# NUNEATON AND BEDWORTH UNIT 616 OF THE SEA CADET CORPS

England & Wales · Charity number 1059141

## Details

| | |
|---|---|
| **Other names** | NUNEATON AND BEDWORTH SEA CADET CORPS, T.S. VANQUISHER, TS VANQUISHER SCC |
| **Status** | Registered |
| **Legal form** | Other |
| **Registered** | 1996-11-12 |
| **Register** | View on the Charity Commission register |

## Contact

| | |
|---|---|
| **Address** | Rear of Jubilee Sport Centre<br>Greenmoor Road<br>Nuneaton<br>Warwickshire<br>CV10 7EZ |
| **Phone** | 02476353717 |
| **Email** | nuneaton.sccoffice616@gmail.com |
| **Website** | https://www.sea-cadets.org/nuneatonbedworth |

## Activities

**Objects:** The charitable purpose of the Unit (the Purpose) is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

**Activities:** Providing education and training on a nautical theme under the guidance of the Sea Cadet Regulations based on the traditions of the Royal Navy, to young people aged 10 -18. Encouraging them to recognise and achieve their full potential regardless of their background or ability. Supporting other local groups and fundraising in the community.

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## Classification

- **How:** Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Amateur Sport
- **Who:** Children/young People, Other Charities Or Voluntary Bodies

## Geography

- **Area of benefit:** IN PRACTICE NUNEATON AND BEDWORTH
- Warwickshire

## Finances

| Period end | Income | Expenditure | Assets | Employees |
|---|---|---|---|---|
| 2025-03-31 | £27,824 | £19,007 | - | - |
| 2024-03-31 | £59,922 | £52,846 | - | - |
| 2023-03-31 | £57,933 | £64,012 | - | - |
| 2022-03-31 | £45,272 | £55,455 | - | - |
| 2021-03-31 | £44,204 | £24,711 | - | - |

## Trustees

| Name | Role | Appointed |
|---|---|---|
| **Rebecca Louise TURVEY** | Chair | 2023-05-10 |
| Kerri Rowntree | | 2021-11-09 |
| Magda Gawrys | | 2025-02-21 |
| Margaret Rose Blizzard | | 2026-03-25 |
| Revd Dr Allan Robert Smith | | 2021-06-09 |

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**NUNEATON AND BEDWORTH UNIT 616 OF THE SEA CADET CORPS**

England & Wales - Charity number 1059141

# Accounts

SEA CADETS
NUNEATON & BEDWORTH

# NUNEATON & BEDWORTH UNIT 616 OF THE SEA CADET CORPS

## TRUSTEES' ANNUAL REPORT AND ACCOUNTS

## FOR THE YEAR ENDED 31 MARCH 2025




REGISTERED CHARITY NUMBER: 1059141

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# REPORT OF THE TRUSTEES OF
# NUNEATON & BEDWORTH UNIT 616 OF THE SEA CADET CORPS

The Charity Trustees present their report, together with the financial statements of the charity, for the year ended 31st March 2025. The financial statements comply with both the Charity's Constitution and the Charities Act 2011.

## Aim of the Sea Cadet Corps

The aim of the Sea Cadets Corps is to give young people the best possible head start in life, through nautical adventure and fun, based on the customs and traditions of the Royal Navy. Our aim is to develop young people and support them towards responsible adulthood.

## Charitable Purpose

The charitable purpose of the Unit is to promote the development of young people in achieving their physical, intellectual, and social potential as individuals and as responsible citizens. This is achieved by the provision of education and leisure time activities using a nautical theme, based on the traditions of the Royal Navy and in accordance with the principles, ethos, and practices of the Marine Society & Sea Cadets (MSSC).

In furtherance of the purpose, the Unit offers young people a structured environment in which to develop; provides access to education and training including sailing, rowing, windsurfing, paddle sports, power boating, seamanship, navigation, marine engineering, cooking, music, first aid, drill, piping, and public services; it provides opportunities for young people to obtain a range of qualifications and a wide range of opportunities for community involvement.

## Public Benefit

The trustees continue to give regard to the Charity Commission's general guidance 'Charities and Public Benefit' provided by the Unit in relation to the charitable purpose of the Sea Cadets movement as set out in the activities and achievements outlined in this report.

To achieve its aim the Unit encourages recruitment of young people from all backgrounds and abilities including where possible, and within the realms of Health and Safety, those with disabilities and develops their skills and abilities by:

- Regular structured activities with a nautical theme
- Enabling young people to take part in activities connected with the wider Sea Cadet Corps
- Movement such as waterborne activities, events and competitions at district, area, and national levels
- Availability of formal achievements whilst completing courses to earn badges and promotions.

We continue to target recruitment within the local area giving young people opportunities to take part in activities that in many cases would otherwise be unaffordable.

We are only able to do this because we are wholly volunteer led and all funds raised or received are used entirely for the charitable purposes of the Unit.

## Chair of the Board of trustee's Report

Miss Rebecca Turvey

It was a challenging period marked by significant change and uncertainty. We lost two of our long-standing members—who are greatly missed—and experienced changes within the command team. Despite this, our cadets have exceeded expectations and demonstrated the corps' values in true Vanquisher style.

Early in the year, we saw several personnel changes, but over the past 12 months we've built a stable team of dedicated volunteers who consistently go above and beyond for our cadets.

Our main focus throughout the year has been to maintain performance and keep the unit steady for our young people—a goal I believe we have achieved as a team. Looking ahead, we plan to recruit more young people and volunteers, especially as many cadets will soon shift their attention to professional careers after turning 18. We also aim to strengthen ties with local resources for support and funding, enhance access to local water facilities, and replace our fleet of vehicles so we can continue participating in boating and other events.

Like all charities, the cost-of-living crisis has affected us, forcing an increase in membership fees. However, we believe this is justified by the additional events, qualifications, facilities, and equipment we provide. We remain committed to assisting families who need support.

Financially, the unit remains stable, thanks to grants and community fundraising efforts. Our trustees continue to develop their skills in grant applications and unit management.

Changes in personnel impacted cadet numbers, but we are actively working to rebuild and reach our capacity of 40 cadets.

In our pursuit of excellence, we are proud to have received our third consecutive Burgee—a fantastic achievement for both our volunteers and cadets. More good news followed: we secured a place in the National competition for kayaking and in the area competition for the girls' rowing team—both firsts for Nuneaton & Bedworth. These accomplishments reflect the remarkable capabilities of our young people.

Our relationship with Shustoke Sailing Club remains strong. Their support gives us valuable access to water activities, including rowing, canoeing, stand-up paddleboarding, and kayaking at the unit level. Several volunteers are working towards becoming qualified instructors; we hope they'll achieve this soon or make substantial progress.

The unit band shone at both the Carnival and the Nuneaton Remembrance Parade, led admirably by Leading Cadet Nataniel as Drum Major. The hard work of our cadets and volunteers is truly impressive. Many of these young people hadn't played an instrument until one volunteer began teaching drumming via Zoom during lockdown—an initiative that has paid off tremendously. Their drive to succeed and seize every opportunity is genuinely inspiring.

The Unit Management Team has provided unwavering support to our cadets and uniformed volunteers, often working behind the scenes. Their contributions have kept me afloat over the past year.

Special thanks to Mrs Kutcyzsnka, Ms Gawrys, and Mrs Rowntree for their dedication at events, involvement in fundraising, and steadfast commitment to the unit and our youth. Your efforts have not gone unnoticed.

A warm welcome back to PO (SCC) Nick Humber, who has returned to Command after district-level support. With his leadership, we will continue to grow and help our young people see what they can achieve.

To the wider Command Team, thank you. Those words may seem small, but their meaning is immense. You are an outstanding team.

Finally, to all our Cadet Force Adult Volunteers, cadets, supporters, and friends of the unit—thank you. The unit wouldn't stay afloat without each of you. I deeply appreciate everything you do, year after year. Team Vanquisher forever.

## Commanding Officer's Report

Petty Officer (SCC) Nick Humber



I am very proud to report another successful year at TS Vanquisher under my command. I feel very privileged to hold this position.
Our cadets have achieved so much over the last year from qualifications, promotions, activities, competitions, and events. As have our Cadet Force Adult Volunteers (CFAVs).
We now have access to water, a full fleet of boats, qualified instructors, a full Command Team, and interactive whiteboards in all classrooms. Once the accessible wet room is completed, we will be working toward overnight authorisation allowing us to run weekend courses and activities.
Our training plan, which has been taken over by our new Training Officer, PO (SCC) Jonathan Dudley, has maintained a good balance between the Core Training Programme, and other fun activities which help to develop our cadets' skills and principles. It cannot go unsaid how grateful we are to PO (SCC) Eva Thompson for her dedication to the role of Training Officer during her tenure, and we wish her all the very best for the role of Bandmaster.
Our unit band continues to be active, having participated in the Nuneaton Remembrance Parade for another year. Our cadet's performed amazingly well, surpassing all expectations, including their own! They have also performed at numerous events throughout the summer season. We continue to host additional band training during some weekends, outside of usual parade evenings, in order to facilitate further progression.
Our senior cadets have engaged with lots of 'beyond unit' training which has enhanced their Sea Cadet experience, whilst also increasing exposure to cultural capital. We had cadets attend the District Naval Experience Week, the South-West Area Summer Camp, South-West Area Band Training course amongst many, many others. These events were also supported by CFAV's from our unit and my extended thanks goes to these volunteers for assisting with the facilitation so that these events could go ahead. Another highlight of the calendar during this last year was cadets and CFAV's from Nuneaton and Bedworth unit participating in the Birmingham International Military Tattoo. A recent highlight for our Junior Sea Cadets was a unit visit to Nuneaton Fire Station where they had an enjoyable experience and took on tasks such as firefighting and team building competitions.
Collaboration with other units within the district has been a strong point over this last year; we have supported other units to achieve Paddlesports and Piping qualifications, and worked collaboratively with other units to facilitate beyond unit training for our Junior Sea Cadets. The collaboration has meant that our cadets have been able to also access training hosted by other units within the district which all adds to the cadet experience for all cadets.
We have participated in many events to support the local community such as Nuneaton Carnival, Broughton Astley Carnival, Charity Bonfire event, as well as supporting the military funeral of a well-respected veteran within the local area and attending many parades throughout the year.
Our links with the Royal Navy continue to be strong as we continue to have regular support visits from Royal Navy Personnel which our cadets find informative and inspiring.
We have had cadets attend Area competitions for Swimming, Football, Band and Drill & Ceremonial categories and have achieved very respectable results.
Our cadets and CFAV's have held various fundraising events: car washes, bag packs to support with raising funds for the unit.
An integral part of our unit is our Unit Chaplain, Rev'd Dr Allan Smith RNR, who is supportive in so many ways – assisting with instructing for paddlesports, helping to keep our Corps Values at the heart of our unit, and always being on hand to provide a listening ear and guidance. Our church parades are always events that are very much looked forward to. We thank Bish for his continued support.

# Achievements and Performance 2024-25

## Achievements and Performance

**Our cadets have achieved:**

| | |
|---|---|
| 1st Good Conduct Badge (Cadet) | 5 |
| 2nd Good Conduct Badge (Cadet) | 2 |
| 3rd Good Conduct Badge ( Cadet) | 5 |
| Award in Young Sports Leadership | 1 |
| Band Drumming Proficiency | 1 |
| Basic Peer Educator | 3 |
| Basic Peer Educator Training | 4 |
| BC Paddle Discover Award | 17 |
| BC Paddle Start Award | 4 |
| BTEC L1 | 5 |
| Cadet of the Year | 1 |
| First Aid - Cadet First Aid Basic | 2 |
| LL - Lord Lietenant's Cadet | 1 |
| Marine Engineering - Intermediate | 1 |
| Offshore - Sail Grade 1 | 1 |
| Powerboat - RYA Powerboat Level 1 | 3 |
| Power - RYA Powerboat Level 2 Displacement | 2 |
| Power - RYA Powerboat Level 2 Planing | 2 |
| Physical Training - Class 3 | 3 |
| Rowing - BR Explore Rowing - Go Row 1 (Fixed) | 4 |

| | |
|---|---|
| Rowing - BR Explore Rowing - Go Row 2 (Fixed) | 5 |
| Rowing - BR Explore Rowing - Go Row 3 (Fixed) | 1 |
| Rowing - SCC Competent Crew | 5 |
| Rowing - SCC Supervised Cox | 1 |
| Rowing - SCC Taster | 6 |
| Sail - Dinghy Sailing Taster Certificate | 1 |
| Sail - RYA YSS Stage 1 | 6 |
| Sail - RYA YSS Stage 2 | 5 |
| Sail Cruising - RYA Start Yatching | 1 |
| SCC - JSC Blue Waterbourne Activities | 4 |
| SCC - JSC Red Unit Activities Badge | 2 |
| SCC - JSC Yellow Community and Citizenship Activities Badge | 3 |
| Wind - RYA YouthWS- Stage 1 | 3 |

**Our Cadet Force Adult Volunteers have achieved:**

| | |
|---|---|
| 1st Good Conduct Badge (Adult) | 1 |
| 2nd Good Conduct Badge (Adult) | 1 |
| Adv Trg - Basic Hill Walking Instructor | 1 |
| BC Paddle Start Award | 1 |
| BC Paddle Discover Award | 1 |
| Catering and Stewarding Instructor - Stewarding Instructor | 1 |
| First Aid - First Aid at Work | 5 |
| First Aid - For Mental Health - Level 2 | 2 |
| First Aid - SCC Instructor | 5 |
| Physical Training Instructor - Intermediate | 1 |
| Paddlesport Safety and Rescue Course | 1 |
| Power - RYA Powerboat Level 2 | 1 |
| Power - RYA Safety Boat | 1 |
| Rowing - SCC Rowing Instructor - Moderation | 2 |

| | |
|---|---|
| Rowing - SCC Rowing Instructor - Training | 2 |
| SCC Responsible for Information | 8 |
| SCC Safeguarding | 6 |
| SCC Health and Safety | 5 |
| Safeguarding at Sea Cadets - Intro | 6 |
| Unit Management Team (UMT) Induction | 1 |
| Water Safety Equipment (WSE) Authorised Maintainer (Buoyancy Aids ONLY) | 3 |
| Working with Young People (WYP) Foundation | 1 |

**The Cadets have been active on the water and off it too:**









**Leading in local community fundraising and activities:**





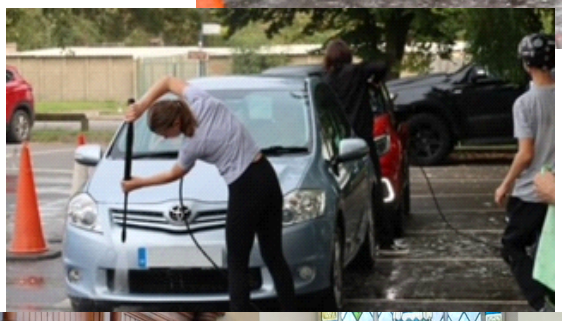















**Promotions and Development were to be had**







**TS Vanquisher attended competitions and medals were won:**







**The sounds of the band could be heard across the town:**








**Vanquisher went to Birmingham Tattoo and had the most amazing weekend:**






The
Birmingham
TATTOO



**Christmas came and we had lots of festive fun**







Due Process
In accordance with Part 2, 26 of the Sea Cadet Constitution 2017, the charities income and expenditure accounts were approved by the Trustees (Unit Management Team) at their meeting on 15th October 2025 and are presented to the charity members for consideration and adoption.

Basis of Accounts
Nuneaton & Bedworth Sea Cadets is a registered charity and prepares its accounts on a Receipts and Payments basis, this is the simplest of accounting methods and is adopted by small charities with an annual income of £250,000 or less. All income and expenditure are recorded at the time the funds are received or paid.

Performance for the Financial Year
We are pleased to report that the accounts have remained stable. Fundraising through community events and grants have resulted in us again requiring an Independent Inspection of accounts for the 2024/25 year, the fifth consecutive year. Full details are included in the notes to the accounts.

Areas for Improvement

Our fundraising efforts this year have centred around the continuation of our refurbishments and replacing or purchasing equipment to deliver more training opportunities to our young people. There have been some challenges, but we have overcome them and are looking forward to a positive future.

## Reserves Policy

The trustees continue to review the charity's requirements for reserves, considering the main risk to the organisation, that being a reduction of income. The trustees have established a policy whereby the reserves in total that are not invested in tangible fixed assets held by the Unit, should be up to the equivalent of 6 months' overhead costs of the charity.

The level of these reserves has been determined by the need to meet the working capital requirements of the charity and for the charity to carry out of its legal obligations. At the end of March 2025, the total of the charity's unrestricted reserves stood at £1,841, and a further £15,364 in restricted funds.

## Structure, Governance and Management

Units of the SCC are formed and operated entirely by volunteers in local communities. Each Unit is a self-supporting youth organisation and an independent charity with a central support management and training structure provided primarily by the Marine Society and Sea Cadets (MSSC). The unit becomes a part of the SCC by virtue of its affiliation to the MSSC, the parent body of the SCC. In accepting this affiliation, the unit undertakes to comply with all regulations issued by, or on behalf of, the MSSC Council.
The Unit was registered as an unincorporated charity on 12th November 1996 and is governed by a constitution approved by the Charity Commission of England and Wales. A revised constitution issued by the Marine Society and Sea Cadets was ratified by the Board of Trustees at its meeting in December 2017.

## Recruitment and Appointment of the Trustees

Trustees serve and are re-elected on an annual basis. A minimum of 4 office holders: Chair, Secretary, Treasurer and Commanding Officer. UMT office holders are elected at the first meeting following the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadets Unit which is drawn loosely as being those with an interest in the unit.
The constitution lays down specific controls for UMT membership and will be observed for all future recruitment.
In the event of a vacancy arising during the year (known as a casual vacancy), the trustees have the power to co-opt new trustees. All trustees will serve until the date of the next AGM, after which the post will be filled by election.
The trustees are represented by a wide range of individuals drawn from the local community. Trustees have the power to appoint additional trustees to act jointly with them for all purposes. A trustee whose term of office has expired can be appointed for a further term of office.

## Responsibilities of the Trustees

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state affairs of the charity and of its financial position at the end of that year.

In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently.
- Make judgement and estimates that are reasonable and prudent.
- State whether applicable accounting standards and statements of recommended practice (SORP) have been followed, subject to any departure disclosed and explained in the financial statements.
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will not continue existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charity (Accounts Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

No final report would be complete without acknowledging the efforts and dedicated service of the adult volunteers who make the unit a success. For any Sea Cadet Unit to succeed it is fully reliant on its teams to work together. Our uniformed and civilian instructors, management team and unit assistants all have one common aim, that of delivering the best experience for our young people.
In this modern age, time is a precious commodity and like with all teachers and trainers there is a lot goes on behind the scenes, outside of parade times and over weekends that is not observed but makes such a big difference.

Thank you for your commitment and continued support.

This report has been approved by the trustees and signed on its behalf on 30th January 2026 by Rebecca Turvey, Chair of the Board of Trustees.



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## Acknowledgements

The charity would like to thank the following for their financial support this year in enabling the Trustees to further enhance the Sea Cadet Experience.

| | |
|---|---|
| Nuneaton and Bedworth Borough Council | Marine Society and Sea Cadets |
| Coventry Building Society | Friends and Family of the late D Hibbert |
| Heart Of England – Dulverton Trust | Borough Lottery |
| The ASDA Foundation | Shustoke Sailing Club |
| Supports through Easyfundraising | Hinckley Social Theatre & Travel Club |
| 29th May 1961 | Pop Up Gaming |
| Heart of England – Harry Payne Trust | Cheshire Ceilings |
| Warwickshire County Council | Jubilee Sports Centre |
| Kevin Hargrave Photography | Higham Lane School |

## Legal and Administrative Information

Charity Details

| | | |
|---|---|---|
| Charity Name: | | Nuneaton & Bedworth Unit 616 of the Sea Cadets Corps |
| Charity Status: | | Unincorporated |
| Registered Charity No: | | 1059141 |
| Registered Office and Operational Address: | | Rear of Jubilee Sports Centre<br>Greenmoor Road<br>Nuneaton<br>CV10 7EZ |
| Telephone Number: | | 02476 353717 |
| Email: | | Nuneaton.sccoffice616@gmail.com |
| Website: | | www.sea-cadets.org/nuneatonbedworth |
| Trustees: | Chair | Rebecca Turvey (appointed 26 Jul 23) |
| | Treasurer | Agnes Barnoczki (appointed 7 May 23) |
| | Trustees | Kerri Rowntree<br>Nick Humber<br>Reverend Dr Allan Robert Smith RNR |

Holding (Custodian) Trustees: The Marine Society & Sea Cadets (MSSC)

| | |
|---|---|
| Independent Examiner: | Alison Dunmore MICB BA(Hons)<br>Ichthus Bookkeeping<br>5 Park Way<br>Droitwich<br>WR9 9HE |
| Bank: | Lloyds Bank<br>4 High Street<br>Bedworth<br>CV12 8NE |

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF NUNEATON AND BEDWORTH UNIT 616 OF THE SEA CADETS CORP

I report on the financial statements of Nuneaton and Bedworth unit 616 of the Sea Cadets Corp. for the year ended 31st March 2025 which are set out on pages 18-22.

Respective responsibilities of trustees and examiner
The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is required.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act 2011

- To follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and

- To state whether any particular matters have come to my attention.

Basis of independent examiner's report
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement
In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that, in any material respect, the requirements

- To keep accounting records in accordance with Section 130 of the 2011 Act; and

- To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Alison Dunmore* Date: 30.01.2026

Nuneaton & Bedworth Unit 616 of the Sea Cadet Corps

Receipts and Payments Account for the period 1 April 2024 to 31 March 2025

| | Note | Unrestricted | Restricted | 2025 | 2024 |
|---|---|---|---|---|---|
| | | £ | £ | £ | £ |
| **RECEIPTS** | | | | | |
| Donations | 1 | 5,998 | 0 | 5,998 | 18,218 |
| Fundraising | 2 | 1,740 | 0 | 1,740 | 1,539 |
| Generated | 3 | 316 | 0 | 316 | 2,026 |
| Grants | 4 | 0 | 16,500 | 16,500 | 32,667 |
| Training | 5 | 676 | 0 | 676 | 538 |
| Unearned | 6 | 2,833 | 0 | 2,833 | 4,934 |
| **TOTAL RECEIPTS** | | **11,563** | **16,500** | **28,063** | **59,922** |
| **PAYMENTS** | | | | | |
| Charitable Activities | 7 | 1,419 | 0 | 1,419 | 8,661 |
| Operating Costs | 8 | 4,905 | 0 | 4,905 | 19,875 |
| Overheads | 9 | 3,799 | 1,490 | 5,289 | 6,752 |
| Fees Charged | 10 | 65 | 0 | 65 | 500 |
| Fundraising Costs | 11 | 825 | 0 | 825 | 1,971 |
| **TOTAL PAYMENTS** | | **11,012** | **1,490** | **12,502** | **37,759** |
| **ASSETS & INVESTMENTS** | | | | | |
| Fixed Assets | 12 | 0 | 6,494 | 6,494 | 15,085 |
| Investments | | | | | |
| | | **0** | **6,494** | **6,494** | **15,085** |
| **TOTAL PAYMENTS** | | **11,012** | **7,984** | **18,996** | **52,845** |
| **Net Incoming Resources** | | **551** | **8,516** | **9,067** | **7,077** |
| **Transfer between Funds** | | 0 | 0 | 0 | 0 |
| **Cash funds from last year** | | 1,290 | 6,848 | 8,138 | 1,062 |
| **TOTAL CASH FUNDS** | | **1,841** | **15,364** | **17,205** | **8,138** |

Nuneaton & Bedworth Unit 616 of the Sea Cadet Corps

Statement of Assets and Liabilities as at 31 March 2025

| | Unrestricted | Restricted | 2025 | 2024 |
|---|---|---|---|---|
| **CASH FUNDS** | **£** | **£** | **£** | **£** |
| Current Account | 1,838 | 15,364 | 17,202 | 8,135 |
| Savings Account | | | - | 3 |
| | - | | - | - |
| | **1,838** | **15,364** | **17,202** | **8,138** |
| **OTHER MONETARY ASSETS** | | | | |
| **INVESTMENT ASSETS** | | | | |
| ASSETS RETAINED FOR THE CHARITY'S OWN USE | | | | |
| Land & Buildings | | | 50,000 | |
| Boats | | | 36,000 | |
| Vehicles | | | 14,494 | |
| Computers & other equipment | | | 8,000 | |
| | | | 108,494 | |
| **LIABILITIES** | | | | |
| Independent Examination | | | 250 | |

These financial statements were approved by the Board of Trustees on 15th October 2025.

And were signed on its behalf by

Rebecca Turvey

Chair

Agnes Barnoczki

Treasurer

Nuneaton & Bedworth Unit 616 of the Sea Cadet Corps

Notes to the Accounts

| | Unrestricted | Restricted | 2025 | 2024 |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **1 Donations** | | | | |
| Cadet | 4,386 | 0 | 4,386 | 4,781 |
| Donations | 1,612 | 0 | 1,612 | 13,437 |
| | **5,998** | **0** | **5,998** | **18,218** |
| **2 Fundraising** | | | | |
| Fundraising Activities | 640 | 0 | 640 | 240 |
| Fundraising Events | 1,100 | 0 | 1,100 | 1,299 |
| | **1,740** | **0** | **1,740** | **1,539** |
| **3 Generated** | | | | |
| Property Rental | 0 | 0 | 0 | 15 |
| Sale of Goods | 316 | 0 | 316 | 477 |
| Sale of Assets | 0 | 0 | 0 | 1,104 |
| SCAVA | 0 | 0 | 0 | 430 |
| | **316** | **0** | **316** | **2,026** |
| **4 Grants** | | | | |
| Charitable Trusts & Foundation | 0 | 16,500 | 16,500 | 24,267 |
| MS-SC Grant | 0 | 0 | 0 | 8,400 |
| | **0** | **16,500** | **16,500** | **32,667** |
| **5 Training** | | | | |
| Course Fees - Internal | 660 | 0 | 660 | 109 |
| Competition Fees | 16 | 0 | 16 | 429 |
| | **676** | **0** | **676** | **538** |
| **6 Unearned** | | | | |
| Gift Aid Claim | 2,833 | 0 | 2,833 | **4,926** |
| Bank Interest | 0 | 0 | 0 | **8** |
| | **2,833** | **0** | **2,833** | **4,934** |

| | | | | |
|---|---|---|---|---|
| **7 Charitable Activities** | | | | |
| Course Fees - Internal | 391 | 0 | 391 | 120 |
| Course Fees - External | 0 | 0 | 0 | 1,951 |
| Training Materials | 0 | 0 | 0 | 3,755 |
| Fuel | 744 | 0 | 744 | 594 |
| 3rd Party Travel | 273 | 0 | 273 | 552 |
| Catering | 11 | 0 | 11 | 1,689 |
| | **1,419** | **0** | **1,419** | **8,661** |
| **8 Operating Costs** | | | | |
| Unit Health, Hygiene & Well-bein | 454 | 0 | 454 | 679 |
| Office Equipment <£250 | 287 | 0 | 287 | 227 |
| Office Stationery & Printing | 0 | 0 | 0 | 1,736 |
| IT Consumables | 296 | 0 | 296 | 180 |
| Building Maintenance | 638 | 0 | 638 | 10,745 |
| Grounds Maintenance | 843 | 0 | 843 | 1,638 |
| Boat Maintenance | 456 | 0 | 456 | 180 |
| Vehicle Maintenance | 1,931 | 0 | 1,931 | 4,189 |
| Other Maintenance | 0 | 0 | 0 | 301 |
| | **4,905** | **0** | **4,905** | **19,875** |
| **9 Overheads** | | | | |
| Water & Sewage Rates | 94 | 64 | 157 | 236 |
| Electricity | 1,592 | 642 | 2,234 | 1,949 |
| Gas | 0 | 0 | 0 | 252 |
| Broadband | 241 | 170 | 411 | 354 |
| Rent | 0 | 150 | 150 | 1,167 |
| Rates | 41 | 40 | 81 | 1,076 |
| Insurance | 1,296 | 424 | 1,720 | 1,523 |
| Certification | 535 | 0 | 535 | 196 |
| | **3,799** | **1,490** | **5,289** | **6,752** |

| | | | | |
|---|---|---|---|---|
| **10 Fees Charged** | | | | |
| Audit/Accountancy fees | 65 | 0 | 65 | 0 |
| Other Revenue Costs | 0 | 0 | 0 | 500 |
| Bank Charges | 0 | 0 | 0 | 0 |
| | **65** | **0** | **65** | **500** |
| **11 Fundraising Costs** | | | | |
| Special Events | 481 | 0 | 481 | 927 |
| Goods for Resale | 333 | 0 | 333 | 1,044 |
| Other Fundraising Costs | 10 | 0 | 10 | 0 |
| | **825** | **0** | **825** | **1,971** |
| **12 Assets** | | | | |
| Unit Assets | 0 | 6,494 | 6,494 | 15,085 |
| | **0** | **6,494** | **6,494** | **15,085** |

**NUNEATON AND BEDWORTH UNIT 616 OF THE SEA CADET CORPS**

England & Wales - Charity number 1059141

# Accounts

SEA CADETS
NUNEATON & BEDWORTH

# NUNEATON & BEDWORTH UNIT 616 OF THE SEA CADET CORPS

# TRUSTEES' ANNUAL REPORT AND ACCOUNTS

# FOR THE YEAR ENDED 31 MARCH 2024




REGISTERED CHARITY NUMBER: 1059141

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# REPORT OF THE TRUSTEES OF
# NUNEATON & BEDWORTH UNIT 616 OF THE SEA CADET CORPS

The Charity Trustees present their report, together with the financial statements of the charity, for the year ended 31st March 2024. The financial statements comply with both the Charity's Constitution and the Charities Act 2011.

## Aim of the Sea Cadet Corps

The aim of the Sea Cadets Corps is to give young people the best possible head start in life, through nautical adventure and fun, based on the customs and traditions of the Royal Navy. Our aim is to develop young people and support them towards responsible adulthood.

## Charitable Purpose

The charitable purpose of the Unit is to promote the development of young people in achieving their physical, intellectual, and social potential as individuals and as responsible citizens. This is achieved by the provision of education and leisure time activities using a nautical theme, based on the traditions of the Royal Navy and in accordance with the principles, ethos, and practices of the Marine Society & Sea Cadets (MSSC).

In furtherance of the purpose, the Unit offers young people a structured environment in which to develop; provides access to education and training including sailing, rowing, windsurfing, paddle sports, power boating, seamanship, navigation, marine engineering, cooking, music, first aid, drill, piping, and public services; it provides opportunities for young people to obtain a range of qualifications and a wide range of opportunities for community involvement.

## Public Benefit

The trustees continue to give regard to the Charity Commission's general guidance 'Charities and Public Benefit' provided by the Unit in relation to the charitable purpose of the Sea Cadets movement as set out in the activities and achievements outlined in this report.

To achieve its aim the Unit encourages recruitment of young people from all backgrounds and abilities including where possible, and within the realms of Health and Safety, those with disabilities and develops their skills and abilities by:

- Regular structured activities with a nautical theme
- Enabling young people to take part in activities connected with the wider Sea Cadet Corps
- Movement such as waterborne activities, events and competitions at district, area, and national levels
- Availability of formal achievements whilst completing courses to earn badges and promotions.

We continue to target recruitment within the local area giving young people opportunities to take part in activities that in many cases would otherwise be unaffordable.

We are only able to do this because we are wholly volunteer led and all funds raised or received are used entirely for the charitable purposes of the Unit.

# CHAIR OF THE BOARD OF TRUSTEE'S REPORT

Mrs Jemma Vickers



What a phenomenal year our unit has had! As ever, our cadets have achieved more than we thought was possible and displayed the corps' values in true Vanquisher style.
There were several personnel changes toward the start of the year but over the last 6-8 months we have a stable team of dedicated volunteers, who never fail to go the extra mile for our cadets.
The last of our large-scale projects will conclude this coming year with the completion of the accessible wet room, laundry, and additional classroom, the structures of which are already completed.
Our attention over the next year will turn toward sourcing new vehicles to replace our failing fleet, expanding the heating system to the top half of the unit by installing a centrally controlled electric radiator system (or similar), and making lights in the corridors, cupboards, offices, and heads, motion sensitive to ensure they are only on when in use. This, along with the installation of the smart meter, will allow us to keep our energy usage as low as possible.
The cost-of-living crisis has hit the unit, just the same as all other charities. This unfortunately means that we have no choice but to increase subs. We feel this can be justified by the additional events and qualifications we can offer, alongside the facilities and equipment too. We will, of course, continue to support those families that require it.
Financial stability continues, with grants having been acquired to aid with the purchase of equipment and capital expenditure, along with community fundraising events. Our trustees continue to expand their knowledge in the fields of grant bids and management of the unit.
Our cadet numbers remain stable, and we are now at maximum compacity with regular attendance from all members. The Command Team have tried to find ways of being able to increase our maximum capacity, but the building is at maximum capacity. Without moving, or building upward, which we are not able to do, or adding additional parade evenings in, we are left with very few options but to have a waiting list in place for the foreseeable.
As we continue our quest for perfection, we are incredibly proud to have received our second consecutive Burgee, a brilliant result for our uniformed volunteers and cadets alike.
The good news continued; at the South West Area Conference the unit was awarded the Ledger Trophy for outstanding achievement by a Unit Management Team over the year. This award is a first for the unit and shows just how far the team have come over the last few years. The team are rightly proud of this achievement!
This year, we gained access to our home body of water, Shustoke Sailing Club, and enjoyed a full and varied boating schedule, with rowing, canoeing, SUP'ing and kayaking being offered at unit level. We have several more volunteers working toward instructor qualifications, and we hope they will achieve these over the coming season, or at least make considerable progress. Joyfully, we have also added to our fleet with additional canoes, kayaks, a yole and a power boat, allowing us to increase our numbers on the water, and expand to different skill sets.
Our unit band took centre stage by leading the Nuneaton Remembrance Parade for the first time. They performed splendidly, led by Able Cadet Nataniel as Drum Major. The work the cadets and volunteers have put in is immense. And, as a reminder, many of these young people had not ever played an instrument until one of our volunteers offered to teach drumming via zoom during lock down to help keep the cadets engaged. Look at what that has led to now! Amazing work, and testament to the dedication of our young people. Their determination to succeed and take every opportunity afforded them is really refreshing to see.

This year I had to say goodbye to my, now ex, Vice-Chair as he left the corps to pursue other interests. My heartfelt thanks go to Mr. Steve Chadaway. His unwavering support of me, our unit, volunteers and cadets continues and we wish him the biggest huzzah from all at TS Vanquisher. Steve passed the role of Vice-Chair to Miss Rebecca (Becka) Turvey. Although new to the Corps, Becka has embraced unit life and works tirelessly for our ship. Thank you Becka for taking on the challenge of Vice-Chair. Not an easy role, but one which you are conducting tremendously well. I feel fortunate that we are benefiting from her calm, thorough, and enthusiastic approach. As I step down as Chair of the Board of Trustees, I know the Unit Management Team is in safe hands as Becka takes on the role.
A thank you must go to Miss Agnes (Agi) Barnoczki, our Treasurer. Agi has taken on this role with such determination and resilience, working her way through restricted, unrestricted and core funding. Thank you, Agi, for your conscientious approach to the role, it really does make all the difference.
Moving on to PO (SCC) Nick Humber. I am so pleased that Nick remains in Command, and with the determination that he has had for many years to see his vision for the best unit possible through to fruition. Thanks Nick.
To the wider Command Team, thank you. Such small words hold so much weight, and they are truly meant. You make a formidable team.
Lastly, but by no means least, to all our Cadet Force Adult Volunteers, our cadets, our supporters, and friends of our unit, thank you. Our ship would not be afloat if it were not for all of you. I do not take lightly everything that I ask of you year in, year out. Team Vanquisher forever.

# COMMANDING OFFICER'S REPORT

Petty Officer (SCC) Nick Humber



I am very proud to report another successful year at TS Vanquisher under my command. I feel very privileged to hold this position.
Our cadets have achieved so much over the last year from qualifications, promotions, activities, competitions, and events. As have our Cadet Force Adult Volunteers (CFAVs).
We now have access to water, a full fleet of boats, qualified instructors, a full Command Team, and interactive whiteboards in all classrooms. Once the accessible wet room is completed, we will be working toward overnight authorisation allowing us to run weekend courses and activities.
Our young people remain at the heart of our ethos, with our Cadet Representative, AC Nataniel, being the voice in our UMT meetings so that we can continue to work toward giving the best experience possible.
Our training plan, which has been taken over by our new Training Officer, PO (SCC) Jonathan Dudley, has maintained a good balance between the Core Training Programme, and other fun activities which help to develop our cadets' skills and principles. It cannot go unsaid how grateful we are to PO (SCC) Eva Thompson for her dedication to the role of Training Officer during her tenure, and we wish her all the very best for the role of Bandmaster.
Our unit band continues to be active, having led the Nuneaton Remembrance Parade for the first time in our unit's history. Our cadet's performed amazingly well, surpassing all expectations, including their own! They also led the St George's Day Parade in Knowle Solihull, for a second year and performed at numerous events throughout the summer season. Our unit band cadets are amongst the founding members of the very first Warwickshire District Massed Band and performed incredibly well during the South-West Area Band Competition 2023; achieving numerous gold and silver medals in the process and securing a very well-respected runners up position - second only to the incredible Torpoint Unit Sea Cadet Band and competing amongst some very experienced and long-standing SCC marching bands. The District Band also had the privilege of leading the Warwickshire District Trafalgar Parade held in Stratford-Upon-Avon. We continue to host additional band training during some weekends, outside of usual parade evenings, in order to facilitate further progression.
Our senior cadets have engaged with lots of 'beyond unit' training which has enhanced their Sea Cadet experience, whilst also increasing exposure to cultural capital. We had cadets attend the District Naval Experience Week, the South-West Area Summer Camp, South-West Area Band Training course amongst many, many others. These events were also supported by CFAV's from our unit and my extended thanks goes to these volunteers for assisting with the facilitation so that these events could go ahead. The unit also hosted a very enjoyable trip to the Historic Dockyards in Portsmouth which is fair to say was enjoyed by all! Another highlight of the calendar during this last year was cadets and CFAV's from Nuneaton and Bedworth unit participating in the Birmingham International Military Tattoo – another first for the unit and an incredible experience. A recent highlight for our Junior Sea Cadets was a unit visit to Nuneaton Fire Station where they had an enjoyable experience and took on tasks such as firefighting and team building competitions.
Collaboration with other units within the district has been a strong point over this last year; we have supported other units to achieve Paddlesports and Piping qualifications, hosted District Band Training and worked collaboratively with other units to facilitate beyond unit training for our Junior Sea Cadets. The collaboration has meant that our cadets have been able to also access training hosted by other units within the district which all adds to the cadet experience for all cadets.
We have participated in many events to support the local community such as Nuneaton Carnival, Broughton Astley Carnival, Charity Bonfire event, as well as supporting the military funeral of a well-respected veteran within the local area and attending many parades throughout the year.
Our links with the Royal Navy continue to be strong as we continue to have regular support visits from Royal Navy Personnel which our cadets find informative and inspiring.
We have had cadets attend Area competitions for Swimming, Football, Band and Drill & Ceremonial categories and have achieved very respectable results.
Our cadets and CFAV's have held various fundraising events: car washes, bag packs, and an absolute highlight was the TS Vanquisher Kings Coronation Concert that we hosted – I extend my thanks to PO (SCC) D Thompson and PO (SCC) C Grant for all their help with organising this fantastic event. In addition to all of this, some of our CFAV's have also been active in supporting our most local units with fundraising events and training, which also lends a hand to the flexible volunteering approach.
An integral part of our unit is our Unit Chaplain, Rev'd Dr Allan Smith RNR, who is supportive in so many ways – assisting with instructing for paddlesports, helping to keep our Corps Values at the heart of our unit, and always being

on hand to provide a listening ear and guidance. Our church parades are always events that are very much looked forward to. We thank Bish for his continued support.

A continued thank you to our Unit Chairperson, Mrs Jemma Vickers. Jemma and her team always go above and beyond to ensure we have what we need as instructors to allow us to carry out our role effectively. I was thrilled when our nomination for Jemma to receive the Borough Award of Merit was accepted and endorsed by Nuneaton & Bedworth Borough Council – this award was so very well deserved, and we are truly thankful for what you do for our unit. A specific thank you to our Executive Officer, PO (SCC) Dan Thompson, and our Unit Training Officer, PO (SCC) Jonathon Dudley. The work you both do behind the scenes and the many additional hours you put in to support the smooth running of the ship cannot be underestimated and I thank you both for your continued support. The Command Team collectively continue to manage any challenges with a supportive and constructive approach.

Staff continue to upskill with many attending courses throughout the year, which has also increased instructor level qualifications within the unit. I commend all our staff for all of their hard work and dedication and commitment to our young people and to TS Vanquisher.

We were thrilled to have been awarded a Burgee for 2023, as well as a Commendation from Captain Sea Cadets, following the hard work and determination that all the team, and the entire Ships Company put in. Nevertheless, there will always be more to achieve, and I look forward to our journey of 2024-2025.

# ACHIEVEMENTS AND PERFORMANCE 2023-24

## Achievements and Performance

**Our cadets have achieved:**

| | |
|---|---|
| 1st Good Conduct Badge (Cadet) | 6 |
| 2nd Good Conduct Badge (Cadet) | 6 |
| Basic Mountain Biking | 3 |
| Basic Peer Educator | 1 |
| Drill & Ceremonial - Class 2 | 1 |
| First Aid - Cadet First Aid Basic | 6 |
| Met - Proficiency | 4 |
| Piping - Basic | 3 |
| Power - RYA Powerboat Level 2 | 3 |
| Powerboat - RYA Powerboat Level 1 | 1 |
| Rowing - SCC Competent Crew | 14 |
| Rowing - SCC Coxswain | 1 |
| Rowing - SCC Supervised Cox | 6 |
| BTEC L1 | 7 |
| SCC - JSC Commodores Broad Pennant | 2 |
| SCC - JSC Crest Award | 2 |
| SCC - JSC Red Unit Activities Badge | 7 |

**Our Cadet Force Adult Volunteers have achieved:**

| | |
|---|---|
| Basic Mountain Biking Instructor | 1 |
| Chaplains Staff Course | 1 |
| Core Skills - Basic Leadership | 3 |
| Core Skills - Drill | 1 |
| Core Skills - Seamanship | 2 |
| First Aid - First Aid at Work | 1 |
| Duke of Edinburgh Gold Award | 1 |
| Health and Safety Higher Level (eLearning) | 5 |
| Level 5 Diploma in Education and Training | 1 |
| MIAS Mountain Bike Leader Level 1 | 1 |
| Pearson BTEC Level 2 Diploma in Teamwork & Pers Development in the Community | 1 |
| Piping Instructor | 1 |
| Power - RYA Powerboat Level 2 | 3 |
| Rowing - SCC Competent Crew | 1 |
| Rowing - SCC Coxswain | 1 |
| Rowing - SCC Rowing Instructor | 1 |
| Rowing - SCC Rowing Instructor - Moderation | 1 |
| Rowing - SCC Rowing Instructor - Training | 1 |
| SCC Responsible for Information | 11 |
| SCC Safeguarding | 8 |
| Unit Management Team (UMT) Induction | 1 |
| Water Safety Equipment (WSE) Authorised Maintainer (Buoyancy Aids ONLY) | 4 |
| Working with Young People (WYP) Foundation | 5 |

The Cadets have been active on the water and off it too:












Leading in local community fundraising and activities:





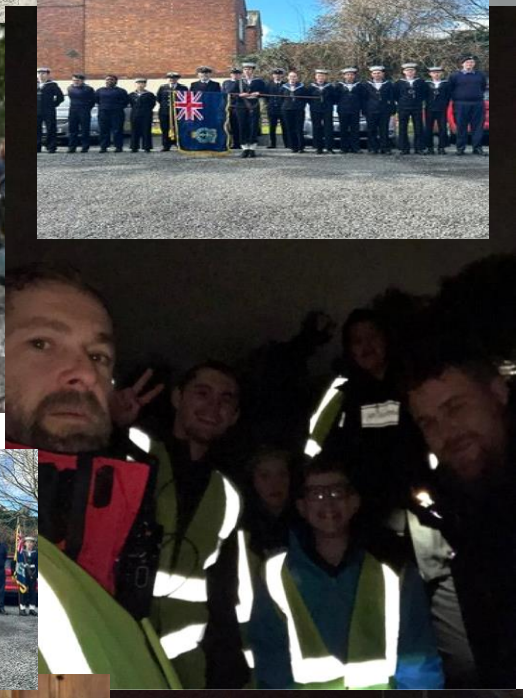





















TS Vanquisher took on Portsmouth:




















TS Vanquisher attended competitions and medals were won:









The sounds of the band could be heard across the town:







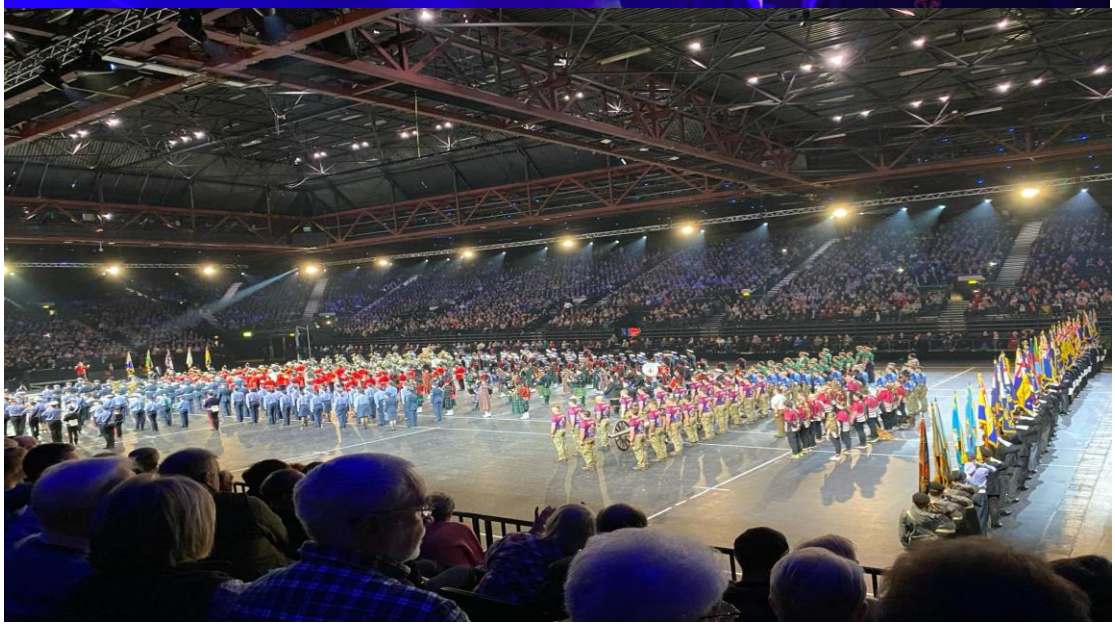



Vanquisher went to Birmingham Tattoo and had the most amazing weekend:







Santa made a surprise appearance at TS Vanquisher with gifts for all the cadets:











And had a visit from our brilliant District Team!



# FINANCIAL REVIEW

Due Process
In accordance with Part 2, 26 of the Sea Cadet Constitution 2017, the charities income and expenditure accounts were approved by the Trustees (Unit Management Team) at their meeting on 4th April and are presented to the charity members for consideration and adoption.

Basis of Accounts
Nuneaton & Bedworth Sea Cadets is a registered charity and prepares its accounts on a Receipts and Payments basis, this is the simplest of accounting methods and is adopted by small charities with an annual income of £250,000 or less. All income and expenditure are recorded at the time the funds are received or paid.

Performance for the Financial Year
We are pleased to report that the accounts have remained stable. Fundraising through community events and grants have resulted in us again requiring an Independent Inspection of accounts for the 2022/23 year, the forth consecutive year. Full details are included in the notes to the accounts.

Areas for Improvement

Our fundraising efforts this year have centred around the continuation of our refurbishments and replacing or purchasing equipment to deliver more training opportunities to our young people. There have been some challenges, but we have overcome them and are looking forward to a positive future.

## Reserves Policy

The trustees continue to review the charity's requirements for reserves, considering the main risk to the organisation, that being a reduction of income. The trustees have established a policy whereby the reserves in total that are not invested in tangible fixed assets held by the Unit, should be up to the equivalent of 6 months' overhead costs of the charity.

The level of these reserves has been determined by the need to meet the working capital requirements of the charity and for the charity to carry out of its legal obligations. At the end of March 2024, the total of the charity's unrestricted reserves stood at £2,407.73, and a further £4,719.85 in restricted funds.

## Structure, Governance and Management

Units of the SCC are formed and operated entirely by volunteers in local communities. Each Unit is a self-supporting youth organisation and an independent charity with a central support management and training structure provided primarily by the Marine Society and Sea Cadets (MSSC). The unit becomes a part of the SCC by virtue of its affiliation to the MSSC, the parent body of the SCC. In accepting this affiliation, the unit undertakes to comply with all regulations issued by, or on behalf of, the MSSC Council.
The Unit was registered as an unincorporated charity on 12th November 1996 and is governed by a constitution approved by the Charity Commission of England and Wales. A revised constitution issued by the Marine Society and Sea Cadets was ratified by the Board of Trustees at its meeting in December 2017.

## Recruitment and Appointment of the Trustees

Trustees serve and are re-elected on an annual basis. A minimum of 4 office holders: Chair, Secretary, Treasurer and Commanding Officer. UMT office holders are elected at the first meeting following the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadets Unit which is drawn loosely as being those with an interest in the unit.
The constitution lays down specific controls for UMT membership and will be observed for all future recruitment.
In the event of a vacancy arising during the year (known as a casual vacancy), the trustees have the power to co-opt new trustees. All trustees will serve until the date of the next AGM, after which the post will be filled by election.
The trustees are represented by a wide range of individuals drawn from the local community. Trustees have the power to appoint additional trustees to act jointly with them for all purposes. A trustee whose term of office has expired can be appointed for a further term of office.

Responsibilities of the Trustees

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state affairs of the charity and of its financial position at the end of that year.

In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently.
- Make judgement and estimates that are reasonable and prudent.
- State whether applicable accounting standards and statements of recommended practice (SORP) have been followed, subject to any departure disclosed and explained in the financial statements.
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will not continue existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charity (Accounts Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

No final report would be complete without acknowledging the efforts and dedicated service of the adult volunteers who make the unit a success. For any Sea Cadet Unit to succeed it is fully reliant on its teams to work together. Our uniformed and civilian instructors, management team and unit assistants all have one common aim, that of delivering the best experience for our young people.
In this modern age, time is a precious commodity and like with all teachers and trainers there is a lot goes on behind the scenes, outside of parade times and over weekends that is not observed but makes such a big difference.

Thank you for your commitment and continued support.

This report has been approved by the trustees and signed on its behalf on 26th April 2024 by Jemma Vickers, Chair of the Board of Trustees.



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# ACKNOWLEDGEMENTS

The charity would like to thank the following for their financial support this year in enabling the Trustees to further enhance the Sea Cadet Experience.

| | |
|---|---|
| Nuneaton and Bedworth Borough Council | Marine Society and Sea Cadets |
| Coventry Building Society | Howdens Joinery |
| Local Giving – Magic Little Grants | Borough Lottery |
| The ASDA Foundation | Friends and Family of the late D Hibbert |
| Supports through Easyfundraising | The Clothworkers' Foundation |
| Bernard Sunley Foundation | Gosling Foundation |
| Sir John Middlemore Trust | Sport England |
| Warwickshire County Council | Tesco Groundworks |
| Kevin Hargrave Photogrophy | Shustoke Sailing Club |

# LEGAL AND ADMINISTRATIVE INFORMATION

Charity Details

| | | |
|---|---|---|
| Charity Name: | | Nuneaton & Bedworth Unit 616 of the Sea Cadets Corps |
| Charity Status: | | Unincorporated |
| Registered Charity No: | | 1059141 |
| Registered Office and Operational Address: | | Rear of Jubilee Sports Centre<br>Greenmoor Road<br>Nuneaton<br>CV10 7EZ |
| Telephone Number: | | 02476 353717 |
| Email: | | Nuneaton.sccoffice616@gmail.com |
| Website: | | www.sea-cadets.org/nuneatonbedworth |
| Trustees: | Chair | Jemma Vickers (appointed 24 Mar 21) |
| | Vice Chair | Rebecca Turvey (appointed 26 Jul 23 ) |
| | Treasurer | Agnes Barnoczki (appointed 7 May 23) |
| | Trustees | Kerri Rowntree |
| | | Nick Humber |
| | | Reverend Dr Allan Robert Smith RNR |
| | | Dawn Wardell |
| | | Helen Dennis |

Holding (Custodian) Trustees: The Marine Society & Sea Cadets (MSSC)

| | |
|---|---|
| Independent Examiner: | Robert Joyce<br>4 Frankies Lane<br>Bedworth<br>CV12 0QG |
| Bank: | Lloyds Bank<br>4 High Street<br>Bedworth<br>CV12 8NE |

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF NUNEATON AND BEDWORTH UNIT 616 OF THE SEA CADETS CORP

I report on the financial statements of Nuneaton and Bedworth unit 616 of the Sea Cadets Corp. for the year ended 31st March 2043 which are set out on pages 18-22.

Respective responsibilities of trustees and examiner
The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is required.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act 2011

- To follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and

- To state whether any particular matters have come to my attention.

Basis of independent examiner's report
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement
In connection with my examination, no matter has come to my attention:

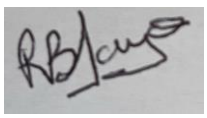
(1) Which gives me reasonable cause to believe that, in any material respect, the requirements

- To keep accounting records in accordance with Section 130 of the 2011 Act; and

- To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Robert Joyce Date: 25/04/2024

# THE SEA CADETS

## ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

## RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2024

Form SCC A3 (R&P) Jan-20

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2024

**Unit Name:** Nuneaton & Bedworth **Charity No:** 1059141

**Fund-name/purpose** (if not held for the Unit's general purposes):-

| | Notes | THIS YEAR £ | LAST YEAR £ |
|---|---|---|---|
| **REVENUE RECEIPTS** – | | | |
| ANNUAL FUND/DIRECT GRANT - (restricted) | | £36,357.00 | £42,942.13 |
| OTHER GRANTS - (unrestricted) | | £0.00 | £226.54 |
| SCAVA (Sea Cadet Victualling Allowance) | | £430.14 | £0.00 |
| CADET CONTRIBUTIONS | | £4,781.00 | £3,966.85 |
| OTHER DONATIONS / LEGACIES | | £9,747.59 | £2,885.64 |
| FUNDRAISING & SPECIAL EVENTS PROCEEDS | | £1,539.00 | £2,597.00 |
| **OTHER CHARITABLE ACTIVITIES:** | | | |
| COMPETITION RECEIPTS | | £429.00 | £0.00 |
| COURSE FEES | | £108.50 | £446.90 |
| SUNDRY SALES RECEIPTS | | £477.42 | £2,196.94 |
| BANK DEPOSIT INTEREST | | £7.99 | £0.00 |
| PROPERTY RENTS (includes any occasional | | £15.00 | £0.00 |
| OTHER REVENUE RECEIPTS | Wardroom | £4,925.79 | £0.00 |
| **TOTAL REVENUE RECEIPTS** | A | **£58,818.43** | **£55,262.00** |
| **NON-REVENUE RECEIPTS** – | | | |
| PROCEEDS FROM SALES OF OTHER FIXED ASSETS | | £1,103.76 | £2,671.00 |
| **TOTAL NON-REVENUE RECEIPTS** | B | **£1,103.76** | **£2,671.00** |
| (*Attach that Fund's similar Account of Receipts as page AC1A, and so on) | | | |
| **TOTAL RECEIPTS = A + B** | C | **£59,922.19** | **£57,933.00** |

Page 1

***Reconciliation:-***

| | | | |
|---|---|---|---|
| NET CHANGE FOR YEAR IN CASH/BANK BALANCE:- | | | |
| - REVENUE ITEMS (= A – D from page AC2) | G | £21,284.95 | -£2,590.58 |
| - NON-REVENUE ITEMS (= B – E from page AC2) | H | -£14,208.66 | -£3,488.65 |
| - COMBINED (=G+H) | | £7,076.29 | -£6,079.23 |
| **CASH/BANK BALANCE FROM LAST YEAR-END** | | **£1,061.75** | **£7,140.98** |
| **CASH/BANK BALANCE AT THIS YEAR-END** | | **£8,138.04** | **£1,061.75** |

V 3.0c AC1

# THE SEA CADETS

## ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

## RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2024

Form SCC A3 (R&P) Jan-20

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2024

**Unit Name:** Nuneaton & Bedworth **Charity No:** 1059141

**Fund-name/purpose** (if not held for the Unit's general purposes):-

| | Notes | THIS YEAR £ | LAST YEAR £ |
|---|---|---|---|
| **REVENUE PAYMENTS –** | | | |
| **DIRECT CHARITABLE ACTIVITY COSTS:** | | | |
| FUNDRAISING & SPECIAL EVENTS COSTS | | £926.99 | £1,820.22 |
| COMPETITION COSTS | | £0.00 | £0.00 |
| FUEL & TRAVEL COSTS | | £1,146.34 | £243.36 |
| CATERING COSTS | | £1,688.97 | £1,050.62 |
| TRAINING DELIVERY COSTS | | £5,826.14 | £8,737.35 |
| ARTICLES PURCHASED FOR RESALE | | £93.00 | £548.48 |
| **OVERHEAD COSTS FOR:** | | | |
| RENT / COUNCIL TAX | | £2,268.75 | £597.00 |
| HEAT, LIGHT & WATER | | £2,437.59 | £203.91 |
| TELEPHONE & BROADBAND | | £328.06 | £545.35 |
| RUNNING COST Inc POSTAGE, PRINTING & OTHER | | £2,867.75 | £1,536.28 |
| **MAINTENANCE COSTS FOR:** | | | |
| BUILDINGS & ESTATE | | £12,382.70 | £34,815.53 |
| BOATS | | £179.80 | £209.04 |
| VEHICLES | | £4,189.34 | £4,074.77 |
| OTHER MISC EQUIPMENT | | £979.53 | £1,263.75 |
| INSURANCE COSTS | | £1,718.52 | £2,075.92 |
| BANK INTEREST & CHARGES | | £0.00 | £0.00 |
| **CHARITY GOVERNANCE COSTS:** | | | |
| FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION | | £0.00 | £0.00 |
| FOR OTHER PROFESSIONAL FEES | | £0.00 | £131.00 |
| FOR LEGAL ADVICE (for constitution or trustees) | | £0.00 | £0.00 |
| OTHER REVENUE COSTS | | £500.00 | £0.00 |
| TOTAL REVENUE PAYMENTS | D | £37,533.48 | £57,852.58 |
| **NON-REVENUE PAYMENTS –** | | | |
| ASSETS | | £15,312.42 | £6,159.65 |
| **TOTAL NON-REVENUE** | E | £15,312.42 | £6,159.65 |
| **TOTAL PAYMENTS (=D+E)** | F | **£52,845.90** | **£64,012.23** |

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

V 3.0c AC2

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2024**

Form SCC A3 (R&P) Jan-20

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2024

| **Unit Name:** | Nuneaton & Bedworth | **Charity No:** | 1059141 |
|---|---|---|---|

| **In E&W: STATEMENT OF ASSETS & LIABILITIES** | **Name of Fund** if restricted | **THIS YEAR £** | **LAST YEAR £** |
|---|---|---|---|
| **ASSETS:** | | | |
| CASH/BANK BALANCE(S) AT YEAR-END (from page AC1) | | £8,138.04 | £1,061.75 |
| BANK DEPOSITS (if any) not included above | | | |
| LOANS RECOVERABLE | | | |
| OTHER DEBTS (total recoverable – exclude any "accruals") | | | |
| *STOCKS OF ITEMS FOR RESALE (total cost) | | | |
| INVESTMENTS (present value of securities &c) | | | |
| INVESTMENTS (ditto – belonging to a Restricted Fund, if any) | | | |
| ***OTHER FIXED ASSETS:** | | | |
| – LAND & BUILDINGS | | £50,000.00 | £50,000.00 |
| – BOATS | | £36,000.00 | £24,500.00 |
| – VEHICLES | | £8,000.00 | £8,000.00 |
| – COMPUTERS & OTHER EQUIPMENT | | £8,000.00 | £4,000.00 |
| *For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above | | [ ] | [ ] |
| **LIABILITIES** | | | |
| LOANS REPAYABLE | | | |
| OTHER CREDITORS (total payable – exclude any "accruals") | | | |
| CONTINGENT LIABILITIES (estimated total amount) | | | |

| **[Scottish] ACCOUNTS NOTES*** (if not within Annual Report) | | **[Amounts]** | **Particular** |
|---|---|---|---|
| For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use | Give page no(s). - or say if none | | |
| Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project | | [ ] | |
| Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it | (or say if none) | [ ] | Authority: |
| Amount of any trustee expenses reimbursed and for how many trustees | (or say if none) | [ ] | For how many: |
| Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) – together with any amount owing at the year-end (say if none) | | [ ] | Nature: |
| | | [ ] | |
| Any further information that 'may reasonably assist' a reader's understanding | Give page no(s). | | - or say if none |

*(*Show details on an extra attached*

Signed as authorised by the Unit's Management Committee – Date:

.....Unit Treasurer

..... Unit Chairman

***Note:*** *The statutory audit or independent examination report on this Statement of Account must be attached.*

V 3.0c

AC3

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2024**

Form SCC A3 (R&P) Jan-20

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2024

| **Unit Name:** | Nuneaton & Bedworth | **Charity No:** | 1059141 |
|---|---|---|---|

Unit address (or address for correspondence):-

| | |
|---|---|
| House name: | Rear of Jubilee Sports Centre |
| Street and No: | Greenmoor Road |
| Area or Estate: | |
| Town/City: | Nuneaton |
| County: | Warwickshire |
| Post Code: | CV10 7EZ |

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

| | | |
|---|---|---|
| Jemma Vickers | Rebecca Turvey | Agnes Barnoczki |
| Nicholas Humber | Rev. Dr. Allan Smith | Dawn Wardell |
| Kerri Rowntree | Helen Humber | |
| | | |

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

| | | |
|---|---|---|
| Stephen Chadaway | | |
| | | |
| | | |

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) *[ not in Scotland]* :-

| | | |
|---|---|---|
| | | |

**Nature and date of the Unit's constitution (governing document):** Governed by **Sea Cadet Standard Constitution**

**The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-**

*Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.*

**The Unit's charitable purpose(s) as set out in its constitution is:-**

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

**The Unit's main activities and achievements in the financial year were:-**

Please see Trustee's Account

**Public Benefit**

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

AC4

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2024**

Form SCC A3 (R&P) Jan-20

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2024

| **Unit Name:** | Nuneaton & Bedworth | **Charity No**: | 1059141 |
|---|---|---|---|

**Reserves Policy**

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to 6 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income

Year-end reserves amounted to £2,407.73 9 months' on that basis.

Date signed as authorised by the Unit's Management Committee: **26 April 2024**

| | |
|---|---|
| Agnes Barnoczki | Unit Treasurer |
| Jemma Vickers | Unit Chairman |
| Robert Joyce | Independent Examiner |

***Note:*** *The statutory audit or independent examination report on this Statement of Account must be attached.*

V 3.0c

AC5

**NUNEATON AND BEDWORTH UNIT 616 OF THE SEA CADET CORPS**

England & Wales - Charity number 1059141

# Accounts

NUNEATON & BEDWORTH UNIT 616 OF THE SEA CADET CORPS

# TRUSTEES' ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2023

REGISTERED CHARITY NUMBER: 1059141

| Contents | Page No |
|---|---|
| Report of the Trustees | 1-16 |
| Acknowledgments | 17 |
| Accounts Legal and Administrative Information | 18 |
| Independent Examiners Report | 19 |
| Accounts | 20-24 |

# REPORT OF THE TRUSTEES OF
# NUNEATON & BEDWORTH UNIT 616 OF THE SEA CADET CORPS

The Charity Trustees present their report, together with the financial statements of the charity, for the year ended 31st March 2023. The financial statements comply with both the Charity's Constitution and the Charities Act 2011.

## Aim of the Sea Cadet Corps

The aim of the Sea Cadets Corps is to give young people the best possible head start in life, through nautical adventure and fun, based on the customs and traditions of the Royal Navy. Our aim is to develop young people and support them towards responsible adulthood.

## Charitable Purpose

The charitable purpose of the Unit is to promote the development of young people in achieving their physical, intellectual, and social potential as individuals and as responsible citizens. This is achieved by the provision of education and leisure time activities using a nautical theme, based on the traditions of the Royal Navy and in accordance with the principles, ethos, and practices of the Marine Society & Sea Cadets (MSSC).

In furtherance of the Purpose, the Unit offers young people a structured environment in which to develop; provides access to education and training including sailing, rowing, windsurfing, paddle sports, power boating, seamanship, navigation, marine engineering, cooking, music, first aid, drill, piping, and public services; it provides opportunities for young people to obtain a range of qualifications and a wide range of opportunities for community involvement.

## Public Benefit

The trustees continue to give regard to the Charity Commission's general guidance 'Charities and Public Benefit' provided by the Unit in relation to the charitable purpose of the Sea Cadets movement as set out in the activities and achievements outlined in this report.

To achieve its aim the Unit encourages recruitment of young people from all backgrounds and abilities including where possible, and within the realms of Health and Safety, those with disabilities and develops their skills and abilities by:

- Regular structured activities with a nautical theme
- Enabling young people to take part in activities connected with the wider Sea Cadet Corps
- Movement such as waterborne activities, events and competitions at district, area, and national levels
- Availability of formal achievements whilst completing courses to earn badges and promotions

We continue to target recruitment within the local area giving young people opportunities to take part in activities that in many cases would otherwise be unaffordable.

We are only able to do this because we are wholly volunteer led and all funds raised or received are used entirely for the charitable purposes of the Unit.

## Chairperson's Report – Mrs Jemma Vickers

Looking back over the past 12 months at the achievements made by our Ship's Company is astounding. I am in absolute awe of our Cadet Force Adult Volunteers (CFAV), and even more so of our Cadets. Their resilience, dedication, loyalty, and commitment show how they embody our Sea Cadet values.

There have been several changes in the unit this year, which include personnel changes, but also to the fabric of the building once again whilst our refurbishment program continues. The disabled wet room will be the last of the large-scale construction projects for some time. We will turn our attention to other issues such as heating throughout the building and upgrading some of our older equipment. We shall also focus on being sleepover approved to allow for full weekend activities at the unit.

Over the next year, I, along with the rest of the Command Team, aim to bring a sense of stability back to the unit through strong leadership, direction and by setting the example that we expect from others. We have plans in place for areas of improvement, including the advancement of instructor's skills and qualifications, and for our cadets too.

Financial stability continues, with grants having been acquired to aid with the purchase of equipment and capital expenditure, along with community fundraising events.

Happily, our cadet and adult volunteer numbers remain stable, with new joiner requests frequently - despite no real advertising. However, we are now at the stage where we are reaching our maximum cadet numbers and will therefore need to have a waiting list in place for new cadet joiners.

Our Unit Management (UMT) has grown by two since the last AGM; we plan to recruit at least one more member to the team over the next year.

There will always be more to achieve, but to have been awarded a Burgee for 2022 is just reward for the hard work and determination that the team, and the entire Ship's company has put in. With the unit currently being in the strongest position it has been in for the last decade; this feels like the right result for all and was very much needed to maintain motivation.

We've had more than our fair share of setbacks this year to contend with; the unit minibus being written off mid boating season meaning we were without transport for 5 ½ weeks, the theft of several kayaks and paddling equipment from our compound late in the boating season, followed by a delay in replacement boats being delivered, an unprecedented heat wave, and an encampment of travelers meaning the unit had to close for a time for safety, all of which added together massively hampered our boating hours. However, the cadets and CFAV were so resilient and patient in allowing the UMT to manage these situations as quickly and effectively as possible.

To say that I am grateful to the rest of the UMT for their support and dedication through those times would be an understatement. I feel incredibly privileged to volunteer alongside this team. In particular, the support of my Vice-Chair and Unit Treasurer, Mr. Steve Chadaway and Mrs. Charley Wright, has been an absolute constant as they have both risen to the many challenges of managing a unit.

Finally, a special mention to note PO (SCC) Nick Humber who, despite having 4 children at home, working full-time, and taking on the majority of the building work within our unit, leads our CFAV and Cadets with such determination and commitment. His loyalty to the vision we have created for the unit, the relationship he continues to build with me, the UMT and the Command Team, and all that he does for everyone within the team should be commended. Thank you, Nick.

## Commanding Officers Report – Petty Officer (SCC) Nick Humber

I am proud and consider myself extremely privileged to be the Commanding Officer of Nuneaton and Bedworth Sea Cadets, leading our unit for another year. Our Cadets continue to maintain their commitment to Sea Cadets and to our Corps Values. Furthermore, there have been many achievements and many more 'firsts' for TS Vanquisher over the last year that have involved our cadets; they really are the driving force behind our ethos to continue to strive to provide the best possible opportunities for our young people. The unit has continued to maintain a balance between CTP and creating a fun, team-led environment, which has promoted and encouraged motivation and learning, whilst exposing our young people to a huge breadth of knowledge and opportunity, increasing their cultural capital. Our staff work extremely hard to enable this progression. This year, for the first year in many, we have a Petty Officer Cadet. In addition to this, POC Ashryah was the highest scoring candidate on any SWA advancement board in the entirety of 2022, earning her the Martin Henwood's trophy. Recognition indeed for such an excellent example of what it is to be a cadet. Our unit band continues to be active, offering 8-12

hours of band training monthly, greatly enhancing the cadet experience and providing them with additional opportunities. The Command Team collectively continue to manage any challenges with a supportive and constructive approach. This has included managing the First Lieutenant role as external pressures meant our 1st LT stepped down. His proposed successor could not be appointed due to unexpected delays with a transfer request. Currently the 1st LT duties are being carried out by our Unit Coxswain, in line with our unit's succession plan. Further challenges have included the unit minibus being written off mid boating season, the theft of several kayaks and paddle equipment from our compound late in the boating season, followed by a delay in replacement boats being delivered, an unprecedented heatwave, and an encampment of travellers meaning the unit had to close for a time for safety, all of which added together severely hampered our boating hours. However, these situations were managed as quickly and as effectively as possible thanks to the response of the UMT and resilience and patience of the cadets and instructors. With our two most senior cadets very recently joining the RN, and one cadet aging out and becoming staff, we currently have a strong focus on growth and regeneration as we develop the leadership skills of our most senior cadets as they take on more responsibility. Staff continue to upskill with many attending courses throughout the year, which has also increased instructor level qualifications within the unit. I commend all our staff for all of their hard work and dedication and commitment to our young people and to TS Vanquisher. I would specifically like to thank PO (SCC) Dan Thompson, who like me has worn various hats throughout this last year - he has taken on rolls without hesitation and has risen to every challenge for the good of the unit. Thank you for your continued support. I would also like to say a special thank you to our Unit Chairperson Jemma Vickers. The friendship we have formed through Sea Cadets has established an excellent working partnership. Jemma's wealth of experience, both from the staff side and the committee side, in addition to also having been a cadet herself, means that Jemma really encompasses everything our organisation aims to achieve. Having a chairperson who always listens, and truly understands is rare and I simply could not do my role without a supporting Chairperson like Jemma. Jemma and her team always go above and beyond to ensure we have what we need as instructors to allow us to carry out our role effectively. There have been times where there have been difficult choices to make, and we have shared thoughts and ideas to collaboratively lead the team so that we continue to progress forwards. I also thank our strong Command Team for carrying out their individual roles so effectively to ensure the efficiency of our unit. We were thrilled to have been awarded a Burgee for 2022 following the hard work and determination that all the team, and the entire Ships Company put in. Nevertheless, there will always be more to achieve, and I look forward to our journey of 2023-2024.

## Post Covid-19 and the Cost-of-Living Crises

The post Covid 19 effects, and now the cost-of-living crises are still being felt throughout the unit, with some families struggling to meet unit subscription fees. These are managed on an individual basis, and thankfully, we can assist currently.
The Unit Management Team work to keep running costs and overheads to a minimum where possible, and work with the Commanding Officer and the Uniformed Staff to plan for expected expenditure wherever possible so that there is time to source funding to cover the costs.
A unit bursary fund, The Hibbert Family Bursary fund, was also launched this year to help with course costs for those that are not able to meet the costs themselves. This has already been utilised and has been a much-welcomed addition to meet the needs of our cadets.

## Achievements and Performance 2022-23

It's safe to say that adults and cadets alike have very much enjoyed an array of courses and competitions, including returning home with medals for the first time for many of our cadets!
Unit renovations and improvements continued, as well as the purchase of equipment and kit that was required.
A few stand out items to note:

Two new to us minibuses:








Another delivery of kayaks to replace those that were stolen:




Wheels for the kayaks to help the smaller cadets with moving the boats around:



The Easter Bunny joined us for a parade and brought gifts for the cadets:





The Cadets have been active both on the water:







And off the water:









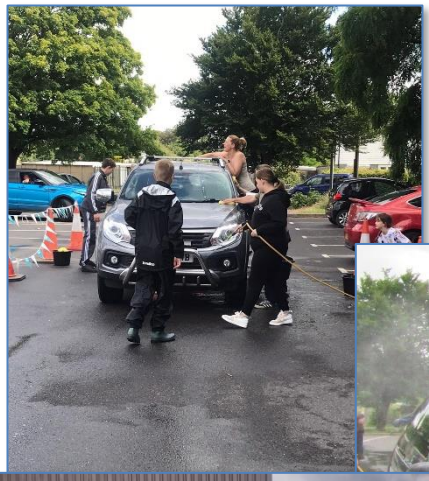


Taking part in community fundraising and activities in and around the borough:













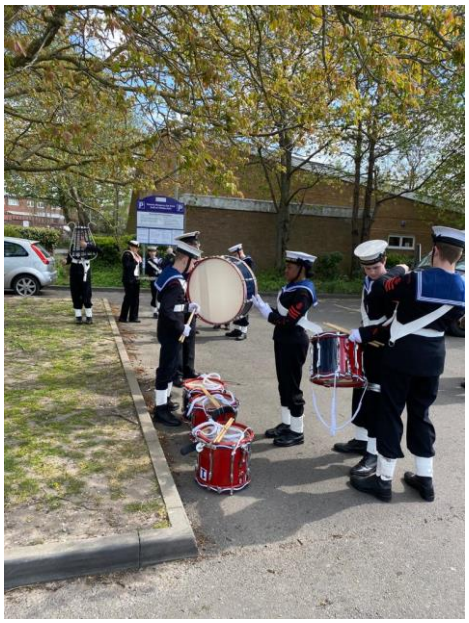








And the band played on:







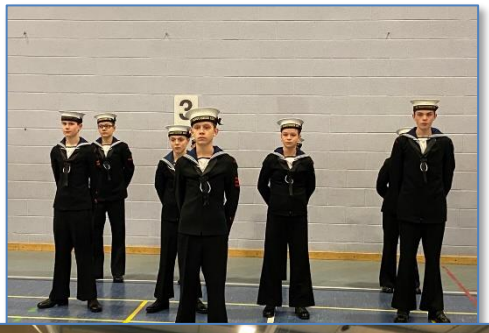




And the Hibbert Family launched the bursary fund for the cadets of TS Vanquisher:



The cadets attended competitions where medals were won:









Team Vanquisher grew stronger bonds:






Because once a part of Team Vanquisher, always a part of the family:







We battled a heatwave:




But carried on with improvements to the water access, and to the unit:























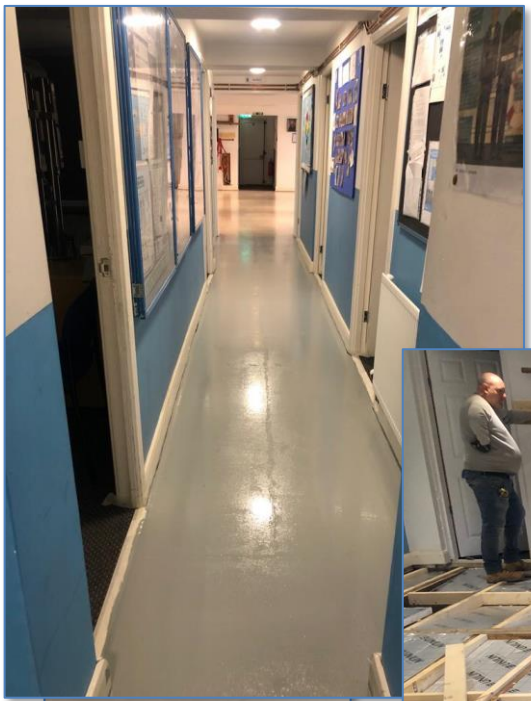


















We celebrated success:









Christmas was celebrated in style with presents and parties:





And had a visit from our brilliant District Team!



During this year our cadets achieved the following:

7 x 1 Year Good Conduct Badge
3 x 2 Year Good Conduct Badge
2 x 3 Year Good Conduct Badge
1 x ABRSM Percussion Grade 2
1 Adv Trg – Basic Campcraft
1 x Adv Trg – Mountain Biking
2 x Peer Educator
1 x Advanced Peer Educator
1 x LC to POC Promotion
1 x BC Foundation Safety & Rescue Training
7 x Paddle Discover Award
1 x Paddle Explore Award
17 x Paddle Start Award
1 x C2V
2 x Basic Catering
35 x Water Safety Tests
10 x Promotion to Cadet
6 x Promotion to Cadet 1st Class
4 x Promotion to Ordinary Cadet
1 x Food Safety in Catering Level 2
2 x Basic Engineering
2 x Pearson BTEC Level 1 Cert in Teamwork and Pers Skills for Uniformed Youth Orgs
2 x Basic Piping
2 x Go Row 2 (Fixed Seat)
1 x Competent Crew
1 x Supervised Coxswain
16 x Rowing Taster Certificates
1 x Dinghy Sailing taster certificate
2 x RYA YSS Stage 1
1 x RYA YSS Stage 2
2 x Seamanship Basic (Class 3)
1 x Duke of Edinburgh Award Silver
1 x RYA Youth WS introductory certificate
1 x RYA Youth WS Stage 1
7 x JSC Blue Waterborne Activities Badge
6 x JSC Green Outdoor & Recreation Activities Badge
8 x JSC Red Unit Activities Badge
7 x JSC Yellow Community & Citizenship Activities Badge

During this year our adults achieved the following:

1 x 3rd Good Conduct Badge
2 x Paddle Discover Awards
1 x Paddle Start Award
1 x Basic Leadership
4 x Core Drill
5 x Seamanship
2 x RYA Seamanship Skills
8 x First Aid at Work
1 x Advanced First Aid Instructor
1 x First Aid Instructor
2 x Food Safety in Catering Level 2
9 x Health and Safety Management
1 x Expedition Skills
1 x Piping Instructor
7 x Responsible for Information
2 x Explore Rowing (Fixed Seat)
2 x Rowing Coxswain
5 x Supervised Coxswain
4 x Rowing Taster Certificates
9 x Safeguarding
1 x Officer Development Programme
3 x Unit Management Team Induction
1 x Volunteer Recognition – 6 years
4 x Water Safety Equipment Authorised Maintainer
3 x Working With Young People

Events/ Parades this year

- Band Parade – Hoar Park Farm
- Charity Car Wash
- Unit Review
- Easter Celebration
- Unit Visit from Warrant Officer Wood (Royal Navy) – HMS Forward
- Annual Presentation Afternoon
- Annual Civic Bonfire Support
- Poppy Selling
- Armistice Parade
- Remembrance Parade
- Christmas Celebration
- Church Parade
- Bag Packing
- STEM training for Junior Sea Cadets
- Nuneaton Rugby Club Fire Works Display
- Band Parade - St George's Day Parade
- Jubilee Jam Concert
- Unit Band Course in HMS Raleigh

Plans for 2023-24

- Complete the last of the outstanding building work
- Improve security measures
- Complete the heating renovation

## Financial Review

Due Process
In accordance with Part 2, 26 of the Sea Cadet Constitution 2017, the charities income and expenditure accounts were approved by the Trustees (Unit Management Team) at their meeting on 4th April and are presented to the charity members for consideration and adoption.

Basis of Accounts
Nuneaton & Bedworth Sea Cadets is a registered charity and prepares its accounts on a Receipts and Payments basis, this is the simplest of accounting methods and is adopted by small charities with an annual income of £250,000 or less. All income and expenditure are recorded at the time the funds are received or paid.

Performance for the Financial Year
We are pleased to report that the accounts have remained stable. Fundraising through community events and grants have resulted in us again requiring an Independent Inspection of accounts for the 2022/23 year, the third consecutive year. Full details are included in the notes to the accounts.

Areas for Improvement
The Trustees will prioritise for 2023/2024

- Improve and monitor collection of cadet contributions
- Develop a fundraising strategy to ensure the upkeep of the renovated facilities through community fundraising and grant applications.

Our fundraising efforts this year have centred around the continuation of our refurbishments and replacing or purchasing equipment to deliver more training opportunities to our young people. There have been some challenges, but we have overcome them and are looking forward to a positive future.

## Reserves Policy

The trustees continue to review the charity's requirements for reserves, considering the main risk to the organisation, that being a reduction of income. The trustees have established a policy whereby the reserves in total that are not invested in tangible fixed assets held by the Unit, should be up to the equivalent of 6 months' overhead costs of the charity.

The level of these reserves has been determined by the need to meet the working capital requirements of the charity and for the charity to carry out of its legal obligations. At the end of March 2023, the total of the charity's unrestricted reserves stood at £966.27, and a further £192.10 in restricted funds.

Whilst the balance at the year-end is very close to our reserve level, the trustees are aware that expenditure during 2023/24 is likely to be significantly lower than the previous 2 years due to the building works coming to an end now the refurbishment is almost complete.

## Structure, Governance and Management

Units of the SCC are formed and operated entirely by volunteers in local communities. Each Unit is a self-supporting youth organisation and an independent charity with a central support management and training structure provided primarily by the Marine Society and Sea Cadets (MSSC). The unit becomes a part of the SCC by virtue of its affiliation to the MSSC, the parent body of the SCC. In accepting this affiliation, the unit undertakes to comply with all regulations issued by, or on behalf of, the MSSC Council.

The Unit was registered as an unincorporated charity on 12th November 1996 and is governed by a constitution approved by the Charity Commission of England and Wales. A revised constitution issued by the Marine Society and Sea Cadets was ratified by the Board of Trustees at its meeting in December 2017.

## Recruitment and Appointment of the Trustees

Trustees serve and are re-elected on an annual basis. A minimum of 4 office holders: Chair, Secretary, Treasurer and Commanding Officer. UMT office holders are elected at the first meeting following the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadets Unit which is drawn loosely as being those with an interest in the unit.

The constitution lays down specific controls for UMT membership and will be observed for all future recruitment.

In the event of a vacancy arising during the year (known as a casual vacancy), the trustees have the power to co-opt new trustees. All trustees will serve until the date of the next AGM, after which the post will be filled by election.

The trustees are represented by a wide range of individuals drawn from the local community. Trustees have the power to appoint additional trustees to act jointly with them for all purposes. A trustee whose term of office has expired can be appointed for a further term of office.

## Responsibilities of the Trustees

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state affairs of the charity and of its financial position at the end of that year.

In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently.
- Make judgement and estimates that are reasonable and prudent.
- State whether applicable accounting standards and statements of recommended practice (SORP) have been followed, subject to any departure disclosed and explained in the financial statements.
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will not continue existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charity (Accounts Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

No final report would be complete without acknowledging the efforts and dedicated service of the adult volunteers who make the unit a success. For any Sea Cadet Unit to succeed it is fully reliant on its teams to work together. Our uniformed and civilian instructors, management team and unit assistants all have one common aim, that of delivering the best experience for our young people. In this modern age, time is a precious commodity and like with all teachers and trainers there is a lot goes on behind the scenes, outside of parade times and over weekends that is not observed but makes such a big difference.

Thank you for your commitment and continued support.

This report has been approved by the trustees and signed on its behalf on 4th April 2023 by Jemma Vickers, Chair of the Board of Trustees.



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## Acknowledgements

The charity would like to thank the following for their financial support this year in enabling the Trustees to further enhance the Sea Cadet Experience.

- Nuneaton and Bedworth Borough Council
- Marine Society & Sea Cadets
- Coventry Building Society
- Localgiving - Magic Little Grants
- Borough Lottery
- Amazon Smile
- The Asda Foundation
- Supporters through Easyfundraising
- Family and friends of the late D Hibbert
- Howdens Joinery

## Legal and Administrative Information

Charity Details

| | | |
|---|---|---|
| Charity Name: | | Nuneaton & Bedworth Unit 616 of the Sea Cadets Corps |
| Charity Status: | | Unincorporated |
| Registered Charity No: | | 1059141 |
| Registered Office and Operational Address: | | Rear of Jubilee Sports Centre<br>Greenmoor Road<br>Nuneaton<br>CV10 7EZ |
| Telephone Number: | | 02476 353717 |
| Email: | | Nuneaton.sccoffice616@gmail.com |
| Website: | | www.sea-cadets.org/nuneatonbedworth |
| Trustees: | Chair | Jemma Vickers (appointed 24 Mar 21) |
| | Vice Chair | Steven Chadaway (appointed 1 May 21) |
| | Treasurer | Charlotte Wright (appointed 29 Jan 21) |
| | Trustees | Kerri Rowntree<br>Nick Humber<br>Reverend Dr Allan Robert Smith RNR<br>Agnes Barnoczki<br>Dawn Wardell |

Holding (Custodian) Trustees: The Marine Society & Sea Cadets (MSSC)

| | |
|---|---|
| Independent Examiner: | Robert Joyce<br>4 Frankies Lane<br>Bedworth<br>CV12 0QG |
| Bank: | Lloyds Bank<br>4 High Street<br>Bedworth<br>CV12 8NE |

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
NUNEATON AND BEDWORTH UNIT 616 OF THE SEA CADETS CORP

I report on the financial statements of Nuneaton and Bedworth unit 616 of the Sea Cadets Corp. for the year ended 31st March 2023 which are set out on pages 20-24.

Respective responsibilities of trustees and examiner
The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is required.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act 2011

- To follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and

- To state whether any particular matters have come to my attention.

Basis of independent examiner's report
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement
In connection with my examination, no matter has come to my attention:

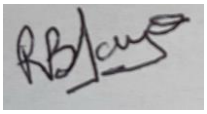
(1) Which gives me reasonable cause to believe that, in any material respect, the requirements

- To keep accounting records in accordance with Section 130 of the 2011 Act; and

- To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Robert Joyce Date: 19/04/2023

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023**

Form SCC A3 (R&P) Jan-20

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2023

| Unit Name: | Nuneaton and Bedworth unit 616 of the Sea Cadet Corps | Charity No: | 1059141 |
|---|---|---|---|

Fund-name/purpose (if not held for the Unit's general purposes):-

| | Notes | THIS YEAR £ | LAST YEAR £ |
|---|---|---|---|
| **REVENUE RECEIPTS –** | | | |
| ANNUAL FUND/DIRECT GRANT - (restricted) | | £42,942.13 | £23,450.00 |
| OTHER GRANTS - (unrestricted) | | £226.54 | £13,539.50 |
| SCAVA (Sea Cadet Victualling Allowance) | | £0.00 | £0.00 |
| CADET CONTRIBUTIONS | | £3,966.85 | £2,514.01 |
| OTHER DONATIONS / LEGACIES | | £2,885.64 | £5,092.51 |
| FUNDRAISING & SPECIAL EVENTS PROCEEDS | | £2,597.00 | £0.00 |
| **OTHER CHARITABLE ACTIVITIES:** | | | |
| COMPETITION RECEIPTS | | £0.00 | £0.00 |
| COURSE FEES | | £446.90 | £75.00 |
| SUNDRY SALES RECEIPTS | | £2,196.94 | £0.00 |
| BANK DEPOSIT INTEREST | | £0.00 | £0.00 |
| PROPERTY RENTS (includes any occasional | | £0.00 | £446.00 |
| OTHER REVENUE RECEIPTS | | £0.00 | £0.00 |
| **TOTAL REVENUE RECEIPTS** | A | **£55,262.00** | **£45,117.02** |
| **NON-REVENUE RECEIPTS –** | | | |
| PROCEEDS FROM SALES OF OTHER FIXED | | £2,671.00 | £305.00 |
| **TOTAL NON-REVENUE RECEIPTS** | B | **£2,671.00** | **£305.00** |
| (*Attach that Fund's similar Account of Receipts as page AC1A, and so on) | | | |
| **TOTAL RECEIPTS = A + B** | C | **£57,933.00** | **£45,422.02** |

***Reconciliation:-***

| | | | |
|---|---|---|---|
| **NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-** | | | |
| - REVENUE ITEMS (= A – D from page AC2) | G | -£2,590.59 | -£8,830.78 |
| - NON-REVENUE ITEMS (= B – E from page AC2) | H | -£3,488.65 | £305.00 |
| - COMBINED (=G+H) | | -£6,079.24 | -£8,525.78 |
| **CASH/BANK BALANCE FROM LAST YEAR-END** | | **£7,237.61** | **£15,763.39** |
| **CASH/BANK BALANCE AT THIS YEAR-END** | | **£1,158.37** | **£7,237.61** |

V3.0

AC1

| THE SEA CADETS | Form |
|---|---|
| ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT | SCC A3 (R&P) |
| RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023 | Jan-20 |

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2023

| Unit Name: | Nuneaton and Bedworth unit 616 of the Sea Ca | Charity No: | 1059141 |
|---|---|---|---|

Fund-name/purpose (if not held for the Unit's general purposes):-

| | Notes | THIS YEAR £ | LAST YEAR £ |
|---|---|---|---|
| **REVENUE PAYMENTS –** | | | |
| **DIRECT CHARITABLE ACTIVITY COSTS:** | | | |
| FUNDRAISING & SPECIAL EVENTS COSTS | | £1,820.23 | £1,770.46 |
| COMPETITION COSTS | | £0.00 | £0.00 |
| FUEL & TRAVEL COSTS | | £243.36 | £8.00 |
| CATERING COSTS | | £1,050.62 | £87.92 |
| TRAINING DELIVERY COSTS | | £8,737.35 | £15,096.30 |
| ARTICLES PURCHASED FOR RESALE | | £548.48 | £0.00 |
| **OVERHEAD COSTS FOR:** | | | |
| RENT / COUNCIL TAX | | £597.00 | £223.18 |
| HEAT, LIGHT & WATER | | £203.91 | £814.62 |
| TELEPHONE & BROADBAND | | £545.35 | £360.21 |
| RUNNING COST Inc POSTAGE, PRINTING & OTHER | | £1,536.28 | £2,373.01 |
| **MAINTENANCE COSTS FOR:** | | | |
| BUILDINGS & ESTATE | | £34,815.53 | £24,355.23 |
| BOATS | | £209.04 | £310.35 |
| VEHICLES | | £4,074.77 | £4,612.34 |
| OTHER MISC EQUIPMENT | | £1,263.75 | £2,583.55 |
| INSURANCE COSTS | | £2,075.92 | £1,217.63 |
| BANK INTEREST & CHARGES | | £0.00 | £0.00 |
| **CHARITY GOVERNANCE COSTS:** | | | |
| FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION | | £0.00 | £0.00 |
| FOR OTHER PROFESSIONAL FEES | | £131.00 | £35.00 |
| FOR LEGAL ADVICE (for constitution or trustees) | | £0.00 | £0.00 |
| OTHER REVENUE COSTS | | £0.00 | £100.00 |
| **TOTAL REVENUE PAYMENTS** | D | £57,852.59 | £53,947.80 |
| **NON-REVENUE PAYMENTS –** | | | |
| ASSETS | | £6,159.65 | £0.00 |
| **TOTAL NON-REVENUE** | E | £6,159.65 | £0.00 |
| **TOTAL PAYMENTS (=D+E)** | F | £64,012.24 | £53,947.80 |

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

V 3.0

AC2

# THE SEA CADETS

## ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

## RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023

Form SCC A3 (R&P) Jan-20

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2023

| Unit Name: | Nuneaton and Bedworth unit 616 of the Sea Ca | Charity No: | 1059141 |
|---|---|---|---|

| In E&W: STATEMENT OF ASSETS & LIABILITIES | Name of Fund (if restricted) | THIS YEAR £ | LAST YEAR £ |
|---|---|---|---|
| **ASSETS:** | | | |
| CASH/BANK BALANCE(S) AT YEAR-END (from page AC1) | | £1,158.37 | £7,237.61 |
| BANK DEPOSITS (if any) not included above | | | |
| LOANS RECOVERABLE | | | |
| OTHER DEBTS (total recoverable – exclude any "accruals") | | | |
| *STOCKS OF ITEMS FOR RESALE (total cost) | | | |
| INVESTMENTS (present value of securities &c) | | | |
| INVESTMENTS (ditto – belonging to a Restricted Fund, if | | | |
| ***OTHER FIXED ASSETS:** | | | |
| - LAND & BUILDINGS | | £50,000.00 | £50,000.00 |
| - BOATS | | £24,500.00 | £17,720.00 |
| - VEHICLES | | £8,000.00 | £1,800.00 |
| - COMPUTERS & OTHER EQUIPMENT | | £4,000.00 | £4,000.00 |
| *For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above | | [ ] | [ ] |
| **LIABILITIES** | | | |
| LOANS REPAYABLE | | | |
| OTHER CREDITORS (total payable – exclude any "accruals") | | | |
| CONTINGENT LIABILITIES (estimated total amount) | | £900.00 | £1,500.00 |

| [Scottish] ACCOUNTS NOTES* (if not within Annual Report) | | [Amounts] | Particulars |
|---|---|---|---|
| For any separate Receipts & Payments Account included in this Statement of Account the nature and purpose of each Fund accounted for and the legal restrictions on its | Give page no(s). - or say if none | | |
| Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity | | [ ] | |
| Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it | (or say if none) | [ ] | Authority: |
| Amount of any trustee expenses reimbursed and for how many trustees | (or say if none) | [ ] | For how many: |
| Amount and nature of any other trustee-transactions (including with connected persons, stating the together with any amount owing at the year-end (say if | | [ ] | Nature: |
| | | [ ] | |
| Any further information that 'may reasonably assist' a reader's understanding | Give page no(s). | | - or say if none |

*(*Show details on an extra attached*

Signed as authorised by the Unit's Management Committee - Date:

.....Unit Treasurer

..... Unit Chairman

***Note:** The statutory audit or independent examination report on this Statement of Account must be attached.*

V3.0 AC3

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023**

Form SCC A3 (R&P) Jan-20

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2023

| **Unit Name:** | Nuneaton and Bedworth unit 616 of the Sea Cadet Corps | **Charity No:** | 1059141 |
|---|---|---|---|

Unit address (or address for correspondence):-

| | |
|---|---|
| House name: | Rear of Jubilee Sports Centre |
| Street and No: | Greenmoor Road |
| Area or Estate: | |
| Town/City: | Nuneaton |
| County: | Warwickshire |
| Post Code: | CV10 7EZ |

Unit Management Committee members (the "charity trustees") at date of signing Report:-

| | | |
|---|---|---|
| Jemma Vickers | Steven Chadaway | Charlotte Wright |
| Agnes Barnoczki | Nicholas humber | Rev. Dr. Allan Smith |
| Kerri Rowntree | Dawn Wardell | |
| | | |

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

| | |
|---|---|
| | |
| | |

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [not: Scotland]:-

| | |
|---|---|
| | |

**Nature and date of the Unit's constitution (governing document):** Governed by **Sea Cadet Standard Constitution**

**The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-**

*Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.*

**The Unit's charitable purpose(s) as set out in its constitution is:-**

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

**The Unit's main activities and achievements in the financial year were:-**

Please See Trustees Account

**Public Benefit**

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

V3.0

AC4

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023**

Form SCC A3 (R&P) Jan-20

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2023

| Unit Name: | Nuneaton and Bedworth unit 616 of the Sea Ca | Charity No: | 1059141 |
|---|---|---|---|

**Reserves Policy**

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to 6 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income

Year-end reserves amounted to £900.00 6 months' on that basis.

Date signed as authorised by the Unit's Management Committee:

Charlotte Wright — Unit Treasurer

Jemma Vickers — Unit Chairman

Robert Joyce — Independent Examiner

***Note:*** *The statutory audit or independent examination report on this Statement of Account must be attached.*

V 3.0

AC5

**NUNEATON AND BEDWORTH UNIT 616 OF THE SEA CADET CORPS**

England & Wales - Charity number 1059141

# Accounts

# NUNEATON & BEDWORTH UNIT 616 OF THE SEA CADET CORPS

# TRUSTEES' ANNUAL REPORT AND ACCOUNTS

# FOR THE YEAR ENDED 31 MARCH 2022




**REGISTERED CHARITY NUMBER: 1059141**

| Contents | Page No |
|---|---|
| Report of the Trustees | 1-12 |
| Acknowledgments | 13 |
| Accounts Legal and Administrative Information | 14 |
| Independent Examiners Report | 15 |
| Accounts | 16-20 |

# REPORT OF THE TRUSTEES OF
# NUNEATON & BEDWORTH UNIT 616 OF THE SEA CADET CORPS

The Charity Trustees present their report together with the financial statements of the charity for the year ended 31st March 2022. The financial statements comply with both the Charity's Constitution and the Charities Act 2011.

## Aim of the Sea Cadet Corps

The aim of the Sea Cadets Corps is to give young people the best possible head start in life, through nautical adventure and fun, based on the customs and traditions of the Royal Navy. Our aim is to develop young people and support them towards responsible adulthood.

## Charitable Purpose

The charitable purpose of the Unit is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens. This is achieved by the provision of education and leisure time activities using a nautical theme, based on the traditions of the Royal Navy and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

In furtherance of the Purpose, the Unit offers young people a structured environment in which to develop; provides access to education and training including sailing, rowing, windsurfing, paddle sports, power boating, seamanship, navigation, marine engineering, cooking, music, first aid, drill, piping, and public services; it provides opportunities for young people to obtain a range of qualifications and a wide range of opportunities for community involvement.

## Public Benefit

The trustees continue to give regard to the Charity Commission's general guidance 'Charities and Public Benefit' provided by the Unit in relation to the charitable purpose of the Sea Cadets movement as set out in the activities and achievements outlined in this report.

To achieve its aim the Unit encourages recruitment of young people from all backgrounds and abilities including where possible, and within the realms of Health and Safety, those with disabilities and develops their skills and abilities by:

- Regular structured activities with a nautical theme
- Enabling young people to take part in activities connected with the wider Sea Cadet Corps
- Movement such as waterborne activities, events and competitions at district, area and national levels
- Availability of formal achievements whilst completing courses to earn badges and promotions

We continue to target recruitment within the local area giving young people opportunities to take part in activities that in many cases would otherwise be unaffordable.

We are only able to do this because we are wholly volunteer led and all funds raised or received are used entirely for the charitable purposes of the Unit.

## Chairperson's Report – Mrs Jemma Vickers

I am extremely proud to have been the Chairperson at Nuneaton and Bedworth Sea Cadets for just over a year now. My personal goal for the first year in post was to bring a sense of calm and stability to the unit. Having experience of a strong leadership team in a unit from my time as a cadet, uniformed staff and as a trustee, I knew how important it was to achieve this for the unit to settle and grow. Our senior team has been in place for the entire year, with no changes in position. The Command team have navigated through the year together and have been the leaders that the unit needed. With very clear and frequent communication, a strategic plan for the unit, and a determination to make this work, we are aiming to achieve the same goal: to make T.S. Vanquisher the very best that it can be for the young people we serve.

I am incredibly humbled to work with such a dedicated team of adult volunteers. Their enthusiasm and devotion to our unit and cadets has created the family that is Team Vanquisher!

Along with building the foundation of stability for the unit, the team links, bonds and friendships required to offer the best cadet experience has also been grown. With new team members joining and being welcomed into the family.

The fabric of the building has continued to be improved and this will continue again into the next financial year.

Financial stability continues with grants having been acquired to aid with the purchase of equipment and capital expenditure.

The Unit Management Team continue work on various projects to bring in funds as required, with all main positions fulfilled:

Vice Chair – Steve Chadaway
Treasurer – Charley Wright
Secretary – Chloe Jervis

This team make my job so much easier than it could be! I am so very grateful to them all. However, I'd like to include a special mention to Steve. Without this man, I think I may have lost the plot on several occasions! He challenges me in all the right ways, is a fantastic sounding board, and I know the unit is safe in his hands if I cannot be around. However, his impact goes far beyond being my right-hand man; He supports me, the unit, and every single member of this unit, taking on not only his role with tenacity and vivaciousness, but also covering for others, going above and beyond, and being the absolute back bone of the unit.

Happily, our cadet, and adult volunteer, numbers continue to grow. However, we are now at the stage where we are reaching our maximum cadet numbers and will therefore need to have a waiting list in place for new cadet joiners. Over the next year we plan to grow the unit management team to include skillsets which we do not currently hold.

There is still much to achieve, but we are very much on the right path to bring that to fruition.

The unit is possibly the strongest it has been in the last decade and the entire Ship's Company should feel incredibly proud of all their achievements. With our 30th Birthday in 2022, we plan to celebrate in style and truly cement ourselves as front runners within our community and the wider borough, as well as in the corps.

## Commanding Officers Report – Petty Officer (SCC) Nick Humber

I am proud and consider myself extremely privileged to lead our unit as Commanding Officer of Nuneaton and Bedworth Sea Cadets. In recent times, TS Vanquisher has advanced immensely; both as a unit, and as a team - with many, many ideas still ahead to move TS Vanquisher forwards even further. I could not be prouder of the dedicated team of staff who surround me and who support our unit and our cadets. Furthermore, I am thankful for the leadership of our Unit Chairperson who heads a hardworking and successful committee, I thank the full Unit Management Team for all their support and all the hard work that they undertake. Collectively, both staff and UMT, we have such a dedicated, hard-working team of volunteers with the passion and willpower that is bringing TS Vanquisher from strength to strength. Together, our aim is to support our cadets to develop and achieve, and to meet the objectives of the Unit.

Above all, I am hugely proud of our Cadets who have been part of the journey and transformation of TS Vanquisher. Our Cadets continue to maintain their commitment to Sea Cadets and to our Corps Values. Furthermore, there have been so many achievements and many 'firsts' for TS Vanquisher in recent times that have involved our cadets. Our Cadets really are the driving force behind our ethos to continue to strive to provide the best possible opportunities for our young

people. The aim of our structured Cadet Training Program is to provide our young people with basic life skills: teamwork; leadership; communication; motivation; self-confidence and citizenship; all which will help them transition into responsible adulthood.

This report covers the period from April 2021 up until March 2022.
What a year this has been for TS Vanquisher! A year filled with dedication, commitment, and many 'firsts' for the unit. Stability has continued as our unit has grown and flourished with the support of our dedicated volunteers. The energy and motivation discussed in last year's report has continued, leading to an enhanced and holistic cadet experience for Cadets. Adults are engaging well with training and are committed to their own continuous development to support our cadets; many have been eager to upskill to carry out specific duties. This has widened adult Corps Knowledge and helped to deliver a more meaningful experience for our cadets. Indeed, 163 adult qualifications were achieved throughout this period of time. Some highlights in recent staff qualifications include: a Paddle Sports Instructor; a Rowing Instructor; an Advanced First Aid Instructor; three qualified Junior Training Officers; a Mental Health First Aider; amongst many, many more. In addition, my First Lieutenant and I have fully completed the Command Course. Furthermore, we now have four members of staff who have completed the Bandmaster course in support of our newly developed unit band. Staff have also worked hard towards completion of Duke of Edinburgh training so that we can hopefully look towards delivering this within the unit in the future. We currently now have three qualified DofE leaders and one qualified DofE Expedition assessor. Again, due to the support, dedication and determination of all adults, all objectives that we had set out last year were met and our achievements as a unit have in fact extended far beyond our initial targets. We not only increased staff boating qualifications, but we also had two of these qualifications being at instructor level. The outdoor training area has been a great asset to enable the enhancement and utilization of the unit grounds for cadet training space. Furthermore, our aim of stabilising the Junior section and increasing Junior numbers by 5 has exceeded expectation and our Junior Cadet numbers have increased vastly – to the point where we had to temporarily cap Junior numbers for a brief period of time. The Junior section is guided by the unit Junior team consisting of Junior Training Officer and Junior Training Instructor. We believe strongly that our Juniors are the foundations that underpin the future of our unit and are pleased with the progress they are making under the guidance and vision of our Junior Instructor team. The cadet experience has been immense in terms of the varied opportunities that have been open to our cadets. Cadet engagement continues to grow, and staff have worked hard to enable this. The unit has maintained a balance between CTP modules and creating a fun, team led environment which has exposed our young people to a huge breadth of knowledge and opportunity; 273 course bookings were made this last year. Our unit now has a fully active band, and it has been great to see this grow and develop. We now have a full team of band instructors who instruct a variety of instruments and are led by our Unit Band Master. This year also seen two cadets advance to Leading Cadet which have been the first Leading Cadets at TS Vanquisher for many years. After taking a period of leave to complete their GCSE examinations in school, both have now fully returned and are working hard towards their journey towards Petty Officer Cadet. We currently also have a wide breadth of Cadets representing each rank within the Corps. We are proud of what we have achieved, and we are excited for the future as we continue our journey towards meeting our aims for 2022-2023.

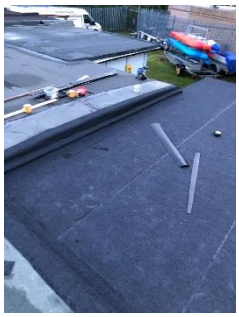
## Covid-19

The post Covid 19 effects were and are still being felt throughout the unit, with some families struggling to meet unit subscription fees. These are managed on an individual basis, and thankfully, we can assist currently.
The Unit Management Team work to keep running costs and overheads to a minimum where possible, and work with the Commanding Officer and the Uniformed Staff to plan for expected expenditure wherever possible so that there is time to source funding to cover the costs.

## Achievements and Performance 2021-22

It's safe to say that adults and cadets alike have very much enjoyed a full year of face-to-face activity, returning to courses and competitions, including returning home with medals for the first time for many of our cadets!
Unit renovations and improvements continued, as well as the purchase of equipment and kit that was required. A few stand out items to note:

The lobby roof being repaired so it no longer leaks:



Our new fleet of Kayaks, canoes and Stand-Up Paddle boards:













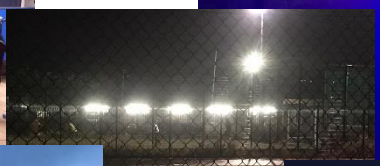
The double stacker Trinity Trailer:





Exterior lighting around the building to make it visibility much improved during the darker hours:

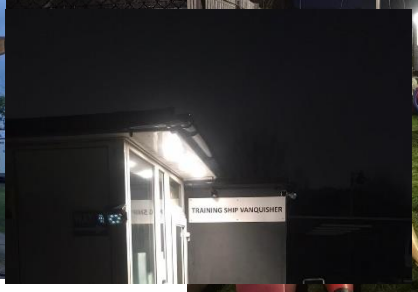















Our Band Instruments:









New Football Kit:





Our First presentation afternoon:




A new Bike rack and the Fire Exit in progress:



Access to water in the borough through our friends at the local allotment association:



Packs for each instructor: (cat not included!)







Celebrated Christmas at the unit and with presents (this cat is also not included!):






A certificate of appreciation from the Area Officer for our Commanding Officer:


The Sea Cadets

Patron: Her Majesty The Queen

This is to certify that

*Petty Officer (SCC) Nicholas Humber*

Is awarded an Area Officer's Certificate of Appreciation for his commitment and determination towards the development of Nuneaton & Bedworth Unit.

4th December 2021

Signed:
Commander Gary Mills
Royal Navy
Area Officer

SEA CADETS

And a visit from our brilliant District Team!



**During this year our cadets achieved the following:**

3 x SWA Virtual MACT – Meteorology CTP Modules
3 x Get Windsurfing Dogwatch Training Spotlight Session 2 Kit
2 x RYA Essential Navigation & Seamanship – Navigation
8 x Friday Fitness for Watersports
1 x Relaunch of L1 and L2 BTEC – Webinar
3 x Careers Awareness Webinar – HM Coastguard
4 x Cadet Portal Training
4 x Basic PT
3 x Get Windsurfing Dogwatch – Beginner Session 3 – How it works
3 x Virtual Band Workshop – Advanced Drumming
1 x Dogwatch – Spinnaker Session
2 x Careers Awareness Webinar: Royal Navy Medicine
2 x RYA Essential Navigation & Seamanship – Tides
1 x Virtual Band Workshop – RMBS Careers Session
3 x Meteorology Proficiency
1 x Introduction to Shooting
5 x Cyber First Adventurers Course for Cadets
2 x Virtual Cadet Naval Airman's Proficiency Aviation
27 x Easter Active Program
3 x Get Windsurfing Dogwatch Training Spotlight – Beginner S4 WS Styles
1 x Careers Awareness Webinar: Environmental Engineering
1 x Virtual Introduction to Shooting
3 x Get Windsurfing Dogwatch Training Spotlight – Beginner S5 Next Steps
2 x Paddle Discover
4 x RYA Dinghy Youth Sailing Scheme Stage 1 Sailing
1 X Virtual Drumming Badge Preparation Workshop
13 x Holiday Active
1 x Windsurf RYA Youth Stage 1 Windsurfing
1 X Cadet First Aid Course (FAW)
1 x SCC Supervised Coxswain
3 x South West Area Festival of Music
1 x Careers Awareness Webinar: Merchant Navy
1 x Careers Awareness Webinar: Royal Navy Warfare Officer
2 x Basic Peer Educator
1 x Careers Awareness Webinar: Meteorologist
8 x Band Training
3 x Intermediate First Aid
1 x DofE Gold Skills: British Sign Language

2 x LC Promotion Board
2 x Cadet Basic Catering
8 x SWA Band Course at HMS Raleigh
1 x Careers Awareness Webinar – Royal Navy Engineering

**During this year our adults achieved the following:**

3 x Growth & Development: Utilising social media for Effective Recruitment
6 x Westminster User Training
1 x Advanced First Aid Instructor Update
4 x Basic Leadership
1 x Adult Core Seamanship
17 x Induction Safeguarding
2 x Cadet Portal Training
3 x L&D Core Module
2 x Virtual Band Workshop – RMBS Section
1 x Virtual Band Workshop – Advanced Drummers
3 x Growth & Development: Raising your unit profile in the local community
3 x Growth & Development – Trustee Recruitment
3 x Staff Afloat Training
2 x Command Team Course - Safeguarding Training
1 x Command Team Course – Training Department
2 x Command Team Course – Events & Communications Department
2 x Command Team Course – TSA/H&S Session
2 x Command Team Course – Handling Conflict
1 x Command Team Course – Inshore Boating
2 x Command Team Course – Captain Sea Cadets
1 x Command Team Course – CEO
2 x Command Team Course – ASCR 16
2 x Command Team Course – UR/RNP
1 x Command and Support Team
2 x Dinghy Sailing – RYA NSS Level 1
2 x Dinghy Sailing – RYA NSS Level 2
2 x Dinghy Sailing - RYA Seamanship Skills
14 x First Aid at Work
1 x SCC Rowing Instructor
1 x SCC Sliding Seat Instructor Endorsement
9 x Core Drill
2 x BC Paddle Discover Award
2 x BC Paddle Explore Award
1 x BC Paddlesport Foundation Safety Rescue Training
1 x Paddlesport – British Canoeing Paddlesport Instructor
1 x RYA Safety Boat
2 x South West Area Festival of Music
3 x Junior Sea Cadet Instructors Course
4 x Preview The Sea Cadets Experience on the Portal
4 x Band Training
1 x Instructing Cadet Intermediate First Aid
3 x South West Area Adventure Training Spotlight and Update
3 x South West Area Adventure Training Conference and Update
1 x attended POC Advancement Board
3 x Introduction to DofE
1 x DofE Assessor Accreditation/ Supervisor Course
4 x SWA Band Course at HMS Raleigh
1 x assistant instructor Cadet Basic Seamanship

**Events/ Parades this year (Please consider a lower number due to Covid restrictions being in place at times)**

- Planters Community Day
- Multi-Activity Boating Day at Tamworth
- Charity Car Wash
- Unit Trip to Drayton Manor Theme Park
- Unit Review
- Area Support Visit
- Easter Celebration
- Unit Visit from the Mayor of Nuneaton and Bedworth Borough Council
- Unit Visit from Warrant Officer Wood (Royal Navy) – HMS Forward
- Nuneaton Christmas Light Switch on
- Bulkington Christmas Light Switch on
- BYBA and TYMBA Band Competition
- Annual Presentation Afternoon
- Annual Civic Bonfire Support
- Poppy Selling
- Armistice Parade
- Remembrance Parade
- Christmas Celebration
- Unit Band Trip to the Royal Albert Hall to see the Royal Marine Band's Mountbatten Festival of Music
- Unit Band Course in HMS Raleigh

**Plans for 2022-23**

- Complete the Ablutions Block and outstanding building work
- Focus on staff development
- At least one further member of staff to gain an instructor level qualification in either a Proficiency or Specialisation
- Command Team to start to work towards their Officers Board/ Chief Petty Officer Board to enhance the ranked structure within the unit
- To have all cadets advance at least one rank within the year

## Financial Review

### Due Process
In accordance with Part 2, 26 of the Sea Cadet Constitution 2017, the charities income and expenditure accounts were approved by the Trustees (Unit Management Team) at their meeting on 10th August and are presented to the charity members for consideration and adoption.

### Basis of Accounts
Nuneaton & Bedworth Sea Cadets is a registered charity and prepares its accounts on a Receipts and Payments basis, this is the simplest of accounting methods and is adopted by small charities with an annual income of £250,000 or less. All income and expenditure are recorded at the time the funds are received or paid.

### Performance for the Financial Year
We are pleased to report that the accounts have remained stable. Fundraising through community events and grants have resulted in us again requiring an Independent Inspection of accounts for the 2020/21 year, the second consecutive year. Full details are included in the notes to the accounts.

### Areas for Improvement
The Trustees will prioritise for 2022/2023

- Improve and monitor collection of cadet contributions
- Develop a fundraising strategy of grant applications via trusts and foundations to continue the improvements to the unit and grounds

Our fundraising efforts this year have centred around the continuation of our refurbishments and replacing or purchasing equipment in order to deliver more training opportunities to our young people. There have been some challenges, but we have overcome them and are looking forward to a positive future.

## Reserves Policy

The trustees continue to review the charity's requirements for reserves, considering the main risk to the organisation, that being a reduction of income. The trustees have established a policy whereby the reserves in total that are not invested in tangible fixed assets held by the Unit, should be up to the equivalent of 6 months overhead costs of the charity.

The level of these reserves has been determined by the need to meet the working capital requirements of the charity and for the charity to carry out of its legal obligations. At the end of March 2022, the total of the charity's unrestricted reserves stood at £5320.11, and a further £1,910.88 in restricted funds. Although unrestricted upon donation, a large proportion was ringfenced towards renovation and refurbishment projects, alongside the 6 months overhead reserves.

Whilst the balance at the year-end is a great deal higher than our required level, the trustees are aware that expenditure during 2022/23 is likely to be significantly higher than in an average year due to the continuation of the building works and level of planned capital investment.

## Structure, Governance and Management

Units of the SCC are formed and operated entirely by volunteers in local communities. Each Unit is a self-supporting youth organisation and an independent charity with a central support management and training structure provided primarily by the Marine Society and Sea Cadets (MSSC). The unit becomes a part of the SCC by virtue of its affiliation to the MSSC, the parent body of the SCC. In accepting this affiliation, the unit undertakes to comply with all regulations issued by, or on behalf of, the MSSC Council.

The Unit was registered as an unincorporated charity on 12th November 1996 and is governed by a constitution approved by the Charity Commission of England and Wales. A revised

constitution issued by the Marine Society and Sea Cadets was ratified by the Board of Trustees at its meeting in December 2017.

## Recruitment and Appointment of the Trustees

Trustees serve and are re-elected on an annual basis. A minimum of 4 office holders: Chair, Secretary, Treasurer and Commanding Officer. UMT office holders are elected at the first meeting following the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadets Unit which is drawn loosely as being those with an interest in the unit.

The constitution lays down specific controls for UMT membership and will be observed for all future recruitment.

In the event of a vacancy arising during the year (known as a casual vacancy), the trustees have the power to co-opt new trustees. All trustees will serve until the date of the next AGM, after which the post will be filled by election.

The trustees are represented by a wide range of individuals drawn from the local community. Trustees have the power to appoint additional trustees to act jointly with them for all purposes. A trustee whose term of office has expired can be appointed for a further term of office.

## Responsibilities of the Trustees

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state affairs of the charity and of its financial position at the end of that year.

In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently.
- Make judgement and estimates that are reasonable and prudent.
- State whether applicable accounting standards and statements of recommended practice (SORP) have been followed, subject to any departure disclosed and explained in the financial statements.
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will not continue existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charity (Accounts Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

No final report would be complete without acknowledging the efforts and dedicated service of the adult volunteers who make the unit a success. For any Sea Cadet Unit to succeed it is fully reliant on its teams to work together. Our uniformed and civilian instructors, management team and unit assistants all have one common aim, that of delivering the best experience for our young people. In this modern age, time is a precious commodity and like with all teachers and trainers there is a lot goes on behind the scenes, outside of parade times and over weekends that is not observed but makes such a big difference.

Thank you for your commitment and continued support.

This report has been approved by the trustees and signed on its behalf on 20th September 2022 by Jemma Vickers, Chair of the Board of Trustees.

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## Acknowledgements

The charity would like to thank the following for their financial support this year in enabling the Trustees to further enhance the Sea Cadet Experience.

- Nuneaton and Bedworth Borough Council
- Marine Society & Sea Cadets
- Coventry Building Society
- UK Youth Fund
- Localgiving - Magic Little Grants
- Heart of England
- Poundland Foundation
- Sport England Council
- Unite the Union
- Borough Lottery
- The Asda Foundation
- Supporters through Easyfundraising
- Family and friends of the late D Hibbert
- Howdens Joinery

## Legal and Administrative Information

### Charity Details

| | |
|---|---|
| Charity Name: | Nuneaton & Bedworth Unit 616 of the Sea Cadets Corps |
| Charity Status: | Unincorporated |
| Registered Charity No: | 1059141 |
| Registered Office and Operational Address: | Rear of Jubilee Sports Centre<br>Greenmoor Road<br>Nuneaton<br>CV10 7EZ |
| Telephone Number: | 02476 353717 |
| Email: | Nuneaton.sccoffice616@gmail.com |
| Website: | www.sea-cadets.org/nuneatonbedworth |

| | | |
|---|---|---|
| **Trustees:** | Chair | Jemma Vickers (appointed 24 Mar 21) |
| | Vice Chair | Steven Chadaway (appointed 1 May 21) |
| | Treasurer | Charlotte Wright (appointed 29 Jan 21) |
| | Trustees | Margaret Blizzard (Stepped down 7th June 22) |
| | | Kerri Rowntree |
| | | Nick Humber |
| | | Reverend Dr Allan Robert Smith |

**Holding (Custodian) Trustees**: The Marine Society & Sea Cadets (MSSC)

| | |
|---|---|
| **Independent Examiner:** | Agnes Barnoczki<br>96 Green Lane<br>Nuneaton<br>CV10 9EQ |
| **Bank:** | Lloyds Bank<br>4 High Street<br>Bedworth<br>CV12 8NE |

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF NUNEATON AND BEDWORTH UNIT 616 OF THE SEA CADETS CORP

I report on the financial statements of Nuneaton and Bedworth unit 616 of the Sea Cadets Corp. for the year ended 31st March 2022 which are set out on pages 16-20.

**Respective responsibilities of trustees and examiner**
The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is required.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act 2011

- To follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and

- To state whether any particular matters have come to my attention.

**Basis of independent examiner's report**
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**
In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that, in any material respect, the requirements

- To keep accounting records in accordance with Section 130 of the 2011 Act; and

- To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Agnes Barnoczki Date: 23/09/2022

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022**

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2022

Form SCC A3 (R&P) Jan-20

**Unit Name:** Nuneaton & Bedworth **Charity No:** 1059141

**Fund-name/purpose** (if not held for the Unit's general purposes):-

| | Notes | THIS YEAR £ | LAST YEAR £ |
|---|---|---|---|
| **REVENUE RECEIPTS –** | | | |
| ANNUAL FUND/DIRECT GRANT - (restricted) | | £23,450.00 | £19,370.00 |
| OTHER GRANTS - (unrestricted) | | £13,539.50 | £19,669.21 |
| SCAVA (Sea Cadet Victualling Allowance) | | £0.00 | £0.00 |
| CADET CONTRIBUTIONS | | £2,514.01 | £884.02 |
| OTHER DONATIONS / LEGACIES | | £1,990.51 | £1,990.25 |
| FUNDRAISING & SPECIAL EVENTS PROCEEDS | | £2,952.00 | £0.00 |
| **OTHER CHARITABLE ACTIVITIES:** | | | |
| COMPETITION RECEIPTS | | £0.00 | £0.00 |
| COURSE FEES | MSSC Course Refunds | £75.00 | £322.50 |
| SUNDRY SALES RECEIPTS | | £39.00 | £0.00 |
| BANK DEPOSIT INTEREST | | £0.00 | £0.00 |
| PROPERTY RENTS (includes any occasional lettings/hirings) | | £446.00 | £0.00 |
| OTHER REVENUE RECEIPTS | Gift Aid | £0.00 | £1,549.50 |
| **TOTAL REVENUE RECEIPTS** | **A** | **£45,006.02** | **£43,785.48** |
| **NON-REVENUE RECEIPTS –** | | | |
| PROCEEDS FROM SALES OF OTHER FIXED ASSETS | | £266.00 | £420.00 |
| **TOTAL NON-REVENUE RECEIPTS** | **B** | **£266.00** | **£420.00** |
| (#Attach that Fund's similar Account of Receipts as page AC1A, and so on) | | | |
| **TOTAL RECEIPTS = A + B** | **C** | **£45,272.02** | **£44,205.48** |

***Reconciliation:-***

| | | | |
|---|---|---|---|
| **NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-** | | | |
| - REVENUE ITEMS (= A – D from page AC2) | G | -£8,941.98 | £19,114.82 |
| - NON-REVENUE ITEMS (= B – E from page AC2) | H | -£1,240.87 | -£3,189.31 |
| - COMBINED (=G+H) | | -£10,182.85 | £15,925.51 |
| **CASH/BANK BALANCE FROM LAST YEAR-END** | | **£17,413.84** | **£1,488.33** |
| **CASH/BANK BALANCE AT THIS YEAR-END** | | **£7,230.99** | **£17,413.84** |

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022**

Form SCC A3 (R&P) Jan-20

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

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**Unit Name:** Nuneaton & Bedworth | **Charity No:** 1059141

**Fund-name/purpose** (if not held for the Unit's general purposes):-

| | Notes | THIS YEAR £ | LAST YEAR £ |
|---|---|---|---|
| **REVENUE PAYMENTS –** | | | |
| **DIRECT CHARITABLE ACTIVITY COSTS:** | | | |
| FUNDRAISING & SPECIAL EVENTS COSTS | | £1,770.46 | £669.96 |
| COMPETITION COSTS | | £0.00 | £0.00 |
| FUEL & TRAVEL COSTS | | £8.00 | £0.00 |
| CATERING COSTS | | £87.92 | £25.63 |
| TRAINING DELIVERY COSTS | | £15,096.50 | £3,629.42 |
| ARTICLES PURCHASED FOR RESALE | | £0.00 | £0.00 |
| **OVERHEAD COSTS FOR:** | | | |
| RENT / COUNCIL TAX | | £223.18 | £450.00 |
| HEAT, LIGHT & WATER | | £814.62 | £283.45 |
| TELEPHONE & BROADBAND | | £360.21 | £388.08 |
| RUNNING COST Inc POSTAGE, PRINTING & OTHER | | £2,373.01 | £1,140.58 |
| **MAINTENANCE COSTS FOR:** | | | |
| BUILDINGS & ESTATE | | £24,355.23 | £12,907.70 |
| BOATS | | £310.35 | £1,644.50 |
| VEHICLES | | £4,612.34 | £384.89 |
| OTHER MISC EQUIPMENT | | £2,583.55 | £418.57 |
| INSURANCE COSTS | | £1,217.63 | £1,648.16 |
| BANK INTEREST & CHARGES | | £0.00 | £0.00 |
| **CHARITY GOVERNANCE COSTS:** | | | |
| FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION | | £0.00 | £0.00 |
| FOR OTHER PROFESSIONAL FEES | | £35.00 | £35.00 |
| FOR LEGAL ADVICE (for constitution or trustees) | | £0.00 | £0.00 |
| OTHER REVENUE COSTS | | £100.00 | £1,044.72 |
| **TOTAL REVENUE PAYMENTS** | **D** | £53,948.00 | £24,670.66 |
| **NON-REVENUE PAYMENTS –** | | | |
| ASSETS | | £1,506.87 | £3,609.31 |
| **TOTAL NON-REVENUE PAYMENTS** | **E** | £1,506.87 | £3,609.31 |
| **TOTAL PAYMENTS (=D+E)** | **F** | **£55,454.87** | **£28,279.97** |

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022**

Form SCC A3 (R&P) Jan-20

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2022

| Unit Name: | Nuneaton & Bedworth | Charity No: | 1059141 |
|---|---|---|---|

| In E&W: STATEMENT OF ASSETS & LIABILITIES | Name of Fund if restricted | THIS YEAR £ | LAST YEAR £ |
|---|---|---|---|
| **ASSETS:** | | | |
| CASH/BANK BALANCE(S) AT YEAR-END (from page AC1) | | £7,230.99 | £17,413.84 |
| BANK DEPOSITS (if any) not included above | | | |
| LOANS RECOVERABLE | | | |
| OTHER DEBTS (total recoverable – exclude any "accruals") | | | |
| *STOCKS OF ITEMS FOR RESALE (total cost) | | | |
| INVESTMENTS (present value of securities &c) | | | |
| INVESTMENTS (ditto – belonging to a Restricted Fund, if any) | | | |
| ***OTHER FIXED ASSETS:** | | | |
| - LAND & BUILDINGS | | £50,000.00 | £50,000.00 |
| - BOATS | | £17,720.00 | £17,720.00 |
| - VEHICLES | | £1,800.00 | £1,800.00 |
| - COMPUTERS & OTHER EQUIPMENT | | £4,000.00 | £4,000.00 |
| *For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above | | [ ] | [ ] |
| **LIABILITIES** | | | |
| LOANS REPAYABLE | | | |
| OTHER CREDITORS (total payable – exclude any "accruals") | | | |
| CONTINGENT LIABILITIES (estimated total amount) | | £1,500.00 | £59.00 |

| [Scottish] ACCOUNTS NOTES* (if not within Annual Report) | | Amounts | Particulars |
|---|---|---|---|
| For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use | Give page no(s). - or say if none | | |
| Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project | | [ ] | |
| Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it | (or say if none) | [ ] | Authority: |
| Amount of any trustee expenses reimbursed and for how many trustees | (or say if none) | [ ] | For how many: |
| Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) - together with any amount owing at the year-end (say if none) | | [ ] | Nature: |
| | | [ ] | |
| Any further information that 'may reasonably assist' a reader's understanding | Give page no(s). | | - or say if none |

*(*Show details on an extra attached (numbered))*

Signed as authorised by the Unit's Management Committee - Date:

..... .....Unit Treasurer

..... Unit Chairman

***Note:** The statutory audit or independent examination report on this Statement of Account must be attached.*

V 3.0c AC3

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022**

Form SCC A3 (R&P) Jan-20

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2022

| **Unit Name:** | Nuneaton & Bedworth | **Charity No:** | 1059141 |
|---|---|---|---|

Unit address (or address for correspondence):-

| | |
|---|---|
| House name: | Rear of Jubilee sports Centre |
| Street and No: | Greenmoor Road |
| Area or Estate: | |
| Town/City: | Nuneaton |
| County: | Warwickshire |
| Post Code: | CV10 7EZ |

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

| | | |
|---|---|---|
| Jemma Vickers | Steven Chadaway | Charlotte Wright |
| Chloe Jervis | Nicholas Humber | Rev. Dr. Allan Smith |
| Kerri Rowntree | Dawn Wardell | |
| | | |

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

| | | |
|---|---|---|
| Margaret Blizzard | | |
| | | |
| | | |

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) *[ not : Scotland]* :-

| | | |
|---|---|---|
| | | |

**Nature and date of the Unit's constitution (governing document):** Governed by **Sea Cadet Standard Constitution**

**The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-**

*Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.*

**The Unit's charitable purpose(s) as set out in its constitution is:-**

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

**The Unit's main activities and achievements in the financial year were:-**

Please see Trustees' Annual Report

**Public Benefit**

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions.

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

V3.0c

AC4

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022**

Form SCC A3 (R&P) Jan-20

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations - SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2022

**Unit Name:** Nuneaton & Bedworth **Charity No:** 1059141

**Reserves Policy**

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to 6 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income

Year-end reserves amounted to £3,780.11 16 months' on that basis.

*[Delete this section if not applicable]*

*The Unit holds* *£0.00* *in designated funds representing fixed assets needed for future activities and*

*#######* *for future projects to be carried out in* *2022* *as currently planned/expected*

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]: -

N/A

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]: -

N/A

Date signed as authorised by the Unit's Management Committee: **20 September 2022**

| | |
|---|---|
| Charlott Wright | Unit Treasurer |
| Jemma Vickers | Unit Chairman |
| Agnes Barnoczki | Independent Examiner |

***Note:*** *The statutory audit or independent examination report on this Statement of Account must be attached.*

V 3.0c AC5

**NUNEATON AND BEDWORTH UNIT 616 OF THE SEA CADET CORPS**

England & Wales - Charity number 1059141

# Accounts

# NUNEATON & BEDWORTH UNIT 616 OF THE SEA CADET CORPS

# TRUSTEES' ANNUAL REPORT AND ACCOUNTS

# FOR THE YEAR ENDED 31 MARCH 2021

**REGISTERED CHARITY NUMBER: 1059141**

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# REPORT OF THE TRUSTEES OF
# NUNEATON & BEDWORTH UNIT 616 OF THE SEA CADET CORPS

The Charity Trustees present their report together with the financial statements of the charity for the year ended 31st March 2021. The financial statements comply with both the Charity's Constitution and the Charities Act 2011.

## Aim of the Sea Cadet Corps

The aim of the Sea Cadets Corps is to give young people the best possible head start in life, through nautical adventure and fun, based on the customs and traditions of the Royal Navy. Our aim is to develop young people and support them towards responsible adulthood.

## Charitable Purpose

The charitable purpose of the Unit is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens. This is achieved by the provision of education and leisure time activities using a nautical theme, based on the traditions of the Royal Navy and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

In furtherance of the Purpose, the Unit offers young people a structured environment in which to develop; provides access to education and training including sailing, rowing, windsurfing, paddle sports, power boating, seamanship, navigation, marine engineering, cooking, music, first aid, drill, piping, and public services; it provides opportunities for young people to obtain a range of qualifications and a wide range of opportunities for community involvement.

## Public Benefit

The trustees continue to give regard to the Charity Commission's general guidance 'Charities and Public Benefit' provided by the Unit in relation to the charitable purpose of the Sea Cadets movement as set out in the activities and achievements outlined in this report.

To achieve its aim the Unit encourages recruitment of young people from all backgrounds and abilities including where possible, and within the realms of Health and Safety, those with disabilities and develops their skills and abilities by:

- Regular structured activities with a nautical theme
- Enabling young people to take part in activities connected with the wider Sea Cadet Corps
- Movement such as waterborne activities, events and competitions at district, area and national levels
- Availability of formal achievements whilst completing courses to earn badges and promotions

We continue to target recruitment within the local area giving young people opportunities to take part in activities that in many cases would otherwise be unaffordable.

We are only able to do this because we are wholly volunteer led and all funds raised or received are used entirely for the charitable purposes of the Unit.

## Interim Chairpersons Report – Mrs Margaret Blizzard (June 2020 – March 2021)

In March 2020 we saw the beginning of a pandemic that no one could have predicted would last as long as it has. For the first time in our history, we had to close for a sustained period and adapt both the training offered to the cadets as well as how we met as Trustees, virtual meetings via a Zoom link became the norm and have proved to be effective. There have been several changes with regards to the Board and all members have been co-opted since the last Annual General Meeting. I would like to take this opportunity to thank all those who have served as trustees during this period, it has not been easy and a special mention to Mrs Jennie Trevitt former Chairperson and Lt (SCC) Karen Cousins former Commanding Officer.

Many of our adult volunteers are essential and front-line workers and have all been stretched to their limits physically, mentally, and emotionally. To their credit they have continued to support the unit, and in many ways, I believe this has been their salvation. Engagement with Sea Cadets has provided a distraction from the ongoing situation, giving them some normality, albeit in a very different way, and they have benefitted immensely from it too, their dedication is unquestionable. In the absence of the Commanding Officer, Lt (SCC) Dean Marshall, the Deputy District Officer was appointed as Interim Commanding Officer and responded enthusiastically to the challenge of supporting and continuing the development of the existing volunteers, recruiting and reattracting additional volunteers and developing a successful virtual platform of training.

Understandably due to the pressures of having to work and learn from home virtually, cadet numbers reduced but we also continued to recruit during this period and following a successful grant bid through UK Youth were able to offer free training places during the lockdown period. Through a further grant from Heart of England – Doing Things Differently Fund we were able to purchase IT equipment to support cadets at home with the loan of laptops and Office 365 licences, to take part in both SCC learning and with their school work. We are extremely proud that our efforts have contributed to support outside of our own area of work.

Training was adapted to meet the needs of the cadets which included fun activities to keep them engaged and we are pleased to have been able to provide care packages, delivered to all our cadets, to enable them to take part in virtual lessons providing individual resources, again provided by UK Youth funding.

The biggest visual difference has been the investment in the infrastructure of the facilities, carried out safely once permission was granted to return. With the support the government Covid 19 Rate Relief Grants received via Nuneaton & Bedworth Borough Council, some successful funding bids and our group of very dedicated and enthusiastic volunteers the unit has been transformed into a warm, welcoming and well-designed and resourced training space that cadets and volunteers alike are proud to call their own and development continues into the new year.

Following a rigorous process of assessment, we received permission to Return to Parading in December 2020. Some face to face activity took place outside before a further period of lockdown followed, we finally reopened in April 2021, over a year to the date since we closed and to outside activity only at the unit followed by waterborne activity in partnership with Tamworth & Lichfield SCC.

Looking back at our list of plans for 2020/21 there is a huge sense of pride and satisfaction that all has been achieved in the most difficult of circumstances and continues. As we move into a new year and my tenure ends, I am proud to hand over to Mrs Jemma Vickers as the new Chair of the Board of Trustees and wish her and the team the very best of luck for the future in a unit that is and will remain close to my heart.

## Chairpersons Report – Mrs Jemma Vickers

I was appointed Chair on 25th March 2021, therefore the majority of this year was overseen by the Interim Chairperson, our District Chairperson, Mrs Margaret Blizzard. I wish it to be noted that our unit is eternally grateful for the work, dedication, enthusiasm, and support Margaret offered, not only through that time, but also for the continual offer of knowledge and reassurance that is readily available at any time and without that, the unit would not be running as it is today. Thank you Margaret. I would also like it to be noted that during this time, the Deputy District Officer was our Interim Commanding Officer, and I know that his support was, and is, truly valued by Nick. Thank you Dean.

## Commanding Officers Report – Petty Officer (SCC) Nick Humber

I have been proud and consider myself extremely privileged to have been appointed Officer in Charge of Nuneaton and Bedworth Sea Cadets since 6th March of this year. We have advanced immensely as a unit and as a team with many, many ideas still ahead to move TS Vanquisher forwards even further. I could not be prouder of the dedicated team of staff who surround me and who support our unit and our cadets. Furthermore, I am thankful to our Unit Chairperson and the full Unit Management Team for all their support and all the hard work that they undertake. Collectively, both staff and UMT, we have such a dedicated, hard-working team of volunteers with the passion and willpower that is bringing TS Vanquisher from strength to strength. Together, our aim is to support our cadets to develop and achieve, and to meet the objectives of the Unit.

Most importantly, I am hugely proud of our Cadets who have shown such resilience throughout the most unprecedented of times and who have continued to maintain their commitment to Sea Cadets and to our Corps Values. The aim of our structured Cadet Training Programme is to provide our young people with basic life skills: teamwork; leadership; communication; motivation; self-confidence and citizenship; all which will help them transition into responsible adulthood.

This report covers the period from April 2020 up until March 2021 which was a year of complete juxtapose for TS Vanquisher. Although a challenging year for most units, this was exasperated further for Nuneaton and Bedworth unit. The beginning of the year was particularly challenging for TS Vanquisher due to managing illness/ personal difficulties resulting in extended periods of leave for the Chairperson, the Commanding Officer, and other adult volunteers. However, with the overwhelming support from the District Chairperson and Deputy District Officer, staff returned, and new adults brought onboard to join the existing adult volunteers.

This produced an immense energy and motivation that has completely turned around the cadet experience and outlook for TS Vanquisher. Adults from different backgrounds, with extensive knowledge in a multitude of areas, had their strengths recognized, and placed in suitable rolls to meet the needs of the unit. Regular training has taken place with some adults upskilling as required. Due to the support, dedication and determination, all objectives that were previously set have all been met. The team worked hard together to manage challenges faced. Steps were taken to achieve Return to Parade status and some face-to-face parading was delivered before the next lockdown. All staff had to think outside of the box to be able to continue to deliver a meaningful and engaging experience to cadets and learned a whole new way of delivering the Cadet experience. We were able to deliver virtually and adapted our sessions to maintain a balance between Cadet Training Plan modules and creating a fun, team led environment. We returned to face-to-face parading in April as soon as it was safe and legal to do so.

Cadet engagement continued to grow, and staff worked hard to enable this to happen. The team did not let the national lockdown hold them back from advancement with everyone taking full advantage of the array of virtual learning experiences on offer. This was demonstrated by the 200 course bookings from March 2020 up until 2nd April 2021.

The unit had experienced some losses in terms of the chairperson (Mrs Trevitt) stepping down from her role due to ill health and our Commanding Officer (LT Cousins) also taking an extended period of leave and choosing to step down. Although the year had shown some challenges, there were many strengths to be recognised. Our total number of adults on strength had grown from 9 to 24 which showed a growth of 166.66% Furthermore, our cadet figures had increased by 37.5% from 24 to 33. As a unit, we have ensured that the foot has not been taken off the accelerator for

TS Vanquisher; our aim to ensure stability has certainly been met. Our drive is to continue to grow and develop even further as we aim to meet our objectives for 2021/2022.

## Covid-19

As a result of Covid 19 the unit was closed during the majority of this reporting year. However, within the first week of closure the cadets themselves had implemented a support group on social media and were communicating regularly. Staff were allocated to stay connected with cadets and enquire about their well-being.

We were also aware that with closure, cadet contributions could cease and would impact on our viability. At the time of closure unrestricted reserves amounted to 5 months running costs and not knowing how long the closure would be for, steps were taken to reduce outgoings to all but necessary overheads including SORN of the minibus.

Receipt of the first Covid 19 Rates Relief Grant in April gave the unit some confidence in its' future and a fundraising campaign resulted in further receipts from Trusts and Foundations not only helped sustain us through this very difficult period but provide the means to make much needed improvements.

A virtual presence was developed, weekly sessions convened, and all cadets and staff were invited to take part and to keep in touch. This was received enthusiastically and numbers taking part increased on a weekly basis.

Trustees continued to govern the charity through lockdown and maintained regular contact via virtual meetings using the time to ensure a financial control policy was in place ready for reopening.

## Achievements and Performance 2020-21

As soon as lockdown rulings allowed, the unit renovations and refurbishments continued, resulting in the completion of our "Quarter Deck". An outside covered training area. The completion of which allowed us to be amongst the first units to return to face to face parading following the lockdown restrictions lifting.

**Before:**





**After:**







**During this year our cadets achieved the following:**

3 attended Virtual Basic Catering Course
4 attended Virtual Basic Ropework & Rigging
2 attended the Virtual Cyber First Adventurers (Basic) Course
1 achieved Virtual Cadet Naval Airman's Proficiency Aviation
2 attended the Virtual Cyber First Defenders (Intermediate) Course
1 attended Semaphore and Computer Programming 2
1 attended the Armed Forces Careers Awareness Webinar: The Royal Marines
5 attended the Armed Forces Careers Awareness Webinar: The Royal Navy
3 attended the Virtual Band Workshop – Intermediate
2 attended the Virtual Band Workshop – Basic
2 attended the Armed Forces Careers Awareness Webinar: Fleet Air Arm
4 attended the Virtual Band Workshop - Basic Music Theory
6 achieved Meteorology Proficiency
3 attended Introduction to Participating in the Duke of Edinburgh Award
1 attended the Armed Forces Careers Awareness Webinar: Catering and Logistics in the RN
3 achieved Basic Seamanship
3 attended the Armed Forces Careers Awareness Webinar: Submariners
3 attended virtual Introduction to Shooting
3 attended Engineer/ETO in the Merchant Navy & Maritime Industry
18 Bookings for Fitness for Watersports
2 attended Virtual Regatta
3 attended Cyber First Trail Blazers
3 attended Career Awareness Webinar - Royal Navy Engineer
2 attended Virtual Flying Kites – A Look at Spinnakers
3 attended Get Windsurfing Dogwatch Beginner Session 1 - Intro
3 attended Get Windsurfing Dogwatch Training Spotlight Session2 Kit
3 attended Get Windsurfing Dogwatch Beginner Session 3 - How it Works
3 attended Careers Awareness Webinar: Naval Architecture
2 attended RYA Essential Navigation and Seamanship
1 attended Relaunch BTEC L1 & L2 Webinar
3 attended Careers Awareness Webinar: HM Coastguard
4 attended the Cadet Portal Training
4 achieved Basic PT
3 attended Advanced Drumming Workshop
1 attended Dog Watch - Spinnaker Session
2 attended Careers Awareness Webinar: Royal Navy Medical
1 attended Virtual Band Workshop - RMBS Careers Session

**During this year our adult achieved the following:**

1 attended Introduction to CREST award
2 attended Virtual Band Workshop - RMBS Careers Session
1 attended the Armed Forces Careers Awareness Webinar: The Royal Navy
1 receiving training of Instructing Online
1 became an Advanced First Aid Instructor
5 passed the Learning & Development Course
1 attended Advanced Drumming Workshop
1 passing Rowing Instructor Theory
2 passed Core Seamanship
7 CFAV attended the Virtual Safeguarding Training
2 attended the Cadet Portal Training
6 CFAV attended Westminster Training
3 passed Basic Leadership Course
3 attended Staff Afloat Training

## Plans for 2021-22

- Recruit further instructional volunteers to enable us further enhance the delivery of the Sea Cadet Experience.
- Recruit additional UMT and UA adult volunteers to continue the effective management of the unit.
- Develop our relationship with neighbouring Hinckley Sea Cadets for shared use of water resources.
- Ensure all our volunteers get something back in return for their dedication to the Corps.

The charity continues to work to secure funding to realise a number of projects:

- Invest in the development of our adult volunteers both internal and where necessary through external training.
- Continue to maximise access to funds to develop a unit held bursary fund via our networks to enable more young people to take advantage of external opportunities regardless of their economic ability.
- To continue our refurbishment and development of our unit building
- To improve, replace and add to our fleet of boats and equipment to enable us to offer more activities to cadets
- Replace stock in the galley to enable us to open up cook steward classes to our cadets. We also aim to provide residential courses for our cadets.
- There are a number of building improvement projects we plan to achieve. Initially we want to build a new ablutions block for which MSSC have approved a grant of circa £15,000, equating to roughly 60% of the costs.
- Finally, to further enhance the nautical experience of our cadets, new boating equipment is required.

## Financial Review

### Due Process

In accordance with Part 2, 26 of the Sea Cadet Constitution 2017, the charities income and expenditure accounts were approved by the Trustees (Unit Management Team) at their meeting on ???? and are presented to the charity members for consideration and adoption.

### Basis of Accounts

Nuneaton & Bedworth Sea Cadets is a registered charity and prepares its accounts on a Receipts and Payments basis, this is the simplest of accounting methods and is adopted by small charities with an annual income of £250,000 or less. All income and expenditure is recorded at the time the funds are received or paid.

### Performance for the Financial Year

We are pleased to report there has been a significant improvement on the previous year's accounts. The receipts of the Government Covid 19 Grants and a sustained fundraising campaign have resulted in the level of income requiring an Independent Inspection of accounts for the 2020/21 year, the first in many years of the units' history. Full details are included in the notes to the accounts.

### Areas for Improvement

The Trustees will prioritise for 2021/2022

- Improve and monitor collection of cadet contributions
- Develop a fundraising strategy of grant applications via trusts and foundations to continue the improvements to the unit and grounds

Our fundraising efforts this year have centred around the continuation of our refurbishments and replacing or purchasing equipment in order to deliver more training opportunities to our young people. There have been some challenges, but we have overcome them and are looking forward to a positive future.

## Reserves Policy

The trustees continue to review the charity's requirements for reserves, in light of the main risk to the organisation, that being a reduction of income. The trustees have established a policy whereby the reserves in total that are not invested in tangible fixed assets held by the Unit, should be up to the equivalent of 6 months overhead costs of the charity.

The level of these reserves has been determined by the need to meet the working capital requirements of the charity and for the charity to carry out of its legal obligations. At the end of March 2021, the total of the charity's unrestricted reserves stood at £14,912, and a further £2,521 in restricted funds. These are clearly an improvement on last year, however, although unrestricted upon donation, a large proportion was ringfenced towards renovation and refurbishment projects, alongside the 6 months overhead reserves.

Whilst the balance at the year-end is a great deal higher than our required level, the trustees are aware that expenditure during 2021/22 is likely to be significantly higher than in an average year due to the level of planned capital investment.

## Structure, Governance and Management

Units of the SCC are formed and operated entirely by volunteers in local communities. Each Unit is a self-supporting youth organisation and an independent charity with a central support management and training structure provided primarily by the Marine Society and Sea Cadets (MSSC). The unit becomes a part of the SCC by virtue of its affiliation to the MSSC, the parent body of the SCC. In accepting this affiliation, the unit undertakes to comply with all regulations issued by, or on behalf of, the MSSC Council.

The Unit was registered as an unincorporated charity on 12th November 1996 and is governed by a constitution approved by the Charity Commission of England and Wales. A revised constitution issued by the Marine Society and Sea Cadets was ratified by the Board of Trustees at its meeting in December 2017.

## Recruitment and Appointment of the Trustees

Trustees serve and are re-elected on an annual basis. A minimum of 4 office holders: Chair, Secretary, Treasurer and Commanding Officer. UMT office holders are elected at the first meeting following the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadets Unit which is drawn loosely as being those with an interest in the unit.

The constitution lays down specific controls for UMT membership and will be observed for all future recruitment.

In the event of a vacancy arising during the year (known as a casual vacancy), the trustees have the power to co-opt new trustees. All trustees will serve until the date of the next AGM, after which the post will be filled by election.

The trustees are represented by a wide range of individuals drawn from the local community. Trustees have the power to appoint additional trustees to act jointly with them for all purposes. A trustee whose term of office has expired can be appointed for a further term of office.

## Responsibilities of the Trustees

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state affairs of the charity and of its financial position at the end of that year.

In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently.
- Make judgement and estimates that are reasonable and prudent.

- State whether applicable accounting standards and statements of recommended practice (SORP) have been followed, subject to any departure disclosed and explained in the financial statements.
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will not continue existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charity (Accounts Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

No final report would be complete without acknowledging the efforts and dedicated service of the adult volunteers who make the unit a success. For any Sea Cadet Unit to succeed it is fully reliant on its teams to work together. Our uniformed and civilian instructors, management team and unit assistants all have one common aim, that of delivering the best experience for our young people.

In this modern age, time is a precious commodity and like with all teachers and trainers there is a lot goes on behind the scenes, outside of parade times and over weekends that is not observed but makes the difference.

Thank you for your commitment and continued support.

This report has been approved by the trustees and signed on its behalf on 08th November 2021 by Jemma Vickers, Chair of the Board of Trustees.

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## Acknowledgements

The charity would like to thank the following for their financial support this year in enabling the Trustees to further enhance the Sea Cadet Experience.

- Nuneaton and Bedworth Borough Council Covid 19 Rate Relief Grants
- Marine Society & Sea Cadets
- Heart of England - The Harry Payne Fund
- Localgiving - Magic Little Grants
- Sir John Middlemore Charitable Trust
- Heart of England – Doing things Differently
- Heart of England – Festival Grant
- Baron Davenports Charity
- UK Youth Fund
- 29th May 1961 Charitable Trust
- Foyle Foundation
- Mrs Kebrina Barker
- The Asda Foundation
- Supporters through Easyfundraising
- Family friends of the late Colin Towers

In addition we would like to thank Howdens Joinery for a new oven for our galley.

## Legal and Administrative Information

### Charity Details

| | |
|---|---|
| Charity Name: | Nuneaton & Bedworth Unit 616 of the Sea Cadets Corps |
| Charity Status: | Unincorporated |
| Registered Charity No: | 1059141 |
| Registered Office and Operational Address: | Rear of Jubilee Sports Centre<br>Greenmoor Road<br>Nuneaton<br>CV10 7EZ |
| Telephone Number: | 02476 353717 |
| Email: | Nuneaton.sccoffice616@gmail.com |
| Website: | www.sea-cadets.org/nuneatonbedworth |

| | | |
|---|---|---|
| **Trustees:** | Chair | Jemma Vickers (appointed 24 Mar 21)<br>Kebrina Barker (appointed 9 Mar 21 - 24 Mar 21)<br>Jennie Trevitt (stepped down 17 Jun 20) |
| | Interim Chair | Margaret Blizzard (appointed 17 Jun 20 - 9 Mar 21) |
| | Vice Chair | Steven Chadaway (appointed 1 May 21) |
| | Treasurer | Charlotte Wright (appointed 29 Jan 21) |
| | Trustees | Karen Cousins (stepped down 17 Jun 20)<br>Jonathan Bugg (stepped down Jul 20)<br>Laura Mills (stepped down Apr 20)<br>Margaret Blizzard<br>Jemma Vickers (18 Nov 20 - 25 Mar 21)<br>Kebrina Barker (11 Oct 20 - 9 Mar 21)<br>Surita Bennett (13 Oct 20 - 8 Oct 21)<br>Steven Chadaway (9 Oct 20 -1 May 21)<br>Tara Sarkaria (appointed 1 Oct 20)<br>Reverend Dr Allan Robert Smith (appointed 9 Jun 21) |

**Holding (Custodian) Trustees**: The Marine Society & Sea Cadets (MSSC)

| | |
|---|---|
| **Independent Examiner:** | Bev Richardson M.A.A.T.<br>Charity AID Accountancy Services<br>Woodland Lodge<br>Dunston Business Village<br>Dunston<br>ST18 9AB |
| **Bank:** | Lloyds Bank<br>4 High Street<br>Bedworth<br>CV12 8NE |

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF NUNEATON AND BEDWORTH UNIT 616 OF THE SEA CADETS CORP

I report on the financial statements of Nuneaton and Bedworth unit 616 of the Sea Cadets Corp. for the year ended 31st March 2021 which are set out on pages 11 to 14.

**Respective responsibilities of trustees and examiner**
The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is required.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act 2011

- To follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and

- To state whether any particular matters have come to my attention.

**Basis of independent examiner's report**
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**
In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that, in any material respect, the requirements

- To keep accounting records in accordance with Section 130 of the 2011 Act; and

- To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Bev Richardson M.A.A.T. Date: 09th November 2021

On Behalf of Charity AID Accountancy Services
Woodland Lodge
Dunston Business Village
Stafford Road
Dunston
ST18 9AB

## NUNEATON AND BEDWORTH UNIT 616 OF THE SEA CADETS CORP.

### Receipts and Payments Account for the period 01st April 2020 – 31st March 2021

| | Note | Unrestricted | Restricted | 2021 | 2020 |
|---|---|---|---|---|---|
| **RECEIPTS** | | £ | £ | £ | £ |
| Donations | 1 | 2,874 | 0 | 2,874 | 4,309 |
| Fundraising | 2 | 0 | 0 | 0 | 3,045 |
| Generated | 3 | 420 | 0 | 420 | 697 |
| Grants | 4 | 19,669 | 19,370 | 39,039 | 1,000 |
| Training | 5 | 322 | 0 | 322 | 382 |
| Unearned | 6 | 1,549 | 0 | 1,549 | 0 |
| **TOTAL RECEIPTS** | | **24,834** | **19,370** | **44,204** | **9,433** |
| | | | | | |
| **PAYMENTS** | | | | | |
| Charitable Activities | 7 | 267 | 4,058 | 4,325 | 1,403 |
| Operating Costs | 8 | 7,624 | 8,913 | 16,537 | 1,663 |
| Overheads | 9 | 1,891 | 878 | 2,769 | 3,608 |
| Fees Charged | 10 | 1,080 | 0 | 1,080 | 555 |
| Fundraising Costs | 11 | 0 | 0 | 0 | 795 |
| **TOTAL PAYMENTS** | | **10,862** | **13,849** | **24,711** | **8,024** |
| | | | | | |
| **ASSETS & INVESTMENTS** | | | | | |
| Fixed Assets | 12 | 571 | 3,000 | 3,571 | 100 |
| Investment | | 0 | 0 | 0 | 0 |
| | | **571** | **3,000** | **3,571** | **100** |
| | | | | | |
| **TOTAL PAYMENTS** | | **11,433** | **16,849** | **28,282** | **8,124** |
| | | | | | |
| **Net incoming resources** | | **13,401** | **2,521** | **15,922** | **1,309** |
| | | | | | |
| **Transfer between funds** | | **0** | **0** | **0** | **0** |
| | | | | | |
| **Cash funds from last year** | | 1,511 | 0 | 1,511 | 202 |
| | | | | | |
| **TOTAL CASH FUNDS** | | **14,912** | **2,521** | **17,433** | **1,511** |

## NUNEATON AND BEDWORTH UNIT 616 OF THE SEA CADETS CORP.

## Statement of Assets and Liabilities as at 31st March 2021

| ASSETS AND LIABILITIES | Unrestricted | Restricted | 2020 Total | 2019 Total |
|---|---|---|---|---|
| **CASH FUNDS** | **£** | **£** | **£** | **£** |
| Business Account | 17,411 | 0 | 17,411 | 1,508 |
| Petty Cash | 22 | 0 | 22 | 3 |
| | **17,433** | **0** | **17,433** | **1,511** |

| | |
|---|---|
| **OTHER MONETARY ASSETS** | 0 |
| **INVESTMENT ASSETS** | 0 |

| **ASSETS RETAINED FOR THE CHARITY'S OWN USE** | **Current Value** |
|---|---|
| Land & Buildings | 50,000 |
| Boats | 17,720 |
| Minibus | 1,800 |
| Computers & Other Equipment | 4,000 |
| | **73,520** |

| **LIABILITIES** | |
|---|---|
| Contingent Liabilities | 59 |
| Independent Examination | 350 |

**The financial statements were approved by the Board of Trustees on 09th November 2021 and were signed on their behalf by**

**……..…..……**

**Jemma Vickers, Chair**

## Notes to the Accounts

| | | Unrestricted | Restricted | 2021 | 2020 |
|---|---|---|---|---|---|
| | | | £ | £ | £ |
| **1** | **Donations** | | | | |
| | Bursaries | 0 | 0 | 0 | 0 |
| | Cadet | 884 | 0 | 884 | 2,532 |
| | P&SA | 0 | 0 | 0 | 0 |
| | Donations | 1,990 | 0 | 1,990 | 1,777 |
| | Ward Room | 0 | 0 | 0 | 0 |
| | | **2,874** | **0** | **2,874** | **4,309** |
| **2** | **Fundraising** | | | | |
| | Bag packs | 0 | 0 | 0 | 1,128 |
| | Flag week | 0 | 0 | 0 | 0 |
| | Social events | 0 | 0 | 0 | 0 |
| | Community events | 0 | 0 | 0 | 1,899 |
| | Other | 0 | 0 | 0 | 18 |
| | | **0** | **0** | **0** | **3,045** |
| **3** | **Generated** | | | | |
| | Property Rental | 0 | 0 | 0 | 0 |
| | Sale of Assets | 420 | 0 | 420 | 8 |
| | Sale of Goods | 0 | 0 | 0 | 617 |
| | SCAVA | 0 | 0 | 0 | 72 |
| | | **420** | **0** | **420** | **697** |
| **4** | **Grants** | | | | |
| | Charitable Trusts & Foundation | 19,669 | 19,170 | 38,839 | 1,000 |
| | MS-SC Grant | 0 | 200 | 200 | 0 |
| | | **19,669** | **19,370** | **39,039** | **1,000** |
| **5** | **Training** | | | | |
| | Competition Fees - external | 322 | 0 | 322 | 0 |
| | Competition Fees - internal | 0 | 0 | 0 | 29 |
| | Course Fees - external | 0 | 0 | 0 | 0 |
| | Course Fees - internal | 0 | 0 | 0 | 353 |
| | | **322** | **0** | **322** | **382** |
| **6** | **Unearned** | | | | |
| | Bank Interest | 0 | 0 | 0 | 0 |
| | Gift Aid Claim | 1549 | 0 | 1,549 | 0 |
| | Other | 0 | 0 | 0 | 0 |
| | Investment Income | **1,549** | **0** | **1,549** | **0** |

**Notes to the Accounts continued**

| | | Unrestricted £ | Restricted £ | 2021 £ | 2020 £ |
|---|---|---|---|---|---|
| **7** | **Charitable Activities** | | | | |
| | Competition Fees - external | 0 | 0 | 0 | 0 |
| | Competition Fees - internal | 0 | 0 | 0 | 0 |
| | Course Fees - external | 29 | 95 | 124 | 167 |
| | Course Fees - internal | 0 | 0 | 0 | 390 |
| | Training Materials | 42 | 3,463 | 3,505 | 0 |
| | Fuel & Travel | 0 | 0 | 0 | 236 |
| | Catering | 26 | 0 | 26 | 242 |
| | Special Events | 170 | 500 | 670 | 368 |
| | | **267** | **4,058** | **4,325** | **1,403** |
| **8** | **Operating Costs** | | | | |
| | Health, Hygiene & Well-being | 280 | 0 | 280 | 16 |
| | Office Equipment | 39 | 0 | 39 | 65 |
| | Office Stationery & Printing | 103 | 79 | 182 | 184 |
| | IT Consumables | 110 | 47 | 157 | 76 |
| | Building maintenance | 2,720 | 8,193 | 10,913 | 576 |
| | Grounds maintenance | 1,995 | 0 | 1,995 | 0 |
| | Boat maintenance | 1,645 | 0 | 1,645 | 0 |
| | Vehicle maintenance | 241 | 144 | 385 | 173 |
| | Other maintenance | 139 | 0 | 139 | 0 |
| | PPE & Branded clothing | 352 | 450 | 802 | 573 |
| | | **7,624** | **8,913** | **16,537** | **1,663** |
| **9** | **Overheads** | | | | |
| | Rent | 150 | 0 | 150 | 209 |
| | Rates | 0 | 0 | 0 | 432 |
| | Lease Fees | 300 | 0 | 300 | 0 |
| | Water Rates | 11 | 9 | 20 | 119 |
| | Sewage Rates | 0 | 17 | 17 | 0 |
| | Electricity | 35 | 80 | 115 | 1,169 |
| | Gas | 85 | 46 | 131 | 88 |
| | Broadband | 254 | 134 | 388 | 364 |
| | Insurance | 827 | 592 | 1,419 | 1,131 |
| | Certification | 229 | 0 | 229 | 96 |
| | Sailing Club Membership | 0 | 0 | 0 | 0 |
| | | **1,891** | **878** | **2,769** | **3,608** |
| **10** | **Fees Charged** | | | | |
| | Audit / Accountancy fees | 0 | 0 | 0 | 0 |
| | Legal Fees | 0 | 0 | 0 | 0 |
| | Other Professional fees | 35 | 0 | 35 | 0 |
| | Other revenue costs | 1,045 | 0 | 1,045 | 554 |
| | Bank charges | 0 | 0 | 0 | 1 |
| | | **1,080** | **0** | **1,080** | **555** |
| **11** | **Fundraising Costs** | | | | |
| | Goods for resale | 0 | 0 | 0 | 795 |
| | Other fundraising costs | 0 | 0 | 0 | 0 |
| | | **0** | **0** | **0** | **795** |
| **12** | **Assets & Investments** | | | | |
| | Various Unit Assets | 571 | 3,000 | 3,571 | 100 |
| | | **571** | **3,000** | **3,571** | **100** |