

# RUSHMOOR VOLUNTARY SERVICES

England & Wales · Charity number 1059794

## Details

---

**Status** Registered

**Legal form** Charitable company

**Company number** [03238444](#)

**Registered** 1996-12-16

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** Civic Offices  
Farnborough Road  
Farnborough  
Hants  
GU14 7JU

**Phone** 01252398450

**Email** [info@rvs.org.uk](mailto:info@rvs.org.uk)

**Website** [www.rvs.org.uk](http://www.rvs.org.uk)

## Activities

---

**Objects:** TO PROMOTE ANY CHARITABLE PURPOSES FOR THE BENEFIT OF THE COMMUNITY IN THE AREA OF THE ADMINISTRATIVE AUTHORITIES COMPRISING THE HISTORIC COUNTY OF HAMPSHIRE (INCLUDING PORTSMOUTH AND SOUTHAMPTON) AND IN PARTICULAR THE LOCAL GOVERNMENT DISTRICT AND BOROUGH OF RUSHMOOR AND IF THE DIRECTORS OF THE CHARITY (HEREINAFTER CALLED THE TRUSTEES) SHALL SO DECIDE, IN ANY OF THE ADMINISTRATIVE AUTHORITIES IMMEDIATELY ADJOINING, WHETHER IN HAMPSHIRE OR SURREY (HEREINAFTER TOGETHER CALLED THE AREA OF BENEFIT) AND IN PARTICULAR THE ADVANCEMENT OF EDUCATION, THE PROTECTION OF HEALTH AND THE RELIEF OF POVERTY, DISTRESS AND SICKNESS.

**Activities:** Rushmoor voluntary services supports voluntary action. We are here to help increase the skills and capacity of local voluntary and community groups. We provide free information, advice and support to enable groups to help people in Farnborough, Aldershot and the surrounding area. We also manage a volunteer centre, home help service, dial a ride transport services and community transport scheme.

## Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Services, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies

## Geography

- **Area of benefit:** HAMPSHIRE INCLUDING PORTSMOUTH AND SOUTHAMPTON
- Hampshire
- Surrey

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£661,173	£694,037	£509,819	49
2024-03-31	£600,672	£645,262	£497,677	47
2023-03-31	£583,557	£615,776	£533,552	43
2022-03-31	£616,912	£614,731	£569,359	49
2021-03-31	£647,174	£600,700	£559,669	43

## Trustees

Name	Role	Appointed
James Andrew Lloyd Mr	Chair	2023-04-01
ALAN JOHN THORPE		2021-03-23
ALISON COOPER		
DIANE BEVERLEY BEDFORD		2016-05-24
Dawn Keenan		2022-01-25
Gary Ghale		2022-01-25
Julia Crossley		2023-03-28
Martin Wood		2021-01-26
RICHARD GEORGE HICKMAN		

**RUSHMOOR VOLUNTARY SERVICES**

England & Wales - Charity number 1059794

---

# Accounts

---

**Company Registration Number 03238444**

**Registered Charity Number 1059794**

# **RUSHMOOR VOLUNTARY SERVICES**

## **ANNUAL REPORT 2024-25**

**Year ended 31 March 2025**

# **RUSHMOOR VOLUNTARY SERVICES**

**Year ended 31 March 2025**

## **Legal and Administrative Information**

### **Trustees, Executive Management and Advisers**

#### **Registered and Principal Office:**

Civic Offices  
Farnborough Road  
Farnborough  
GU14 7JU

Telephone: 01252-398450

Email: [info@rvs.org.uk](mailto:info@rvs.org.uk)

Website: [www.rvs.org.uk](http://www.rvs.org.uk)

### **The Trustees are the Directors and Board of Management of the Company**

#### **Board of Trustees**

Andrew Lloyd	Chair
Colin Slatter	Vice-Chair
Alan Thorpe	Treasurer
John Card	
Alison Cooper	
Richard Hickman	
Diane Bedford	
Martin Wood	
Gary Ghale	
Dawn Keenan	
Julia Crossley	

#### **Nominated by Rushmoor Borough Council**

Clr. Lisa Greenway

#### **Chief Executive Officer**

Donna Bone

#### **Independent Examiner**

Justin Harris  
Knight Goodhead Limited, Chartered Accountants  
7 Bournemouth Road  
Chandler's Ford, Eastleigh  
Hampshire SO53 3DA

#### **Bankers**

Royal Bank of Scotland plc  
Holt's Farnborough Branch  
Lawrie House  
Victoria Road  
Farnborough  
GU14 7NR

The constitution of the Charity and its Objects are set out in the report of the Trustees.

**RUSHMOOR VOLUNTARY SERVICES  
REPORT OF THE CHAIR OF THE BOARD OF TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2025**

**Report of the Chair of the Board of Trustees**

I am pleased to present our Annual Report, which summarises RVS's activities, achievements and impact during the year.

Despite the many financial and other challenges we have faced, RVS continued to support and encourage the voluntary sector locally and to support those in our community who are less able to look after themselves. Over the year we have seen the strength of our trustees, volunteers, staff, partners and supporters shine through, enabling us to continue delivering key services and make a meaningful difference in the lives of those we serve.

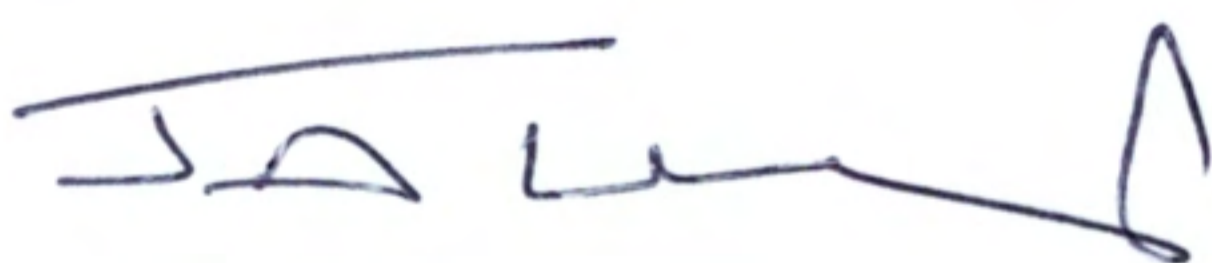
In order to protect services, the Trustee Board approved a deficit budget for the year, balanced by the prudent use of reserves.

We have also sought to deepen our partnerships, strengthen our governance and manage our resources responsibly to ensure we can deliver lasting value for those who depend on us.

The achievements highlighted in this report are a testament, not only to the impact of our services, but also to the strong sense of purpose and collaboration that underpins all that we do. These are set out in more detail in the Trustee and Chief Executive's reports and please make contact if you require any further information or clarification.

As we look ahead, we remain committed to maintaining and strengthening our engagement with the communities we serve and although the challenges we face are significant, with the continued dedication of our team, I am confident that we can build on the progress outlined in this report.

I extend my sincere thanks to all who have contributed to our work over the past year and I look forward to the opportunities that lie ahead.



Andrew Lloyd  
Chair

24 September 2025

**RUSHMOOR VOLUNTARY SERVICES  
REPORT OF THE CHIEF EXECUTIVE OFFICER  
FOR THE YEAR ENDED 31 MARCH 2025 - SUMMARY**

**2024–2025 was a year of significant change** for the local political and health landscapes with new Council and Government leadership.

Subsequently the new Government have brought forward proposals for devolution for the County that will result in a new Mayoral Combined Authority in 2026, and a local government reorganisation that will impact Rushmoor, Hart, and Basingstoke & Deane. In health, the planned dissolution of Frimley Integrated Care Board (ICB) will also see Rushmoor and Hart transition to Hampshire & Isle of Wight ICB.

Alongside these changes, **Rushmoor Voluntary Services (RVS)** remain a stable and trusted partner, delivering essential services and community support.

---

### **Key Achievements**

- **Partnerships and Forums:** Working alongside Rushmoor Borough Council's Community and Partnerships team, actively contributing to the Supporting Communities and Community Recovery groups; we will endeavour to continue to be a proactive and strong partner to the Council.

Strengthened ties with Hart Voluntary Action; co-hosted forums, training, and funding events across Rushmoor and Hart. The Voluntary Sector Forum enabled dialogue with local leadership and engaged over 50 VCSE sector representatives in key consultations.

- **Volunteering:**
  - 289 volunteers placed; equivalent to £472,780 in economic value.
  - 151 bite size "Responder" volunteering tasks supported local events and community needs.
  - Successful volunteer fairs and recognition events held throughout the year.
- **Community Support & Funding:**
  - Secured approximately **£1 million** in grant funding for local groups.
  - Maintained the **Rushmoor Link** directory achieving an average of 1,129 monthly users.
  - Awarded four legacy grants and managed key community engagement programmes.
  - 27 existing and new groups supported with governance and sustainability.

**RUSHMOOR VOLUNTARY SERVICES  
REPORT OF THE CHIEF EXECUTIVE OFFICER  
FOR THE YEAR ENDED 31 MARCH 2025 - SUMMARY**

### **Supporting Independence**

- **Community Transport:** Despite uncertainty, 7,678 passenger journeys and 538 group minibus hires were completed. RVS secured the new contracts starting September 2025.
- **Home Help:** Provided over 8,200 hours of essential support, maintaining high service levels despite increased fees.
- **Social Inclusion:** Increased our volunteer team by 7 (now 24). Provided 306 phone calls and 410 home visits to isolated individuals.
- **Farnborough Lunch Club:** Relunched to support elderly residents facing social isolation; now serving 20 regular attendees with activities and outings.
- **Wellbeing Walks:** Continued expansion with six weekly walks promoting social interaction and gentle exercise.

---

### **Community Projects**

- **Cohesion Project:** Continued to provide settlement support to refugees and asylum seekers in Rushmoor, encouraging and enabling community engagement.
- **Environmental Work:**
  - Achieved **Silver 'Investors in the Environment'** accreditation.
  - *Blooming Marvellous* engaged 19 supported volunteers, delivered 75 community garden sessions, and donated 73kg of fresh produce to local food banks.
  - *Blooming Minds* offered structured green social prescribing, improving mental and physical wellbeing outcomes.
  - Facilitated *Rushmoor Community in Bloom* and led community-wide climate engagement through partnerships and forums, including *Rushmoor Green Community Forum*.
  - Improved accessibility to *Farnborough Rotary Access Garden (FRAG)*.
  - Contributed to the Hampshire County Council's *Communities People and Planet* Project, involving community groups across the borough.

**RUSHMOOR VOLUNTARY SERVICES  
REPORT OF THE CHIEF EXECUTIVE OFFICER  
FOR THE YEAR ENDED 31 MARCH 2025 - SUMMARY**

- **Training:**
    - Provided MiDAS training for 58 drivers.
    - 3 emergency first aid courses.
    - 1 Recruitment and Management of Young Volunteers training session.
    - 1 Let's Talk Trustees workshop.
    - 1 Crowdfunder workshop.
    - 3 Strategic Project Development workshops.
- 

**Strategic Projects & Partnerships**

- **Health & Social Care:** Worked with Frimley ICB to deliver *The Smile Project* to improve oral health among 700+ local children.
  - **Frimley VCSE Alliance:** Ensured VCSE representation in health planning; themed subgroups met regularly, and funding is secured through March 2026.
  - **Resilience:** RVS is a founder member of the **Community Infrastructure Partnership (CIP)**, maintaining Hampshire-wide VCSE support following the withdrawal of HCC's infrastructure grant.
- 

**Final Thanks**

We thank our core funders for this year - **Rushmoor Borough Council and Hampshire County Council** - all other funding providers, as well as our members, volunteers, and community partners for their commitment. Together, we have continued to champion a vibrant, inclusive, and resilient voluntary sector for Rushmoor.

**Donna Bone, CEO**  
24 September 2025

Note: This is a summarised version of the Chief Executive's Report. To read the full version please access our website - [www.rvs.org.uk](http://www.rvs.org.uk)

## **RUSHMOOR VOLUNTARY SERVICES REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025**

The Trustees, who are also the Directors of Rushmoor Voluntary Services ("the Charity") for the purposes of the Companies Act 2006, present their report together with the financial statements of the Charity for the year ended 31st March 2025. The financial statements have been prepared in accordance with the accounting policies set out in note 1 of the accounts and comply with the Charity's governing document, the Charities Act 2011 and the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **Objectives and Activities**

The purposes of the Charity are:

- To promote any charitable purposes for the benefit of the community in Hampshire and in particular the local government district and Borough of Rushmoor.
- To promote and organise co-operation in the achievement of the above purposes by bringing together representatives of the relevant voluntary organisations and statutory authorities.

We have engaged in a wide variety of activities for the benefit of the local community, including:

- Provision of community transport services across Rushmoor and Fleet
- A Home Help service to approximately 150 households in Rushmoor and Hart.
- Our Blooming Marvellous activity, providing support to volunteers living with mental ill health
- Training services
- Volunteer recruitment and support
- Providing grants to various organisations we believe are worthy of financial support and help

We have promoted co-operation between local charities and public bodies by:

- Our quarterly Volunteer Sector Forum meetings, where representatives of local charities and of local government come together
- Our community development work helping the creation of new charities to address community needs
- Provision of information to our 329 member organisations

Far more information, including details of our specific achievements under each heading, is contained in the Chief Executive's Report.

We have referred to the Charity Commission's general guidance on public benefit when reviewing aims and objectives and in planning these activities. We believe that the various activities listed above mean that the charity fully meets the "Public Benefit" requirements of the Charity Commission.

# RUSHMOOR VOLUNTARY SERVICES REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025

## Financial Review & Reserves Policy

For the year ended 31 March 2025 the Charity recorded a deficit of £32,864 before investment gains of £7,056. This compares to a deficit of £54,490 before investment gains of £8,715 for the year ended 31 March 2024.

Unrestricted Income fell below Expenditure by £15,845 (before Investment gains). We have suffered from the overall financial climate, with local councils as well as individuals feeling the effects of high inflation levels. We also recorded a significant deficit on Restricted Funds, of £17,019. We continue to be grateful for the support we have received from Hampshire County Council, Rushmoor Borough Council, and a number of other organisations.

In spite of these losses, the financial position of the charity remains healthy, with net current assets of £324,959 and total reserves of £509,819. These Reserves fall under 3 headings:

- Restricted Reserves, which can only be used for specific activities. At 31 March 2025 these amounted to £134,476.
- Designated Reserves, which we have chosen to allocate to cater for specific risks or activities. At 31 March 2025 these amounted to £181,134.
- General Reserves which are held to provide cover for unexpected changes in income and expenditure to allow us time to adjust our cost base and to continue activities. At 31 March 2025 these amounted to £194,209.

The Trustees conduct an annual review of the various risks facing the Charity and set aside Designated Reserves to ensure that these risks are catered for, as required by the latest guidance from the Charity Commission. In addition, we retain General Reserves to allow us to deal with other unforeseen contingencies as they arise. The Charity's reserve policy is to hold General Reserves amounting to approximately 3 months' total expenditure. This reflects the circumstances the Charity is currently operating in, but the Trustees will also review this level on an annual basis as circumstances change. As at 31 March 2025, General Reserves amounted to 3.4 months' total expenditure.

## Sources of Funds

The Charity's principal sources of funds are local authority contracts and grants from various bodies, including local authorities. The Charity also generates a considerable amount of income from its Home Help and Community Transport activities. Specifically, the following agreements which provide funds for the Charity's core and transport activities existed during the course of the year:

Core Council of Voluntary Service functions

Rushmoor Connect  
Fleet Connect  
Connect Minibus Hire

Rushmoor Borough Council  
and Community First  
Wessex/HCC  
Hampshire County Council  
Hampshire County Council  
Hampshire County Council

## **RUSHMOOR VOLUNTARY SERVICES REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025**

The following agreements have provided funds for other activities:

Blooming Marvellous

HIV Advice & Assistance

Green Social Prescribing

Broadhurst Welcome

Home Community Ltd.

Positive Action Hampshire

Hants CC Get Going

Again Fund

### **Investment Powers and Policy**

Under the Memorandum and Articles of Association, the Charity has the power to make any investment which the Trustees see fit. The current policy is to invest up to 50% of core funds in a range of investment funds, and the remainder in deposit accounts of varying maturities with several different banks.

### **Risk Management**

As required by the Charity Commission, we regularly undertake reviews of the significant risks to ensure the appropriate mitigation policies exist. A formal Risk Management document is reviewed annually and approved by the Board.

The key risk to the Charity has been identified as the inability to sustain or replace current grant funding from local authorities. In the event that funding will not be forthcoming in the future, designated reserves have been set aside to allow us to continue for a limited period to enable it to find additional funding and to provide for staff redundancy costs. A number of lower priority risks have been identified and procedures have been implemented which minimise all identified risks.

### **Future Plans**

Whilst such a significant proportion of our grant and contract income remains uncertain pending the outcome of Hampshire County Council's Future Services Consultation, it is difficult to set out a clear vision. In addition, the impact of the Government's Local Government Re-organisation policy is unclear, because the future structure has not yet been agreed. Until these issues are resolved it is difficult for us to plan ahead with any confidence, but we are already exploring possible alternative sources of income. We intend to remain agile and to proactively seek opportunities to ensure sustainability for the organisation and for our support to our community.

### **Structure, Governance and Management**

Rushmoor Voluntary Services, a company limited by guarantee, is registered in England & Wales (No. 03238444) and operates from its registered office at The Civic Offices, Farnborough Road, Farnborough, GU14 7JU. It is established for charitable purposes, by a Memorandum of Association dated 16th August 1996 and registered as a Charity (No. 1059794) by the Charity Commissioners. Under Section 60 of the Companies Act 2006, the Charity has been exempted from having to use the word 'Limited' in its name. The Charity is also recognised by HM Revenue & Customs as a charity for tax purposes. This means that it is able to take advantage of charitable tax relief on donations from individuals.

## **RUSHMOOR VOLUNTARY SERVICES REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025**

The governance structure is made up of a Board of Trustees of up to 12 members, plus a representative nominated by Rushmoor Borough Council, and two sub-committees: Remuneration Committee and Legacy Grants Committee. The sub-committees are based on delegated decision-making powers handed down by the main Board.

Board members are drawn from the local community and have a variety of skills and experience including Accounting and Finance, Information Technology, Education, Human Resources, Disability and Social Welfare. The Chief Executive is not a director but is a permanent non-voting member of the Board. The Board currently meets every two months.

The Trustees are elected by the members of the Charity in accordance with the Articles of Association. All new Trustees are given induction training which includes learning about the background, ethos and day to day activities of the Charity as well as outlining their responsibilities.

### **Statement of the Responsibilities of the Board of Trustees**

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charity. In preparing those financial statements accounts, the directors are required to:

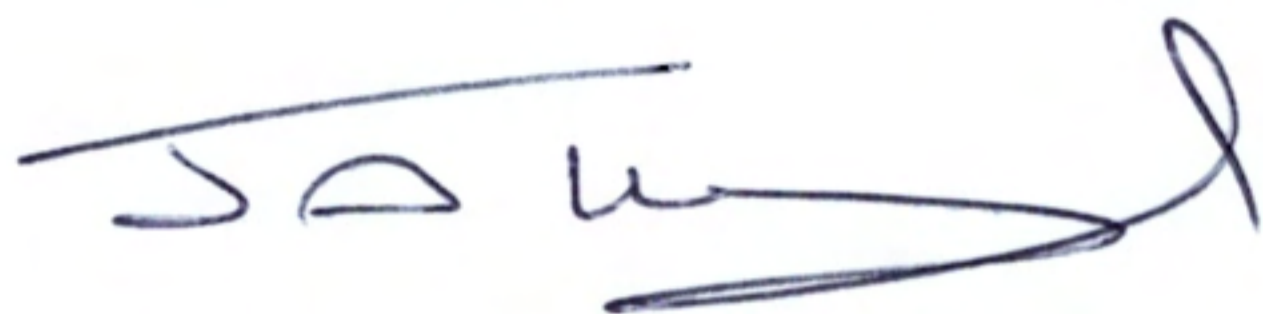
- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose the financial position of the Charity with reasonable accuracy and which enable them to ensure that the financial statements comply with the SORP and the Companies Act 2006. They have a general responsibility for taking reasonable steps to safeguard the assets of the Charity and to prevent and detect fraud and other irregularities. The Trustees are also responsible for ensuring that the assets are properly applied in accordance with Charity Law.

**RUSHMOOR VOLUNTARY SERVICES  
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025**

This report has been prepared in accordance with the small companies regime under section 419(2) of the Companies Act 2006, and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS 102 (second edition - October 2019).

This Report of the Trustees was approved by order of the Board of Trustees as the company directors and signed on the Board's behalf by:



Andrew Lloyd - Chair  
Date: 24 September 2025

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF RUSHMOOR VOLUNT

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2025, which are set out on pages 12 to 25.

## Respective responsibilities of trustees and examiner

As the charity's trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the "2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

## Independent examiner's report

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006
- (2) the accounts do not accord with those accounting records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**J E Harris FCCA**

**KNIGHT GOODHEAD LIMITED**  
Reporting Accountants

24 September 2025

7 Bournemouth Road  
Chandler's Ford  
Eastleigh  
Hampshire SO53 3DA

## RUSHMOOR VOLUNTARY SERVICES

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Restricted £	Unrestricted £	Total Funds 2025 £	Restated Total Funds 2024 £
<b>INCOME FROM:</b>					
Donations, Gifts and Legacies	2	5,455	524	5,979	2,214
Charitable Activities	3	391,084	249,294	640,378	587,437
Investments	4	-	14,816	14,816	11,021
<b>TOTAL</b>		<b>396,539</b>	<b>264,634</b>	<b>661,173</b>	<b>600,672</b>
<b>EXPENDITURE ON:</b>					
Charitable activities	6	413,558	280,479	694,037	655,162
<b>TOTAL</b>		<b>413,558</b>	<b>280,479</b>	<b>694,037</b>	<b>655,162</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>(17,019)</b>	<b>(15,845)</b>	<b>(32,864)</b>	<b>(54,490)</b>
Net gains/(losses) on investments	12	-	7,056	7,056	8,715
Transfers between Funds		5,530	(5,530)	-	-
<b>NET MOVEMENT ON FUNDS</b>		<b>(11,489)</b>	<b>(14,319)</b>	<b>(25,808)</b>	<b>(45,775)</b>
<b>TOTAL FUNDS BROUGHT FORWARD</b>		<b>145,965</b>	<b>389,662</b>	<b>535,627</b>	<b>581,402</b>
<b>TOTAL FUNDS AS AT 31 MARCH 2025</b>	15	<b>134,476</b>	<b>375,343</b>	<b>509,819</b>	<b>535,627</b>

There are no recognised gains and losses other than those shown in the Income and Expenditure account.

All of the above amounts relate to continuing activities.

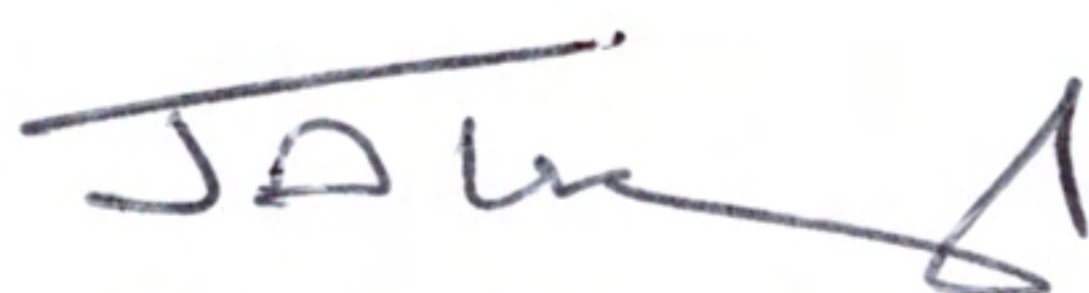
The notes on pages 15 to 25 form part of these financial statements

**RUSHMOOR VOLUNTARY SERVICES**  
**BALANCE SHEET AS AT 31 MARCH 2025**

	Notes	2025 £	Restated 2024 £
<b>FIXED ASSETS</b>			
Tangible Assets	11	50,322	65,378
Investments	12	134,538	127,482
<b>Total Fixed Assets</b>		<u><b>184,860</b></u>	<u><b>192,860</b></u>
<b>CURRENT ASSETS</b>			
Debtors	13	42,800	122,841
Cash at bank and in hand		337,898	336,659
<b>Total Current Assets</b>		<u><b>380,698</b></u>	<u><b>459,500</b></u>
<b>CREDITORS - Amounts falling due within one year</b>	14	55,739	116,733
<b>NET CURRENT ASSETS</b>		<u><b>324,959</b></u>	<u><b>342,767</b></u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>509,819</b>	535,627
<b>NET ASSETS</b>		<u><b>509,819</b></u>	<u><b>535,627</b></u>
<b>FUNDS OF THE CHARITY</b>			
<b>Restricted funds</b>	15	134,476	145,965
<b>Unrestricted Funds</b>			
Designated Reserves	15	181,134	218,423
Other Reserves	15	194,209	171,239
<b>TOTAL FUNDS as at 31 MARCH 2025</b>		<u><b>509,819</b></u>	<u><b>535,627</b></u>

These financial statements have been prepared in accordance with the principles of Section 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board on 24 September 2025 and signed on its behalf by:



**A. Lloyd - Chairman**

The notes on pages 15 to 25 form part of these financial statements

**RUSHMOOR VOLUNTARY SERVICES**  
**CASH FLOW STATEMENT**  
**FOR THE YEAR ENDED 31 MARCH 2025**

	Note	2025 £	Restated 2024 £
<b>Cash Flow from operating activities</b>	21	<b>(13,695)</b>	<b>(47,835)</b>
<b>Cash flows from investing activities:</b>			
Proceeds from sale of fixed assets		3,100	3,100
Purchases of fixed assets	11	(2,981)	(1,133)
Disposals of Investments	12	-	45,435
Interest received	4	14,816	11,021
<b>Net Cash from investing activities</b>		<b>14,935</b>	<b>58,423</b>
<b>Net Increase/(Decrease) in Cash and Cash Equivalents</b>		<b>1,239</b>	<b>10,588</b>
<b>Cash and Cash equivalents at 1 April 2024</b>		<b>336,659</b>	<b>326,071</b>
<b>Cash and Cash equivalents at 31 March 2025</b>		<b><u>337,899</u></b>	<b><u>336,659</u></b>

# RUSHMOOR VOLUNTARY SERVICES

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31 MARCH 2025

#### GENERAL INFORMATION

Rushmoor Voluntary Services is a company limited by guarantee in England & Wales - registration number 03238444.

The address of the registered office is given on page 3 of these financial statements

#### 1 ACCOUNTING POLICIES

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented.

##### Basis of preparation

The financial statements have been prepared under the historical cost convention modified to include investments at fair value.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) –Charities SORP (FRS102)) and the Companies Act 2006. Rushmoor Voluntary Services meets the definition of a public benefit entity under FRS102.

##### Fund Accounting

General Funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity, and which have not been designated for any other purposes.

Designated Funds (see note 15) comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements

Restricted Funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income and gains are allocated to the appropriate fund.

##### Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable certainty.

For legacies, entitlement for this purpose is the earlier of the Charity being notified of an impending distribution or the legacy being received.

Cash donations are recognised on receipt. Donations in Kind are recognised on receipt and valued at estimated market value.

Contract income is recognised in the period to which it relates.

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

##### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to each category, on a project by project basis. Where costs cannot be directly attributed to particular projects they have been allocated to activities on a basis consistent with the use of the resources.

As the Charity is not registered for Value Added Tax (VAT), the irrecoverable amount is included with the relevant cost of the goods or services purchased

Governance costs include all items of expenditure relating to the running of the Charity. They comprise filing and registration fees, independent examiner fees, and costs of preparing the annual accounts and holding the Annual General Meeting

##### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its expected useful economic life:

Computer hardware and software	- 33.33% p.a. straight line basis
Office equipment	- 20% p.a. straight line basis
Motor vehicles	- 20% p.a. straight line basis

##### Investments

Investments are stated at market value at the balance sheet date. The Statement of Financial Activities includes the net unrealised gain or loss arising on revaluation.

# RUSHMOOR VOLUNTARY SERVICES

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31 MARCH 2025

#### 1 ACCOUNTING POLICIES (continued)

##### Debtors

Trade debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid.

##### Cash at bank

This includes cash and fixed term deposit accounts with maturities up to twelve months

##### Creditors and Provisions

Creditors and provisions are recognised when the entity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

##### Pensions

All employees are eligible to join the Charity's Pension Scheme, which is a money purchase defined contribution scheme complying with The Pensions Act 1995. Contributions to this scheme are charged to the Statement of Financial Activities as they are incurred.

##### Operating Leases

Rentals paid under operating leases are charged to profit or loss on a straight line basis over the period of the lease

##### Taxation

The charity is exempt from Corporation Tax on its charitable activities.

##### Restatement of prior year figures

The 2024 comparative figures have been restated to correct the treatment of a grant received towards the purchase of replacement buses in 2023. The grant income is now recognised in full in 2023 and fund balances adjusted as appropriate.

The effect of the adjustment on the comparative figures has:

- \* increased expenditure by £9,900 resulting in an increased deficit of £45,775
- \* reduced creditors by £37,950 to £116,733
- \* increased fund balances as at 31 March 2024 by £47,850 to £535,627

#### 2 INCOME FROM DONATIONS, GIFTS AND LEGACIES

	Restricted £	Unrestricted £	Total 2025 £	Total 2024 £
<b>Donations, Gifts and Legacies</b>				
General donations	5,455	524	5,979	2,214
<b>Total</b>	<b>5,455</b>	<b>524</b>	<b>5,979</b>	<b>2,214</b>

**RUSHMOOR VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**3 INCOME FROM CHARITABLE ACTIVITIES**

	Restricted £	Unrestricted £	Total 2025 £	Total 2024 £
<b>Grants</b>				
Rushmoor Borough Council	119,767	6,488	126,255	113,743
Hampshire County Council	86,160	8,478	94,638	74,321
Broadhurst Welcome Home Community	21,893	-	21,893	21,174
Hants & IoW Community Fund	1,000	-	1,000	-
Frimley CCG	25,773	-	25,773	25,773
Action Hampshire	2,540	-	2,540	-
Farnborough Airport	500	-	500	1,000
Grainger plc	500	-	500	200
Kebur garden materials	50	-	50	50
FATH Components	1,000	-	1,000	-
Age Concern Hampshire	1,249	-	1,249	-
Frimley VCE Alliance	2,000	-	2,000	-
Co-operative Group	250	-	250	-
Shanly Foundation	2,500	-	2,500	-
RBC PEBL grant	340	-	340	-
NEH Innovation Fund	4,763	-	4,763	-
Chapman Trust	2,000	-	2,000	-
Frimley ICS	615	-	615	-
Rushmoor repair café	-	-	-	450
	<b>272,900</b>	<b>14,966</b>	<b>287,866</b>	<b>236,711</b>
<b>Local Authority Contracts:</b>				
Hants CC Transport Services	88,440	19,482	107,922	134,392
<b>Minibus Income</b>	24,967	51,944	76,911	63,928
<b>Office &amp; Training Services</b>	4,777	7,973	12,750	9,899
<b>RVS Home Help service</b>	-	154,929	154,929	142,507
<b>Total</b>	<b>391,084</b>	<b>249,294</b>	<b>640,378</b>	<b>587,437</b>

**4 INCOME FROM INVESTMENTS**

Investment Income, Bank & Deposit Interest	-	14,816	14,816	11,021
<b>Total</b>	<b>-</b>	<b>14,816</b>	<b>14,816</b>	<b>11,021</b>

**TOTAL INCOME** **396,539**      **264,634**      **661,173**      **600,672**

**5 INCOME BY ACTIVITY**

Core functions	-	25,590	25,590	21,851
CVS	124,923	-	124,923	137,609
Home Help	-	154,935	154,935	142,507
Transport	123,432	84,109	207,541	203,027
Social Inclusion	48,531	-	48,531	41,628
Blooming Marvellous	92,603	-	92,603	40,100
Projects	7,050	-	7,050	13,950
	<b>396,539</b>	<b>264,634</b>	<b>661,173</b>	<b>600,672</b>

**RUSHMOOR VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**6 EXPENDITURE ON CHARITABLE ACTIVITIES**

	Restricted £	Unrestricted £	Total 2025 £	Total 2024 £
Core functions	-	37,742	37,742	50,649
CVS	110,476	-	110,476	124,993
HIV in Hampshire	24,844	-	24,844	24,844
Home Help	-	155,687	155,687	149,467
Transport	134,062	87,050	221,112	219,728
Social Inclusion	50,127	-	50,127	32,348
Blooming Marvellous	85,699	-	85,699	41,552
Projects	7,050	-	7,050	10,042
Legacy grants	1,300	-	1,300	1,539
<b>Total Expenditure on Charitable Activities</b>	<b>413,558</b>	<b>280,479</b>	<b>694,037</b>	<b>655,162</b>

These figures include support costs, governance costs, and management charges. These have been allocated to charitable activities in line with grant or contract terms, and pro rata to Income received in each Class of Activity.

Payroll & Other Employee Costs	255,860	244,869	500,729	487,668
Minibus Expenses	28,066	28,141	56,207	57,351
Phone, postage & IT costs	6,040	7,329	13,369	19,366
Rent & Utilities	16,368	11,163	27,531	20,940
Insurance	-	4,598	4,598	4,619
Maintenance & Repairs	38,208	2,518	40,726	1,823
Legal & Professional Fees	1,049	3,802	4,851	17,207
Depreciation	816	17,221	18,037	18,720
Volunteer & Development Costs	3,451	3,794	7,245	5,101
Grants payable	18,840	1,359	20,199	18,876
Misc/Uncategorised Expenses	165	380	545	3,490
Management charges	44,695	(44,695)	-	-
	<b>413,558</b>	<b>280,479</b>	<b>694,037</b>	<b>655,162</b>

Management charges have been made in line with grant or contract terms. Support costs have been apportioned to each activity in proportion to their estimated usage of each element of cost. No support costs were allocated to grant making activities.

**7 TRUSTEES' REMUNERATION, BENEFITS AND EXPENSES**

The Directors are defined as the Board of Trustees. No remuneration, other benefits or expenses were paid to members of the Board during the year ended 31 March 2025 (31 March 2024: £nil).

**8 NET INCOME/EXPENDITURE**

Net Income/Expenditure is stated after charging or (crediting):

	2025 £	2024 £
Independent Examiner's / Auditors' remuneration	2,640	7,392
Other Accountancy Services	960	-
Depreciation of assets	18,037	18,720
Operating lease rentals	27,532	20,940
Grants paid	18,243	18,876

**RUSHMOOR VOLUNTARY SERVICES  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2025**

**9 GRANTS PAID**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>Grants paid to individuals</b>	-	370
<b>Grants paid to organisations:</b>		
TVPS	14,844	14,844
Kerith Church	854	-
Mayfield Community Partnership	300	-
Farnborough Baptist Church	500	-
Cornerstone Learning	500	-
St. Mark's CofE Primary School	350	-
Talavera Junior School	895	-
Disability Challengers Ltd	-	450
Knights Foundation	-	638
Spaces for Growing	-	293
Rushmoor Repair Café	-	750
Rushmoor & Hart Young Carers	-	425
Cove Infant School	-	756
Bohunt School	-	350
<b>Total</b>	<b>18,243</b>	<b>18,876</b>

**10 STAFF NUMBERS AND COSTS**

The average number of persons employed by the Charity during the year was 4 full time (2024:4) and 43 part time (2024:43), employed as follows:

	<b>2025</b>	<b>2024</b>
Core activities	5	4
CVS Services	6	4
Home Help	25	25
Transport	7	10
Blooming Marvellous	2	2
Social Inclusion	4	2
<b>Total</b>	<b>49</b>	<b>47</b>

The aggregate payroll costs of these persons were as follows:

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Wages and Salaries including temporary staff	461,816	448,979
Social Security costs	18,346	18,789
Pensions contributions and Life Assurance	13,419	14,573
	<b>493,581</b>	<b>482,341</b>

No employee receives an annual salary including benefits of more than £60,000 per year. In addition to paid staff, RVS also has a number of volunteers.

At the year end there were outstanding pension contributions payable of £2,168 (2024: £2,174). Total employer pension contributions of £13,419 (2024: £14,573) were paid by the charity and are included in the SOFA.

Key management comprises 3 individuals who were paid a total of £132,575 (2024: £128,057 to 3 individuals).

**RUSHMOOR VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**11 TANGIBLE FIXED ASSETS**

	Office equipment £	Computers £	Motor Vehicles £	Total £
<b>Cost</b>				
At 1 April 2024	1,603	11,910	132,720	146,233
Additions	1,733	1,248	-	2,981
Disposals	-	-	(400)	(400)
<b>At 31 March 2025</b>	<b>3,336</b>	<b>13,158</b>	<b>132,320</b>	<b>148,814</b>
<b>Depreciation</b>				
At 1 April 2024	939	10,988	68,928	80,855
Recovered on Disposals	-	-	(400)	(400)
Charge/(Release) for year	375	864	16,798	18,037
<b>At 31 March 2025</b>	<b>1,314</b>	<b>11,852</b>	<b>85,326</b>	<b>98,492</b>
<b>Net Book Value</b>				
At 31 March 2024	664	922	63,792	65,378
<b>At 31 March 2025</b>	<b>2,022</b>	<b>1,306</b>	<b>46,994</b>	<b>50,322</b>

**12 INVESTMENTS**

With the authority of the Trustees, investments can be wider or narrower range investments within the meaning of Section 3 of the Trustee Act 2000. Current investments are as follows:

	At Cost £	Market Value 2025 £	Market Value 2024 £
<b>UK Listed Investments</b>			
<b>Rushmoor Voluntary Services</b>			
L&G UK Equity Income Fund (I) Acc. - 57,209.933 Units	50,000	64,018	57,193
CCLA COIF Charities Ethical Investment Fund (Acc) - 10,704.33 units	50,000	55,480	56,310
BlackRock Charities UK Equity Fund A Acc. - 541.58 units	7,282	15,040	13,979
	<b>107,282</b>	<b>134,538</b>	<b>127,482</b>
Value as at 1 April 2024		127,482	164,202
Additional Investments in year		-	-
Disposal of Investments in year (cost or value brought forward)		-	(45,435)
Increase/(Decrease) in value in the year		7,056	8,715
<b>Value as at 31 March 2025</b>		<b>134,538</b>	<b>127,482</b>
<b>Breakdown of Investment Income:</b>		<b>2025</b>	<b>2024</b>
		£	£
Bank interest receivable		14,816	11,021
Income from UK Listed Investments		-	-
<b>Total</b>		<b>14,816</b>	<b>11,021</b>

**RUSHMOOR VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**13 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2025	2024
	£	£
Trade Debtors	14,405	91,860
Sundry Debtors	11,916	14,284
Prepayments	16,479	16,697
<b>Total</b>	<b>42,800</b>	<b>122,841</b>

**14 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2025	Restated 2024
	£	£
<b>Due and payable within one year:</b>		
Trade Creditors	8,592	20,124
Accruals	18,087	20,721
Sundry Creditors	12,623	9,710
Grants deferred	14,269	64,004
Payroll costs	2,168	2,174
	<b>55,739</b>	<b>116,733</b>

**15 MOVEMENTS IN FUNDS**

	1 April 2024	Income	Movement in the year			31 March 2025
	£	£	Spend	Inv. Gain	Transfers	£
			£	£	£	
<b>Restricted Reserves</b>						
Blooming Marvellous	-	92,603	85,699	-	-	6,904
CVS	16,515	124,923	110,476	-	-	30,962
Rushmoor Connect	12,269	73,485	78,586	-	-	7,169
Fleet Connect	-	49,946	55,476	-	5,530	-
Legacy Fund	34,575	-	1,300	-	-	33,275
Projects	41,575	7,050	7,050	-	-	41,575
HIV in Hampshire	25,700	-	24,844	-	-	856
Social Inclusion	15,331	48,531	50,127	-	-	13,735
<b>Total Restricted Reserves</b>	<b>145,965</b>	<b>396,539</b>	<b>413,558</b>	<b>-</b>	<b>5,530</b>	<b>134,476</b>
<b>Unrestricted Reserves:</b>						
<b>Designated Reserves</b>						
Bus replacement	50,138	-	-	-	13,862	64,000
Bus depreciation	63,792	-	-	-	(44,848)	18,944
Charity Fund	10,000	-	-	-	(10,000)	-
Employment contingency	41,493	-	-	-	9,697	51,190
Volunteer Centre expenses	10,000	-	-	-	-	10,000
Blooming Marvellous	20,000	-	-	-	-	20,000
Frank Rust Memorial	3,000	-	1,245	-	245	2,000
General Contingency Reserve	20,000	-	-	-	(5,000)	15,000
<b>Total Designated Reserves</b>	<b>218,423</b>	<b>-</b>	<b>1,245</b>	<b>-</b>	<b>(36,044)</b>	<b>181,134</b>
<b>General Reserves</b>	<b>171,239</b>	<b>264,634</b>	<b>279,234</b>	<b>7,056</b>	<b>30,514</b>	<b>194,209</b>
<b>Total Unrestricted Reserves</b>	<b>389,662</b>	<b>264,634</b>	<b>280,479</b>	<b>7,056</b>	<b>(5,530)</b>	<b>375,343</b>
<b>TOTAL FUNDS</b>	<b>535,627</b>	<b>661,173</b>	<b>694,037</b>	<b>7,056</b>	<b>-</b>	<b>509,819</b>

**RUSHMOOR VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**16 PURPOSES OF FUNDS**

The Restricted Reserves are the balances on funds that arise from grant or contract income received for specific projects which are ongoing.

Designated Reserves are amounts that have been set aside by the Trustees from the General Reserves of the Charity to fund specific projects or activities. The Trustees have reviewed the levels of all Designated Reserves, and have concluded that certain Reserves are either no longer required or are currently excessive:

The Charity Fund is no longer required because donations to individuals are small and are typically made out of General Reserves or out of the Legacy Fund.

The Employment Contingency and General Contingency Reserves are to cover costs arising in the event that the charity is forced to close.

The Bus Replacement Reserve is being built up to replace buses that have reached the end of their useful lives, and to provide funds for the full acquisition of part-owned buses if this should prove necessary.

The Bus Depreciation Reserve covers the cost of future depreciation of our existing buses as their market value is uncertain.

The Volunteer Centre and Blooming Marvellous project reserves are to cover shortfalls in funding in the coming year.

The Frank Rust Memorial Reserve is to fund grants to commemorate a former Trustee and Chair of the Charity.

**17 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	2025	2025	2025	2024	2024	2024
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£
Fixed Assets	-	50,322	50,322	-	65,378	65,378
Investments	15,040	119,498	134,538	13,979	113,503	127,482
Net Current Assets/(Liabilities)	119,436	205,523	324,959	131,986	210,781	342,767
	<b>134,476</b>	<b>375,343</b>	<b>509,819</b>	<b>145,965</b>	<b>389,662</b>	<b>535,627</b>

**18 CONTINGENT LIABILITIES**

There are no contingent liabilities at the balance sheet date.

**19 CONTROLLING PARTY**

There is no single controlling party.

**20 RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	Note	2025 £	2024 £
<b>Net Movement in Funds</b>		<b>(25,808)</b>	<b>(45,775)</b>
Non-cash items:			
Depreciation charge	7	18,037	18,720
Profit on disposal of fixed assets		(3,100)	(3,100)
Financial items:			
Interest received	2	(14,816)	(11,021)
Dividend Income		-	-
Losses/(Gains) on Investments	8	(7,056)	(8,715)
Other Balance Sheet movements:			
(Increase)/Reduction in Debtors	9	80,041	(9,490)
Increase/(Reduction) in Creditors	10	(60,994)	11,546
<b>Net Cash used in Operating Activities</b>		<b>(13,695)</b>	<b>(47,835)</b>

**RUSHMOOR VOLUNTARY SERVICES  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2025**

**21 SOURCE OF MATERIAL INCOMING RESOURCES FROM GOVERNMENT AND OTHER PUBLIC BODIES**

	<b>2025</b>	<b>2024</b>
	£	£
<b>Local Authority Contracts</b>		
<b>Hampshire County Council</b>		
Rushmoor Connect	54,393	53,193
Fleet Connect	34,047	33,714
Connect Mini-bus Hire	19,482	18,225
<b>Local Authority Grants</b>		
<b>Rushmoor Borough Council</b>		
CVS - Main RVS grant	58,389	58,389
CVS - Other	9,670	7,300
Core	6,488	6,488
Blooming Marvellous	37,169	8,192
Projects	5,000	10,750
Connect Mini-bus Hire	-	4,518
Social Inclusion	9,539	18,106
<b>Hampshire County Council</b>		
CVS - Community First	24,750	37,800
Core	3,750	4,200
Social Inclusion	25,000	23,121
Projects	-	500
Blooming Marvellous	26,386	8,700
Rushmoor Connect	6,062	11,295
Fleet Connect	3,962	11,441
Connect Mini-bus Hire	4,728	6,524

**RUSHMOOR VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**22 STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024**

	Restricted £	Unrestricted £	Total Funds 2024 £
<b>INCOME FROM:</b>			
Donations, Gifts and Legacies	2,034	180	2,214
Charitable Activities	361,347	226,090	587,437
Investments	-	11,021	11,021
<b>TOTAL</b>	<b>363,381</b>	<b>237,291</b>	<b>600,672</b>
<b>EXPENDITURE ON:</b>			
Raising funds	-	-	-
Charitable activities	372,554	272,708	645,262
<b>TOTAL</b>	<b>372,554</b>	<b>272,708</b>	<b>645,262</b>
<b>NET EXPENDITURE</b>	<b>(9,173)</b>	<b>(35,417)</b>	<b>(44,590)</b>
Net gains/(losses) on investments	-	8,715	8,715
Transfers between Funds	1,559	(1,559)	-
<b>NET MOVEMENT ON FUNDS</b>	<b>(7,614)</b>	<b>(28,261)</b>	<b>(35,875)</b>
<b>TOTAL FUNDS BROUGHT FORWARD</b>	<b>153,579</b>	<b>417,923</b>	<b>571,502</b>
<b>TOTAL FUNDS AS AT 31 MARCH 2024</b>	<b>145,965</b>	<b>389,662</b>	<b>535,627</b>

**RUSHMOOR VOLUNTARY SERVICES  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2025**

**23 MOVEMENTS IN FUNDS FOR THE YEAR ENDED 31 MARCH 2024**

	Movement in the year					31 March
	1 April 2023	Income	Spend	Inv. Gain	Transfers	2024
	£	£	£	£	£	£
<b>Restricted Reserves</b>						
Blooming Marvellous	-	40,100	41,552	-	1,452	-
CVS	3,899	137,609	124,993	-	-	16,515
Rushmoor Connect	19,304	75,510	82,545	-	-	12,269
Fleet Connect	-	54,584	54,691	-	107	-
Legacy Fund	36,114	-	1,539	-	-	34,575
Projects	37,667	13,950	10,042	-	-	41,575
HIV in Hampshire	50,544	-	24,844	-	-	25,700
Social Inclusion	6,051	41,628	32,348	-	-	15,331
<b>Total Restricted Reserves</b>	<b>153,579</b>	<b>363,381</b>	<b>372,554</b>	<b>-</b>	<b>1,559</b>	<b>145,965</b>
<b>Unrestricted Reserves:</b>						
<b>Designated Reserves</b>						
Bus replacement	21,330	-	-	-	28,808	50,138
Bus depreciation	80,600	-	-	-	(16,808)	63,792
Charity Fund	10,000	-	-	-	-	10,000
Employment contingency	56,727	-	-	-	(15,234)	41,493
Volunteer Centre expenses	10,000	-	-	-	-	10,000
Blooming Marvellous	20,000	-	-	-	-	20,000
Frank Rust Memorial	4,000	-	1,106	-	106	3,000
Contingency Reserve	20,000	-	-	-	-	20,000
<b>Total Designated Reserves</b>	<b>222,657</b>	<b>-</b>	<b>1,106</b>	<b>-</b>	<b>(3,128)</b>	<b>218,423</b>
<b>General Reserves</b>	<b>195,266</b>	<b>237,291</b>	<b>271,602</b>	<b>8,715</b>	<b>1,569</b>	<b>171,239</b>
<b>Total Unrestricted Reserves</b>	<b>417,923</b>	<b>237,291</b>	<b>272,708</b>	<b>8,715</b>	<b>(1,559)</b>	<b>389,662</b>
<b>TOTAL FUNDS</b>	<b>571,502</b>	<b>600,672</b>	<b>645,262</b>	<b>8,715</b>	<b>-</b>	<b>535,627</b>

**RUSHMOOR VOLUNTARY SERVICES**

England & Wales - Charity number 1059794

---

# Accounts

---



**Annual Report and  
Financial Statements  
for the year ended 31 March 2024  
for  
Rushmoor Voluntary Services**

Registered Company Number: 03238444 (England and Wales)

Registered Charity Number: 1059794

## **Rushmoor Voluntary Services**

### **Contents of the Financial Statements for the year ended 31 March 2024**

	<b>Page</b>
Legal and Administrative Information	1
Report of the Chair of the Board of Trustees	2
Report of the Chief Executive Officer	3 – 10
Report of the Trustees	11 – 15
Independent Examiner's Report	16
Statement of Financial Activities	17
Balance Sheet	18
Cash Flow Statement	19
Notes to the Financial Statements	20 – 33

## **Rushmoor Voluntary Services**

### **Legal and Administrative Information**

Company Registered number	03238444 (England & Wales)
Registered Charity number	1059794
Registered Office	Civic Offices Farnborough Road Farnborough Hampshire GU14 7JU Email: <a href="mailto:info@rvs.org.uk">info@rvs.org.uk</a> Website: <a href="http://www.rvs.org.uk">www.rvs.org.uk</a>
Trustees	Mr A Lloyd – Chair Mr C Slatter – Vice-Chair Mr A Thorpe – Treasurer Mrs D Bedford Mr W Card Ms A Cooper Ms J Crossley Mr G Ghale Mr R Hickman Ms D Keenan Mr M Wood Ms B Garrett – resigned 28 February 2024 Mr R Grocock – resigned 26 September 2023
Nominated by Rushmoor Borough Council	Cllr. S Masterson
Chief Executive Officer	Ms D Bone
Independent Examiner	Paul Chamberlain Chamberlains Chartered Accountants Elm House, Tanshire Park Shackleford Road Elstead Godalming Surrey GU8 6LB
Bankers	Royal Bank of Scotland plc Holt's Branch Farnborough Waterside Court Chatham Maritime Chatham Kent ME4 4RT

The constitution of the Charity and its Objects are set out in the Report of the Trustees.

## **Rushmoor Voluntary Services**

### **Report of the Chair of the Board of Trustees for the year ended 31 March 2024**

In this, my first year-end report as Chair, I would firstly like to pay tribute to my predecessor Colin Slatter for all he achieved throughout his long tenure as Chair. Colin steered the organisation through some truly challenging times, including the Covid pandemic, always driven by a commitment to, and focus on, public service and supporting our local community.

I was though, delighted when Colin kindly agreed to remain a Trustee and take on the role of Vice Chair and I am enormously grateful for his advice, support and encouragement throughout the year.

I am very aware of the importance of RVS's role, working at the heart of our community, supporting the strong and flourishing voluntary sector, which does so much to protect and support those in society less able to look after themselves. I never fail to be amazed and humbled by the variety and extent of volunteering taking place throughout all sectors and activities across our community - I am pleased and proud that RVS has continued to play a part in enabling this to happen.

It was, overall, another extremely busy year for RVS well illustrated by the summary of activities and achievements set out in the Chief Executive Officer's report, which reflects the hard work, dedication and commitment of our staff, which I and my fellow Trustees appreciate and value greatly.

Throughout the year our Team continued to look for funding opportunities, and we supported Member groups with funding bids totalling over £600,000 which led to funding commitments of at least £324,000!

The overall economic situation remained challenging throughout the year, with the combination of continued pressure on public finances/ funding and the ongoing cost of living pressures. The Trustee Board has benefited from the skill and experience of our Treasurer, Alan Thorpe and we have maintained a prudent approach to our overall financial strategy. This has enabled us to maintain sufficient reserves to help manage the challenges created by the current economic climate, particularly within the public sector.

The Trustee Board made the decision to set a deficit budget for this year which enabled us to maintain our services and to invest time in looking for potential additional funding sources, and we were pleased to reach the year end with an overall reduction in the deficit.

The year ahead will inevitably bring additional challenges, as Hampshire County Council has embarked on a Future Services Consultation (SP25), which is highly likely to lead to a reduction, or potentially the complete withdrawal of funding from some key service areas across our sector.

We are indebted to Rushmoor Borough Council for their consistent support and have equally appreciated the support received from Hampshire County Council.

The Trustee Board said farewell, at the end of the year, to Roger Grocock who has served RVS as a Trustee, Vice Chair and Chair throughout over 20 years' service, for which we are extremely grateful.

We were extremely sad at the passing in February of Bev Garrett who had been an active trustee for three years, throughout which she maintained a strong focus on diversity and inequalities. Bev was a loyal and highly respected colleague.

Finally, I want to place on record my appreciation to my colleagues on the Trust Board for all their hard work, dedication and commitment.

**Andrew Lloyd**  
**Chair**

## **Rushmoor Voluntary Services**

### **Report of the Chief Executive Officer for the year ended 31 March 2024**

During a year when we experienced difficulty with recruiting staff and faced significant funding cuts, I have been incredibly impressed by what our amazing team have achieved.

#### **Infrastructure Support to Groups**

General requests for support and information can often be resolved by signposting to resources that we have created or identified as suitable for the purpose, e.g. guidelines on which organisation structure might be most appropriate for the new group being set up. When more intensive support is needed, our Community Development team will work with the groups to support them to develop the skills, find solutions and assist with the completion of forms, bids etc to support the development of the groups. When necessary, support will be provided to address specific issues on governance, people, funding, etc.

#### **During 23/24:**

- 329 member organisations received regular information and access to resources,
- 216 groups received direct support,
- 20 organisations joined as new members,
- We supported the development of six new groups/enterprises.

**Funding Support** - We frequently share information with our members on the many grants, trusts and funds which are available to community groups. This is achieved through our bi-weekly newsletters, through direct e-mailshots to members, sharing funding bulletins, via access to searchable databases, also via our website.

#### **During 23/24:**

- We supported 74 groups to complete and/or to submit funding applications,
- These bids totalled £614,820.00.
- At least £324,000.00 was achieved. Some bids are still pending.

**Local Grants** – I have been proud to support the distribution of local grants by sitting on the assessment panels for the Rushmoor Community Lottery and for the Frimley ICS Innovation Grant.

Direct financial support is also provided to local groups via Rushmoor Voluntary Services Legacy Grants and the Frank Rust Memorial Grant.

#### **During 23/24:**

- From these funds, we provided six grants to local VCSE groups,
- We invested £3,006 into group development.

**Voluntary Sector Fora** - Members and local stakeholders are invited to attend our quarterly Voluntary Sector Forum (VSF). These sessions provide valuable opportunities for voluntary/community groups to come together, share experiences and learn from one another. Presentations are given from a variety of voluntary and statutory organisations which provide essential information and support. This enables the Rushmoor Voluntary, Community and Social Enterprise (VCSE) sector to keep abreast of any changes which might have an impact on their organisation. Local issues are discussed and events promoted; strong partnerships have been formed here.

Throughout the year, our agenda was influenced by emerging issues and needs:

- o *Together for our Planet* - we focused on supporting the local VCSE sector to green their organisations and consider how we can work in partnership to improve our response to climate change in Rushmoor.

## **Rushmoor Voluntary Services**

### **Report of the Chief Executive Officer for the year ended 31 March 2024**

**(continued)**

- o *Equalities* – Passionate and well-informed speakers provided valuable insight into meaningfully becoming ‘Disability Confident’; raised awareness of health inequalities in Rushmoor and insightful consideration on gender identity.
- o *Measuring Impact* - Speakers demonstrated access to valuable resources to organisations were clearly rethinking the importance of measuring impact, particularly in the present climate.
- o *Inequalities in our Communities* - We fed back on work undertaken alongside Hampshire County Council, Rushmoor Borough Council and Frimley Integrated Care Board strategically, to reduce health inequalities and the impact of those inequalities.

#### **During 23/24:**

- Four VSF events were held
- 126 Delegates attended
- Representing 46 local organisations

**Training** – In recognition of the plethora of on-line training available through high quality providers such as NCVO, we have focussed our training offer on First Aid and MiDAS (Minibus Driver Awareness Scheme), providing in-house access to MiDAS to groups and organisations needing to use minibuses in Rushmoor.

#### **During 23/24:**

- We hosted 31 training events,
- Trained 299 individuals, including 73 MiDAS drivers.

### **Volunteer Recruitment**

The increasing demand for volunteers is evidenced by the record number of volunteering opportunities listed on the Volunteer North Hants database and record numbers of volunteers signing up.

#### **During 23/24:**

- We increased the number of volunteer brokerage opportunities to 178 by year-end,
- These attracted more than 500 enquiries from potential volunteers,
- 159 volunteers were placed in local organisations, this includes volunteers supporting RVS services directly This equates to a financial value of £236,919.00! (Based upon a calculation by the Institute of Volunteer Research).

**RVS Responders** - In addition to the traditional brokerage approach to volunteering, we have continued to be supported by our fabulous team of RVS Responders. The team have not only supported RVS activities, they are also in demand from our member organisations and have supported various events. The ‘bitesize’ opportunities have ranged from Rushmoor Borough Council town centre event marshals, support for Remembrance Sunday events and drivers for the very successful community Christmas Lunch, plus Rotary events including Music in the Park, Donkey Derby and the Christmas floats.

The RVS Responder team remain connected with each other through our ‘Thrive Together’ programme which provided opportunities for training and social engagement.

#### **During 23/24:**

- We maintained a team of approximately 122 Responders,
- The team fulfilled 173 requests for bite-size volunteering.

## **Rushmoor Voluntary Services**

### **Report of the Chief Executive Officer for the year ended 31 March 2024**

**(continued)**

**Blooming Marvellous** - Volunteers living with mental ill health, have been supported throughout the year to undertake gardening projects both at the group's base and within the community. The team really enjoyed taking part in the Victoria Day parade in June 2023 and their Red Barrows display received a wonderful response from the crowd.

Having entered the South and South-East in Bloom (S&SEiB) and the Rushmoor Community in Bloom competitions, the team were delighted to be awarded a plethora of awards, giving credit to the hard work of the staff and volunteers who work tirelessly in all weathers.

We are very grateful to the Broadhurst Welcome Trust for their on-going financial support

#### **During the project year of July 2023 to June 2024:**

- Eighteen individuals living with mental ill health were supported to volunteer,
- The team tidied 32 individual gardens for elderly or infirm residents,
- The volunteers contributed 877 hours to gardening in our community,
- This equates to a value of £17,540 of volunteering hours (costed at £20 p/h as TNL Heritage Lottery guidance).

**Youth Volunteering** - RVS are working in collaboration with Frimley ICS to deliver The Smile Project under the Core 20 Strategy. The project aim is to improve the oral health and wellbeing knowledge of primary age children living in Rushmoor areas affected by health inequalities. We recruited young volunteer Ambassadors from Wavell School, Farnborough Technical College and Farnborough 6th form. We also recruited volunteer Mentors with experience in dentistry and/or working with young people.

We are on a tight timeline, aiming to deliver key health messaging to primary aged children in June/July 2024. Interactive training was undertaken ahead of the delivery which will take place in schools, uniformed groups and community events across the summer. We anticipate that this work will prepare us for future collaborations, particularly to support the VCSE sector to work effectively with the NHS.

**Volunteers' Week and Month of Community** - We created daily social media posts to celebrate a different volunteer every day throughout June. All the posts can be found here: <https://www.rvs.org.uk/rushmoor-volunteer-recognition-awards-2023/i-love-volunteering/>

As part of Volunteers' Week, we held the Rushmoor Volunteer Recognition Awards ceremony in June 2023. This was the first time that the awards had been held since the pandemic. It was a wonderful evening celebrating achievements and recognising the difference the volunteers make to our community. The West End Centre Community Choir entertained us whilst our volunteer photographer captured memories of the event -

<https://www.rvs.org.uk/rushmoor-volunteer-recognition-awards-2023/>

#### **In 2023:**

- We celebrated the achievements of 42 volunteers, specifically nominated.

**Volunteer Fair** - We organised a Volunteering Fair in Kingsmead in September 2023; the first since the pandemic. Eighteen organisations attended ranging from national charities such as Guide Dogs, Royal British Legion and Citizens Advice through to Hampshire-wide organisations such as Home-Start Hampshire, Innovation Volunteers and Hampshire Healthy Families (Barnardo's) through to

## **Rushmoor Voluntary Services**

### **Report of the Chief Executive Officer for the year ended 31 March 2024**

**(continued)**

smaller Rushmoor organisations such as the Rowhill Nature Reserve Society, Rushmoor Repair Café and Hart & Rushmoor Young Carers.

The promotional posts and materials were translated to reach out to our Ukrainian residents in Rushmoor. Approximately 80 people connected with the stall holders, also there was some extremely valuable networking between the voluntary organisations.

#### **Community Development**

**Rushmoor Repair Café** – Rushmoor Voluntary Services were commissioned by Rushmoor Borough Council to incubate the project until our exit strategy was expertly executed at the end of September. The application for CIO status was approved, giving the group charitable status and a clear framework for governance of the organisation. We were proud to celebrate its transition to becoming a member organisation, which offers access to RVS support in the longer term, should they need it.

**Until September 2023, we supported the Rushmoor Repair Café to:**

- Register 200 customers,
- Complete 174 repairs.

**Rushmoor Community in Bloom** – Funded by Rushmoor Borough Council, the inaugural Rushmoor Community in Bloom (RCiB) focussed on four categories under the theme of Wild About Gardening. The project was delivered following environmentally friendly principles and was supported by teams of volunteer co-ordinators and judges.

The competition culminated in an Awards Evening at the West End Centre in September. With more than 40 invited guests, the evening celebrated the achievements of our prize winners, with the presentation of certificates and vouchers.

- 38 entries were received and assessed by the volunteer judges in 2023.

**Green Social Prescribing** - We recognise that many new developments that are taking place in health and social care have seen a welcome rise in prevention initiatives with a link to nature. RVS acknowledge that Social Prescribing has emerged as a crucial method of linking patients back into their communities.

Funding was secured to develop Blooming Minds, a ten-week green social prescribing programme, for people living with poor mental health or wellbeing. A new Community Support Worker was appointed, to support the existing Blooming Marvellous offer and facilitate the development of Blooming Minds. The green social prescribing programme will offer another referral pathway to and from Blooming Marvellous, serve as a conduit for new and existing supported volunteers. We are currently working with partners to develop appropriate green spaces and to further referral pathways.

**Rushmoor Green Community** – Our new Community Support Worker also undertook the necessary networking to develop a Community Garden Forum, connecting the increasing number of gardens across the borough. The forum now exists to share knowledge, experience and resources. Our future ambition is to support and encourage the gardens to also accept social prescribing referrals.

**During 23/24:**

- 17 groups joined Rushmoor Green Community,
- 3 meetings of the forum have occurred.

## **Rushmoor Voluntary Services**

### **Report of the Chief Executive Officer for the year ended 31 March 2024**

**(continued)**

**Frimley Integrated Care System (ICS)** – Rushmoor Voluntary Services continues to be involved in the Integrated Care Partnership (ICP) which brings together organisations, professionals and elected representatives who hold the responsibility for the development of Frimley Health and Care Strategy.

The ICP not only creates the conditions for this broad range of partners to examine and tackle the wider determinants of health and wellbeing for residents, but also for promoting effective partnership working with the voluntary sector.

Funding has recently been established to support the development of a Frimley VCSE Alliance to be a strategic system-wide group that can shape to improve services. We will continue to represent the sector on the development of the Alliance and as a conduit of information.

We have worked closely with the team in North East Hants and Farnham Place to explore opportunities to reduce health inequalities in our area.

#### **Community Engagement**

We have continued to play a key role in promoting and co-ordinating co-operation in bringing key partners together to deliver community initiatives. Working with voluntary organisations, local authorities and statutory bodies, we are able to harness local investment and achieve community action.

**Community Response** - RVS uses our wide-ranging presence and connections amongst local, county and national networks to ensure the voice of the VCSE sector is represented at a strategic level and our members' voices are also heard. This was evidenced by the responses submitted to Hampshire County Council in the two rounds of their Future Services Consultation. After consultation with members, passengers and Rushmoor, Hart & Hampshire Councillors we submitted a seven page response on behalf of the organisation.

This followed a campaign to raise the awareness of the Consultation to our member organisations. Two workshops were delivered to give VCSE organisations an opportunity to explore, share and discuss how the 13 proposals included in the Consultation would impact on the organisations and their clients/members. We discussed the hidden impacts, identified unintended consequences and explored alternative solutions which the groups fed back to HCC via the consultation.

We continue to work closely with colleagues at Rushmoor Borough Council and appreciate their valued support through core funding for the organisation. Our Community Development team maintain frequent contact with the Community and Partnerships team to share information and maintain effective partnership working.

We remain an active partner and representative on Rushmoor Borough Council's Supporting Communities group. The group – and strategy – aims to tackle deprivation and inequalities across Rushmoor.

**Rushmoor Link** – This is a great example of collaboration. With funding and design support from Rushmoor Borough Council, technical input from colleagues at Hart Voluntary Action and the research from our own volunteer Directory Detectives, the Rushmoor Link community directory was created and launched in March 2024 - [www.rushmoorlink.org](http://www.rushmoorlink.org)

The directory provides access to local information about activities, groups and community services.

## **Rushmoor Voluntary Services**

### **Report of the Chief Executive Officer for the year ended 31 March 2024**

**(continued)**

#### **Between January and March 2024:**

- 384 groups and activities were listed in the directory,
- 2,165 visits were made to the directory,
- 10,226 page views were made on Rushmoor Link,
- By 416 unique users.

#### **King's Coronation**

We created a newsletter containing all the local events and activities associated with the King's Coronation in May. This proved very popular as it was the only resource in the local area so was shared widely on social media within the local community. This included opportunities for single people to come together to share the momentous occasion.

#### **Supporting Independence**

RVS remain connected in our local community through the provision of direct services to support those in our community who require assistance. Whilst some services are well established, RVS continues to identify need and respond to gaps in community provision.

**Community Transport** – Rushmoor Dial-a-Ride and Fleet Link are now known as Rushmoor and Fleet Connect under the Hampshire County Council re-brand. The buses look smart and distinctive with the new branding which has had a positive impact for awareness and number of passengers registering to use the services.

We are very grateful to Hampshire County Council who were able to secure Government funding which has supported the continuation of the valuable passenger services during 23/24. Specifically, in supporting some unexpected expenditure for vehicle maintenance.

Unfortunately, as part of the SP25 Future Services consultation announced in June 2023, all funding from Community Transport could be removed from April 2025. In January 2024, RVS hosted Hampshire County Council who met with a representation of our Rushmoor, Fleet and Yateley passengers to hear feedback and concerns. We supported the passengers to feedback to the consultation and ensured all individual responses were received in time.

#### **During 23/24:**

- 858 passengers were registered to book local transport,
- 208 signed up during the year,
- An average of 791 journeys were made every month,
- Our minibuses were hired for 576 community outings, day trips and holidays.

**Home Help** - Our Home Help service has continued to provide essential support in the bid to remain independent and living at home. Clients have benefitted from an increasing number of hours of assistance with shopping and housework. Our team of 21 Home Helps have also provided a smiling face and a friendly chat for residents. This increase is in spite of the need to reluctantly increase our charges to the residents, and we are pleased that the increase did not have a detrimental effect on our service levels, which is testament to how valuable and professional the service is.

## **Rushmoor Voluntary Services**

### **Report of the Chief Executive Officer for the year ended 31 March 2024**

**(continued)**

#### **During 23/24:**

- Home Helps delivered 8,545 hours of domestic support, up from 8,264 in 22/23.
- 56 new clients registered with us,
- 212 clients were supported in total.

**Social Inclusion** – The weekly telephone calls and visits remain the core activity of our team of 24 volunteers. Following a successful coffee trip to the Fab café (Farnborough library) in April 2023 however, we have made a couple of trips out to Beaumont Village in Aldershot who are keen to receive visits from our residents. Additionally, some residents enjoyed a cream tea in June 2023 so we plan to arrange further trips.

One Buddy fed back - 'I visited Mrs X in Jan to discuss our service and arranged short walk to the local shops for some groceries. We also discussed attending the Silvers club at The Vine centre in Aldershot, to which I accompanied the resident using Rushmoor Connect. She thoroughly enjoyed this trip and has since attended on her own. We received the following message of thanks:

'I must thank you for all your help and encouragement. It has made a big difference in my life going to The Vine Centre and the Connect minibus has really helped me put my life back together'.

#### **During 23/24:**

- 24 volunteer buddies and befrienders actively supported residents,
- 18 residents benefited from volunteer friendship,
- 362 weekly telephone contacts were made by Befrienders,
- 445 weekly visits from or outings with Buddies.

**Farnborough Lunch Club:** Originally under the auspices of Age Concern Farnborough, this group took the decision to close in December 2023, due to running costs and lack of trustees to take the group forward. Rushmoor Voluntary Services agreed to re-open the group (subject to funding), as part of our Social Inclusion project. The first week back was 16th February 2024. The original members were very pleased to be back with their friends. We would like to thank the RVS Trustees and Responder Volunteers who helped to get this group up and running again.

**Wellbeing Walks** - In partnership with Public Health (Hampshire County Council), Rushmoor Voluntary Services were commissioned to provide Wellbeing Walks to increase activity for those who, for health or social reasons, are fairly inactive. This project was severely affected by the wet weather experienced for almost six months and numbers were much lower than we hoped initially. A programme of walks of one to two miles were established across Farnborough and Aldershot. The most successful walk is the Thursday Southwood group who have formed into a social group and stay on for coffee and a chat. Our team of friendly and trained volunteer Walk Leaders ensure that everyone is included, regardless of speed and fitness levels. Early in 2024, we relaunched as Wellbeing Walks and the project is now extremely successful. Our thanks to Public Health and also Rushmoor Borough Council for their support during the early days.

#### **During 23/24:**

- 50 walks were facilitated,
- 10 volunteers were trained as Walk Leaders,
- Over 300 people enjoyed the organised walks.

## **Rushmoor Voluntary Services**

### **Report of the Chief Executive Officer for the year ended 31 March 2024**

**(continued)**

**Hampshire HIV Support** – In the penultimate year of our sub-contract arrangement, we are working with TVPS to explore opportunities to maintain support in one of highest areas of HIV diagnosis in Hampshire. In recognition of this, Aldershot Primary Care Trust ran a local campaign for HIV Testing Week in response to the number of older people being diagnose, late, with HIV. The take-up of HIV and sexual health testing was small but the response to the social media posts was encouraging. This pilot is being used to roll out a wider campaign.

**Sanctuary Seekers** - We have worked alongside statutory and community groups to support new people into Rushmoor. Specifically, we supported a family ‘fun day’ in the summer which was attended by a number of Ukrainian families. We also assisted RBC in the planning and delivery of a Ukrainian Independence Day celebration in August which was very well attended.

A new support network has been developed to support the residents at Potters hotel. This multi agency network has supported families to engage in local activities and volunteering.

With many organisations and services concerned about the impact of the loss of further funding, particularly from Hampshire County Council, it has been another year of uncertainty, with more uncertainty ahead. At the close of the financial year, Rushmoor Voluntary Services are facing not only the loss of the Infrastructure Grant (our core grant from Hampshire County Council) but also the total de-commissioning of all Community Transport service contracts as a result of the Future Services Consultation.

Rushmoor Voluntary Services recognise Hampshire County Council’s need to make savings. However, the need to cut funding doesn’t remove the need for the support services delivered by statutory and community organisations. Not only, would this impact on us and member organisations, but we know that the proposed cuts will result in only the most vulnerable people being supported in future. Residents with substantial or even a moderate need won’t be eligible or be able to access services. Implementing the proposed cuts will move us from implementing forward-thinking prevention strategies to imposing crisis management. We hope that this will be recognised when the proposals are considered.

**Donna Bone**  
**Chief Executive**

## **Rushmoor Voluntary Services**

### **Report of the Trustees for the year ended 31 March 2024**

The Trustees, who are also Directors of the Charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024.

#### **Public Benefit Statement**

The Trustees have referred to the Charity Commission's general guidance on public benefit when reviewing aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set. In the Trustees' opinion, the activities of the charity benefit the wider community through the support provided to other charities in Rushmoor and benefit a substantial number of individuals through services such as Home Help and on-demand bus services. In addition, the charity has made substantial contributions to setting up new charities to serve the citizens of Rushmoor. The Trustees are therefore satisfied that the charity fully meets the "Public Benefit" requirements of the Charity Commission.

The financial statements comply with current statutory requirements, the governing document and the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **Company Status**

Rushmoor Voluntary Services ("the Charity"), a company limited by guarantee, is registered in England & Wales (No. 03238444) and operates from its registered office at The Civic Offices, Farnborough Road, Farnborough, GU14 7JU. It is established for charitable purposes, by a Memorandum of Association dated 16th August 1996 and registered as a Charity (No. 1059794) by the Charity Commissioners. Under Section 60 of the Companies Act 2006, the Charity has been exempted from having to use the word 'Limited' in its name. The Charity is also recognised by HM Revenue & Customs as a charity for tax purposes. This means that it is able to take advantage of charitable tax relief on donations from individuals.

#### **Objects**

The Charity's Objects are:

- (1) To promote any charitable purposes for the benefit of the community in the area of the administrative authorities comprising the historic county of Hampshire (including Portsmouth and Southampton) and in particular the local government district and Borough of Rushmoor and, if the directors of the Charity (hereinafter called "the Trustees") shall so decide, in any of the administrative authorities immediately adjoining, whether in Hampshire or Surrey (hereinafter together called "the area of benefit") and in particular the advancement of education, the protection of health and the relief of poverty, distress and sickness.
- (2) To promote and organise co-operation in the achievement of the above purposes and to that end to bring together representatives of the voluntary organisations operating within the local government district and Borough of Rushmoor and relevant statutory authorities engaged in the furtherance of the above purposes.
- (3) To be so constituted and administered that it is at no time (for the purposes of the Local Government and Housing Act 1989) under the control or subject to the influence of a local authority.

## **Rushmoor Voluntary Services**

### **Report of the Trustees for the year ended 31 March 2024 (continued)**

#### **Mission**

In partnership with the voluntary, statutory and business sectors, to enable all the people of Rushmoor to play a full and active part in the life of the local community.

#### **Principal Activities**

The principal activities remain those of a council of voluntary service (CVS) centred on the Borough of Rushmoor. These activities are detailed in the report by the Chief Executive.

#### **Service Agreements and Contracts**

The following agreements which provide funds for the Charity's core and transport activities existed during the course of the year or are being negotiated:

Core CVS Functions	Rushmoor Borough Council and Community First Wessex/Hampshire County Council
Rushmoor Connect	Hampshire County Council
Fleet Connect	Hampshire County Council
Connect Minibus Hire	Hampshire County Council

The following agreements provide or have provided funds for other activities:

Blooming Marvellous	Broadhurst Welcome Home Community Ltd
HIV advice and assistance	Positive Action Hampshire
Green Social Prescribing	Hants CC Get Going Again Fund

#### **Organisation**

The governance structure is made up of a Board of Trustees of up to 12 members and the following sub-committees: Remuneration Committee, Legacy Grants Committee. The sub-committees are based on delegated decision-making powers handed down by the main Board.

Board members are drawn from the local community and have a variety of skills and experience including Accounting and Finance, Information Technology, Education, Human Resources, Disability and Social Welfare. The Chief Executive is not a Director but a permanent non-voting member of the Board. The Board currently meets every two months. Cllr. S Masterson was nominated to the Board by Rushmoor Borough Council but is not a Trustee of the Charity.

#### **Election of Trustees**

The Trustees are elected by the members of the Charity in accordance with the Articles of Association. Rushmoor Borough Council is entitled to nominate a representative. All new Trustees are given induction training which includes learning about the background, ethos and day to day activities of the Charity as well as outlining their responsibilities.

#### **Investment Powers and Policy**

Under the Memorandum and Articles of Association, the Charity has the power to make any investment which the Trustees see fit. The current policy is to invest up to 50% of core funds in a range of investment funds, and the remaining 50% in deposit accounts of varying maturities with several different banks.

## **Rushmoor Voluntary Services**

### **Report of the Trustees for the year ended 31 March 2024 (continued)**

#### **Risk Management**

As required by the Charity Commission, the Trustees regularly undertake reviews of the significant risks to ensure the appropriate mitigation policies exist. A formal Risk Management document is reviewed annually and approved by the Board.

The key risk to the Charity has been identified as the inability to sustain or replace current grant funding from local authorities. In the event that funding will not be forthcoming in the future, designated reserves have been set aside to allow the Charity to continue for a limited period to enable it to find additional funding and to provide for staff redundancy costs. A number of lower priority risks have been identified and procedures have been implemented which minimise all identified risks. The Trustees also keep under review the prospect of having to relocate to short-term accommodation in the event of evacuation of their premises due to fire or any other unforeseen disaster.

#### **Financial Review**

In the opinion of the Trustees the resources of the Charity are sufficient for it to continue to operate. Their policy regarding reserves is set out below, and in the notes to the accounts.

The Charity sometimes makes funding applications on behalf of members and other local voluntary organisations. These funds are distributed when received. In addition, on application from other organisations, such as Citizens Advice Rushmoor, the Charity will make one-off grants to help individuals in Rushmoor. The charity does not accept direct applications from individuals.

The Charity's principal sources of funds are local authority contracts and grants from various bodies, including local authorities. The Charity also generates a considerable amount of income from its Home Help and Community Transport activities.

For the year ended 31 March 2024 the Charity recorded a deficit of £44,590 before investment gains of £8,715. This compares to a deficit of £32,220 before investment losses of £3,587 for the year ended 31 March 2023.

Unrestricted Income fell substantially below Expenditure by £35,417. We have suffered from the overall financial climate, with local councils as well as individuals feeling the effects of high inflation levels. We also recorded a deficit on Restricted Funds, but at a significantly lower level of £9,173. We continue to be grateful for the support we have received from Hampshire County Council, Rushmoor Borough Council, and a number of other organisations.

In spite of these losses, the financial position of the charity remains healthy, with total reserves of £497,677 and net current assets of £304,817.

#### **Reserves**

General Reserves are held to provide cover for unexpected changes in income and expenditure (not already provided for in Designated Reserves) to allow us time to adjust our cost base and continue activities. As at 31 March 2024 they stood at £133,289, and amount to approximately 2.5 months' total expenditure. The Trustees consider that this is reasonable.

## **Rushmoor Voluntary Services**

### **Report of the Trustees for the year ended 31 March 2024 (continued)**

#### **Futures Plans**

Whilst such a significant proportion of our grant and contract income remains uncertain pending the outcome of Hampshire County Council's Future Services Consultation, it is difficult to set out a clear vision. Until this is resolved it is difficult for us to plan ahead with any confidence, but we are already exploring possible alternative sources of income. We intend to remain agile and to proactively seek opportunities to ensure sustainability for the organisation and for our support to our community.

#### **Performance and Review**

Key performance information concerning the activities of the charity is reported to the Chief Executive on a monthly basis and reported to the Chairman and Trustees in formal meetings held every two months. As outlined in the Chief Executive's Report, the Charity has performed well against our key objectives and activities.

#### **Staff**

The Trustees would like to thank the staff team for all of their contributions to the management of services and the day-to-day running of the Charity's activities.

#### **Statement of the Responsibilities of the Board of Trustees**

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed; subject to any material departure disclosed and explained in the financial statements;
- Prepare financial statements on a going-concern basis unless it is appropriate to assume the Charity will not continue to operate.

In addition to complying with companies' legislation, the Trustees are also required to have regard to the Statement of Recommended Practice, Accounting and Reporting by Charities (Revised 2015) (the SORP), published by the Charity Commissioners for England and Wales and are required to follow that statement insofar as compliance does not contradict any requirement of the Companies Act 2006.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the SORP and the Companies Act 2006. They have a general responsibility for taking reasonable steps to safeguard the assets of the Charity and to prevent and detect fraud and other irregularities. The Trustees are also responsible for ensuring that the assets are properly applied in accordance with Charity Law.

## **Rushmoor Voluntary Services**

### **Report of the Trustees for the year ended 31 March 2024 (continued)**

#### **Statement of disclosure of information to the Independent Examiners**

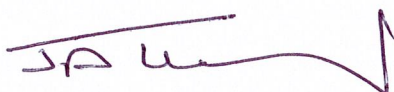
All directors of the company who held office at the date of approval of these Financial Statements, as set out below, each confirm so far as they are aware, that:

- There is no relevant information of which the company's independent examiners are unaware; and
- They have taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant information and to establish that the company's independent examiners are aware of that information.

#### **Small Company Provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

The Report of the Trustees was approved by order of the Board of Trustees as the company directors, on *5 December 2024* and signed on the Board's behalf by:

A handwritten signature in dark ink, appearing to read 'A Lloyd', with a stylized flourish at the end.

**Andrew Lloyd**  
**Chairman**

## **Independent Examiner's Report to the Trustees of Rushmoor Voluntary Services**

I report to the charity's Trustees on my examination of the accounts of the company for the period ended 31 March 2024.

### **Respective responsibilities of Trustees and Examiner**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Basis of Independent Examiner's Report**

I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

### **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



9th December 2024

Paul Chamberlain  
Chamberlains Chartered Accountants  
Elm House, Tanshire Park  
Shackleford Road, Elstead  
Godalming, GU8 6LB

**Rushmoor Voluntary Services**  
**Statement of Financial Activities**  
**for the year ended 31 March 2024**

	Notes	Restricted funds £	Unrestricted funds £	2024 Total funds £	2023 Total funds £
<b>Income from:</b>					
Donations, Gifts and legacies	2	2,034	180	2,214	6,286
Charitable activities	3	361,347	226,090	587,437	572,197
Investment income	4	-	11,021	11,021	5,074
<b>Total</b>		<b>363,381</b>	<b>237,291</b>	<b>600,672</b>	<b>583,557</b>
<b>Expenditure on:</b>					
Raising funds		-	-	-	-
Charitable activities	6	(372,554)	(272,708)	(645,262)	(615,777)
<b>Net expenditure for the year</b>		<b>(9,173)</b>	<b>(35,417)</b>	<b>(44,590)</b>	<b>(32,220)</b>
Net gains/(losses/ on investments		-	8,715	8,715	(3,587)
Transfers between Funds		1,559	(1,559)	-	-
Other recognised gains/(losses)		-	-	-	-
<b>Net Movement on Funds</b>		<b>(7,614)</b>	<b>(28,261)</b>	<b>(35,875)</b>	<b>(35,807)</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		153,579	379,973	533,552	569,359
<b>Total funds carried forward</b>	15	<b>145,965</b>	<b>351,712</b>	<b>497,677</b>	<b>533,552</b>

There are no unrecognised gains and losses other than those shown in the Statement of Financial Activities.

All of the above amounts relate to continuing activities.

The notes form part of these financial statements.

## Rushmoor Voluntary Services

### Balance Sheet as at 31 March 2024

	Notes	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	11	65,378	82,965
Investments	12	127,482	164,202
<b>Total fixed assets</b>		<u>192,860</u>	<u>247,167</u>
<b>Current assets</b>			
Debtors	13	122,841	113,351
Cash at bank and in hand		336,659	326,071
<b>Total current assets</b>		<u>459,500</u>	<u>439,422</u>
<b>Creditors: Amounts falling due within one year</b>	14	<u>(154,683)</u>	<u>(153,037)</u>
<b>Net current assets</b>		<u>304,817</u>	<u>286,385</u>
<b>Total assets less current liabilities and Net assets</b>		<u>497,677</u>	<u>533,552</u>
<b>Funds of the Charity</b>	15		
<b>Restricted funds</b>		145,965	153,579
<b>Unrestricted funds</b>			
Designated reserves		218,423	222,657
Other reserves		133,289	157,316
<b>Total funds</b>		<u>497,677</u>	<u>533,552</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

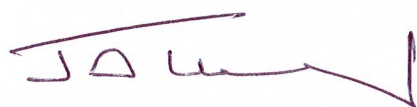
The trustees acknowledge their responsibilities for

- Ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006; and
- Preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on

5 December 2024 and were signed on its behalf by:



**Andrew Lloyd – Chairman**

The notes form part of these financial statements.

## Rushmoor Voluntary Services

### Cash Flow Statement for the year ended 31 March 2024

	Notes	2024 £	2023 £
<b>Cash flow from operating activities</b>	22	(47,835)	(25,414)
<b>Cash flow from investing activities</b>			
Proceeds from sale of fixed assets		3,100	-
Purchase of tangible assets	11	(1,133)	(84,243)
Proceeds from disposal of investments	12	45,435	20,812
Interest received	4	11,021	4,608
Dividends received	4	-	466
Net cash from investing activities		58,423	(58,357)
<b>Net increase/(decrease) in cash and cash equivalents</b>		10,588	(83,771)
Cash and cash equivalents at the beginning of the year		326,071	409,842
<b>Cash and cash equivalents at the end of the year</b>		336,659	326,071

## **Rushmoor Voluntary Services**

### **Notes to the Financial Statements for the year ended 31 March 2024**

#### **1 Accounting Policies**

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented.

##### ***Basis of preparing the Financial Statements***

The financial statements have been prepared under the historical cost convention modified to include investments at fair value.

Rushmoor Voluntary Services meets the definition of a public benefit entity under FRS 102.

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006.

##### ***Going concern***

Despite the financial losses incurred over the past year and uncertainties over existing grant funding arrangements continuing in future years, Rushmoor Voluntary Services remains committed to its objectives of supporting, promoting and sustaining the charity sector in the Borough of Rushmoor. The Management and Trustees continue to explore new revenue streams, fundraising initiatives and cost reduction measures.

The Trustees believe that, with the continued support of our donors, partners, and volunteers, the Charity has sufficient resources to continue its operations for the foreseeable future. The Charity will continue to seek additional funding and manage its finances prudently. Therefore, the Trustees have a reasonable expectation that the Charity will continue as a going concern, fulfilling its objectives and serving its beneficiaries.

##### ***Fund accounting***

General Funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity, and which have not been designated for any other purposes.

Designated Funds (see note 17) comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements

Restricted Funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income and gains are allocated to the appropriate fund.

# Rushmoor Voluntary Services

## Notes to the Financial Statements for the year ended 31 March 2024

### 1 Accounting Policies (continued)

#### *Incoming resources*

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable certainty.

For legacies, entitlement for this purpose is the earlier of the Charity being notified of an impending distribution or the legacy being received.

Cash donations are recognised on receipt. Donations in Kind are recognised on receipt and valued at estimated market value.

Contract income is recognised in the period to which it relates.

Grants received are recognised on receipt, except where the grant is for a specific purpose and is to be applied to expenditure covering more than one financial period. In such cases the grant is accounted for in line with the expenditure.

#### *Resources expended*

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category, on a project-by-project basis. Where costs cannot be directly attributed to particular projects, they have been allocated to activities on a basis consistent with the use of the resources.

As the Charity is not registered for Value Added Tax (VAT), the irrecoverable amount is included with the relevant cost of the goods or services purchased

Governance costs include all items of expenditure relating to the running of the Charity. They comprise filing and registration fees, Independent Examination fees, and costs of preparing the annual accounts and holding the Annual General Meeting.

#### *Tangible fixed assets*

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computers	-	33.33% p.a. straight line basis
Office equipment	-	20% p.a. straight line basis
Motor vehicles	-	20% p.a. straight line basis
Right of use assets	-	Equally over the lease or licence term

#### *Investments*

Investments are stated at market value at the balance sheet date. The Statement of Financial Activities includes the net unrealised gain or loss arising on revaluation.

#### *Debtors*

Trade debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid.

## Rushmoor Voluntary Services

### Notes to the Financial Statements for the year ended 31 March 2024

#### 1 Accounting Policies (continued)

##### *Cash at bank*

This includes cash and fixed term deposit accounts with maturities up to twelve months.

##### *Creditors and provisions*

Creditors and provisions are recognised when the entity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

##### *Pension costs and other post-retirement benefits*

All employees are eligible to join the Charity's pension scheme, which is a money purchase defined contribution scheme complying with the Pensions Act 1995. Contributions to this scheme are charged to the Statement of Financial Activities as they are incurred.

##### *Operating leases*

Rentals paid under operating leases are charged to profit and loss on a straight line basis over the period of the lease.

##### *Taxation*

The charity is exempt from corporation tax on its charitable activities.

#### 2 Income from donations, gifts and legacies

	<b>Restricted funds £</b>	<b>Unrestricted funds £</b>	<b>2024 Total funds £</b>	<b>2023 Total funds £</b>
Donations, Gifts and legacies	2,034	180	2,214	6,286
	<hr/>	<hr/>	<hr/>	<hr/>
	2,034	180	2,214	6,286
	<hr/>	<hr/>	<hr/>	<hr/>

## Rushmoor Voluntary Services

### Notes to the Financial Statements for the year ended 31 March 2024

#### 3 Income from charitable activities

	Restricted funds £	Unrestricted funds £	2024 Total funds £	2023 Total funds £
<b>Grants</b>				
Rushmoor Borough Council	102,737	11,006	113,743	118,855
Hampshire County Council	70,121	4,200	74,321	15,502
Broadhurst Welcome Home Community	21,174	-	21,174	19,493
Hart District Council	-	-	-	5,000
Hants & IoW Community Fund	-	-	-	1,000
NAVCA	-	-	-	10,000
Unity for Finance	-	-	-	900
NHS Charities Partnership	-	-	-	2,852
Frimley CCG	25,773	-	25,773	3,000
Communities First	-	-	-	37,000
Farnborough Airport	1,000	-	1,000	-
Grainger plc	200	-	200	-
Kebur Garden Materials	50	-	50	-
Rushmoor Repair Café	450	-	450	-
	221,505	15,206	236,711	213,602
<b>Local Authority Contracts</b>				
Hants CC Transport Services	109,643	24,749	134,392	160,168
<b>Minibus income</b>	20,451	43,477	63,928	54,708
<b>Office &amp; Training Services</b>	9,748	151	9,899	15,735
<b>RVS Home Help service</b>	-	142,507	142,507	127,984
	361,347	226,090	587,437	572,197

## Rushmoor Voluntary Services

### Notes to the Financial Statements for the year ended 31 March 2024

#### 4 Income from investments

	Restricted funds £	Unrestricted funds £	2024 Total funds £	2023 Total funds £
Bank interest receivable	-	11,021	11,021	4,608
Income from UK listed investments	-	-	-	466
	-	11,021	11,021	5,074

#### 5 Income by activity

	Restricted funds £	Unrestricted funds £	2024 Total funds £	2023 Total funds £
Core functions	-	21,851	21,851	18,500
CVS	137,609	-	137,609	113,217
Covid-19	-	-	-	6,949
Home Help	-	142,507	142,507	132,984
Transport	130,094	72,933	203,027	220,579
Social Inclusion	41,628	-	41,628	21,070
Blooming Marvellous	40,100	-	40,100	23,992
Projects	13,950	-	13,950	45,609
Charity Funds	-	-	-	657
	363,381	237,291	600,672	583,557

## Rushmoor Voluntary Services

### Notes to the Financial Statements for the year ended 31 March 2024

#### 6 Expenditure on charitable activities

	Restricted funds £	Unrestricted funds £	2024 Total funds £	2023 Total funds £
Core functions	-	50,649	50,649	40,258
CVS	124,993	-	124,993	109,319
Covid-19	-	-	-	7,011
HIV in Hampshire	24,844	-	24,844	24,844
Home Help	-	149,467	149,467	150,843
Transport	137,236	72,592	209,828	204,886
Social Inclusion	32,348	-	32,348	15,019
Blooming Marvellous	41,552	-	41,552	28,045
Projects	10,042	-	10,042	35,085
Legacy grants	1,539	-	1,539	-
Charity Funds	-	-	-	467
	<u>372,554</u>	<u>272,708</u>	<u>645,262</u>	<u>615,777</u>

These figures include support costs, governance costs and management charges. These have been allocated to charitable activities in line with grant or contract terms, pro-rata to income received in each class of activity.

#### 7 Trustees' remuneration, benefits and expenses

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 (31 March 2023: £nil).

There were no trustees' expenses paid for the year ended 31 March 2024 (31 March 2023: £nil).

#### 8 Net expenditure

Net expenditure for the year is stated after charging:

	2024 £	2023 £
Independent Examiner's / Auditor's remuneration	7,392	6,510
Depreciation of fixed assets	18,720	16,529
Operating lease rentals	20,940	14,955
Grants paid	18,876	23,089

## Rushmoor Voluntary Services

### Notes to the Financial Statements for the year ended 31 March 2024

#### 9 Grants paid

	2024	2023
	£	£
<b>Grants paid to individuals</b>	370	248
<b>Grants paid to organisations</b>		
TVPS	14,844	14,844
Disability Challengers Ltd	450	-
Knights Foundation	638	-
Spaces for Growing	293	-
Rushmoor Repair Café	750	-
Rushmoor & Hart Young Carers	425	-
Cove Infant School	756	-
Bohunt School	350	-
RBC – Wellbeing Walks	-	3,276
Farnborough Library – Ukraine Leaders’ Grant	-	150
Community Grub Hub – Ukraine Grant	-	350
Lions Club of Fleet	-	1,000
St John’s Church Cove	-	230
Hampshire Cultural Trust	-	690
Rushmoor Citizens’ Advice	-	200
Cove Methodist Church	-	200
St Patrick’s Junior School	-	500
Parsonage Farm Nursery & Infant School	-	500
Hampshire Cultural Trust	-	901
	<u>18,876</u>	<u>23,089</u>

#### 10 Staff costs

	2024	2023
	£	£
Wages and salaries	448,979	391,461
Social security costs	18,789	20,775
Other pension costs	14,573	12,635
	<u>482,341</u>	<u>424,871</u>

No employee received an annual salary including benefits of more than £60,000 per year. In addition to paid staff, RVS also has a number of volunteers.

## Rushmoor Voluntary Services

### Notes to the Financial Statements for the year ended 31 March 2024

#### 10 Staff costs (continued)

The average monthly number of employees during the year was 4 full time (2023: 4) and 43 part time (2023: 39), employed as follows:

	2024	2023
Core activities	4	4
CVS	4	3
Home Help	25	26
Transport	10	8
Blooming Marvellous	2	2
Social Inclusion	2	-
<b>Total</b>	47	43

#### 11 Tangible Fixed Assets

	Office equipment £	Computers £	Motor vehicles £	Total £
<b>Cost</b>				
At 1 April 2023	2,726	22,218	153,120	178,064
Additions	660	473	-	1,133
Disposals	(1,783)	(10,781)	(20,400)	(32,964)
<b>At 31 March 2024</b>	1,603	11,910	132,720	146,233
<b>Depreciation</b>				
At 1 April 2023	2,488	20,081	72,530	95,099
Charge for year	234	1,688	16,798	18,720
Disposals	(1,783)	(10,781)	(20,400)	(32,964)
<b>At 31 March 2024</b>	939	10,988	68,928	80,855
<b>Net Book Value</b>				
<b>At 31 March 2024</b>	664	922	63,792	65,378
<b>At 31 March 2023</b>	238	2,137	80,590	82,965

## Rushmoor Voluntary Services

### Notes to the Financial Statements for the year ended 31 March 2024

#### 12 Investments

With the authority of the Trustees, investments can be wider or narrower range investments within the meaning of Section 3 of the Trustee Act 2000. Current investments are as follows:

	Number of units	At cost £	Market Value £	Market Value 2023 £
<b>UK Listed Investments</b>				
Rathbones Active Income & Growth Fund	35,103.99	-	-	46,997
CAF UK Equitrack Fund	35,915.53	50,000	-	54,305
L&G UK Equity Income Fund (I) Acc.	57,209.93	-	57,193	-
CCLA COIF Charities Ethical Investment Fund (Acc)	10,704.33	50,000	56,310	49,777
BlackRock Charishare Common Investment Fund	1,773.30	7,282	13,979	13,123
Total			127,482	164,202
			<b>Market Value 2024 £</b>	<b>Market Value 2023 £</b>
Value at the beginning of the year			164,202	188,601
Disposal of investments in year (at cost or value brought forward)			(45,435)	(20,812)
Increase/(decrease) in value			8,715	(3,587)
Value at the end of the year			127,482	164,202

During the year the administration of the CAF UK funds was taken over by L&G and the holding in the CAF UK Equitrack Fund was converted into an equivalent number of units in the L&G UK Equity Income Fund.

## Rushmoor Voluntary Services

### Notes to the Financial Statements for the year ended 31 March 2024

#### 13 Debtors: Amounts falling due within one year

	2024 £	2023 £
Trade debtors	91,860	92,354
Other debtors	14,284	4,612
Prepayments and accrued income	16,697	16,385
	<u>122,841</u>	<u>113,351</u>

#### 14 Creditors: Amounts falling due within one year

	2024 £	2023 £
Trade creditors	20,124	20,609
Other creditors	47,660	60,515
Payroll costs	2,174	391
Accruals	20,721	19,010
Deferred grant income	64,004	52,512
	<u>154,683</u>	<u>153,037</u>

In 2022-23 Hampshire County Council gave a grant of £49,500 towards the purchase of two replacement minibuses. This grant is being spread over the 5 year useful life of the buses and the net amount not yet transferred to income is shown as a liability withing Other creditors. £9,900 has been included in Income from Charitable Activities in 2023/24.

## Rushmoor Voluntary Services

### Notes to the Financial Statements for the year ended 31 March 2024

#### 15 Movement in funds

	At 1 April 2023 £	Income £	Spend £	Invest ment Gain £	Transfers between funds £	At 31 March 2024 £
<b>Restricted reserves</b>						
Blooming	-	40,100	(41,552)	-	1,452	-
Marvellous						
CVS	3,899	137,609	(124,993)	-	-	16,515
Rushmoor	19,304	75,510	(82,545)	-	-	12,269
Connect						
Fleet Connect	-	54,584	(54,691)	-	107	-
Legacy Fund	36,115	-	(1,540)	-	-	34,575
Projects	37,666	13,950	(10,041)	-	-	41,575
HIV in	50,544	-	(24,844)	-	-	25,700
Hampshire						
Social Inclusion	6,051	41,628	(32,348)	-	-	15,331
<b>Total restricted reserves</b>	<b>153,579</b>	<b>363,381</b>	<b>(372,554)</b>	<b>-</b>	<b>1,559</b>	<b>145,965</b>
<b>Unrestricted reserves</b>						
<b>Designated reserves</b>						
Bus replacement	21,330	-	-	-	28,808	50,138
Bus depreciation	80,600	-	-	-	(16,808)	63,792
Charity Fund	10,000	-	-	-	-	10,000
Employment	56,727	-	-	-	(15,234)	41,493
contingency						
Volunteer	10,000	-	-	-	-	10,000
Centre expenses						
Blooming	20,000	-	-	-	-	20,000
Marvellous						
Frank Rust	4,000	-	(1,106)	-	106	3,000
Memorial						
Contingency	20,000	-	-	-	-	20,000
Reserve						
<b>Total designated reserves</b>	<b>222,657</b>	<b>-</b>	<b>(1,106)</b>	<b>-</b>	<b>(3,128)</b>	<b>218,423</b>
<b>General reserves</b>	<b>157,316</b>	<b>237,291</b>	<b>(271,602)</b>	<b>8,715</b>	<b>1,569</b>	<b>133,289</b>
<b>Total unrestricted reserves</b>	<b>379,973</b>	<b>237,291</b>	<b>(272,708)</b>	<b>8,715</b>	<b>(1,559)</b>	<b>351,712</b>
<b>Total funds</b>	<b>533,552</b>	<b>600,672</b>	<b>(645,262)</b>	<b>8,715</b>	<b>-</b>	<b>497,677</b>

## Rushmoor Voluntary Services

### Notes to the Financial Statements for the year ended 31 March 2024

#### 16 Purpose of funds

##### Unrestricted funds

General reserves	These funds are held available for the ordinary purposes of the charity.
Designated funds	These are amounts that have been set aside by the Trustees from the General reserves of the Charity to fund specific projects or activities.
Charity Fund	To make donations to help individuals. The Trustees will from time to time increase this reserve from the general reserves of the Charity.
Bus Replacement Reserve	To replace minibuses that have reached the end of their useful lives.
Bus Depreciation Reserve	To cover the cost of future depreciation of the minibuses as their market value is uncertain.
Volunteer Centre	To cover shortfalls in funding in the coming year.
Blooming Marvellous	To cover shortfalls in funding in the coming year.
Employment contingency and general contingency	To cover costs arising in the event that the Charity is forced to close.
Frank Rust Memorial Reserve	To fund grants to commemorate a former Trustee and Chair of the Charity.

##### Restricted funds

The restricted reserves are the balance on funds that arise from grant or other contract income received for specific ongoing projects as described in the Report of the Chief Executive Officer.

#### 17 Funds held for distribution

These amounts are included in the Charity's Statement of Financial Activities and the Balance Sheet.

#### 18 Analysis of net assets between funds

	Restricted funds £	Unrestricted funds £	Total funds £
Fixed assets	-	65,378	65,378
Investments	13,979	113,503	127,482
Net Current Assets	131,986	172,831	304,817
	<u>145,965</u>	<u>351,712</u>	<u>497,677</u>

## Rushmoor Voluntary Services

### Notes to the Financial Statements for the year ended 31 March 2024

#### 19 Related party disclosures

There were no related party transactions for the year ended 31 March 2024.

#### 20 Contingent liabilities

There are no contingent liabilities at the balance sheet date.

#### 21 Controlling party

There is no single controlling party.

#### 22 Reconciliation of net movement in funds to net cash flow from operating activities

	Notes	2024 £	2023 £
<b>Net movement in funds</b>		(35,875)	(35,807)
<b>Non-cash items:</b>			
Depreciation charge	8	18,720	23,832
Profit on disposal of fixed assets		(3,100)	-
<b>Financial items:</b>			
Interest received	4	(11,021)	(4,417)
Dividends received		-	(657)
(Gain)/loss on investments	12	(8,715)	3,588
<b>Other balance sheet movements:</b>			
Movement in debtors	13	(9,490)	(35,885)
Movement in creditors	14	1,646	23,932
<b>Net cash used in operating activities</b>		<b>(47,835)</b>	<b>(25,414)</b>

## Rushmoor Voluntary Services

### Notes to the Financial Statements for the year ended 31 March 2024

#### 23 Source of material incoming resources from Government and other Public Bodies

	2024	2023
	£	£
<b>Local Authority Contracts</b>		
<i><b>Hampshire County Council</b></i>		
Rushmoor Connect	64,488	70,138
Fleet Connect	45,155	39,152
Connect Minibus Hire	24,749	-
<b>Local Authority Grants</b>		
<i><b>Rushmoor Borough Council</b></i>		
CVS – Main RVS Grant	65,689	68,292
Core	6,488	-
Blooming Marvellous	8,192	-
Covid-19	-	4,104
Projects	10,750	21,337
Connect Minibus Hire	4,518	4,052
Social Inclusion	18,507	21,070
<i><b>Hampshire County Council</b></i>		
CVS – Community First	37,800	-
Core	4,200	-
Social Inclusion	23,121	-
Projects	500	12,168
Blooming Marvellous	8,700	1,684
<i><b>Hart District Council</b></i>		
Home Help – to develop booking system	-	5,000

**RUSHMOOR VOLUNTARY SERVICES**

England & Wales - Charity number 1059794

---

# Accounts

---

Company Registration Number 03238444  
Registered Charity Number 1059794

# **RUSHMOOR VOLUNTARY SERVICES**

## **ANNUAL REPORT 2022-23**

**Year ended 31 March 2023**

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2023

## CONTENTS

Legal and Administrative Information	3
Report of the Chair of the Board of Trustees	4
Report of the Chief Executive Officer	5 – 9
Report of the Trustees	10 – 15
Report of the Independent Auditors	16 – 18
Statutory Accounts	19 – 29

## Legal and Administrative Information

### Trustees, Executive Management and Advisers

#### Registered and Principal Office:

Civic Offices  
Farnborough Road  
Farnborough, GU14 7JU  
Tel: 01252-540162  
Email: [info@rvs.org.uk](mailto:info@rvs.org.uk)  
Website: [www.rvs.org.uk](http://www.rvs.org.uk)

### The Trustees are the Directors and Board of Management of the Company

#### Board of Trustees

Mr Andrew Lloyd (From 1 April 2023)  
Mr C Slatter  
Mr R Grocock  
Mr A Thorpe  
Mr W Card  
Ms A Cooper  
Mr R Hickman  
Mrs D Bedford  
Mr M Wood  
Ms B Garrett  
Mr G Ghale  
Ms D Keenan  
Ms J Crossley

#### Nominated by Rushmoor Borough Council

Cllr. S Masterson

#### Chief Executive Officer

Ms D Bone

#### Independent Auditors

Chamberlains Statutory Auditors and Chartered Accountants  
Elm House, Tanshire Park  
Shackleford Road, Elstead  
Godalming. GU8 6LB

#### Bankers

Royal Bank of Scotland plc  
Holt's Farnborough Branch  
Lawrie House  
Victoria Street  
Farnborough  
GU14 7NR

The constitution of the Charity and its Objects are set out in the report of the Trustees.

# **RUSHMOOR VOLUNTARY SERVICES**

Year ended 31 March 2023

## **Report of the Chair of the Board of Trustees**

The Chancellor of the Exchequer (no less), in this year's budget speech, paid huge tribute to the voluntary sector as a key ingredient in the nation's recovery following the enormous challenges presented by the pandemic and international uncertainties. We are all aware of the important role our sector plays in protecting and supporting those in our society who are less able to look after themselves, but at his recent coronation King Charles took the opportunity to emphasise the importance of volunteering in a broader sense – our youth movements, our club sporting activities, our colleges and schools – in simple terms, making sure that society works for the benefit of all.

Rushmoor Voluntary Services is an important community cog supporting our local voluntary sector. This year we have made a significant investment in upgrading our minibus resources, supported by Hampshire County Council, and have also implemented change to our Home Help Service. Success in bidding for grant support has enabled us to establish a Befriending Service – especially important after the covid experience, and to make preparation for a Healthy Walks programme. I am pleased to report that we have also reached agreement with Rushmoor Borough Council to resurrect the successful 'Rushmoor in Bloom' community competition which had been suspended during the pandemic.

Looking at the current challenges facing our community, it is important to acknowledge the energy crisis affecting us all and the associated cost of living repercussions. Both have meant that provision of Food Bank services has become an essential way of supporting individuals and families who are struggling. Last winter, RVS made provision to help establish and publicise 'warm hubs' for those in need. It is sad to think that we might need to re-visit this initiative in the coming year.

I am pleased to report that the organisation's finances are in a good shape. My thanks go to Alan Thorpe, our Treasurer for his role at the financial helm – simplifying our 'legacy' grant funds and ensuring our reserves earned a reasonable return. The Treasurer's Report goes into more detail on this, but our outturn did reflect a small deficit, with a healthy reserves position. The board took this into account when considering the current year's financial budget and agreed we would be prepared for a year with a modest deficit as we respond to internal re-structuring and adjustments as to how we support our members and the broader community. I am enormously proud and grateful to our RVS staff who, once again, have shown exemplary dedication and commitment at a difficult time.

At Trustee Board level, the newer trustees who joined us in 2021-2 (Dawn Keenan and Gary Ghale) have firmly established themselves, and we now also welcome Jules Crossley who recently joined the board. I am also able to report that the work Roger Grocock and I initiated on succession planning has come to fruition and enabled me to hand over the role of Board Chair to Andrew Lloyd – who most of you will know from his days as Chief Executive of Rushmoor Borough Council. His depth of knowledge of Rushmoor and our local voluntary sector will stand him in good stead as Trustee Board Chair in coming years.

**Colin Slatter**  
**July 2023**

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2023

## Report of the Chief Executive Officer

### **The Beginning of the End**

On 31st March 2022, the Hampshire Coronavirus Helpline and the Rushmoor Local Response Centre ceased operating. This was a milestone date for us all which finally marked the beginning of the end of the pandemic. We continued to provide support to the community for a further six months by way of transition, but our energy was certainly focused on the future.

The transition was still being felt locally so the June Voluntary Sector Forum was 're-purposed' into an opportunity for individuals to come together to meet in person. Many member groups had not previously met our newer staff, due to covid restrictions, so it was beneficial for stakeholders to come together to network, to connect and to look forward.

Our new 'normal' was - and remains - slightly different to before as most 'business' meetings remain on-line. In response to feedback we have transitioned our Voluntary Sector Forum back to in-person events which have been well received.

### **Infrastructure Support to Groups**

As 2022 progressed, more community groups resumed activities. Eighteen groups joined RVS bringing our membership to 305 groups supporting the community of Rushmoor.

Through our new CRM/database - which enables us to update and amalgamate the data held on our various systems - we are better able to interrogate our data and provide information on our infrastructure support offer to appropriate groups on governance issues etc.

This has improved the tailoring of our communications and also enabled us to begin developing an on-line directory of activities and services which will be accessible to residents and professionals, storing up-to-date information in one place. The soft launch of this is planned for September 2023.

**Trustees Week, 7-13th November** – In response to the critical shortage of trustees nationwide, the Hampshire CVS Network have teamed up for the 2022 campaign. Videos were filmed which aimed to reduce the worry about becoming a Trustee alongside delivering on-line workshops aimed at prospective trustees who wanted to know a bit more. Five new Trustees have subsequently been recruited for groups operating in Rushmoor

**Funding** – Funding is a growing pressure for most VCSE organisations, as evidenced by Action Hampshire's State of the Sector survey undertaken in the Autumn - <https://actionhampshire.org.uk/wp-content/uploads/2023/03/State-of-the-VCSE-Sector-2022-Final-Version.pdf> . In recognition of this pressure, RVS supported the achievement of in excess of £343,000 of grants into the sector during the year. In addition to the Legacy Grants available through RVS - <https://www.rvs.org.uk/group-support/legacy-grants-managed-by-rvs/> - the Trustees launched a new fund in 2022. The Frank Rust Memorial Grant was launched in memory of one of our long -serving Trustees who was a friend to many community groups. The grant was opened to schools to apply for funding to engage young people in gardening, two things close to Frank's heart. We are looking forward to seeing the fruits of the inaugural grants at Parsonage Farm and St Patrick's Schools.

**Training** –We have focussed our training offer on First Aid and MiDAS (Minibus Driver Awareness Scheme). providing in-house access to MiDAS to groups and organisations needing to use minibuses in Rushmoor. We have trained 65 drivers this year.

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2023

## Report of the Chief Executive Officer - continued

Also, as a contribution to the Hampshire CVS Network, RVS collate training opportunities from local, regional and national providers and maintain the Network's training calendar - <https://www.hampshirecvs.org.uk/events/> where, in excess of 200 courses are currently listed

**Sustainability** – Through our partnership model, the Community Infrastructure Partnership CIC, RVS and other Hampshire CVSs secured funding to develop and launch a programme of workshops. 'Together for our Planet', funded by the National Lottery, was launched in September to encourage groups to 'green' their places, processes and projects. Once completed, toolkits will be developed which each CVS will use to deliver local support to groups. RVS is leading by example by reviewing our own activities.

**Volunteering** - The increased demand for volunteers is testament to the increase in membership and we ended the year with a record number of 126 volunteering opportunities listed on the Volunteer North Hants database with record numbers of volunteers signing up each month! In addition to the traditional brokerage approach to volunteering, we - and member groups - have continued to be supported by our fabulous team of RVS Responders. The team of 122 have not only supported RVS activities, they have also answered the calls from other local groups and have supported events, including:

Donkey Derby	Community Christmas lunch
School mock interviews	Music in the Park
Rotary Christmas collections	Queen Elizabeth Park work party
Coronation Community Choir	FCOT Freshers' Fair
Rotary earthquake collection	Princess Mead Job Fairs
Ukraine clothing collection	RBC town centre events
Aldershot Military Museum's remembrance service	
Reducing loneliness by supporting occasional group meetings and delivering Christmas gifts as part of our Social Inclusion project	

The RVS Responder team were connected with each other through our 'Thrive Together' programme which provided opportunities for training and social engagement

**Blooming Marvellous** – In response to the increase in mental health issues following the pandemic, which has been widely reported – our supported volunteering group has been invaluable to its members.

20 volunteers have been supported throughout the year to undertake gardening projects for the group and within the community. They created a giant, floral crown to celebrate the Queen's Platinum Jubilee which was displayed at various community events including the Victoria Day show.

Their allotment and wider work won two prizes at 2022 South & Southeast in Bloom. They achieved level 5 (highest level) in the 'It's Your Neighbourhood' category and a certificate of distinction for the work they do supporting people living with mental health. We are waiting to hear about the prizes awarded for 2023.

We are very grateful to the Broadhurst Welcome Trust for awarding the group a further three-year grant

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2023

## Report of the Chief Executive Officer - continued

**New Groups** – We have supported a growing number of new groups to become established this year. Traditionally, our input is limited to giving some advice, signposting to resources or assisting with completing applications for funding or charitable status. Over the last two years we have been more intensely involved in the development of some new projects/groups, both which have contributed to reducing waste and addressing the rising cost of living.

We are very proud to have continued support of the Community Grub Hub. New partnerships with the Hygiene Bank of Farnham & Aldershot and Rushmoor Citizens Advice have ensured that a wider, holistic support is available to customers. The successful recruitment of new staff and Trustees ensured their final steps in transitioning to independence on 30th September. We remain a supporting organisation and have been delighted to see the project continue to flourish.

Rushmoor Borough Council had initiated discussions with some potential volunteers about creating a local repair café. We were commissioned - through Army Covenant funding - to provide extensive community development support and to establish the Rushmoor Repair Café. The Café opened its doors on December 17th and on its first day:

- repaired items to the value of £1,785,
- prevented 51.42Kg waste going to landfill, and
- Made 385.5Kg eCO2 savings. To put this into context this equates to the emissions from a business class return flight from Heathrow to Val-d'Isere!

The Repair Café has run on every third Saturday of the month at the West End Centre in Aldershot, providing an increasing amount of support. The project is expected to become independent of RVS in September this year.

**Representation and Partnerships** - RVS continues to use our wide-ranging presence and connections amongst local, county and national networks to ensure the voice of the VCSE sector is represented at a strategic level and our members' voices are heard.

**Frimley ICS** - The Frimley Integrated Care System became a legal entity on 1st July. I was pleased to be invited to be involved in the Integrated Care Partnership (ICP), a new Assembly forum, which brings together organisations, professionals and elected representatives to examine where the greatest needs across our communities exist. This Assembly holds the statutory responsibility for agreeing the next iteration of the Frimley Health and Care Strategy which was agreed in March 2023.

The ICP not only creates the conditions for this broad range of partners to examine and tackle the wider determinants of health and wellbeing for residents, but also for promoting effective partnership working with the voluntary sector.

Funding has recently been established to support the development of a Frimley VCSE Alliance to be a strategic system group that can shape, improve, and deliver services and plans to tackle the wider determinants of health. RVS will continue to represent the sector on the development of the Alliance and as a conduit of information.

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2023

## Report of the Chief Executive Officer - continued

### **Community Response**

We have continued to play a key role in promoting and co-ordinating co-operation in emergency situations through to bringing key partners together to deliver community initiatives. Working with voluntary organisations, local authorities and statutory bodies, we are able to harness local investment and achieve community action

***Migrant Communities Support*** - During the year, more displaced people sought refuge in Rushmoor. We supported families who arrived in Aldershot from across the world and mothers and children fleeing the war in Ukraine. RVS joined the South East Emergency Partnership to receive updates from the British Red Cross and other partners also responding to the new community need. Whilst the Local Authorities initially focussed on accommodation we collected offers of support to develop a database of skills and resources.

We secured funding to enable local community groups to host sessions in the community to welcome guests into our community

***Cost of Living*** - We worked closely with RBC and community groups to support the local response to the Cost of Living crisis including the development and funding of Warm Hubs.

RVS and the Responders directly supported the free Christmas lunch offered at the Princes Hall; a wonderful example of voluntary action and collaboration initiated by Hi Speed Services. Approximately 130 Rushmoor residents, who would have otherwise spent the day alone, enjoyed great company and a delicious meal, cooked by Clarks Caterers, and watched the King's inaugural Christmas Day speech together.

### **Supporting Independence**

RVS remain connected in our local community through the provision of direct services to support those in our community who require assistance. Whilst some services are well established, RVS continues to identify need and respond to gaps in community provision.

***Community Transport*** - The number of residents returning to using Dial-a-Ride and Fleet Link (now known as Rushmoor Connect and Fleet Connect) increased steadily during the year. So too, did the number of groups hiring minibuses for outings, day trips and holidays. We fulfilled 299 bookings this year.

We are very grateful to Hampshire County Council who acknowledged the dramatic loss of income due to the loss of business during the two years of the pandemic. They were able to secure some Government funding which has enabled us to maintain the service during those very challenging times.

Hampshire County Council were also adversely affected by the pandemic which necessitated a consultation on, and subsequent cuts, to the community transport services from 1st April 2023.

Ringfenced funding, however, enabled us to replace four of our oldest minibuses which ensures a more comfortable experience for our passengers (730 registered). RVS were also able to invest in a much newer Group Hire vehicle, owned by us. Once re-branded, we will be showcasing our renewed fleet.

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2023

## Report of the Chief Executive Officer - continued

**Home Help** - Our Home Help service has continued to provide essential support in the bid to remain independent and living at home. Over 220 clients have benefitted from over 8264 hours of assistance with shopping and housework. Our team of 25 Home Helps have also provided a smiling face and a friendly chat for residents.

**Social Inclusion** - Weekly telephone calls remain the core activity of our team of 24 volunteers. One resident and her Befriender thoroughly enjoyed sharing their thoughts on the whole series of Strictly Come Dancing whilst watching on hands-free! However, emerging from the pandemic has enabled our service to develop into meeting with people in their homes and in the community.

Our team of Buddies have enjoyed accompanying residents to local shops and coffee in town on occasion. Something which we have ambitions to expand.

**Hampshire HIV Support** – Many people who have been living long-term with HIV, often don't have adequate savings or pensions as they didn't anticipate the development of medication and the associated longevity of life. The cost-of-living crisis is therefore having a significant impact on some of those individuals and families. Our sub-contracted service provider, TVPS, are referring increasing numbers to food banks and to Citizens Advice as many are very worried about how they will afford rising bills.

It has been another year when we have needed to be agile to meet emerging needs of our community and of our members. I am therefore incredibly grateful to each member of staff, volunteer and Trustee who supported our response. I would particularly like to thank Colin Slatter for his guidance and support, as he stands down as the Chair of RVS

**Donna Bone**  
July 2023

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2023

## Report of the Trustees

The Trustees, who are also the Directors of the Charity for the purposes of the Companies Act, present their report together with financial statements for the year ended 31st March 2023.

### Public Benefit

The Trustees have referred to the Charity Commission's general guidance on public benefit when reviewing aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set. In the Trustees' opinion, the activities of the Charity benefit the wider community through the support provided to other charities in Rushmoor, and benefit a substantial number of individuals through services such as Home Help and on-demand bus services. In addition, the Charity has made substantial contributions to setting up new charities to serve the citizens of Rushmoor. The Trustees are therefore satisfied that the charity fully meets the "Public Benefit" requirements of the Charity Commission.

The financial statements comply with current statutory requirements, the governing document and the Statement of Recommended Practice – FRS102.

### Company Status

Rushmoor Voluntary Services ("the Charity"), a company limited by guarantee, is registered in England & Wales (No. 03238444) and operates from its registered office at The Civic Offices, Farnborough Road, Farnborough, GU14 7JU. It is established for charitable purposes, by a Memorandum of Association dated 16th August 1996 and registered as a Charity (No. 1059794) by the Charity Commissioners. Under Section 60 of the Companies Act 2006, the Charity has been exempted from having to use the word 'Limited' in its name. The Charity is also recognised by HM Revenue & Customs as a charity for tax purposes. This means that it is able to take advantage of charitable tax relief on donations from individuals and from companies.

### Objects

The Charity's Objects are:

1. To promote any charitable purposes for the benefit of the community in the area of the administrative authorities comprising the historic county of Hampshire (including Portsmouth and Southampton) and in particular the local government district and Borough of Rushmoor and, if the directors of the Charity (hereinafter called "the Trustees") shall so decide, in any of the administrative authorities immediately adjoining, whether in Hampshire or Surrey (hereinafter together called the "the area of benefit") and in particular the advancement of education, the protection of health and the relief of poverty, distress and sickness.
2. To promote and organise co-operation in the achievement of the above purposes and to that end to bring together representatives of the voluntary organisations operating within the local government district and Borough of Rushmoor and relevant statutory authorities engaged in the furtherance of the above purposes
3. To be so constituted and administered that it is at no time (for the purposes of the Local Government and Housing Act 1989) under the control or subject to the influence of a local authority.

### Mission

In partnership with the voluntary, statutory and business sectors, to enable all the people of Rushmoor to play a full and active part in the life of the local community.

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2023

## Report of the Trustees - continued

### Principal Activities

The principal activities remain those of a council of voluntary service (CVS) centred on the Borough of Rushmoor. These activities are detailed in the report by the Chief Executive.

### Service Agreements and Contracts

The following agreements which provide funds for the Charity's core and transport activities existed during the course of the year or are being negotiated:

<b>Core CVS Functions</b>	Rushmoor Borough Council and Community First Wessex/HCC
<b>Rushmoor Connect (formerly Dial-a-Ride)</b>	Hampshire County Council
<b>Fleet Connect (formerly Fleet Link)</b>	Hampshire County Council
<b>Connect Minibus Hire (formerly Group Hire Community Transport)</b>	Hampshire County Council

The following agreements provide or have provided funds for other activities:

<b>Blooming Marvellous</b>	Broadhurst Welcome Home Community Ltd
<b>HIV advice and assistance</b>	Positive Action Hampshire
<b>Green Social Prescribing</b>	Hants CC Get Going Again Fund

### Organisation

The governance structure is made up of a Board of Trustees of up to 12 members and the following sub-committees: Remuneration Committee, Legacy Grants Committee (replacing the previous Mrs Phillips Will Fund Committee and Army Catering Corps in Rushmoor Committee). The sub-committees are based on delegated decision-making powers handed down by the main Board.

Board members are drawn from the local community and have a variety of skills and experience including Accounting and Finance, Information Technology, Education, Human Resources, Disability and Social Welfare. The Chief Executive is not a Director but a permanent non-voting member of the Board. The Board currently meets every two months. Cllr. S Masterson was nominated to the Board by Rushmoor Borough Council but is not a Trustee of the Charity.

During the year, the Mrs Phillips Trust Fund and the Army Catering Corps Trust were wound up by unanimous decision of their Trustees, and their assets transferred to Rushmoor Voluntary Services, with the proviso that Rushmoor Voluntary Services continue to administer those funds in accordance with the Objects of the two Trusts.

### Election of Trustees

The Trustees are elected by the members of the Charity in accordance with the Articles of Association. Rushmoor Borough Council is entitled to nominate a representative. All new Trustees are given induction training which includes learning about the background, ethos and day to day activities of the Charity as well as outlining their responsibilities.

### Investment Powers and Policy

Under the Memorandum and Articles of Association, the Charity has the power to make any investment which the Trustees see fit. The current policy is to invest up to 50% of core funds in a range of investment funds, and the remaining 50% in deposit accounts of varying maturities with several different banks.

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2023

## Report of the Trustees - continued

### Risk Management

As required by the Charity Commission, the Trustees regularly undertake reviews of the significant risks to ensure the appropriate mitigation policies exist. A formal Risk Management document is reviewed annually and approved by the Board.

The key risk to the Charity has been identified as the inability to sustain or replace current grant funding from local authorities. In the event that funding will not be forthcoming in the future, designated reserves have been set aside to allow the Charity to continue for a limited period to enable it to find additional funding and to provide for staff redundancy costs. A number of lower priority risks have been identified and procedures have been implemented which minimise all identified risks. The Trustees also keep under review the prospect of having to relocate to short-term accommodation in the event of evacuation of their premises due to fire or any other unforeseen disaster.

### Financial

In the opinion of the Trustees the resources of the Charity are sufficient for it to continue to operate. Their policy regarding reserves is set out below, and in the notes to the accounts.

The Charity sometimes makes funding applications on behalf of members and other local voluntary organisations. These funds are distributed when received. In addition, on application from other organisations, such as Citizens Advice Rushmoor, the Charity will make one-off grants to help individuals in Rushmoor. The charity does not accept direct applications from individuals.

The Charity's principal sources of funds are local authority contracts and grants from various bodies, including local authorities. The Charity also generates a considerable amount of income from its Home Help and Community Transport activities.

For the year ended 31st March 2023 the Charity recorded a deficit of £32,219 before investment losses of £3,588. This compares to a surplus of £2,181 before investment gains of £7,509 in the previous financial year, so we have essentially handed back about 50% of last year's gains.

Unrestricted Income fell substantially below Expenditure by £31,115. We have suffered from the overall financial climate, with local councils as well as individuals feeling the effects of high inflation levels. We also recorded a deficit on Restricted Funds, but at a significantly lower level of £1,104. We continue to be grateful for the support we have received from Hampshire County Council, Rushmoor Borough Council, and a number of other organisations.

In spite of these losses, the financial position of the charity remains healthy, with total reserves of £533,552 and net current assets of £286,385.

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2023

## Report of the Trustees - continued

### Reserves

General Reserves are held to cover the possibility of future funding shortfalls. As at 31 March 2023 they stood at £157,316, and amount to approximately 3 months' total expenditure. The Trustees consider that this is reasonable..

### Future Plans

Coming out of the pandemic and **into the cost-of-living crisis** we find ourselves in demand again. Funding is being made available through **Government** schemes to support people through the crisis and for **groups to deliver that assistance**. We will build upon last year's experience, with local partners, to develop an increasingly accessible response for Rushmoor residents.

The statutory care sector has undergone another round of cuts and know there is more to come next year. They are still expected to deliver on the priorities set by the Council members, however. The NHS is also under financial and capacity pressures so is also seeking solutions to meet the local need. It is not unexpected that both sectors are turning, again, to the voluntary sector to support delivery.

It is through the infrastructure organisations, such as RVS, that the essential support is provided to maintain and to develop the VCSE sector to be able to respond. The return on this investment in the sector is immeasurable in reality, but we know that the financial value of volunteering in the district will exceed £1,000,000 per year.

For our membership offer to remain relevant, we are also undertaking a review of our current model for RVS Membership. A refreshed offer will also increase confidence in RVS as a robust organisation for funders and potential members. This will include:

- Improved electronic communications with members and stakeholders,
- Additional networking opportunities for members, including on-line capacity,
- Reviewed training offer for groups and individuals,
- Increase representation of the sector,
- Capacity to support the development of new groups, through an incubation and commissioning models.

The statutory sectors are also being directed to work in partnership with the voluntary sector in ways they have never done before. RVS already plays a key role in ensuring the voice of the voluntary sector is heard and listened too, so we aim to come to the table as equal partners. This ambition can only be achieved realistically, through an active and responsive collaboration across the statutory and VCSE sectors. The increasing reliance on volunteers and the VCSE sector by the NHS is evidenced by the legislative requirement to create a VCSE Alliance in each Integrated Care System (ICS). This is a huge opportunity for the wider sector to forge links and further the support offered to Frimley Integrated Care systems. RVS will undertake an active role in developing a VCSE Alliance which will:

- Provide a co-ordinated route for health messaging to reach a wide range of VCSE stakeholders.
- Support collaboration between VCSE organisations and collate a collective voice for issues related to health.
- Enable statutory and VCSE organisations to jointly improve ways of delivering services that are accessible to all who need them, reducing health inequalities.
- Ensure decision-makers hear and are informed by the views of their communities.
- Bring the expertise of the VCSE sector into integrated health care decision making.

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2023

## Report of the Trustees - continued

We, and the wider sector, can also play a key role in health prevention initiatives and will be seeking opportunities to engage in this and to explore more diverse funding streams.

The VCSE sector is facing similar pressures to our statutory partners. The funding provided by Rushmoor Borough Council to RVS was cut by 5% for 2022/23 and will be cut by a further 10% in 2023/24. Whilst the Hampshire County Council Infrastructure Grant has been maintained, we expect cuts to be applied to the grant in the near future, as has occurred to other grants in the county.

Hampshire County Council's SP 23 budget review reduced our Community Transport contracts by 19% from 1st April 2023 and we expect this also, to be further reviewed during 2023/24.

We are therefore reviewing our organisational strategy to reflect the increasing demands upon us and developing initiatives that lead the way in our response. We are currently:

- developing a green social prescribing programme to receive referrals to support people to recover in natural surroundings,
- working with the growing number of community gardens to create a network to maximise resources and skills,
- progressing some funding to develop a new programme of health walks for those who may be less able to participate in existing activities.

Additionally, we intend to:

- remain connected to our local community through the provision of direct services to support those in our community who require assistance to remain independent,
- continue to identify community needs and respond to gaps in community provision,
- develop additional collaborations with the Integrated Care System

This strategic review is being supported by a refreshed Board of Trustees, led by a new Chair. Andrew Lloyd will take over the role of Chair from 1st April 2023. Andrew is well versed in the work of RVS from his years as CEO of Rushmoor Borough Council and as Director of Frimley CCG.

## Performance and Review

Key performance information concerning the activities of the charity is reported to the Chief Executive on a monthly basis and reported to the Chairman and Trustees in formal meetings held every two months. As outlined in the Chief Executive's Report the Charity has performed well against our key objectives and activities, including:

- Increasing membership of the Charity
- Continued recruitment, training and placement of volunteers
- Gardening project activities, and the re-establishment of "Rushmoor in Bloom"
- Home Help clients supported, and the establishment of a Befriending Service
- Transport contract obligations fulfilled, with a significant upgrading of our fleet of buses

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2023

## Report of the Trustees - continued

### Statement of the Responsibilities of the Board of Trustees

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed; subject to any material departure disclosed and explained in the financial statements;
- Prepare financial statements on a going-concern basis unless it is appropriate to assume the Charity will not continue to operate.

In addition to complying with companies' legislation, the Trustees are also required to have regard to the Statement of Recommended Practice, Accounting and Reporting by Charities (Revised 2015) (the SORP), published by the Charity Commissioners for England and Wales and are required to follow that statement insofar as compliance does not contradict any requirement of the Companies Act 2006.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the SORP and the Companies Act 2006. They have a general responsibility for taking reasonable steps to safeguard the assets of the Charity and to prevent and detect fraud and other irregularities. The Trustees are also responsible for ensuring that the assets are properly applied in accordance with Charity Law.

Insofar as the Trustees are aware:

- There is no relevant audit information of which the Charity's auditors are unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of such information.

This report has been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

By order of the Board



Andrew Lloyd

13.9.2023

Date

## **Report of the Independent Auditors to the Members of Rushmoor Voluntary Services**

### **Opinion**

We have audited the financial statements of Rushmoor Voluntary Services (the 'charitable company') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

## **Report of the Independent Auditors to the Members of Rushmoor Voluntary Services - continued**

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. These procedures include making enquiries of the Trustees and staff of the charitable company and examining a sample of transactions and balances on a test basis. The extent to which our procedures are capable of detecting irregularities, including fraud, is considered to be reasonable in view of our audit work and the evidence describe above.

**Report of the Independent Auditors to the Members of  
Rushmoor Voluntary Services - continued**

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Paul J Chamberlain (Senior Statutory Auditor)

Chamberlains Statutory Auditors  
and Chartered Accountants  
Elm House, Tanshire Park  
Shackleford Road, Elstead  
Godalming  
Surrey  
GU8 6LB

Date: ..... *16th September 2023* .....

## RUSHMOOR VOLUNTARY SERVICES

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Restricted £	Unrestricted £	Total Funds £	2022 £
<b>INCOME FROM:</b>					
Donations, Gifts and Legacies	2	2,900	3,386	6,286	6,039
Charitable Activities	2	325,051	247,146	572,197	607,300
Investments	8	657	4,417	5,074	3,573
Other Trading activities		0	0	0	0
<b>TOTAL</b>		<b>328,608</b>	<b>254,949</b>	<b>583,557</b>	<b>616,912</b>
<b>EXPENDITURE ON:</b>					
Raising funds		0	0	0	0
Charitable activities	3	329,712	286,064	615,776	614,731
<b>TOTAL</b>		<b>329,712</b>	<b>286,064</b>	<b>615,776</b>	<b>614,731</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>(1,104)</b>	<b>(31,115)</b>	<b>(32,219)</b>	<b>2,181</b>
Net gains/(losses) on investments	8	(376)	(3,212)	(3,588)	7,509
Transfers between Funds		0	0	0	0
Other recognised gains/(losses)		0	0	0	0
<b>NET MOVEMENT ON FUNDS</b>		<b>(1,480)</b>	<b>(34,327)</b>	<b>(35,807)</b>	<b>9,690</b>
<b>TOTAL FUNDS BROUGHT FORWARD</b>		<b>155,059</b>	<b>414,300</b>	<b>569,359</b>	<b>559,669</b>
<b>TOTAL FUNDS AS AT 31 MARCH 2023</b>		<b>153,579</b>	<b>379,973</b>	<b>533,552</b>	<b>569,359</b>

There are no recognised gains and losses other than those shown in the Income and Expenditure account.

All of the above amounts relate to continuing activities.

The notes on pages 22 to 29 form part of these financial statements

**RUSHMOOR VOLUNTARY SERVICES**  
**BALANCE SHEET AS AT 31 MARCH 2023**

	Notes	£	2022 £
<b>FIXED ASSETS</b>			
Tangible Assets	7	82,965	22,554
Investments	8	164,202	188,601
<b>Total Fixed Assets</b>		<u>247,167</u>	<u>211,155</u>
<b>CURRENT ASSETS</b>			
Debtors	9	113,351	77,466
Cash at bank and in hand		326,071	409,843
<b>Total Current Assets</b>		<u>439,422</u>	<u>487,309</u>
<b>CREDITORS - Amounts falling due within one year</b>	10	153,037	129,105
<b>NET CURRENT ASSETS</b>		<u>286,385</u>	<u>358,204</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		533,552	569,359
<b>NET ASSETS</b>		<u>533,552</u>	<u>569,359</u>
<b>FUNDS OF THE CHARITY</b>			
<b>Restricted funds</b>	11	153,579	155,059
<b>Unrestricted Funds</b>			
Designated Reserves	11	222,657	203,803
Other Reserves	11	157,316	210,497
<b>TOTAL FUNDS as at 31 MARCH 2023</b>		<u>533,552</u>	<u>569,359</u>

These financial statements have been prepared in accordance with the principles of Section 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board on <sup>13.9.23</sup> and signed on its behalf by:



A Lloyd - Chairman

The notes on pages 22 to 29 form part of these financial statements

**RUSHMOOR VOLUNTARY SERVICES**  
**CASH FLOW STATEMENT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	Note	£	2022 £
<b>Cash Flow from operating activities</b>	17	<b>(25,415)</b>	<b>(50,318)</b>
Interest paid		0	0
Taxation paid		0	0
<b>Net Cash Flow from operating activities</b>		<b>(25,415)</b>	<b>(50,318)</b>
<b>Cash flows from investing activities:</b>			
Proceeds from sale of fixed assets		0	0
Purchases of fixed assets	7	(84,243)	(1,855)
Purchases of Investments	8	0	(150,000)
Disposals of Investments	8	20,812	0
Interest received	8	4,608	2,250
Dividends received	8	466	1,323
<b>Net Cash from investing activities</b>		<b>(58,357)</b>	<b>(148,282)</b>
<b>Net Increase/(Decrease) in Cash and Cash Equivalents</b>		<b>(83,772)</b>	<b>(198,600)</b>
<b>Cash and Cash equivalents at 1 April 2022</b>		<b>409,843</b>	<b>608,443</b>
<b>Cash and Cash equivalents at 31 March 2023</b>		<b>326,071</b>	<b>409,843</b>

**RUSHMOOR VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**GENERAL INFORMATION**

Rushmoor Voluntary Services is a company limited by guarantee in England & Wales - registration number 03238444.  
The address of the registered office is given on page 3 of these financial statements

**1 ACCOUNTING POLICIES**

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented.

**Basis of preparation**

The financial statements have been prepared under the historical cost convention modified to include investments at fair value.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) –Charities SORP (FRS102)); the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102); and the Companies Act 2006. Rushmoor Voluntary Services meets the definition of a public benefit entity under FRS102.

**Fund Accounting**

General Funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity, and which have not been designated for any other purposes.

Designated Funds (see note 11) comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements

Restricted Funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income and gains are allocated to the appropriate fund.

**Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable certainty.

For legacies, entitlement for this purpose is the earlier of the Charity being notified of an impending distribution or the legacy being received.

Cash donations are recognised on receipt. Donations in Kind are recognised on receipt and valued at estimated market value.  
Contract income is recognised in the period to which it relates.

Grants received are recognised on receipt, except where the grant is for a specific purpose and is to be applied to expenditure covering more than one financial period. In such cases the grant is accounted for in line with the expenditure.

**Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to each category, on a project by project basis. Where costs cannot be directly attributed to particular projects they have been allocated to activities on a basis consistent with the use of the resources.

As the Charity is not registered for Value Added Tax (VAT), the irrecoverable amount is included with the relevant cost of the goods or services purchased

Governance costs include all items of expenditure relating to the running of the Charity. They comprise filing and registration fees, audit fees, and costs of preparing the annual accounts and holding the Annual General Meeting

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its expected useful economic life:

Computer hardware and software	- 33.33% p.a. straight line basis
Office equipment	- 20% p.a. straight line basis
Motor vehicles	- 20% p.a. straight line basis
Right of use assets	Equally over the lease or licence term

**Investments**

Investments are stated at market value at the balance sheet date. The Statement of Financial Activities includes the net unrealised gain or loss arising on revaluation.

**Debtors**

Trade debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid.

**RUSHMOOR VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**ACCOUNTING POLICIES- CONTINUED**

**Cash at bank**

This includes cash and fixed term deposit accounts with maturities up to twelve months

**Creditors and Provisions**

Creditors and provisions are recognised when the entity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

**Pensions**

All employees are eligible to join the Charity's Pension Scheme, which is a money purchase defined contribution scheme complying with The Pensions Act 1995. Contributions to this scheme are charged to the Statement of Financial Activities as they are incurred.

**Operating Leases**

IFRS 16 has been adopted with effect from 1st April 2019

**Taxation**

The charity is exempt from Corporation Tax on its charitable activities.

**2 INCOME**

	Restricted £	Unrestricted £	Total Funds £	2022 £
<b>Donations, Gifts and Legacies</b>				
General donations	2,900	3,386	6,286	6,039
<b>Total</b>	<b>2,900</b>	<b>3,386</b>	<b>6,286</b>	<b>6,039</b>
<b>Income from Charitable Activities</b>				
<b>Grants</b>				
Rushmoor Borough Council	103,870	14,985	118,855	125,221
Hampshire County Council	13,852	1,650	15,502	33,835
Broadhurst Welcome Home Community	19,493		19,493	18,000
Hart District Council	-	5,000	5,000	-
Community Action Hampshire			-	1,235
Hants & IoW Community Fund	1,000		1,000	-
NAVCA	10,000		10,000	9,310
Unity for Finance	900		900	-
The National Lottery Community			-	17,863
NHS Charities Partnership	2,852		2,852	39,148
Frimley CCG		3,000	3,000	28,500
Communities First	33,300	3,700	37,000	72,385
Hart Voluntary Action				5,000
Rotary Club			-	351
VCSEP			-	1,500
Other			-	292
Positive Action			-	-
	<b>185,267</b>	<b>28,335</b>	<b>213,602</b>	<b>352,640</b>
<b>Local Authority Contracts:</b>				
Hants CC Transport Services	109,290	50,878	160,168	103,659
<b>Minibus Income</b>	14,772	39,936	54,708	24,276
<b>Office &amp; Training Services</b>	15,722	13	15,735	5,865
<b>RVS Home Help</b>	-	127,984	127,984	120,860
<b>Total</b>	<b>325,051</b>	<b>247,146</b>	<b>572,197</b>	<b>607,300</b>
<b>Investment Income and Interest</b>				
Investment Income, Bank & Deposit Interest	657	4,417	5,074	3,573
<b>Total</b>	<b>657</b>	<b>4,417</b>	<b>5,074</b>	<b>3,573</b>
<b>TOTAL INCOME</b>	<b>328,608</b>	<b>254,949</b>	<b>583,557</b>	<b>616,912</b>

**RUSHMOOR VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**INCOME - CONTINUED**

**INCOME BY ACTIVITY**

Core functions		18,500	18,500	37,392
CVS	113,217		113,217	170,928
Covid-19		6,949	6,949	37,653
HIV in Hampshire			-	-
Home Help		132,984	132,984	125,860
Transport	124,063	96,516	220,579	154,671
Social Inclusion	21,070		21,070	7,629
Blooming Marvellous	23,992		23,992	23,098
Projects	45,609		45,609	59,013
Charity Funds	657		657	668
<b>TOTAL INCOME</b>	<b>328,608</b>	<b>254,949</b>	<b>583,557</b>	<b>616,912</b>

**3 EXPENDITURE**

	Restricted	Unrestricted	Total	2022
	£	£	Funds	£
			£	
<b>Expenditure on Charitable Activities</b>				
Core functions		40,258	40,258	63,279
CVS	109,318		109,318	96,185
Covid-19		7,011	7,011	37,929
HIV in Hampshire	24,844		24,844	24,844
Home Help		150,842	150,842	157,355
Transport	118,001	86,886	204,886	165,372
Social Inclusion	15,019		15,019	9,154
Blooming Marvellous	26,978	1,067	28,045	27,792
Projects	35,085		35,085	31,871
Charity Funds	467		467	950
<b>Total Expenditure on Charitable Activities</b>	<b>329,712</b>	<b>286,064</b>	<b>615,776</b>	<b>614,731</b>

These figures include support costs, governance costs, and management charges. These have been allocated to charitable activities in line with grant or contract terms, and pro rata to Income received in each Class of Activity.

**4 NET INCOME/EXPENDITURE**

Net Income/Expenditure is stated after charging or (crediting):

	2022
	£
	£
Auditors' remuneration for audit services	6,510
Depreciation of assets	16,529
Operating lease rentals	14,955
Grants paid	23,089

**RUSHMOOR VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**5 GRANTS PAID**

	£	2022 £
<b>Grants paid to individuals</b>	248	865
<b>Grants paid to organisations:</b>		
RBC - Wellbeing Walks	3,275	-
Farnborough Library - Ukraine Leaders' Grant	150	-
Community Grub Hub - Ukraine Grant	350	-
Lions Club of Fleet	1,000	-
St. John's Church Cove	230	-
Hampshire Cultural Trust	690	-
Rushmoor Citizens' Advice	200	-
Cove Methodist Church	200	-
St Patrick's Junior School	500	-
Parsonage Farm Nursery & Infant School	500	-
Hampshire Cultural Trust	902	-
TVPS	14,844	14,844
Community Infrastructure Partnership	-	500
Aldershot New Testament Church of God	-	100
Rushmoor Healthy Living	-	625
<b>Total</b>	<b>23,089</b>	<b>16,934</b>

**6 STAFF NUMBERS AND COSTS**

The average number of persons employed by the Charity during the year was 4 full time (2022:4) and 39 part time (2022:45), employed as follows:

		2022
Core activities	4	2
CVS Services	3	3
Home Help	26	26
Transport	8	6
Community Access	0	3
Blooming Marvellous	2	2
COVID services	0	7
<b>Total</b>	<b>43</b>	<b>49</b>

The aggregate payroll costs of these persons were as follows:

	£	2022 £
Wages and Salaries including temporary staff	391,461	395,176
Social Security costs	20,775	16,105
Pensions contributions and Life Assurance	12,635	13,936
	<b>424,871</b>	<b>425,217</b>

No employee receives an annual salary including benefits of more than £50,000 per year. In addition to paid staff, RVS also has a number of volunteers. The Directors are defined as the Board of Trustees. No emoluments or expenses were paid to members of the Board.

**RUSHMOOR VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**7 FIXED ASSETS**

	Right of Use assets £	Office equipment £	Computers £	Motor Vehicles £	Total £
<b>Cost</b>					
At 1 April 2022	57,433	2,726	21,965	98,574	180,698
Additions	-	-	253	83,990	84,243
Disposals	-	-	-	(29,444)	(29,444)
<b>At 31 March 2023</b>	<b>57,433</b>	<b>2,726</b>	<b>22,218</b>	<b>153,120</b>	<b>235,497</b>
<b>Depreciation</b>					
At 1 April 2022	50,130	2,320	16,866	88,828	158,144
Recovered on Disposals	-	-	-	(29,444)	(29,444)
Charge/(Release) for year	7,303	168	3,215	13,146	23,832
<b>At 31 March 2023</b>	<b>57,433</b>	<b>2,488</b>	<b>20,081</b>	<b>72,530</b>	<b>152,532</b>
<b>Net Book Value</b>					
At 31 March 2022	7,303	406	5,099	9,746	22,554
<b>At 31 March 2023</b>	<b>0</b>	<b>238</b>	<b>2,137</b>	<b>80,590</b>	<b>82,965</b>

The Company adopted IFRS16 dealing with the treatment of leases and rights of use assets with effect from 1st April 2019.

**8 INVESTMENTS**

During the year, the Mrs Phillips Trust Fund and the Army Catering Corps Trust were wound up by unanimous decision of their Trustees, and their assets transferred to Rushmoor Voluntary Services, with the proviso that Rushmoor Voluntary Services continue to administer those funds in accordance with the Objects of the two Trusts. With the authority of the Trustees, investments can be wider or narrower range investments within the meaning of Section 3 of the Trustee Act 2000. Current investments are as follows:

	At Cost £	Market Value £	Market Value 2022 £
<b>UK Listed Investments</b>			
<b>Rushmoor Voluntary Services</b>			
Rathbones Active Income & Growth Fund - 35,103.99 units	50,000	46,997	50,785
CAF UK Equitrack Fund - 35,915.53 units	50,000	54,304	53,119
CCLA COIF Charities Ethical Investment Fund (Acc) - 10,704.33 units	50,000	49,777	50,706
1773.30 dis. Units BlackRock Charishare common investment	7,282	13,123	0
	<b>157,282</b>	<b>164,202</b>	<b>154,610</b>
<b>Mrs Phillips Trust Fund</b>			
1773.30 dis. Units BlackRock Charishare common investment	7,282	0	12,803
454.67 units COIF charities deposit fund	-	-	8,840
<b>Army Catering Corps Trust</b>			
635.11 units COIF charities deposit fund	-	-	12,348
	<b>164,564</b>	<b>164,202</b>	<b>188,601</b>
Value as at 1 April 2022		188,601	31,092
Additional Investments in year		-	150,000
Disposal of Investments in year		(20,812)	-
Increase/(Decrease) in value		(3,588)	7,509
<b>Value as at 31 March 2023</b>		<b>164,202</b>	<b>188,601</b>
<b>Breakdown of Investment Income:</b>			<b>2022</b>
		£	£
Bank interest receivable		4,608	2,250
Income from UK Listed Investments		466	1,323
<b>Total</b>		<b>5,074</b>	<b>3,573</b>

**RUSHMOOR VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**9 DEBTORS**

	£	2022 £
Trade Debtors	92,354	59,429
Sundry Debtors	4,612	1,702
Prepayments	16,385	16,335
<b>Total</b>	<b>113,351</b>	<b>77,466</b>

**10 CREDITORS**

	£	2022 £
<b>Due and payable within one year:</b>		
Trade Creditors	20,609	15,579
Accruals	19,010	23,068
Sundry Creditors	60,515	15,215
Grants deferred	52,512	67,564
Repayment of Grant		0
Liability under licence agreement for office workstations and bus parking	0	7,302
Payroll costs	391	377
	<b>153,037</b>	<b>129,105</b>

Hampshire County Council has given a grant of £49,500 towards the purchase of two replacement minibuses. This grant is being spread over the 5 year useful life of the buses and the net amount not yet transferred to income is shown as a liability within Sundry Creditors. £1,650 has been included in Income from Charitable Activities in 2022/23.

**11 RESERVES**

	1 April		Movement in the year			31 March
	2022	Income	Spend	Inv. Gain	Transfers	2023
	£	£	£	£	£	£
<b>Restricted Reserves</b>						
Mrs Phillips Legacy	22,236	278	467	(157)	(21,890)	-
Army Catering Corps Fund	14,064	380	-	(219)	(14,225)	-
Legacy Fund	-	-	-	-	36,115	36,115
Blooming Marvellous	2,987	23,991	26,978			-
CVS	-	113,217	109,318			3,899
Rushmoor Connect (formerly Dial-a-Ride)	13,242	78,254	72,192			19,304
Fleet Connect (formerly Fleet Link)	-	45,809	45,809			-
Projects	27,142	45,609	35,085			37,666
HIV in Hampshire	75,388	-	24,844			50,544
Client Services	-	-				-
Social Inclusion	-	21,070	15,019			6,051
<b>Total Restricted Reserves</b>	<b>155,059</b>	<b>328,608</b>	<b>329,712</b>	<b>(376)</b>	<b>0</b>	<b>153,579</b>
<b>Unrestricted Reserves:</b>						
<b>Designated Reserves</b>						
Bus replacement	92,184				(70,854)	21,330
Bus depreciation	9,746				70,854	80,600
Charity Fund	10,000					10,000
Employment contingency	36,873				19,854	56,727
Volunteer Centre expenses	10,000					10,000
Blooming Marvellous	20,000					20,000
Frank Rust Memorial	5,000		1000			4,000
Contingency Reserve	20,000					20,000
<b>Total Designated Reserves</b>	<b>203,803</b>	<b>0</b>	<b>1,000</b>	<b>0</b>	<b>19,854</b>	<b>222,657</b>
<b>General Reserves</b>	<b>210,497</b>	<b>254,949</b>	<b>285,064</b>	<b>(3,212)</b>	<b>(19,854)</b>	<b>157,316</b>
<b>Total Unrestricted Reserves</b>	<b>414,300</b>	<b>254,949</b>	<b>286,064</b>	<b>(3,212)</b>	<b>0</b>	<b>379,973</b>
<b>TOTAL FUNDS</b>	<b>569,359</b>	<b>583,557</b>	<b>615,776</b>	<b>(3,588)</b>	<b>0</b>	<b>533,552</b>

**RUSHMOOR VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**RESERVES - CONTINUED**

The Restricted Reserves are the balances on funds that arise from grant or contract income received for specific projects which are ongoing.

During the year, the Mrs Phillips Trust Fund and the Army Catering Corps Trust were wound up by unanimous decision of their Trustees, and their assets transferred to Rushmoor Voluntary Services, with the proviso that Rushmoor Voluntary Services continue to administer those funds in accordance with the Objects of the two Trusts. These assets are now held in a separate, Restricted, Legacy Fund.

Designated Reserves are amounts that have been set aside by the Trustees from the General Reserves of the Charity to fund specific projects or activities:

The Charity Fund can make donations to help individuals and the Trustees will from time to time increase this reserve from the general reserves of the Charity.

The Bus Replacement Reserve is being built up to replace buses that have reached the end of their useful lives.

The Bus Depreciation Reserve covers the cost of future depreciation of the buses as their market value is uncertain.

Volunteer Centre and Blooming Marvellous project reserves are to cover shortfalls in funding in the coming year.

Employment contingency and general contingency reserves are to cover costs arising in the event that the charity is forced to close.

The Frank Rust Memorial Reserve is to fund a grant to commemorate a former Trustee and Chair of the Charity.

**12 FUNDS HELD FOR DISTRIBUTION**

These amounts are included in the Charity's Statement of Financial Activities and Balance Sheet.

**13 LEASES**

The Company has adopted IFRS16 and all leases and Right of Use assets have been capitalised and shown as an asset in Note 7. The liability arising from these leases and Right of Use assets is shown as a liability on the Balance Sheet and in Note 10.

**14 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Restricted Funds £	Unrestricted Funds £	Total Funds £
Fixed Assets	0	82,965	82,965
Investments	13,123	151,079	164,202
Net Current Assets/(Liabilities)	140,456	145,930	286,386
	<b>153,579</b>	<b>379,973</b>	<b>533,552</b>

**15 CONTINGENT LIABILITIES**

There are no contingent liabilities at the balance sheet date.

**16 CONTROLLING PARTY**

There is no single controlling party.

**17 RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	Note	2023 £	2022 £
<b>Net Movement in Funds</b>		<b>(35,808)</b>	<b>9,690</b>
Add back non-cash items:			
Depreciation charge	7	23,832	33,472
Profit on disposal of fixed assets		-	-
Deduct financial items:			
Interest received	2	(4,417)	(2,250)
Dividend Income		(657)	(1,323)
Losses/(Gains) on Investments	8	3,588	(7,509)
Other Balance Sheet movements:			
Reduction/(Increase) in Debtors	9	(35,885)	(7,015)
Increase/(Reduction) in Creditors	10	23,933	(75,383)
<b>Net Cash used in Operating Activities</b>		<b>(25,415)</b>	<b>(50,318)</b>

**RUSHMOOR VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**18 SOURCE OF MATERIAL INCOMING RESOURCES FROM GOVERNMENT AND OTHER PUBLIC BODIES**

	2023	2022
	£	£
<b>Central Government &amp; Other bodies:</b>		
<b>National Lottery:</b>		
Community development	-	1,500
Restricted Fund	-	-
<b>Local Authority Contracts</b>		
<b>Hampshire County Council</b>		
Rushmoor Connect (formerly Dial-a-Ride)	70,138	54,640
Fleet Connect (formerly Fleet Link)	39,152	32,720
Connect Mini-bus Hire (formerly Group Hire)	-	16,299
<b>Local Authority Grants</b>		
<b>Rushmoor Borough Council</b>		
CVS - Main RVS grant	68,292	75,880
Core	-	3,457
Blooming Marvellous	-	3,250
Covid-19	4,104	19,465
Projects	21,337	17,589
Connect Mini-bus Hire (formerly Group Hire)	4,052	2,948
Social Inclusion	21,070	2,631
<b>Hampshire County Council</b>		
CVS	-	1,250
Core	-	5,000
Rushmoor Connect (formerly Dial-a-Ride)	-	3,364
Fleet Connect (formerly Fleet Link)	-	3,815
Connect Mini-bus Hire (formerly Group Hire)	-	14,608
Social Inclusion	-	4,998
Covid-19	-	800
Projects	12,168	-
Blooming Marvellous	1,684	-
<b>Hart District Council</b>		
Develop Home Help booking system	5,000	-

**RUSHMOOR VOLUNTARY SERVICES**

England & Wales - Charity number 1059794

---

# Accounts

---

**Company Registration Number 03238444**  
**Registered Charity Number 1059794**

# **RUSHMOOR VOLUNTARY SERVICES**

## **ANNUAL REPORT 2021-22**

**Year ended 31 March 2022**

# **RUSHMOOR VOLUNTARY SERVICES**

Year ended 31 March 2022

## **CONTENTS**

Legal and Administrative Information	3
Report of the Chair of the Board of Trustees	4
Report of the Chief Executive Officer	5 – 7
Report of the Trustees	8 – 13
Report of the Independent Auditors	14 – 16
Statutory Accounts	17 – 27

## Legal and Administrative Information

### Trustees, Executive Management and Advisers

#### Registered and Principal Office:

Civic Offices  
Farnborough Road  
Farnborough, GU14 7JU  
Tel: 01252-540162  
Email: [info@rvs.org.uk](mailto:info@rvs.org.uk)  
Website: [www.rvs.org.uk](http://www.rvs.org.uk)

### The Trustees are the Directors and Board of Management of the Company

#### Board of Trustees

Mr C Slatter	Chair
Mr R Grocock	Vice-Chair
Mr A Thorpe	Treasurer
Mr W Card	
Ms A Cooper	
Mr R Hickman	
Mrs D Bedford	
Mrs B Anderson (resigned 19 September 2021)	
Mr M Wood	
Ms B Garrett	
Mr G Ghale (appointed 25 January 2022)	
Ms D Keenan (appointed 25 January 2022)	

#### Nominated by Rushmoor Borough Council

Cllr. S Masterson

#### Chief Executive Officer

Ms D Bone

#### Independent Auditors

Chamberlains Statutory Auditors and Chartered Accountants  
Elm House, Tanshire Park  
Shackleford Road, Elstead  
Godalming. GU8 6LB

#### Bankers

Royal Bank of Scotland plc	CCLA Investment Management Ltd
Holt's Farnborough Branch	COIF Charity Funds
Lawrie House	Senator House
Victoria Street	85 Queen Victoria Street
Farnborough	London
GU14 7NR	EC4V 4ET

The constitution of the Charity and its Objects are set out in the report of the Trustees.

# **RUSHMOOR VOLUNTARY SERVICES**

Year ended 31 March 2022

## **Report of the Chair of the Board of Trustees**

We can be justifiably criticised for over-use of the epithet “that we live in interesting times...”, so full of understatement and menace, yet reflective of the dramatic change which has faced our communities. This year (2021-22) saw the nation recovering from a pandemic which rocked society to its roots; from an RVS perspective this has meant continued collaboration with our local authority and health colleagues to ensure that the vaccination programme happened, oximeters were delivered and the most vulnerable in our society were supported whilst COVID rumbled on.

And, as we adjusted to life with ZOOM, and new ‘working from home’ disciplines, we were also tasked with assisting asylum seekers temporarily housed in Rushmoor and maintaining socially distanced community transport services, as well as managing our Home Help service and getting the Grub Hub (food partnership) project off the ground. I am enormously grateful to our RVS staff who, once again, have delivered for our community.

Round about Christmas time, we paused for breath. Two new trustees (Dawn Keenan and Gary Ghale) joined the board, and we held a 50th Anniversary celebration at Princes Hall to mark our 50th birthday. It was a cracking event, and my thanks go out to Bruce Thomas (RBC Mayor) for adding civic recognition, to David Clifford for emphasising the positive links between the borough council and RVS, and to John Debenham – our long-time former Chair who appeared on screen from Knellwood care home, to roll back the years of community service memories.

The new year brought new challenges. The war in Ukraine led to an upsurge of sympathy for displaced refugees fleeing the conflict, and RVS played a role locally in co-ordinating support for individuals and families finding their way here. On the domestic front, we committed to an investment in new technology to implement a customer relationship module (CRM) which will shape the way we interface with our members and the community generally, and we migrated to new accounting software. The CRM step has been taken in collaboration with our neighbouring CVS organisations in Hart and Basingstoke. It is fair to say that recent challenges have brought us closer together in serving North East Hampshire.

I am pleased to report that at the end of this reporting period, RVS has been able to record a small surplus. My thanks to Alan Thorpe, our Treasurer, for his role at the financial reins, and to Donna Bone our CEO for guiding us safely this far. The Treasurer’s report goes into more detail about our income and expenditure, as well as the reserves position which I am convinced will be key for us going forward. The future holds some very real risk for all of us. Energy prices and cost of living increases will, in themselves, represent significant issues. The environment we operate in can be characterised by saying our key funders (local authorities) are having to tighten their belts, and demonstrate value for money. We need to continue to be reliable, responsible partners, able to meet these challenges. Did I say “we live in interesting times”?

**Colin Slatter July 2022**

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2022

## Report of the Chief Executive Officer

### Operation Rushmoor Community Action (ORCA)

The spring of 2021 found the staff team separated, once again, by the requirement to work from home. Yet we remained united in the ongoing response to the pandemic.

We were recruiting and managing two teams of wonderful ORCA Responders who were waging war against the virus by supporting our community to be vaccinated against covid. What we didn't realise at that time was that the first jab/phase, would be followed by phases two and three as the boosters were rolled out throughout the year. However, the amazing teams remained committed throughout and, even now, continue to support our local Primary Care Networks.

Springtime 2021 also saw us working in close partnership, once again, with Rushmoor Borough Council as the Testing Centre was opened in the Farnborough Recreation Centre.

As covid testing increased, people with moderate covid symptoms were supported to remain at home and to be monitored by telephone. To enable these 'virtual wards' to be effective, a team of staff and volunteers delivered pulse oximeter devices to people's homes throughout the year.

Apart from the fabulous, life saving, benefit of the pandemic response, the abiding memory that I will carry of each of these teams is the most wonderful camaraderie that was quickly established and valued by all.

Following the easing of lockdown and as restrictions were lifted, the Helpline team undertook a strength-based approach to reviewing the support being provided to residents with shopping and prescription collections etc. Those who still needed some support continued to be assisted by ORCA Responders who were available to take their first few journeys out with them.

### Council of Voluntary Services

As restrictions began to be lifted and public confidence grew, community groups emerged and resumed activities. Contact was made with our membership groups to ask what they needed to move forward. From that, we supported their transition by providing training on 'Opening Public Spaces Safely'.

Funding was also needed by groups having to adapt their activities again and a successful funding event was held in the summer with access to local, regional and national grant makers.

### Volunteering

The experience of responsive volunteering over the pandemic created a new way of working which we are developing further, recognising the desire for people to stay connected to the community. Although there is still a valuable place for the traditional brokerage service, this is no longer enough. We are developing a system that is engaging with the community activists that want to feel part of something meaningful by providing ongoing opportunities for micro-volunteering.

As people returned to work throughout the year, many wished to remain connected so were invited to transition to the RVS Responder team. We now have a team of approximately 150 people who are willing and able to respond to requests from a variety of organisations across Rushmoor.

This led us to introduce 'volunteer passporting' into Rushmoor. In the Autumn of '21, RVS "passporting" the Vaccination Team of ORCA Responders to the Farnborough Primary Care Network. Passporting enables us to undertake the initial checks, DBS checks and generic training for volunteers who are then eligible to step straight into roles with other organisations. This is something that we intend to expand as an enhanced support offer to groups in Rushmoor.

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2022

## Report of the Chief Executive Officer continued

### Home Help

Our Home Help service has been a life-line to many of our 165 clients. Again, many have restricted their social interactions so their home has literally been their safe haven. Our team of 25 Home Helps have not only helped to keep those homes clean and comfortable, they have also provided a smiling face and a friendly chat for residents.

### Social Inclusion

Unsurprisingly there were requests to continue our telephone befriending service that we set up to stay connected during the lockdowns. Rushmoor Borough Council provided funding to employ a Social Inclusion Officer to enable us to not only maintain this service, but to develop it further.

Much of the money raised by the inspirational Captain Sir Tom was made available to charities across the country via the NHS Charities Fund. We were successful in a joint bid with Rushmoor Borough Council and Frimley Clinical Commissioning Group for kit which enabled older people to access on-line workshops, video conferencing and photo-sharing with family through their TV. The Keep Well Stay Connected project connected 37 households with their families and with others in the local community and further afield.

### HIV in Hampshire

TVPS have continued to support local people living with HIV. When possible, meetings were in person otherwise they relied on technology and phones. In response to this, they have developed a portfolio of tech based resources and social media campaigns - <https://www.tvps.org.uk/podcast-2/> - which have resulted in award nominations.

### Community Transport

The number of residents booking transport on our Rushmoor Dial-a-Ride and Fleet Link services fluctuated in line with the number of covid diagnoses. Understandably, those who we have worked so hard to keep safe were reluctant to venture too far from home whilst the virus was virulent in our community.

This was most notable in the paucity of the number of bookings being made for our Group Hire minibuses. The mixture of groups moving on-line or not operating at all directly impacted upon the very low demand for bus use.

### Blooming Marvellous

Significant efforts were made to ensure that our town centres felt safe and welcoming for those returning. Our valued supported volunteers played a significant role in this by maintaining community and public gardens across the district.

Blooming Marvellous also planted and maintained box planters in both town centres. Salads, herbs and edible flowers were grown and visitors were encouraged to help themselves to cuttings and to the recipe cards which would give examples of how to use them in simple, tasty dishes.

### Community Grub Hub

Throughout the year, a committed partnership was established to develop a space where people could donate food to reduce food waste and to collect food to prevent hunger. Rushmoor Borough Council, community groups and individuals worked together to develop the Community Grub Hub with a Community Store in Aldershot.

Another amazing team of Volunteers came together to support the community through this work in response to the pressure being caused by the increasing cost of living.

# **RUSHMOOR VOLUNTARY SERVICES**

Year ended 31 March 2022

## **Report of the Chief Executive Officer continued**

In December the Community Store opened its doors and received its first customers. This continues to be supported by a growing number of supermarkets as well as partner organisations.

This work forms part of our role as a Council of Voluntary Services to support new groups during their set up phase. A Board of Trustees is being established to move this to becoming an independent organisation by the summer of 2022.

### **Evacuee Support**

In response to the evacuation of families from Afghanistan, we facilitated a community collection of clothing for Afghan evacuees. We partnered with Farnborough and Rushmoor Rotary and Inner Wheel Clubs. The efficiency in which this was organised was admirable and its success was achieved with the support of Farnborough Business Park.

As we entered spring 2022, we turned our attention to supporting families fleeing the war in Ukraine. Again, we are working with local and national organisations to co-ordinate and deliver a community response to the needs of people joining our community.

### **50<sup>th</sup> Anniversary**

Rushmoor Voluntary Services celebrated our 50<sup>th</sup> anniversary in November 2021. Trustees, staff, volunteers, friends and partner organisations came together at the Princes Hall in Aldershot. Many people were celebrated whilst recollections and memories were shared.

An interview between founding members, a link to a commemorative, on-line book and to messages from colleagues can be found here - <https://www.rvs.org.uk/50th-anniversary-event-page/>.

### **Thank you**

Much of the anniversary was spent acknowledging the contributions made by special people to the work of Rushmoor Voluntary Services and to the support of the community. Whilst our team, our logo and some of the services may change, the valuable contribution by many special people does not. I would personally like to thank the Trustees, the staff team (past and present) and the hundreds of volunteers who have responded to the call. Each one of you has made a difference.

**Donna Bone**

**April 2022**

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2022

## Report of the Trustees

The Trustees, who are also the Directors of the Charity for the purposes of the Companies Act, present their report together with financial statements for the year ended 31st March 2022.

### Public Benefit

The Trustees have referred to the Charity Commission's general guidance on public benefit when reviewing aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set. In the Trustees' opinion, the activities of the charity benefit the wider community through the support provided to other charities in Rushmoor, and benefit a substantial number of individuals through services such as Home Help and on-demand bus services. In addition, the charity has made substantial contributions to mitigating the adverse effects of Covid-19, by assisting residents of Rushmoor and by supporting the vaccination initiative. The Trustees are therefore satisfied that the charity fully meets the "Public Benefit" requirements of the Charity Commission.

The financial statements comply with current statutory requirements, the governing document and the Statement of Recommended Practice – FRS102.

### Company Status

Rushmoor Voluntary Services ("the Charity"), a company limited by guarantee, is registered in England & Wales (No. 03238444) and operates from its registered office at The Civic Offices, Farnborough Road, Farnborough, GU14 7JU. It is established for charitable purposes, by a Memorandum of Association dated 16th August 1996 and registered as a Charity (No. 1059794) by the Charity Commissioners. Under Section 60 of the Companies Act 2006, the Charity has been exempted from having to use the word 'Limited' in its name. The Charity is also recognised by HM Revenue & Customs as a charity for tax purposes. This means that it is able to take advantage of charitable tax relief on donations from individuals and from companies.

### Objects

The Charity's Objects are:

1. To promote any charitable purposes for the benefit of the community in the area of the administrative authorities comprising the historic county of Hampshire (including Portsmouth and Southampton) and in particular the local government district and Borough of Rushmoor and, if the directors of the Charity (hereinafter called "the Trustees") shall so decide, in any of the administrative authorities immediately adjoining, whether in Hampshire or Surrey (hereinafter together called the "the area of benefit") and in particular the advancement of education, the protection of health and the relief of poverty, distress and sickness.
2. To promote and organise co-operation in the achievement of the above purposes and to that end to bring together representatives of the voluntary organisations operating within the local government district and Borough of Rushmoor and relevant statutory authorities engaged in the furtherance of the above purposes
3. To be so constituted and administered that it is at no time (for the purposes of the Local Government and Housing Act 1989) under the control or subject to the influence of a local authority.

### Mission

In partnership with the voluntary, statutory and business sectors, to enable all the people of Rushmoor to play a full and active part in the life of the local community.

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2022

## Report of the Trustees continued

### Principal Activities

The principal activities remain those of a council of voluntary service (CVS) centred on the Borough of Rushmoor. These activities are detailed in the report by the Chief Executive.

### Service Agreements and Contracts

The following agreements which provide funds for the Charity's core and transport activities existed during the course of the year or are being negotiated:

<b>Core CVS Functions</b>	Rushmoor Borough Council and Community First Wessex/HCC
<b>Dial-a-Ride</b>	Hampshire County Council
<b>Fleet Link</b>	Hampshire County Council
<b>Group Hire Community Transport</b>	Hampshire County Council

The following agreements provide or have provided funds for other activities:

<b>Blooming Marvellous</b>	Broadhurst Welcome Home Community Ltd
<b>HIV advice and assistance</b>	Positive Action Hampshire
<b>Green Social Prescribing</b>	Hants CC Get Going Again Fund

### Organisation

The governance structure is made up of a Board of Trustees of up to 12 members and the following sub-committees: Remuneration Committee, Pensions Committee, Mrs Phillips Will Fund Committee and Army Catering Corps in Rushmoor Committee. The sub-committees are based on delegated decision-making powers handed down by the main Board.

Board members are drawn from the local community and have a variety of skills and experience including Accounting and Finance, Information Technology, Education, Human Resources, Disability and Social Welfare. The Chief Executive is not a Director but a permanent non-voting member of the Board. The Board currently meets every two months. Cllr. S Masterson was nominated to the Board by Rushmoor Borough Council but is not a Trustee of the Charity.

### Election of Trustees

The Trustees are elected by the members of the Charity in accordance with the Articles of Association. Rushmoor Borough Council is entitled to nominate a representative. All new Trustees are given induction training which includes learning about the background, ethos and day to day activities of the Charity as well as outlining their responsibilities.

### Investment Powers and Policy

Under the Memorandum and Articles of Association, the Charity has the power to make any investment which the Trustees see fit. The current policy is to invest up to 50% of core funds in a range of investment funds, and the remaining 50% in deposit accounts of varying maturities with several different banks. Most of the Mrs Phillips and Army Catering Corps funds are invested in bank savings accounts.

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2022

## Report of the Trustees continued

### Risk Management

As required by the Charity Commission, the Trustees regularly undertake reviews of the significant risks to ensure the appropriate mitigation policies exist. A formal Risk Management document is reviewed annually and approved by the Board.

The key risk to the Charity has been identified as the inability to sustain or replace current grant funding from local authorities. In the event that funding will not be forthcoming in the future, designated reserves have been set aside to allow the Charity to continue for a limited period to enable it to find additional funding and to provide for staff redundancy costs. A number of lower priority risks have been identified and procedures have been implemented which minimise all identified risks. The Trustees also keep under review the prospect of having to relocate to short-term accommodation in the event of evacuation of their premises due to fire or any other unforeseen disaster.

### Financial

In the opinion of the Trustees the resources of the Charity are sufficient for it to continue to operate. Their policy regarding reserves is set out below, and in the notes to the accounts.

The Charity sometimes makes funding applications on behalf of members and other local voluntary organisations. These funds are distributed when received. In addition, on application from other organisations, such as Citizens Advice Rushmoor, the Charity will make one-off grants to help individuals in Rushmoor. The charity does not accept direct applications from individuals. During the Covid pandemic the Charity received donations and grants which have been used for a range of services to alleviate the adverse effects of the virus on the Borough of Rushmoor, including providing support to the vaccination programme.

The Charity's principal sources of funds are local authority contracts and grants from various bodies, including local authorities. The Charity also generates a considerable amount of income from its Home Help and Community Transport activities.

For the year ended 31st March 2022 the Charity recorded a surplus of £2,181 before investment gains of £7,509. This compares to a surplus of £46,474 before investment gains of £5,465 in the previous financial year. £2,899 of unrealised investment gains were in respect of Restricted Funds.

Unrestricted Income exceeded Expenditure by £4,681. All our principal activities were affected by the Covid-19 pandemic, but receipt of a number of grants to mitigate these adverse effects has meant that our financial performance has continued to be strong. We are grateful for the support we have received from Hampshire County Council, Rushmoor Borough Council, and a number of other organisations.

As a result, the financial position of the charity remains healthy, with total reserves of £569,359 and net current assets of £358,204.

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2022

## Report of the Trustees continued

### Reserves

General Reserves are held to cover the possibility of future funding shortfalls, and increased by £1,159 to £210,497, and amount to approximately 4.1 months of total expenditure. The Trustees consider that this is reasonable.

### Future Plans

The Charity has been heavily involved in the community response to the pandemic. Covid-19 continues to exert a considerable influence on the Charity's activities, many of which are still operating at a reduced level, and with abnormal constraints. Hopefully, this situation will continue to be gradually alleviated during 2022-23, with a progressive return to normal ways of working. However, the Charity is undertaking a review of the way it carries out a number of its responsibilities, to learn whatever lessons are possible from the experiences of the past 2 years.

Now lockdown has been relaxed and RVS is returning to 'business as usual' we will need to consider:

- The on-going support required by the vulnerable population who we have been at the forefront of supporting. This will include a level of anxiety and loss of confidence for some.
- The hidden population of people that were lonely or suffering from food poverty before covid. The situation has exacerbated their plight and they became more visible. The conflict in Ukraine, and its effect on food supply, and therefore on food prices, has made the situation even worse. There is a danger they will become hidden again once covid support is withdrawn. Whilst we want to encourage independence and self-sufficiency, keeping people linked into their community is part of enabling that to happen. It also ensures they can access support when they need to. We need to consider how we keep people linked in.

The Charity has existing support services that historically have evolved at different times, working in silos. Covid has required us to be more creative in our approach, with each of the services supporting clients across the piece. With the experience of the Operation Rushmoor Community Action (ORCA) helpline model, we can see bringing those services together into a 'Home Hub', will bring added efficiencies as one call gives a customer access to a suite of support services and referrals to external support as well. We will:

- Continue the Befriending Service developing into providing companion support,
- Continue to support arrangements for the community to take on the food hub. This includes community fridges/larders and complementing not duplicating services already in existence.
- Continue to respond to the main requests for help: shopping and prescription collection. However, other requests that we cannot easily fulfill have highlighted old challenges that pre-dated covid: gardening and handy-man for elderly, disabled, or low-income families; we will consider how these issues can be addressed.
- Bring the helpline in-house which will enable RVS to triage the needs of residents and co-ordinate a holistic response using our established ORCA support and our strong relationships within the sector to refer to other specialist services, including Citizens Advice.

There are also many positive experiences to take from the last 12 months. Established relationships have become strengthened and new collaborations have been formed. All will be continued as we collectively move towards restoration and recovery.

Many people have become connected to their communities in new ways. We will be working with our membership groups and individuals to encourage this to continue. RVS are leading on a county-wide development of a volunteer passport and will be working to introduce micro-volunteering and membership as new channels of accessing volunteering and support opportunities.

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2022

## Report of the Trustees continued

In parallel, we have made changes to some back-office arrangements which will improve our core finance systems and internal processes, working in collaboration with Basingstoke Voluntary Action. As we move forward, RVS will be exploring how we can make better use of new technology and better exploit our social media opportunities.

### Performance and Review

Key performance information concerning the activities of the charity is reported to the Chief Executive on a monthly basis and reported to the Chairman and Trustees in formal meetings held every two months. As outlined in the Chief Executive's Report the Charity has performed very well against expectations in key activities when dealing with the unprecedented demands placed upon it by the Covid-19 pandemic, including:

- membership of the Charity
- training provided to voluntary groups and volunteers
- volunteers recruited and placed in local volunteering
- gardening project activities
- Home Help clients supported
- transport contract obligations fulfilled

### Statement of the Responsibilities of the Board of Trustees

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed; subject to any material departure disclosed and explained in the financial statements;
- Prepare financial statements on a going-concern basis unless it is appropriate to assume the Charity will not continue to operate.

In addition to complying with companies' legislation, the Trustees are also required to have regard to the Statement of Recommended Practice, Accounting and Reporting by Charities (Revised 2015) (the SORP), published by the Charity Commissioners for England and Wales and are required to follow that statement insofar as compliance does not contradict any requirement of the Companies Act 2006.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the SORP and the Companies Act 2006. They have a general responsibility for taking reasonable steps to safeguard the assets of the Charity and to prevent and detect fraud and other irregularities. The Trustees are also responsible for ensuring that the assets are properly applied in accordance with Charity Law.

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2022

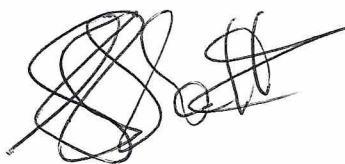
## Report of the Trustees continued

Insofar as the Trustees are aware:

- There is no relevant audit information of which the Charity's auditors are unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of such information.

This report has been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

**By order of the Board**



Colin Slatter

Date 21 Sep '22

## **Report of the Independent Auditors to the Members of Rushmoor Voluntary Services**

### **Opinion**

We have audited the financial statements of Rushmoor Voluntary Services (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

## **Report of the Independent Auditors to the Members of Rushmoor Voluntary Services - continued**

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. These procedures include making enquiries of the Trustees and staff of the charitable company and examining a sample of transactions and balances on a test basis. The extent to which our procedures are capable of detecting irregularities, including fraud, is considered to be reasonable in view of our audit work and the evidence describe above.

**Report of the Independent Auditors to the Members of  
Rushmoor Voluntary Services - continued**

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Paul J Chamberlain (Senior Statutory Auditor)

Chamberlains Statutory Auditors  
and Chartered Accountants  
Elm House, Tanshire Park  
Shackleford Road, Elstead  
Godalming  
Surrey  
GU8 6LB

Date: ..... 28 September 2022 .....

## RUSHMOOR VOLUNTARY SERVICES

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Restricted £	Unrestricted £	Total Funds £	2021 £
<b>INCOME FROM:</b>					
Donations, Gifts and Legacies	2	2,265	3,774	6,039	12,407
Charitable Activities	2	297,547	309,753	607,300	630,917
Investments	8	668	2,904	3,573	3,850
Other Trading activities		0	0	0	0
<b>TOTAL</b>		<b>300,480</b>	<b>316,432</b>	<b>616,912</b>	<b>647,174</b>
<b>EXPENDITURE ON:</b>					
Raising funds		0	0	0	0
Charitable activities	3	302,979	311,752	614,731	600,700
<b>TOTAL</b>		<b>302,979</b>	<b>311,752</b>	<b>614,731</b>	<b>600,700</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>(2,499)</b>	<b>4,681</b>	<b>2,181</b>	<b>46,474</b>
<b>Net gains/(losses) on investments</b>	8	<b>2,899</b>	<b>4,610</b>	<b>7,509</b>	<b>5,465</b>
<b>Transfers between Funds</b>		<b>(21,997)</b>	<b>21,997</b>	<b>0</b>	<b>0</b>
<b>Other recognised gains/(losses)</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET MOVEMENT ON FUNDS</b>		<b>(21,597)</b>	<b>31,287</b>	<b>9,690</b>	<b>51,939</b>
<b>TOTAL FUNDS BROUGHT FORWARD</b>		<b>173,111</b>	<b>386,558</b>	<b>559,669</b>	<b>507,730</b>
<b>TOTAL FUNDS AS AT 31 MARCH 2022</b>		<b>151,513</b>	<b>417,845</b>	<b>569,359</b>	<b>559,669</b>

There are no recognised gains and losses other than those shown in the Income and Expenditure account.

All of the above amounts relate to continuing activities.

The notes on pages 20 to 27 form part of these financial statements

**RUSHMOOR VOLUNTARY SERVICES**  
**STATEMENT OF FINANCIAL POSITION AS AT 31 MARCH 2022**

	Notes	£	2021 £
<b>FIXED ASSETS</b>			
Tangible Assets	7	22,554	54,172
Investments	8	<u>188,601</u>	<u>31,092</u>
<b>Total Fixed Assets</b>		<u><b>211,155</b></u>	<u><b>85,264</b></u>
<b>CURRENT ASSETS</b>			
Debtors	9	77,466	68,567
Cash at bank and in hand		<u>409,843</u>	<u>608,442</u>
<b>Total Current Assets</b>		<u><b>487,309</b></u>	<u><b>677,009</b></u>
<b>CREDITORS - Amounts falling due within one year</b>	10	<b>129,105</b>	<b>195,284</b>
<b>NET CURRENT ASSETS</b>		<u><b>358,204</b></u>	<u><b>481,725</b></u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>569,359</b>	<b>566,989</b>
<b>LONG TERM LIABILITIES</b>	10	<b>0</b>	<b>7,320</b>
<b>NET ASSETS</b>		<u><u><b>569,359</b></u></u>	<u><u><b>559,669</b></u></u>
<b>FUNDS OF THE CHARITY</b>			
<b>Restricted funds</b>	11	155,059	173,111
<b>Unrestricted Funds</b>	11		
Designated Reserves	11	203,803	177,220
Other Reserves	11	210,497	209,338
<b>TOTAL FUNDS as at 31 March 2022</b>		<u><u><b>569,359</b></u></u>	<u><u><b>559,669</b></u></u>

These financial statements have been prepared in accordance with the principles of Section 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board on and signed on its behalf by:



C. Slatter - Chairman

Date 21/9/22

Company Registration Number 03238444  
Registered Charity Number 1059794

The notes on pages 20 to 27 form part of these financial statements

**RUSHMOOR VOLUNTARY SERVICES**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

	Note	£	2021 £
<b>Cash Flow from operating activities</b>	17	<b>(50,318)</b>	<b>139,536</b>
Interest paid		0	0
Taxation paid		0	0
<b>Net Cash Flow from operating activities</b>		<b>(50,318)</b>	<b>139,536</b>
<b>Cash flows from investing activities:</b>			
Proceeds from sale of fixed assets		0	0
Purchases of fixed assets	7	(1,854)	(3,933)
Purchases of Investments	8	(150,000)	0
Interest received	8	2,250	2,937
Dividends received	8	1,323	913
<b>Net Cash from investing activities</b>		<b>(148,281)</b>	<b>(83)</b>
<b>Net Increase/(Decrease) in Cash and Cash Equivalents</b>		<b>(198,599)</b>	<b>139,453</b>
<b>Cash and Cash equivalents at 1 April 2021</b>		<b>608,442</b>	<b>468,989</b>
<b>Cash and Cash equivalents at 31 March 2022</b>		<b><u>409,843</u></b>	<b><u>608,442</u></b>

The notes on pages 20 to 27 form part of these financial statements

**RUSHMOOR VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**GENERAL INFORMATION**

Rushmoor Voluntary Services is a company limited by guarantee in England & Wales - registration number 03238444.

The address of the registered office is given on page 3 of these financial statements

**1 ACCOUNTING POLICIES**

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented.

**Basis of preparation**

The financial statements have been prepared under the historical cost convention modified to include investments at fair value.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) –Charities SORP (FRS102)); the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102); and the Companies Act 2006. Rushmoor Voluntary Services meets the definition of a public benefit entity under FRS102.

**Fund Accounting**

General Funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity, and which have not been designated for any other purposes.

Designated Funds (see note 11) comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements

Restricted Funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income and gains are allocated to the appropriate fund.

**Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable certainty.

For legacies, entitlement for this purpose is the earlier of the Charity being notified of an impending distribution or the legacy being received.

Cash donations are recognised on receipt. Donations in Kind are recognised on receipt and valued at estimated market value.

Contract income is recognised in the period to which it relates.

Grants received are recognised on receipt, except where the grant is for a specific purpose and is to be applied to expenditure covering more than one financial period. In such cases the grant is accounted for in line with the expenditure.

**Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to each category, on a project by project basis. Where costs cannot be directly attributed to particular projects they have been allocated to activities on a basis consistent with the use of the resources.

As the Charity is not registered for Value Added Tax (VAT), the irrecoverable amount is included with the relevant cost of the goods or services purchased

Governance costs include all items of expenditure relating to the running of the Charity. They comprise filing and registration fees, audit fees, and costs of preparing the annual accounts and holding the Annual General Meeting

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its expected useful economic life:

Computer hardware and software	- 33.33% p.a. straight line basis
Office equipment	- 20% p.a. straight line basis
Motor vehicles	- 20% p.a. straight line basis
Right of use assets	Equally over the lease or licence term

**Investments**

Investments are stated at market value at the balance sheet date. The Statement of Financial Activities includes the net unrealised gain or loss arising on revaluation.

**Debtors**

Trade debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid.

**RUSHMOOR VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**1 ACCOUNTING POLICIES - CONTINUED**

**Cash at bank**

This includes cash and fixed term deposit accounts with maturities up to twelve months

**Creditors and Provisions**

Creditors and provisions are recognised when the entity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

**Pensions**

All employees are eligible to join the Charity's Pension Scheme, which is a money purchase defined contribution scheme complying with The Pensions Act 1995. Contributions to this scheme are charged to the Statement of Financial Activities as they are incurred.

**Operating Leases**

IFRS 16 has been adopted with effect from 1st April 2019

**Taxation**

The charity is exempt from Corporation Tax on its charitable activities.

**2 INCOME**

	Restricted £	Unrestricted £	Total Funds £	2021 £
<b>Donations, Gifts and Legacies</b>				
General donations	2,265	3,774	6,039	12,407
<b>Total</b>	<b>2,265</b>	<b>3,774</b>	<b>6,039</b>	<b>12,407</b>
<b>Income from Charitable Activities</b>				
<b>Grants</b>				
Rushmoor Borough Council	7,476	117,745	125,221	146,022
Hampshire County Council	14,227	19,608	33,835	64,007
Broadhurst Welcome Home Community	18,000		18,000	75,219
HMG for furloughed employees	-		-	30,123
Community Action Hampshire	1,000	235	1,235	12,000
Hart Voluntary Action	-	5,000	5,000	-
Investing In Communities	9,310		9,310	-
The National Lottery Community	17,863		17,863	21,992
NHS Charities Partnership	39,148		39,148	-
Frimley CCG	28,500		28,500	-
Communities First	72,385		72,385	-
Rotary Club	351		351	-
VCSEP	1,500		1,500	-
Other	292		292	5,361
Positive Action	-		-	31,937
	<b>210,051</b>	<b>142,588</b>	<b>352,640</b>	<b>386,661</b>
<b>Local Authority Contracts:</b>				
Hants CC Transport Services	87,360	16,299	103,659	124,616
<b>Minibus Income</b>	-	24,276	24,276	20,978
<b>Office &amp; Training Services</b>	135	5,730	5,865	17,168
<b>RVS Home Help</b>	-	120,860	120,860	81,494
<b>Total</b>	<b>297,547</b>	<b>309,753</b>	<b>607,300</b>	<b>630,916</b>
<b>Investment Income and Interest</b>				
Investment Income, Bank & Deposit Interest	668	2,904	3,573	3,850
<b>Total</b>	<b>668</b>	<b>2,904</b>	<b>3,573</b>	<b>3,850</b>
<b>TOTAL INCOME</b>	<b>300,480</b>	<b>316,432</b>	<b>616,912</b>	<b>647,174</b>

**RUSHMOOR VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**2 INCOME - CONTINUED**

**INCOME BY ACTIVITY**

Core functions		37,392	37,392	11,358
CVS	75,880	95,048	170,928	141,321
Covid-19	37,653		37,653	72,906
HIV in Hampshire			-	31,937
Home Help		125,860	125,860	118,240
Transport	96,540	58,131	154,671	188,597
Social Inclusion	7,629		7,629	-
Blooming Marvellous	23,098		23,098	82,113
Projects	59,013		59,013	-
Charity Funds	668		668	702
<b>TOTAL INCOME</b>	<b>300,480</b>	<b>316,432</b>	<b>616,912</b>	<b>647,174</b>

**3 EXPENDITURE**

	Restricted £	Unrestricted £	Total Funds £	2021 £
<b>Expenditure on Charitable Activities</b>				
Core functions		63,279	63,279	22,680
CVS	75,880	20,305	96,185	104,579
Covid-19	37,929		37,929	54,178
HIV in Hampshire	24,844		24,844	25,494
Home Help		157,355	157,355	131,928
Transport	96,105	69,267	165,372	173,197
Social Inclusion	7,629	1,525	9,154	-
Blooming Marvellous	27,792		27,792	87,854
Projects	31,871		31,871	-
Charity Funds	930	20	950	790
<b>Total Expenditure on Charitable Activities</b>	<b>302,979</b>	<b>311,752</b>	<b>614,731</b>	<b>600,700</b>

These figures include support costs, governance costs, and management charges. These have been allocated to charitable activities in line with grant or contract terms, and pro rata to Income received in each Class of Activity.

**4 NET INCOME/EXPENDITURE**

Net Income/Expenditure is stated after charging or (crediting):

	<b>£</b>	<b>2021</b> <b>£</b>
Auditors' remuneration for audit services	6,000	6,000
Depreciation of assets	13,532	13,503
Operating lease rentals	23,100	19,700
Grants paid	16,934	37,261

**5 GRANTS PAID**

	<b>£</b>	<b>2021</b> <b>£</b>
<b>Grants paid to individuals</b>	865	790
<b>Food purchases for Covid-19 relief</b>	-	4,000
<b>Grants paid to organisations:</b>		
Yateley Shopper	-	17,000
TVPS	14,844	15,471
Community Infrastructure Partnership	500	-
Aldershot New Testament Church of God	100	-
Rushmoor Healthy Living	625	-
<b>Total</b>	<b>16,934</b>	<b>37,261</b>

**RUSHMOOR VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**6 STAFF NUMBERS AND COSTS**

The average number of persons employed by the Charity during the year was 4 full time (2021:4) and 45 part time (2021:39), employed as follows:

		<b>2021</b>
Core activities	2	3
Volunteer Centre	3	1
Home Help	26	28
Transport	6	6
Community Access	3	1
Blooming Marvellous	2	1
COVID services	7	3
<b>Total</b>	<b>49</b>	<b>43</b>

The aggregate payroll costs of these persons were as follows:

	<b>£</b>	<b>2021</b>
Wages and Salaries including temporary staff	395,176	404,362
Social Security costs	16,105	15,516
Pensions contributions and Life Assurance	13,936	11,200
	<b>425,217</b>	<b>431,078</b>

No employee receives an annual salary including benefits of more than £50,000 per year. In addition to paid staff, RVS also has a number of volunteers. The Directors are defined as the Board of Trustees. No emoluments or expenses were paid to members of the Board.

**7 FIXED ASSETS**

	<b>Right of Use assets £</b>	<b>Office equipment £</b>	<b>Computers £</b>	<b>Motor Vehicles £</b>	<b>Total £</b>
<b>Cost</b>					
At 1 April 2021	57,433	2,726	21,079	98,574	179,812
Additions	-	-	1,854	-	1,854
Disposals	-	-	(967)	0	(967)
<b>At 31 March 2022</b>	<b>57,433</b>	<b>2,726</b>	<b>21,965</b>	<b>98,574</b>	<b>180,698</b>
<b>Depreciation</b>					
At 1 April 2021	30,190	2,152	14,215	79,082	125,639
Recovered on Disposals	-	-	(967)	-	(967)
Charge for year	19,940	168	3,618	9,746	33,472
<b>At 31 March 2021</b>	<b>50,130</b>	<b>2,320</b>	<b>16,866</b>	<b>88,828</b>	<b>158,144</b>
<b>Net Book Value</b>					
At 31 March 2021	27,243	574	6,864	19,492	54,172
<b>At 31 March 2022</b>	<b>7,303</b>	<b>406</b>	<b>5,099</b>	<b>9,746</b>	<b>22,554</b>

The Company adopted IFRS16 dealing with the treatment of leases and rights of use assets with effect from 1st April 2019.

**RUSHMOOR VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**8 INVESTMENTS**

Investments held by the Charity also include investments relating to the Phillips Legacy and the former Army Catering Corps Trust. With the authority of the Trustees, investments can be wider or narrower range investments within the meaning of Section 3 of the Trustee Act 2000. Current investments are as follows:

	At Cost £	Market Value £	Market Value 2021 £
<b>UK Listed Investments</b>			
<b>Rushmoor Voluntary Services</b>			
Rathbones Active Income & Growth Fund - 35,103.99 units	50,000	50,785	-
CAF UK Equitrack Fund - 35,915.53 units	50,000	53,119	-
CCLA COIF Charities Ethical Investment Fund (Acc) - 10,704.33 units	50,000	50,706	-
	<b>150,000</b>	<b>154,610</b>	-
<b>Mrs Phillips Trust Fund</b>			
1773.30 dis. Units Charishare common investment	7,282	12,803	11,796
454.67 units COIF charities deposit fund	4,138	8,840	7,934
<b>Army Catering Corps Trust</b>			
635.11 units COIF charities deposit fund	6,782	12,348	11,362
	<b>18,202</b>	<b>33,991</b>	<b>31,092</b>
Value as at 1 April 2021		31,092	25,627
Additional Investments in year		150,000	
Increase/(Decrease) in value		7,509	5,465
<b>Value as at 31 March 2022</b>		<b>188,601</b>	<b>31,092</b>

**Breakdown of Investment Income:**

		2021 £
Bank interest receivable		2,250
Income from UK Listed Investments		1,323
<b>Total</b>		<b>3,573</b>

**9 DEBTORS**

		2021 £
Trade Debtors		59,429
Sundry Debtors		1,702
Prepayments		16,335
<b>Total</b>		<b>77,466</b>

**10 CREDITORS**

		2021 £
<b>Due and payable within one year:</b>		
Trade Creditors		15,579
Accruals		23,068
Grants deferred		67,564
Liability under licence agreement for office workstations and bus parking		7,302
Pension costs		0
Payroll costs		377
Sundry Creditors		15,215
		<b>129,105</b>
<b>Due and payable after one year:</b>		
Liability under licence agreement for office workstations and bus parking		-
		<b>7,320</b>

**RUSHMOOR VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**11 RESERVES**

	1 April		Movement in the year			31 March
	2021	Income	Spend	Inv. Gain	Transfers	2022
	£	£	£	£	£	£
<b>Restricted Reserves</b>						
Mrs Phillips Legacy	20,925	328	930	1,913		22,236
Army Catering Corps Fund	12,738	340	-	986		14,064
Blooming Marvellous	7,680	23,098	27,792			2,987
Covid 19 Response	18,728	37,653	34,383		(21,997)	0
CVS	0	75,880	75,880			0
Dial-a-Ride	12,192	59,004	57,954			13,242
Fleet Link	615	37,535	38,150			0
Projects	0	59,013	31,871			27,142
HIV in Hampshire	100,232	0	24,844			75,388
Client Services			0			0
Social Inclusion		7,629	7,629			0
<b>Total Restricted Reserves</b>	<b>173,111</b>	<b>300,480</b>	<b>299,434</b>	<b>2,899</b>	<b>(21,997)</b>	<b>155,059</b>
<b>Unrestricted Reserves:</b>						
<b>Designated Reserves</b>						
Bus replacement	82,438				9,746	92,184
Bus depreciation	19,492				(9,746)	9,746
Charity Fund	852				9,148	10,000
Grants for Carers	0					0
Employment contingency	34,438				2,435	36,873
Volunteer Centre expenses	10,000					10,000
Blooming Marvellous	10,000				10,000	20,000
Frank Rust Memorial					5,000	5,000
Contingency Reserve	20,000					20,000
<b>Total Designated Reserves</b>	<b>177,220</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>26,583</b>	<b>203,803</b>
<b>General Reserves</b>	<b>209,338</b>	<b>316,432</b>	<b>315,297</b>	<b>4,610</b>	<b>(4,586)</b>	<b>210,497</b>
<b>Total Unrestricted Reserves</b>	<b>386,558</b>	<b>316,432</b>	<b>315,297</b>	<b>4,610</b>	<b>21,997</b>	<b>414,300</b>
<b>TOTAL FUNDS</b>	<b>559,669</b>	<b>616,912</b>	<b>614,731</b>	<b>7,509</b>	<b>0</b>	<b>569,359</b>

An amount of £21,997 has been transferred from Covid-19 Response to Core Activities within General Reserves, being allowances for Management Charges included in Covid-19 Grants Received in 2020-21.

The Restricted Reserves are the balances on funds that arise from grant or contract income received for specific projects which are ongoing.

Designated Reserves are amounts that have been set aside by the Trustees from the General Reserves of the Charity to fund specific projects or activities:

The Charity Fund can make donations to help individuals and the Trustees will from time to time increase this reserve from the general reserves of the Charity.

The Bus Replacement Reserve is being built up to replace buses that have reached the end of their useful lives.

The Bus Depreciation Reserve covers the cost of future depreciation of the buses as their market value is uncertain.

Volunteer Centre and Blooming Marvellous project reserves are to cover shortfalls in funding in the coming year.

Employment contingency and general contingency reserves are to cover costs arising in the event that the charity is forced to close.

The Frank Rust Memorial Reserve is to fund a grant to commemorate a former Trustee and Chair of the Charity.

**RUSHMOOR VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**12 FUNDS HELD FOR DISTRIBUTION**

These amounts are included in the Charity's Statement of Financial Activities and Balance Sheet.

**13 LEASES**

The Company has adopted IFRS16 and all leases and Right of Use assets have been capitalised and shown as an asset in Note 7. The liability arising from these leases and Right of Use assets is shown as a liability on the Balance Sheet and in Note 10.

**14 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<b>Restricted Funds</b>	<b>Unrestricted Funds</b>	<b>Total Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Fixed Assets	9,746	12,808	22,554
Investments	188,601	154,610	343,212
Net Current Assets/(Liabilities)	(43,288)	246,882	203,593
	<b>155,059</b>	<b>414,300</b>	<b>569,359</b>

**15 CONTINGENT LIABILITIES**

There are no contingent liabilities at the balance sheet date.

**16 CONTROLLING PARTY**

There is no single controlling party.

**17 RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	<b>Note</b>	<b>2022</b>	<b>2021</b>
		<b>£</b>	<b>£</b>
<b>Net Movement in Funds</b>		9,690	<b>51,939</b>
Add back non-cash items:			
Depreciation charge	7	33,472	33,203
Profit on disposal of fixed assets		-	-
Deduct financial items:			
Interest income	2	(2,250)	(3,008)
Dividends received	2	(1,323)	(842)
Losses/(Gains) on Investments	8	(7,509)	(5,465)
Other Balance Sheet movements:			
Reduction/(Increase) in Debtors	9	(8,899)	(47,678)
Increase/(Reduction) in Creditors	10	(73,499)	111,386
<b>Net Cash used in Operating Activities</b>		<b>(50,318)</b>	<b>139,536</b>

**RUSHMOOR VOLUNTARY SERVICES**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**18 SOURCE OF MATERIAL INCOMING RESOURCES FROM GOVERNMENT AND OTHER PUBLIC BODIES**

		£	2021 £
<b>Central Government &amp; Other bodies:</b>			
<b>Her Majesty's Government:</b>			
Furloughed employees	Unrestricted Fund	-	30,123
<b>National Lottery:</b>			
Community development	Restricted Fund	1,500	21,992
<b>Local Authority Contracts</b>			
<b>Hampshire County Council</b>			
Dial-a-Ride		54,640	60,443
FleetLink		32,720	
Group Hire		16,299	36,568
<b>Local Authority Grants</b>			
<b>Rushmoor Borough Council</b>			
CVS - Main RVS grant		75,880	75,880
Core		3,457	0
Blooming Marvellous		3,250	6,000
Covid-19		19,465	52,163
Projects		17,589	7,500
Group Hire		2,948	0
Social Inclusion		2,631	0
<b>Hampshire County Council</b>			
CVS		1,250	37,456
Core		5,000	0
Dial-a-Ride		3,364	7,241
FleetLink		3,815	6,155
Group Hire		14,608	9,761
Social Inclusion		4,998	0
Covid-19		800	3,394

**RUSHMOOR VOLUNTARY SERVICES**

England & Wales - Charity number 1059794

---

# Accounts

---

**RUSHMOOR VOLUNTARY SERVICES**

**ANNUAL REPORT 2020-21**

**Year ended 31 March 2021**

Registered Charity Number 1059794

Company Registration Number 03238444

**RUSHMOOR VOLUNTARY SERVICES**

**Year ended 31 March 2021**

**CONTENTS**

3	Legal and Administrative Information
4	Chairman's Report for the year ended 31 March 2021
5 - 8	Chief Executive's Report for the year ended 31 March 2021
9 - 15	Report of the Trustees for the year ended 31 March 2021
16 - 18	Independent Auditors' report
19 - 28	Statutory Accounts

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2021

## Legal and Administrative Information

Trustees, Executive Management and Advisers

Registered and Principal Office:

Civic Offices

Farnborough Road

Farnborough

GU14 7JU

Tel: 01252-540162

Email: [info@rvs.org.uk](mailto:info@rvs.org.uk)

Website: [www.rvs.org.uk](http://www.rvs.org.uk)

The Trustees are the Directors and Board of Management of the Company

### Board of Trustees

Mr C Slatter

Chair

Mr R Grocock

Vice-Chair

Treasurer - appointed 26 January 2021

Mr A Thorpe

Mr W Card

Ms A Cooper

Mr R Hickman

Mrs D Bedford

Mrs B Anderson

Mr D Cantwell

resigned 16 December 2020

appointed 16 December 2020

Ms B Garrett

### Nominated by Rushmoor Borough Council

Cllr. S Masterson

### Chief Executive Officer

Ms D Bone

### Independent Auditors

Chamberlains Statutory Auditors and Chartered Accountants

Elm House, Tanshire Park

Shackleford Road, Einstead

Godalming. GU8 6LB

### Bankers

Royal Bank of Scotland plc

Holt's Farnborough Branch

Lawrie House

Victoria Road

Farnborough

GU14 7NR

CCLA Investment Management Limited

COIF Charity Funds

Senator House

85 Queen Victoria Street

London

EC4V 4ET

The constitution of the Charity and its Objects are set out in the report of the Trustees.

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2021

## Report of the Chair of the Board of Trustees

In simple terms Rushmoor Voluntary Services made a modest surplus in the year ended 31st March 2021 (£52K inc investment gains) with a turnover of just over £650k. These 'simple' figures are analysed and amplified in our detailed annual accounts, but what these figures mask is that this has been far from a 'simple' period. The Covid19 pandemic has continued to set us new challenges; and has continued its 'assault on the vulnerable, but also given our community the opportunity to demonstrate the value of coming together for common good. It is fair to say we have forged new working links with our local authority stakeholders, we have a significant profile in the community and our appeals for local volunteers have drawn remarkable responses. I am hugely proud of the part that RVS has played in mobilising resources to support the isolated and vulnerable, and in enabling the success of an ambitious local vaccination programme. Our staff have all worked from home and, by necessity, found different ways of carrying out their duties. We have learned a lot

The local voluntary sector has demonstrated its resilience throughout this crisis. Although many charities have been severely affected in fundraising and any work involving social gathering, new essential grant funding has emerged and we have all had to adjust to a life in which ZOOM or TEAMS conferencing features, and that has enabled organisations to continue with their important work. Our experience through the Co-vid period, so far, has indicated that there are pockets of need in our community which have become more evident with the pandemic, and that there is real benefit in working more closely with our neighbouring CVS organisations to find shared solutions to our challenges.

The Board of Trustees is made up of volunteers with a wide range of professional skills and community involvement. The full board has been meeting regularly by video conference, and I need to thank them for their diligence and individual contributions. Dennis Cantwell, our long-standing Treasurer decided to step down at the end of the financial year after more than 10 years, and we owe him a debt of gratitude for this long service. His place as Treasurer I owe Alan my thanks for stepping up into this key position. We also have two new Trustees in Beverley Garrett and Martin Wood who joined before the end of the year.

What does the current year hold for us? We know that we will need to be resourceful. The return to more 'normal' working brings with it the need to look at our own business processes, to deliver better service and to see how best we can support our local charitable sector as it recovers. We know that there is significant uncertainty around the future, particularly in our sector, but I have every confidence that we have an excellent management team who continue to demonstrate that they are able to perform at the highest level, and I know we have a committed and focused Board of Trustees determined to make a difference in Rushmoor. The coming year marks our 50th anniversary, we aim to make this a memorable one.

Colin Slatter  
Chair, Board of Trustees



As we have transitioned through the waves of covid, through the tiering and intermittent lockdowns and restrictions, a variety of additional volunteering opportunities arose. Local residents continued to respond to the requests for support as Telephone Befrienders, Shopping Buddies, Town Centre Ambassadors, Pharmacy Collectors, Rushmoor Food Hub Delivery Drivers, Covid Test Centre Stewards and Vaccination Site Stewards.

This experience of volunteering has created a new way of working which we will be developing further, recognising the desire for people to stay connected to the community. The traditional brokerage service of our Volunteer Centre is no longer enough. We need a system that can engage the new wave of community activists that want to feel part of something meaningful and positive, this will be developed in 2021.

## CVS Support

RVS also have 350+ member organisations that look to us for support with governance, funding sources, training and volunteer management. We will work with our members to restore capacity and support them to get back on their feet. The next wave of community activism will support our member organisations by building their strength and resilience.

Covid 19 has unveiled hidden people suffering from food poverty and loneliness. Responders want to be part of proactive solutions, so deprivation does not become hidden again. Already a local food partnership is being formed, to find solutions to food waste and food poverty. Our Community Development team will focus on increasing RVS's capacity to work alongside our neighbourhoods and groups and continue to build on the community activism that Covid 19 has created.

That capacity will be further enhanced by the partnership with our colleagues across Hampshire. Our established partnership with the other seven CVSs in Hampshire has grown this year as we have shared resources, intelligence and support as we have navigated our way through the covid waves. Seven of the Hampshire CVS Network have now formally joined together to create the Community Infrastructure Partnership CIC. This partnership seeks to enshrine the spirit of collaboration and common purpose amongst the partners. We aim to be creative and innovative in developing wider responses to improve lives and to help communities thrive. The purpose is to increase the long term sustainability of local charitable organisations and social enterprises in order for them to improve their offer to their members.

## Support Services

Volunteer drivers and Responders also joined our community transport team and, collectively, they provided a constant support to the ORCA response. Drivers collected food donations from local supermarkets, delivered food parcels and medications to vulnerable individuals and transported elderly residents to medical and vaccination appointments. The team have also been delivering pulse oximeters to people whose covid illness is being monitored at home.

## RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2021

Report of the Chief Executive Officer

During the periods of relaxed restrictions, drivers supported some of the most socially isolated to venture out into the shops. This was done safely by reducing the number of seats on the buses and each passenger receiving their own, personal seat cover which was hand-made and donated by local volunteers and WI members

After being furloughed during the first lockdown, our Home Help team joined the covid response. Elderly people who had been cut off from family, friends and support networks relied on our trained and friendly team of Home Helpers for assistance at home. The assurance of our high quality, covid safety measures combined with a friendly face behind the mask was a lifeline to many as visitors to their homes were otherwise curtailed.

The Community Access Project migrated to a virtual access service and continued to support people with poor mental health throughout the year. However, the Broadhurst Welcome Home Community charity took the very difficult decision to cease funding at the year end. The service has been integral to the local support provision for people with mental health issues for over 20 years and has provided invaluable support. At its inception, CAP provided a unique service which people could self-refer in to and support was offered to those not meeting the criteria for other organisations. In recent years, new services have been developed by local providers, some also funded by Broadhurst, and self-referral access is now more widely available. This has resulted in the bitter-sweet situation where the need for the original CAP model has significantly reduced. The magnificent support that service manager, Tracy Bowden, has made to local residents was acknowledged and Tracy was sincerely thanked.

### Home Hub

These existing support services have, historically, evolved at different times, working in silos. Covid has opened up the possibility of being more creative in our approach, with each of the services supporting clients across the piece. With the experience of the ORCA helpline model, we can see bringing those services together in to one 'Home Hub', will bring the efficiencies and efficacy of a triaged and holistic approach. So, when the covid response formally ceases, the helpline will be transitioned into RVS. One call will give a local resident access to a suite of support services using our established ORCA support and our strong relationships within the sector to refer to other specialist services, including Citizens Advice.

### Supporting Communities

The Covid-19 pandemic has caused great disruption to people's lives and livelihoods. The health and economic impacts have fallen hard and often hardest on people who already face disadvantage. But, while the virus has presented major challenges, change and disruption, it has also given some new perspectives on what the future could look like, highlighted the strength of volunteers and local communities and reinforced the importance of working together.

RBC have therefore developed a Supporting Communities strategy to tackle local deprivation and inequalities. The overall objective is to work with partners, to tackle the effects of poverty and deprivation, and to have a positive impact on people's daily lives. RVS is a pro-active partner in the delivery of the strategy delivering projects addressing digital exclusion, isolation and social integration.

### **You Are Amazing**

We will all remember 2020/21. I have been amazed by the creativity, the generosity, the caring, the commitment, the flexibility and the humanity of our wonderful community. I say the same of the RVS Team. I will certainly never forget the team of 20/21 and sincerely thank every single one for the sweat, tears, laughter, zooms, memories and achievements we shared. You are amazing.

Thanks to the amazing joint effort of an amazing Rushmoor partnership, we have so much more to celebrate we begin the celebrations of our 50th anniversary.

**Donna Bone  
Chief Executive Officer**

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2021

Report of the Trustees for the year ended 31 March 2021

The Trustees, who are also the Directors of the Charity for the purposes of the Companies Act, present their report together with financial statements for the year ended 31<sup>st</sup> March 2021. The report and accounts were approved by the Board and signed on its behalf by the Chairman on 2021.

## Public Benefit

The Trustees have referred to the guidance of the Charity Commission's general guidance on public benefit when reviewing aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set. In the Trustees' opinion, the activities of the charity benefit the wider community through the support provided to other charities in Rushmoor, and benefit a substantial number of individuals through services such as Home Help and on-demand bus services. In addition, the charity has made substantial contributions to mitigating the adverse effects of Covid-19, by assisting residents of Rushmoor and by supporting the vaccination initiative. The Trustees are therefore satisfied that the charity fully meets the "Public Benefit" requirements of the Charity Commission.

The financial statements comply with current statutory requirements, the governing document and the Statement of Recommended Practice – FRS102.

## Company Status - The Charity's full name is Rushmoor Voluntary Services.

Rushmoor Voluntary Services ("the charity"), a company limited by guarantee, is registered in England & Wales (No. 03238444) and operates from its registered office at The Civic Offices, Farnborough Road, Farnborough, GU14 7JU. It is established for charitable purposes, by a Memorandum of Association dated 16<sup>th</sup> August 1996 and registered as a Charity (No. 1059794) by the Charity Commissioners. Under Section 60 of the Companies Act 2006, the Charity has been exempted from having to use the word 'limited' in its name. The Charity is also recognised by HM Revenue & Customs as a charity for tax purposes. This means that it is able to take advantage of charitable tax relief on donations from individuals and from companies.

## Objects - The Charity's Objects are:

(1) To promote any charitable purposes for the benefit of the community in the area of the administrative authorities comprising the historic county of Hampshire (including Portsmouth and Southampton) and in particular the local government district and Borough of Rushmoor and, if the directors of the Charity (hereinafter called "the Trustees") shall so decide, in any of the administrative authorities immediately adjoining, whether in Hampshire or Surrey (hereinafter together called the "the area of benefit") and in particular the advancement of education, the protection of health and the relief of poverty, distress and sickness.

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2021

## Report of the Trustees for the year ended 31 March 2021

- (2) To promote and organise co-operation in the achievement of the above purposes and to that end to bring together representatives of the voluntary organisations operating within the local government district and Borough of Rushmoor and relevant statutory authorities engaged in the furtherance of the above purposes
- (3) To be so constituted and administered that it is at no time (for the purposes of the Local Government and Housing Act 1989) under the control or subject to the influence of a local authority.

### Mission

Rushmoor Voluntary Services exists to improve the quality of life in the Borough of Rushmoor by supporting voluntary action and working to bring all sectors of the community in Rushmoor together.

### Principal Activities

The principal activities remain those of a council of voluntary service (CVS) centred on the Borough of Rushmoor. These activities are detailed in the report by the Chief Executive.

### Service Agreements and Contracts

The following agreements which provide funds for our core and transport activities existed during the course of the year or are being negotiated:

#### Core CVS Functions

Rushmoor Borough Council and Community First  
Wessex/HCC

Hampshire County Council

Hampshire County Council

Hampshire County Council

Dial-a-Ride

Fleet Link

Community Transport

The following agreements provide funds for other activities:

Mental health activities

Broadhurst Welcome Home Community

Positive Action Hampshire

### Organisation

The Governance structure is made up of a Board of Trustees of up to 12 members and the following sub-committees; Remuneration Committee, Pensions Committee, Mrs Phillips Will Fund Committee and Army Catering Corps in Rushmoor Committee. During the Covid 19 lockdown a sub-committee of four Trustees and the Chief Executive met regularly by video conference to manage the company. The sub-committees are based on delegated decision making powers handed down by the main Board.

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2021

Report of the Trustees for the year ended 31 March 2021

Board members are drawn from the local community and have a variety of skills and experience including Accounting and Finance, Education, Human Resources, Disability and Social Welfare. The Chief Executive is not a Director but a permanent non-voting member of the Board. The Board currently meets every two months. Cllr. S Masterson was nominated to the Board by Rushmoor Borough Council but is not a Trustee of the Charity.

## Election of Trustees

The Trustees are elected by the members of the Charity in accordance with the Articles of Association. Rushmoor Borough Council is entitled to nominate a representative. All new Trustees are given induction training which includes learning about the background, ethos and day to day activities of the Charity as well as outlining their responsibilities.

## Investment Powers and Policy

Under the Memorandum and Articles of Association, the Charity has the power to make any investment which the Trustees see fit. The current policy is to invest up to 50% of core funds in a range of investment funds, and the remaining 50% in deposit accounts of varying maturities with several different banks. Most of the Mrs Phillips and Army Catering Corps funds are invested in common investment funds

## Risk Management

As required by the Charity Commission, the Trustees regularly undertake reviews of the significant risks to ensure the appropriate mitigation policies exist. A formal Risk Management document is reviewed annually and approved by the Board.

The key risk to the charity has been identified as the inability to sustain or replace current grant funding from local authorities. In the event that funding will not be forthcoming in the future, designated reserves have been set aside to allow the Charity to continue for a limited period to enable it to find additional funding and to provide for staff redundancy costs. A number of lower priority risks have been identified and procedures have been implemented which minimise all identified risks. The Trustees also keep under review the prospect of having to relocate to short term accommodation in the event of evacuation of their premises due to fire or any other unforeseen disaster.

## Financial

In the opinion of the Trustees the resources of the Charity are sufficient for it to continue to operate. Their policy regarding reserves is set out below, and in the notes to the accounts.

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2021

## Report of the Trustees for the year ended 31 March 2021

The Charity sometimes makes funding applications on behalf of members and other local voluntary organisations. These funds are distributed when received. In addition, on application from other organisations, such as Citizens Advice Rushmoor, the Charity will make one-off grants to help individuals in Rushmoor. The charity does not accept direct applications from individuals. During the Covid 19 lockdown the Charity received donations and grants which have been used for a range of services to alleviate the adverse effects of the virus on the Borough of Rushmoor, including providing support to the vaccination programme.

The Charity's principal sources of funds are local authority contracts and grants from various bodies, including local authorities. The Charity also generates a considerable amount of income from its Home Help and Community Bus activities.

For the year ended 31st March 2021 the Charity recorded a surplus of £46,474 before investment gains of £5,465. This compares to a surplus of £99,866 before investment losses of £2,247 in the previous financial year. All the investment gains and losses relate to Restricted Funds.

Unrestricted Income exceeded Expenditure by £11,025. All our principal activities were affected by the Covid-19 pandemic, but receipt of a number of grants to mitigate these adverse effects has meant that our financial performance has continued to be strong. We are grateful for the support we have received from Hampshire County Council, Rushmoor Borough Council, and a number of other organisations.

As a result, the financial position of the charity remains healthy, with total reserves of £559,669 and net current assets of £481,275.

### Investment Performance

Unrealised investment gains totalled £5,465.

### Reserves

The Trustees hold at least one meeting each year at which the Reserves of the Charity are reviewed. Restricted Reserves represent balances of contracts or grants received for specific purposes and not yet spent. Designated Reserves are amounts that have been set aside by the Trustees from the General Reserves of the Charity to fund specific projects. Both the Mrs Phillips and the Army Catering Corps funds have been significantly increased by the increase in value of the underlying investments. The trip by Blooming Marvellous volunteers to visit the Lost Gardens of Heligan was not possible during the year, so the reserve has been carried forward to 2021-22. Income in respect of Positive Action, Covid-19 relief and Transport exceed expenditure, and the balances have been carried forward. At the year end, Restricted Reserves totalled £173,111 (2020 - £132,197).

The Trustees decided to reduce the Bus Depreciation Reserve by £10,766 to match the undepreciated value of the buses and increase the Bus Replacement reserve to match. Employment Contingency Reserve was reduced to £34,438, which is the liability for redundancy costs at the year end. Total Designated Reserves at the year end were £177,220 (2020 - £211,582).

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2021

Report of the Trustees for the year ended 31 March 2021

General Reserves are held to cover the possibility of future funding shortfalls, and increased by £45,387 to £209,338, an amount to approximately 4.2 months of total expenditure. The Trustees consider that this is reasonable. Total reserves at the year-end amounted to £559,669.

## Future Plans

The Charity has been heavily involved in the community response to the pandemic. Covid-19 continues to exert a considerable influence on the Charity's activities, many of which are still operating at a substantially reduced level, and with abnormal constraints. Hopefully, this situation will gradually be alleviated during 2021-22, with a progressive return towards normal ways of working. However, the Charity is undertaking a review of the way it carries out a number of its responsibilities, to learn whatever lessons are possible from the experiences of the past 12 months.

As lockdown begins to be relaxed and RVS returns to 'business as usual' we will need to consider

- The on-going support required by the vulnerable population who we have been at the forefront of supporting. This will include a level of anxiety and loss of confidence for some.

- The hidden population of people that were lonely or suffering from food poverty before covid. The situation has exacerbated their plight and they became more visible. There is a danger they will become hidden again once covid support is withdrawn. Whilst we want to encourage independence and self-sufficiency, keeping people linked into their community is part of enabling that to happen. It also ensures they can access support when they need to. We need to consider how we keep people linked in.

- RVS have existing support services that historically have evolved at different times, working in silos. Covid has opened up the possibility of being more creative in our approach, with each of the services supporting clients across the piece. With the experience of the Operation Rushmoor Community Action (ORCA) helpline model, we can see bringing those services together in to a 'Home Hub', will bring the efficiencies and efficacy of a holistic approach. So, one call gives a customer access to a suite of support services and referrals to external support as well. We will:

- Continue the Befriending Service developing into providing companion support.

- Bring a variety of groups together who are providing food support to create a joint Food Partnership to maximise support and resources and to collectively address food dependency and food poverty.

- Explore these models and plans with groups, for the community to take on the food hub. This includes community fridges/larders and complementing not duplicating services already in existence.

- Continue to respond to the main requests for help: shopping and prescription collection. However, other requests that we cannot easily fulfill have highlighted old challenges that pre-dated covid: gardening and handy man for Bring the helpline in-house which will enable RVS to triage the needs of residents and co-ordinate a holistic response using our established ORCA support and our strong relationships within the sector to refer to other specialist services, including Citizens Advice.

There are also many positive experiences for us to take from the last 12 months. Established relationships have become strengthened and new collaborations have been formed. All will be continued as we collectively move towards restoration and recovery.

Many people have become connected to their communities in new ways. We will be working with our membership groups and individuals to encourage this to continue. RVS are leading on a county wide development of a volunteer passport and will be working to introduce micro-volunteering and membership as new channels of accessing volunteering and support opportunities.

In parallel, we are also making changes to some back-office arrangements which will improve our core finance systems and internal processes. As we move forward, RVS will be exploring how we can make better use of new technology and better exploit our social media opportunities.

### **Performance and Review**

Key performance information concerning the activities of the charity is reported to the Chief Executive on a monthly basis and reported to the Chairman and Trustees. As outlined in the Chief Executive's Report the Charity has performed very well against expectations in key activities when dealing with the unprecedented demands placed upon it by the Covid-19 pandemic, including:

- membership of the Charity
- training provided to voluntary groups and volunteers
- volunteers recruited and placed in local volunteering
- gardening project activities
- Home Help clients supported
- transport contract obligations fulfilled

### **Statement of the Board of Trustees' Responsibilities**

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

**RUSHMOOR VOLUNTARY SERVICES**

**Year ended 31 March 2021**

**Report of the Trustees for the year ended 31 March 2021**

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed; subject to any material departure disclosed and explained in the financial statements;
- Prepare financial statements on a going-concern basis unless it is appropriate to assume the Charity will not continue to operate.

In addition to complying with companies' legislation, the Trustees are also required to have regard to the Statement of Recommended Practice, Accounting and Reporting by Charities (Revised 2015) (the SORP), published by the Charity Commissioners for England and Wales and are required to follow that statement insofar as compliance does not contradict any requirement of the Companies Act 2006.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the SORP and the Companies Act 2006. They have a general responsibility for taking reasonable steps to safeguard the assets of the Charity and to prevent and detect fraud and other irregularities. The Trustees are also responsible for ensuring that the assets are properly applied in accordance with Charity Law.

In so far as the Trustees are aware:

- There is no relevant audit information of which the Charity's auditors are unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

This report has been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006

**By order of the Board**



27 NOVEMBER 2021

# RUSHMOOR VOLUNTARY SERVICES

Year ended 31 March 2021

## Report of the Independent Auditors to the Members of Rushmoor Voluntary Services

### Opinion

We have audited the financial statements of Rushmoor Voluntary Services (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities in the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

**Report of the Independent Auditors to the Members of Rushmoor Voluntary Services**

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**RUSHMOOR VOLUNTARY SERVICES**

Year ended 31 March 2021

**Report of the Independent Auditors to the Members of Rushmoor Voluntary Services**

**Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorresponsibilities](http://www.frc.org.uk/auditorresponsibilities). This description forms part of our Report.

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

*Chamberlains*  
30.11.21

Chamberlains Statutory Auditors  
and Chartered Accountants  
Elm House, Tanshire Park  
Shackleford Road, Elstead  
Godalming  
GU8 6LB

Date: 30 Nov 2021

RUSHMOOR VOLUNTARY SERVICES

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Restricted	Unrestricted	Funds	Total
		£	£	£	£
<b>INCOME FROM:</b>					
Donations, Gifts and Legacies	2	7,399	5,008	12,407	46,723
Charitable Activities	2	358,136	272,781	630,917	618,771
Investments	8	689	3,161	3,850	4,524
Other Trading activities					0
<b>TOTAL</b>		<b>366,224</b>	<b>280,950</b>	<b>647,174</b>	<b>670,018</b>
<b>EXPENDITURE ON:</b>					
Raising funds		0	0	0	0
Charitable activities	3	330,775	269,925	600,700	570,152
<b>TOTAL</b>		<b>330,775</b>	<b>269,925</b>	<b>600,700</b>	<b>570,152</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>35,449</b>	<b>11,025</b>	<b>46,474</b>	<b>99,866</b>
Net gains/(losses) on investments	8	5,465	0	5,465	(2,247)
Transfers between Funds		0	0	0	0
Other recognised gains/(losses)				0	0
<b>NET MOVEMENT ON FUNDS</b>		<b>40,914</b>	<b>11,025</b>	<b>51,939</b>	<b>97,619</b>
<b>TOTAL FUNDS BROUGHT FORWARD</b>		<b>132,197</b>	<b>375,533</b>	<b>507,730</b>	<b>410,111</b>
<b>TOTAL FUNDS AS AT 31 MARCH 2021</b>		<b>173,111</b>	<b>386,558</b>	<b>559,669</b>	<b>507,730</b>

There are no recognised gains and losses other than those shown in the Income and Expenditure account.

All of the above amounts relate to continuing activities.

The notes on pages 22 to 28 form part of these financial statements

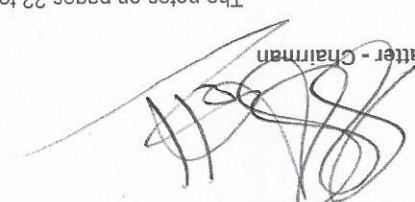
**RUSHMOOR VOLUNTARY SERVICES  
BALANCE SHEET AS AT 31 MARCH 2021**

	2020	2021	
Notes	£	£	
<b>FIXED ASSETS</b>			
Tangible Assets	83,443	54,172	7
Investments	25,627	31,092	
<b>Total Fixed Assets</b>	<u>109,070</u>	<u>85,264</u>	
<b>CURRENT ASSETS</b>			
Debtors	20,889	68,567	9
Cash at bank and in hand	468,989	608,442	
Total Current Assets	<u>489,878</u>	<u>677,009</u>	
<b>CREDITORS - Amounts falling due within one year</b>	68,601	195,284	10
<b>NET CURRENT ASSETS</b>	<u>421,277</u>	<u>481,725</u>	
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	530,347	566,989	
<b>LONG TERM LIABILITIES</b>	22,617	7,320	10
<b>NET ASSETS</b>	<u>507,730</u>	<u>559,669</u>	
<b>FUNDS OF THE CHARITY</b>			
Restricted funds	132,197	173,111	11
Unrestricted Funds	211,582	177,220	11
Designated Reserves	163,951	209,338	
Other Reserves	507,730	559,669	
<b>TOTAL FUNDS as at 31 March 2021</b>	<u>507,730</u>	<u>559,669</u>	

These financial statements have been prepared in accordance with the principles of Section 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board on and signed on its behalf by:

27 NOVEMBER 2021

  
 C. Slatter - Chairman

The notes on pages 22 to 28 form part of these financial statements

**RUSHMOOR VOLUNTARY SERVICES**

**CASH FLOW STATEMENT**

**FOR THE YEAR ENDED 31 MARCH 2021**

	2021	2020
	£	£
Cash Flow from operating activities	139,536	205,028
Interest paid	0	0
Taxation paid	0	0
<b>Net Cash Flow from operating activities</b>	<b>139,536</b>	<b>205,028</b>
	17	
Cash flows from investing activities:		
Proceeds from sale of fixed assets	0	3,200
Purchases of fixed assets	(3,933)	(64,649)
Interest received	3,008	3,692
Dividends received	842	832
	8	
<b>Net Cash from investing activities</b>	<b>(83)</b>	<b>(56,925)</b>
<b>Net Increase/(Decrease) in Cash and Cash Equivalents</b>	<b>139,453</b>	<b>148,103</b>
Cash and Cash equivalents at 1 April 2020	468,989	320,886
<b>Cash and Cash equivalents at 31 March 2021</b>	<b>608,442</b>	<b>468,989</b>

**RUSHMOOR VOLUNTARY SERVICES  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**GENERAL INFORMATION**

Rushmoor Voluntary Services is a company limited by guarantee in England & Wales - registration number 03238444. The address of the registered office is given on page 3 of these financial statements

**1 ACCOUNTING POLICIES**

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented.

**Basis of preparation**

The financial statements have been prepared under the historical cost convention modified to include investments at fair value. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102); the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) – Charities SORP (FRS102); and the Companies Act 2006. Rushmoor Voluntary Services meets the definition of a public benefit entity under FRS102.

**Fund Accounting**

General Funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity, and which have not been designated for any other purposes. Designated Funds (see note 11) comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements. Restricted Funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements. Investment income and gains are allocated to the appropriate fund.

**Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable certainty. For legacies, entitlement for this purpose is the earlier of the Charity being notified of an impending distribution or the legacy being received. Cash donations are recognised on receipt. Donations in kind are recognised on receipt and valued at estimated market value. Contract income is recognised in the period to which it relates. Grants received are recognised on receipt, except where the grant is for a specific purpose and is to be applied to expenditure covering more than one financial period. In such cases the grant is accounted for in line with the expenditure.

**Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to each category, on a project by project basis. Where costs cannot be directly attributed to particular projects they have been allocated to activities on a basis consistent with the use of the resources. As the Charity is not registered for Value Added Tax (VAT), the irrecoverable amount is included with the relevant cost of the goods or services purchased. Governance costs include all items of expenditure relating to the running of the Charity. They comprise filing and registration fees, audit fees, and costs of preparing the annual accounts and holding the Annual General Meeting.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its expected useful economic life:  
 - 33.33% p.a. straight line basis Computer hardware and software  
 - 20% p.a. straight line basis Office equipment  
 - 20% p.a. straight line basis Motor vehicles  
 Right of use assets Equally over the lease or licence term

**Investments**

Investments are stated at market value at the balance sheet date. The Statement of Financial Activities includes the net unrealised gain or loss arising on revaluation.

**Debtors**

Trade debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid.

**RUSHMOOR VOLUNTARY SERVICES**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

Cash at bank

This includes cash and fixed term deposit accounts with maturities up to twelve months

**Creditors and Provisions**

Creditors and provisions are recognised when the entity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

**Pensions**

All employees are eligible to join the Charity's Pension Scheme, which is a money purchase defined contribution scheme complying with The Pensions Act 1995. Contributions to this scheme are charged to the Statement of Financial Activities as they are incurred.

**Operating Leases**

IFRS 16 has been adopted with effect from 1st April 2019

**Taxation**

The charity is exempt from Corporation Tax on its charitable activities.

**2 INCOME**

	2020	2020	2020	2020
	£	£	£	£
	Total	Unrestricted	Restricted	Funds
<b>Donations, Gifts and Legacies</b>				
General donations	2,724	5,008	7,399	12,407
Famborough Community Centre Asscn.	43,999	-	-	-
<b>Total</b>	<b>46,723</b>	<b>5,008</b>	<b>7,399</b>	<b>12,407</b>
<b>Income from Charitable Activities</b>				
Grants	87,070	146,022	98,429	47,593
Rushmoor Borough Council	40,188	64,007	7,426	56,581
Hampshire County Council	70,203	75,219	-	75,219
Broadhurst Welcome Home Community	-	30,123	28,132	1,991
HMG for funtoughed employees	-	31,937	-	31,937
Positive Action	100,000	12,000	-	12,000
Community Action Hampshire	-	21,992	-	21,992
The National Lottery Community Fund	-	5,361	-	5,361
Other	-	-	-	-
<b>Local Authority Contracts:</b>				
Hants CC Transport Services	108,113	124,616	21,908	102,708
Minibus Income	66,896	20,978	19,773	1,205
Office & Training Services	7,839	17,168	15,619	1,549
RVS Home Help	138,462	81,494	81,494	-
<b>Total</b>	<b>618,771</b>	<b>630,916</b>	<b>272,781</b>	<b>358,136</b>
<b>Investment Income and Interest</b>				
Investment Income	832	842	227	615
Bank and Deposit Interest	3,692	3,008	2,934	74
<b>Total</b>	<b>4,524</b>	<b>3,850</b>	<b>3,161</b>	<b>689</b>
<b>TOTAL INCOME</b>	<b>670,018</b>	<b>647,174</b>	<b>280,950</b>	<b>366,224</b>
<b>INCOME BY ACTIVITY</b>				
Core CVS functions	158,289	137,790	92,961	44,829
Covid-19	-	72,906	-	72,906
Volunteer Centre	9,187	14,889	80	14,809
Home Help	138,717	118,240	118,240	-
Transport	187,090	188,597	69,657	118,940
Community Access	51,703	57,313	-	57,313
Blooming Marvellous	23,157	24,800	-	24,800
Positive Action	100,000	31,937	-	31,937
Charity Funds	1,875	702	12	690
<b>TOTAL INCOME</b>	<b>670,018</b>	<b>647,174</b>	<b>280,950</b>	<b>366,224</b>

**RUSHMOOR VOLUNTARY SERVICES  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**3 EXPENDITURE**

	£	£	£	£
	Total	Restricted	Unrestricted	Funds
Expenditure on Charitable Activities	45,329	84,766	130,096	136,500
Core CVS functions	-	-	-	1,260
Covid-19 relief	54,178	-	54,178	18,240
Volunteer Centre	14,809	8,769	23,578	44,807
Home Help	-	131,928	131,928	28,810
Transport	106,133	67,064	173,197	6,211
Community Access	59,282	-	59,282	147,577
Blooming Marvellous	24,800	3,772	28,572	204,725
Positive Action	25,494	-	25,494	18,240
Charity Funds	750	40	790	147,577
Management charges reallocated	-	(26,414)	(26,414)	18,240
<b>Total Expenditure on Charitable Activities</b>	<b>330,775</b>	<b>269,925</b>	<b>600,700</b>	<b>570,152</b>

These figures include support costs, governance costs, and management charges. These have been allocated to charitable activities as follows:

	£	£	£	£
	Total	Restricted	Unrestricted	Funds
Core CVS functions	-	7,826	7,826	14,262
Volunteer Centre	-	3,011	3,011	4,244
Home Help	-	10,138	10,138	8,034
Transport	-	17,882	17,882	20,745
Community Access	3,523	-	3,523	3,946
Blooming Marvellous	-	4,493	4,493	5,960
Positive Action	10,000	-	10,000	2,500
Covid-19	-	1,311	1,311	-
<b>Total</b>	<b>13,523</b>	<b>44,661</b>	<b>58,184</b>	<b>59,691</b>

Comprising: Management charges  
Support & Governance costs

	£	£	£	£
	Total	Support & Governance costs comprise:	Support staff	Rent, Utilities and Insurance
Support staff	639	11,728	15,168	15,168
General office costs	14,324	2,106	1,944	14,220
Repairs and maintenance	2,737	2,737	974	1,944
Miscellaneous	236	2,557	2,557	35,019
<b>Total</b>	<b>31,770</b>	<b>31,770</b>	<b>35,019</b>	<b>35,019</b>

Management charges have been made in line with grant or contract terms. Support costs have been apportioned to each activity in proportion to their estimated usage of each element of cost. No support costs were allocated to grant making activities.

Expenditure from Charity Funds includes grants of £750 (2020: £2,076). Expenditure within Positive Action category includes grants of £15,471 (2020: £3,711).

**4 NET INCOME/EXPENDITURE**

Net Income/Expenditure is stated after charging or (crediting):

	£	£
	2021	2020
Auditors' remuneration for audit services	6,000	5,750
Depreciation of assets	13,503	30,570
Profit on sale of fixed assets	-	1,880
Operating lease rentals	19,700	8,392
Grants paid	37,261	5,787

**RUSHMOOR VOLUNTARY SERVICES  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**5 GRANTS PAID**

	2021	2020
Grants paid to individuals	790	84
Food purchases for Covid-19 relief	4,000	750
Grants paid to organisations:		
Vine Centre	-	500
The Source Young Peoples' charity	-	142
Rushmoor Healthy Living	-	500
Aldershot Royal British Legion	-	100
Yateley Shopper	17,000	-
TVPS	15,471	3,711
<b>Total</b>	<b>37,261</b>	<b>5,787</b>

The average number of persons employed by the Charity during the year was 4 full time (2020:3) and 39 part time (2020:47) employed as follows:

	2021	2020
Core activities	3	4
Volunteer Centre	1	1
Home Help	28	33
Transport	6	9
Community Access	1	1
Blooming Marvellous	1	2
COVID services	3	-
<b>Total</b>	<b>43</b>	<b>50</b>

The aggregate payroll costs of these persons were as follows:

	2021	2020
Wages and Salaries including temporary staff	404,362	392,674
Social Security costs	15,516	14,580
Pensions contributions and Life Assurance	11,200	12,767
<b>Total</b>	<b>431,078</b>	<b>420,021</b>

No employee receives an annual salary including benefits of more than £50,000 per year. In addition to paid staff, RVS also has a number of volunteers. The Directors are defined as the Board of Trustees. No emoluments or expenses were paid to members of the Board.

**7 FIXED ASSETS**

	Right of use assets	Office equipment	Computers	Motor Vehicles	Total
<b>Cost</b>					
At 1 April 2020	57,433	2,726	17,146	98,574	175,879
Additions	-	-	3,933	-	3,933
Disposals	-	-	-	-	-
<b>At 31 March 2021</b>	<b>57,433</b>	<b>2,726</b>	<b>21,079</b>	<b>98,574</b>	<b>179,812</b>
<b>Depreciation</b>					
At 1 April 2020	10,490	1,984	11,646	68,316	92,436
Recovered on Disposals	-	-	-	-	-
Charge for year	19,700	168	2,569	10,766	33,203
<b>At 31 March 2021</b>	<b>30,190</b>	<b>2,152</b>	<b>14,215</b>	<b>79,082</b>	<b>125,639</b>
<b>Net Book Value</b>					
At 31 March 2020	46,943	742	5,500	30,258	83,443
At 31 March 2021	27,243	574	6,864	19,492	54,172

The Company adopted IFRS16 dealing with the treatment of leases and rights of use assets with effect from 1st April 2019.

**RUSHMOOR VOLUNTARY SERVICES  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**8 INVESTMENTS**

Investments held by the Charity relate to the Phillips Legacy and the former Army Catering Corps Trust. With the authority of the Trustees, investments can be wider or narrower range investments within the meaning of Section 3 of the Trustee Act 2000. Current investments are as follows:

	Market Value	At Cost	
	2021	2021	2020
	£	£	£
<b>UK Listed Investments</b>			
Mrs Phillips Trust Fund	11,796	7,282	9,473
1773.30 dis. Units Charishare common investment			
Army Catering Corps Trust	11,362	6,782	9,414
635.11 units COIF charities deposit fund			
454.67 units COIF charities deposit fund	7,934	4,138	6,740
635.11 units COIF charities deposit fund	31,092	18,202	25,627
Value as at 1 April 2020	25,627		27,874
Disposals	-		-
Increase/(Decrease) in value	5,465		(2,247)
Value as at 31 March 2021	31,092		25,627
<b>Breakdown of Investment Income:</b>			
Bank interest receivable	2,937		3,692
Income from UK Listed Investments	913		832
<b>Total</b>	<b>3,850</b>		<b>4,524</b>

**9 DEBTORS**

	2021	2020
	£	£
Trade debtors	61,098	9,804
Sundry Debtors	2,606	118
Prepayments	4,863	10,967
<b>Total</b>	<b>68,567</b>	<b>20,889</b>

**10 CREDITORS**

	2021	2020
	£	£
<b>Due and payable within one year:</b>		
Accruals	40,118	26,158
Grants deferred	102,312	-
Liability under licence agreement for office workstations and bus parking	50,113	34,816
Pension costs	-	1,776
Sundry Creditors	2,741	5,851
<b>Total</b>	<b>195,284</b>	<b>68,601</b>
<b>Due and payable after one year:</b>		
Liability under licence agreement for office workstations and bus parking	7,320	22,617

**RUSHMOOR VOLUNTARY SERVICES  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**11 RESERVES**

	1 April	2020	Income	Spend	Inv. Gain	Transfers	31 March
	£	£	£	£	£	£	£
<b>Restricted Reserves</b>							
Mrs Phillips' legacy	17,635	523	750	3,517			20,925
Army Catering Corps grant	10,624	167	-	1,948			12,739
Community Access	8,777	57,313	59,282				6,808
Blooming Marvellous	872	24,800	24,800				872
Positive Action	93,789	31,937	25,494				100,232
Core	500	44,829	45,329				0
Covid-19 relief	-	72,906	54,178				18,728
Transport	-	118,940	106,133				12,807
Volunteer Centre	-	14,809	14,809				-
<b>Total Restricted Reserves</b>	<b>132,197</b>	<b>366,224</b>	<b>330,775</b>	<b>5,465</b>	<b>0</b>		<b>173,111</b>
<b>Unrestricted Reserves:</b>							
Bus replacement	71,672						82,438
Bus depreciation	30,258						19,492
Charity Fund	852						852
Grants for Carers	800						0
Employment contingency	68,000						34,438
Volunteer Centre expenses	10,000						10,000
Blooming Marvellous	10,000						10,000
Contingency Reserve	20,000						20,000
<b>Total Designated Reserves</b>	<b>211,582</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(34,362)</b>	<b>177,220</b>
<b>General Reserves</b>	<b>163,951</b>	<b>280,950</b>	<b>269,925</b>	<b>0</b>	<b>0</b>	<b>34,362</b>	<b>209,338</b>
<b>Total Unrestricted Reserves</b>	<b>375,533</b>	<b>280,950</b>	<b>269,925</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>386,558</b>
<b>TOTAL FUNDS</b>	<b>507,730</b>	<b>647,174</b>	<b>600,700</b>	<b>5,465</b>	<b>0</b>		<b>559,669</b>

The Restricted Reserves are the balances on funds that arise from grant or contract income received for specific projects which are ongoing:

Designated Reserves are amounts that have been set aside by the Trustees from the General Reserves of the Charity to fund specific projects or activities:

The Charity Fund can make donations to help individuals and the Trustees will from time to time increase this reserve from the general reserves of the Charity.  
The Bus Replacement Reserve is being built up to replace buses that have reached the end of their useful lives.  
The Bus Depreciation Reserve covers the cost of future depreciation of the buses as their market value is uncertain.  
Volunteer Centre and Blooming Marvellous project reserves are to cover shortfalls in funding in the coming year.  
Employment contingency and general contingency reserves are to cover costs arising in the event that the charity is forced to close.

**12 FUNDS HELD FOR DISTRIBUTION**

These amounts are included in the Charity's Statement of Financial Activities and Balance Sheet.

**13 LEASES**

The Company has adopted IFRS16 and all leases and Right of Use assets have been capitalised and shown as an asset in Note 7. The liability arising from these leases and Right of Use assets is shown as a liability on the Balance Sheet and in Note 10.

**14 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Restricted	Unrestricted	Total
Funds	Funds	Funds	Funds
£	£	£	£
Fixed Assets	19,492	34,680	54,172
Investments	31,092		31,092
Net Current Assets/(Liabilities)	122,527	351,878	474,405
	173,111	386,558	559,669

**RUSHMOOR VOLUNTARY SERVICES  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**15 CONTINGENT LIABILITIES**

There are no contingent liabilities at the balance sheet date.

**16 CONTROLLING PARTY**

There is no single controlling party.

**17 RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2021	2020
<b>Net Movement in Funds</b>	£ 51,939	£ 97,619
Add back non-cash items:		
Depreciation charge	7	30,570
Profit on disposal of fixed assets	-	(1,880)
Deduct financial items:		
Interest income	2	(3,692)
Dividends received	2	(832)
Losses/(Gains) on Investments	8	2,247
Other Balance Sheet movements:		
Reduction/(Increase) in Debtors	9	15,749
Increase/(Reduction) in Creditors	10	65,247
<b>Net Cash used in Operating Activities</b>	<b>139,536</b>	<b>205,028</b>

**18 SOURCE OF MATERIAL INCOMING RESOURCES FROM GOVERNMENT AND OTHER PUBLIC BODIES**

	2021	2020
<b>Central Government &amp; Other bodies:</b>		
Her Majesty's Government:		
Furloughed employees	30,123	-
National Lottery:		
Community development	21,992	-
<b>Local Authority Contracts</b>		
Hampshire County Council		
Dial-a-Ride	60,443	55,647
Hart Borough Council and other transport	36,568	52,466
<b>Local Authority Grants</b>		
Rushmoor Borough Council		
Main RVS grant	75,880	75,500
Place Court and Age Concern	10,570	10,570
Blooming Marvellous	6,000	-
Covid-19	41,593	-
Other	7,500	1,000
Hampshire County Council		
Main RVS grant	38,706	36,322
Blooming Marvellous	-	1,822
Purchase of buses	-	1,544
Bus Services	23,157	-
Other	7,394	500
<b>Contracts with other Public Bodies</b>		
North East Hampshire and Farnham CCG (NHS)		
Transport contract	-	8,025