

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

England & Wales · Charity number 1058819

Details

Other names	ACTON HOMELESS CONCERN, ACTON HOMELESS CONCERN - EMMAUS HOUSE, ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE), EMMAUS HOUSE, EMMAUS HOUSE AND DAMIEN CENTRE
Status	Registered
Legal form	Charitable company
Company number	03252735
Registered	1996-10-25
Register	View on the Charity Commission register

Contact

Address	Acton Homeless Concern 1 Berrymead Gardens London W3 8AA
Phone	07710282753
Email	admin@actonhomelessconcern.org
Website	www.actonhomelessconcern.org

Activities

Objects: THE RELIEF OF POVERTY AND SICKNESS AND IN PARTICULAR TO PROVIDE ADVICE AND PRACTICAL ASSISTANCE TO HOMELESS PEOPLE LIVING IN INADEQUATE ACCOMODATION IN ACTON AND NEIGHBOURING AREAS AND TO PROVIDE ASSISTANCE TO TRAIN HOMELESS OR PEOPLE IN NEED IN SELF HELP AND THE PROMOTION OF THEIR INDEPENDENCE

Activities: 2 Drop in centres based in Acton for homeless and otherwise disadvantaged people providing free of charge food, clothing, medical services and advice and counselling

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, The Prevention Or Relief Of Poverty, Accommodation/housing
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** HOMELESS PEOPLE LIVING IN ACTON AND NEIGHBOURING AREAS
- Ealing
- Hammersmith And Fulham
- Hounslow

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£290,785	£248,552	-	-
2024-03-31	£209,133	£240,237	-	-
2023-03-31	£195,283	£214,117	-	-
2022-03-31	£188,967	£206,232	-	-
2021-03-31	£214,071	£195,363	-	-

Trustees

Name	Role	Appointed
ANNE MARIA GRAY	Chair	
Karen MacDonagh		2014-10-19
MARY FOSTER		
Nicola Ann Tracey		2021-11-02
Patrick Adusei Poku Fr.		2023-04-01
Shirley Anne Norton		2019-02-28

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

England & Wales - Charity number 1058819

Accounts

**ACTON HOMELESS CONCERN
(EMMAUS HOUSE AND DAMIEN CENTRE)**

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

Trustees	Mrs K McDonagh - Chairperson Mrs A M Gray - Treasurer Fr Patrick Adusei Poku Mrs M Foster Ms S Norton Ms N Tracey Ms M Leonard
Charity number	1058819
Company number	03252735
Principal address	Emmaus House 1 Berrymead Gardens Acton London W3 8AA
Registered office	Emmaus House 1 Berrymead Gardens Acton London W3 8AA
Independent examiner	Syon Associates 6 Portland Business Centre Manor House Lane Datchet SL3 9EG
Bankers	Barclays Bank PLC Wembley and Park Royal Branch 36/38 Park Royal Road London NW10 7JA
Solicitors	Stone King 13 Queen Square Bath BA1 2HJ

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

CONTENTS

Trustees' report

Contents

Statement of Trustees' responsibilities

Independent examiner's report

Statement of financial activities

Balance sheet

Notes to the accounts

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

TRUSTEES REPORT INCLUDING DIRECTORS REPORT

FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their report and accounts for the year ended 31 March 2025

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

The accounts will be submitted to the Charity Commission after the AGM on 5th December 2025. The annual report and accounts help to provide timely and regular information on the charity and its funds to help understand the charity's objectives, structure, activities, and achievements and to gain appreciation of the financial transactions during the year and of its funds at the end of the year.

Aims, Objectives and Activities

The Aims of the charity

To offer a programme of basic needs services to homeless, poorly housed, and otherwise disadvantaged people across London and to signpost opportunities for housing and resettlement

To improve accessibility to statutory services – benefits, counselling, and medical services

To source and engage with groups supporting this client group and share good practice

To provide good quality services and continuing value for money to funders and benefactors

The principal objectives of the charity are:

Provide an open-door facility that welcomes people in need without any requirements for payment or the provision of personal information ensuring that anyone can benefit from the charity's services and feel that their privacy is respected and that they are safe.

Early intervention where possible with long-term health problems, for the benefit of both the client and the community at large. By identifying and addressing long-term health problems promptly, both individuals and the wider community benefit through improved health, reduced costs, and enhanced social wellbeing.

Improved access to advice on emergency housing, benefits, drug and alcohol problems by signposting essential advice and support services,

Promote better understanding and acceptance of clients and their problems amongst the local community to create an environment where every individual is valued and supported.

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

TRUSTEES REPORT INCLUDING DIRECTORS REPORT

FOR THE YEAR ENDED 31 MARCH 2025

Public Benefit

Acton Homeless Concern has been offering services to homeless and impoverished people in West London since 1989. All our charitable activities are undertaken in line with Charity Commission guidelines for the benefit of the public good.

Activities are undertaken for the benefit of the homeless, poorly housed and anyone suffering the effects of poverty. The charity's objectives are based on local and national strategies for these clients and in response to the objectives of our partners and to input from our clients and users. Trustees endeavour to provide services in line with the charity's mission and aims and always about ensuring public benefit. The problem of homelessness continues to grow despite government and local authority initiatives for its reduction. More people than ever are sleeping rough in London and many of them come to daytime drop in shelters looking for support. Client profile has changed little over the years. While many single individuals are suffering the effects of rough sleeping and the physical and mental consequences of alcohol and drug abuse there are also those who are dealing with poor housing, unemployment, family break up and physical and emotional abuse. An open door, everyone welcome policy with free services and without any requirement to share personal information helps to encourage acceptance of support and rebuild some level of confidence and trust and enables introduction to the wider services that are available but not always easily accessed.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Reserves policy

The Trustees regularly undertake a review of the financial activities of the charity to avoid any deficit to stay within budgets which are reviewed annually. Given the vulnerable nature of the charity's clients and their dependence on the services provided it is considered that, ideally, unrestricted reserves should be sufficient to cover one year's charitable activities and support ad hoc projects as and when they arise. Annual costs would currently amount to a minimum £240,000 per annum.

Risk assessment

The Trustees confirm that the major risks to which the charity is exposed have been reviewed and that systems and procedures have been established to identify and respond to risk and to provide a methodology for risk management and its reporting. Major risks are defined as those which have a high likelihood of occurring and would, if they occurred, have a severe impact on operational performance, achievement of aims and objectives or could damage the reputation of the charity. Trustees have established a comprehensive risk policy and register which form a major part of governance and operation. The register is regularly monitored and updated, to identify any new risks, assessing the main risks applicable to the charity and evaluating what action, if any, needs to be taken.

Constitution of the Charity

The charity is incorporated as a company limited by guarantee not having a share capital and is a registered Charity No. 1058819. Each member guarantees to pay during their membership and for one year after membership ceases, a sum not exceeding £1 to the company in the event of a winding up order. Any surplus on winding up is to go to a Charity whose objects are of a similar nature.

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

TRUSTEES REPORT INCLUDING DIRECTORS REPORT

FOR THE YEAR ENDED 31 MARCH 2025

Organisational Structure and Decision Making

The organisation structure of the charity consists of a board of trustees who meet at least eleven times a year, to consider reports from the officers and staff of the charity, to consider and review the charity's activities, general progress, and current financial position. Decisions are made regarding expenditure and reserve levels with regard for these reports Trustees are empowered to delegate their functions to committees, the membership of which must include at least one of their number. The treasurer is responsible for overseeing accounting procedures and reports regularly to the board on cashflow, budgets and general accounting matters.

Responsibility for day-to-day operation is delegated to the charity's management and administration teams who ensure that the charity's aims and objectives are met and that services are delivered in a manner that prioritises client interest and welfare. The Centres Manager is responsible for staff management and the day-to-day operation of services. One trustee undertakes the role of (unpaid) Managing Director to assist with the charity operations. The Chair communicates regularly with the management team and ensures that there is a good line of communication between staff and trustees.

ACHIEVEMENTS AND PLANS FOR FUTURE PERIOD

The following services are provided for our clients from two centres on five days each week from 8 AM to 6 PM

At Emmaus House

Hot lunch at midday **41,000 for year**

Distribution of clothing 3250 **requests for year - 12000 items clothing and 230 household items**

Hot showers and hairdressing facilities 550 **for year (showers not available for part of year)**

Health checks and testing (Regular checks for HIV, Hepatitis C, Diabetes, High Blood pressure) Provided by partners. **250 for year**

Mailbox facility

Exclusive Women's and Children' day once a week **1702 visit for year**

Access to Optician and Dentist on request

Guidance and crisis counselling (provided by staff): **818 for year including 420 Rough Sleepers**

Advice and advocacy on housing issues

Advice on emergency hostel accommodation

Alcohol and drug counselling

Benefits advice and assistance with online application and appeals.

At The Damien Centre

Breakfast and tea, coffee and sandwiches throughout the day

Opportunity to socialise and interact with peers, volunteers and staff.

A safe environment to rest and relax throughout the day.

Advice and referral to Emmaus House services when required.

Alcohol and drug counselling clinic providing access to advice and counselling on an informal basis (provided by partners) 15174 **visit for year (meals and drinks provided)**

Volunteer hours **6906 for year**

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

TRUSTEES REPORT INCLUDING DIRECTORS REPORT

FOR THE YEAR ENDED 31 MARCH 2025

First visits to the centres are usually for food. This continues to be the most relevant service provided by the charity. Everyone who visits sits down to eat. There are between 50 and 60 visits to the Damien Centre each day and 140 hot meals are served at Emmaus House. This can increase to as many as 200 during the winter months. Between 30 and 40 women attend Wednesdays Women's Day each week, often accompanied by their children. Food is provided to eat on the day and to take home for families. Women and children's clothing, household items, toiletries and baby care items and equipment are provided free of any charge. This service is run entirely by volunteers and overseen by a trustee and staff.

Most visitors are distrustful about offers of help and are reluctant to share personal information. The opportunity to "just come in" and be welcomed without any requirement to fill out a form or even give your name is often a relief for people who are, usually, unable to cope with the requirements of what is considered normal day to day life and living. Distribution of clothes on scheduled days and by request in emergency situations is the next most requested service. There is a constant queue of clients wanting to shower and afterwards to dress in clean clothes, during the summer months to feel clean and fresh and in the winter to get warm before heading off to whatever is waiting. Unconditional provision of these basic needs promotes trust in the charity and encourages engagement with other available services.

Future period

We will work to keep the charity at the centre of the community to promote, locally, a positive reaction to clients and their problems. There is already a high level of goodwill and support from our community for the charity's work. However, there is also a perception that homeless and people suffering from mental health and addiction problems offer a level of threat to the public. Clients are seen as a separate community and are marginalized and suffer exclusion and discrimination because of their lifestyles. We will work to ensure that people from all sections of the community benefit from receiving services in a completely non-discriminatory and unconditional environment. We will network closely with leaders of all communities to ensure that our services are advertised as being available to anyone who needs help and support.

Refurbishment of the Emmaus House premises commenced during the year and will continue for the immediate future. The building is visited by an average 150 clients every day and the requirement for repair and renewal is constant. We have secured funding for some of this work and we are looking forward to providing more comfortable and user-friendly surroundings for staff,

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

TRUSTEES REPORT INCLUDING DIRECTORS REPORT

FOR THE YEAR ENDED 31 MARCH 2025

Staff

Day to day operations at the centres are managed and run by a dedicated and hard-working team of staff who are all 100% committed to delivering services to clients. Steered by Ian Breen, our Centres Manager, this small group delivers a holistic programme of services that is beyond anything we could realistically expect from them. Ian, Rose, Carole, Katie, Damien, Nadia, Kim and Flavia, you are our heroes, we could not do this without you. Thank you.

Volunteers

The charity is heavily reliant on its team of volunteers and recognises that we would not run so effectively without the care and commitment they bring to their work with us. They are a joy to work with for everyone and know we are blessed to have them with us. We are looking to employ a new member of staff who will come on board during the summer to assist with recruitment of volunteers and who will provide support for those already on board. Our aim is to make the volunteering experience beneficial and productive for everyone who comes to work with us and to show them how much we appreciate their efforts.

Partnership

We continue to benefit from our partnership with food distribution agencies. The Felix Project City Harvest and provide most of the food that was needed to deliver 60,000 meals during the year. Local businesses provide all the dairy products we need every day, milk, eggs cheese, yogurt and cream. One dedicated volunteer collects unused groceries and household products each night from supermarkets throughout West London and delivers to the centres. A small local baker delivers bread and cakes every week. Local churches, schools, clubs and societies collect food for the charity during the winter months and at Harvest Festival time. Our catering staff ensure that the meals prepared from these many donations are nutritious, filling and culturally appropriate. All food and meals are provided at no charge to our clients. Food that is surplus to daily requirements is distributed by staff for clients to take home. This is a service that is heavily relied on by woman who attend the centre on Wednesdays. It is impossible to calculate the true value of these donations but minimally it is at least £150,000 for this financial year. Our expenditure on food for the year was £1162. Used clothing was donated throughout the year by the local community also bedding and household goods. Toiletries were donated by companies and individuals. One local businessman provided new men's clothing, sleeping bags and toiletries throughout the year, calling regularly to see what was needed and delivering whatever we requested. We have been able to help clients by providing baby equipment and clothes, nappies and other basics for newborn babies and toys and equipment for toddlers and older children.

Partnership – Outreach Services

The charity provides a wide and holistic programme of service for its clients by working with and supporting other organisations in the sector. We could not deliver such comprehensive programme of service without these partnerships.

We work with:

Alcoholics Anonymous

Ealing Rise for drug counselling and rehabilitation – we provide twice weekly clinic facilities at our premises to this partner.

Skylight, Crisis, St Mungo's, and Street Link Outreach for emergency hostel accommodation – we provide weekly clinic facilities to St Mungo's

Nucleus Ealing - support with temporary housing

Ealing and Hounslow Winter Church Shelters (referral of rough sleepers for winter accommodation)

Ealing Homelessness Forum

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

TRUSTEES REPORT INCLUDING DIRECTORS REPORT

FOR THE YEAR ENDED 31 MARCH 2025

Health and Wellbeing Services

GPs Homeless Awareness Forum

Clients continue to be seen on an emergency basis by doctors at Brook Green Medical Centre and Crown Street Surgery. Staff encourage clients to register with a GP. We provide information and registration rights provided by Groundswell to ensure they are aware of this right. Using the charity as a temporary address makes the process easier.

South Acton Dental Clinic – scheduled and emergency dental care.

Ophthalmic Clarity – eye tests, prescription glasses and ophthalmic referrals

NHS Find and Treat Mobile Service for screening and treatment of infectious diseases.

NHS outreach clinicians advising on HIV and Hepatitis and delivering Flu and Covid vaccinations.

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

TRUSTEES REPORT INCLUDING DIRECTORS REPORT

FOR THE YEAR ENDED 31 MARCH 2025

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees, who are also the directors of Acton Homeless Concern for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the situation of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP.
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware, there is no relevant information of which the charitable company's Independent Examiner is unaware; and the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the Independent Examiner is aware of that information.

The Trustees' report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

TRUSTEES REPORT INCLUDING DIRECTORS REPORT

FOR THE YEAR ENDED 31 MARCH 2025

Responsibilities and basis of report

The trustees, who are also the directors of Acton Homeless Concern for the purpose of company law, As the trustees of the charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

confirm that I am qualified to undertake the examination because I am a member of body listed in section 145 of the 2011 Act, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.



Temoor Khan
Syon Associates
6 Portland Business Centre
Manor House Lane
Datchet
SL3 9EG

Dated:

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF ACTON HOMELESS CONCERN 31st March 2025

	Notes	£	£
<u>Income from:</u>			
Donations and legacies	3	286,566	206,225
Interest Income	4	4,219	2,908
Total income		290,785	209,133
<u>Expenditure on:</u>			
Charitable activities	5	(248,552)	(240,237)
Net (expenditure)/income for the year/ Net movement in funds		42,233	(31,104)
Fund balances on 1 April 2024		498,866	529,970
Fund balances on 31 March 2025		541,099	498,866

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ACTON HOMELESS CONCERN (EMMUAS HOUSE AND DAMIEN CENTRE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

BALANCE SHEET

	Notes	£	2025 £	£	2024 £
Fixed assets					
Tangible assets	9		225,000		225,000
Current assets					
Cash at bank and in hand		328,032		284,091	
Creditors: amounts falling due within one year	10	(11,933)		(10,225)	
Net current assets			316,099		273,866
Total assets less current liabilities	12		<u>541,099</u>		<u>498,866</u>
Income funds					
Unrestricted funds			541,099		498,866
			<u>541,099</u>		<u>498,866</u>

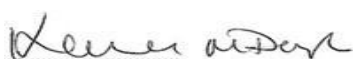
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The Trustees' responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

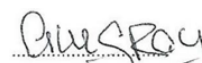
These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Trustees on 5 December 2025.

Company Registration No.0325273



Mrs K McDonagh – Chairperson



Mrs A Gray – Treasure

ACTON HOMELESS CONCERN (EMMUAS HOUSE AND DAMIEN CENTRE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Charity information

Acton Homeless Concern is a private company limited by guarantee incorporated in England and Wales. The registered office is Emmaus House, 1 Berrymead Gardens, Acton, London, W3 8AA. The charitable company meets the definition of a public benefit entity under FRS 102.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the accounts. In making this assertion the trustees have considered the current uncertain economic conditions due to the Coronavirus pandemic. The trustees have not yet seen any adverse impact on the charity however they continue to assess its impact on the going concern basis of accounting. The trustees believe that the charity has a strong asset base which, combined with its cash reserves, will enable it to meet the challenges presented by this virus and to continue with its charitable objectives.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations are accounted for on a receivable basis as soon as they are capable of accurate financial measurement.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

ACTON HOMELESS CONCERN (EMMUAS HOUSE AND DAMIEN CENTRE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated items have been met, the receipt of economic benefit from the use by the charity of the items probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

Donated professional services and donated facilities are recognised based on the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Grants are accounted for in the year in which they are receivable in accordance with the terms of the grant.

1.5 Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the obligation can be measured reliably.

Direct Charitable Expenditure

Expenditure which is directly attributable to specific activities has been allocated directly.

Support Costs

The costs of the charity are all allocated directly to the main activities and the charity does not therefore have any material support costs.

Governance Costs

Includes staff time and expenses for time spent in connection with trustees' meetings, plus the cost of accounting and professional fees.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2%
Leasehold improvements	Lease period
Fixtures and fittings	10%
Computers	10%

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated to determine the extent of the impairment loss (if any).

ACTON HOMELESS CONCERN (EMMUAS HOUSE AND DAMIEN CENTRE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1.8 Cash and cash equivalents.

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Basic financial assets

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Pensions

In line with recent changes in pension legislation Acton Homeless Concern has enrolled eligible employees into an auto-enrolment pension scheme. The basic contributions for the scheme are 2.0% of pensionable earnings by the charity and 3% by the employees. Pension costs are charged to the Statement of Financial Activities as incurred.

1.13 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable activities.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

ACTON HOMELESS CONCERN (EMMUAS HOUSE AND DAMIEN CENTRE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

3 Donations and Gifts

	2025	2024
	£	£
Donations and gifts	286,566	206,225
	<u>286,566</u>	<u>206,225</u>
Donations and gifts		
Donations	145,528	118,617
Activities for generating funds	33,237	38,028
Ennismore Charity Trust	80,000	2,200
Government of Ireland: Department of Foreign Affairs	16,175	15,060
Willow Tree Trust	10,000	30,000
The Charity Trust	1,626	2,320
	<u>286,566</u>	<u>206,225</u>
	<u><u>286,566</u></u>	<u><u>206,225</u></u>

£80,000 was received as restricted funds from Ennismore Charity Trust. £18,000 total fund have been spent and a balance of £62,000 has been carried forward. The trustees of the fund have been informed that works slowed down due to a key worker being ill and also the loss of the hired decorator. The part time volunteer coordinator was employed on 1st August 2024.

4 Investments

	2025	2024
	£	£
Interest receivable	4,219	2,908
	<u>4,219</u>	<u>2,908</u>

5 Charitable activities

	Charitable Expenditure 2025	Charitable Expenditure 2024
	£	£
Share of support costs (see note 6)	246,352	228,358
Share of governance costs (see note 6)	2,200	2,552
	<u>246,352</u>	<u>228,358</u>
	<u><u>248,552</u></u>	<u><u>230,910</u></u>

ACTON HOMELESS CONCERN (EMMUAS HOUSE AND DAMIEN CENTRE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

6 Support costs

	Support costs £	Governanc e costs £	2025 £	2024 £	Basis of allocation
Staff costs	178,447	-	178,447	175,140	Time spent basis
Staff/volunteers welfare	971	-	971	979	Actual cost
Pensions	3,210	-	3,210	3,166	
Rent, rates, utilities	23,345	-	23,345	20,851	Actual cost
Telephone and email	4,626	-	4,626	4,311	Actual cost
Food and provisions	1,442	-	1,442	1,236	Food used to provide services
Cleaning and laundry	3,307	-	3,307	3,862	Actual cost
Repairs and maintenance	9,773	-	9,773	11,923	Equipment provides services
Insurance	3,288	-	3,288	2,861	Actual cost
Travelling	1,032	-	1,032	959	Volunteer costs
Printing, stationery and postage	1,548	-	1,548	1,214	Actual cost
Sundry expenses	2,257	-	2,257	2,747	Actual cost
Bank charges	408	-	408	345	Actual cost
New Equipment	10,974	-	10,974	8,091	Actual cost
Legal & professional	-	2,200	2,200	2,552	Governance
Software Support	1,243	-	1,243	-	Actual Cost
Function Expenses	481	-	481	-	Actual Cost
	246,352	2,200	248,552	240,237	
Analysed between					
Charitable activities	246,352	2,200	248,552	240,237	

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

ACTON HOMELESS CONCERN (EMMUAS HOUSE AND DAMIEN CENTRE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

8 Employees

Number of employees

The average monthly number of employees during the year was:

	2025	2024
	Number	Number
	8	8
	<u>8</u>	<u>8</u>
Employment costs	2025	2024
	£	£
Wages and salaries	178,447	175,140
Other pension costs	3,210	3,166
	<u>181,657</u>	<u>178,306</u>

No employees received employee benefits of more than £60,000 in the current or prior year.

9 Tangible fixed assets

	Freehold land and buildings				Total
	£				£
Cost					
At 1 April 2024	225,000	-	-	-	225,000
	<u>225,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>225,000</u>
At 31 March 2025	225,000	-	-	-	225,000
	<u>225,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>225,000</u>
Depreciation and impairment					
At 1 April 2024	-	-	-	-	-
Depreciation charged in the year	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2025	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Carrying amount					
At 31 March 2025	225,000	-	0	-	0
	<u>225,000</u>	<u>-</u>	<u>0</u>	<u>-</u>	<u>0</u>
At 31 March 2025	225,000	-	0	-	225,000
	<u>225,000</u>	<u>-</u>	<u>0</u>	<u>-</u>	<u>225,000</u>

The property has been valued by the trustees at their estimation of its open market value.

ACTON HOMELESS CONCERN (EMMUAS HOUSE AND DAMIEN CENTRE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

10 Creditors: amounts falling due within one year

	2025	2024
	£	£
Other taxation and social security	0	6,425
Accruals and deferred income	4,125	3,800
Other Creditors	7,808	0
	<u>7,808</u>	<u>10,225</u>

Department of Foreign Affairs and Trade – Emigrant Support Programme

The Department of Foreign Affairs and Trade: The Emigrant Support Programme provided a grant of £16,500.00 for the year from 1 July 24 to 30 June 2025. The charity's financial year end 3 months' grant amounting to £4,125.00 (2024 £3,800.00) has been deferred to align with the funding period and will be utilised in the period to 30 June 2025.

12 Analysis of net assets between funds

	Total	Total
	2025	2024
	£	£
Fund balances at 31 March 2025 are represented by:		
Tangible assets	225,000	225,000
Current assets/(liabilities)	316,099	273,866
	<u>541,099</u>	<u>498,866</u>

13 Related party transactions

There were no disclosable related party transactions during the year (2024- none).

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

England & Wales - Charity number 1058819

Accounts

**ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)
TRUSTEES REPORT INCLUDING DIRECTORS REPORT
FOR THE YEAR ENDED 31 MARCH 2024**

**Acton Homeless Concern
(Emmaus House and Damien Centre)**

**Annual Report and Unaudited Financial Statements
For the year ended 31st March 2024**

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)
TRUSTEES REPORT INCLUDING DIRECTORS REPORT
FOR THE YEAR ENDED 31 MARCH 2024

Trustees Mrs K McDonagh - Chairperson
Mrs M Foster
Mrs Anne Gray - Treasurer
Fr Patrick Adusei Poku
Ms S Norton
Ms N Tracey

Charity number 1058819

Company number 3252735

Principal address Emmaus House
1 Berrymead Gardens
Acton
London
W3 8AA

Registered office Emmaus House
5 Berrymead Gardens
Acton
London
W3 8AA

Accountants **Syon Associates**
Portland Business Centre
Manor Hose Lane
Datchet
England
SL3 9EG

Bankers Barclays Bank Plc
Wembley & Park Royal
Acorn House Park Royal Road
London NW10

Solicitor's Stone King
13 Queen Square
Bath
BA1 2HJ

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)
TRUSTEES REPORT INCLUDING DIRECTORS REPORT
FOR THE YEAR ENDED 31 MARCH 2024

CONTENTS

Trustees Report and Statement of Trustees' responsibilities

Independent examiner's report

Statement of financial activities

Balance sheet

Notes to the accounts

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

TRUSTEES REPORT INCLUDING DIRECTORS REPORT

FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their report and accounts for the year ended 31 March 2024

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

The accounts will be submitted to the Charity Commission after the AGM on 4th November 2024. The annual report and accounts help to provide timely and regular information on the charity and its funds to help understand the charity's objectives, structure, activities and achievements and to gain appreciation of the financial transactions during the year and of its funds at the end of the year.

Aims, Objectives and Activities

The Aims of the charity continue to be:

To ensure the delivery of a holistic range of basic needs services to homeless, poorly housed and otherwise impoverished people across the London area.

To make a further contribution in raising levels of awareness to the problems of the group

To increase, wherever possible, opportunities for rehabilitation and settlement

To improve accessibility to counselling and medical services

To enable clients to take control at levels which are acceptable to them.

To ensure equality of opportunity and to promote inclusion for client's staff and volunteers.

To investigate and further utilise other supportive groups and share good practice.

To provide good quality services and continuing value for money to funders and benefactors

The principal objectives of the charity are:

Fitter healthier clients who are better equipped to deal with the problems of their lifestyles and who recognise the benefits of self-care.

Inclusion for clients, creating improved confidence and social skills, appreciation of the benefits to be gained through contact with peers and trust in support groups and agencies.

Early intervention where possible with long-term health problems, for the benefit of both the client and the community at large'

Improved access to advice on emergency housing, drug and alcohol problems

Greater understanding and acceptance of clients and their problems amongst the local community.

The charity's aims and objectives are based on local and national strategies for this client group, in response to the objectives of our partners and on input from clients and users. All our charitable activities are undertaken in line with Charity Commission guidelines for the benefit of the public good.

While many Clients are suffering from the effects of rough sleeping and the physical and mental consequences of alcohol and drug abuse. In recent years and who are living with poor housing, unemployment, family break up and physical, emotional and sexual abuse.

We aim to assist with as many of the challenges faced by our clients as we can, initially by providing food, clothing and other basic needs requirements free of any charge but with an ultimate objective of steering people to other services to improve ongoing health and wellbeing.

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

TRUSTEES REPORT INCLUDING DIRECTORS REPORT

FOR THE YEAR ENDED 31 MARCH 2024

Reserves policy

The Trustees regularly undertake a review of the financial activities of the charity to avoid deficits and to stay within budgets which are reviewed annually. Given the vulnerable nature of the charity's clients and their dependence on the services provided it is considered that ideally, unrestricted reserves should be sufficient to cover one year's charitable activities and support ad hoc projects as and when they arise, which would currently amount to a minimum £220,000 per annum.

Risk assessment

The Trustees confirm that the major risks to which the charity is exposed, as identified by the Trustees, have been reviewed and that systems and procedures have been established to identify and respond to risk and to provide a methodology for risk management and its reporting. Major risks are defined as those risks which have a high likelihood of occurring and would, if they occurred, have a severe impact on operational performance, achievement of aims and objectives or could damage the reputation of the charity. The Trustees have established a comprehensive risk and policy register which form a major part of governance and operation. The register is regularly monitored and updated, to identify any new risks, assessing the main risks applicable to the charity, evaluating what action needs to be taken and periodically monitoring and assessing the policies in place.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution of the Charity

The charity is incorporated as a company limited by guarantee not having a share capital and is a registered Charity No. 1058819. Each member guarantees to pay during their membership and for one year after membership ceases, a sum not exceeding £1 to the company in the event of a winding up order. Any surplus on winding up is to go to a Charity whose objects are of a similar nature.

Organisational Structure and Decision Making

The organisation structure of the charity consists of a board of trustees who meet once a month, to consider reports from the officers and staff of the charity to and to consider and review the charity's activities, general progress and current financial position. Decisions are then made regarding expenditure and reserve levels. The Trustees are empowered to delegate their functions to committees, the membership of which must include at least one of their number. The treasurer is responsible for overseeing accounting procedures and reports regularly to the board on cashflow, budgets and general accounting matters.

Responsibility for operations is delegated to the charity's management and administration teams who ensure that the charity's aims and objectives are met and that services are delivered in a manner that prioritises client interest and welfare. The Centres Manager is responsible for staff management and the day-to-day operation of services. One trustee undertakes the role of (unpaid) Managing Director to assist with the charity operations. The Chair communicates regularly with the management team and ensures that there is a good line of communication between staff and trustees.

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

TRUSTEES REPORT INCLUDING DIRECTORS REPORT

FOR THE YEAR ENDED 31 MARCH 2024

SERVICES

Acton Homeless Concern has been delivering services for 35 years. The charity was founded in response to the problems faced by a large community of homeless people, sleeping rough on local streets. This problem was reaching crisis point across London at the time and cardboard box living was becoming established in some areas of the city. Whilst there is no official data available it is estimated that there were more than 1000 people sleeping rough with 5000 more in emergency hostel "single night" accommodation. It was estimated at the time that there would be between 40 and 50 clients each day and that the charity would provide them with a hot meal and clean clothes. 35 years later the problems identified in 1989 not only still exist but have grown year on year. Latest reports indicate that 11993 people were counted sleeping rough in London in 2023/24 (a 19% increase on 2022/23) and 88,940 households in London were either already homeless or at risk of losing their homes. Responding to this consistently increasing need In the 2023/24 year the charity provided:

At Emmaus House

Hot lunches at Emmaus House	40763
Provision of Clothing	3244 Requests (13500 items provided)
Household items	2550 (Requested and provided)
Food Bank Referrals	728 service for 6 months only
Showers and Haircuts	498 (showers were not available for 6 month of this year)
Health Services	250
Women's Day	1716 visits
Advice and advocacy	818 sessions for advice and advocacy on Housing, Mental Health issues, Benefit entitlement and poverty

At Damien Centre 15174 visits for food, advice and somewhere to rest.

Volunteer Hours 6200

Food continues to be the most important service the charity delivers to clients. Breakfast is served from 8 AM each morning at the Damien Centre and hot drinks and snacks are served throughout the day. A light supper is provided late in the afternoon. There are between 40 and 60 visits a day to the centre with some clients returning several times to take advantage of a place where they can rest and relax. A hot lunch is provided at Emmaus House between 12 and 2 PM to an average 120 people each day when the weather is warm to as many as 200 during the colder months. These services are delivered by charity staff assisted by many hard-working and committed volunteers.

On Wednesdays, each week this number increases by 30 to 40 women and their children who meet in an additional premises provided by the Parish of Our Lady of Lourdes. They are provided with food to take away from the centre for their families as well as toiletries and baby care products and equipment. They can also choose items of donated clothing for themselves and their families. Children, clothes and underwear are either purchased or donated and items of school uniforms are collected and distributed on request. This important service is operated by volunteers, supervised by a member of the board of trustees and overseen and supported by staff and management.

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

TRUSTEES REPORT INCLUDING DIRECTORS REPORT

FOR THE YEAR ENDED 31 MARCH 2024

All services are provided free of any charge to clients. In the financial year 2023/24 the charity recorded provision of more than 56,000 meals from the two centres. During this period expenditure on food was £1236, equivalent to 2p for each meal. This does not include any cost for food taken to cook and eat at home by people with families. We were able to do this because of our partnerships with The Felix Project and City Harvest, food collection agencies who rescue good, surplus food that cannot be sold and would otherwise go to waste and deliver it to charities, food banks and other organisations. We also received bread and dairy products from Freshways, a local dairy company who have supported us for many years and many food donations from individuals, small businesses, schools, churches and clubs. At an absolute minimum value, the donation of food is worth at least £100,000 in the year. This does not include the value of toiletries and hygiene essentials including baby requirements. Also to be added are clothing, household goods and Christmas gifts, all of which are donated and of course the invaluable work of a group of committed volunteers who at minimum wage would be valued at more than £60000 for the year

The following services were available and not limited to:

At Emmaus House

Hot lunch at midday – in house and to take away for later use.

Distribution of clothing

Hot showers and hairdressing facilities (limited during this reporting period due to required essential maintenance work)

Health checks and testing (Regular checks for TB, HIV, Hepatitis C, Diabetes, High Blood pressure)

Exclusive Women's and Children' day once a week

Access to Optician on request and Dentist at regular monthly clinic and on request in emergency

Guidance and crisis counselling (provided by staff and partners): including:

Advice on housing issues

Advice on emergency hostel accommodation

Alcohol and drug counselling

Benefits advice and assistance with appeals

Referrals to local food banks. (This service available for 6 months only this year)

Assistance with hospital visits, benefit tribunals and legal advice appointments

At The Damien Centre

Breakfast and afternoon tea, coffee and sandwiches throughout the day

Opportunity to socialise and interact with peers, volunteers and staff.

FUTURE PERIODS

We do not foresee that there will be any reduction in the number of people needing our help and support in the near future and our plans are entirely centred on continuity of services at the current level. Trustees are aware of the likelihood of reduced funding for the next financial period. They are satisfied that reserves in place will ensure continuity of all services to clients while they research and source all available funding opportunities.

The Emmaus House premises which is provided to the charity free of any rental charge needs repair and refurbishment and large items of kitchen equipment will need to be replaced in the coming months. Approaches have been made to various trusts and funders and trustees are preparing and submitting applications to organisations that support this client group. We will also look to employ new assistant whose main responsibility will be recruitment and supervision of our volunteer workforce. This will ease the workload of management and administration staff who currently share the role amongst their many other duties and responsibilities and help to further enhance the experience of our many volunteers.

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)
TRUSTEES REPORT INCLUDING DIRECTORS REPORT
FOR THE YEAR ENDED 31 MARCH 2024

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees, who are also the directors of Acton Homeless Concern for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state-of-affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:


- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

As far as the Trustees are aware, there is no relevant information of which the charitable company's Independent Examiner is unaware; and the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the Independent Examiner is aware of that information.

The Trustees' report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The Trustees' report was approved by the Board of Trustees on 4th November 2024.



Karen McDonagh
Chairperson

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)
STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE
ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2024

I report to the trustees on my examination of the accounts of Acton Homeless Concern (the charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of body listed in section 145 of the 2011 Act, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.



Temoor Khan
Syon Associates
6 Portland Business Centre
Manor House Lane
Datchet
SL3 9EG

Dated: ...4 November 2024

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)
STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE
ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2024

	Notes	£	£
<u>Income from:</u>			
Donations and legacies	3	206,225	195,012
Investments	4	2,908	271
Total income		209,133	195,283
<u>Expenditure on:</u>			
Charitable activities	5	(240,237)	(214,117)
Net (expenditure)/income for the year/ Net movement in funds		(31,104)	(18,834)
Fund balances on 1 April 2023		511,136	529,970
Fund balances on 31 March 2024		480,032	511,136

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

BALANCE SHEET

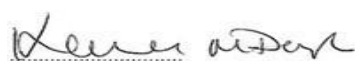
	Notes	£	2024 £	£	2023 £
Fixed assets					
Tangible assets	9		225,000		225,000
Current assets					
Cash at bank and in hand		284,091		314,887	
Creditors: amounts falling due within one year	10	(10,225)		(9,917)	
Net current assets			273,866		304,970
Total assets less current liabilities	12		<u>498,866</u>		<u>529,970</u>
Income funds					
Unrestricted funds			498,866		529,970
			<u>498,866</u>		<u>529,970</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

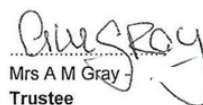
The Trustees' responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Trustees on 4 November 2024.



Mrs K McDonagh – Chair
Trustee



Mrs A M Gray –
Trustee

Treasurer

Company Registration No.03252735

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

Acton Homeless Concern is a private company limited by guarantee incorporated in England and Wales. The registered office is Emmaus House, 1 Berrymead Gardens, Acton, London, W3 8AA. The charitable company meets the definition of a public benefit entity under FRS 102.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the near future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts. In making this assertion the trustees have considered the current uncertain economic conditions due to the Coronavirus pandemic. The trustees have not yet seen any adverse impact on the charity however they continue to assess its impact on the going concern basis of accounting. The trustees believe that the charity has a strong asset base which, combined with its cash reserves, will enable it to meet the challenges presented by this virus and to continue with its charitable objectives.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations are accounted for on a receivable basis as soon as they are capable of accurate financial measurement.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated items have been met, the receipt of economic benefit from the use by the charity of the items probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

Donated professional services and donated facilities are recognised based on the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt

Grants are accounted for in the year in which they are receivable in accordance with the terms of the grant.

1.5 Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the obligation can be measured reliably.

Direct Charitable Expenditure

Expenditure which is directly attributable to specific activities has been allocated directly.

Support Costs

The costs of the charity are all allocated directly to the main activities and the charity does not therefore have

Governance Costs

Includes staff time and expenses for time spent in connection with trustees' meetings, plus the cost of

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2%
Leasehold improvements	Lease period
Fixtures and fittings	10%
Computers	10%

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated to determine the extent of the impairment loss (if any).

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Basic financial assets

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.10 Employee benefits

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Pensions

In line with recent changes in pension legislation Acton Homeless Concern has enrolled eligible employees into an auto-enrolment pension scheme. The basic contributions for the scheme are 2.0% of pensionable earnings by the charity and 3% by the employees. Pension costs are charged to the Statement of Financial Activities as incurred.

1.13 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable activities.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

3 Donations and Gifts

	2024	2023
	£	£
Donations and gifts	<u>206,225</u>	<u>195,012</u>

Donations and gifts

Donations	118,617	105,529
Activities for generating funds	38,028	53,047
Sundry income	2,200	462
Government of Ireland: Department of Foreign Affairs	15,060	14,640
Willow Tree Trust	30,000	20,000
The Charity Trust	2320	1,334
	<u>206,225</u>	<u>195,012</u>

4 Investments

	2024	2023
	£	£
Interest receivable	<u>2907.59</u>	<u>271</u>

5 Charitable activities

	Charitable Expenditure 2024	Charitable Expenditure 2023
	£	£
Share of support costs (see note 6)	228,358	212,690
Share of governance costs (see note 6)	2,552	2,320
	<u>230,910</u>	<u>215,010</u>

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

6 Support costs

	Support costs	Governance costs	2024	2023	Basis of allocation
	£	£	£	£	
Staff costs	175,140	-	175,140	167,094	Time spent basis
Staff/volunteers welfare	979	-	979	728	Actual cost
Pensions	3,166	-	3,166	3,096	
Rent, rates and Telephone and email	20,851	-	20,851	11,602	Actual cost
Food and provisions	4,311	-	4,311	4,518	Actual cost
Cleaning and laundry	1,236	-	1,236	7,683	Food used to provide services
Repairs and maintenance	3,862	-	3,862	1,670	Actual cost
Insurance	11,923	-	11,923	3,084	Equipment provides services
Travelling	2,861	-	2,861	2,485	Actual cost
Printing, stationery and postage	959	-	959	1,817	Volunteer costs
Sundry expenses	1,214	-	1,214	2,953	Actual cost
Bank charges	2,747	-	2,747	4,724	Actual cost
Equipment	345	-	345	343	Actual cost
Legal & professional	8,091	-	8,091	0	Actual cost
	-	2,552	2,552	2,320	Governance
	<u>237,685</u>	<u>2,552</u>	<u>240,237</u>	<u>214,117</u>	
Analysed between Charitable activities	<u>237,685</u>	<u>2,552</u>	<u>240,237</u>	<u>214,117</u>	

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

8 Employees

Number of employees

The average monthly number of employees during the year was:

	2024	2023
	Number	Number
	8	8
	<u>8</u>	<u>8</u>
Employment costs	2024	2023
	£	£
Wages and salaries	166,475	158,798
Social security costs	8,665	8,296
Other pension costs	3,166	3,095
	<u>178,306</u>	<u>170,189</u>

No employees received employee benefits of more than £60,000 in the current or prior year.

9 Tangible fixed assets

	Freehold land and buildings	Leasehold improvements	Fixtures and fittings	Computers	Total
	£	£	£	£	£
Cost					
At 1 April 2023	225,000	-	0	-	225,000
At 31 March 2024	<u>225,000</u>	<u>-</u>	<u>0</u>	<u>-</u>	<u>225,000</u>
Depreciation and impairment					
At 1 April 2023	-	-	-	-	-
Depreciation charged in the year	-	-	-	-	-
At 31 March 2024	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Carrying amount					
At 31 March 2024	<u>225,000</u>	<u>-</u>	<u>0</u>	<u>-</u>	<u>0</u>
At 31 March 2023	<u>225,000</u>	<u>-</u>	<u>0</u>	<u>-</u>	<u>225,000</u>

The property has been valued by the trustees at their estimation of its open market value.

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)
TRUSTEES REPORT INCLUDING DIRECTORS REPORT
FOR THE YEAR ENDED 31 MARCH 2024

10 Creditors: amounts falling due within one year

	2024	2023
	£	£
Other taxation and social security	6,425	6,257
Accruals and deferred income	3,800	3,660
Other Creditors	0	0
	10,225	9,917

11 Department of Foreign Affairs and Trade – Emigrant Support Programme

The Department of Foreign Affairs and Trade: The Emigrant Support Programme provided a grant of £15,200.04 for the year from 1 July 23 to 30 June 2024. At the charity's financial year end 3 months' grant amounting to £3,800.01 (2023 £3,660) has been deferred to align with the funding period and will be utilised in the period to 30 June 2024.

12 Analysis of net assets between funds

	Total	Total
	2024	2023
	£	£
Fund balances at 31 March 2024 are represented by:		
Tangible assets	225,000	225,000
Current assets/(liabilities)	273,866	304,970
	498,866	529,970

13 Related party transactions

There were no disclosable related party transactions during the year (2023- none).

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

England & Wales - Charity number 1058819

Accounts

ACTON HOMELESS CONCERN - EMMAUS HOUSE AND DAMIEN CENTRE
TRUSTEES REPORT INCLUDING DIRECTORS REPORT
FOR THE YEAR ENDED 31 MARCH 2023

Charity Registration No. 1058819
Company Registration No. 3252735 (England and Wales)

ACTON HOMELESS CONCERN
(EMMAUS HOUSE AND DAMIEN CENTRE)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023



ACTON HOMELESS CONCERN - EMMAUS HOUSE AND THE DAMIEN CENTRE
TRUSTEES REPORT INCLUDING DIRECTORS REPORT
FOR THE YEAR ENDED 31 MARCH 2023

Trustees	Mrs K McDonagh - Chairperson Mrs M Foster Mrs Anne Gray - Treasurer Father F Maguire (Resigned March 2023) Ms S Norton Dr K Cabot (Resigned March 2023) Ms N Tracey
Charity number	1058819
Company number	3252735
Principal address	Emmaus House 5 Berrymead Gardens Acton London W3 8AA
Registered office	Emmaus House 1 Berrymead Gardens Acton London W3 8AA
Accountants	Syon Associates Portland Business Centre Manor Hose Lane Datchet England SL3 9EG
Bankers	Barclays Bank Plc Wembley & Park Royal Acorn House Park Royal Road London NW10
Solicitor's	Stone King 13 Queen Square Bath BA1 2HJ

ACTON HOMELESS CONCERN - EMMAUS HOUSE AND THE DAMIEN CENTRE
TRUSTEES REPORT INCLUDING DIRECTORS REPORT
FOR THE YEAR ENDED 31 MARCH 2023

CONTENTS

Trustees Report and Statement of Trustees' responsibilities

Independent examiner's report

Statement of financial activities

Balance sheet

Notes to the accounts



ACTON HOMELESS CONCERN - EMMAUS HOUSE AND THE DAMIEN CENTRE
TRUSTEES REPORT INCLUDING DIRECTORS REPORT
FOR THE YEAR ENDED 31 MARCH 2023

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

The accounts will be submitted to the Charity Commission after the AGM on 6th November 2023. The annual report and accounts help to provide timely and regular information on the charity and its funds to help understand the charity's objectives, structure, activities and achievements and to gain appreciation of the financial transactions during the year and of its funds at the end of the year.

Aims, Objectives and Activities

The Aims of the charity continue to be:

To ensure the delivery of a holistic range of basic needs services to homeless, poorly housed and otherwise impoverished people across the London area.

To make a further contribution in raising levels of awareness to the problems of the group

To increase, wherever possible, opportunities for rehabilitation and settlement

To improve accessibility to counselling and medical services

To enable clients to take control at levels which are acceptable to them.

To ensure equality of opportunity and to promote inclusion for client's staff and volunteers.

To investigate and further utilise other supportive groups and share good practice.

To provide good quality services and continuing value for money to funders and benefactors

The principal objectives of the charity are:

Fitter healthier clients who are better equipped to deal with the problems of their lifestyles and who recognise the benefits of self-care.

Inclusion for clients, creating improved confidence and social skills, appreciation of the benefits to be gained through contact with peers and trust in support groups and agencies.

Early intervention where possible with long-term health problems, for the benefit of both the client and the community at large'

Improved access to advice on emergency housing, drug and alcohol problems

Greater understanding and acceptance of clients and their problems amongst the local community.

The charity's aims and objectives are based on local and national strategies for our client group, in response to the objectives of our partners and on input from clients and users. All our charitable activities are undertaken in line with Charity Commission guidelines for the benefit of the public good.

Client profile has changed little over the years. They are, usually people who are suffering the effects of rough sleeping, and poverty and the physical and mental consequences of alcohol and drug abuse and who are living with poor housing, unemployment, family break up and physical, emotional and sexual abuse.

We aim to assist with as many of the challenges faced by our clients as we can, initially by providing food, clothing and other basic needs requirements free of any charge but with an ultimate objective of steering people to other services to improve ongoing health and wellbeing.



ACTON HOMELESS CONCERN - EMMAUS HOUSE AND THE DAMIEN CENTRE

TRUSTEES REPORT INCLUDING DIRECTORS REPORT

FOR THE YEAR ENDED 31 MARCH 2023

Reserves policy

The Trustees regularly undertake a review of the financial activities of the charity to avoid deficits and to stay within budgets which are reviewed annually. Given the vulnerable nature of the charity's clients and their dependence on the services provided it is considered that ideally, unrestricted reserves should be sufficient to cover one year's charitable activities and support ad hoc projects as and when they arise, which would currently amount to a minimum £200,000 per annum.

Risk assessment

The Trustees confirm that the major risks to which the charity is exposed, as identified by the Trustees, have been reviewed and that systems and procedures have been established to identify and respond to risk and to provide a methodology for risk management and its reporting. Major risks are defined as those risks which have a high likelihood of occurring and would, if they occurred, have a severe impact on operational performance, achievement of aims and objectives or could damage the reputation of the charity. The Trustees have established a comprehensive risk policy and register which form a major part of governance and operation. The register is regularly monitored and updated, to identify any new risks, assessing the main risks applicable to the charity, evaluating what action needs to be taken and periodically monitoring and assessing the policy.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution of the Charity

The charity is incorporated as a company limited by guarantee not having a share capital and is a registered Charity No. 1058819. Each member guarantees to pay during their membership and for one year after membership ceases, a sum not exceeding £1 to the company in the event of a winding up order. Any surplus on winding up is to go to a Charity whose objects are of a similar nature.

Organisational Structure and Decision Making

The organisation structure of the charity consists of a board of trustees who meet once a month, to consider reports from the officers and staff of the charity to and to consider and review the charity's activities, general progress and current financial position. Decisions are then made regarding expenditure and reserve levels. The Trustees are empowered to delegate their functions to committees, the membership of which must include at least one of their number. The treasurer is responsible for overseeing accounting procedures and reports regularly to the board on cashflow, budgets and general accounting matters.

Responsibility for operations is delegated to the charity's management and administration teams who ensure that the charity's aims and objectives are met and that services are delivered in a manner that prioritises client interest and welfare. The Centres Manager is responsible for staff management and the day-to-day operation of services. One trustee undertakes the role of (unpaid) Managing Director to assist with the charity operations. The Chair communicates regularly with the management team and ensures that there is a good line of communication between staff and trustees.



ACTON HOMELESS CONCERN - EMMAUS HOUSE AND THE DAMIEN CENTRE
TRUSTEES REPORT INCLUDING DIRECTORS REPORT
FOR THE YEAR ENDED 31 MARCH 2023

ACHIEVEMENTS AND PLANS FOR FUTURE PERIODS

At Emmaus House

- Hot lunch at midday – in house and to take away for later use.
- Distribution of clothing
- Hot showers and hairdressing facilities (limited during this reporting period due to required essential maintenance work)
- Health checks and testing (Regular checks for HIV, Hepatitis C, Diabetes, High Blood pressure)
- Exclusive Women's and Children' day once a week
- Access to Optician and Dentist on request
- Guidance and crisis counselling (provided by staff and partners): including:
 - Advice and advocacy on housing issues
 - Advice on emergency hostel accommodation
 - Alcohol and drug counselling
 - Benefits advice and assistance with appeals
 - Referrals to local food banks
 - Fortnightly Legal advice clinic (advice on housing, benefits and other issues)
 - Weekly assistance on all welfare issue for the elderly
 - Assistance with hospital visits



At The Damien Centre

- Breakfast and afternoon tea, coffee and sandwiches throughout the day
- Opportunity to socialise and interact with peers, volunteers and staff.

Actual numbers for services delivered (From Statistics)

Emmaus House

Hot lunches at Emmaus House	33046
Provision of Clothing	2000 Requests (11,750 items provided)
Household items	154 (Requested and provided)
Food Bank Referrals	1100 referrals in the year
Showers and Haircuts	140 (showers were not available for 6 month of this year)
Health Services	116
Women's Day	1716 visits
Advice and advocacy	700 sessions for advice and advocacy on Housing, Mental Health issues, Benefit entitlement and poverty

Damien Centre 14898 visits

Volunteer hours 4780 hours

FUTURE PERIODS

Trustees are aware of the likelihood of reduced funding for the next financial period. They are satisfied that reserves in place will ensure continued delivery of all services to clients and will continue to research and source all available funding opportunities.



ACTON HOMELESS CONCERN - EMMAUS HOUSE AND THE DAMIEN CENTRE
TRUSTEES REPORT INCLUDING DIRECTORS REPORT
FOR THE YEAR ENDED 31 MARCH 2023

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees, who are also the directors of Acton Homeless Concern for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state-of-affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

As far as the Trustees are aware, there is no relevant information of which the charitable company's Independent Examiner is unaware; and the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the Independent Examiner is aware of that information.

The Trustees' report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The Trustees' report was approved by the Board of Trustees on 6th November 2023



ACTON HOMELESS CONCERN - EMMAUS HOUSE AND DAMIEN CENTRE

INDEPENDENT EXAMINERS REPORT

FOR THE YEAR ENDED 31 MARCH 2023

I report to the trustees on my examination of the accounts of Acton Homeless Concern (the charity) for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

The charity's gross income did not exceed £250,000 however it was still subject to an independent examination. The examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, (Institute of Chartered Accountants England and Wales) which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Syon Associates
Portland Business Centre
Manor Hose Lane
Datchet
England
SL3 9EG

ACTON HOMELESS CONCERN - EMMAUS HOUSE AND DAMIEN CENTRE
STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE
ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	2023 £	2022 £
<u>Income from:</u>			
Donations and legacies	3	195,012	188,877
Investments	4	271	90
Total income		195,283	188,967
<u>Expenditure on:</u>			
Charitable activities	5	(214,117)	(206,232)
Net (expenditure)/income for the year/ Net movement in funds		(18,834)	(17,265)
Fund balances at 1 April 2022		542,029	559,294
Fund balances at 31 March 2023		523,195	542,029

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ACTON HOMELESS CONCERN - EMMAUS HOUSE AND DAMIEN CENTRE
STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE
ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

BALANCE SHEET	Notes	£	£	£	£
			2023		2022
Fixed assets					
Tangible assets	9		225,000		225,105
Current assets					
Cash at bank and in hand		314,887		333,102	
Creditors: amounts falling due within one year	10	(9,917)		(9,403)	
Net current assets			304,970		323,699
Total assets less current liabilities	12		529,970		548,804
Income funds					
Unrestricted funds			529,970		548,804
			529,970		548,804

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The Trustees' responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Trustees on 6th November 2023

ACTON HOMELESS CONCERN - EMMAUS HOUSE AND DAMIEN CENTRE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

Acton Homeless Concern is a private company limited by guarantee incorporated in England and Wales. The registered office is 5 Berrymead Gardens, Acton, London, W3 8AA. The charitable company meets the definition of a public benefit entity under FRS 102.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's constitution, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102. The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts. In making this assertion the trustees have carefully considered current uncertain economic conditions and the impact this might have on charitable funding and donations. The trustees have not yet seen any adverse impact on the charity however they continue to assess any possible impact on the going concern basis of accounting. The trustees believe that the charity has a strong asset base which, combined with its cash reserves, will enable it to meet the challenges presented by this virus and to continue with its charitable objectives.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations are accounted for on a receivable basis as soon as they are capable of accurate financial measurement.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

ACTON HOMELESS CONCERN - EMMAUS HOUSE AND DAMIEN CENTRE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1.4 Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated items have been met, the receipt of economic benefit from the use by the charity of the items probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

Donated professional services and donated facilities are recognised based on the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt

Grants are accounted for in the year in which they are receivable in accordance with the terms of the grant.

1.5 Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Direct Charitable Expenditure

Expenditure which is directly attributable to specific activities has been allocated directly.

Support Costs

The costs of the charity are all allocated directly to the main activities and the charity does not therefore have any material support costs.

Governance Costs

Includes staff time and expenses for time spent in connection with trustees' meetings, plus the cost of accounting and professional fees.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2%
Leasehold improvements	Lease period
Fixtures and fittings	10%
Computers	10%

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated to determine the extent of the impairment loss (if any).

ACTON HOMELESS CONCERN - EMMAUS HOUSE AND DAMIEN CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1,8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Basic financial assets

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Pensions

In line with recent changes in pension legislation Acton Homeless Concern has enrolled eligible employees into an auto-enrolment pension scheme. The basic contributions for the scheme are 3% of pensionable earnings by the charity and 5% by the employees. Pension costs are charged to the Statement of Financial Activities as incurred.

1.13 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable activities.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

ACTON HOMELESS CONCERN - EMMAUS HOUSE AND DAMIEN CENTRE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

3 Donations and legacies

	2023	2022
	£	£
Donations and gifts	<u>195,012</u>	<u>188,877</u>
Donations and gifts		
Donations	105,529	121,699
Activities for generating funds	53,047	38,181
Sundry income	462	0
Government of Ireland: Department of Foreign Affairs	14,640	12,500
Willow Tree Trust	20,000	15,000
The Charity Trust	<u>1,334</u>	<u>1,497</u>
	<u>195,012</u>	<u>188,877</u>

4 Investments

	2022	2021
	£	£
Interest receivable	<u>271</u>	<u>90</u>

5 Charitable activities

	Charitable Expenditure 2023	Charitable Expenditure 2022
	£	£
Share of support costs (see note 6)	212,690	203,912
Share of governance costs (see note 6)	<u>2,320</u>	<u>2,320</u>
	<u>215,010</u>	<u>206,232</u>

ACTON HOMELESS CONCERN - EMMAUS HOUSE AND DAMIEN CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

6 Support costs	Support costs	Governance costs	2023	2022	Basis of allocation
	£	£	£	£	
Staff costs	167,094	-	167,094	158,051	Time spent basis
Staff and volunteers' welfare	728	-	728	1,066	Actual cost
Pensions	3,096	-	3,096	2,691	
Rent, rates and utilities	11,602	-	11,602	10,602	Actual cost
Telephone and email	4,518	-	4,518	3,818	Actual cost
Food and provisions	7,683	-	7,683	1,006	Food used to provide services
Cleaning and laundry	1,670	-	1,670	1,514	Actual cost
Repairs and maintenance	3,084	-	3,084	18,796	Equipment provides services
Insurance	2,485	-	2,485	2,240	Actual cost
Travelling	1,817	-	1,817	851	Volunteer costs
Printing, stationery and postage	2,953	-	2,953	2,290	Actual cost
Sundry expenses	4,724	-	4,724	616	Actual cost
Bank charges	343	-	343	371	Actual cost
Legal & professional	-	2,320	2,320	2,320	Governance
	<hr/> 211,797	<hr/> 2,320	<hr/> 214,117	<hr/> 206,232	
Analysed between					
Charitable activities	<hr/> 211,797	<hr/> 2,320	<hr/> 214,117	<hr/> 206,232	

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

ACTON HOMELESS CONCERN - EMMAUS HOUSE AND DAMIEN CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

8 Employees

Number of employees

The average monthly number of employees during the year was:

	2023	2022
	Number	Number
	8	10
	<u>8</u>	<u>10</u>

Employment costs

	2023	2022
	£	£
Wages and salaries	158,798	150,151
Social security costs	8,296	7,900
Other pension costs	3,095	2,691
	<u>170,189</u>	<u>160,742</u>

No employees received employee benefits of more than £60,000 in the current or prior year.

9 Tangible fixed assets

	Freehold land and buildings	Leasehold improvements	Fixtures and fittings	Computers	Total
	£	£	£	£	£
Cost					
At 1 April 2022	225,000	-	0	-	225,000
	<u>225,000</u>	<u>-</u>	<u>0</u>	<u>-</u>	<u>225,000</u>
At 31 March 2023	225,000	-	0	-	225,000
	<u>225,000</u>	<u>-</u>	<u>0</u>	<u>-</u>	<u>225,000</u>
Depreciation and impairment					
At 1 April 2022	-	-	-	-	-
Depreciation charged in the year	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2023	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Carrying amount					
At 31 March 2023	0	-	0	-	0
	<u>0</u>	<u>-</u>	<u>0</u>	<u>-</u>	<u>0</u>
At 31 March 2022	225,000	-	0	-	225,000
	<u>225,000</u>	<u>-</u>	<u>0</u>	<u>-</u>	<u>225,000</u>

The property has been valued by the trustees at their estimation of its open market value.

ACTON HOMELESS CONCERN - EMMAUS HOUSE AND DAMIEN CENTRE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

10 Creditors: amounts falling due within one year

	2023	2022
	£	£
Other taxation and social security	6,257	6,065
Accruals and deferred income	3,660	3,125
Other Creditors	0	213
	9,917	9,403
	9,917	9,403

11 Department of Foreign Affairs and Trade – Emigrant Support Programme

The Department of Foreign Affairs and Trade: The Emigrant Support Programme provided a grant of £14,640 for the year from 1 July 22 to 30 June 2023. At the charity's financial year end 3 months' grant amounting to £3,660 (2022 £3125) has been deferred to align with the funding period and will be utilised in the period to 30 June 2023.

12 Analysis of net assets between funds

	Total	Total
	2023	2022
	£	£
Fund balances at 31 March 2023 are represented by:		
Tangible assets	225,000	225,105
Current assets/(liabilities)	304,970	323,699
	529,970	548,804
	529,970	548,804

13 Related party transactions

There were no disclosable related party transactions during the year (2023- none).

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

England & Wales - Charity number 1058819

Accounts

Charity Registration No. 1058819

Company Registration No. 3252735 (England and Wales)

**ACTON HOMELESS CONCERN
(EMMAUS HOUSE AND DAMIEN CENTRE)**

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND THE DAMIEN CENTRE)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs K McDonagh - Chairperson Mrs A M Gray - Treasurer Mrs M Foster Mr P Robinson – Retired Dec 2021 Father F Maguire Mrs S Norton Dr K Cabot Ms N Tracey
Charity number	1058819
Company number	03252735
Principal address	Emmaus House 1 Berrymead Gardens Acton London W3 8AA
Registered office	Emmaus House 1 Berrymead Gardens Acton London W3 8AA
Independent examiner	Lane Advisory Limited Kemp House 160 City Road London EC1V 2NX
Bankers	Barclays Bank PLC Wembley and Park Royal Branch 36/38 Park Royal Road London NW10 7JA
Solicitors	Stone King 13 Queen Square Bath BA1 2HJ

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND THE DAMIEN CENTRE)

CONTENTS

	Page
Trustees' report	1-8
Statement of Trustees' responsibilities	9
Independent examiner's report	10
Statement of financial activities	11
Balance sheet	12
Notes to the accounts	13 - 19

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND THE DAMIEN CENTRE)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their report and accounts for the year ended 31 March 2022

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

The accounts will be submitted to the Charity Commission after the AGM on 2nd December 2022. The annual report and accounts help to provide timely and regular information on the charity and its funds to help understand the charity's objectives, structure, activities and achievements and to gain appreciation of the financial transactions during the year and of its funds at the end of the year.

Aims, Objectives and Activities

The Aims of the charity

To ensure the delivery of a holistic range of basic needs services to homeless, poorly housed and otherwise impoverished people across the London area.

To make a further contribution in raising levels of awareness to the problems of the group

To increase, wherever possible, opportunities for rehabilitation and settlement

To improve accessibility to counselling and medical services

To enable clients to take control at levels which are acceptable to them

To ensure equality of opportunity and to promote inclusion for client's staff and volunteers

To investigate and further utilise other supportive groups and share good practice

To provide good quality services and continuing value for money to funders and benefactors

The principal objectives of the charity are:

Fitter healthier clients who are better equipped to deal with the problems of their lifestyles and who recognise the benefits of self-care.

Inclusion for clients, creating improved confidence and social skills, appreciation of the benefits to be gained through contact with peers and trust in support groups and agencies

Early intervention where possible with long-term health problems, for the benefit of both the client and the community at large'

Improved access to advice on emergency housing, drug and alcohol problems

Greater understanding and acceptance of clients and their problems amongst the local community.

Acton Homeless Concern has been offering services to homeless and impoverished people in West London for more than 30 years. The charity's aims and objectives are based on local and national strategies for our client group, in response to the objectives of our partners and on input from clients and users. All our charitable activities are undertaken for the benefit of the public. The problem of homelessness continues to grow despite government and local authority initiatives for its reduction. More people than ever are sleeping rough in London and many of them come to daytime drop in shelters looking for support.

Client profile has changed little over the years. They are, usually people who are suffering the effects of rough sleeping, and poverty and the physical and mental consequences of alcohol and drug abuse and who are living with poor housing, unemployment, family break up and physical, emotional and sexual abuse.

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND THE DAMIEN CENTRE)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

We aim to assist with as many of the challenges faced by our clients as , initially by providing food, clothing and other basic needs requirements free of any charge but with an ultimate objective of steering people to other services to improve ongoing health and wellbeing.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Reserves policy

The Trustees regularly undertake a review of the financial activities of the charity to avoid deficits and to stay within budgets which are reviewed annually. Given the vulnerable nature of the charity's clients and their dependence on the services provided it is considered that ideally, unrestricted reserves should be sufficient to cover one year's charitable activities and also support ad hoc projects as and when they arise, which would currently amount to a minimum £200,000 per annum.

Risk assessment

The Trustees confirm that the major risks to which the charity is exposed, as identified by the Trustees, have been reviewed and that systems and procedures have been established to identify and respond to risk and to provide a methodology for risk management and its reporting.

Major risks are defined as those risks which have a high likelihood of occurring and would, if they occurred, have a severe impact on operational performance, achievement of aims and objectives or could damage the reputation of the charity.

The Trustees have established a comprehensive risk policy and register which form a major part of governance and operation. The register is regularly monitored and updated, to identify any new risks, assessing the main risks applicable to the charity, evaluating what action needs to be taken and periodically monitoring and assessing the policy.

Constitution of the Charity

The charity is incorporated as a company limited by guarantee not having a share capital and is a registered Charity No. 1058819. Each member guarantees to pay during their membership and for one year after membership ceases, a sum not exceeding £1 to the company in the event of a winding up order. Any surplus on winding up is to go to a Charity whose objects are of a similar nature.

Organisational Structure and Decision Making

The organisation structure of the charity consists of a board of trustees who meet at least eleven times a year, to consider reports from the officers and staff of the charity, to consider and review the charity's activities, general progress and current financial position. Decisions are then made regarding expenditure and reserve levels. The trustees are empowered to delegate their functions to committees, the membership of which must include at least one of their number. The treasurer is responsible for overseeing accounting procedures and reports regularly to the board on cashflow, budgets and general accounting matters.

Responsibility for operations is delegated to the charity's management and administration teams who ensure that the charity's aims and objectives are met and that services are delivered in a manner that prioritises client interest and welfare. The Centres Manager is responsible for staff management and the day-to-day operation of services. One trustee undertakes the role of (unpaid) Managing Director to assist with the charity operations. The Chair communicates regularly with the management team and ensures that there is a good line of communication between staff and trustees.

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND THE DAMIEN CENTRE)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

ACHIEVEMENTS AND PLANS FOR FUTURE PERIODS

At Emmaus House

Hot lunch at midday
Distribution of clothing
Hot showers and hairdressing facilities*
Health checks and testing (Regular checks for HIV, Hepatitis C, Diabetes, High Blood pressure)
Exclusive Women's and Children' day once a week
Access to Optician and Dentist on request
Guidance and crisis counselling (provided by partners): including:
Advice and advocacy on housing issues
Advice on emergency hostel accommodation
Alcohol and drug counselling
Benefits advice and assistance with appeals
Referrals to local food banks
Fortnightly Legal advice clinic (advice on housing, benefits and other issues)
Weekly assistance on all welfare issue for the elderly
Assistance with hospital visits

At The Damien Centre

Breakfast and tea, coffee and sandwiches throughout the day
Opportunity to socialise and interact with peers, volunteers and staff
A safe environment to rest and relax throughout the day
Advice and referral to Emmaus House services when required
Access to advice and counselling on an informal basis

As we reached the end of lockdown restriction, Management and staff focused on returning to normal service delivery. By the end of March 2022 all food services were offered as in-house sit-down meals at both centres. There is still some small element of "fear of close contact" among older clients but despite this delivery of food in both centres is almost at pre-pandemic levels.

Staff and volunteers continue to practice the lessons learned during the pandemic and pay particular attention to ventilation, additional and more stringent hygiene routines and close management of client numbers. With these precautions in place we are now able to welcome anyone looking for our help and support.

Actual services delivered

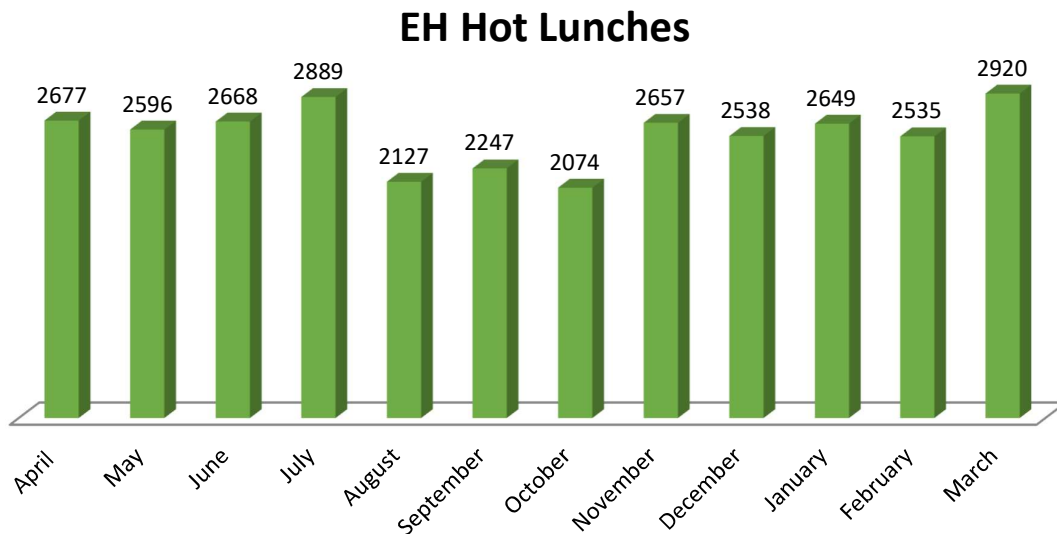
Emmaus House

Hot lunches at Emmaus House	30,577*
Provision of Clothing	2000 Requests (10,000 items provided)
Household items	200 (Requested and provided)
Showers and Haircuts	300
Health Services	124
Women's Day	1,142 Visits
Advice and advocacy	1,160 (Individual sessions for advice and advocacy on Housing, Mental Health issues, Benefits and Poverty)
Damien Centre	17,573 visits for breakfast, evening tea and refreshments throughout the day.
Volunteer Hours	3,430

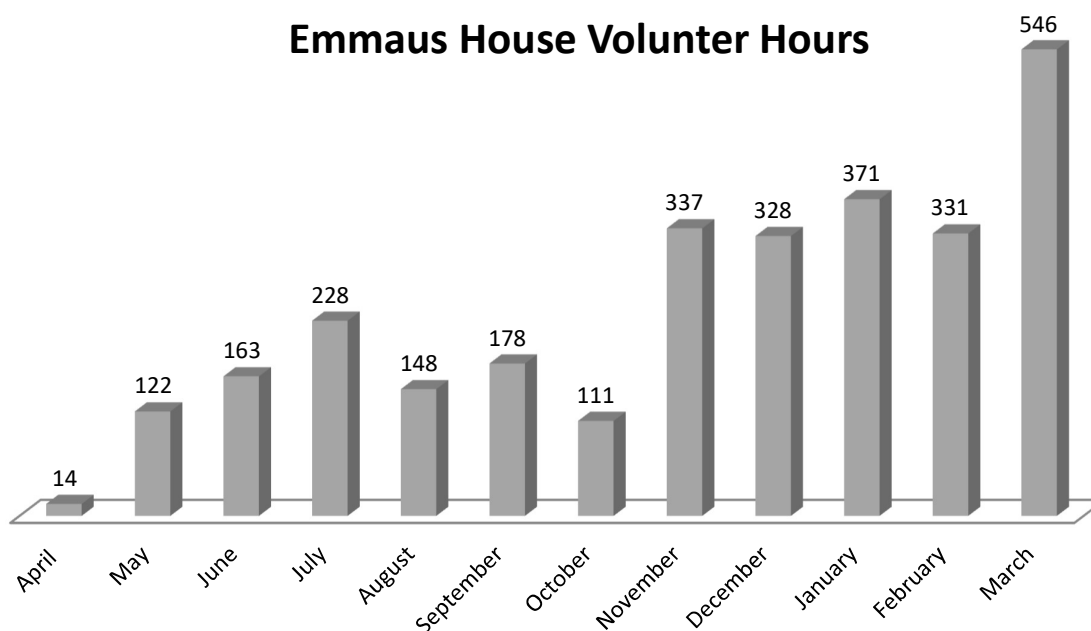
ACTON HOMELESS CONCERN (EMMAUS HOUSE AND THE DAMIEN CENTRE)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022



With all restrictions lifted people can now come for food between 9 am and 6 pm at the Damien Centre (for breakfast and refreshments throughout the day) and between 11.50 am to 1:50 pm at Emmaus House for a hot lunch. Food is the most important service we have. It is a means of attracting clients to other help and support we can offer. Services at the most basic level will often encourage a process of gradual engagement with clients who are unable to access statutory service by themselves and can sometimes be the start of finding routes out of homelessness, poverty and ill health.



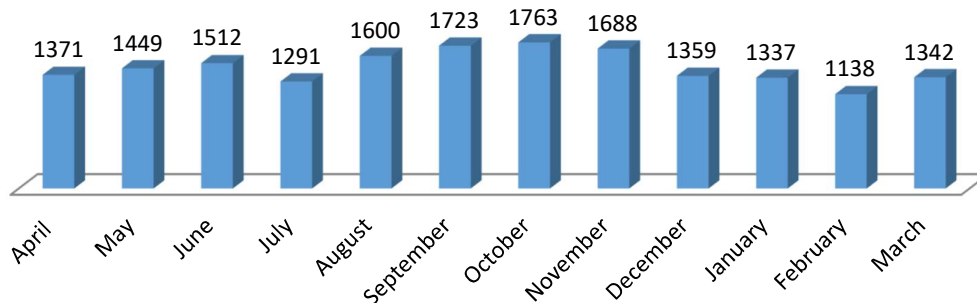
From a slow start in April 2021 the number of volunteers at Emmaus House increased steadily and had almost reached pre- pandemic levels by the end of the year. Returning volunteers are mostly in the younger age groups with over 60s still concerned about mingling with others.

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND THE DAMIEN CENTRE)

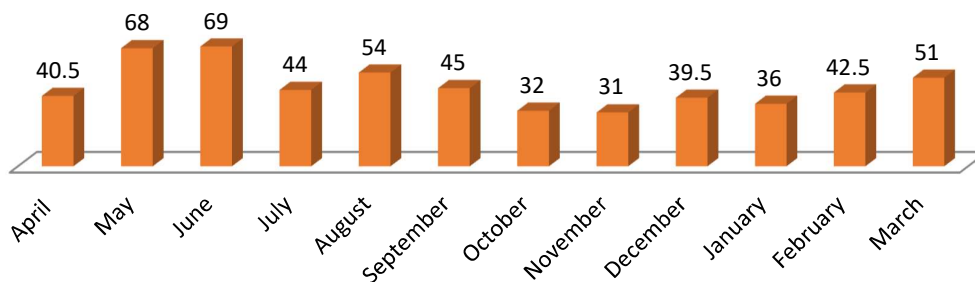
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

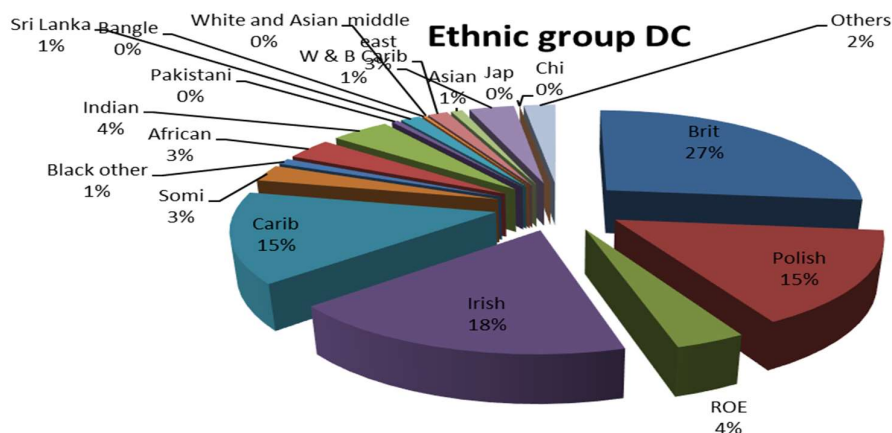
Client visits per month Damien Centre



Damien Centre Volunteer Hours

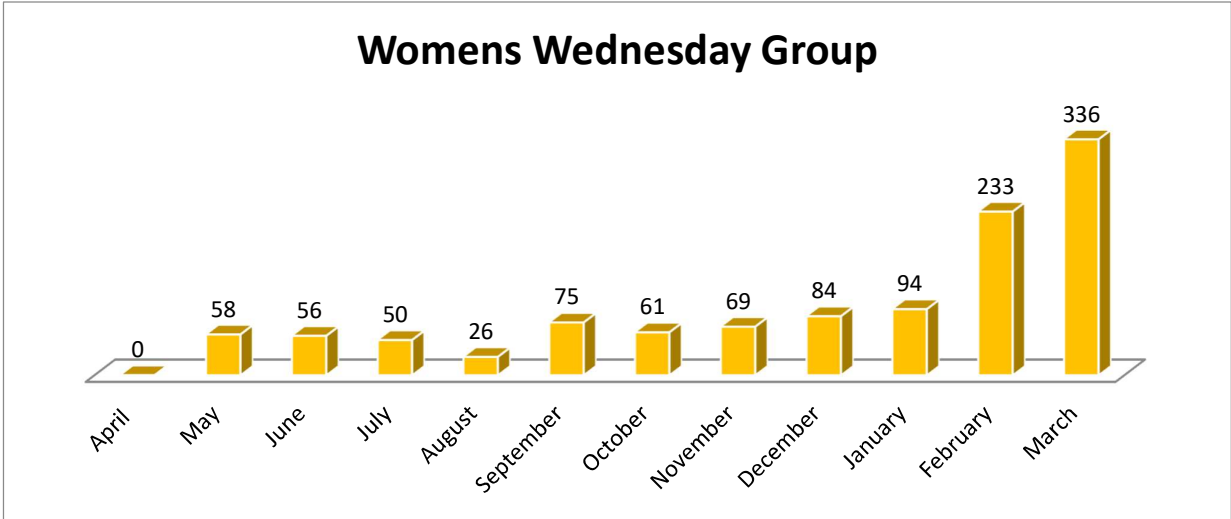


Volunteers assisted with delivery of 17573 visits for breakfast, evening tea and refreshments at The Damien Centre throughout the year.



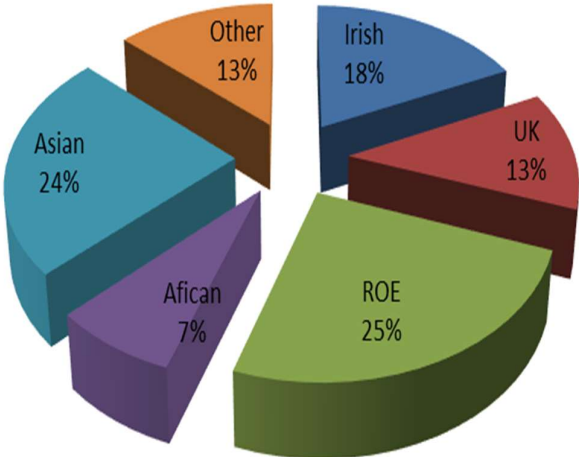
Damien Centre clients are recorded as 92% Male and 8% Female. 93% are in Age group 16 to 65 and 7% are 65 and over. We measure Age and ethnicity at the Damien Centre because of the more relaxed environment which enables staff and volunteers to engage with clients and request personal information more easily.

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND THE DAMIEN CENTRE)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)
FOR THE YEAR ENDED 31 MARCH 2022



Return has been slow for Women and Children Wednesday sessions although all services have been available to them throughout the year. There has been a steady provision of food and clothes to the group and they have been encouraged to access all advice services. At the start of 2022 we began to see increasing large numbers of emigrant families and Asylum Seekers, housed locally and in need of both material and emotional support. Food, clothes and household item were in high demand from this group of clients most of who had left their homes with almost no belongings.

Womens Group



ACTON HOMELESS CONCERN (EMMAUS HOUSE AND THE DAMIEN CENTRE)
TRUSTEES REPORT INCLUDING DIRECTORS REPORT
FOR THE YEAR ENDED 31 MARCH 2022

Partnership - Food

Our partnership with organisations such as The Felix Project and City Harvest and with many local businesses has enabled us to provide meals at an unbelievably low cost. Bestway Dairies in Acton continue to provide all the bread and dairy products – milk, eggs cheese, yogurt and cream – that we require. Local churches, schools and clubs and societies collect food for the charity during the winter months and at Harvest Festival time. Representatives of numerous organisations “meal days” when staff and representatives come to the centres and provide food and cook meals for our clients. Our staff work tirelessly to ensure that the meals prepared from these many donations are nutritious and filling and culturally appropriate. The charity recognises that the value of these food donations was a minimum £50,000 during the year.

Partnership – Outreach Services

The charity provides a wide and holistic programme of service for its clients due to the support of outreach workers from local organisations engaged in the care of our client group. This level of service could not be provided on our income without their contribution. During the year our partners included but were not limited to:

- Alcoholics Anonymous
- Ealing Rise for drug counselling and rehabilitation
- Skylight, Crisis, St Mungos and Street Link Outreach for emergency hostel accommodation
- Nucleus Ealing - support with temporary housing
- Ealing and Hounslow Winter Church Shelters (referral of rough sleepers for winter accommodation)
- Ealing Food Bank (assessment and referral for food vouchers)
- Inisfree Housing Association
- Ealing Homelessness Forum
- GPs Homeless Awareness Forum

Health and Wellbeing Services

Clients continue to be seen on an emergency basis by doctors at Brook Green Surgery. However, we have been able to encourage most clients to register with local GPs.

South Acton Dental Practice continues to provide emergency appointments for our clients as well as a once-a-month clinic for homeless people in the area to attend for check-ups and treatment.

We have not been able to provide a chiropody service since before lockdown and we are now also looking for a barber/hairdresser.

Plans for the immediate future

We will work to keep the charity at the centre of the community. To promote, locally, a positive reaction to clients and their problems. There is already a high level of goodwill and support from this community for the charity's work. However there is also a perception that homeless and people suffering from mental health and addiction problems offer a level of threat to the public. Our clients are often treated as an almost separate community who are marginalized and suffering exclusion and discrimination because of their lifestyles. We will work to ensure that people from every section of the community benefit from receiving services in a completely non-discriminatory and unconditional environment. We will network closely with leader of all communities to ensure that our services are advertised as being available to anyone who needs help and support.

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND THE DAMIEN CENTRE)
TRUSTEES REPORT INCLUDING DIRECTORS REPORT
FOR THE YEAR ENDED 31 MARCH 2022

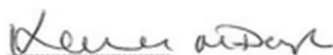
We are grateful for the continued support we received from the Irish Department of Foreign Affairs Emigrant Support Programme, the Willow Trust and The Batchworth Trust. As important as the funding we receive is their affirmation of our work. We also thank the parish of Our Lady of Lourdes for the continued use of the Emmaus House premises and for the support from their priests and many parishioners. We thank the longstanding local supporters who have continued their fundraising efforts throughout the pandemic and also the many churches, schools and individuals who support us year on year.

Our volunteers have, again, played an invaluable part in our operations, we would have difficulty providing such a high level of services without their input. In a year where volunteer hours were, of necessity, lower than usual their contribution has been assessed at a monetary value of £37,500. We thank them all for their efforts under extreme and unusual conditions

Our final thank you must be to our staff. They have worked throughout the pandemic with commitment beyond any expectations. Daily they have adapted to new ways of operating while still ensuring that clients were cared for and they have made the transition out of lockdown restrictions easy for all of us. We blessed to work with this amazing group of people. Thank you all.

Karen McDonagh – Chairperson

On behalf of the trustees Acton Homeless Concern Emmaus House and The Damien Centre



Mrs K McDonagh – Chair

Trustee

2nd December 2022

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND THE DAMIEN CENTRE)
TRUSTEES REPORT INCLUDING DIRECTORS REPORT
FOR THE YEAR ENDED 31 MARCH 2022

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees, who are also the directors of Acton Homeless Concern for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the situation of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware, there is no relevant information of which the charitable company's Independent Examiner is unaware; and the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the Independent Examiner is aware of that information.

The Trustees' report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND THE DAMIEN CENTRE)
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF ACTON HOMELESS CONCERN 31st March 2022

I report to the trustees on my examination of the accounts of Acton Homeless Concern (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.



Lane Advisory Limited
Kemp House
160 City Road
London
EC1V 2NX

2 Dec 2022

Dated:

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND THE DAMIEN CENTRE)
STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE
ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £	2021 £
<u>Income from:</u>			
Donations and legacies	3	188,877	212,629
Investments	4	90	1,442
Total income		188,967	214,017
<u>Expenditure on:</u>			
Charitable activities	5	206,232	195,363
Net (expenditure)/income for the year/ Net movement in funds		(17,265)	18,708
Fund balances at 1 April 2021		559,294	540,586
Fund balances at 31 March 2022		542,029	559,294

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ACTON HOMELESS CONCERN (EMMUAS HOUSE AND THE DAMIEN CENTRE)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

BALANCE SHEET

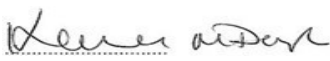
	Notes	£	2022 £	£	2021 £
Fixed assets					
Tangible assets	9		225,105		225,000
Current assets					
Cash at bank and in hand		333,102		347,483	
Creditors: amounts falling due within one year	11	(9403)		(13,189)	
Net current assets			323,699		334,294
Total assets less current liabilities			<u>548,804</u>		<u>559,294</u>
Income funds					
Unrestricted funds			548,804		559,294
			<u>548,804</u>		<u>559,294</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The Trustees' responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Trustees on 2nd December 2022


 Mrs K McDonagh – Chair
 Trustee


 Mrs A M Gray –
 Trustee Treasurer

Company Registration No.03252735

ACTON HOMELESS CONCERN (EMMUAS HOUSE AND THE DAMIEN CENTRE)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Acton Homeless Concern is a private company limited by guarantee incorporated in England and Wales. The registered office is Emmaus House, 1 Berrymead Gardens, Acton, London, W3 8AA. The charitable company meets the definition of a public benefit entity under FRS 102.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts. In making this assertion the trustees have considered the current uncertain economic conditions due to the Coronavirus pandemic. The trustees have not yet seen any adverse impact on the charity however they continue to assess its impact on the going concern basis of accounting. The trustees believe that the charity has a strong asset base which, combined with its cash reserves, will enable it to meet the challenges presented by this virus and to continue with its charitable objectives.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations are accounted for on a receivable basis as soon as they are capable of accurate financial measurement.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

ACTON HOMELESS CONCERN (EMMUAS HOUSE AND THE DAMIEN CENTRE)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated items have been met, the receipt of economic benefit from the use by the charity of the items probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

Donated professional services and donated facilities are recognised based on the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Grants are accounted for in the year in which they are receivable in accordance with the terms of the grant.

1.5 Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Direct Charitable Expenditure

Expenditure which is directly attributable to specific activities has been allocated directly.

Support Costs

The costs of the charity are all allocated directly to the main activities and the charity does not therefore have any material support costs.

Governance Costs

Includes staff time and expenses for time spent in connection with trustees' meetings, plus the cost of accounting and professional fees.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2%
Leasehold improvements	Lease period
Fixtures and fittings	10%
Computers	10%

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated to determine the extent of the impairment loss (if any).

ACTON HOMELESS CONCERN (EMMUAS HOUSE AND THE DAMIEN CENTRE)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Basic financial assets

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Pensions

In line with recent changes in pension legislation Acton Homeless Concern has enrolled eligible employees into an auto-enrolment pension scheme. The basic contributions for the scheme are 2.0% of pensionable earnings by the charity and 3% by the employees. Pension costs are charged to the Statement of Financial Activities as incurred.

1.13 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable activities.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

ACTON HOMELESS CONCERN (EMMUAS HOUSE AND THE DAMIEN CENTRE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

3 Donations and legacies

	2022	2021
	£	£
Donations and gifts	188,877	212,629

Donations and gifts

Donations	121,699	124,110
Activities for generating funds	38,181	23,519
Sundry income	0	20,000
Government of Ireland: Department of Foreign Affairs	12,500	25,000
Willow Tree Trust	15,000	10,000
The Charity Trust	1,497	10,000
	188,877	212,629

4 Investments

	2022	2021
	£	£
Interest receivable	90	1,442

5 Charitable activities

	Charitable Expenditure 2022	Charitable Expenditure 2021
	£	£
Share of support costs (see note 6)	203,912	193,043
Share of governance costs (see note 6)	2,320	2,320
	206,232	195,463

ACTON HOMELESS CONCERN (EMMUAS HOUSE AND THE DAMIEN CENTRE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

6 Support costs

	Support costs	Governance costs	2022	2021	Basis of allocation
	£	£	£	£	
Staff costs	158,051	-	158,051	162,990	Time spent basis
Staff and volunteers welfare	1,066	-	1,066	-	Actual cost
Pensions	2,691	-	2,691	-	
Rent, rates and utilities	10,602	-	10,602	10,196	Actual cost
Telephone and email	3,818	-	3,818	3,906	Actual cost
Food and provisions	1,006	-	1,006	1,059	Food used to provide services
Cleaning and laundry	1,514	-	1,514	1,943	Actual cost
Repairs and maintenance	18,796	-	18,796	7,286	Equipment provides services
Insurance	2,240	-	2,240	2,033	Actual cost
Travelling	851	-	851	1,198	Volunteer costs
Printing, stationery and postage	2,290	-	2,290	937	Actual cost
Sundry expenses	616	-	616	1,318	Actual cost
Bank charges	371	-	371	277	Actual cost
					Actual cost
Legal and professional	-	2,320	2,320	2,320	Governance
	<u>203,912</u>	<u>2,320</u>	<u>206,232</u>	<u>195,463</u>	
Analysed between Charitable activities	<u>203,912</u>	<u>2,320</u>	<u>206,232</u>	<u>195,463</u>	

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

ACTON HOMELESS CONCERN (EMMUAS HOUSE AND THE DAMIEN CENTRE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

8 Employees

Number of employees

The average monthly number of employees during the year was:

	2022	2021
	Number	Number
	10	8
	<u> </u>	<u> </u>
Employment costs	2022	2021
	£	£
Wages and salaries	150,151	153,291
Social security costs	7,900	7,558
Other pension costs	2,691	2,140
	<u> </u>	<u> </u>
	160,742	162,990
	<u> </u>	<u> </u>

No employees received employee benefits of more than £60,000 in the current or prior year.

9 Tangible fixed assets

	Freehold land and buildings	Leasehold improvements	Fixtures and fittings	Computers	Total
	£	£	£	£	£
Cost					
At 1 April 2021	225,000	-	-	-	225,000
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At 31 March 2022	225,000	-	105	-	225,105
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Depreciation and impairment					
At 1 April 2021	-	-	-	-	-
105 Depreciation charged in the year	-	-	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At 31 March 2022	-	-	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Carrying amount					
At 31 March 2022	225,000	-	105	-	225,105
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At 31 March 2021	225,000	-	-	-	225,000
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

The property has been valued by the trustees at their estimation of its open market value. Unrestricted funds include a revaluation reserve of £40,057 reflecting the total revaluation of the freehold property.

ACTON HOMELESS CONCERN (EMMUAS HOUSE AND THE DAMIEN CENTRE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

10 Creditors: amounts falling due within one year

	2022	2021
	£	£
Other taxation and social security	6,065	3,101
Accruals and deferred income	3,125	10,000
Other Creditors	213	88
	9,403	13,189
	9,403	13,189

11 Department of Foreign Affairs and Trade – Emigrant Support Programme

The Department of Foreign Affairs and Trade: The Emigrant Support Programme provided a grant of £12500 for the year from 1 July 21 to 30 June 2022. At the charity's financial year end 3 months' grant amounting to £3,125 (2021 £10,000) has been deferred to align with the funding period and will be utilised in the period to 30 June 2022.

12 Analysis of net assets between funds

	Total	Total
	2022	2021
	£	£
Fund balances at 31 March 2022 are represented by:		
Tangible assets	225,105	225,000
Current assets/(liabilities)	323,699	334,294
	548,804	559,294
	548,804	559,294

13 Related party transactions

There were no disclosable related party transactions during the year (2022- none).

ACTON HOMELESS CONCERN (EMMAUS HOUSE AND DAMIEN CENTRE)

England & Wales - Charity number 1058819

Accounts

Charity Registration No. 1058819

Company Registration No. 3252735 (England and Wales)

**ACTON HOMELESS CONCERN
(EMMAUS HOUSE AND DAMIEN CENTRE)**

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

ACTON HOMELESS CONCERN

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees Mrs A M Gray - Chair
Mrs M Foster
Mrs K McDonagh - Treasurer
Mr P Robinson
Father F Maguire
Ms S Norton

Charity number 1058819

Company number 3252735

Principal address Emmaus House
1 Berrymead Gardens
Acton
London
W3 8AA

Registered office Emmaus House
1 Berrymead Gardens
Acton
London
W3 8AA

Independent examiner Lane Advisory Limited
Kemp House
160 City Road
London
EC1V 2NX

Bankers Barclays Bank Plc
Wembley & Park Royal
London

Solicitors Stone King
13 Queen Square
Bath
BA1 2HJ

ACTON HOMELESS CONCERN

CONTENTS

	Page
Trustees' report	1 - 6
Statement of Trustees' responsibilities	7
Independent examiner's report	8
Statement of financial activities	9
Balance sheet	10
Notes to the accounts	11 - 17

ACTON HOMELESS CONCERN

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and accounts for the year ended 31 March 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

The accounts will be submitted to the Charity Commission after the AGM.

The annual report and accounts help to provide timely and regular information on the charity and its funds to help understand the charity's objectives, structure, activities and achievements and to gain appreciation of the financial transactions during the year and of its funds at the end of the year.

Objectives and activities

The Aims of the charity remain:

- To ensure the delivery of a holistic range of basic needs services to homeless, poorly housed and otherwise impoverished people across the London area.
- To make a further contribution in raising levels of awareness to the problems of the group
- To increase, wherever possible, opportunities for rehabilitation and settlement
- To improve accessibility to counselling and medical services
- To enable clients to take control at levels which are acceptable to them
- To ensure equality of opportunity and to promote inclusion for client's staff and volunteers
- To investigate and further utilise other supportive groups and share good practice
- To provide good quality services and continuing value for money to funders and benefactors

The principal objectives of the charity are:

- Fitter healthier clients who are better equipped to deal with the problems of their lifestyles and who recognise the benefits of self-care
- Inclusion for clients, creating improved confidence and social skills, appreciation of the benefits to be gained through contact with peers and trust in support groups and agencies
- Earlier intervention is possible long-term health problems, for the benefit of both the client and the community at large
- Improved access to advice on emergency housing, drug and alcohol problems
- Greater understanding and acceptance of clients and their problems amongst the local community

Acton Homeless Concern has been offering services to homeless and impoverished people in West London for 30 years. The charity's aims and objectives are based on local and national strategies for its client group, in response to the objectives of our partners and on input from clients and users. All our charitable activities are undertaken for the benefit of the public. The problem of homelessness continues to grow despite government and local authority initiatives for its reduction. More people than ever are sleeping rough in London and many of them come to daytime drop in shelters looking for support. Client profile has changed very little over the years. They are people who are suffering the effects of rough sleeping, and poverty and the physical and mental consequences of alcohol and drug abuse and clients who are living with poor housing, unemployment, family break up and physical, emotional and sexual abuse. We aim to assist with as many of the challenges faced by our clients as we possibly can, initially by providing food, clothing and other basic needs requirements free of any charge but with an ultimate objective of steering to other services in order to improve ongoing health and wellbeing.

ACTON HOMELESS CONCERN

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance

Reserves policy

The Trustees regularly undertake a review of the financial activities of the charity in order to avoid deficits and to stay within budgets which are reviewed annually. Given the vulnerable nature of the charity's clients and their dependence on the services provided it is considered that ideally, unrestricted reserves should be sufficient to cover one year's charitable activities and also support ad hoc projects as and when they arise, which would currently amount to at least £200,000 per annum.

Risk assessment

The Trustees confirm that the major risks to which the charity is exposed, as identified by the Trustees, have been reviewed and that systems and procedures have been established to identify and respond to risk and to provide a methodology for risk management and its reporting.

Major risks are defined as those risks which have a high likelihood of occurring and would, if they occurred, have a severe impact on operational performance, achievement of aims and objectives or could damage the reputation of the charity.

The main types of risk and their classification are as follows:-

- Governance risks e.g. difficulty recruiting trustees with relevant skills;
- Operational risks e.g. service quality and development; employment issues;
- Financial risks e.g. adequacy of reserves, diversity of income sources, fraud prevention;
- External risks, e.g. adverse publicity, change of government policy;
- Compliance with laws and regulations e.g. breach of employment law,

The Trustees have established a comprehensive risk policy and register which form a major part of governance and operation. The register is regularly monitored and updated, to identify any new risks, assessing the main risks applicable to the charity, evaluating what action needs to be taken and periodically monitoring and assessing the policy. A new and updated fraud policy was added to the charity's register this year.

Structure, governance and management

Constitution of the Charity

The charity is incorporated as a company limited by guarantee not having a share capital and is a registered Charity No. 1058819.

Each member guarantees to pay during their membership and for one year after membership ceases, a sum not exceeding £1 to the company in the event of a winding up order. Any surplus on winding up is to go to a Charity whose objects are of a similar nature.

ACTON HOMELESS CONCERN

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Organisational Structure and Decision Making

The organisation structure of the charity consists of a board of trustees who meet on a regular basis to consider reports from the officers and staff of the charity, to consider and review the charity's activities, general progress and current financial position. Decisions are then made regarding current expenditure and the level of reserves.

The Trustees are empowered to delegate their functions to committees, the membership of which must include at least one of their number. The treasurer is responsible for overseeing accounting procedures and reports regularly to the board on cashflow, budgets and general accounting matters.

Responsibility for operations are delegated to the charity's management and administration teams who ensure that the charity's aims and objectives are met and that services are delivered in a manner that prioritises client interest and welfare. The Centres Manager is responsible for staff management and the day to day operation of services. The Chair communicates daily with the management team and ensures that there is a good line of communication between staff and trustees.

A review of trustee's roles with an assessment of skills and experience is planned and a reallocation of duties has already begun. A new and comprehensive Human Resources and Guidelines manual has been produced and staff and trustees will be required to familiarise themselves with areas appropriate to their roles.

The Trustees during the year under review have held monthly meetings at which the quorum is three Trustees. They have the responsibility for setting the strategic aims of the charity and for approving its annual budget and accounts. The Trustees regularly review their needs for skills to meet the requirements of their strategic aims and, where necessary, identify potential new members for the Board.

Trustees

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Mrs A M Gray - Chair

Mrs M Foster

Mrs K McDonagh - Treasurer

Mr P Robinson

Father F Maguire

Mrs S Norton

The Trustees are trustees for the purposes of the Charities Act 2011 and are directors of the company limited by guarantee. There must be at least three and not more than eleven trustees, all of whom must be members of the company.

The members of the company appoint the trustees at the Annual General Meeting. A vacancy in the number of Trustees may be filled by the co-option of a person qualified to be a Trustee; such a co-opted Trustee holds office until the next Annual General Meeting. One of the Trustees must retire at each Annual General Meeting. All new Trustees are provided by the Chairman or the Chief Executive with an induction to the work of the charity. Training needs are kept under review by Trustees at their meetings.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

ACTON HOMELESS CONCERN

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENTS AND PLANS FOR FUTURE PERIODS

The charity commenced the year – 1st April 2020 – with a new set of policies and procedures geared to compliance with government lockdown and Covid 19 regulation. The Damien Centre had closed several weeks before the statutory lockdown on 23rd March as the limited space in the centre was not judged to be safe for staff, volunteers and clients. Damien Centre staff were relocated to Emmaus House to ensure the delivery of all allowable services. Volunteers were asked to remain at home until changes in guidance allowed a return to work.

During the first weeks of lockdown different measures were introduced to comply with government guidance for the care of homeless people. This changed constantly during the first weeks with sometimes only a day's notice. By mid-April it was obvious that the only service we could guarantee on a daily basis was takeaway food.

The government' "Everybody In" initiative required that local authorities offer accommodation to people sleeping rough or sharing inadequate accommodation, where infection control would be difficult. The initiative resulted in more than fourteen thousand people being offered temporary, emergency accommodation including 6000 who were rough sleepers. 90% of our clients who would usually sleep rough, were housed in various types of accommodation, including hotels and self-contained flats. We were able to establish that most of the remaining 10% continued to sleep rough through personal choice. A successful social media campaign resulted in the charity being able to issue mobile phones to clients who needed them. We also provided prepaid phone cards, provided by a donor. Clients were able to contact us when they needed help and staff could remain in touch with them to provide some element of social contact and to assess their wellbeing. Advice services continued by telephone and email. Partners at local benefits office, drug and alcohol counselling services and medical practitioners also provided help and support by telephone.

From the end of June, as lockdown restrictions eased, we began to extend services to allow some one-to one contact with clients who needed more time or who were not coping with telephone meetings. A full risk assessment was carried out and staff, trustees and volunteers were included in discussion about how we could move forward. Telephone consultations and referrals continued to be normal practice we were able to meet with the most vulnerable on a carefully controlled, socially distanced basis. All services were subject to government guidance and our staff being able to work safely,

Food continued to be provided as takeaway From August 2020 limited services were introduced at the Damien Centre. Breakfast and evening supper were provided (for takeaway only – 150 meals a month provided)

From 1st April the charity provided the following services

Emmaus House Monday to Friday

Takeaway Hot lunch and food to eat in the evening (33468 meals provided)

Weekend meals provided by partners at West London Soup Kitchen

Clothing provided on request to collect next day (130 requests providing 600 items of clothing)

Toiletries and household items on request to collect next day (100 requests providing 300 items)

Food Bank Vouchers and referrals

Weekly support calls to elderly clients and volunteers

GP appointment by telephone on request (156 referrals)

Breakfast and evening supper at The Damien Centre (for takeaway only - 1156 meals provided)

Also provided by phone and email (and in person, by appointment, for the most vulnerable after June 16th)

Advice on emergency accommodation

Alcohol and drug counselling

Benefits advice and assistance - Benefit appeals

Legal advice clinic by Zoom or telephone on request

Benefit appeals

(663 requests for advice and referral)

ACTON HOMELESS CONCERN

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Family Services

The trustee led women's and children's support services were cancelled at the end of March. Families were steered to available statutory services and contacted by telephone contact was possible. Media reports during early summer indicated that the government would not provide financial support during the summer holidays for families who would normally receive free school meals. The charity planned and carried out a Summer School Holidays Project to support these families. Food to make healthy packed lunches was provided by local companies together with play packs, toiletries and food for preparation at home. Children's clothing and school uniforms for the new term were sourced and provided on request and parents were referred to the other services provided by the charity. More than 50 free lunches and other items were provided each week. This successful project was repeated for Christmas school holidays and will become a regular service while needed.

A Women's Day service was re-introduced in November, providing takeaway hot food, boxes of groceries to cook at home, clothes, household goods and bedding. Families were also given wrapped Christmas gifts for children. With strict social distancing practice in place women were allowed to meet with advisers and receive counselling and support. There were 100 visits to the service until mid-December when a new, full lockdown was announced.

December Lockdown

Takeaway Services continued during the major second lockdown. On Christmas Eve clients received a full Christmas lunch to take away and everyone received a Christmas present. Staff and volunteers prepared food for clients to eat during the holiday.

Early in the year the charity was asked to provide a venue at one of its centres for local health workers to deliver Covid vaccinations to homeless people. Uptake of the vaccination was high and most of our clients had received a first vaccination by mid-February.

Monthly clinics at a local dental practice recommenced in February with clients attending accompanied by a member of staff. The dental clinic providing this service also saw clients for emergency treatment when required.

As we reach the end of this year there is some reason to hope that the government "roadmap", announced in February, will provide a way back to some level of normality and that we can move forward through the summer with most of our services operating. We end this year with more than 200 hundred hot meals being provided each day, clothing and toiletries provided on request and advocacy and support provided by telephone or, by appointment in person. With the expected success of the UK vaccination programme, it is hoped that a delivery of all services will resume by the coming summer.

Government priority for the homeless during lockdown was that everyone was temporarily housed, in accommodation where they could isolate safely, if necessary. The programme has been successful, and we have no evidence of higher infection in our clients than in other groups in the community. As emergency housing and Covid support for homeless people comes to an end, government has committed to fund longer term, more permanent accommodation for many of those housed during the pandemic. There are, however, a growing number of rough sleepers already returning to the street. **Shelter** reports that when the eviction ban, which prevented thousands of renters losing their homes during the pandemic, comes to an end in August, there could be as many as 230,000 people, currently in rented accommodation, at risk of "COVID-Eviction". We expect to see a rise in visits and requests for help from a group of people that would not have used our services in the past and we are prepared to adapt to meet this new need.

Acton Homeless Concern continues to be an independent organisation, which enables us to assist our clients in ways best suited to their needs and without the restrictions that are often imposed by funders. The charity receives regular financial support from many businesses, churches, schools and individual fund raisers. This has continued to be the case during this very unusual year. We have thanked everyone individually but we would like to acknowledge again the difference their continued support has made in a year when so many organisations were affected by lack of finance..

ACTON HOMELESS CONCERN

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

During the year the charity has also benefited from the provision of food from the Felix Project, City Harvest and many local businesses and organisations. This has enabled the delivery of almost 50000 cooked meals and food for clients to cook themselves at a negligible cost of £1059 for the year.

We have received funding from the Irish Department of Foreign Affairs, Emigrant Support Programme, the Willow Trust and The Batchworth Trust. We are grateful for the affirmation that this financial help gives to the work carried out by the charity.

A special word of thanks to the parish of Our Lady of Lourdes for the free use of the Emmaus House premises, valued at £65,000 a year and for the unwavering support we receive from its priests and parishioners.

The Trustees' report was approved by the Board of Trustees


Mrs A M Gray - Chair
Trustee

ACTON HOMELESS CONCERN

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ACTON HOMELESS CONCERN

The trustees, who are also the directors of Acton Homeless Concern for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware, there is no relevant information of which the charitable company's Independent Examiner is unaware; and the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the Independent Examiner is aware of that information.

The Trustees' report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

ACTON HOMELESS CONCERN

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ACTON HOMELESS CONCERN

I report to the trustees on my examination of the accounts of Acton Homeless Concern (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination as I am a member of an approved body.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Lane Advisory Limited
Kemp House
160 City Road
London
EC1V 2NX

Dated: 2 November 2021

ACTON HOMELESS CONCERN

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	2020 £
<u>Income from:</u>			
Donations and legacies	3	212,629	269,856
Investments	4	1,442	1,619
Total income		<u>214,071</u>	<u>271,475</u>
<u>Expenditure on:</u>			
Charitable activities	5	195,363	280,369
		<u> </u>	<u> </u>
Net (expenditure)/income for the year/ Net movement in funds		18,708	(8,894)
Fund balances at 1 April 2020		<u>540,586</u>	<u>549,480</u>
Fund balances at 31 March 2021		<u><u>559,294</u></u>	<u><u>540,586</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ACTON HOMELESS CONCERN

BALANCE SHEET

AS AT 31 MARCH 2021


	Notes	2021		2020	
		£	£	£	£
Fixed assets					
Tangible assets	9		225,000		232,916
Current assets					
Cash at bank and in hand		347,483		330,493	
Creditors: amounts falling due within one year	11	<u>(13,189)</u>		<u>(22,823)</u>	
Net current assets			334,294		307,670
Total assets less current liabilities			<u>559,294</u>		<u>540,586</u>
Income funds					
Unrestricted funds			559,294		540,586
			<u>559,294</u>		<u>540,586</u>

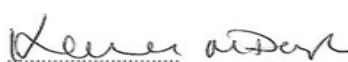
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The Trustees' responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Trustees on 2nd November 2021


Mrs A M Gray - Chair
Trustee


Mrs K McDonagh - Treasurer
Trustee

Company Registration No. 3252735

ACTON HOMELESS CONCERN

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Acton Homeless Concern is a private company limited by guarantee incorporated in England and Wales. The registered office is Emmaus House, 1 Berrymead Gardens, Acton, London, W3 8AA. The charitable company meets the definition of a public benefit entity under FRS 102.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts. In making this assertion the trustees have considered the current uncertain economic conditions due to the Coronavirus pandemic. The trustees have not yet seen any adverse impact on the charity however they continue to assess its impact on the going concern basis of accounting. The trustees believe that the charity has a strong asset base which, combined with its cash reserves, will enable it to meet the challenges presented by this virus and to continue with its charitable objectives.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations are accounted for on a receivable basis as soon as they are capable of accurate financial measurement.

Donations are accounted for on a receivable basis as soon as they are capable of accurate financial measurement.

ACTON HOMELESS CONCERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated items have been met, the receipt of economic benefit from the use by the charity of the items probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

Donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Grants are accounted for in the year in which they are receivable in accordance with the terms of the grant.

1.5 Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Direct Charitable Expenditure

Expenditure which is directly attributable to specific activities has been allocated directly.

Support Costs

The costs of the charity are all allocated directly to the main activities and the charity does not therefore have any material support costs.

Governance Costs

Includes staff time and expenses for time spent in connection with trustees meetings, plus the cost of accounting and professional fees.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2%
Leasehold improvements	Lease period
Fixtures and fittings	10%
Computers	10%

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

ACTON HOMELESS CONCERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.11 Pensions

In line with recent changes in pension legislation Acton Homeless Concern has enrolled eligible employees into an auto-enrolment pension scheme. The basic contributions for the scheme are 3% of pensionable earnings by the charity and 5% by the employees. Pension costs are charged to the Statement of Financial Activities as incurred.

1.12 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable activities.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

ACTON HOMELESS CONCERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

3 Donations and legacies

	2021	2020
	£	£
Donations and gifts	212,629	269,856
Donations and gifts		
Donated services - market rental of property	-	65,000
London Borough of Ealing Grant (Covid Related)	20,000	
Donations	124,110	115,864
Activities for generating funds	23,519	48,992
Government of Ireland: Department of Foreign Affairs	25,000	30,000
Willow Tree Trust	10,000	10,000
The Batchworth Trust	10,000	
	212,629	269,856

The methodology was changed this year and rent-free use of the Emmaus House building will no longer be disclosed as income, the gifted valued is circa £65,000 and valuation provided by an Estate Agent to the Charity.

4 Investments

	2021	2020
	£	£
Interest receivable	1,442	1,619

5 Charitable activities

	Charitable Expenditure 2021	Charitable Expenditure 2020
	£	£
Share of support costs (see note 6)	193,043	278,059
Share of governance costs (see note 6)	2,320	2,310
	195,363	280,369

ACTON HOMELESS CONCERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

6	Support costs	Support costs	Governance costs	2021	2020	Basis of allocation
		£	£	£	£	
	Staff costs	162,990	-	162,990	152,454	Time spent basis
	Depreciation	0	-	0	1,084	Depreciation of relevant assets
	Rent, rates and utilities	10,196	-	10,196	78,469	Actual cost
	Telephone and email	3,906	-	3,906	4,134	Actual cost
	Food and provisions	1,059	-	1,059	3,860	Food used to provide services
	Cleaning and laundry	1,943	-	1,943	709	Actual cost
	Repairs and maintenance	7,286	-	7,286	28,294	Equipment provides services
	Insurance	2,033	-	2,033	2,497	Actual cost
	Travelling	1,198	-	1,198	1,172	Volunteer costs
	Printing, stationery and postage	837	-	837	1,742	Actual cost
	Sundry expenses	1,318	-	1,318	1,420	Actual cost
	Bank charges	277	-	277	494	Actual cost
	Website costs	0	-		1,730	Actual cost
	Legal & Professional	-	2,320	2,320	2,310	Governance
		193,043	2,320	195,363	280,369	
	Analysed between					
	Charitable activities	193,043	2,320	195,363	280,369	

Governance costs includes Independent Examiner fees of £2,320 (2020- £2,310).

The methodology was changed this year and rent-free use of the Emmaus House building will no longer be disclosed disclosed as expenditure, the gifted valued is circa £65,000 and valuation provided by an Estate Agent to the Charity.

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

ACTON HOMELESS CONCERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

8 Employees

Number of employees

The average monthly number employees during the year was:

	2021 Number	2020 Number
	8	7

Employment costs

	2021 £	2020 £
Wages and salaries	153,291	141,019
Social security costs	7,558	8,273
Other pension costs	2,140	3,162
	162,990	152,454

No employees received employee benefits of more than £60,000 in the current or prior year.

9 Tangible fixed assets

	Freehold land and buildings £	Leasehold improvements £	Fixtures fittings £	Computers £	Total £
Cost					
At 1 April 2020	294,742	23,416	19,340	24,252	361,750
At 31 March 2021	294,742	23,416	19,340	24,252	361,750
Depreciation and impairment					
At 1 April 2020	69,742	23,416	17,148	18,528	128,834
Depreciation charged in the year	69,742	23,416	2,192	5,724	101,074
At 31 March 2021	0	0	0	0	93,158
Carrying amount					
At 31 March 2021	225,000	0	0	0	225,000
At 31 March 2020	225,000	0	2,192	5,724	232,916

The property has been valued by the trustees at their estimation of its open market value. Unrestricted funds include a revaluation reserve of £40,057 reflecting the total revaluation of the freehold property.

10 Accruals & Deferred Income

	2021 £	2020 £
Carrying amount		
Measured at amortised cost	10,000	19,900

ACTON HOMELESS CONCERN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

11 Creditors: amounts falling due within one year

	2021	2020
	£	£
Other taxation and social security	3,101	2,923
Accruals and deferred income	10,000	19,900
Other Creditors	88	
	13,189	22,823

12 Department of Foreign Affairs and Trade - Emigrant Support Programme

The Department of Foreign Affairs and Trade: The Emigrant Support Programme provided a grant of £25,000 for the year from 1 July 2020 to 30 June 2021. At the charity's financial year end 3 months' grant amounting to £10,000 (2020: £7,500) has been deferred to align with the funding period and will be utilised in the period to 30 June 2021.

13 Analysis of net assets between funds

	Total 2021	Total 2020
	£	£
Fund balances at 31 March 2021 are represented by:		
Tangible assets	225,000	232,916
Current assets/(liabilities)	334,294	307,670
	559,294	540,586

14 Related party transactions

There were no disclosable related party transactions during the year (2021- none).