

Hardwick Pre-School
Trustees Annual Report 2023 /2024

Charity name: Hardwick Pre-School

Registered charity number: 1059361

Principal address: Hardwick Pre-School
Limes Road
Hardwick
Cambridge
CB23 7RE

Telephone: 01954 212823

Email: hardwick.preschool@yahoo.co.uk

Website: www.hardwick-preschool.chessck.co.uk

Trustees: The Committee of Hardwick Pre-School:

Lucy Hill, Chair

Mrs Bethan Hosking Jones, Treasurer

Miss Beth Slater, Co Secretary

Mrs Laura Jameson, Co Secretary

Mr James Wakeling

Mrs Sabrina Douglas

Mrs Lucy Chima

Mrs Lucy Davis

Mrs Hazel Alexander

Mrs Lynda Wilson, Pre-School Manager

Senior Staff member: Mrs Lynda Wilson, Hardwick Pre-School Manager

Governing document: Pre-School Learning Alliance constitution
Adopted 14/3/1996

How the charity is constituted: Hardwick Pre-School is a trust.

Charity trustee selection methods:

The Officers and Committee members are elected for one year at the Annual General Meeting. Retiring Officers and Committee members are eligible for re-election unless they have already served on the Committee in any capacity for ten consecutive years. Not less than 60 per cent of the Committee members, including co-opted members, shall at the time of

election or co-option be Family Members. Family Members are parents or guardians of all children attending Hardwick Pre-School who wish to support the aims of the pre-school.

Summary of the objects of the charity:

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Summary of main activities in relation to these objects:

- Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; ➤ Instigating and adhering to and furthering the aims and objects of the Early Years Alliance.

Summary of the main achievements of the charity during the year:

We have provided high quality pre-school care and education for 44 children and their families from different ethnic backgrounds, and children with complex Special Educational Needs and Disabilities.

We have supported children with Speech and Language difficulties, and an increasing cohort of children with English as an Additional Language.

We have continued to develop our ways of working for the revised Early Years Foundation Stage including the introduction of our extra-curricular goals. We have purchased toys and equipment to enhance the learning environment for the children including mirrors, magnifying glasses and other Science, Technology, Engineering and Mechanical based sets to develop children's active learning, critical thinking skills and promoting turn taking and communication. In the garden we have increased our provision of toys and resources so that the children who prefer to play outdoors can access literacy, numeracy and small world sets. We have continued to support staff to enhance their qualifications through training and forums to meet their professional development and the needs of children in our setting.

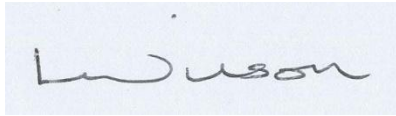
We have replaced and purchased toys and equipment such as books, small world sets, and resources to support our expanding register of children with Special Educational Needs. Due to the government expansion of funded places and the large number of houses that have been built and those in development, our waiting list has more than doubled. We are aware that we need to expand our provision to meet the needs of children and families in our community. Whilst Capital Gains Grants will somewhat cover the cost of a mobile building, we will have to provide furniture, toys and resources to meet the essential needs of the children in the near future. We therefore made a conscious decision to save some extra funds in the year 2023/24 to do this.

Policy on reserves:

Hardwick Pre-School maintains reserves in two deposit accounts. The first "staff account" is to pay for staff redundancies, should the need arise. The second "property account" is to fund costs relating to the pre-school building including maintenance costs. The surplus funds in the current account meet fluctuations in receipts and payments, primarily for the Autumn term (September to December) when numbers of children attending are lower. Any profits are used to support predicted losses for the following academic year including salaries for Child Support Assistants for children with Special Educational Needs (who receive no additional funding at the time they start preschool) and to further enhance the learning environment for the pre-school children.

The report was prepared by Mrs Lynda Wilson, Hardwick Pre-School Manager and trustee.

Signature:


A handwritten signature in dark ink, appearing to read 'Lynda Wilson', on a light blue background.

Date: 6th November 2024

Mrs Lynda Wilson

The report has been approved by the trustees and is signed on behalf of all the trustees by Mrs Lucy Hill, Hardwick Pre-School Chair.

Signature:

A handwritten signature in dark ink, appearing to read 'Lucy Hill', on a light blue background.

Date: 6th November 2024

Mrs Lucy Hill

Hardwick Pre-School

Accounts

September 2023 to August 2024

<u>Income</u>	£
Early Years Funding	101049.04
SENIF	17459.26
Fees	22544.83
Adhoc/Late fees	291.86
Fundraising	5720.95
Starter packs (optional)	240.00
Milk	0.00
Uniform	15.00
Gift/Donation	2733.27
Deposit a/c interest	437.38
Misc. inc goods refund, trip payments	701.66
Total Income	151193.25

<u>Expenditure</u>	£
Wages inc Tax & National Insurance	115809.71
Fundraising	732.99
Inventory Toys/Equipment	2238.72
Activity Expenses	598.81
Property Expenses	5578.96
Office Expenses	1471.26
Milk/Refreshments	99.20
Cleaning	1095.23
Uniform	573.87
Misc. inc. EY membership, Ofsted fee, trip payment	4713.53
Training	171.92
Total expenditure	133084.20

Total income	151193.25
Less expenditure	133084.20
Profit	18109.05

Balances as at 31/8/23

Cheque not deposited	255.56
Current account	26791.58
Deposit account Staff	29467.38
Deposit account Property	12641.06
	69155.58

Balances as at 31/8/24

Current account - Santander	38606.14
Current account - Metro	53.47
Cash not deposited	29.30

Independent examiner's report to the trustees of Hardwick Preschool

I report to the trustees on my examination of the accounts of Hardwick Preschool (the Charity) for the year ended 31 August 2024.

Responsibilities and basis of report

As the charity trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Joanna Webb

Relevant professional qualification or membership of professional bodies (if any): Association of Accounting Technicians

Address: 20 Pershore Road, Hardwick

Date:

18/11/24

Signed: