



# 1<sup>st</sup> Corsham Scout Group

## Trustee's report for the period 01-Apr-2021 to 31-Mar-2022

### Section A – Reference and administration details

Charity name: 1<sup>st</sup> Corsham (Lord Methuen's Own) Scout Group

The Group is registered with the Charity Commission, registration number 1059288.

The Charity's principle address is:

Corsham Scout and Guide Headquarters  
The Laggar  
Corsham  
Wiltshire  
SN13 0DE

The Charity may be contacted through the Chairman as follows:

Chris Hyde  
3 Potley Lane  
Corsham  
Wiltshire  
SN13 9RY

Throughout the year being reported on, the following have acted as Charity Trustees:

Chris Hyde, Chair (From September 2021)

Roger Tigwell, Treasurer

David Martin, Secretary (Until March 2022) – a new Secretary is being actively sought

Sarah Bussey, Group Scout Leader (from July 2021)

Drew Tigwell, Scout Section Leader

Sarah Ball, Beaver Section Leader

### Section B – Structure, governance and management

The Group's governing documents are those of the Scout Association. They consist of a *Royal Charter*, which in turn gives authority to the *Bye Laws of the Association* and the *Policy, Organisation and Rules* of the Scout Association.

The Trustees are appointed in accordance with the *Policy, Organisation and Rules* of the Scout Association.

An Executive Committee acts as the governing body for the Charity, the members of which at the Charity Trustees of the Scout Group, which is an educational charity. As charity trustees, they are responsible for complying with legislation applicable to all charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader and individual Section Leaders. It meets at least 4 times per year.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointment and is responsible for:

- The maintenance of property owned by the Group;
- The raising of funds and the administration of Group finance;
- The insurance of person, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub-committees that may be required; and
- Appointing Group Administrators and Advisors other than those who are elected.

The Group has in place systems of internal controls, which are designed to provide reasonable assurance against material mismanagement or loss. These include a requirement for two signatories for payments and range of comprehensive insurance to ensure that insurable risks are covered.

### **Section C – Objectives and activities**

The objectives of the Group are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

The Group meets the Charity Commission's public benefit criteria through both of:

- The advancement of education; and
- The advancement of citizenship or community development.

### **Section D – Achievements and Performance**

The Group continues to provide Scouting opportunities for young people in each of the available age-ranges, catering for young people aged 6-14 years. It works in close partnership with a local, active Explorer Scout Unit, which means that the full range of scouting provision is available locally. The Group provides the necessary infrastructure for this wide-ranging provision, including running two separate building locations and providing support and training for adult leaders.

The three sections continue to operate at or near capacity and provide a strong, progressive programme of adventurous and other activities. There is a bias towards water activities in Cub and Scout sections.

Despite being one of the largest in the area the Group continues to find itself unable to meet all of the potential demand for places for young people at the Beavers and Cubs levels. The Group Executive Committee has concluded that at present due to the hall and other facilities being in use by various sections on each weeknight it is not possible to extend the size of the sections or create additional ones. The Executive Committee will keep the situation under review. In the meantime enquiries where the Group is unable to provide a place are referred to other local scout groups. The Group has sufficient capacity to meet demand for Sea Scouts.

All of the activities of the Group are enabled through the hard work of a significant number of volunteers, fulfilling a diverse range of roles. There are no paid staff and the activities of the Charity would not be possible without this significant voluntary contribution.

### **Section E – Financial Review**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to at least 4 months running costs - approximately £12,000. The Group held funds of approximately £35,381, including the required reserves, at the year-end.

Following the relaxing of COVID-19 restrictions during the spring of 2021, the Group has begun to function as normal again. The three Sections (Beavers, Cubs and Sea Scouts) have begun meeting again and normal membership subscriptions have re-started. As a result, income levels have been restored to usual levels. Based on the budgets prepared for the last year and the coming year, the current level of annual income is sufficient to maintain normal operations and maintain the necessary reserves.

As well as the grants received from Wiltshire County Council during the prior year, further grants were received during the spring and summer of 2021 as well. This is the main reason for the level of favourable funds held at the year end. However, the Group Executive Committee has agreed that a very large proportion of the surplus within these funds will be used to increase and improve the activities and facilities available to its members. These include renovations to the main Scout hall and the building used as a boathouse, replacement of aging or worn out kit and equipment and improvements to the climbing wall situated within the main Scout building.

### **Section G – Declaration**

The Trustees declare that they have approved the trustee's report above at the Executive Committee meeting held on 7th September 2022.

Signed on behalf of the charity's trustees on the 7th September 2022

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Chris Hyde - Chairman

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Roger Tigwell - Treasurer

## Audited Charities Commission Accounts Submission - Year Ended 31

### Section A - Receipts and Payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds
<b>A1 Receipts</b>				
<b>Membership</b>				
Membership subscriptions	13,587			13,587
less paid	(4,067)			(4,067)
<b>Total Membership</b>	<b>9,520</b>	<b>0</b>	<b>0</b>	<b>9,520</b>
<b>Investment Income</b>	2			2
<b>Fundraising General</b>	0			0
<b>Donations/Grants</b>				
Guides contribution towards HQ running costs	2,448			2,448
Activity charges	9,058			9,058
donations and grants	8,507			8,507
Gift Aid	694			694
<b>Sundry Receipts</b>				
Hire of hall	1,899			1,899
Sundries	115			115
<b>Sub-Total</b>	<b>32,243</b>	<b>0</b>	<b>0</b>	<b>32,243</b>
<b>A2 Asset and Investment sales</b>				
Sale of minibus	0	0	0	0
<b>Total Receipts</b>	<b>32,243</b>	<b>0</b>	<b>0</b>	<b>32,243</b>
<b>A3 Payments</b>				
<b>Premises</b>				
Ground rent	50			50
Heat, light, water, etc.	456			456
Insurance	2,372			2,372
Cleaning	2,332			2,332
Repairs and renewals	3,109			3,109
<b>Miscellaneous</b>	747			747
<b>Insurance</b>				
Boats	778			778
Leaders	42			42
Minibus	0			0
<b>Equipment</b>				
Purchase	5,360			5,360
Repairs	42			42
<b>Training</b>	0			0
<b>Activities Expenditure</b>	6,398			6,398
<b>Sub-Total</b>	<b>21,686</b>	<b>0</b>	<b>0</b>	<b>21,686</b>
<b>A4 Asset and Investment Purc</b>	0	0	0	0
<b>Total Payments</b>	<b>21,686</b>	<b>0</b>	<b>0</b>	<b>21,686</b>
<b>Net of Receipts/(Payments)</b>	<b>10,557</b>	<b>0</b>	<b>0</b>	<b>10,557</b>
A5 Transfers Between Funds	0	0	0	0
A6 Cash Funds Last Year End	24,823			24,823
<b>Cash Funds This Year End</b>	<b>35,380</b>	<b>0</b>	<b>0</b>	<b>35,380</b>

### Section B Statement of assets and liabilities at the

Categories	Details	Unrestricted funds
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<b>B1 Cash funds</b>		to nearest £
	Group Accounts	35,381
		-
	<b>Total cash funds</b>	<b>35,381</b>
		<b>Unrestricted funds</b>
	<b>Details</b>	to nearest £
<b>B2 Other monetary assets</b>		-
		-
	<b>Details</b>	<b>Fund to which asset belongs</b>
<b>B3 Investment assets</b>		
	<b>Details</b>	<b>Fund to which asset belongs</b>
<b>B4 Assets retained for the charity's own use</b>	Headquarters Building	
	Boathouse Building	
	Boats and Contents	
	Note - values shown above represent insured v	
	<b>Details</b>	<b>Fund to which liability</b>
<b>B5 Liabilities</b>		

**31st March 2022**

<b>Prior year</b>	<b>Variance to prior year</b>
4,642	8,945
(4,085)	18
<b>557</b>	8,963
3	(1)
19	(19)
	0
594	1,854
1,297	7,761
11,909	(3,402)
1,925	(1,231)
	0
410	1,489
118	(3)
<b>16,832</b>	15,411
	0
1,800	(1,800)
<b>18,632</b>	<b>13,611</b>
50	0
1,382	926
2,350	(22)
800	(1,532)
215	(2,894)
609	(138)
	0
909	131
42	0
0	0
	0
210	(5,150)
189	147
0	0
1,422	(4,976)
8,178	(13,508)
0	0
<b>8,178</b>	<b>(13,508)</b>
<b>10,454</b>	<b>103</b>
0	0
14,398	10,425
<b>24,852</b>	<b>10,528</b>

**end of the period**  
**Restricted Endowment funds**      **Restricted Endowment funds**

to nearest £    to nearest £

-	-
-	-
-	-

**Restricted Endowmen  
funds            t funds**

to nearest £    to nearest £

-	-
-	-

**Cost  
(optional)**

**Current  
value  
(optional)**

-	-
-	-

**Cost  
(optional)**

**Current  
value  
(optional)**

-	<b>783,684</b>
-	<b>106,253</b>
-	<b>99,094</b>
-	-
-	-

**Amount due  
(optional)**

**When due  
(optional)**

-	
-	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

1st CORSHAM (LORD METHUEN'S OWN)  
SCOUT GROUP

On accounts for the year  
ended

31/03/2022

Charity no  
(if any)

1059288

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended 31/03/2022

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011  
("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to  
undertake the examination by being a qualified member of [insert name of  
applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination (other than that  
disclosed below\*) which gives me cause to believe that in, any material  
respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

J.S. Davis

Date:

26/07/2022

Name:

JOHN STEPHEN DAVIS

Relevant professional  
qualification(s) or body

CHARTERED CERTIFIED  
ACCOUNTANT (FCCA)



(if any):

Address:

**WATCHMAN ACCOUNTANTS LIMITED**

49 The Causeway, Chippenham

Wiltshire SN15 3DD

Company No: 13800518

Email: [chris@watchmanaccountants.com](mailto:chris@watchmanaccountants.com)

Tel: 01249 658059

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.