

Registered Charity Number
1058920

SKERTON (LANCASTER) COMMUNITY ASSOCIATION

Report and Accounts

30 April 2022

SKERTON (LANCASTER) COMMUNITY ASSOCIATION
Report and accounts
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SKERTON (LANCASTER) COMMUNITY ASSOCIATION
Charity information

Trustees

J C Brannon
E Corless
H L Prady
J D Walker

Address

King Georges Field
Slyne Road
Lancaster
LA1 2JH

Registered charity number

1058920

Independent examiner

J R Lowes MAAT
102 Broadway
Morecambe
LA4 5XY

SKERTON (LANCASTER) COMMUNITY ASSOCIATION
Trustees' report
for the year ended 30 April 2022

Reference and administrative details

The full name of the charity is Skerton (Lancaster) Community Association.

The charity registration number is 1058920.

The principal address is King Georges Field, Slyne Road, Lancaster, LA1 2JH.

The trustees of the charity during the year were :-

J C Brannon (Chair), H L Prady (Vice chair), E Corless (Treasurer), J D Walker.

Structure, governance and management

The charity is governed by the Constitution adopted at a public meeting on the 9 July 1996. It is an unincorporated Association. Trustees are either elected by the membership or appointed by the existing trustees.

Objectives and activities

The objectives of the charity are to maintain and manage a Community Centre in the Skerton area of Lancaster.

The aims are to provide facilities and services to all members of the community for recreation, education and leisure time occupation, with the object of improving the conditions of life and in the interests of social welfare for the inhabitants of the area.

The main activities undertaken in relation to these objectives is the provision of Skerton Community Centre and facilities for people of all ages, which offer a wide range of services and activities to the local community.

The trustees confirm that they have referred to the guidance on public benefit by the Charity Commission and consider that the charity's activities and aims during the year were carried out for the public benefit. The centre welcomes all people regardless of personal background, faith, gender or personal circumstances.

SKERTON (LANCASTER) COMMUNITY ASSOCIATION
Trustees' report
for the year ended 30 April 2022

Financial review

The results for the year and financial position of the charity are set out in the annexed accounts.

Skerton Community Association wishes to express its thanks and appreciation to the following charitable trusts, foundations, and other grant awarding bodies for their support towards the ongoing work of Skerton Community Centre. Without their financial support we would be unable to carry out the vital work we do.

Garfield Weston Foundation, Francis C Scott Charitable Trust, and Walney Extension Community Fund for supporting staff wages.

Foyle Foundation, and Albert Hunt Trust for a contribution towards the salary of a food worker.

Dulverton Trust, Allen Lane Foundation, Lancaster CVS to provide support and activities for older people in our community.

People's Postcode Trust, Lancashire County Council Community Projects, Lidl Community Fund, Tesco Community Fund, and Magic Little Grants for supporting our food programmes providing access to food for those who need it most.

Clothworkers Foundation for funding the replacement of the community centre boiler.

Other funders supporting our community development work include Arnold Clark Community Fund and Virgin media O2 Together Fund.

Comic relief Community fund for supporting organisational development.

Lancaster CVS for supporting activities designed to improve health & wellbeing during the winter months.

Areti Trust, Hedley Foundation, and Shepherd Street Trust for supporting our summer residential for young people.

The trustees have examined the requirement to maintain reserves for the ongoing work of the charity and have concluded that the most appropriate level is between three and six months of the expenditure of the community centre.

The total freely available reserves at the year end is £47,014 (2021 £27,712). This is equivalent to six months of the expenditure of the community centre.

The trustees consider the financial performance of the charity during the year to have been satisfactory.

SKERTON (LANCASTER) COMMUNITY ASSOCIATION
Trustees' report
for the year ended 30 April 2022

Achievements and performance

This year has been a very busy year for us. We have welcomed back our groups and started a new one.

Welcoming our Autumn Club back was a time of mixed emotions we were sad that quite a few of our members had either passed or were not well enough to come back but we welcomed lots of new people and the club grew close to capacity once again.

Then it was the turn of our Youth Club we did start out doing two clubs, a cooks club and a generic youth club but when we looked at our numbers and the young ages of our membership we decided it was best to combine both clubs with a youth club that ran for three hours. This started with a meal for everyone and then went on to different activities to entertain the group. It has been very successful and numbers are growing steadily. A residential is planned for later in the year.

Our Tuesday food club remains popular with numbers at capacity and a waiting list. Our Wednesday takeaway service proved very popular during covid restrictions many of our original service users are still coming along and a two course meal is being enjoyed every week for free.

A new group meets on Monday it is called Friendly Faces and is a warm space where people can go to enjoy soup and sandwiches and play darts, dominoes, pool, table tennis, and board games, this has had a good uptake and we hope it grows and brings lots of people out to socialise and have fun.

We welcome back our toddler group, table tennis group and our craft group.

All the members of groups we have spoken to are glad to be able to come back and meet with their friends.

None of these groups would have been able to meet without huge preparations from our staff they have been so flexible and reliable during covid. Now coming back to work full time they have taken on the work involved with enthusiasm and commitment.

Financially we have had a very good year and we are pleased to be in a secure place at the moment.

Hopefully next year will be just as busy and we can carry on the good work providing for our fantastic centre users.

We regretfully accepted the resignation of our long serving secretary Janet Hall. She has served the centre well and we wish her all the best in her future.

We welcome Joanne Rawlinson as Janet's successor.

SKERTON (LANCASTER) COMMUNITY ASSOCIATION

Trustees' report

for the year ended 30 April 2022

Statement of trustees' responsibilities

Charity Law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those accounts the trustees are required to :-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the accounts.

The trustees are also responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time, the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report. The responsibility of the independent examiner in relation to the trustees' report, is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the accounts.

This report was approved by the board of trustees on 29 November 2022.

J C Brannon

Trustee

SKERTON (LANCASTER) COMMUNITY ASSOCIATION
Independent examiner's report to the trustees
for the year ended 30 April 2022

I report to the trustees on my examination of the accounts of the charity for the year ended 30 April 2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charities accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J R Lowes MAAT
102 Broadway
Morecambe
LA4 5XY

29 November 2022

SKERTON (LANCASTER) COMMUNITY ASSOCIATION
Statement of financial activities
for the year ended 30 April 2022

	Unrestricted funds	Restricted funds	Total Funds this year	Total Funds last year
	2022 £	2022 £	2022 £	2021 £
Income				
Donations and grants	28,026	68,100	96,126	56,781
Fundraising events	536	-	536	3,026
Income from activities	19,617	5,796	25,413	16,345
Total income	48,179	73,896	122,075	76,152
Expenditure				
Community centre running costs	7,502	3,780	11,282	7,152
Cost of activities	20,221	59,722	79,943	64,254
Administration expenses	1,731	-	1,731	1,602
Total expenditure	29,454	63,502	92,956	73,008
Net increase in the year	18,725	10,394	29,119	3,144
Reconciliation of funds				
Total funds brought forward	33,484	54,601	88,085	84,941
Total funds carried forward	52,209	64,995	117,204	88,085

SKERTON (LANCASTER) COMMUNITY ASSOCIATION
Balance sheet
as at 30 April 2022

	Notes	2022 £	2021 £
<i>The assets and liabilities of the charity :</i>			
Fixed assets			
Tangible assets	4	5,195	5,772
Current assets			
Debtors	5	790	482
Cash at bank and in hand	6	114,342	83,859
		<u>115,132</u>	<u>84,341</u>
Liabilities			
Creditors	7	(3,123)	(2,028)
Net current assets		<u>112,009</u>	<u>82,313</u>
Total assets less current liabilities		<u>117,204</u>	<u>88,085</u>
Net assets		<u>117,204</u>	<u>88,085</u>
<i>The funds of the charity :</i>			
Unrestricted fund		52,209	33,484
Restricted funds	8	64,995	54,601
		<u>117,204</u>	<u>88,085</u>
Total charity funds		<u>117,204</u>	<u>88,085</u>

On behalf of the trustees

E Corless
Approved by the trustees on 29 November 2022

SKERTON (LANCASTER) COMMUNITY ASSOCIATION
Notes to the accounts
for the year ended 30 April 2022

1 Accounting policies

Basis of preparation of the accounts

The accounts have been prepared in accordance with the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales and have been drawn up in accordance with the provisions of the Charities Act.

Accounting convention

The accounts are prepared, on a going concern basis, under the historical cost convention.

Recognition of income

All income is accounted for when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Volunteer help

The value of any voluntary help received is not included in these accounts.

Recognition of expenditure

Expenditure is accounted for on the accruals basis in accordance with normal accounting principles.

Fixed assets and depreciation

All tangible fixed assets are stated at cost or, if gifted, at the value to the charity on receipt.

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful economic lives.

Equipment - 10% on the reducing balance basis.

Recognition of liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Unrestricted fund

The unrestricted fund comprise of amounts retained by the charity for general use. They are expendable at the discretion of the charity, in furtherance of the objects of the charity.

Taxation

As a registered charity, the company is exempt from taxation to the extent that its income and gains are applicable to charitable purposes only.

SKERTON (LANCASTER) COMMUNITY ASSOCIATION
Notes to the accounts
for the year ended 30 April 2022

2 Cost of independent examination and accountancy services	2022	2021
	£	£
Independent examiner's fee for reporting on the accounts	675	575
Other accountancy services paid to the independent examiner	300	300
	<u>975</u>	<u>875</u>

3 Staff costs	2022	2021
	£	£
Gross salaries, pensions and social security costs	56,360	46,902
Numbers of employees		
Engaged on charitable activities	4	5

4 Tangible assets	Equipment
	£
Asset cost	
At 1 May 2021	31,843
Additions	-
At 30 April 2022	<u>31,843</u>
Accumulated depreciation	
At 1 May 2021	26,071
Charge for the year	577
At 30 April 2022	<u>26,648</u>
Net book value	
At 30 April 2022	<u>5,195</u>
At 30 April 2021	<u>5,772</u>

5 Debtors	2022	2021
	£	£
Accrued income	362	69
Prepayments	428	413
	<u>790</u>	<u>482</u>

SKERTON (LANCASTER) COMMUNITY ASSOCIATION
Notes to the accounts
for the year ended 30 April 2022

6 Cash at bank and in hand

	Unrestricted fund	Restricted funds	2022 Total	2021 Total
	£	£	£	£
Autumn club account	-	11,521	11,521	11,571
General account	48,568	-	48,568	28,791
Restricted funds account	-	-	-	3
Youth groups account	-	20,500	20,500	14,743
Wages account	-	33,753	33,753	28,751
	<u>48,568</u>	<u>65,774</u>	<u>114,342</u>	<u>83,859</u>

7 Creditors

	2022 £	2021 £
Trade creditors	1,669	986
Accrued expenses	675	575
Paye and pension contributions	779	467
	<u>3,123</u>	<u>2,028</u>

8 Restricted funds

	Funds at 2021 £	Incoming resources £	Outgoing resources £	Funds at 2022 £
Autumn club fund	11,571	2,924	2,974	11,521
Restricted expenditure fund	3	3,800	3,803	-
Salary and wages fund	28,284	61,050	56,360	32,974
Youth groups fund	14,743	6,122	365	20,500
	<u>54,601</u>	<u>73,896</u>	<u>63,502</u>	<u>64,995</u>

9 Expenses paid to trustees or persons connected with trustees

None of the trustees were paid any remuneration or expenses by the charity during the year.

SKERTON (LANCASTER) COMMUNITY ASSOCIATION
Detailed statement of financial activities
for the year ended 30 April 2022

Income	Unrestricted funds	Restricted funds	Total Funds this year	Total Funds last year
	2022 £	2022 £	2022 £	2021 £
Donations and grants				
Donations and grants received	28,026	68,100	96,126	56,781
Total donations and grants	28,026	68,100	96,126	56,781
Fundraising events				
Fundraising activities	536	-	536	3,026
Total fundraising events	536	-	536	3,026
Income from activities				
Income from community centre users	19,617	5,796	25,413	16,345
Total from activities	19,617	5,796	25,413	16,345
Total income	48,179	73,896	122,075	76,152

SKERTON (LANCASTER) COMMUNITY ASSOCIATION
Detailed statement of financial activities
for the year ended 30 April 2022

Expenditure	Unrestricted funds	Restricted funds	Total Funds this year	Total Funds last year
	2022	2022	2022	2021
	£	£	£	£
Community centre running costs				
Rent	1,850	-	1,850	1,850
Water charges	318	-	318	341
Insurance	1,866	-	1,866	1,746
Light and heat	1,394	-	1,394	1,428
Repairs, equipment and improvements	1,159	3,780	4,939	1,458
Cleaning materials and refuse charges	915	-	915	329
Total community centre running costs	7,502	3,780	11,282	7,152
Cost of activities				
Cost of providing activities for centre users	18,701	3,262	21,963	16,252
Depreciation of equipment	577	-	577	641
Sundry expenses	581	100	681	152
Volunteer and staff expenses	362	-	362	307
Wages, pensions and national insurance	-	56,360	56,360	46,902
Total cost of activities	20,221	59,722	79,943	64,254
Administration expenses				
Telephone and broadband	652	-	652	648
Postage and stationery	91	-	91	24
Bank charges	13	-	13	55
Accountancy fees	975	-	975	875
Total administration expenses	1,731	-	1,731	1,602
Total expenditure	29,454	63,502	92,956	73,008