

# **OCTOPUS CHILDREN'S DAYCARE**

Annual Accounts and Reports

**Year ended 31 August 2024**

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OCTOPUS CHILDREN'S DAYCARE**

I report on the accounts of the Daycare Trust for the year ended 31 August 2024, which are set out on the attached pages.

### **Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

KAREN LEWIS

Professional qualification: ASSOCIATION OF ACCOUNTING TECHNICIANS

Address: ACORN HOUSE, CHURCH ROAD, EAST BRENT, SOMERSET TA9 4HZ

Date: 28/4/25

## OCTOPUS CHILDREN'S DAYCARE

### Annual Report for the year ended 31 August 2024

Octopus Children's Daycare, is registered with the Charity Commissioners (No 1059619) and constituted by Deed of Trust.

A management committee administers the Daycare. The committee members during the year to 31 August 2024 were:

|                     |                  |
|---------------------|------------------|
| Lydia Buncombe      | Chair            |
| Karen Budd          | Treasurer        |
| Georgina Della-Vale | Secretary        |
| Carole Jandrell     | Committee Member |
| Clare Mayo          | Committee Member |

#### Daycare Staff:

|                     |                          |
|---------------------|--------------------------|
| Janet Fielding      | Manager                  |
| Emma Croker         | Deputy Manager           |
| Wendy Marriner      | Nursery Team Leader      |
| Kate Reed           | Nursery Team Leader      |
| Keren Mear          | Nursery Team Leader      |
| Hannah Nall         | Early Years Professional |
| Donna Course        | Nursery Practitioner     |
| Elizabeth State     | Nursery Practitioner     |
| Jodie Dee           | Nursery Practitioner     |
| Carole Jandrell     | Nursery Practitioner     |
| Pheobe Laws         | Apprentice               |
| Georgina Della-Vale | Office Manager           |
| Agnieszka Duggan    | Housekeeper              |

The aim of the charity is to provide a happy, secure, stimulating, child-centred environment to ensure all children achieve their full potential. The group has an equal opportunity policy and welcomes all children. We provide care for up to 35 children at a time, with each child having a named key person to play for their learning and play. We offer care before and after school for children attending Burnham Community Infants School. We have ten named and trained staff to coordinate special needs, behavioural management, safeguarding children and equal opportunities.

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Chair

Date: 16.5.2025.



**OCTOPUS CHILDREN'S DAYCARE**  
**Accounts for the Year ended 31 August 2024**

**Receipts and Payments Account**

|                                  | 2024       | 2024       | 2023       | 2023       |
|----------------------------------|------------|------------|------------|------------|
|                                  | £          | £          | £          | £          |
| <b>Income Receipts</b>           |            |            |            |            |
| <i>Trading activities</i>        |            |            |            |            |
| Fees                             | 175,053.13 |            | 149,942.09 |            |
| Lunch money                      | 3,735.75   |            | 3,125.40   |            |
| Interest                         | 651.44     |            | 293.53     |            |
| Reimbursements                   | 23,614.26  |            | 500.00     |            |
|                                  |            | 203,054.58 |            | 153,861.02 |
| <i>Grants and donations</i>      |            |            |            |            |
| Grants                           | 1,569.00   |            | 0.00       |            |
| Donations                        | 993.99     |            | 476.36     |            |
|                                  |            | 2,562.99   |            | 476.36     |
| <i>Investment income</i>         |            |            |            |            |
|                                  |            |            |            |            |
| <b>Total receipts</b>            |            | 205,617.57 |            | 154,337.38 |
| <b>Payments</b>                  |            |            |            |            |
| Salaries                         | 171,021.55 |            | 159,697.80 |            |
| Resources                        | 5,202.76   |            | 5,183.19   |            |
| Premises costs                   | 10,223.25  |            | 9,593.05   |            |
| Admin equipment/consumables      | 1,371.22   |            | 2,012.84   |            |
| Course fees                      | 612.00     |            | 2,211.12   |            |
| Uniforms                         | 113.50     |            | 334.69     |            |
| Insurance                        | 2,058.09   |            | 1,632.06   |            |
| Sundry costs                     | 2,328.42   |            | 1,205.54   |            |
| Lunches                          | 5,501.21   |            | 5,083.09   |            |
| Bank Charges                     | 106.07     |            | 112.05     |            |
| Professional charges             | 565.00     |            | 545.00     |            |
|                                  |            | 199,103.07 |            | 187,610.43 |
| <b>Total payments</b>            |            |            |            |            |
| <b>Net receipts for the year</b> |            | 6,514.50   |            | -33,273.04 |
| Equipment purchased              |            | -5,353.35  |            | -65.99     |
| Cash and bank balances B/f       |            | 67,403.03  |            | 100,742.06 |
| <b>Cash and bank balances</b>    |            | 68,564.18  |            | 67,403.03  |

