



Trustees' Annual Report for the period

	Period start date				Period end date		
From	Day 01	Month 09	Year 2019	To	Day 31	Month 08	Year 2020

Section A

Reference and administration details

Charity name	St Peter's Under 5s
Other names charity is known by	
Registered charity number (if any)	1058925
Charity's principal address	c/o St Peter's Primary School
	Horton Road
	Gloucester
Postcode	GL1 3PY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rebecca Brown	Chairperson		
2	Selina Allen	Treasurer		
3	Alex Jones	Secretary		
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management**Description of the charity's trusts**

Type of governing document

(eg. trust deed, constitution)

Constitution

How the charity is constituted

(eg. trust, association, company)

Association

Trustee selection methods

(eg. appointed by, elected by)

Elected by Parents

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Overall Ofsted compliance and governance

Policies and procedures adhered to according to Ofsted Regulations

Charity has a Manager, Office Manager and Deputy manager

Section C Objectives and activities**Summary of the objects of the charity set out in its governing document**

St Peter's Under 5s is a charity playgroup which also runs a breakfast and After school club for the onsite school. We serve the local community and the school community, working closely along with the school. We are a fully inclusive setting and pride ourselves in our support of our SEN children. We support the whole family not just the child and have good relationships in the community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We provide our children with a broad curriculum. We build links with home and other parts of the community. We aim to equip our children ready for when they move on to school not just academically but socially and emotionally.
Our Breakfast and After School Club provides wrap around care for the children on our school site. Thus supporting the family in their working lives.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We provide good quality childcare for our local families. We have felt the effects of Covid-19 towards the end of the reporting period. During this period we furloughed our Breakfast and After School staff for some of the months. We remained open for Key Worker parents.

Section E**Financial review**

Brief statement of the charity's policy on reserves

We are unable to build our reserves at present

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal source of funds is the 2,3 & 4 funding from the local authority. Our expenditure has ensured that we have retained our staff to carry out our purpose.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

S. Allen

Full name(s)

Selina Allen

Position (eg Secretary, Chair, etc)

Treasurer

Date

18/06/2021.

Charity name:

St Peter's Under 5s

Charity number:

1058925

Receipts and payments accounts for the period

Period start date 1st September 2019

Period end date... 31st August 2020

RECEIPTS AND PAYMENTS

RECEIPTS	Previous year		Current year	
	£	p	£	p
Nursery Education Funding (Free for 3&4)	82,842.54		105,224.81	
Nursery Education Funding (New for 2)	incl		incl	
Children's fees	11,700.70		7,528.59	
Milk refund	0.00		0.00	
Grants (specify)	0.00		0.00	
Inclusion Grant	0.00		0.00	
Extended Services Fees	46,883.04		29,424.46	
Fundraising	55.50		1,603.09	
Donations	0.00		261.95	
No 2 Account fundraising	613.71		1,569.19	
Other receipts	647.11		14,519.65	
Sub total	142,742.60		160,131.74	
Income from the sale of equipment	-		-	
TOTAL RECEIPTS	(A)	£142,742.60		£160,131.74

PAYMENTS	Previous year		Current year	
	£	p	£	p
Employment costs (gross pay + employer's NIC)	116,336.80		128,024.32	
Training costs	1,464.98		616.00	
Premises (rent, heat etc)	9,642.72		6,164.82	
Subscriptions	581.07		1,128.13	
Insurance	542.50		613.75	
Administration	3,492.28		3,374.84	
Refreshments	314.31		301.51	
Consumables (paint, paper etc)	3,719.39		3,354.26	
Extended Services Refreshments	2,629.77		2,048.86	
Other	4,159.03		4,737.04	incl 248.43 no 2 acc
Sub total	142,882.85		150,363.53	
Purchases of equipment and other assets	3,400.15		4,455.64	
TOTAL PAYMENTS	(B)	£146,283.00		£154,819.17

NET OF RECEIPTS AND PAYMENTS	(A-B=C)	-£3,540.40	£5,312.57
Cash funds* incl. deposit a/c last year end	(D)	12,988.64	9,448.24
Cash funds* incl. deposit a/c this year end	(C+D)	£9,448.24	£14,760.81

STATEMENT OF ASSETS AND LIABILITIES

*Note: cash funds include reserve/contingency/deposit accounts.

		Current value	
		£	p
Cash funds (agree with the balance of the receipts and payments a/c)	(E)	14,760.81	12406.47 main account
Debtors (money owed to the charity on the period end date)	(F)	0.00	2133.32 no 2 account
Value of buildings and equipment (current or depreciated value)	(G)	0.00	221.02 Petty cash
Liabilities (loans and any other money owed on the period end date)	(H)	0.00	
Net assets	(E-F+G-H)	£14,760.81	

Signed on behalf of the trustees (committee):

Signed

Malcolm Riggs

Name

MALCOLM RIGGS

Role

AUDITOR

S Allen

Selina Allen

17/6/21

Treasurer

Independent Examiner's Report on the Accounts

Section A
Independent Examiner's Report

Report to the trustees/members of

Charity Name

St. Peter's Under 5's

On accounts for the year ended

3 1 0 8 2 0

Charity no (if any)

1 0 5 8 9 2 5

Set out on pages

(remember to include the page numbers of additional sheets)

**Respective responsibilities of trustees
and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's
statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

Malcolm Riggs

Date

17/6/21

Name

MALCOLM RIGGS

 Relevant professional qualification(s)
or body (if any)

RETIRE MANAGER (BARCLAY BANK)

Address

GLENDALOUGH

ASTON INGHAM RD

KILCOT

GLOS GL18 1NP