

Hardwick Pre-School Trustees Annual Report 2021/2022

Charity name: Hardwick Pre-School

Registered charity number: 1059361

Principal address: Hardwick Pre-School
Limes Road
Hardwick
Cambridge
CB23 7RE

Telephone: 01954 212823

Email: hardwick.preschool@yahoo.co.uk

Website: www.hardwick-preschool.chessck.co.uk

Trustees: The Committee of Hardwick Pre-School:
Dr Andrea Salter, Chair
Mr James Wakeling, Treasurer and Vice Chair
Mrs Bethan Hosking Jones, Co-Secretary
Mrs Susannah Thomson, Co-Secretary
Mrs Sabrina Douglas
Mr Mantas Kandzezauskas
Ms Inga Skeberdyte
Miss Beth Slater

Mrs Sharon Griffiths, Pre-School Manager

Senior Staff member: Mrs Sharon Griffiths,
Hardwick Pre-School Manager

Governing document: Pre-School Learning Alliance constitution
Adopted 14/3/1996

How the charity is constituted: Hardwick Pre-School is a trust.

Charity trustee selection methods:

The Officers and Committee members are elected for one year at the Annual General Meeting. Retiring Officers and Committee members are eligible for re-election unless they have already served on the Committee in any capacity for ten consecutive years. Not less than 60 per cent of the Committee members, including co-opted members, shall at the time of election or co-option be Family Members. Family Members are parents or guardians of all children attending Hardwick Pre-School who wish to support the aims of the pre-school.

Summary of the objects of the charity:

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Summary of main activities in relation to these objects:

- Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- Instigating and adhering to and furthering the aims and objects of the Early Years Alliance.

Summary of the main achievements of the charity during the year:

We have provided high quality pre-school care and education for 43 children and their families from different ethnic backgrounds, and children with complex Special Educational Needs and Disabilities.

We have supported children with Speech and Language difficulties, and children with English as an Additional Language.

We have adapted our ways of working for the revised Early Years Foundation Stage.

We have purchased toys and equipment to enhance the learning environment for the children. In particular, installing two outdoor pergolas to ensure children can play outdoors in all weather.

We have supported staff to enhance their qualifications through online training and forums.

We have upgraded IT equipment including iPads, desktop, laptop, printer, laminator, shredder, and mobile telephone.

We have replaced two gas heaters, have new storage both indoors and outdoors, and have an outdoor tap.

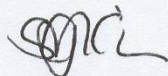
We have replaced and purchased toys and equipment such as books, water and sand trays, a CD player, and resources to support children with Special Educational Needs.

Policy on reserves:

Hardwick Pre-School maintains reserves in two deposit accounts. The first "staff account" is to pay for staff redundancies, should the need arise. The second "property account" is to fund costs relating to the pre-school building including maintenance costs. The surplus funds in the current account meet fluctuations in receipts and payments, primarily for the Autumn term (September to December) when numbers of children attending are lower. Any profits are used to support predicted losses for the following academic year and to further enhance the learning environment for the pre-school children.

The report was prepared by Mrs Sharon Griffiths, Hardwick Pre-School Manager and trustee.

Signature:



Mrs Sharon Griffiths

Date: 6th January 2023

The report has been approved by the trustees and is signed on behalf of all the trustees by Dr Andrea Salter, Hardwick Pre-School Chair.

Signature:



Dr Andrea Salter

Date: 12th January 2023

Hardwick Pre-School

Accounts

September 2021 to August 2022

<u>Income</u>	£
Early Years Funding	60030.78
Fees	26720.60
Adhoc/Late fees	1116.00
Fundraising	3404.48
Starter packs (optional)	300.00
Milk	877.48
Uniform	283.00
Gift/Donation	1175.00
Deposit a/c interest	6.31
Misc. inc goods refund, trip payments	2417.57
Total Income	96331.22

<u>Expenditure</u>	£
Wages inc Tax & National Insurance	73416.04
Fundraising	44.52
Inventory Toys/Equipment	7752.81
Activity Expenses	1005.25
Property Expenses	17282.86
Office Expenses	1387.67
Milk/Refreshments	1058.65
Cleaning	1112.07
Uniform	1072.72
Misc. inc. EY membership, Ofsted fee, trip payment	1733.45
Training	410.33
Total expenditure	106276.37

Total income	96331.22
Less expenditure	106276.37
Profit	-9945.15

<u>Balances as at 31/8/21</u>	
Current account	24315.70
Deposit account Staff	31054.81
Deposit account Property	10400.03
	65770.54
Add income	96331.22
	96331.22
Less expenditure	106276.37
	-9945.15

<u>Balances as at 31/8/22</u>	
Current account	13839.87
Cheque not yet deposited	20.37
Deposit account Staff	33217.93
Deposit account Property	8747.22
	55825.39

Joanna Webb 29/11/22
JOANNA WEBB (MAAT)

Independent examiner's report to the trustees of Hardwick Preschool

I report to the trustees on my examination of the accounts of Hardwick Preschool (the Charity) for the year ended 31 August 2022.

Responsibilities and basis of report

As the charity trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or

2) the accounts do not accord with those records; or

3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Joanna Webb

Relevant professional qualification or membership of professional bodies (if any): Association of Accounting Technicians

Address: 20 Pershore Road, Hardwick

Date: 29/11/2022

Signed: 