

ELECTRONIC IMMIGRATION NETWORK

COMPANY REGISTRATION NUMBER: 3273715

England

CHARITY REGISTRATION NUMBER: 1059147

**FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST DECEMBER 2020**

ELECTRONIC IMMIGRATION NETWORK

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2020

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Report of the trustees for the year ended 31st December 2020

The trustees present their annual directors' report and financial statements of the charity for the year ended 31st December 2020 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Reference and administrative information

Charity Name: ELECTRONIC IMMIGRATION NETWORK

Charity Number: 1059147

Company Number: 3273715 (England)

Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

Key management personnel: Trustees and Directors

Gary McIndoe	<i>Chair of Trustees</i>
Colin Brown	<i>Treasurer</i>
Mandeep Sewa	
Denise McDowell	
Clyde James	<i>(until 28th December 2020)</i>
Geoffrey Care	

Senior managers

Shindo Maguire	<i>Chief Executive Officer & Company Secretary</i>
	<i>(until 28th December 2020)</i>

Registered Office

Barnett House
6th Floor, 53 Fountain Street
Manchester
M2 2AN

Independent Examiners

Community Accountancy Service Limited
The Grange
Pilgrim Drive
Beswick
Manchester
M11 3TQ

Bankers

Co-operative Bank plc, PO Box 101, Balloon Street, Manchester, M60 4EP

Shawbrook Bank Ltd, Lutea House, Warley Business Park, The Drive, Great Warley, Brentwood, Essex CM13 3BB

Objectives and activities

The purposes of the charity are to advance the education of the public by the improvement and diffusion of knowledge and information about all aspects of immigration, nationality and refugee law and practice. EIN is dedicated to the empowerment and support of organisations and individuals whose purpose is to provide advice and support to immigrants and asylum seekers by publishing electronic information on migration issues for effective representation, education and debate.

The trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the Charity's aims and objectives, in planning future activities, and setting its policies for the year.

The charity furthers its charitable purposes for the public benefit by providing access to the latest case law, country information, legislation and other resources on one site either free, or to subscribers at an affordable price. This information is vital to those providing advice and representation on immigration, asylum and human rights cases, including appeals. The section of the website for non-subscribers is open to everyone and provides bespoke resources such as the Best Practice Guide to asylum appeals; latest news and opportunities to advertise forthcoming events and training opportunities.

EIN also provides practitioners with a directory of country experts which has been compiled over the last ten years and is widely valued by practitioners and academics.

Structure, governance and management

EIN is a company limited by guarantee governed by its Memorandum and Articles of Association dated 5th November 1996. It is registered as a charity with the Charity Commission and is constituted under a trust deed dated 12th November 1996.

Appointment of trustees

As set out in the Articles of Association one third of the trustees shall retire by rotation. Those retiring by rotation shall be those who have been longest in office, and may offer themselves for re-election.

Trustee induction and training

Trustees may be drawn from member organisations and are familiar with the work of the charitable company. Trustees receive an induction pack upon election to the Board. The Charity Commission's pack for trustees is sent to new Trustees.

Organisation

The board of trustees administers the charity. EIN has a voluntary Board of Trustees, elected, nominated or co-opted and may be up to 25 individuals. Trustees may be representatives of member organisations or individuals and can co-opt up to 5 more Trustees at the AGM or from time to time as required provided that the total number of co-opted Trustees does not exceed one half of the total. Trustees meet a minimum of once a quarter, with an annual strategy meeting. Trustees are responsible for the strategic direction and policies of the charitable company. A scheme of delegation is in place and day to day responsibility for the provision of services rests with the Chief Executive.

A review of our achievements and performance

2020 was a tumultuous year for EIN. Sadly, in early 2020 our Chief Executive Shindo Maguire was diagnosed with a rare cancer, for which she received treatment during the year. Shindo was able, with the trustees' support, to continue at the helm of the organisation while undergoing radiotherapy and later chemotherapy. In December Shindo's doctors advised her that treatment was not working, and we were heartbroken when, on 28th December 2020, Shindo passed away.

She was the mainstay of the organisation for 10 years, and will be greatly missed by us all.

In a further sad twist, the trustees learned in early 2021 that our colleague Clyde James had also passed away, from a Covid-related illness, on the same day as Shindo. Clyde's contribution to the leadership of EIN will also be sorely missed.

The website continues to maintain a comprehensive database of primary and secondary legislation in our field of work. The pandemic of 2020 was a cause of concern for the subscription model which is the mainstay of the charity's income, but during the year we did not see marked decrease in our subscriber base. This is a testament to the resilience of the immigration sector, and we pay tribute in particular to those legal aid practitioners and organisations who have weathered the Covid storm.

On the members' site, our body of case law remains impressive and up to date, benefiting from the search engine's ability to highlight similar cases, and from the headnotes written by Mark Symes of Garden Court Chambers, to whom we remain grateful.

During 2020 the migration of the website to a Drupal 8 platform was consolidated and is working well.

We have continued to add to our 'themed pages' section in the Resources part of the database which brings together relevant case law, legislation and policy issues such as deportation, trafficking and statelessness.

The Best Practice Guide to Asylum and Human Rights Appeals has once again been updated, ready for launch in March 2021. We are grateful to Alison Pickup, Mark Henderson and in particular

Rowena Moffatt for their commitment to this online publication which is highly valued by practitioners.

We would like once again to thank John Kelly and Marianne Nienhuis for their continuing and invaluable contribution to the content and technical support for EIN.

Thanks to acting office manager Claire Bates and her colleague Kate Hardman in our back office in Manchester. They have coped admirably with the need to work remotely.

We would also like once again to thank Garden Court Chambers for their generous support of EIN in providing accommodation for trustees' meetings until lockdown earlier in the year.

Financial review

Our income is generated from subscriptions paid by our members. In November 2019 we took the decision for a modest price increase following the completion of a major investment in upgrading to the Drupal 8 platform with prices becoming effective from 1 January 2020.

The site is popular within the sector for advertising job opportunities at reasonable rates.

The experts' directory also brings in a modest income.

EIN finances remain stable and viable and we are pleased that our bid for renewing a contract with the Ministry of Justice has been successful for the period 1 April 2020 to 31 March 2024.

Total income in the year increased by just over £19,000 to £203,738 and expenses decreased by £1,651 to £205,962 leaving a small deficit of £2,224.

Investment powers and policy

The trustees, having regard to the liquidity requirements of operating the charity, have kept available funds in interest-bearing deposit accounts.

Reserves policy and going concern

The balance held in unrestricted reserves at 31st December 2020 was £102,621 of which £102,041 are free reserves, after allowing for funds tied up in tangible fixed assets.

The trustees aim to maintain free reserves in unrestricted funds at a level which equates to approximately six months of unrestricted charitable expenditure and still be able to offer statutory redundancy should the Charity cease to operate for any reason. We calculate that this would equate to approximately £95,000 at current levels of activity, allowing for some infrastructure development.

Having regard to the reserves and the budget the trustees consider that the charity is a going concern.

Risk management

The trustees have reviewed and examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that necessary steps can be taken to lessen these risks. Systems of internal control have been instituted to provide reasonable, but not absolute, assurance against material mis-statement or loss and to ensure that the assets are safeguarded against unauthorised use. This includes the creation of a strategic plan for the charity, the setting of annual budgets and quarterly reporting of finances to the Trustees.

Plans for Future Periods

We plan to keep up with advances in technology to ensure that we provide a fast, efficient and up to date online service. Having completed the upgrade to Drupal 8 we now concentrate on fine tuning any issues that arise. We are keen to maintain our position as a leading yet affordable resource for NGO's, not for profit agencies and immigration lawyers in the UK and beyond.

Related parties and co-operation with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager with any service providers must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. Note 17 refers to transactions reported in the current year.

Trustees' responsibilities in relation to the financial statements

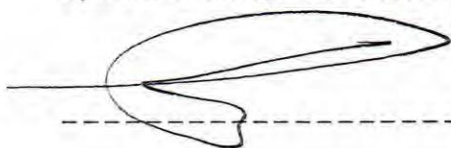
The charity trustees (who are also the directors of Electronic Immigration Network for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting principles and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the board of trustees



A handwritten signature in black ink, appearing to read 'Gary McIndoe', is written over a horizontal dashed line. The signature is stylized with a large loop and a trailing flourish.

Gary McIndoe
Trustee

Date: 26th February 2021

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ELECTRONIC IMMIGRATION NETWORK

I report on the accounts of the company for the Year Ended 31st December 2020, which are set out on pages 8 to 17.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is required by company law to prepare accrued accounts and I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants in England and Wales.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act ;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

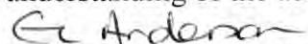
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006, ; and
 - with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



EL Anderson MA FCA CTA
Community Accountancy Service Ltd
The Grange, Pilgrim Drive
Beswick, Manchester, M11 3TQ

Date: 26th February 2021

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020
(incorporating Income and Expenditure Account)

	Notes	Unrestricted Funds 2020 £	Restricted Funds 2020 £	2020 £	2019 £
INCOME FROM:					
Charitable Activities	2	191,773	-	191,773	171,637
Other Trading Activities	3	11,443	-	11,443	11,669
Investment Income		522	-	522	690
TOTAL		203,738	-	203,738	183,996
EXPENDITURE ON:					
Raising Funds	4	4,493	-	4,493	3,687
Other Charitable Activities	5	201,469	-	201,469	203,926
TOTAL		205,962	-	205,962	207,613
NET MOVEMENT IN FUNDS		(2,224)	-	(2,224)	(23,617)
RECONCILIATION OF FUNDS					
Total funds brought forward	13	104,845	-	104,845	128,462
TOTAL FUNDS CARRIED FORWARD	13	102,621	-	102,621	104,845

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 11 to 17 form part of these accounts.

ELECTRONIC IMMIGRATION NETWORK

Reg Co No 3273715

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BALANCE SHEET AS AT 31 DECEMBER 2020

	Notes	2020 £	2019 £
FIXED ASSETS			
Tangible Assets	9	580	519
CURRENT ASSETS			
Debtors	10	22,764	10,792
Cash at Bank & in Hand		115,389	102,979
		<u>138,153</u>	<u>113,771</u>
LIABILITIES:			
Creditors: Amounts falling due within one year	11	<u>(36,112)</u>	<u>(9,445)</u>
NET CURRENT ASSETS		102,041	104,326
TOTAL NET ASSETS		<u>102,621</u>	<u>104,845</u>
THE FUNDS OF THE CHARITY:			
Restricted Income Funds	14	-	-
Unrestricted Income Funds	14	<u>102,621</u>	<u>104,845</u>
		<u>102,621</u>	<u>104,845</u>

For the year ending 31st December 2019 the company was entitled to the exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

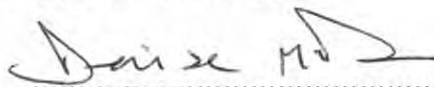
~ The members have not required the company to obtain an audit of its accounts for the period in question in accordance with section 476,

~ The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

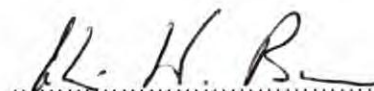
Approved on behalf of the Company's Board of Trustees:

Trustee



Denise McDowell

Trustee



Colin Brown

Date: 26th February 2021

The notes on pages 11 to 17 form part of these accounts.

STATEMENT OF CASH FLOWS FOR THE YEAR ENDING 31ST DECEMBER 2020

	Notes	2020 £	2019 £
RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES			
Net movement in funds		(2,224)	(23,617)
Add back: depreciation		367	261
Deduct investment income		(522)	(690)
Decrease/(increase) in debtors		(11,972)	(3,854)
Increase/(decrease) in creditors		26,667	(2,168)
Net cash used in operating activities		12,316	(30,068)
Cash flows from investment activities:			
Interest		522	690
Purchase of fixed assets		(428)	(779)
Net cash provided by investing activities		94	(89)
Increase/(decrease) in cash and cash equivalents during the year		12,410	(30,157)
Cash and cash equivalents brought forward		102,979	133,136
Cash and cash equivalents carried forward		115,389	102,979

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

1. ACCOUNTING POLICIES**(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued January 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

(b) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. There are no restricted funds at the year end.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion have created a fund for a specific purpose.

Further details of each fund are disclosed in note 13.

(c) Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

(d) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (f) below.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

(f) Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned based on staff time and facilities used in each activity.

The allocation of support and governance costs is analysed in note 6.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

(g) Charitable Activities

Costs of charitable activities include governance costs and an apportionment of support costs as shown in Note 5.

(h) Tangible fixed assets and depreciation

Fixed assets are included in the accounts at net book value. Additions of a single item or a group of similar assets exceeding £500, are capitalised at cost (valuation for donated assets).

Depreciation is provided to write off the cost less the estimated residual value of tangible fixed assets over their estimated useful lives as follows:-

Computer Equipment	33.33% on cost
Furniture & Equipment	33.33% on cost

Website development costs are charged against expenditure as incurred.

(i) Taxation

The organisation is exempt from income tax by reason of its charitable status. Income tax suffered on investment income is reclaimed in full. The Charity is registered for VAT.

(j) Pensions

The charity currently administers contributions to a pension schemes on behalf of individuals.

The charity offers access to a defined contribution (stakeholder) pension scheme. Contributions are charged to the income and expenditure account when incurred. The charity has no liability beyond making its contributions and paying across the deductions for the employee's contributions.

(k) Contingent liabilities

A contingent liability is identified and disclosed for those transactions resulting from a possible obligation which will only be confirmed by the occurrence of one or more uncertain future events not wholly within the trustees' control.

(l) Debtors

Trade and other debtors are recognised at settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

(m) Creditors and Provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2 INCOMING FROM CHARITABLE ACTIVITIES

	Unrestricted £	Restricted £	Total 2020 £
EIN /HJT Joint Membership	172,284		172,284
EIN Only Membership	19,489		19,489
	<u>191,773</u>	<u>-</u>	<u>191,773</u>

Previous Year:

	Unrestricted £	Restricted £	Total 2019 £
EIN /HJT Joint Membership	153,670		153,670
EIN Only Membership	17,967		17,967
	<u>171,637</u>	<u>-</u>	<u>171,637</u>

3 INCOME FROM TRADING ACTIVITIES

	Unrestricted £	Restricted £	Total 2020 £
Website Advertising	3,480		3,480
Experts Directory	3,735		3,735
HJT Only Membership	4,228		4,228
	<u>11,443</u>	<u>-</u>	<u>11,443</u>

Previous Year:

	Unrestricted £	Restricted £	Total 2019 £
Website Advertising	4,945		4,945
Experts Directory	3,842		3,842
HJT Only Membership	2,882		2,882
	<u>11,669</u>	<u>-</u>	<u>11,669</u>

4 EXPENDITURE ON RAISING FUNDS

	2020 £	2019 £
Salaries and Wages	2,373	2,090
Support Costs	2,120	1,597
	<u>4,493</u>	<u>3,687</u>
All unrestricted.		

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

5 EXPENDITURE ON CHARITABLE ACTIVITIES	Information	2020	2019
	Services	£	£
Costs directly allocated to activities			
Salaries and Wages	64,517	64,517	49,841
Pension Costs	4,286	4,286	4,066
Recruitment	-	-	750
Staff Travel & Subsistence	229	229	2,622
Staff Training	-	-	270
Other Staff Expenses	103	103	297
Guides & Information	3,950	3,950	750
Publications & Subscriptions	169	169	165
Database & Website			
Indexing, Scanning & Editing	14,175	14,175	15,700
Website Costs	6,565	6,565	35,141
Consultancy	6,922	6,922	7,350
HJT Database Fees	61,024	61,024	54,810
Support Costs	19,077	19,077	14,370
Governance Costs	20,452	20,452	17,794
	<u>201,469</u>	<u>201,469</u>	<u>203,926</u>
Restricted	-	-	-
Unrestricted	<u>201,469</u>	<u>201,469</u>	<u>203,926</u>
	<u>201,469</u>	<u>201,469</u>	<u>203,926</u>

6 ALLOCATION OF GOVERNANCE AND SUPPORT COSTS

The breakdown of support costs and how these were allocated between governance and other support costs is shown below:

	Basis of Apportionment	General Support	Governance	Total 2020	Total 2019
		£	£	£	£
Salaries and Wages	Staff Time	3,559	18,279	21,838	15,879
Telephone & Internet	Staff Time	1,167		1,167	1,367
IT & Computer Maintenance	Staff Time	487		487	308
Payroll Charges	Staff Time	454		454	436
Printing, Stationery & Postage	Staff Time	680		680	966
Insurance	Staff Time	712		712	691
Rent & Council Tax	Staff Time	8,664		8,664	8,351
Sundries	Staff Time	26		26	3
Depreciation	Staff Time	367		367	261
Bad Debts	Staff Time	4,502		4,502	-
Minor Equipment	Staff Time	20		20	48
Hospitality	Staff Time	-		-	17
Credit Card Charges	Staff Time	559		559	384
Trustee Meetings & Travel	Governance		121	121	1,620
Away Day	Governance		-	-	1,390
Accountancy	Governance		1,985	1,985	1,970
Bank Charges	Governance		54	54	57
Legal Fees	Governance		-	-	-
Professional Fees	Governance		13	13	13
		<u>21,197</u>	<u>20,452</u>	<u>41,649</u>	<u>33,761</u>
Unrestricted		<u>21,197</u>	<u>20,452</u>	<u>41,649</u>	<u>33,761</u>

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

7 ANALYSIS OF STAFF COSTS

	2020	2019
	£	£
Salaries and wages	86,810	64,737
Social security costs	1,919	3,073
Pensions	4,285	4,066
	<u>93,014</u>	<u>71,876</u>

Employees receiving emoluments, excluding employer pension contributions of more than £60,000.
 Number of Employees 1 £60,000-£70000

The average number of employees during the year, calculated on the basis of full time equivalents was as follows:

	Number	Number
Services	3	2
	<u>3</u>	<u>2</u>

The charity considers its key management personnel comprises the trustees and Chief Executive Officer. Total employment benefits, including employer pension contributions of key management personnel were £73,116 (2019 £50,979). This includes a contractual notice payment.

8 INDEPENDENT EXAMINER FEES

	2020	2019
	£	£
Independent Examination Fees	945	900
Other financial services	1,495	1,506
	<u>2,440</u>	<u>2,406</u>

9 TANGIBLE FIXED ASSETS

	Furniture & Equipment	Computer Equipment	Total
	£	£	£
COST			
At 1 January 2020	410	6,765	7,175
Additions	-	428	428
Disposals	-	-	-
At 31 December 2020	<u>410</u>	<u>7,193</u>	<u>7,603</u>
DEPRECIATION			
At 1 January 2020	410	6,246	6,656
Charge for Year	-	367	367
Disposals	-	-	-
At 31 December 2020	<u>410</u>	<u>6,613</u>	<u>7,023</u>
NET BOOK VALUE			
At 31 December 2020	-	580	580
At 31 December 2019	-	519	519

10 DEBTORS

	2020	2019
	£	£
Trade Debtors	18,910	7,681
Other Debtors	1,448	1,468
Prepayments	2,406	1,643
	<u>22,764</u>	<u>10,792</u>

Debtors and prepayments related to unrestricted funds in both 2020 and 2019.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

11 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	2020	2019
	£	£
Other Creditors	2,023	1,242
Taxation & Social Security Costs	4,421	1,890
Deferred Income	743	-
Accruals	28,925	6,313
	<u>36,112</u>	<u>9,445</u>

Creditors and accruals relate to unrestricted funds both in 2020 and 2019.

DEFERRED INCOME

Deferred income comprises membership fees in advance.

	£	£
Balance as at 1st January	-	-
Amount deferred in year	743	-
Balance as at 31st December	<u>743</u>	<u>-</u>

12 TRUSTEES' EXPENSES

No remuneration has been paid or is due to be paid to any of the trustees in respect of the period. Except as disclosed below no reimbursement of expenses has been made or is due to be made to any of the trustees in respect of the period.

Travel & Accommodation	<u>£121</u>	1 trustee
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13 ANALYSIS OF CHARITABLE FUNDS

	At 1st Jan 2020 £	Incoming Resources £	Resources Expended £	Transfers £	At 31st Dec 2020 £
Unrestricted Funds:					
General	104,845	203,738	(205,962)		102,621
	<u>104,845</u>	<u>203,738</u>	<u>(205,962)</u>	<u>-</u>	<u>102,621</u>
	At 1st Jan 2019 £	Incoming Resources £	Resources Expended £	Transfers £	At 31st Dec 2019 £
Unrestricted Funds:					
General	123,533	183,996	(202,684)		104,845
Designated - website upgrade	4,929		(4,929)		-
	<u>128,462</u>	<u>183,996</u>	<u>(207,613)</u>	<u>-</u>	<u>104,845</u>

14 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Tangible Fixed Assets	580		580	519
Cash at Bank & in Hand	115,389		115,389	102,979
Net Current Assets (Liabilities)	(13,348)		(13,348)	1,347
	<u>102,621</u>	<u>-</u>	<u>102,621</u>	<u>104,845</u>
Previous Year	<u>104,845</u>	<u>-</u>	<u>104,845</u>	

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

15 CONTINGENT LIABILITIES

There were no contingent liabilities at 31st December 2020 (none for 2019).

16 CONTROL OF THE COMPANY

Control of the company lies with the volunteer trustees named on Page 1.

17 RELATED PARTIES

Colin Brown, Treasurer and Trustee of EIN, is a director (non-shareholder) of Hillier Jones Teale Ltd. HJT Ltd. is a commercial company providing complementary database services with EIN: EIN administer the collection of fees on their behalf. HJT has appointed Colin as their representative on the Board of EIN. Details of the transactions can be found on the SOFA and in Notes 2 and 5.

John Kelly is a director of HJT Ltd. He provides software support to EIN as an independent contractor.

18 FINANCIAL INSTRUMENTS

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

19 POST BALANCE SHEET EVENTS

The charity has all its resources available online and has been able to continue to provide its services despite the restrictions imposed as a result of the Covid 19 pandemic.