



1st Corsham Scout Group

Trustee's report for the period 01-Apr-2022 to 31-Mar-2023

Section A – Reference and administration details

Charity name: 1st Corsham (Lord Methuen's Own) Scout Group

The Group is registered with the Charity Commission, registration number 1059288.

The Charity's principle address is:

Corsham Scout and Guide Headquarters
The Laggar
Corsham
Wiltshire
SN13 0DE

The Charity may be contacted through the Chairman as follows:

Chris Hyde
3 Potley Lane
Corsham
Wiltshire
SN13 9RY

Throughout the year being reported on, the following have acted as Charity Trustees:

Chris Hyde, Chair (From September 2021)

Roger Tigwell, Treasurer

David Martin, Secretary (Until March 2022) – a new Secretary is being actively sought

Sarah Bussey, Group Scout Leader (from July 2021)

Drew Tigwell, Scout Section Leader

Sarah Ball, Beaver Section Leader

Section B – Structure, governance and management

The Group's governing documents are currently those of the Scout Association. They consist of a *Royal Charter*, which in turn gives authority to the *Bye Laws of the Association* and the *Policy, Organisation and Rules* of the Scout Association.

A proposal, agreed by the Trustee Board, to continue to adopt the Group's governing documents (Constitution) to be in line with those contained in Section 5.4 of the *Policy, Organisation and Rules* of the Scout Association is included in the Agenda for the Group AGM to be held on 20th September 2023.

The Trustees are appointed in accordance with the *Policy, Organisation and Rules* of the Scout Association.

A Trustee Board acts as the governing body for the Charity, the members of which are the Charity Trustees of the Scout Group, which is an educational charity. As charity trustees, they are responsible for complying with legislation applicable to all charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader and individual Section Leaders. It meets six times per year.

The Trustee Board exists to support the Group Scout Leader in meeting the responsibilities of the appointment and is responsible for:

- The maintenance of property owned by the Group;
- The raising of funds and the administration of Group finance;
- The insurance of person, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub-committees that may be required; and
- Appointing Group Administrators and Advisors other than those who are elected.

The Group has in place systems of internal controls, which are designed to provide reasonable assurance against material mismanagement or loss. These include a requirement for two signatories for payments and range of comprehensive insurance to ensure that insurable risks are covered.

Section C – Objectives and activities

The objectives of the Group are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

The Group meets the Charity Commission's public benefit criteria through both of:

- The advancement of education; and
- The advancement of citizenship or community development.

Section D – Achievements and Performance

The Group continues to provide Scouting opportunities for young people in each of the available age-ranges, catering for young people aged 6-14 years. It works in close partnership with a local, active Explorer Scout Unit, which means that the full range of scouting provision is available locally. The Group provides the necessary infrastructure for this wide-ranging provision, including running two separate building locations and providing support and training for adult leaders.

The three sections continue to operate at or near capacity and provide a strong, progressive programme of adventurous and other activities. There is a bias towards water activities in Cub and Scout sections.

Despite being one of the largest in the area the Group continues to find itself unable to meet all of the potential demand for places for young people at the Beavers and Cubs levels. The Trustee Board has concluded that at present due to the hall and other facilities being in use by various sections on each weeknight it is not possible to extend the size of the sections or create additional ones. The Trustee Board will keep the situation under review. In the meantime enquiries where the Group is unable to provide a place are referred to other local Scout Groups. The Group has sufficient capacity to meet demand for Sea Scouts.

All of the activities of the Group are enabled through the hard work of a significant number of volunteers, fulfilling a diverse range of roles. There are no paid staff and the activities of the Charity would not be possible without this significant voluntary contribution.

Section E – Financial Review

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Trustee Board considers that the Group should hold a sum equivalent to at least 4 months running costs - approximately £12,000. A sum equal to this is held in a notice term deposit account, to maximise earnings on the reserves held. The Group held total funds of approximately £24,225, including the required reserves, at the year-end.

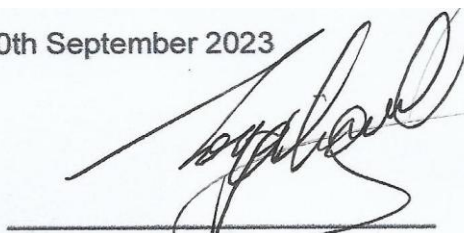
This was the first full year of activities after the restrictions required under COVID-19. The three Sections (Beavers, Cubs and Sea Scouts) have been meeting again (including attending camps and going on trips) and normal membership subscriptions are in place. Although income levels have been restored to usual levels, it has been necessary to waive or reduce membership subscriptions in a few cases, where families have been struggling under the current economic conditions. The Trustee Board has sanctioned these on the basis that financial conditions should not prevent young people to opportunity to benefit by the activities the Scout Group can provide. Even though the Group itself is suffering from increased operation costs, based on the budgets and forecasts prepared for the last year and the coming year, the current level of annual income is sufficient to maintain normal operations and maintain the necessary reserves.

As agreed by the Trustee Board during the previous fiscal year, the Group has made some substantial expenditure during the year on new equipment and on building maintenance (particularly on a need to re-roof the boathouse facility at Corsham Estate lake. This expenditure came from the surplus generated from Council Covid grants received during the last two years.

Section G – Declaration

The Trustees declare that they have approved the Trustee's report above at the Trustee Board meeting held on 20th September 2023.

Signed on behalf of the Charity's Trustees on the 20th September 2023


Chris Hyde - Chairman
Roger Tigwell - Treasurer

1st Corsham Scout Group (Charity No 1059288) Accounts for Year Ended 31st March 2023

Charities Commission Accounts Submission - Year Ended 31st March 2023

Section A - Receipts and Payments

-	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year
-					
A1 Receipts					
<u>Membership</u>					
Membership subscriptions	13,114			13,114	13,587
less paid	(4,565)			(4,565)	(4,067)
Total Membership	8,549	0	0	8,549	9,520
<u>Investment Income</u>	47			47	2
<u>Fundraising General</u>	0			0	0
<u>Donations/Grants</u>					
Guides contribution towards HQ running costs	3,999			3,999	2,449
Activity charges	9,892			9,892	9,058
donations and grants	620			620	8,507
Gift Aid	2,538			2,538	694
<u>Sundry Receipts</u>					
Hire of hall	2,087			2,087	1,899
Sundries	305			305	115
Sub-Total	28,037	0	0	28,037	32,244
A2 Asset and Investment sales					
Asset sale	0	0	0	0	0
Total Receipts	28,037	0	0	28,037	32,244
A3 Payments					
<u>Premises</u>					
Ground rent	50			50	50
Heat, light, water, etc.	2,342			2,342	456
Insurance	2,984			2,984	2,372
Cleaning	3,194			3,194	2,332
Repairs and renewals	12,507			12,507	2,928
Miscellaneous	731			731	929
Insurance					

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B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
None		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Headquarters Building		-	1,010,000
Boathouse Building		-	130,000
Boats and Contents		-	119,650
Note - values shown above represent insured values		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
None		-	
		-	
		-	
		-	
		-	

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CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

1ST CORSHAM (LORD METHUEN'S OWN)
SCOUT GROUP

On accounts for the year
ended

31/03/2023

Charity no
(if any)

1059288

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Christopher Watchman

Date:

10/08/23

Name:

CHRISTOPHER WATCHMAN

Relevant professional
qualification(s) or body

CHARTERED CERTIFIED
ACCOUNTANT (FCCA)

(if any):

Address:

WATCHMAN ACCOUNTANTS LIMITED

48 The Causeway, Chippenham

Wiltshire SN15 3DD

Company No: 13600516

Email: chris@watchmanaccountants.com

Tel: 01249 658059

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.