



Trustees' Annual Report for the period

From 01/09/2022 Period start date To 31/08/2023 Period end date

Charity name: Applecroft Pre-School

Charity registration number: 1059313

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity's main activity is to run Applecroft Pre-School which provides high quality education through play and childcare for children aged between 2 and 4.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees carry out various local fundraising activities to support income from the charity's core activities. In planning activities, the Trustees have kept in mind the Charity Commission's guidance on public benefit at our Trustee meetings.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	All Trustees gave their time voluntarily and received no remuneration or other benefits. The Trustees have an annual programme of fundraising activities, which they undertake with the help of volunteers from the local community and parents/carers of children who attend the pre-school. These include selling drinks and hot food at the pre-schools summer fete and Christmas fayre and selling raffle

		tickets with prizes donated by parents/carers/local shops and businesses.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The pre-school is staffed by an experienced and well-qualified team. We operate with good staff:child ratios to focus on individual child development within the EYFS framework. We offer a safe, fund and stimulating environment in which children can learn through play. Children have opportunities to grow emotionally as well as physically, to develop their communication and language skills and to increase their self-confidence and self-awareness in preparation for starting primary school.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated charity / Committee run.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected from parents/carers at the AGM to form a committee. The committee appoints new Trustees and Volunteers who are voted in or step down at the AGM in October.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is a member of the Early Years Alliance, which provides information, advice and training to childcare providers and campaigns to influence early years policy and practice. The charity has built strong links with the local council, safeguarding services and primary schools in the local area.
Relationship with any related parties	Para 1.51	The pre-school setting works closely with The Scouts Falkes Association as we lease the Scout Hut as the location for running the pre-school. The charity also has strong links and dialogue with local primary schools to ensure a successful transition from pre-school to reception class.
Other		

Reference and Administrative details

Charity name	Applecroft Pre-School
Other name the charity uses	
Registered charity number	1059313
Charity's principal address	Ross Park Scout Hut Applecroft Road LUTON LU2 8BD

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trustees aim to hold a minimum of £15,000 in reserves to meet unforeseen expenditure, losses due to unexpected closures, to cover sudden reductions in fee income due to changing childcare requirements and to cover terminal obligations if the pre-school were to close permanently.
Amount of reserves held	Para 1.22	0
Reasons for holding zero reserves	Para 1.22	Unfortunately, due to fraud committed against the preschool in January 2020 we do not currently have a contingency fund but are working hard to build this up as soon as possible.
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's principal source of funds is from the government schemes. The charity continues to receive fees from non-funded children. The charity works hard to gain income from fundraising opportunities.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The charity is still recovering from the fraud committed against the pre-school but the impacts are being successfully managed and financial compensation is now being paid back to the charity via the Court. There have been increased costs due to inflation, cost in rent and consumables are impacting the charities ability to start building reserves. The charity had an unusually high expenditure in this financial year due to requirement to replace the storage room roof.
Other		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Laura Lyons	Chairperson		
2	Lauren Squires	Deputy Chairperson		
3	Lorraine Wynard	Treasurer		
4	Lauren Squires	Deputy Chairperson		
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Corporate trustees – names of the directors at the date the report was approved

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Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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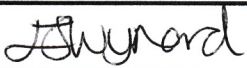
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	LORRAINE WYNARD	LAURA LYONS
Position (eg Secretary, Chair, etc)	TREASURER	CHAIRPERSON

Date 19/3/24

INCOME for Applecroft Preschool 1st Sep 2022 to 30 Aug 2023

MONTH ONE: September 2022

GREEN = Ticked on fees list

DATE	DESCRIPTION	TYPE	TOTAL	FUNDING	FEES	DONATIONS	GRANT	MILK	F.RAISING	MISC	INTEREST	Training
2/9/2022	Fees CF	Credit	£ 238.00		£ 238.00							
2/9/2022	Court Compensation	Credit	£ 600.00							£ 600.00		
5/9/2023	Fees MC	Credit	£ 415.00		£ 415.00							
5/9/2022	Fees MC	Credit	£ 61.00		£ 61.00							
5/9/2022	Asda refund	Debit Re	£ 0.50							£ 0.50		
5/9/2022	Fees JC	Cash	£ 1,190.00		£ -							
5/9/2022	Fees DC	Cash	£ 112.00		£ -							
6/9/2022	Fees TB	Credit	£ 238.00		£ 238.00							
12/9/2022	Fees JH	credit	£ 408.00		£ 408.00							
23/9/2022	Overpayment wages refund SO	Credit	£ 265.43							£ 265.43		
29/9/2022	Jumper purchase CR	Credit	£ 10.00						£ 10.00			
TOTALS			£ 3,537.93	£ -	£ 1,360.00	£ -	£ -	£ -	£ 10.00	£ 865.93	£ -	£ -

MONTH TWO (Oct 2022)

3/10/2022	Fees CF	Credit	£ 187.00		£ 187.00							
5/10/2022	Court Compensation	Credit	£ 300.00							£ 300.00		
7/10/2022	Luton Council Funding	Credit	£ 1,722.00	£ 1,722.00								
10/10/2022	Fees KP	Credit	£ 221.00		£ 221.00							
11/10/2022	Fees CD	Credit	£ 204.00		£ 204.00							
27/10/2022	Fees MR	Credit	£ 306.00		£ 306.00							
27/10/2022	Fees TB	Credit	£ 204.00		£ 204.00							
31/10/2022	Fees CL	Credit	£ 221.00		£ 221.00							
31/10/2022	Fees TA	Credit	£ 102.00		£ 102.00							
31/10/2022	Fees DC	Cash	£ 96.00									
TOTALS			£ 3,563.00	£ 1,722.00	£ 1,445.00	£ -	£ -	£ -	£ -	£ 300.00	£ -	£ -

MONTH THREE (Nov 2022)

1/11/2022	Fees MC	Credit	£ 391.00		£ 391.00							
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2/11/2022	Court Compensation	Credit	£ 300.00							£ 300.00		
4/11/2022	LBC Funding	Credit	£ 14,948.32	£ 14,948.32								
17/11/2022	Santander Donation	Credit	£ 620.00			£ 620.00						
23/11/2022	Xmas Cards DR	Credit	£ 5.00						£ 5.00			
25/11/2022	Fees JH	Credit	£ 374.00		£ 374.00							
30/11/2022	Fees KP	Credit	£ 172.00		£ 172.00							
TOTALS			£ 16,810.32	£ 14,948.32	£ 937.00	£ 620.00	£ -	£ -	£ 5.00	£ 300.00	£ -	£ -
	MONTH FOUR (Dec 2022)											
2/12/2022	Fundraising	Cash	£ 750.00						£ 750.00			
2/12/2022	Fees MC	Credit	£ 221.00		£ 221.00							
2/12/2022	LBC Funding	Credit	£ 15,603.64	£ 15,603.64								
2/12/2022	Court Compensation	Credit	£ 300.00							£ 300.00		
5/12/2022	Fees CM	Credit	£ 214.00		£ 214.00							
14/12/2022	Fees NB	Credit	£ 255.00		£ 255.00							
28/12/2022	Fees TA	Credit	£ 102.00		£ 102.00							
30/12/2022	Fees CF	Credit	£ 187.00		£ 187.00							
TOTALS			£ 17,632.64	£ 15,603.64	£ 979.00	£ -	£ -	£ -	£ 750.00	£ 300.00	£ -	£ -
	MONTH FIVE (Jan 2023)											
3/12/2022	Court Compensation	Credit	£ 300.00							£ 300.00		
6/1/2023	Fees CL	Credit	£ 170.00		£ 170.00							
10/1/2023	Asda Refund	Debit Ca	£ 3.00							£ 3.00		
11/1/2023	Print Junction Xmas	Online	£ 32.00						£ 32.00			
13/1/2023	Fees MC	Credit	£ 578.00		£ 578.00							
TOTALS			£ 1,083.00	£ -	£ 748.00	£ -	£ -	£ -	£ 32.00	£ 303.00	£ -	£ -

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TOTALS			£ 19,834.06	£ 19,300.06	£ 234.00	£ -	£ -	£ -	£ 300.00	£ -	£ -	£ -
Yr Total			£ 124,640.43	£ 105,487.00	£10,961.00	£ 620.00	£ -	£ -	###	###	£ -	£ -

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EXPENDITURE for Applecroft Preschool 1st Sep 2022 to 30 Aug 2023

MONTH ONE: September 2022

DATE	DESCRIPTION	TYPE	TOTAL	WAGES	HMRC	EQUIP	SNACK	F.RAISING	TRIPS	TRAINING
3/9/2022	Amazon - book & gate bungees	Petty Cash	£ 18.98							
5/9/2022	Asda	Card	£ 7.00				£ 7.00			
5/9/2022	Asda	Card	£ 62.19				£ 62.19			
5/9/2022	Asda	Card	£ 34.90				£ 34.90			
6/9/2022	Argos Drawers	Card	£ 100.00			£ 100.00				
6/9/2022	Samra Stores	Card	£ 3.98				£ 3.98			
6/9/2022	B&M	Petty Cash	£ 9.98							
7/9/2022	Google (Play Word)	DD	£ 5.99							
7/9/2022	Poundland Chopping Board	Petty Cash	£ 3.00							
7/9/2022	Poundland Chopping Board	Petty Cash	£ 5.87							
7/9/2022	Wilko Stationery	Petty Cash	£ 22.50							
8/9/2022	Co-op Cakes	Petty Cash	£ 1.80							
9/9/2022	Timspoon Cylinder Lock	Petty Cash	£ 8.00							
9/9/2022	Asda Mop & Wipes	Petty Cash	£ 19.00							
21/9/2022	Smarty (Internet)	DD	£ 10.00							
14/9/2022	NEST	DD	£ 242.33	£ 242.33						
18/9/2022	Timspoon Cylinder Lock	Petty Cash	£ 10.00							
20/9/2022	O2 Pay & Go	Card	£ 30.00							
21/9/2022	Samra Stores	Petty Cash	£ 1.99							
23/9/2022	Wages - GS	Online	£ 246.00	£ 246.00						
23/9/2022	Wages - SO	Online	£ 1,694.95	£ 1,694.95						
23/9/2022	Wages - JB	Online	£ 1,059.70	£ 1,059.70						
23/9/2022	Wages - EB	Online	£ 739.40	£ 739.40						
23/9/2022	Wages - JB	Online	£ 107.49	£ 107.49						
23/9/2022	Wages - JBu	Online	£ 859.04	£ 859.04						
23/9/2022	Wages - TA	Online	£ 887.08	£ 887.08						
23/9/2022	Wages - CC	Online	£ 389.36	£ 389.36						
23/9/2022	Tesco Food bags	Petty Cash	£ 3.30							
26/9/2023	baker ross	card	£ 23.80							
27/9/2022	B&M Stationery	Petty Cash	£ 7.00							
27/9/2022	Hobbycraft plates	Petty Cash	£ 2.00							

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TOTALS			£ 6,822.65	£ 6,063.53	£ -	£ 20.15	£ 89.21	£ 37.96	£ -	£ -
	MONTH THREE (Nov 2022)									
1/11/2022	Falkes - Scout Hut Hire AGM	Online	£ 4.00							
1/11/2022	Falkes - AGM Overpayment	Online	£ 4.00							
1/11/2022	Falkes - Scout Hut Hire Quiz Nigh	Online	£ 37.50							
1/11/2022	Falkes - Scout Hut Hire Rent Sep/	Online	£ 1,600.04							
1/11/2022	Growing Together	Debit Card	£ 2.00							
3/11/2022	B&M Crafts	Petty Cash	£ 23.48							
7/11/2022	HMRC	Online	£ 354.49		£ 354.49					
7/11/2022	Google Play (Word)	Debit Card	£ 5.99							
7/11/2022	Twinkl membersip	Debit Card	£ 18.00							
8/11/2022	LBC Training	Online	£ 45.00							£ 45.00
8/11/2022	Baker Ross	Debit Card	£ 24.25							
9/11/2022	Amazon	Debit Card	£ 2.99							
10/11/2022	Smarty (Internet)	Debit Card	£ 10.00							
12/11/2022	ALDI equipment	Petty Cash	£ 64.33							
12/11/2022	Poundland	Petty Cash	£ 11.00							
14/11/2022	EYA - Staff handbook	Petty Cash	£ 16.55							
14/11/2022	NEST	DD	£ 157.76	£ 157.76						
15/11/2022	Amazon	Debit Card	£ 15.50							
15/11/2022	TTS Group	Debit Card	£ 45.05			£ 45.05				
16/11/2022	Post Office	Petty Cash	£ 3.05							
16/11/2022	KSK Food & Wine Sugar	Petty Cash	£ 1.09							
17/11/2022	Amazon	Debit Card	£ 7.99			£ 7.99				
17/11/2022	Amazon	Debit Card	£ 4.00					£ 4.00		
17/11/2022	Argos - play sand	Petty Cash	£ 11.00							
18/11/2022	Ucheck CRB	Debit Card	£ 58.80							
22/11/2022	Aldi Flour	Petty Cash	£ 0.58							
22/11/2022	Poundland Stationery	Petty Cash	£ 8.00							
24/11/2022	Wages - JBu	Online	£ 859.04	£ 859.04						
24/11/2022	Wages - JB	Online	£ 1,169.31	£ 1,169.31						
24/11/2022	Wages - TA	Online	£ 887.08	£ 887.08						
24/11/2022	Wages - EB	Online	£ 739.40	£ 739.40						

24/11/2022	Wages - CC	Online	£ 843.60	£ 843.60						
24/11/2022	Wages - SO	Online	£ 1,437.96	£ 1,437.96						
25/11/2022	Iceland mince pies	Petty Cash	£ 18.25							
25/11/2022	Asda equipment	Petty Cash	£ 8.00							
27/11/2022	Asda Snacks	Petty Cash	£ 8.85							
28/11/2022	Poundland	Debit Card	£ 7.00							
28/11/2022	Amazon	Debit Card	£ 3.99							
28/11/2022	Asda	Debit Card	£ 38.90				£ 38.90			
29/11/2022	LBC Training	Debit Card	£ 25.00							£ 25.00
29/11/2022	Amazon	Debit Card	£ 8.74					£ 8.74		
29/11/2022	The Works	Debit Card	£ 40.00							
29/11/2022	Poundland Resources	Petty Cash	£ 10.00							
30/11/2022	Bank Charges	Charge	£ 11.20							
30/11/2022	Ucheck CRB	Debit Card	£ 14.00							
TOTALS			£ 8,666.76	£ 6,094.15	£ 354.49	£ 53.04	£ 38.90	£ 12.74	£ -	£ 70.00
	MONTH FOUR (Dec 2022)									
1/12/2022	Amazon	Debit Card	£ 8.49			£ 8.49				
2/12/2022	HMRC	Online	£ 343.93		£ 343.93					
2/12/2022	Amazon Marketplace	Debit Card	£ 5.95			£ 5.95				
3/12/2022	Asda Xmas Cards	Petty Cash	£ 2.00							
3/12/2022	Aldi Xmas Party food	Petty Cash	£ 36.18							
5/12/2022	Preschool Learning Alliance	Debit Card	£ 118.00							£ 118.00
6/12/2022	Cool Milk	Online	£ 21.76				£ 21.76			
7/12/2022	Amazon	Debit Card	£ 8.40							
7/12/2022	Google Play (Word)	Debit Card	£ 5.99							
8/12/2022	Asda	Debit Card	£ 10.70							
9/12/2022	Smartie Artie	Online	£ 130.00						£ 130.00	
9/12/2022	Ucheck	Debit Card	£ 14.00							
9/12/2022	Ucheck	Debit Card	£ 52.00							
12/12/2022	Smarty (Internet)	Debit Card	£ 10.00							
12/12/2022	Amazon - play doh & crafts	Petty Cash	£ 18.98							
13/12/2022	Falkes Rent Nov & Dec	Online	£ 1,552.98							

13/12/2022	Amazon Marketplace	Debit Card	£ 18.98			£ 18.98				
14/12/2022	NEST	DD	£ 157.76	£ 157.76						
14/12/2022	Wages - J Burke	Online	£ 859.04	£ 859.04						
14/12/2022	Wages - C Carter	Online	£ 830.66	£ 830.66						
14/12/2022	Wages - E Bachini	Online	£ 727.15	£ 727.15						
14/12/2022	Wages - T Ali	Online	£ 976.17	£ 976.17						
14/12/2022	Wages - K Freeman	Online	£ 452.25	£ 452.25						
14/12/2022	Wages - S Oliver	Online	£ 1,437.76	£ 1,437.76						
14/12/2022	Wages - J Bennett	Online	£ 1,242.37	£ 1,242.37						
20/12/2022	HMRC	Online	£ 445.16		£ 445.16					
30/12/2022	Bank Charges	Charge	£ 18.55							
TOTALS			£ 9,505.21	£ 6,683.16	£ 789.09	£ 33.42	£ 21.76	£ -	£ 130.00	£ 118.00
	MONTH FIVE (Jan 2023)									
3/1/2023	Fees Refund JC	Online	£ 204.00							
3/1/2023	Accountant Fee	Online	£ 239.70							
4/1/2023	Samra Store	Petty Cash	£ 2.00							
4/1/2023	O2 Pay & Go Mobile top up	Debit Card	£ 30.00							
5/1/2023	Amazon	Debit Card	£ 3.99							
5/1/2023	Amazon	Debit Card	£ 46.09		£ 46.09					
9/1/2023	Google Play (Word)	Debit Card	£ 5.99							
10/1/2023	Asda	Debit Card	£ 57.24				£ 57.24			
10/1/2023	Baker Ross	Debit Card	£ 37.97							
11/1/2023	Smarty (Internet)	Debit Card	£ 10.00							
12/1/2023	Hobbycraft	Petty Cash	£ 9.00							
13/1/2023	Amazon Marketplace	Debit Card	£ 19.95							
13/1/2023	NEST	DD	£ 207.94	£ 207.94						
21/1/2023	Aldi	Petty Cash	£ 2.10							
24/1/2023	Amazon Marketplace	Debit Card	£ 31.30			£ 31.30				
25/1/2023	Nursery Resources	Debit Card	£ 15.99							
25/1/2023	Asda Fruit	Petty Cash	£ 4.30							
26/1/2023	Wages - J Burke	Online	£ 859.04	£ 859.04						
26/1/2023	Wages - C Carter	Online	£ 830.66	£ 830.66						

26/1/2023	Wages - J Bennett	Online	£ 1,258.22	£ 1,258.22						
26/1/2023	Wages - S Oliver	Online	£ 1,437.76	£ 1,437.76						
26/1/2023	Wages - G Smailes	Online	£ 171.00	£ 171.00						
26/1/2023	Wages - E Bachini	Online	£ 727.15	£ 727.15						
26/1/2023	Wages - T Ali	Online	£ 711.15	£ 711.15						
26/1/2023	Wages - K Freeman	Online	£ 324.47	£ 324.47						
26/1/2023	R&P Hardware	Petty Cash	£ 7.99							
29/1/2023	Asda Fruit	Petty Cash	£ 10.78							
31/1/2023	Bank Charges	Charges	£ 8.40							
TOTALS			£ 7,274.18	£ 6,527.39	£ -	£ 77.39	£ 57.24	£ -	£ -	£ -
	MONTH SIX (Feb 2023)									
1/2/2023	Asda Mop	Petty Cash	£ 2.00							
1/2/2023	Ucheck	Debit Card	£ 52.00							
1/2/2023	Amazon Marketplace	Debit Card	£ 24.99			£ 24.99				
2/2/2023	Ucheck	Debit Card	£ 6.00							
3/2/2023	Ucheck	Debit Card	£ 52.00							
6/2/2023	Claire Gloves	Online	£ 15.19			£ 15.19				
7/2/2023	DBS	Debit Card	£ 13.00							
7/2/2023	Baker Ross	Debit Card	£ 73.95							
7/2/2023	Google Play (Word)	Debit Card	£ 5.99							
12/2/2023	Poundland Toys	Petty Cash	£ 5.00							
13/2/2023	Smarty (Internet)	Debit Card	£ 10.00							
17/2/2023	NEST	DD	£ 214.03	£ 214.03						
20/2/2023	Falkes Rent Jan & Feb	Online	£ 1,425.20							
20/2/2023	Claire Gloves	Online	£ 26.88			£ 26.88				
20/2/2023	HMRC	Online	£ 503.40		£ 503.40					
20/2/2023	Co-op Pancake Day snacks	Petty Cash	£ 13.50							
21/2/2023	First Aid Course	Online	£ 80.00							£ 80.00
21/2/2023	DBS	Debit Card	£ 13.00							
21/2/2023	Asda	Debit Card	£ 52.95				£ 52.95			
22/2/2023	Insect Lore	Debit Card	£ 34.94							
23/2/2023	Wages - J Bennett	Online	£ 1,247.82	£ 1,247.82						

23/2/2023	Wages - J Burke	Online	£ 859.04	£ 859.04						
23/2/2023	Wages - G Smailes	Online	£ 565.25	£ 565.25						
23/2/2023	Wages - C Carter	Online	£ 830.66	£ 830.66						
23/2/2023	Wages - E Bachini	Online	£ 727.15	£ 727.15						
23/2/2023	Wages - K Freeman	Online	£ 319.20	£ 319.20						
23/2/2023	Wages - S Oliver	Online	£ 1,437.96	£ 1,437.96						
23/2/2023	Wages - Tahmina	Online	£ 693.78	£ 693.78						
23/2/2023	NEST	DD	£ 214.03	£ 214.03						
28/2/2023	Bank Charges	Charge	£ 11.20							
TOTALS			£ 9,530.11	£ 7,108.92	£ 503.40	£ 67.06	£ 52.95	£ -	£ -	£ 80.00
	MONTH SEVEN (Mar 2023)									
02/03/23	DBS Check	card	£ 14.00							
06/03/23	Amazon	card	£ 13.99							
06/03/23	Amazon	card	£ 4.50							
07/03/23	Google play word	DD	£ 5.99							
13/03/23	Amazon	card	£ 4.99							
13/03/23	Amazon	card	£ 6.59							
13/03/23	Smarty Internet	DD	£ 10.00							
13/03/23	Amazon	card	£ 11.99							
13/03/23	Amazon	card	£ 9.49							
16/03/23	Falkes Scouts Rent	online	£ 356.30							
16/03/23	Falkes Scouts Rent	online	£ 3.00							
16/03/23	Asda	card	£ 59.68				£ 59.68			
23/03/23	Asda	card	£ 47.04				£ 47.04			
23/03/23	Nest pension	DD	£ 214.00	£ 214.00						
24/03/23	Wages JB	online	£ 1,247.68	£ 1,247.68						
24/03/23	Wages EB	online	£ 727.35	£ 727.35						
24/03/23	Wages CC	online	£ 830.66	£ 830.66						
24/03/23	Wages JBU	online	£ 859.04	£ 859.04						
24/03/23	Wages KF	online	£ 398.95	£ 398.95						
24/04/23	Wages SO	online	£ 1,437.76	£ 1,437.76						
24/04/23	Wages TA	online	£ 716.16	£ 716.16						

24/03/23	Wages GS	online	£ 570.00	£ 570.00						
27/03/23	The works (books)	card	£ 3.00							
31/03/23	Bank Charges	charges	£ 12.25							
TOTALS			£ 7,564.41	£ 7,001.60	£ -	£ -	£ 106.72	£ -	£ -	£ -
	MONTH EIGHT (Apr 2023)									
03/04/23	Aldi	card	£ 26.59				£ 26.59			
05/04/23	mobile phone credit o2	card	£ 30.00							
11/04/23	Accountant fees	online	£ 239.70							
11/04/23	HMRC	online	£ 532.20	£ 532.20						
11/04/23	LBC safeguarding course	online	£ 25.00							£ 25.00
11/04/23	google play word	DD	£ 5.99							
11/04/23	Smarty internet	DD	£ 10.00							
12/04/23	JB Toys	online	£ 90.00			£ 90.00				
12/04/23	SO Plant pots	online	£ 19.50			£ 19.50				
13/04/23	Amazon	card	£ 23.99							
14/04/23	Adobe trial	card	£ 19.97							
17/04/23	Faulkes scouts Rent	online	£ 1,515.70							
17/04/23	Amazon	card	£ 5.50							
18/04/23	CoOp	card	£ 7.89				£ 7.89			
20/04/23	Claire Gloves	online	£ 12.26			£ 12.26				
20/04/23	Asda	card	£ 61.92				£ 61.92			
20/04/23	Amazon	card	£ 95.00			£ 95.00				
24/04/23	MGM firsr aid training	card	£ 95.00							£ 95.00
24/04/23	Amazon	card	£ 5.99			£ 5.99				
25/04/23	amazon	card	£ 7.96			£ 7.96				
25/04/23	MGM training first aid	card	£ 90.00							£ 90.00
26/04/23	JB wages	online	£ 1,530.75	£ 1,530.75						
26/04/23	Payslip Service	online	£ 544.32							
26/04/23	JBu Wages	online	£ 1,268.00	£ 1,268.00						
26/04/23	CC Wages	online	£ 1,038.27	£ 1,038.27						
26/04/23	TA Wages	online	£ 999.04	£ 999.04						
26/04/23	KF Wages	online	£ 436.65	£ 436.65						

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TOTALS			£ 9,517.19	£ 8,482.82	£ 663.26	£ -	£ 36.33	£ -	£ -	£ -
	MONTH TEN (Jun 2023)									
6/1/2023	scouts	online	£ 1,449.80							
6/1/2023	jb resources	online	£ 46.00							
6/1/2023	argos	online	£ 36.48							
6/1/2023	poundland	online	£ 42.00							
6/1/2023	post office	card	£ 4.69							
6/1/2023	hobbycraft	card	£ 13.00							
05/06/23	Aldi	card	£ 8.13				£ 8.13			
05/06/23	Asda	card	£ 3.39				£ 3.39			
05/06/23	B & M	card	£ 5.00							
05/06/23	Kims world of toys	card	£ 22.00							
05/06/23	Nest	DD	£ 636.50	£ 636.50						
06/06/23	Amazon	card	£ 13.65							
07/06/23	Google Play word	card	£ 5.99							
08/06/23	Nest	DD	£ 643.06	£ 643.06						
09/06/23	Tesco	card	£ 4.00				£ 4.00			
09/06/23	whsmith	card	£ 10.98							
09/06/23	asda	card	£ 21.33				£ 21.33			
12/06/23	towergate insurance	online	£ 1,106.77							
12/06/23	smarty internet	card	£ 10.00							
14/06/23	adobe	card	£ 19.97							
19/06/23	Amazon	card	£ 7.99							
20/06/23	OFSTED	online	£ 35.00							
20/06/23	Asda	card	£ 2.50				£ 2.50			
20/06/23	EYFS info Tapestry	card	£ 150.00							
20/06/23	Asda	card	£ 60.00				£ 60.00			
22/06/23	JBennett Wages	online	£ 1,352.43	£ 1,352.43						
22/06/23	EB wages	online	£ 827.12	£ 827.12						
22/06/23	CC wages	online	£ 937.12	£ 937.12						
22/06/23	JBurke wages	online	£ 944.99	£ 944.99						
22/06/23	SO wages	online	£ 1,794.68	£ 1,794.68						
22/06/23	GS wages	online	£ 557.68	£ 557.68						

22/06/23	KF wages	online	£ 450.48	£ 450.48						
22/06/23	LBC (attachment of earnings)	online	£ 74.35	£ 74.35						
22/06/23	Twinkl	card	£ 101.88							
26/06/23	Aldi	card	£ 18.34				£ 18.34			
27/06/23	HMRC	online	£ 73.55		£ 73.55					
27/06/23	TA wages	online	£ 638.26	£ 638.26						
27/06/23	Nursery Resources (accident boo	online	£ 20.50							
29/05/23	Freeprints	online	£ 4.72							
29/06/23	Amazon	online	£ 22.40							
30/06/23	bank charges	charges	£ 12.25							
30/06/23	N Hooper book keeping	online	£ 200.00							
30/06/23	co op	online	£ 10.20				£ 10.20			
TOTALS			£ 12,399.18	£ 8,856.67	£ 73.55	£ -	£ 127.89	£ -	£ -	£ -
	MONTH ELEVEN (Jul 2023)									
06/07/23	Tesco	card	£ 16.80				£ 16.80			
06/07/23	Amazon	card	£ 8.99							
07/07/23	o2 pay as you go	card	£ 30.00							
07/07/23	Google plat word	card	£ 5.99							
10/07/23	Amazon	card	£ 20.99							
10/07/23	Asda	card	£ 34.87				£ 34.87			
11/07/23	asda	card	£ 34.56				£ 34.56			
11/07/23	Smarty Internet	card	£ 10.00							
14/07/23	Adobe	card	£ 19.97							
17/07/23	Asda	card	£ 7.65				£ 7.65			
18/07/23	Asda	card	£ 51.80				£ 51.80			
19/07/23	Falkes scouts rent	online	£ 2,108.80							
20/07/23	Asda	card	£ 62.20				£ 62.20			
20/07/23	co op	card	£ 13.06				£ 13.06			
25/07/23	JBennett wages	online	£ 1,365.48	£ 1,365.48						
25/07/23	CC wages	online	£ 936.32	£ 936.32						
25/07/23	SO wages	online	£ 1,574.89	£ 1,574.89						
25/07/23	KF wages	online	£ 425.47	£ 425.47						

25/07/23	J Burke wages	online	£ 991.40	£ 991.40						
25/07/23	GS wages	online	£ 557.68	£ 557.68						
25/07/23	EB wages	online	£ 861.82	£ 861.82						
25/07/23	LBC AOE statement of earnings	online	£ 78.08	£ 78.08						
27/07/23	TA wages	online	£ 783.30	£ 783.30						
31/07/23	Charges	online	£ 13.65							
31/07/23	Liam Carter Roof repair	online	£ 3,520.00							
TOTALS			£ 13,533.77	£ 7,574.44	£ -	£ -	£ 220.94	£ -	£ -	£ -
	MONTH TWELVE (Aug 2023)									
01/08/23	Early years shop Register	online	£ 15.54							
01/08/23	n hooper Postage accounts	online	£ 10.00							
02/08/23	ikea	card	£ 394.50			£ 394.50				
03/08/23	Amazon music	card	£ 4.99							
04/08/23	Nest	DD	£ 559.25	£ 559.25						
07/08/23	Amazon music	card	£ 8.99							
07/08/23	Google play word	card	£ 5.99							
07/08/23	Asda petrol	card	£ 15.12							
11/08/23	Smarty internet	card	£ 10.00							
14/08/23	adobe	card	£ 19.97							
17/08/23	falkes scouts rent	online	£ 45.00							
	JBennettwages	online	£ 1,287.76	£ 1,287.76						
	falkes scouts rent	online	£ 22.50							
	HMRC	online	£ 93.71							
	EB wages	online	£ 957.92	£ 957.92						
	LBC statement of earnings	online	£ 74.35	£ 74.35						
	GS wages	online	£ 557.68	£ 557.68						
	JBurke wages	online	£ 944.99	£ 944.99						
	CC wages	online	£ 937.12	£ 937.12						
	KF Wages	online	£ 428.11	£ 428.11						
	SO wages	online	£ 1,492.53	£ 1,492.53						
	clearcheck DBS	online	£ 45.00	£ 45.00						

22/08/23	Nest	online	£ 543.51	£ 543.51						
23/08/23	Tesco	card	£ 24.55				£ 24.55			
25/08/23	TA wages	online	£ 313.32	£ 313.32						
	The range	card	£ 10.00							
	Smyths	card	£ 93.95							
	The range	card	£ 19.47							
	Poundland	card	£ 12.80							
30/08/23	Baker Ross	card	£ 11.90							
31/08/23	Charges	charges	£ 17.55							
	Amazon	card	£ 15.99							
TOTALS			£ 8,994.06	£ 8,141.54	£ -	£ 394.50	£ 24.55	£ -	£ -	£ -
			£ 113,496.24	£ 88,411.93	£ 2,738.28	£ 1,051.43	£ 980.96	£ 50.70	£ 130.00	£ 478.00

PLA/OFSTED	UTILITIES	EXPENSES	PETTY CASH	RESOURCES	MISC	Total
			£ 18.98			
			£ 9.98			
		£ 5.99				
			£ 3.00			
			£ 5.87			
			£ 22.50			
			£ 1.80			
			£ 8.00			
			£ 19.00			
		£ 10.00				
			£ 10.00			
	£ 30.00					
			£ 1.99			
			£ 3.30			
				£ 23.80		
			£ 7.00			
			£ 2.00			

			£ 2.00			
					£ 40.00	
		£ 7.70				
£ -	£ 30.00	£ 23.69	£ 115.42	£ 23.80	£ 40.00	£ 7,020.82
			£ 10.37			
		£ 239.70				
		£ 5.99				
			£ 13.00			
			£ 38.99			
			£ 18.65			
			£ 43.60			
		£ 10.00				
		£ 172.80				
			£ 1.64			
			£ 30.94			
			£ 8.99			
		£ 9.45				
			£ 7.68			

£ -	£ -	£ 437.94	£ 173.86	£ -	£ -	£ 6,822.65
	£ 4.00					
	£ 4.00					
	£ 37.50					
	£ 1,600.04					
				£ 2.00		
			£ 23.48			
		£ 5.99				
				£ 18.00		
				£ 24.25		
				£ 2.99		
		£ 10.00				
			£ 64.33			
			£ 11.00			
			£ 16.55			
				£ 15.50		
			£ 3.05			
			£ 1.09			
			£ 11.00			
		£ 58.80				
			£ 0.58			
			£ 8.00			

			£ 18.25			
			£ 8.00			
			£ 8.85			
				£ 7.00		
				£ 3.99		
				£ 40.00		
			£ 10.00			
		£ 11.20				
		£ 14.00				
£ -	£ 1,645.54	£ 99.99	£ 184.18	£ 113.73	£ -	£ 8,666.76
			£ 2.00			
			£ 36.18			
				£ 8.40		
		£ 5.99				
		£ 10.70				
		£ 14.00				
		£ 52.00				
		£ 10.00				
			£ 18.98			
	£ 1,552.98					

		£ 18.55					
£ -	£ 1,552.98	£ 111.24	£ 57.16	£ 8.40	£ -	£ 9,505.21	
					£ 204.00		
		£ 239.70					
			£ 2.00				
	£ 30.00						
				£ 3.99			
		£ 5.99					
				£ 37.97			
		£ 10.00					
			£ 9.00				
				£ 19.95			
			£ 2.10				
				£ 15.99			
			£ 4.30				

			£ 7.99			
			£ 10.78			
		£ 8.40				
£ -	£ 30.00	£ 264.09	£ 36.17	£ 77.90	£ 204.00	£ 7,274.18
			£ 2.00			
		£ 52.00				
		£ 6.00				
		£ 52.00				
		£ 13.00				
				£ 73.95		
		£ 5.99				
			£ 5.00			
		£ 10.00				
	£ 1,425.20					
			£ 13.50			
		£ 13.00				
				£ 34.94		

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				£ 3.00		
		£ 12.25				
£ -	£ 359.30	£ 26.25	£ -	£ 54.55	£ 15.99	£ 7,564.41
		£ 30.00				
		£ 239.70				
					£ 5.99	
					£ 10.00	
				£ 23.99		
					£ 19.97	
	£ 1,515.70					
				£ 5.50		
		£ 544.32				

				£ 8.10		
£ -	£ 1,515.70	£ 814.02	£ -	£ 37.59	£ 35.96	£ 12,667.90
				£ 6.00		
				£ 13.99		
					£ 19.97	
				£ 65.18		
	£ 145.87					
				£ 65.43		
				£ 3.99		
					£ 14.35	

[illegible]

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				£ 10.00		
				£ 93.95		
				£ 19.47		
				£ 12.80		
				£ 11.90		
	£ 17.55					
				£ 15.99		
£ -	£ 178.76	£ 25.99	£ -	£ 193.63	£ 35.09	£ 8,994.06
£ 35.00	£ 9,079.10	£ 6,829.13	£ 587.29	£ 1,283.36	£ 1,841.06	£ 113,496.24

Profit and loss and balance sheet for Applecroft Preschool

Profit and loss report

INCOME

Funding	£ 105,487.00
Fees	£ 10,961.00
Donations	£ 620.00
Grants	£ -
Milk	£ -
Fundraising	£ 1,905.50
Misc	£ 4,172.93
Interest	£ -

EXPENDITURE

Wages	£ 88,411.93
HMRC	£ 2,738.28
Equipment	£ 1,051.43
Snack	£ 980.96
Fundraising	£ 50.70
Trips	£ 130.00
Training	£ 478.00
PLA/OFSTED	£ 35.00
Utilities	£ 9,079.10
Expenses	£ 6,829.13
Petty Cash	
Resources	£ 1,283.36
Misc	£ 1,841.06

Total £ 123,146.43

total £ 112,908.95

Profit/Loss

£ 10,237.48

1st Sep 2022 to 30 Aug 2023

Balance sheet

ACCOUNTS	Opening cash position	15,308.61
	Profit/loss	£ 10,237.48
	Closing cash position	£ 25,546.09

BANK

ACCOUNT £ 25,526.38

PETTY CASH	OPENING	£34.10
	IN	£553.19
	OUT	£587.29
	CLOSING	£0.00

£ 25,526.38

NOTE

£ 19.71 THE TWO GREEN NUMBERS SHOULD BE THE SAME



ME

Appendix 3.1 Cash flow layout

Example

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Balance brought forward	15,308.61								
Receipts									
Fees received	2,662.00								
Grants received									
Bank interest									
Fundraising	10.00								
MISC	865.93								
Payments									
Salaries	6,225.35								
Rent									
Equipment and supplies	208.07								
Other costs	93.69								
Total receipts	301.76								
Total payments	6,527.11								
Balance carried forward	10,639.14								

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3 Term Budget Forecast & Monitoring Form								
	<i>AUTUMN</i>	<i>AUTUMN</i>	<i>SPRING</i>	<i>SPRING</i>	<i>SUMMER</i>	<i>SUMMER</i>	<i>Year Total</i>	<i>Year Total</i>
	<i>Projected</i>	<i>Actual</i>	<i>Projected</i>	<i>Actual</i>	<i>Projected</i>	<i>Actual</i>	<i>Projected</i>	<i>Actual</i>
RECEIPTS								
FUNDING AT £12 PER SESSION, 3 HR (3YRS)								
FUNDING AT £12.60 PER SESSION, 3 HR 2YRS								
FEEES AT £15 PER SESSION, 3 HR								
MILK REFUND								
TODDLER FEES								
LUNCH CLUB								
AFTERSCHOOL CLUB								
GRANTS AND DONATIONS								
BANK INTEREST								
OTHER RECEIPTS								
TOTAL RECEIPTS								

PAYMENTS								
August								
Sept								
Oct								
Nov								
Dec								
Jan								
Feb								
March								
April								
May								
June								
July								

Staff wages total								
Admin/stationery/Postage								
PLA wages fee								
Telephone/Internet								
Rent								
Equipment/Toys								
Groceries								
Courses/subs								
Insurance & memberships			0		0		0	
Misc								
TOTAL PAYMENTS								
SURPLUS/DEFICIT								

Fundraising Tagets			0		0		0	

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

Applecroft Pre-school

On accounts for the year ended

31st August 2023

Charity no
(if any)

1059313

Set out on pages

1 (remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Nicola Hooper

Date:

15/12/2023

Name:

NICOLA HOOPER

Relevant professional qualification(s) or body (if any):

FMAAT

Address:

21 CHERRY TREE CLOSE

EXETER, DEVON EX4 5AT