



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/09/2022

Period start date To 31/08/2023

Period end date

**Charity name: St Peter's Under Fives Playgroup**

**Charity registration number: 1058925**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To provide educational provision &amp; childcare to the local community for children aged 2-5 years.</b> <b>To provide wraparound care for children aged 5-11 years.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Provision of childcare and education to local community.</b> <b>Work with local schools to ensure a smooth transition for the children.</b> <b>Offer new opportunities and experiences and build on the children's cultural capital.</b> <b>Supporting local families in a fully inclusive environment.</b> <b>Offer wrap around car for school children.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have regard to the guidance issued by the charity commission.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by	Para 1.38	

volunteers		
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>We offer a safe learning environment for the children to learn through play.</b></p> <p><b>We provide wrap around care for school children thus supporting families.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>In the process of bringing in reserves to ensure we have sufficient funds to be able to pay 3 month staff wages</b>
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>Voluntary committee</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Elected by parents &amp; committee</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	St Peter's Under Fives Playgroup
Other name the charity uses	n/a
Registered charity number	1058925
Charity's principal address	c/o St Peter's Primary School Horton Road Gloucester GL1 3PY

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nicola Farrelly	Chairperson	December 2022	
2	Selina Allen	Treasurer		
3	Pina McColl	Secretary	August 2023	
4	Rebecca Brown			
5	Amy Cutts	Treasurer	February 2024	
6				
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20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Amy Cutts

Amy Cutts	
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Position (eg Secretary,  
Chair, etc)

Treasurer

Treasurer	
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Date

27/06/2024

27/06/2024
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Charity name:

Charity number:

St Peter's Under 5s

1058925

## Receipts and payments accounts for the period

Period start date

01-Sep-22

Period end date... 31-08=2023

## RECEIPTS AND PAYMENTS

RECEIPTS	Previous year		Current year	
	£	p	£	p
Nursery Education Funding (Free for 3&4)	127,992.02		129,178.86	
Nursery Education Funding (New for 2)	incl		incl	
Children's fees	13,126.21		13,058.27	
Milk refund	0.00		0.00	
Extended Services Fees	37,330.54		46,527.43	
Student Loan Contributions	750.65		0.00	
No 2 Account	1,000.00		212.00	
Fundraising	161.20		208.10	
Donations	0.00		0.00	
Interest	0.00		0.00	
Other receipts	2,151.67		752.02	
Sub total	182,512.29		189,936.68	
Income from the sale of equipment	-		-	
<b>TOTAL RECEIPTS (A)</b>	<b>£182,512.29</b>		<b>£189,936.68</b>	

PAYMENTS	Previous year		Current year	
	£	p	£	p
Employment costs (gross pay + employer's NIC)	141,959.18		151,962.73	
Training costs	1,708.41		1,684.17	
Premises (rent, heat etc)	8,453.90		9,515.50	
Subscriptions	1,971.31		2,315.55	
Insurance	873.95		1,231.69	
Administration	1,883.82		2,198.42	
Refreshments	3,952.22		6,839.67	
Consumables (paint, paper etc)	3,046.72		4,242.14	
Fundraising costs	-		-	
Other	11,682.32		10,359.84	
Sub total	175,531.83		190,349.71	
Purchases of of equipment and other assets	4,108.38		3,147.25	
<b>TOTAL PAYMENTS (B)</b>	<b>£179,640.21</b>		<b>£193,496.96</b>	

<b>NET OF RECEIPTS AND PAYMENTS (A-B=C)</b>	<b>£2,872.08</b>	<b>-£3,560.28</b>
<b>Cash funds* incl. deposit a/c last year end (D)</b>	<b>7,393.93</b>	<b>-</b>
<b>Cash funds* incl. deposit a/c this year end (C+D)</b>	<b>£10,266.01</b>	<b>-£3,560.28</b>

## STATEMENT OF ASSETS AND LIABILITIES

\*Note: cash funds include reserve/contingency/deposit accounts.

		Current value	
		£	p
Cash funds (agree with the balance of the receipts and payments a/c)	(E)	6,705.73	£528.50 No 2 acc
Debtors (money owed to the charity on the period end date)	(F)	0.00	£6,054.56 main acct
Value of buildings and equipment (current or depreciated value)	(G)	0.00	£122.67 cash
Liabilities (loans and any other money owed on the period end date)	(H)	0.00	
Net assets	(E-F+G-H)	<b>£6,705.73</b>	

Signed on behalf of the trustees (committee):

Signed: A. Cuth

Name: Amy Cuth

Role: Treasurer

26/6/24





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees

Charity Name

ST PETER'S UNDER FIVES

On accounts for the year  
ended

AUGUST 2023

Charity no  
(if any)

1058925

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 00/00/0000.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Karen Mock*

Date:

26/6/24

Name:

Karen Mock

Relevant professional  
qualification(s) or body

(if any): Previous Financial Admin Abbeymead Under 56

Address: Littlefold, Gloucester Rd  
Corse  
GL19 3RQ

## Section B

## Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.