

**Charity Registration Number. 1059144**  
**Company Number. 02996956 (England and Wales)**

**GRIMETHORPE ACTIVITY ZONE**  
**REPORT AND ACCOUNTS**  
**YEAR ENDED 31 MARCH 2022**

**GRIMETHORPE ACTIVITY ZONE**  
**TRUSTEES' REPORT AND ACCOUNTS**  
**YEAR ENDED 31 MARCH 2022**

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**GRIMETHORPE ACTIVITY ZONE**  
**LEGAL AND ADMINISTRATIVE INFORMATION**  
**YEAR ENDED 31 MARCH 2022**

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<b>Full name:</b>	<b>Grimethorpe Activity Zone</b>
<b>Registered Charity Number:</b>	1059144
<b>Registered Company Number:</b>	02996956
<b>Registered Office &amp; Principal Address:</b>	Acorn Centre 51 High Street Grimethorpe Barnsley South Yorkshire S72 7BB
<b>Trustees &amp; Directors:</b>	S Carter T Needham D Allen Z Greaves C Taylor G Fretwell D McArdle
<b>Chairperson:</b>	D McArdle
<b>Company Secretary:</b>	S Carter
<b>Treasurer:</b>	G Fretwell
<b>Bankers:</b>	HSBC 5 Market Hill Barnsley South Yorkshire S70 2PY
<b>Independent Examiner:</b>	Angela Hayes Community Accountant BCVS Services Limited Priory Campus Pontefract Road Lundwood Barnsley S71 5PN

## GRIMETHORPE ACTIVITY ZONE

### TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2022

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#### **Structure, governance and management**

Grimethorpe Activity Zone is a registered charity with the Charity Commission and a company limited by guarantee, governed by its memorandum and articles of association, dated 18.11.94. The company has no share capital and the liability of each member in the event of winding-up is limited to a sum not exceeding £1. The affairs of the charity are managed on a day to day basis by the trustees who may exercise all the powers of the charity.

#### **Appointment of trustees**

The trustees are also directors of the company for the purpose of company law. The trustees are appointed at the Annual General Meeting. At the Annual General Meeting one-third of the trustees shall retire from office by rotation, ie those who have been longest in office since their last appointment or reappointment. No other person other than a trustee retiring by rotation shall be appointed as trustee, unless he/she is recommended by the trustees.

#### **Trustee Induction & Training**

Each new trustee is given a copy of the constitution and the latest trustee's annual report and accounts, on or before appointment. New trustees are given a full induction to the organisation which includes history, organisational structure, ethos, funding streams and policies & procedures.

#### **Related parties**

The trustees consider that there are no related parties to the charity.

#### **Risk management**

The trustees have ultimate responsibility for identifying and managing risk. The main risk to the organisation is the loss of funding to continue the operational running of the charity. The financial position and level of reserves is reviewed at each trustee meeting and funding applications are ongoing. For other areas the charity has a risk management policy which is reviewed regularly by the trustees.

#### **Charitable aims and objectives**

The principle objectives of the charity are:

- i) To promote the benefit of the inhabitants of Grimethorpe, in particular children and young people, by associating together with the local authority, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure time occupation, with the objects of improving the conditions of life for the said inhabitants and in particular young people.
- ii) To secure the establishment of a Centre, 'Grimethorpe Activity Zone', and to maintain and manage the Centre in furtherance of the objectives.

### **Activities undertaken for the public benefit**

In shaping the objectives for the year the trustees, have paid due regard to the public benefit guidance published by the Charity Commission.

The activities and services delivered to meet the aims and objectives include:

- After school clubs, youth clubs and school holiday activity programmes for local children and young people
- Meals for children and young people during school holidays
- Careers information and guidance to help local young people move into further education, training, or employment
- An advice service for young people
- Support groups for young females
- Arts and crafts groups for older residents
- Sewing groups for older residents
- A school prom outfit lending service for young people

### **Achievements and performance during the period**

- We delivered youth activity sessions with free food on 2 evenings per week
- We delivered 10 weeks of school holiday provision
- We ran support groups for young females on one evening per week
- Over 50 young people received advice, or help with careers information and guidance
- 12 young people were assisted into further education, training, or employment.
- Arts and crafts sessions for older residents were held on 2 days per week
- Sewing groups for older residents were held on 2 days per week

### **Plans for the future**

Our plan for the next 12 months is to maintain or increase our current services and activities and develop new ones in response to the needs of the community. In particular, we plan to increase the number of services and activities for children and young people from the community, especially with regards to mental wellbeing and personal development.

We will continue to improve the look and comfort of our centre and bring in new activity equipment and resources for young people.

### **The charity's policy on reserves**

A formal reserves policy was agreed at the Management Meeting on 22 January 2015. The trustees have decided that it is necessary to hold reserves to assist in the smooth and prolonged running of the services that Grimethorpe Activity Zone (GAZ) provides for the young people of the area. Holding reserves is necessary for the following reasons:

- To ensure that the core activities of GAZ could continue during a period of unforeseen difficulty
- To help with cash flow
- To show continuity and stability to potential funders
- To cover redundancies and notice periods
- To cover other shut down costs

## GRIMETHORPE ACTIVITY ZONE

### TRUSTEES' REPORT continued

YEAR ENDED 31 MARCH 2022

The policy takes into account risks associated with each stream of income and expenditure being different from that budgeted, planned activity level and the organisation's commitments.

It is thought necessary that GAZ should build reserves based on 80% of annual turnover plus provision of £26,000 for redundancy and other closure cost. In the current year this is equivalent to approximately £68k. The trustees consider this to be appropriate given the short-term nature of funding. At the year end, the designated reserve fund stands at £67,000 which is broadly in line with the agreed policy. There was also a balance of £29,469 in the General Unrestricted fund which is required to meet the working capital needs of the charity throughout the year.

#### Exemptions

The trustees have taken advantage of the exemptions available to small companies, including the audit exemption.

#### Statement of trustees' responsibilities

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity at the end of the year and of the surplus or deficiency for the year then ended.

In preparing those financial statements, the trustees are required to: select suitable accounting policies and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity, and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

#### Financial Position

The financial statements are set out in pages 8 to 16. The Statement of Financial Activities shows a deficit for the year of £5,900 as restricted funds were utilised (2021: a surplus of £42,509). The total funds at the year-end stand at £127,147 (2021: £133,047).

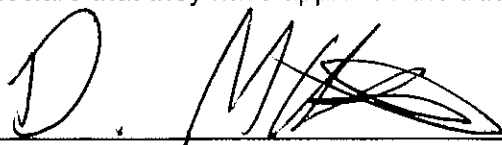
The trustees consider the financial performance of the charity during the year and its financial position at the end of the year to be satisfactory.

#### Small company provisions:

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The trustees declare that they have approved the trustees' report above.

Signed



Date:

17/8/22

**D McArdle, Chair/Director**

**GRIIMETHORPE ACTIVITY ZONE**  
**INDEPENDENT EXAMINER'S REPORT**  
**YEAR ENDED 31 MARCH 2022**

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I report on the accounts of the charity, which are set out on pages 8 to 16.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed Angela Hayes

Date: 22/8/2022

Angela Hayes, FMAAT  
Community Accountant  
BCVS Services Limited  
Priory Campus  
Pontefract Road  
Lundwood  
Barnsley  
S71 5PN

## GRIMETHORPE ACTIVITY ZONE

STATEMENT OF FINANCIAL ACTIVITIES  
(Incorporating an Income & Expenditure Account)

YEAR ENDED 31 MARCH 2022

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	2022 Total Funds £	2021 £
<b>Incoming resources</b>						
Gifts & donations		3,197	-	-	3,197	1,010
Grants received	2	20,304	-	28,429	48,733	100,520
Bank interest		10	-	-	10	27
Other income		873	-	-	873	1,547
<b>Total incoming resources</b>		<b>24,384</b>	<b>-</b>	<b>28,429</b>	<b>52,813</b>	<b>103,104</b>
<b>Resources expended</b>						
Salaries cost	5	7,914	-	38,029	45,943	46,800
Telephone/internet		-	-	393	393	375
Postage, printing & stationery		-	-	508	508	489
Equipment		-	-	-	-	718
Insurance		-	-	509	509	480
Rent, rates & building maintenance		-	-	6,784	6,784	7,014
Electricity		-	-	715	715	516
Activity costs		-	-	1,206	1,206	1,328
Refreshments/food		-	-	1,270	1,270	1,412
Subscriptions & licences		-	-	159	159	193
Accountancy fees		650	-	-	650	625
Payroll admin		-	-	474	474	446
Other/miscellaneous		102	-	-	102	199
<b>Total resources expended</b>		<b>8,666</b>	<b>-</b>	<b>50,047</b>	<b>58,713</b>	<b>60,595</b>
<b>Net income/(expenditure)</b>		<b>15,718</b>	<b>-</b>	<b>(21,618)</b>	<b>(5,900)</b>	<b>42,509</b>
Total funds brought forward		28,751	52,000	52,296	133,047	90,538
Transfers between funds		(15,000)	15,000	-	-	-
<b>Total funds carried forward</b>	10	<b>29,469</b>	<b>67,000</b>	<b>30,678</b>	<b>127,147</b>	<b>133,047</b>

The Statement of Financial Activities includes all gains and losses recognised in the year.

With the exception of restricted grant income of £80,520, all prior year income is unrestricted funds.

Prior year expenditure includes accountancy fees of £625 and equipment purchase of £167 from unrestricted funds. All other prior year expenditure was from restricted funds.



## GRIMETHORPE ACTIVITY ZONE

## BALANCE SHEET

AS @ 31 MARCH 2022

	Note	£	2022 £	2021 £
<b>Fixed assets</b>				
Tangible assets		-	-	-
Total fixed assets			-	-
<b>Current assets</b>				
Debtors & prepayments	3	1,321	995	
Cash at bank and in hand		127,553	134,084	
Total current assets		128,874	135,079	
<b>Liabilities</b>				
Creditors & accruals amounts falling due within one year	4	(1,727)	(2,032)	
Net current assets			127,147	133,047
<b>Net assets</b>			<u>127,147</u>	<u>133,047</u>
<b>Funds of the charity</b>				
Unrestricted funds	10		29,469	28,751
Designated funds			67,000	52,000
Restricted funds			30,678	52,296
<b>Total funds</b>			<u>127,147</u>	<u>133,047</u>

**Exemption from audit**

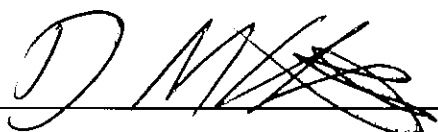
For the year ending 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Directors' responsibilities:**

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The trustees declare that they have approved the accounts above.

Signed: 

D McArdle, Chair/Director

Date:

17/8/22

**GRIMETHORPE ACTIVITY ZONE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2022**

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## **1. Accounting policies**

### **Basis of the preparation of the accounts**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) – (Charities SORP (FRS102)) and the Companies Act 2006.

Grimethorpe Activity Zone meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value, unless otherwise stated in the relevant accounting policy note(s).

Income and expenditure has been analysed in the accounts using natural classification, in accordance with the provisions of Section 4.6, SORP 2019 (smaller charities). The charity also meets the requirements for exemption from preparing a statement of cash flows.

### **Going Concern Note**

After reviewing the charity's forecasts and projections and its reserves, the trustees have reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future. Reserves are at a healthy level and there are no material uncertainties in the 12 months following the signing of these accounts.

The charity therefore continues to adopt the going concern basis in preparing its financial statements.

### **Incoming resources**

All material incoming resources have been included in the Statement of Financial Activities when the charity is entitled to the income, when any performance conditions attached are met, when it is probable that the income will be received and when the amount can be measured reliably.

### **Donated goods and services**

Donated facilities and services are recognised in the accounts, at the amount the charity would pay in the open market for a service equivalent to that being donated, when the charity would otherwise have purchased them and the value can be measured reliably.

Donated goods for the charity's own use are recognised as income, at their fair value.

The contribution of general volunteers is not recognised as income in the charity accounts.

### **Resources Expended**

All expenditure is included on an accruals basis and is recognised as a liability is incurred. The charity is not registered for VAT and accordingly resources expended are shown gross of irrecoverable VAT.

### **Depreciation**

Depreciation is calculated to write down the cost or valuation less estimated residual value of all tangible fixed assets, with a cost exceeding £1,000, over their expected useful lives.

The rates applicable are:

Computer Equipment	- 33.333% on a straight line basis
Office Equipment, Furniture, Fittings	- 15% on a straight line basis

### **Taxation**

Grimethorpe Activity Zone is a registered charity and is exempt from UK corporation tax on income from its charitable activities.

**GRIMETHORPE ACTIVITY ZONE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2022**

**Funds Structure**

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity.

Restricted funds have been provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding.

Funds relating to capital expenditure are transferred to a designated fund against which depreciation is charged.

**2. Grants Received**

	Unrestricted Funds	2022 Restricted Funds	Total Funds	2021 Total Funds
	£	£	£	£
BMBC - Local Restrictions Business Support Grant	20,304	-	20,304	10,000
National Lottery Community Fund	-	-	-	9,750
HMRC - Coronavirus Job Retention Scheme	-	-	-	16,754
South Yorkshire Community Foundation	-	-	-	18,542
Shaw Lands Trust	-	1,000	1,000	1,000
People's Health Trust	-	-	-	1,458
BBC Children in Need	-	-	-	9,808
Coalfields Regeneration Trust	-	-	-	4,165
D.C.R. Allen Charitable Trust	-	-	-	2,210
Garfield Weston Foundation	-	-	-	10,000
Barnsley Metropolitan Borough Council	-	-	-	7,645
Greggs Foundation	-	3,850	3,850	9,188
South Yorkshire Community Foundation	-	4,932	4,932	-
NHS	-	3,000	3,000	-
The Liz & Terry Bramall Foundation	-	2,000	2,000	-
The Arnold Clark Community Fund	-	1,000	1,000	-
The Magdalen Trust	-	1,640	1,640	-
May Hearnshaw Charitable Trust	-	1,000	1,000	-
The Charles & Elsie Sykes Trust	-	1,750	1,750	-
Tesco Community Grants	-	1,500	1,500	-
The Woodward Charitable Trust	-	1,000	1,000	-
Freshgate Trust	-	1,500	1,500	-
Persimmon Homes	-	1,000	1,000	-
Coop Community Fund	-	1,257	1,257	-
Leathersellers Charitable Fund	-	2,000	2,000	-
	<b>20,304</b>	<b>28,429</b>	<b>48,733</b>	<b>100,520</b>

The Garfield Weston grant and the Local Restrictions Business Support Grant in 2021 were unrestricted. All other prior year grants were restricted funds.

**GRIMETHORPE ACTIVITY ZONE**  
**NOTES TO THE FINANCIAL STATEMENTS continued**  
**YEAR ENDED 31 MARCH 2022**

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**3. Debtors**

	2022	2021
	£	£
Prepayments	1,321	995
	<u>1,321</u>	<u>995</u>

**4. Creditors**

	2022	2021
	£	£
PAYE liability	227	929
NEST pensions	237	-
Accruals	1,263	1,103
	<u>1,727</u>	<u>2,032</u>

**5. Staff costs and numbers**

	2022	2021
	£	£
Gross Salaries	44,688	45,617
Employer Pension Contribution	1,255	1,183
	<u>45,943</u>	<u>46,800</u>

The average number of employees during the year was 5 (2021: 4)  
 No employee received remuneration of more than £60,000.

**GRIMETHORPE ACTIVITY ZONE**  
**NOTES TO THE FINANCIAL STATEMENTS continued**  
**YEAR ENDED 31 MARCH 2022**

**6. Analysis of net assets by fund**

	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds £
<b>2022</b>				
Fixed assets	-	-	-	-
Current assets	30,119	67,000	31,755	128,874
Current liabilities	(650)	-	(1,077)	(1,727)
	<u>29,469</u>	<u>67,000</u>	<u>30,678</u>	<u>127,147</u>
<b>2021</b>				
Fixed assets	-	-	-	-
Current assets	29,376	52,000	53,703	135,079
Current liabilities	(625)	-	(1,407)	(2,032)
	<u>28,751</u>	<u>52,000</u>	<u>52,296</u>	<u>133,047</u>

**7. Trustees' remuneration, benefits and expenses**

There were no payments, remuneration or benefits made to trustees in this, or the previous, accounting period.

**8. Related party transactions**

There were no related party transactions in this, or the previous, accounting period.

**9. Independent examination and accountancy services**

During the period, the cost of the examination and accountancy services was £650. (2021: £625).

## GRIMETHORPE ACTIVITY ZONE

## NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 MARCH 2022

**10. Movements in funds**

	Opening balance £	Incoming resources £	(Resources expended) £	Transfers £	Closing balance £
<b>Unrestricted funds</b>					
General Fund	28,751	24,384	(8,666)	(15,000)	29,469
	<b>28,751</b>	<b>24,384</b>	<b>(8,666)</b>	<b>(15,000)</b>	<b>29,469</b>
<b>Designated funds</b>					
Reserve (Contingency fund)	52,000	-	-	15,000	67,000
	<b>52,000</b>	<b>-</b>	<b>-</b>	<b>15,000</b>	<b>67,000</b>
<b>Restricted funds</b>					
Children in Need	14,799	-	(9,000)	-	5,799
People's Health Trust	6,556	-	(6,556)	-	-
National Lottery Community Fund	3,250	-	(3,250)	-	-
Coalfields Regeneration Trust	4,165	-	(4,165)	-	-
Greggs Foundation	4,594	3,850	(3,500)	-	4,944
SYCF - Covid Recovery Grant	11,542	-	(11,542)	-	-
Parksprings Windfarm	1,745	-	(1,745)	-	-
Barnsley MBC	5,645	-	(5,645)	-	-
SYCF - Youth Worker Grant	-	4,932	(1,644)	-	3,288
NHS	-	3,000	-	-	3,000
The Liz & Terry Bramall Foundatio	-	2,000	(1,000)	-	1,000
The Arnold Clark Community Func	-	1,000	-	-	1,000
The Magdalen Trust	-	1,640	-	-	1,640
May Hearnshaw Charitable Trust	-	1,000	-	-	1,000
The Charles & Elsie Sykes Trust	-	1,750	-	-	1,750
Tesco Community Grants	-	1,500	-	-	1,500
The Woodward Charitable Trust	-	1,000	(1,000)	-	-
Shaw Lands Trust	-	1,000	-	-	1,000
Freshgate Trust	-	1,500	-	-	1,500
Persimmon Homes	-	1,000	-	-	1,000
Coop Community Fund	-	1,257	-	-	1,257
Leathersellers Charitable Fund	-	2,000	(1,000)	-	1,000
	<b>52,296</b>	<b>28,429</b>	<b>(50,047)</b>	<b>-</b>	<b>30,678</b>
<b>TOTAL FUNDS</b>	<b>133,047</b>	<b>52,813</b>	<b>(58,713)</b>	<b>-</b>	<b>127,147</b>

**11. Designated Contingency Fund**

In accordance with the reserve policy, GAZ aims to build reserves based on 80% of annual turnover plus provision of £26,000 for redundancy and other closure cost. In the current year, this equates to approximately £68k. At the year-end, there was a balance of 67,000 in the designated Contingency Fund which is broadly in line with the agreed policy. The Contingency fund is needed to ensure financial stability of the organisation, given the short-term nature of funding.

**12. Restricted Funds**1. BBC Children in Need

A grant to help provide after school activities.

2. People's Health Trust

A 2 year grant to fund the 'Kids Running GAZ' project.

3. The National Lottery Community Fund

A Covid-19 Response grant for youth activities.

4. Coalfields Regeneration Trust

A grant from the Coalfields Community Investment programme for the delivery of after school and holiday clubs and for the Facebook Careers Service.

5. Greggs Foundation

A grant from the UK Recovery Fund for core costs.

6. South Yorkshire Community Foundation (SYCF) – Covid-19

A Covid-19 response and recovery grant for centre overheads.

7. Parksprings Windfarn

A grant to fund after school activities.

8. BMBC (Barnsley Metropolitan Borough Council)

Grants to run a Careers Service using Facebook and to fund after-school clubs and holiday schemes.

9. South Yorkshire Community Foundation (SYCF) – Youth Worker

A grant to cover salary costs of a Youth Worker.

10. NHS

A grant to fund various activity groups.

11. The Liz & Terry Bramall Foundation

A grant towards school holiday food clubs.

12. The Arnold Clark Community Fund

A grant towards summer holiday activity programme.

**GRIMETHORPE ACTIVITY ZONE**  
**NOTES TO THE FINANCIAL STATEMENTS continued**  
**YEAR ENDED 31 MARCH 2022**

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13. The Magdalen Trust

A grant towards summer holiday activity programme.

14. May Hearnshaw Charitable Trust

A grant towards summer holiday activity programme.

15. The Charles & Elsie Sykes Trust

A grant towards summer holiday activity programme.

16. Tesco Community Grants

A grant towards school holiday food clubs.

17. The Woodward Charitable Trust

A grant to fund a play scheme.

18. Shaw Lands Trust

A grant towards the cost of after school clubs and holiday scheme

19. Freshgate Trust

A grant towards summer holiday activity programme.

20. Persimmon Homes

A grant towards school holiday food clubs,

21. Coop Community Fund

A grant towards after school clubs and holiday scheme.

22. Leathersellers Charitable Fund

A grant towards after school clubs and holiday scheme.