered Charity Number 1059804

**STATEMENT OF ACCOUNTS**  
**FOR THE YEAR ENDED**  
**31 MARCH 2024**

**Alverton Accountants**  
**Chartered Certified Accountants**  
**Office Suite 5**  
**Camelot Court**  
**Alverton Street**  
**Penzance**  
**Cornwall**  
**TR18 2QN**

**Tel: (01736) 360664**  
**Email: [kristin@alvertonaccountants.co.uk](mailto:kristin@alvertonaccountants.co.uk)**

# **SHEKINAH CHRISTIAN CHURCH PENZANCE TRUST**

---

## **Independent Examiner's Report to the Trustees of Shekinah Christian Church Penzance Trust.**

I report on the accounts of the Trust for the period ended 31 March 2024, which is set out on pages 2 to 7.

### **Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Name:**  
**Relevant professional qualification or body:**

**KRISTIN CAROL SIMMONS**  
**ACCA 1299292**

**Signature:** .....  .....

**Date:** ..... 25/10/24 .....

# SHEKINAH CHRISTIAN CHURCH PENZANCE TRUST

## STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2024

### MONETARY ASSETS

	<u>2024</u>	<u>2023</u>
Bank Current Accounts - Main Account	52,045	138,609
- Designated Account	6,873	6,986
- Hope Account	939	468
Cash in Hand	<u>300</u>	<u>300</u>
	<u>60,157</u>	<u>146,363</u>


### OTHER ASSETS


#### Equipment:

	<u>Date of Purchase</u>	<u>Cost</u>
PA Equipment	July 1999	1,683
Software (Adobe)	July 2008	1,278
Digital Projector	July 2016	820
Dehumidifiers	3 March 2017, 8 January 2018 & 6 April 2023	455
Security Cameras	22 June 2013	1,548
Apple iMac	21 November 2013, 1 August 2020 & 9 August 2021	3,722
Signs	2 February 2017 & 12 March 2018	421
Chairs	16 December 2014 & 6 February 2018	1,689
Ceiling in Crèche	30 April 2015	3,518
Baffle Boards	1 December 2015	2,529
Coffee Machine	6 March 2017	168
Microphone	5 December 2016	140
Keyboard Amp	25 March 2018	979
PA Desk	6 September 2018	2,035
Vacuum Cleaner	9 July 2018 & 9 May 2023	461
iPad	6 August 2018	329
Sail Flags	10 December 2018 & 6 February 2023	223
Sail Flags	16 October 2020 & 10 July 2023	234
Air Cooler	7 May 2019	315
Headset	8 November 2021	529
Mac Cable	9 November 2021	79
Dishwasher	17 January 2022	3,300
Bluetooth Speaker	9 March 2023	129
Defibrillator	6 September 2023	594
Fridge	12 October 2023	270
Heaters	7 December 2023 & 8 January 2024	483
Water Boiler	8 January 2024	50
Kettle	8 January 2024	21

Signed on behalf of the Trustees

Approved by the Trustees on

  
.....  
Nigel Clark, Treasurer

  
.....

# SHEKINAH CHRISTIAN CHURCH PENZANCE TRUST

---

Page 2

## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

<b><u>RECEIPTS</u></b>	<b><u>2024</u></b>	<b><u>2023</u></b>
Building Fund	4,915	---
Tithes and Offerings	91,149	90,176
Gift Aid Tax Refunds	16,742	17,970
Special Offering	280	---
Designated Fund Receipts	1,474	3,706
Hope Account Gifts	5,646	4,527
Donation	202	20
Children's Clubs	35	187
Sundry Receipts	1,903	2,229
Rent	1,731	967
Reimbursement	41	1
Loan	<u>150,000</u>	<u>---</u>
<b>Total Receipts for the Year</b>	<b>274,117</b>	<b>119,783</b>

Opening Balances - Bank Accounts	146,063	133,688
- Cash	<u>300</u>	<u>300</u>
	<b><u>146,363</u></b>	<b><u>133,988</u></b>
	<b>£420,480</b>	<b>£253,771</b>
	<b>=====</b>	<b>=====</b>

The Notes on pages 6 and 7 form part of these Accounts

**RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED  
31 MARCH 2024**

<b><u>PAYMENTS</u></b>	<b><u>2024</u></b>	<b><u>2023</u></b>
Wages	39,882	38,235
PAYE and National Insurance	7,180	7,054
Pension Policy Premiums	3,622	3,509
Ministry Gifts	400	300
Mileage	1,081	898
Payments from Designated Fund	10,692	13,568
Payments from Hope Account	5,175	6,889
Administration, Stationery and Literature	953	1,046
Refreshments	970	1,099
Website	1,132	1,213
Rent of Rooms etc.	17,004	17,004
Cleaning	534	492
Telephone	626	688
Leaders Expenses	571	556
Independent Examiners Fee	475	432
Children's Work and Youth Group	372	831
Welcome Bags	481	421
Speaker Expenses	67	---
Sundry Expenses	5,246	3,854
Technical	252	446
Utilities	3,911	2,716
Insurance	286	486
Centre Maintenance	3,777	2,200
Pastoral Expenses	386	439
Resources	---	86
Fun Day	296	2,703
Legal Costs	1,216	---
	<u>106,587</u>	<u>107,165</u>

Page 4

**RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED  
31 MARCH 2024**

- Cont/d -

<b><u>PAYMENTS (Cont/d)</u></b>	<b><u>2024</u></b>	<b><u>2023</u></b>
<u>Capital Expenditure</u>		
Sail Flags	120	115
Bluetooth Speaker	---	129
Dehumidifer	231	---
Vacuum Cleaner	149	---
Defibrillator	594	---
Fridge	270	---
Heaters	484	---
Water Boiler	50	---
Kettle	21	---
Building Purchase	<u>251,815</u>	<u>---</u>
	253,734	244
<b>TOTAL PAYMENTS FOR THE YEAR</b>	360,321	107,409
Closing Balances - Bank Accounts	59,858	146,062
- Cash	<u>300</u>	<u>300</u>
	60,158	<u>146,362</u>
	£420,479	£253,771
	=====	=====

The Notes on pages 6 and 7 form part of these Accounts

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024**

- 1) The Trustees have elected to prepare accounts on a receipts and payments basis as the gross recorded income from all sources does not exceed £250,000 and the charity is not a company incorporated under the Companies Acts.
- 2) Payments from the Designated Fund during the year have been:

	<u>2024</u>	<u>2023</u>
<b><u>Local Projects</u></b>		
Gifts	739	1,240
Hope Project	3,000	2,000
Community Day	---	500
Creation Fest	300	---
Breakfast Project	500	---
Food Bank	20	---
Open Doors	500	---
Premier Radio	300	---
Release International	700	---
Warm Food Hub	250	---
Cooking Club	<u>300</u>	<u>---</u>
	6,609	3,914
<b><u>Mission Projects</u></b>		
Compassion	1,478	834
Ground Level	960	960
Stand By Me	<u>645</u>	<u>120</u>
	3,083	1,914

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024**

- Cont/d -

		<u><b>2024</b></u>	<u><b>2023</b></u>
<b><u>Worldwide Projects</u></b>			
British Red Cross - Libya	500	---	
British Red Cross - Morocco	500	---	
East Africa Appeal	---	500	
Turkey Appeal	---	2,000	
Christmas Appeal	---	570	
Pakistan appeal	---	500	
Ukraine Appeal	---	<u>4,170</u>	
		1,000	7,740
		£10,692	£13,568
		=====	=====

One tenth of all unspecified income of the Trust, plus specific offerings and gifts are deposited in the Designated Fund Bank Account which is used at the Trustees' discretion to support local community projects, missions work overseas and members.

- 3) Charles Fleming was reimbursed £809 for expenses.
- 4) Marian Fleming (Lib) was reimbursed £388 for expenses.

**TRANSACTIONS WITH CONNECTED PERSONS**

The following transactions with connected persons took place during the period.

- 1) Charles Fleming was appointed as leader of Shekinah Christian Church prior to the formation of the Trust and this appointment has continued under the Trust. During the period of the accounts, he has been paid gross wages of £32,044 and Pension Policy Premiums of £1,032 have been paid on his behalf. During the year he has been reimbursed for the mileage on his own vehicle as per note 3 to the accounts.
- 2) During the period, expenses were reimbursed as indicated in notes 3 and 4 on page 7 of the accounts.
- 3) Marian Fleming (Lib), wife of Charles Fleming, was paid gross wages of £15,036 for administration support and Pension Policy Premiums of £352 have been paid on her behalf.

**Signed on behalf of the Trustees**



Nigel Clark  
Treasurer

Date: 22.11.24

# **SHEKINAH CHRISTIAN CHURCH PENZANCE TRUST**

---

Registered Charity Number 1059804

**STATEMENT OF ACCOUNTS**  
**FOR THE YEAR ENDED**  
**31 MARCH 2024**

**Alverton Accountants**  
**Chartered Certified Accountants**  
**Office Suite 5**  
**Camelot Court**  
**Alverton Street**  
**Penzance**  
**Cornwall**  
**TR18 2QN**

**Tel: (01736) 360664**  
**Email: [kristin@alvertonaccountants.co.uk](mailto:kristin@alvertonaccountants.co.uk)**

# **SHEKINAH CHRISTIAN CHURCH PENZANCE TRUST**

---

## **Independent Examiner's Report to the Trustees of Shekinah Christian Church Penzance Trust.**

I report on the accounts of the Trust for the period ended 31 March 2024, which is set out on pages 2 to 7.

### **Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Name:**  
**Relevant professional qualification or body:**

**KRISTIN CAROL SIMMONS**  
**ACCA 1299292**

**Signature:** .....  .....

**Date:** ..... 25/10/24 .....

# SHEKINAH CHRISTIAN CHURCH PENZANCE TRUST

## STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2024

### MONETARY ASSETS


	<u>2024</u>	<u>2023</u>
Bank Current Accounts - Main Account	52,045	138,609
- Designated Account	6,873	6,986
- Hope Account	939	468
Cash in Hand	<u>300</u>	<u>300</u>
	<u>60,157</u>	<u>146,363</u>


### OTHER ASSETS

	<u>Date of Purchase</u>	<u>Cost</u>
<u>Equipment:</u>		
PA Equipment	July 1999	1,683
Software (Adobe)	July 2008	1,278
Digital Projector	July 2016	820
Dehumidifiers	3 March 2017, 8 January 2018 & 6 April 2023	455
Security Cameras	22 June 2013	1,548
Apple iMac	21 November 2013, 1 August 2020 & 9 August 2021	3,722
Signs	2 February 2017 & 12 March 2018	421
Chairs	16 December 2014 & 6 February 2018	1,689
Ceiling in Crèche	30 April 2015	3,518
Baffle Boards	1 December 2015	2,529
Coffee Machine	6 March 2017	168
Microphone	5 December 2016	140
Keyboard Amp	25 March 2018	979
PA Desk	6 September 2018	2,035
Vacuum Cleaner	9 July 2018 & 9 May 2023	461
iPad	6 August 2018	329
Sail Flags	10 December 2018 & 6 February 2023	223
Sail Flags	16 October 2020 & 10 July 2023	234
Air Cooler	7 May 2019	315
Headset	8 November 2021	529
Mac Cable	9 November 2021	79
Dishwasher	17 January 2022	3,300
Bluetooth Speaker	9 March 2023	129
Defibrillator	6 September 2023	594
Fridge	12 October 2023	270
Heaters	7 December 2023 & 8 January 2024	483
Water Boiler	8 January 2024	50
Kettle	8 January 2024	21

Signed on behalf of the Trustees

Approved by the Trustees on

  
.....  
Nigel Clark, Treasurer

  
.....

# SHEKINAH CHRISTIAN CHURCH PENZANCE TRUST

---

Page 2

## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

<u>RECEIPTS</u>	<u>2024</u>	<u>2023</u>
Building Fund	4,915	---
Tithes and Offerings	91,149	90,176
Gift Aid Tax Refunds	16,742	17,970
Special Offering	280	---
Designated Fund Receipts	1,474	3,706
Hope Account Gifts	5,646	4,527
Donation	202	20
Children's Clubs	35	187
Sundry Receipts	1,903	2,229
Rent	1,731	967
Reimbursement	41	1
Loan	<u>150,000</u>	<u>---</u>
<b>Total Receipts for the Year</b>	<b>274,117</b>	<b>119,783</b>

Opening Balances - Bank Accounts	146,063	133,688
- Cash	<u>300</u>	<u>300</u>
	<u>146,363</u>	<u>133,988</u>
	£420,480	£253,771
	=====	=====

The Notes on pages 6 and 7 form part of these Accounts

**RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED  
31 MARCH 2024**

<b><u>PAYMENTS</u></b>	<b><u>2024</u></b>	<b><u>2023</u></b>
Wages	39,882	38,235
PAYE and National Insurance	7,180	7,054
Pension Policy Premiums	3,622	3,509
Ministry Gifts	400	300
Mileage	1,081	898
Payments from Designated Fund	10,692	13,568
Payments from Hope Account	5,175	6,889
Administration, Stationery and Literature	953	1,046
Refreshments	970	1,099
Website	1,132	1,213
Rent of Rooms etc.	17,004	17,004
Cleaning	534	492
Telephone	626	688
Leaders Expenses	571	556
Independent Examiners Fee	475	432
Children's Work and Youth Group	372	831
Welcome Bags	481	421
Speaker Expenses	67	---
Sundry Expenses	5,246	3,854
Technical	252	446
Utilities	3,911	2,716
Insurance	286	486
Centre Maintenance	3,777	2,200
Pastoral Expenses	386	439
Resources	---	86
Fun Day	296	2,703
Legal Costs	1,216	---
	<u>106,587</u>	<u>107,165</u>

Page 4

**RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED  
31 MARCH 2024**

- Cont/d -

<b><u>PAYMENTS (Cont/d)</u></b>	<b><u>2024</u></b>	<b><u>2023</u></b>
<u>Capital Expenditure</u>		
Sail Flags	120	115
Bluetooth Speaker	---	129
Dehumidifer	231	---
Vacuum Cleaner	149	---
Defibrillator	594	---
Fridge	270	---
Heaters	484	---
Water Boiler	50	---
Kettle	21	---
Building Purchase	<u>251,815</u>	<u>---</u>
	253,734	244
<b>TOTAL PAYMENTS FOR THE YEAR</b>	360,321	107,409
Closing Balances - Bank Accounts	59,858	146,062
- Cash	<u>300</u>	<u>300</u>
	60,158	<u>146,362</u>
	£420,479	£253,771
	=====	=====

The Notes on pages 6 and 7 form part of these Accounts

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024**

- 1) The Trustees have elected to prepare accounts on a receipts and payments basis as the gross recorded income from all sources does not exceed £250,000 and the charity is not a company incorporated under the Companies Acts.
- 2) Payments from the Designated Fund during the year have been:

	<u>2024</u>	<u>2023</u>
<b><u>Local Projects</u></b>		
Gifts	739	1,240
Hope Project	3,000	2,000
Community Day	---	500
Creation Fest	300	---
Breakfast Project	500	---
Food Bank	20	---
Open Doors	500	---
Premier Radio	300	---
Release International	700	---
Warm Food Hub	250	---
Cooking Club	<u>300</u>	<u>---</u>
	6,609	3,914
<b><u>Mission Projects</u></b>		
Compassion	1,478	834
Ground Level	960	960
Stand By Me	<u>645</u>	<u>120</u>
	3,083	1,914

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024**

- Cont/d -

		<u>2024</u>	<u>2023</u>
<b><u>Worldwide Projects</u></b>			
British Red Cross - Libya	500	---	
British Red Cross - Morocco	500	---	
East Africa Appeal	---	500	
Turkey Appeal	---	2,000	
Christmas Appeal	---	570	
Pakistan appeal	---	500	
Ukraine Appeal	---	<u>4,170</u>	
		1,000	7,740
		£10,692	£13,568
		=====	=====

One tenth of all unspecified income of the Trust, plus specific offerings and gifts are deposited in the Designated Fund Bank Account which is used at the Trustees' discretion to support local community projects, missions work overseas and members.

- 3) Charles Fleming was reimbursed £809 for expenses.
- 4) Marian Fleming (Lib) was reimbursed £388 for expenses.

**TRANSACTIONS WITH CONNECTED PERSONS**

The following transactions with connected persons took place during the period.

- 1) Charles Fleming was appointed as leader of Shekinah Christian Church prior to the formation of the Trust and this appointment has continued under the Trust. During the period of the accounts, he has been paid gross wages of £32,044 and Pension Policy Premiums of £1,032 have been paid on his behalf. During the year he has been reimbursed for the mileage on his own vehicle as per note 3 to the accounts.
- 2) During the period, expenses were reimbursed as indicated in notes 3 and 4 on page 7 of the accounts.
- 3) Marian Fleming (Lib), wife of Charles Fleming, was paid gross wages of £15,036 for administration support and Pension Policy Premiums of £352 have been paid on her behalf.

**Signed on behalf of the Trustees**



Nigel Clark  
Treasurer

Date: 22.11.24