

**BOOKHAM CHORAL SOCIETY
ANNUAL REPORT OF THE TRUSTEES
YEAR ENDED 31ST MARCH 2025**

Charity registration number 1058863

Principal address 59 Durlleston Park Drive, Great Bookham KT23 4AJ

Names of the charity trustees who manage the charity

Julia Field	Chair
Janet Kay	Secretary
Caroline Gibbons	Treasurer
Marion Pidgeon	Librarian (appointed September 2024)
Amy Callaghan	Publicity
Meg Frost	Voice rep
Sheila Millard	Voice rep
Brian Millard	Voice rep

The following also served as a Trustee during the year:

Claire Whittaker (resigned September 2024)

Structure, Governance and Management

The Charity is an unincorporated association. The constitution adopted on 1st October 1996 was amended on 24th February 2012 and on 23rd April 2024. Trustees are elected annually at the AGM held each April.

Public benefit statement

The trustees are of the opinion that they have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Objectives and Activities

As set out in the Constitution, the objective of the Charity is to promote, improve, develop and maintain public education in and appreciation of the art and science of choral music through the presentation of public concerts and recitals, by participation in the Leith Hill Musical Festival and in such other ways as the Society through its Committee shall determine.

Bookham Choral Society provides opportunities for members to be involved in a creative, enjoyable and fulfilling educational activity, to improve vocal technique, learn new musical repertoire and to perform as part of a group. For our audience we provide the opportunity to hear a variety of live classical music in a local setting.

The trustees are conscious that its activities should be affordable. Concessionary rates for under 18s and students are available for our concerts and any member with financial difficulties can arrange a reduced subscription rate with the treasurer.

The choir does not hold auditions and is open to all.

Achievements and Performance

The 2024/25 season was busy with three concerts held in St Nicolas Church, Great Bookham as well as taking part in the Leith Hill Music Festival. Our summer concert programme included John Rutter's Birthday Madrigals, George Shearing's Songs and Sonnets and Stuart Overington's Build a Bridge and we were delighted to welcome back a former member, Tom Harrison, on double bass.

For our Autumn concert, we were accompanied by a string quartet comprising local professional musicians and we welcomed three wonderful young soloists Elizabeth Howard, Dan Gilchrist and Felix Dickenson. The music included Purcell, Haydn and a piece written in 2019, The Hope of Loving by Runestad.

Our Christmas concert was again sold out and everyone enjoyed the mix of traditional carols and popular Christmas songs.

In April 2024, we took part in the Leith Hill Music Festival with our quartet winning the ensemble class. In the evening, we joined five other choirs to sing Puccini's *Messa di Gloria* and Lauridsen's *Lux Aeterna* conducted by Jonathan Wilcocks in his final concert with the Festival. In March 2025, members of the choir sang in the Leith Hill Music Festival's performance of *Messiah* conducted by Neil Ferris.

We are very grateful to our Musical Director, Elliot Mercer and our accompanist, Anthony Merryweather for their encouragement and support throughout the year.

Financial Review

For the year ended 31st March 2025, the Charity had total receipts of £25,700 (2024 £24,286) and total payments of £23,696 (2024 £20,329), leaving a surplus of £2,004 (2024 £3,957). As at 31st March 2025, total bank balances and cash amounted to £14,939 (2024 £12,935).

We are very grateful for the ongoing financial support of the Humphrey Richardson Taylor Charitable Trust. Our other main sources of income were membership subscriptions, gift aid receipts and a very successful fund-raising coffee morning.

Charity's policy on reserves

The trustees recognise that if a planned concert were not to take place, there would still be costs that would have to be covered. Additionally, there are certain expenses that would have to be met if the Charity were to be wound up. Considering this, the Trustees have decided that reserves of £7,500 should be maintained.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the Charity's trustees

Julia Field

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Julia Field
Chair

Caroline Gibbons

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Caroline Gibbons
Treasurer

22nd April 2025

.....
Date

22nd April 2025

.....
Date

Bookham Choral Society
Year ended 31st March 2025
Receipts and Payments Account

	2025	2025	2024	2024
<u>RECEIPTS</u>				
<u>Grants and donations</u>				
HR Taylor Charitable Trust grant	2,000		2,000	
Donations			10	
		2,000		2,010
<u>Subscription income</u>				
Membership subscriptions	13,375		12,530	
Gift Aid receipts	2,512		1,932	
		15,887		14,462
<u>Investment income</u>				
Bank interest received		143		81
<u>Income from concerts</u>	Note 3	5,297		6,093
<u>Income from fundraising</u>				
Coffee morning	1,734		1,057	
Cake sale - Come & Sing	-		96	
Raffles	97		182	
Weekly refreshments	205		195	
		2,036		1,530
<u>Other income</u>				
Music hire/sales	112		111	
Folders	225			
		337		111
TOTAL RECEIPTS		25,700		24,286

	2025	2025	2024	2024
<u>PAYMENTS</u>				
<u>Concert costs</u>	Note 3	7,642		6,395
<u>Fundraising costs</u>				
Coffee morning		216		226
<u>Financial costs</u>				
Card and online ticket sale charges		300		188
<u>Donation</u>				-
Leith Hill Music Festival		25		

Other costs

Professional musicians' rehearsal & LHMf fees	9,485	8,883
Hire of rehearsal hall	2,000	1,170
LHMf singing fees	1,755	2,115
LHMf music hire/purchase	1,135	169
Making Music membership & insurance	468	323
Website & marketing	335	630
Bookham Community Association membership	30	30
Folders	280	-
Engraving trophy	10	-
Weekly refreshments	14	-
Piano expenses	-	170
Travel expenses	-	13
Podium maintenance	-	16
	<u>15,512</u>	<u>13,520</u>
TOTAL PAYMENTS	<u>23,696</u>	<u>20,329</u>
Net of receipts/(payments)	2,004	3,957
Cash funds last year end	12,935	8,977
Cash funds this year end	<u>14,939</u>	<u>12,935</u>

STATEMENT OF ASSETS AND LIABILITIES AT 31ST March 2025

	2025	2024
<u>Cash funds</u>		
Lloyds current account	1,236	1,844
Lloyds deposit account	13,703	11,060
Petty cash	-	30
	<u>14,939</u>	<u>12,935</u>
<u>Other monetary assets</u>		
Gift aid repayment claim	<u>2,723</u>	<u>2,511</u>
<u>Assets retained for the charity's own use</u>		
Piano		
Music stock & folders		
Laminator		
Lights		
<u>Liabilities</u>		
Hall hire	600	700
LHMf music hire	461	540
Coffee morning prepayment	25	-
	<u>1,086</u>	<u>1,240</u>

NOTES TO THE ACCOUNTS

1 Basis of accounting

The financial statements have been prepared on a receipts and payments basis.

2 Endowment and Restricted Funds

The charity does not have any endowment or restricted funds

3 Financial results of concerts

	Summer 2024	Autumn 2024	Christmas 2024	Come & Sing 2024	Total 2024/25	Total * 2023/24
Concert income	935	1,417	2,945		5,297	6,093
Concert expenditure						
Professional fees	1,142	2,825	750		4,717	3,305
Venue & staging	108	198	125		430	685
Marketing & programmes	197	221	489		907	937
Music hire & PRS fee	387	574	336		1,297	1,087
Other costs	94	50	148		292	381
Total concert expenditure	1,927	3,867	1,848	-	7,642	6,395
2024/25						
Excess income/(expenditure)	(992)	(2,450)	1,097	-	(2,345)	
2023/24						
Excess income/(expenditure)	(1,039)	(1,280)	1,671	345		(302)

* The 2023/24 figures include a Come & Sing afternoon as well as three concerts

Signed on behalf of the trustees

Caroline Gibbons

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Caroline Gibbons
Treasurer

Date 22nd April 2025



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Bookham Choral Society

On accounts for the year
ended

31st March 2025

Charity no
(if any)

1058863

Set out on pages

1 to 3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *Fiona Layton*

Date: 22 April 2025

Name: FIONA LAYTON

Relevant professional
qualification(s) or body
(if any):

Address:

17 Maplehurst

Fetcham, Leatherhead

KT22 9NB