



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/09/2021

Period start date To 31/08/2022

Period end date

Charity name: St Peters Under Fives Playgroup

Charity registration number: 1059825

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To Provide educational provision and childcare to the local community for children aged 2-5years To provide Breakfast &amp; After School Club for children aged 5-11years</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Provision of education to local community. Supporting local families in a fully inclusive environment. Work with the local school to ensure smooth transition for the children. Offer the children new experiences and build on local children's cultural capital. Offer Before and After School Club care for school children.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees have regard to the guidance issued by the Charity Commission.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>We provide a safe environment for the children to learn through play.</b></p> <p><b>We also provide children with before and after school club care.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We are bringing in a reserves policy to ensure that we have sufficient funds to be able to pay 3 months staff wages</b>
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	<b>To pay staff if necessary for redundancy</b>
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Voluntary Committee</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Elected by parents and committee</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	St Peters Under Fives Playgroup
Other name the charity uses	n/a
Registered charity number	1058925
Charity's principal address	c/o St Peters Primary School Horton Road Gloucester GL1 3PY



# Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rebecca Brown	Chairperson		
2	Selina Allen	Treasurer		
3	Alex Jones	Secretary		
4				
5				
6				
7				
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20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## **Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### **Additional information (optional)**

#### **Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

#### **Name of chief executive or names of senior staff members (Optional information)**

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## **Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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## **Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S. Allen	
Full name(s)	Selina Allen	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	30/06/2023	

Charity name:

St Peter's Under 5s

Charity number:

1058925

## Receipts and payments accounts for the period

Period start date 1st September 2021

Period end date... 31st August 2022

## RECEIPTS AND PAYMENTS

RECEIPTS	Previous year		Current year	
	£	p	£	p
Nursery Education Funding (Free for 3&4)	122,554.82		127,992.02	✓
Nursery Education Funding (New for 2)	incl		Incl	
Children's fees	4,866.76		13,126.21	✓
Milk refund	0.00		0.00	
Extended Services Fees	27,657.51		37,330.54	✓
Student Loan contributions	598.60		750.65	✓
No 2 Account	681.00		1,000.00	
Fundraising	0.00		161.20	✓
Donations	49.00		0.00	
DLA Funding	1,720.00		0.00	
Other receipts	5,294.58		2,151.67	✓
Sub total	163,422.27		182,512.29	
Income from the sale of equipment	-		-	
<b>TOTAL RECEIPTS</b> (A)	incl		<b>£182,512.29</b>	

PAYMENTS	Previous year		Current year	
	£	p	£	p
Employment costs (gross pay + employer's NIC)	139,506.77		141,959.18	✓
Training costs	788.20		1,708.41	✓
Premises (rent, heat etc)	7,531.09		8,453.90	✓
Subscriptions	2,607.24		1,971.31	
Insurance	761.09		873.95	
Administration	1,699.44		1,883.82	
Refreshments	2,452.57		3,952.22	
Consumables (paint, paper etc)	3,815.20		3,046.72	✓
No 2 Account	-			
Other	7,815.45		11,682.32	✓ 1338 no 2 account
Sub total	166,977.05		175,531.83	
Purchases of of equipment and other assets	3,812.10		4,108.38	
<b>TOTAL PAYMENTS</b> (B)	<b>£170,789.15</b>		<b>£179,640.21</b>	

<b>NET OF RECEIPTS AND PAYMENTS</b> (A-B=C)	<b>-£7,366.88</b>	<b>£2,872.08</b>
<b>Cash funds*</b> incl. deposit a/c last year end (D)	14,760.81	7,393.93
<b>Cash funds*</b> incl. deposit a/c this year end (C+D)	<b>£7,393.93</b>	<b>£10,266.01</b>

## STATEMENT OF ASSETS AND LIABILITIES

\*Note: cash funds include reserve/contingency/deposit accounts.

	Current value	
	£	p
Cash funds (agree with the balance of the receipts and payments a/c)	(E)	10,266.01 988.10 no 2 acc
Debtors (money owed to the charity on the period end date)	(F)	- 9074.49 Main Account
Value of buildings and equipment (current or depreciated value)	(G)	- 203.52 cash
Liabilities (loans and any other money owed on the period end date)	(H)	-
Net assets (E-F+G-H)		<b>£10,266.01</b> ✓ 42 re 21/6/23

Signed on behalf of the trustees (committee):

Signed... S. Allen Name Selina Allen Role Treasurer





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees

Charity Name

ST PETEL'S UNDER 55

On accounts for the year  
ended

31 AUGUST 2022

Charity no  
(if any)

1058925

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Malcolm Riggs

Date:

27 / 6 / 23

Name:

MALCOLM RIGGS

Relevant professional  
qualification(s) or body

RETIRED BANK MANAGER (BARCLAYS)

(if any):

Address:

GLENDALOUGH

ASTON INGHAM RD

KILCOT, GLOS GL18 1NF.

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.