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Trustees' Annual Report for the period

| | |
|-------------------|-------------|
| Period start date | From |
| Period end date | To |

**1
04
2021**

**31
03
2022**

| | |
|------------------|---|
| Section A | Reference and administration details |
|------------------|---|

| | |
|---------------------|---|
| Colton Village Hall | Charity name |
| N/A | Other names charity is known by |
| 1059585 | Registered charity number (if any) |
| | Charity's principal address |

C/O Mr A.R Monbiot

Sheringham, Bellamour Way

Colton, Rugeley, Staffordshire

Postcode
WS15 3LN

Names of the charity trustees who manage the charity

Trustee name
Office (if any)
Dates acted if not for whole year
Name of person (or body) entitled to appoint trustee (if any)

John Macmillan
Chairman/Secretary

Colton Local Nature Reserve

1

Anthony Richard Monbiot

Colton Produce Guild

2

Guy Reynolds
Treasurer
From 29th July 2021

3

Fiona O'Brien

4

Nigel Parry

5

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name
Dates acted if not for whole year

N/A

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

N/A

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

By election at the AGM, or in the case of a casual vacancy, co-option by the Management Committee; by nomination of representatives of village organisations listed in the constitution.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

New trustees participate in an induction session, focused particularly on the role and responsibilities of trustees, the constitution, conflicts of interest/loyalty and financial management.

As a small charity Colton Village Hall guards against risks by the maintenance of a reserve fund (see section E) and the purchase of trustee liability insurance to the value of £100,000.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The provision and maintenance of a village hall for the use of the inhabitants of the Parish of Colton, including use for meetings, lectures, classes, and other forms of recreation and leisure-time occupation.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

During the year the main activity undertaken, apart from fully reopening the hall post COVID, was the complete relaying of the car park at a cost of £24,000. Knowing that no grants would be available to fund the work, the Trustees had accumulated a reserve over the previous years to meet the full cost.

The Children's Playground has remained open throughout the period with all issues raised by the annual inspection having been satisfactorily addressed.

The nature reserve on Village Hall land continues to improve and develop and is greatly appreciated by residents and visitors alike.

The trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;

- policy programme related investment;
- contribution made by volunteers.

Our constitution is predicated on the assumption that all village organisations will provide a representative member to the Trustee body. Despite the fact that most village organisations are regular users of the hall at favourable rates, it remains increasingly difficult to persuade them to provide trustees. It is equally difficult to persuade residents to stand for election as a trustee.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Colton Village Hall remains in a sound financial and physical state post COVID despite the very significant cost of relaying the car park.

Section E

Financial review

Brief statement of the charity's policy on reserves

1. We have a contingency reserve of £4000.
2. A significant balance remains in the current account which will fund the cost of replacing the floodlighting in the car park which has largely failed.
3. We are making provision to cover replacement and repair of playground equipment, currently standing at around £6300

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funds are raised through:

1. Fund-raising events organised by the Management Committee;
2. Hire charges to village organisations
3. Hire charges to private individuals, whether living inside the Parish or outside, and to organisations based outside the Parish.
4. Grants for large items of capital expenditure,

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

John Kenneth Macmillan

Position (eg Secretary, Chair, etc)

Chairman

Date

28th August 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
COLTON VILLAGE HALL

No (if any)
1059585

CC16a

Receipts and payments accounts

| | | | |
|------------------------|---------------------------------|----|-------------------------------|
| For the period from | Period start date 01/04/2021 | To | Period end date 31/03/2022 |
|------------------------|---------------------------------|----|-------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|---|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Internal Bookings | 3,591 | - | - | 3,591 | 727 |
| External Bookings | 10,699 | - | - | 10,699 | 3,058 |
| Playground Grant | - | - | - | - | - |
| Interest | - | - | - | - | 3 |
| Christmas Fair/Raffle | 446 | - | - | 446 | 429 |
| COVID Business Continuity Grants | 8,000 | - | - | 8,000 | 19,669 |
| Refunds & Reimbursement | - | - | - | - | 295 |
| Other | 3,502 | - | - | 3,502 | 532 |
| Sub total (Gross income for AR) | 26,238 | - | - | 26,238 | 24,713 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 26,238 | - | - | 26,238 | 24,713 |
| A3 Payments | | | | | |
| Utilities | 2,680 | - | - | 2,680 | 2,001 |
| Maintenance | 28,831 | - | - | 28,831 | 2,541 |
| Services | 3,574 | - | - | 3,574 | 3,720 |
| Bookings Refunds | 1,835 | - | - | 1,835 | 2,522 |
| Playground | 556 | - | - | 556 | - |
| Other | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | 37,476 | - | - | 37,476 | 10,784 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 37,476 | - | - | 37,476 | 10,784 |
| Net of receipts/(payments) | - 11,238 | - | - | - 11,238 | 13,929 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 43,542 | 6,348 | - | 49,890 | 35,964 |
| Cash funds this year end | 32,304 | 6,348 | - | 38,652 | 49,893 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Operating Account | 28,302 | - | - |
| | CVH Reserve | 4,003 | - | - |
| | Playground Reserve | - | 6,348 | - |
| | Total cash funds | 32,305 | 6,348 | - |
| | (agree balances with receipts and payments account(s)) | Agreement Error | OK | OK |
| B2 Other monetary assets | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval | |
| | | | | |
| | | | | |



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
COLTON VILLAGE HALL

On accounts for the year
ended

31st MARCH 2022

Charity no
(if any)

1059585

Set out on pages

Sheets 1 & 2 of the attached CC16a dated 16/08/2022

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

16/08/2022

Name:

ALAN TOPLIS

Relevant professional
qualification(s) or body
(if any):

Address:

STREETHAY LODGE

STREETHAY

LICHFIELD, STAFFORDSHIRE, WS13 8LR