

REGISTERED COMPANY NUMBER: 03267791 (England and Wales)  
REGISTERED CHARITY NUMBER: 1059064

Report of the Trustees and  
Audited Financial Statements for the Year Ended 31 March 2023  
for  
The Chester Link  
(A Company Limited by Guarantee)

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for the Year Ended 31 March 2023

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The Chester Link

Reference and Administrative Details  
for the Year Ended 31 March 2023

<b>TRUSTEES</b>	R J Causer (Chairman) K A Robertson H Caley M T Mannion I P Spink (Treasurer) G R Dick E P Offer
<b>COMPANY SECRETARY</b>	K A Robertson
<b>REGISTERED OFFICE</b>	Suite 1B Third Floor 10 St John Street Chester Cheshire CH1 1DA
<b>REGISTERED COMPANY NUMBER</b>	03267791 (England and Wales)
<b>REGISTERED CHARITY NUMBER</b>	1059064
<b>AUDITORS</b>	Johnstone Howell & Co Statutory Auditors 104 Whitby Road Ellesmere Port Cheshire CH65 0AB
<b>SOLICITORS</b>	Aaron and Partners 5-7 Foregate Street Chester CH1 1HG

The Chester Link

Report of the Trustees  
for the Year Ended 31 March 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The Chester Link  
Report of the Trustees  
for the Year Ended 31 March 2023

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

**Mission Statement**

Chester Link supports individuals with learning disabilities to lead independent and fulfilling lives by facilitating and providing person-centred high quality care.

The strategic aims are to:

Ensure that our most important responsibility is to service users.

Work to promote the independence, choices, rights and responsibilities of service users. We will listen to service users to develop and provide services, activities, support and opportunities that are in direct response to their expressed or identified needs. We will ensure that service users are involved in the decisions that affect them wherever possible. We will encourage service users to speak up on their own behalf and use Advocacy Services as appropriate.

Value our staff, ensuring that they are well trained, informed and involved in the organisation's development, ensuring that we follow best practice.

Involve service users' families because it is fundamental to the way we work.

Work within a framework of regularly reviewed policies, informed decision making, and high quality, professional standards of service delivery.

Work in partnership with other organisations to secure the best response to the needs of our service users.

The Charitable Company supports twenty people in six properties in Chester opened in 1999, 2002, 2007, 2018, 2019, 2021 and 2022. In May 2022 the company purchased a new house in Chester- Lavender House for two people which has been successfully integrated into the working practices of the organisation.

At all properties, a staff team is employed on a rota to ensure the provision of support services that are tailor made to meet the needs of each service user. The houses are run as shared homes, with service users, where they can, taking responsibility for their share of tasks to promote independence. Service users are charged for the services they receive and use their benefits to pay for supported accommodation and care

**Main objectives and outcomes for the year 2022/2023**

**Main outcomes**

After a number of challenging years dealing with the Covid pandemic 2022/23 was a year where the company had a more settled year. The new service at Lavender Place was integrated in our main stream activities but some of the capital costs and staff integration, training and shadowing costs had a significant financial impact on our final financial outturn during the year.

The company also explored a potential new business opportunity during the year, after due diligence and trustee participation and discussion we declined to take forward the opportunity. The company is still open to consider all business opportunities which meet with our strategic direction and objectives.

Our thanks to our partner companies and contractors who work with us to deliver services, you continue to be with us throughout maintaining our houses and services in a safe and secure manner.

Finally, the trustees want to continue to recognise the significant contribution by the Chester Link leadership team for all they have done during the year. They work with flexibility to fill in staffing shortages and continue to support the delivery of safe and secure service in often challenging circumstances which pays testament to the commitment, loyalty and resolve of all of those in our leadership team. Particular mention again to Anna Macleese, our Chief Officer for her leadership and total professionalism in delivering our services in another challenging year for health and social care.

## The Chester Link

### Report of the Trustees for the Year Ended 31 March 2023

#### Service users

Emphasis continues to be on the improvements of services to service users as their individual needs and abilities change. The company offers to provide service users with three services, Housing, Care and Support. The service at Winsford has only care and support provided with a close working relationship with a housing association who provide the housing and a linked SLA is in place between the two parties. Our new service in Chester is in a property owned by a charitable trust with Chester Link being responsible for the care and the day to day maintenance of the building.

Staff manage changes in the availability of services from outside agencies on an ongoing basis. The company continues to work with Cheshire West and Chester Council.

The company has a strategy to enhance the quality of service user's accommodation through its cyclical maintenance programme, which includes upgrades to bedroom and bathroom facilities for service users and to maintain the high standard of general up keep of the properties.

Service users maintain their own independent living supported by our staff. In normal years this has resulted in individual and small group holidays being taken throughout the year, supported by a regular programme of activities for those service users who wish to participate. These have been undertaken in the Chester Link properties and within the wider community.

On 1 April 2012 the company commenced a service to provide domiciliary care to a local service user, this service has now ended with the service user being housed in one of our properties.

#### Staff

Staff teams continue to be stable with some small changes in year. The company's staff turnover is significantly below the average turnover of social care staff across the sector/country although some recruitment pressures have been felt during the year. The services in Winsford and Chester has seen the overall numbers of staff increase. The company's investment in staff education, training and development continues to be an important aspect of our endeavours to show demonstrable benefits to the service needs of service users, and is a measure of the company's appreciation of the contribution made by staff in achieving the company's aims.

All staff have their own personal development plans that are used to direct individual training programmes to meet their training needs. These plans are the basis under which staff receive continuous professional development as well as company wide training on subjects such as medicines management. Under the direction of our Chief Officer, the Care and Staffing Co-ordinators manage the daily activities of service users and staff.

Operational policy documents required by employment, housing, and care and support agencies continue to be subject to review in line with company's policy review timetable.

#### Management

Service users and staff teams have regular meetings and each House Team meets regularly with the Chief Officer and managers. The minutes of both sets of meetings are summarised and any emerging issues are shared with the Board to enable immediate concerns to be addressed.

The sub-committee led by trustees, meets and prepares reports for the Trustees as required.

#### Public Benefit

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on Public Benefit when reviewing the charity's aims and objectives and in planning its future activities.

## The Chester Link

### Report of the Trustees for the Year Ended 31 March 2023

#### **STRATEGIC REPORT**

##### **Financial Position**

The Trustees note the financial results of the year. This year has seen a deficit of overall income set against overall expenditure levels. Set against the deficit the company has sought to maintain a programme of refurbishment and upgrades to property to maintain the high standards the company has set for its service users' accommodation and to maintain its services throughout. The company faced the challenges of increased staffing costs, including agency costs, and the high cost of living increases in utilities and food. The company retains its cost commitment in investing in high quality staff training far above the mandatory levels set, and is bespoke around the needs of the service users.

The Charity had total incoming resources in the year of £1,518,299 (2022 - £1,373,113) and resources expended of £1,593,237 (2022 - £1,371,627) which has resulted in net outgoing resources of £74,938 (2022 - net incoming resources of £1,486).

The Trustees consider that the income resources in the foreseeable future will finance the ordinary activities of the Charity.

##### **Resources expended**

The provision of accommodation and support services for our service users is the expenditure of the charity.

A mortgage loan, from the charity's new bankers CAF Bank plc, is secured on one freehold property.

No grants were made from the Capital Support Fund during the year, (2022 - £385).

##### **Reserves Policy**

The Trustees have reviewed the reserves of the charity. This review encompassed the nature of the income and expenditure of the charity, and the need to match variable income with fixed commitments and the nature of the reserves. The review concluded that to allow the charity to be managed efficiently and to provide a buffer for uninterrupted services, a general reserve equivalent to between £150,000 to £200,000 should be maintained.

During the year the charity's general reserves have decreased to £1,408,178 at the year end. The trustees regularly review the charity's reserve requirements to ensure that they are in line with the charity's activities and provide cover for the growth in annual expenditure.

##### **Income generation and reserves**

###### **Income generation**

The charity receives its income either directly from the service users or from Cheshire West and Chester Council.

Donations from individuals and charities continue to be received and Chester Link is grateful for all donations received. In 2022/23 the company continued with some limited fundraising to generate additional funds for service user's activities.

##### **Corporate priorities for 2022/2023 and beyond**

In May 2016 the company finished a three-year business planning process which was supported by a volunteer from Chester Voluntary Action and a full report was received and approved by the Board on 9 May 2016. Given the ever changing business environment the Board agreed that the Business plan required to be refreshed and working with Chester Voluntary Action a new volunteer was identified who agreed to support the Board in this task which was undertaken during the 2019/20 financial year. A new summary set of business objectives was received by the board for further development. A further full board session took place in September 2022 to review progress against actions and this progress against agreed actions remains a focus for the board moving forward into 2022/23 and beyond.

The company continues to seek new business opportunities with partners and new families and to find new opportunities to develop its services.

## The Chester Link

### Report of the Trustees for the Year Ended 31 March 2023

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing Document**

The charity is a charitable company limited by guarantee incorporated on 24 October 1996. It is governed by a Memorandum and Articles of Association.

At the trustees' Board meeting of the 9 May 2016 the trustees agreed to change the articles of association which were originally established on the 24 October 1996 to the following words which now more accurately reflect the company's work.

Its original objects are:

- (a) the relief of persons with learning difficulties in the City of Chester and its environs (the area), and of the families of such persons, in particular through the promotion and provision of supported accommodation; and
- (b) the promotion and provision of education and training facilities for persons with learning difficulties in the area, particularly facilities which lead to self-reliance and independent living within the community.

A change to the company's objects were approved at the September 2016 AGM and remain as:

- (a) the relief of persons with learning disabilities, and of the families of such persons, in particular through the promotion and provision of supported accommodation; and
- (b) the promotion and provision of care and support for persons with learning disabilities, particularly facilities which lead to self-reliance and independent living within the community.

##### **Election and Role of Trustees**

The charity has adopted the "Trustee Model", whereby the charity's trustees are the voting members of the organisation and the Board of Directors.

New trustees are supported through an induction process, which includes a presentation, planned visits to each department of the organisation, plus written material giving additional background information and outlining the responsibilities as a trustee.

The Board of Trustees is responsible for the overall governance and direction of the charity, with day-to-day operational management delegated to the Chief Officer, Mrs Anna Macleese.

The trustee directors meet three/four times each year and at other times as the business demands.

No director/trustee has any beneficial interest in the company. The subscribing members of the company undertook to contribute £1 each in the event of a winding up.

##### **Governance and Structure**

The charity continues to review its structure to ensure it fits its service users' needs and day to day operational pressures. The current leadership structure is as follows:

##### **Leadership structure**

The company now employs over 60 staff in full time, part time and relief basis. The Chief Officer is responsible for all day-to-day operational management. There are three co-ordinating managers, the Care, Staff and Housing Co-ordinators all report to the Chief Officer. Senior Support Workers covering the newly formed four main operational areas of the company's business are in post to support the day-to-day and on call duties with the leadership team. In addition, there is a bank of dedicated and experienced Relief Support Workers, the company also employs Admin staff and in year changed their dedicated company bookkeeper to an outsourced service. The company employs a CQC Registered Manager who is responsible for the day to day care and support services.

##### **Board and subcommittee structure**

The Board is supported by two new sub-committees (Care and Housing) that formally report to the Board, comprising a number of trustees, the Chief Officer and relevant co-ordinating managers as required: From April 2022 these sub-committees are planned to normally meet three times per year.



The Chester Link  
Report of the Trustees  
for the Year Ended 31 March 2023

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Internal Control**

The trustees have overall responsibility for ensuring that the charity has appropriate systems of control, financial and otherwise. They are also responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities and to provide reasonable assurance that:

- The charity is operating efficiently and effectively;
- Its assets are safeguarded against unauthorised use or disposition;
- Proper records are maintained and financial information used within the charity or for publication is reliable;
- The charity complies with relevant laws and regulations.

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

- A strategic plan and annual budget approved by the trustees.
- Regular consideration by the trustees of financial results, variance from budgets, non-financial performance indicators and benchmarking reviews.
- Delegation of authority and segregation of duties.
- Identification and management of risks.

### **Quality Assurance**

The company is registered with the Care Quality Commission (CQC) and after an announced inspection on the 21 September 2018 a report was received on 24 October 2018 rating the company's activities as overall "good" and in the five domain areas of inspection also rated as "good". Given the Covid pandemic, CQC changed their inspection regime to one of a risk based approach and a desk top data risk review. The latest review was on 6 July 2023 and their desk top review found no evidence for the need to carry out an inspection or reassess their rating at this stage.

The company is registered and approved by 'The Cheshire West and Chester Council Learning Disability Framework' as a preferred provider of care and support.

### **Risk Assessment**

The trustees have a formal risk management process, including a risk register, to assess business risks and implement risk management strategies. This involves identifying the types of risks the charity faces, prioritising them in terms of potential impact and likelihood of occurrence, and identifying means of mitigating the risks. As part of this process, the trustees continue to review risk elements of the company's activities during the year which included the adequacy of the charity's current internal controls.

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of The Chester Link for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Chester Link

Report of the Trustees  
for the Year Ended 31 March 2023

**STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued**

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

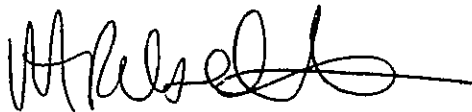
- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**AUDITORS**

The auditors, Johnstone Howell & Co, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 12 October 2023 and signed on the board's behalf by:

K A Robertson - Secretary

A handwritten signature in black ink, appearing to read 'K A Robertson', with a long horizontal flourish extending to the right.

Report of the Independent Auditors to the Trustees of  
The Chester Link

**Opinion**

We have audited the financial statements of The Chester Link (the 'charitable company') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Report of the Independent Auditors to the Trustees of  
The Chester Link

**Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Our responsibilities for the audit of the financial statements**

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We gained an understanding of the legal and regulatory framework applicable to the charitable company and the industry in which it operates, and considered the risk of acts by the charitable company that were contrary to applicable laws and regulations, including fraud. We designed audit procedures to respond to the risk, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

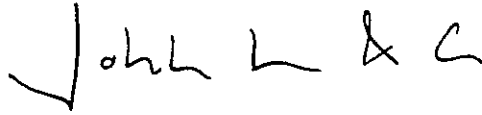
We focussed on laws and regulations which could give rise to a material misstatement in the financial statements, including, but not limited to, the Companies Act 2006 and UK tax legislation. Our tests included agreeing the financial statement disclosures to underlying supporting documentation and enquiries with management. There are inherent limitations in the audit procedures described above and, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. We did not identify any key audit matters relating to irregularities, including fraud. As in all our audits, we also addressed the risk of management override of internal controls, including testing journals and evaluating whether there was evidence of bias by the trustees that represented a risk of material misstatement due to fraud.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

Report of the Independent Auditors to the Trustees of  
The Chester Link

**Use of our report**

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

A handwritten signature in black ink that reads "John L & Co". The signature is written in a cursive, slightly stylized font.

for and on behalf of Johnstone Howell & Co

Statutory Auditors

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

104 Whitby Road

Ellesmere Port

Cheshire

CH65 0AB

12 October 2023

The Chester Link

Statement of Financial Activities  
for the Year Ended 31 March 2023

		Unrestricted funds £	Restricted fund £	2023 Total funds £	2022 Total funds £
	Notes				
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	843	-	843	5,714
<b>Charitable activities</b>	4				
Residents' contributions		1,517,253	-	1,517,253	1,325,887
Investment income	3	203	-	203	-
Other income		-	-	-	41,512
<b>Total</b>		<u>1,518,299</u>	<u>-</u>	<u>1,518,299</u>	<u>1,373,113</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>	5				
Residents' contributions		-	-	-	5,575
Staff costs		1,340,441	-	1,340,441	1,144,710
Household expenses		177,935	-	177,935	159,408
Governance		13,926	-	13,926	10,048
Support costs		47,095	-	47,095	50,284
Mortgage interest		10,820	-	10,820	69
Grants awarded		-	-	-	385
Raised funds expended		3,020	-	3,020	1,148
<b>Total</b>		<u>1,593,237</u>	<u>-</u>	<u>1,593,237</u>	<u>1,371,627</u>
<b>NET INCOME/(EXPENDITURE)</b>		(74,938)	-	(74,938)	1,486
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		1,828,061	-	1,828,061	1,826,575
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>1,753,123</u>	<u>-</u>	<u>1,753,123</u>	<u>1,828,061</u>

The notes form part of these financial statements

The Chester Link

Balance Sheet  
31 March 2023

	Notes	Unrestricted funds £	Restricted fund £	2023 Total funds £	2022 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	11	1,844,864	-	1,844,864	1,506,549
<b>CURRENT ASSETS</b>					
Debtors	12	48,443	-	48,443	98,440
Cash at bank and in hand		182,571	-	182,571	307,431
		<u>231,014</u>	<u>-</u>	<u>231,014</u>	<u>405,871</u>
<b>CREDITORS</b>					
Amounts falling due within one year	13	(63,556)	-	(63,556)	(83,639)
		<u>167,458</u>	<u>-</u>	<u>167,458</u>	<u>322,232</u>
<b>NET CURRENT ASSETS</b>					
		<u>167,458</u>	<u>-</u>	<u>167,458</u>	<u>322,232</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>2,012,322</u>	<u>-</u>	<u>2,012,322</u>	<u>1,828,781</u>
<b>CREDITORS</b>					
Amounts falling due after more than one year	14	(259,199)	-	(259,199)	-
<b>PROVISIONS FOR LIABILITIES</b>	17	-	-	-	(720)
		<u>1,753,123</u>	<u>-</u>	<u>1,753,123</u>	<u>1,828,061</u>
<b>NET ASSETS</b>		<u>1,753,123</u>	<u>-</u>	<u>1,753,123</u>	<u>1,828,061</u>
<b>FUNDS</b>	18				
Unrestricted funds:					
General fund				1,408,178	1,483,116
Revaluation Reserve				340,403	340,403
Designated Financial Support fund				4,542	4,542
				<u>1,753,123</u>	<u>1,828,061</u>
<b>TOTAL FUNDS</b>				<u>1,753,123</u>	<u>1,828,061</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

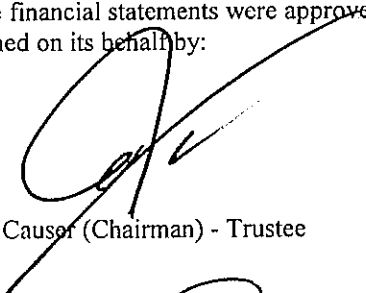
The notes form part of these financial statements

The Chester Link

Balance Sheet - continued

31 March 2023

The financial statements were approved by the Board of Trustees and authorised for issue on 12 October 2023 and were signed on its behalf by:

A large, stylized handwritten signature in black ink, likely belonging to R J Causer.

R J Causer (Chairman) - Trustee

A smaller, more compact handwritten signature in black ink, likely belonging to I P Spink.

I P Spink (Treasurer) - Trustee

The notes form part of these financial statements



The Chester Link

Cash Flow Statement  
for the Year Ended 31 March 2023

	Notes	2023 £	2022 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	(44,127)	28,759
Interest paid		(10,820)	(69)
Net cash (used in)/provided by operating activities		<u>(54,947)</u>	<u>28,690</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		(338,315)	-
Interest received		203	-
Net cash (used in)/provided by investing activities		<u>(338,112)</u>	<u>-</u>
<b>Cash flows from financing activities</b>			
Re-mortgage		275,000	-
Loan repayments in year		(6,801)	(8,340)
Net cash provided by/(used in) financing activities		<u>268,199</u>	<u>(8,340)</u>
<b>Change in cash and cash equivalents in the reporting period</b>		<u>(124,860)</u>	<u>20,350</u>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>307,431</u>	<u>287,081</u>
<b>Cash and cash equivalents at the end of the reporting period</b>		<u><u>182,571</u></u>	<u><u>307,431</u></u>

The notes form part of these financial statements

The Chester Link

Notes to the Cash Flow Statement  
for the Year Ended 31 March 2023

**1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2023 £	2022 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(74,938)	1,486
Adjustments for:		
Interest received	(203)	-
Interest paid	10,820	69
Decrease in provisions	(720)	(3,368)
Decrease/(increase) in debtors	49,997	(371)
(Decrease)/increase in creditors	(29,083)	30,943
Net cash (used in)/provided by operations	<u>(44,127)</u>	<u>28,759</u>

**2. ANALYSIS OF CHANGES IN NET FUNDS/(DEBT)**

	At 1.4.22 £	Cash flow £	At 31.3.23 £
<b>Net cash</b>			
Cash at bank and in hand	307,431	(124,860)	182,571
	<u>307,431</u>	<u>(124,860)</u>	<u>182,571</u>
<b>Debt</b>			
Debts falling due within 1 year	-	(9,000)	(9,000)
Debts falling due after 1 year	-	(259,199)	(259,199)
	<u>-</u>	<u>(268,199)</u>	<u>(268,199)</u>
<b>Total</b>	<u>307,431</u>	<u>(393,059)</u>	<u>(85,628)</u>

The notes form part of these financial statements

## **1. ACCOUNTING POLICIES**

### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Tangible fixed assets**

The director trustees consider that the freehold land and buildings have a residual value not less than book value as a consequence of the charity's policy to maintain the properties in such a condition that their value as a whole is not impaired by the passage of time. No depreciation has, therefore, been provided as the amount involved is insignificant.

The cost of such maintenance is charged to revenue each year.

The trustee directors consider that this departure from statutory accounting principles is necessary in order that the financial statements may give a true and fair view.

### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds have been given to the charity for a particular purpose and can only be spent on that purpose.

Designated funds are unrestricted funds that the trustees have set aside for a particular purpose. Such funds can be undesignated or re-designated.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### **Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

### **Government grants**

Government grants are recognised when there is reasonable assurance that the entity will comply with the conditions attaching to the grant and the grant will be received.

The Chester Link

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2023

**2. DONATIONS AND LEGACIES**

	2023	2022
	£	£
Donations and fundraising	843	5,714
	<u>843</u>	<u>5,714</u>

**3. INVESTMENT INCOME**

	2023	2022
	£	£
Deposit account interest	203	-
	<u>203</u>	<u>-</u>

**4. INCOME FROM CHARITABLE ACTIVITIES**

	2023	2022
	£	£
Residents' contributions	1,517,253	1,325,887
	<u>1,517,253</u>	<u>1,325,887</u>

**5. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Support costs (see note 6) £	Totals £
Staff costs	1,340,441	-	1,340,441
Household expenses	177,935	-	177,935
Governance	-	13,926	13,926
Support costs	-	47,095	47,095
Mortgage interest	-	10,820	10,820
Raised funds expended	3,020	-	3,020
	<u>1,521,396</u>	<u>71,841</u>	<u>1,593,237</u>

**6. SUPPORT COSTS**

	Management £	Finance £	Governance costs £	Totals £
Governance	-	-	13,926	13,926
Support costs	47,095	-	-	47,095
Mortgage interest	-	10,820	-	10,820
	<u>47,095</u>	<u>10,820</u>	<u>13,926</u>	<u>71,841</u>

**7. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Auditors' remuneration	3,600	3,600
Other non-audit services	8,990	5,340
Other operating leases	12,042	11,186
	<u>24,632</u>	<u>20,126</u>

The Chester Link

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2023

**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Three director trustees received re-imbursement of approved expenses which they necessarily incurred on behalf of the charity totalling £100 (2022 - £100).

**9. STAFF COSTS**

	2023	2022
	£	£
Wages and salaries	1,332,933	1,133,126
	<u>1,332,933</u>	<u>1,133,126</u>

The average monthly number of employees during the year was as follows:

	2023	2022
Charitable activities	64	54
Governance, administration	6	6
	<u>70</u>	<u>60</u>

No employees received emoluments in excess of £60,000.

**10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	5,714	-	5,714
<b>Charitable activities</b>			
Residents' contributions	1,325,887	-	1,325,887
Other income	41,512	-	41,512
<b>Total</b>	<u>1,373,113</u>	<u>-</u>	<u>1,373,113</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Residents' contributions	5,575	-	5,575
Staff costs	1,144,710	-	1,144,710
Household expenses	159,408	-	159,408
Governance	10,048	-	10,048
Support costs	50,284	-	50,284
Mortgage interest	69	-	69
Grants awarded	385	-	385
Raised funds expended	1,148	-	1,148
<b>Total</b>	<u>1,371,627</u>	<u>-</u>	<u>1,371,627</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2023

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted fund £	Total funds £
NET INCOME	1,486	-	1,486
Transfers between funds	109,480	(109,480)	-
Net movement in funds	110,966	(109,480)	1,486
RECONCILIATION OF FUNDS			
Total funds brought forward	1,717,095	109,480	1,826,575
TOTAL FUNDS CARRIED FORWARD	1,828,061	-	1,828,061

11. TANGIBLE FIXED ASSETS

	Freehold property £
COST	
At 1 April 2022	1,506,549
Additions	338,315
At 31 March 2023	1,844,864
NET BOOK VALUE	
At 31 March 2023	1,844,864
At 31 March 2022	1,506,549

The director trustees consider that the freehold land and buildings have a residual value not less than book value as a consequence of the charity's policy to maintain the properties in such a condition that their value as a whole is not impaired by the passage of time. No depreciation has, therefore, been provided as the amount involved is insignificant.

The original cost of the freehold land and buildings is £1,504,462 (2022 - £1,166,146).

There is a fixed and floating charge covering the freehold property known as Shirley House, 42 Liverpool Road, Chester, CH2 1AQ. There is a floating charge covering all the property of the charity.

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Other debtors	41,763	92,273
Prepayments	6,680	6,167
	48,443	98,440

The Chester Link

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2023

**13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023	2022
	£	£
Bank loans and overdrafts (see note 15)	9,000	-
Trade creditors	773	1,559
Social security and other taxes	-	25,047
Other creditors	-	1,222
Accrued expenses	53,783	55,811
	<u>63,556</u>	<u>83,639</u>

**14. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	2023	2022
	£	£
Bank loans (see note 15)	<u>259,199</u>	<u>-</u>

**15. LOANS**

An analysis of the maturity of loans is given below:

	2023	2022
	£	£
Amounts falling due within one year on demand:		
Bank loans	<u>9,000</u>	<u>-</u>
Amounts falling between one and two years:		
Bank loans - 1-2 years	<u>9,600</u>	<u>-</u>
Amounts falling due between two and five years:		
Bank loans - 2-5 years	<u>30,000</u>	<u>-</u>
Amounts falling due in more than five years:		
Repayable by instalments:		
Bank loans more 5 yr by instal	219,599	-

**16. LEASING AGREEMENTS**

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2023	2022
	£	£
Within one year	17,617	17,617
Between one and five years	28,276	39,893
	<u>45,893</u>	<u>57,510</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2023

**17. PROVISIONS FOR LIABILITIES**

	2023	2022
	£	£
Property maintenance reserve	-	720
	<u>          </u>	<u>          </u>

**18. MOVEMENT IN FUNDS**

	At 1.4.22	Net movement in funds	At 31.3.23
	£	£	£
<b>Unrestricted funds</b>			
General fund	1,483,116	(74,938)	1,408,178
Revaluation Reserve	340,403	-	340,403
Designated Financial Support fund	4,542	-	4,542
	<u>1,828,061</u>	<u>(74,938)</u>	<u>1,753,123</u>
<b>TOTAL FUNDS</b>	<u>1,828,061</u>	<u>(74,938)</u>	<u>1,753,123</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	1,518,299	(1,593,237)	(74,938)
	<u>1,518,299</u>	<u>(1,593,237)</u>	<u>(74,938)</u>
<b>TOTAL FUNDS</b>	<u>1,518,299</u>	<u>(1,593,237)</u>	<u>(74,938)</u>

**Comparatives for movement in funds**

	At 1.4.21	Net movement in funds	Transfers between funds	At 31.3.22
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	1,371,765	1,871	109,480	1,483,116
Revaluation Reserve	340,403	-	-	340,403
Designated Financial Support fund	4,927	(385)	-	4,542
	<u>1,717,095</u>	<u>1,486</u>	<u>109,480</u>	<u>1,828,061</u>
<b>Restricted funds</b>				
Property Purchased fund	109,480	-	(109,480)	-
	<u>1,826,575</u>	<u>1,486</u>	<u>-</u>	<u>1,828,061</u>
<b>TOTAL FUNDS</b>	<u>1,826,575</u>	<u>1,486</u>	<u>-</u>	<u>1,828,061</u>



The Chester Link

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2023

**18. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	1,373,113	(1,371,242)	1,871
Designated Financial Support fund	-	(385)	(385)
	<u>1,373,113</u>	<u>(1,371,627)</u>	<u>1,486</u>
<b>TOTAL FUNDS</b>	<u><u>1,373,113</u></u>	<u><u>(1,371,627)</u></u>	<u><u>1,486</u></u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
<b>Unrestricted funds</b>				
General fund	1,371,765	(73,067)	109,480	1,408,178
Revaluation Reserve	340,403	-	-	340,403
Designated Financial Support fund	4,927	(385)	-	4,542
	<u>1,717,095</u>	<u>(73,452)</u>	<u>109,480</u>	<u>1,753,123</u>
<b>Restricted funds</b>				
Property Purchased fund	109,480	-	(109,480)	-
	<u>109,480</u>	<u>-</u>	<u>(109,480)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u><u>1,826,575</u></u>	<u><u>(73,452)</u></u>	<u><u>-</u></u>	<u><u>1,753,123</u></u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	2,891,412	(2,964,479)	(73,067)
Designated Financial Support fund	-	(385)	(385)
	<u>2,891,412</u>	<u>(2,964,864)</u>	<u>(73,452)</u>
<b>TOTAL FUNDS</b>	<u><u>2,891,412</u></u>	<u><u>(2,964,864)</u></u>	<u><u>(73,452)</u></u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2023

**19. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2023.

**20. DESIGNATED FUNDS**

**FINANCIAL SUPPORT FUND**

The Financial Support fund has been established to allocate funds to a designated account to provide finance to service users who were facing financial difficulties remaining as the charity's service users.

The Chester Link

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2023

	2023 £	2022 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations and fundraising	843	5,714
<b>Investment income</b>		
Deposit account interest	203	-
<b>Charitable activities</b>		
Residents' contributions	1,517,253	1,325,887
<b>Other income</b>		
Government grants received, discretionary	-	41,512
<b>Total incoming resources</b>	1,518,299	1,373,113
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Staff costs	1,332,933	1,133,126
Rent and service charges	12,042	11,186
Rates and water	8,928	7,889
Insurance	11,268	9,327
Light and heat	25,924	15,692
Telephone and internet	12,675	9,541
Household expenses	50,623	48,602
Property expenses	56,475	57,171
Training	7,508	11,584
Raised funds expended	3,020	1,148
Grants awarded	-	385
Funding adjustments relating to prior year	-	5,575
	1,521,396	1,311,226
<b>Support costs</b>		
<b>Management</b>		
Secretarial expenses	30,025	30,944
General expenses	1,015	655
Bank charges	220	(253)
Professional fees	6,491	1,166
Coronavirus (COVID-19) related costs	-	17,772
Computer costs	9,344	-
	47,095	50,284
<b>Finance</b>		
Mortgage	10,820	69
<b>Governance costs</b>		
Auditors' remuneration	3,600	3,600
Carried forward	3,600	3,600

This page does not form part of the statutory financial statements

The Chester Link

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2023

	2023 £	2022 £
<b>Governance costs</b>		
Brought forward	3,600	3,600
Auditors' remuneration for non audit work	8,990	5,340
Care Quality Commission	1,336	1,108
	<hr/> 13,926	<hr/> 10,048
Total resources expended	<hr/> 1,593,237	<hr/> 1,371,627
Net (expenditure)/income	<hr/> (74,938)	<hr/> 1,486