

**ACTON HOMELESS CONCERN - EMMAUS HOUSE AND DAMIEN CENTRE**  
**TRUSTEES REPORT INCLUDING DIRECTORS REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

Charity Registration No. 1058819  
Company Registration No. 3252735 (England and Wales)

**ACTON HOMELESS CONCERN**  
**(EMMAUS HOUSE AND DAMIEN CENTRE)**

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2023**



**ACTON HOMELESS CONCERN - EMMAUS HOUSE AND THE DAMIEN CENTRE**  
**TRUSTEES REPORT INCLUDING DIRECTORS REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

<b>Trustees</b>	Mrs K McDonagh - Chairperson Mrs M Foster Mrs Anne Gray - Treasurer Father F Maguire (Resigned March 2023) Ms S Norton Dr K Cabot (Resigned March 2023) Ms N Tracey
<b>Charity number</b>	1058819
<b>Company number</b>	3252735
<b>Principal address</b>	Emmaus House 5 Berrymead Gardens Acton London W3 8AA
<b>Registered office</b>	Emmaus House 1 Berrymead Gardens Acton London W3 8AA
<b>Accountants</b>	<b>Syon Associates</b> Portland Business Centre Manor Hose Lane Datchet England SL3 9EG
<b>Bankers</b>	Barclays Bank Plc Wembley & Park Royal Acorn House Park Royal Road London NW10
<b>Solicitor's</b>	Stone King 13 Queen Square Bath BA1 2HJ

**ACTON HOMELESS CONCERN - EMMAUS HOUSE AND THE DAMIEN CENTRE**  
**TRUSTEES REPORT INCLUDING DIRECTORS REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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# **ACTON HOMELESS CONCERN - EMMAUS HOUSE AND THE DAMIEN CENTRE**

## **TRUSTEES REPORT INCLUDING DIRECTORS REPORT**

### **FOR THE YEAR ENDED 31 MARCH 2023**

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

The accounts will be submitted to the Charity Commission after the AGM on 6<sup>th</sup> November 2023. The annual report and accounts help to provide timely and regular information on the charity and its funds to help understand the charity's objectives, structure, activities and achievements and to gain appreciation of the financial transactions during the year and of its funds at the end of the year.

#### **Aims, Objectives and Activities**

##### **The Aims of the charity continue to be:**

To ensure the delivery of a holistic range of basic needs services to homeless, poorly housed and otherwise impoverished people across the London area.

To make a further contribution in raising levels of awareness to the problems of the group

To increase, wherever possible, opportunities for rehabilitation and settlement

To improve accessibility to counselling and medical services

To enable clients to take control at levels which are acceptable to them.

To ensure equality of opportunity and to promote inclusion for client's staff and volunteers.

To investigate and further utilise other supportive groups and share good practice.

To provide good quality services and continuing value for money to funders and benefactors

##### **The principal objectives of the charity are:**

Fitter healthier clients who are better equipped to deal with the problems of their lifestyles and who recognise the benefits of self-care.

Inclusion for clients, creating improved confidence and social skills, appreciation of the benefits to be gained through contact with peers and trust in support groups and agencies.

Early intervention where possible with long-term health problems, for the benefit of both the client and the community at large'

Improved access to advice on emergency housing, drug and alcohol problems

Greater understanding and acceptance of clients and their problems amongst the local community.

The charity's aims and objectives are based on local and national strategies for our client group, in response to the objectives of our partners and on input from clients and users. All our charitable activities are undertaken in line with Charity Commission guidelines for the benefit of the public good.

Client profile has changed little over the years. They are, usually people who are suffering the effects of rough sleeping, and poverty and the physical and mental consequences of alcohol and drug abuse and who are living with poor housing, unemployment, family break up and physical, emotional and sexual abuse.

We aim to assist with as many of the challenges faced by our clients as we can, initially by providing food, clothing and other basic needs requirements free of any charge but with an ultimate objective of steering people to other services to improve ongoing health and wellbeing.





# **ACTON HOMELESS CONCERN - EMMAUS HOUSE AND THE DAMIEN CENTRE**

## **TRUSTEES REPORT INCLUDING DIRECTORS REPORT**

### **FOR THE YEAR ENDED 31 MARCH 2023**

#### **Reserves policy**

The Trustees regularly undertake a review of the financial activities of the charity to avoid deficits and to stay within budgets which are reviewed annually. Given the vulnerable nature of the charity's clients and their dependence on the services provided it is considered that ideally, unrestricted reserves should be sufficient to cover one year's charitable activities and support ad hoc projects as and when they arise, which would currently amount to a minimum £200,000 per annum.

#### **Risk assessment**

The Trustees confirm that the major risks to which the charity is exposed, as identified by the Trustees, have been reviewed and that systems and procedures have been established to identify and respond to risk and to provide a methodology for risk management and its reporting. Major risks are defined as those risks which have a high likelihood of occurring and would, if they occurred, have a severe impact on operational performance, achievement of aims and objectives or could damage the reputation of the charity. The Trustees have established a comprehensive risk policy and register which form a major part of governance and operation. The register is regularly monitored and updated, to identify any new risks, assessing the main risks applicable to the charity, evaluating what action needs to be taken and periodically monitoring and assessing the policy.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Constitution of the Charity**

The charity is incorporated as a company limited by guarantee not having a share capital and is a registered Charity No. 1058819. Each member guarantees to pay during their membership and for one year after membership ceases, a sum not exceeding £1 to the company in the event of a winding up order. Any surplus on winding up is to go to a Charity whose objects are of a similar nature.

##### **Organisational Structure and Decision Making**

The organisation structure of the charity consists of a board of trustees who meet once a month, to consider reports from the officers and staff of the charity to and to consider and review the charity's activities, general progress and current financial position. Decisions are then made regarding expenditure and reserve levels. The Trustees are empowered to delegate their functions to committees, the membership of which must include at least one of their number. The treasurer is responsible for overseeing accounting procedures and reports regularly to the board on cashflow, budgets and general accounting matters.

Responsibility for operations is delegated to the charity's management and administration teams who ensure that the charity's aims and objectives are met and that services are delivered in a manner that prioritises client interest and welfare. The Centres Manager is responsible for staff management and the day-to-day operation of services. One trustee undertakes the role of (unpaid) Managing Director to assist with the charity operations. The Chair communicates regularly with the management team and ensures that there is a good line of communication between staff and trustees.



**ACTON HOMELESS CONCERN - EMMAUS HOUSE AND THE DAMIEN CENTRE**  
**TRUSTEES REPORT INCLUDING DIRECTORS REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**ACHIEVEMENTS AND PLANS FOR FUTURE PERIODS**

**At Emmaus House**

Hot lunch at midday – in house and to take away for later use.  
Distribution of clothing  
Hot showers and hairdressing facilities (limited during this reporting period due to required essential maintenance work)  
Health checks and testing (Regular checks for HIV, Hepatitis C, Diabetes, High Blood pressure)  
Exclusive Women's and Children' day once a week  
Access to Optician and Dentist on request  
Guidance and crisis counselling (provided by staff and partners): including:  
Advice and advocacy on housing issues  
Advice on emergency hostel accommodation  
Alcohol and drug counselling  
Benefits advice and assistance with appeals  
Referrals to local food banks  
Fortnightly Legal advice clinic (advice on housing, benefits and other issues)  
Weekly assistance on all welfare issue for the elderly  
Assistance with hospital visits

**At The Damien Centre**

Breakfast and afternoon tea, coffee and sandwiches throughout the day  
Opportunity to socialise and interact with peers, volunteers and staff.

**Actual numbers for services delivered (From Statistics)**

**Emmaus House**

Hot lunches at Emmaus House	33046
Provision of Clothing	2000 Requests (11,750 items provided)
Household items	154 (Requested and provided)
Food Bank Referrals	1100 referrals in the year
Showers and Haircuts	140 (showers were not available for 6 month of this year)
Health Services	116
Women's Day	1716 visits
Advice and advocacy	700 sessions for advice and advocacy on Housing, Mental Health issues, Benefit entitlement and poverty

**Damien Centre** 14898 visits

**Volunteer hours** 4780 hours

**FUTURE PERIODS**

Trustees are aware of the likelihood of reduced funding for the next financial period. They are satisfied that reserves in place will ensure continued delivery of all services to clients and will continue to research and source all available funding opportunities.



**ACTON HOMELESS CONCERN - EMMAUS HOUSE AND THE DAMIEN CENTRE**  
**TRUSTEES REPORT INCLUDING DIRECTORS REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**STATEMENT OF TRUSTEES RESPONSIBILITIES**

The trustees, who are also the directors of Acton Homeless Concern for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state-of-affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

As far as the Trustees are aware, there is no relevant information of which the charitable company's Independent Examiner is unaware; and the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the Independent Examiner is aware of that information.

The Trustees' report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The Trustees' report was approved by the Board of Trustees on 6<sup>th</sup> November 2023



# **ACTON HOMELESS CONCERN - EMMAUS HOUSE AND DAMIEN CENTRE**

## **INDEPENDENT EXAMINERS REPORT**

### **FOR THE YEAR ENDED 31 MARCH 2023**

I report to the trustees on my examination of the accounts of Acton Homeless Concern (the charity) for the year ended 31 March 2023.

#### **Responsibilities and basis of report**

As the trustees of the charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

The charity's gross income did not exceed £250,000 however it was still subject to an independent examination. The examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, (Institute of Chartered Accountants England and Wales) which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Syon Associates  
Portland Business Centre  
Manor Hose Lane  
Datchet  
England  
SL3 9EG



**ACTON HOMELESS CONCERN - EMMAUS HOUSE AND DAMIEN CENTRE**  
**STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE**  
**ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	2023 £	2022 £
<b><u>Income from:</u></b>			
Donations and legacies	3	195,012	188,877
Investments	4	271	90
<b>Total income</b>		195,283	188,967
<b><u>Expenditure on:</u></b>			
Charitable activities	5	(214,117)	(206,232)
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		(18,834)	(17,265)
Fund balances at 1 April 2022		542,029	559,294
<b>Fund balances at 31 March 2023</b>		<b>523,195</b>	<b>542,029</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**ACTON HOMELESS CONCERN - EMMAUS HOUSE AND DAMIEN CENTRE**  
**STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE**  
**ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

<b>BALANCE SHEET</b>		£	£	£	£
	<b>Notes</b>		<b>2023</b>		<b>2022</b>
<b>Fixed assets</b>					
Tangible assets	<b>9</b>		225,000		225,105
<b>Current assets</b>					
Cash at bank and in hand		314,887		333,102	
<b>Creditors: amounts falling due within one year</b>	<b>10</b>	(9,917)		(9,403)	
Net current assets			304,970		323,699
<b>Total assets less current liabilities</b>	<b>12</b>		<u>529,970</u>		<u>548,804</u>
<b>Income funds</b>					
Unrestricted funds			529,970		548,804
			<u><b>529,970</b></u>		<u><b>548,804</b></u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The Trustees' responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Trustees on 6<sup>th</sup> November 2023

# **ACTON HOMELESS CONCERN - EMMAUS HOUSE AND DAMIEN CENTRE**

## **NOTES TO THE FINANCIAL STATEMENTS**

### **FOR THE YEAR ENDED 31 MARCH 2023**

#### **1 Accounting policies**

##### **Charity information**

Acton Homeless Concern is a private company limited by guarantee incorporated in England and Wales. The registered office is 5 Berrymead Gardens, Acton, London, W3 8AA. The charitable company meets the definition of a public benefit entity under FRS 102.

##### **1.1 Accounting convention**

The accounts have been prepared in accordance with the charity's constitution, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102. The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

##### **1.2 Going concern**

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts. In making this assertion the trustees have carefully considered current uncertain economic conditions and the impact this might have on charitable funding and donations. The trustees have not yet seen any adverse impact on the charity however they continue to assess any possible impact on the going concern basis of accounting. The trustees believe that the charity has a strong asset base which, combined with its cash reserves, will enable it to meet the challenges presented by this virus and to continue with its charitable objectives.

##### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

##### **1.4 Incoming resources**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations are accounted for on a receivable basis as soon as they are capable of accurate financial measurement.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# ACTON HOMELESS CONCERN - EMMAUS HOUSE AND DAMIEN CENTRE

## NOTES TO THE FINANCIAL STATEMENTS

### **FOR THE YEAR ENDED 31 MARCH 2023**

- 1.4** Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated items have been met, the receipt of economic benefit from the use by the charity of the items probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

Donated professional services and donated facilities are recognised based on the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt

Grants are accounted for in the year in which they are receivable in accordance with the terms of the grant.

#### **1.5 Resources expended**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

##### **Direct Charitable Expenditure**

Expenditure which is directly attributable to specific activities has been allocated directly.

##### **Support Costs**

The costs of the charity are all allocated directly to the main activities and the charity does not therefore have any material support costs.

##### **Governance Costs**

Includes staff time and expenses for time spent in connection with trustees' meetings, plus the cost of accounting and professional fees.

#### **1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2%
Leasehold improvements	Lease period
Fixtures and fittings	10%
Computers	10%

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

#### **1.7 Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated to determine the extent of the impairment loss (if any).



# **ACTON HOMELESS CONCERN - EMMAUS HOUSE AND DAMIEN CENTRE**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

### **FOR THE YEAR ENDED 31 MARCH 2023**

#### **1.8 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### **1.9 Basic financial assets**

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

#### **1.10 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### **1.11 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

#### **1.12 Pensions**

In line with recent changes in pension legislation Acton Homeless Concern has enrolled eligible employees into an auto-enrolment pension scheme. The basic contributions for the scheme are 3% of pensionable earnings by the charity and 5% by the employees. Pension costs are charged to the Statement of Financial Activities as incurred.

#### **1.13 Taxation**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable activities.

## **2 Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**ACTON HOMELESS CONCERN - EMMAUS HOUSE AND DAMIEN CENTRE**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**3 Donations and legacies**

	2023	2022
	£	£
Donations and gifts	195,012	188,877
	<u>195,012</u>	<u>188,877</u>
<b>Donations and gifts</b>		
Donations	105,529	121,699
Activities for generating funds	53,047	38,181
Sundry income	462	0
Government of Ireland: Department of Foreign Affairs	14,640	12,500
Willow Tree Trust	20,000	15,000
The Charity Trust	1,334	1,497
	<u>195,012</u>	<u>188,877</u>

**4 Investments**

	2022	2021
	£	£
Interest receivable	271	90
	<u>271</u>	<u>90</u>

**5 Charitable activities**

	Charitable Expenditure 2023 £	Charitable Expenditure 2022 £
Share of support costs (see note 6)	212,690	203,912
Share of governance costs (see note 6)	2,320	2,320
	<u>215,010</u>	<u>206,232</u>

# ACTON HOMELESS CONCERN - EMMAUS HOUSE AND DAMIEN CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

#### 6 Support costs

	Support costs £	Governance costs £	2023 £	2022 £	Basis of allocation
Staff costs	167,094	-	167,094	158,051	Time spent basis
Staff and volunteers' welfare	728	-	728	1,066	Actual cost
Pensions	3,096	-	3,096	2,691	
Rent, rates and utilities	11,602	-	11,602	10,602	Actual cost
Telephone and email	4,518	-	4,518	3,818	Actual cost
Food and provisions	7,683	-	7,683	1,006	Food used to provide services
Cleaning and laundry	1,670	-	1,670	1,514	Actual cost
Repairs and maintenance	3,084	-	3,084	18,796	Equipment provides services
Insurance	2,485	-	2,485	2,240	Actual cost
Travelling	1,817	-	1,817	851	Volunteer costs
Printing, stationery and postage	2,953	-	2,953	2,290	Actual cost
Sundry expenses	4,724	-	4,724	616	Actual cost
Bank charges	343	-	343	371	Actual cost
Legal & professional	-	2,320	2,320	2,320	Governance
	211,797	2,320	214,117	206,232	
Analysed between					
Charitable activities	<b>211,797</b>	<b>2,320</b>	<b>214,117</b>	<b>206,232</b>	

#### 7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

# ACTON HOMELESS CONCERN - EMMAUS HOUSE AND DAMIEN CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

#### 8 Employees

##### Number of employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
	8	10
	<u>8</u>	<u>10</u>
<b>Employment costs</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Wages and salaries	158,798	150,151
Social security costs	8,296	7,900
Other pension costs	3,095	2,691
	<u>170,189</u>	<u>160,742</u>

No employees received employee benefits of more than £60,000 in the current or prior year.

#### 9 Tangible fixed assets

	Freehold land and buildings £	Leasehold improvements £	Fixtures and fittings £	Computers £	Total £
<b>Cost</b>					
At 1 April 2022	225,000	-	0	-	225,000
	<u>225,000</u>	<u>-</u>	<u>0</u>	<u>-</u>	<u>225,000</u>
At 31 March 2023	225,000	-	0	-	225,000
	<u>225,000</u>	<u>-</u>	<u>0</u>	<u>-</u>	<u>225,000</u>
<b>Depreciation and impairment</b>					
At 1 April 2022	-	-	-	-	-
Depreciation charged in the year	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2023	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Carrying amount</b>					
At 31 March 2023	0	-	0	-	0
	<u>0</u>	<u>-</u>	<u>0</u>	<u>-</u>	<u>0</u>
At 31 March 2022	225,000	-	0	-	225,000
	<u>225,000</u>	<u>-</u>	<u>0</u>	<u>-</u>	<u>225,000</u>

The property has been valued by the trustees at their estimation of its open market value.



**ACTON HOMELESS CONCERN - EMMAUS HOUSE AND DAMIEN CENTRE**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**10 Creditors: amounts falling due within one year**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Other taxation and social security	6,257	6,065
Accruals and deferred income	3,660	3,125
Other Creditors	0	213
	<u><b>9,917</b></u>	<u><b>9,403</b></u>

**11 Department of Foreign Affairs and Trade – Emigrant Support Programme**

The Department of Foreign Affairs and Trade: The Emigrant Support Programme provided a grant of £14,640 for the year from 1 July 22 to 30 June 2023. At the charity's financial year end 3 months' grant amounting to £3,660 (2022 £3125) has been deferred to align with the funding period and will be utilised in the period to 30 June 2023.

**12 Analysis of net assets between funds**

	<b>Total</b>	<b>Total</b>
	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Fund balances at 31 March 2023 are represented by:		
Tangible assets	225,000	225,105
Current assets/(liabilities)	304,970	323,699
	<u><b>529,970</b></u>	<u><b>548,804</b></u>

**13 Related party transactions**

There were no disclosable related party transactions during the year (2023- none).