

CYLCH MEITHRIN CEMAES

Trustees Annual Report and Audited Accounts
For the year ended 06 March 2023

Trustees Annual Report
For the period 7 March 2023 to 31 March 2024

1 Charity Information

Charity name	CYLCH MEITHIN CEMAES
Registered charity number	1058696
Accounting Period	1 st April 2022-7 th March 2023
Charity's address	Y Caban, Ysgol Gynradd Cemaes, Lon Ysgubor, Cemaes LL67 0LB

2 Objectives and Activities

Summary of the objects of the charity set out in its governing document	To advance the education of, pre-school and primary aged children (with particular focus on pre-school aged children) through the medium of Welsh language within Cemaes and surrounding area.
Summary of the main activities undertaken for the public benefit in relation to these object	<p>The Cylch provides a service on Monday, Tuesday and Wednesday from 9:10am – 12.30am. This includes a wraparound service for children aged 3+ who attend the afternoon Ysgol Meithrin sessions at Ysgol Gynradd Cemaes.</p> <p>The Cylch employs three part-time members of staff. The staff work closely with the trustees and committee to ensure the efficiency and smooth running of the Cylch.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The Trustees have had regard for the guidance issues by the Charity Commission on public benefit.

3 Achievements and Performance

Summary of the main achievements of the charity during the year	<p>Staff provide an engaging learning, safe and inclusive environment for the children. It is also benefiting the local workforce by providing affordable and accessible childcare for children allowing parents to return to work.</p> <p>The Cylch is improving the Welsh Language skills of children which supports the transition to primary school in Cemaes.</p> <p>An additional member of staff has been employed to support the learning in the Cylch and an individual has been recruited and</p>
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	<p>trained to provide temporary support when necessary.</p> <p>The Cylch has also undertaken a consultation with its stakeholders at the end of this financial year with the parents being very positive about the Cylch's impact on their children's development.</p>
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4 Financial Review

Review of the charity's financial position at the end of the period	<p>Opening cash position £5,609.69 Closing cash position £10,672.74 Difference +£5063.05</p> <p>£27,580.42 Income breakdown:</p> <ul style="list-style-type: none"> • 17% Parent Fees • 9% Donations/Fundraising • 78% Local Authority Grants <p>£22,517.37 Expenses breakdown:</p> <ul style="list-style-type: none"> • 42% Staff wages • 9.2% Training, Resources, Equipment • 42% Repair and Maintenance
Statement explaining the policy for holding reserves stating why they are held	The Cylch aims to have at least three months operational costs as reserve and if the Cylch must close the charity holds sufficient reserves to pay its staff redundancy. Reserves are also held to carry the Cylch through periods when there are fewer children attending
Amount of reserves held	£5,000
Reasons for holding zero reserves	
Details of fund materially in deficit	NA
Explanation of any uncertainties about the charity continuing as a going concern	Due to the children attending for two years only, to the small nature of the Cylch and the limited number of children available to attend the setting there is a constant need to recruit and promote the service to ensure that there are enough children to keep the setting sustainable.

5 Structure, Governance and Management

Type of governing document	Constitution
How is the charity constituted?	Charitable Organisation

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of person or body entitled to appoint trustees	New trustees are nominated from the community and are elected at the regular meetings of the Cylch. At least one member of the Committee must act as the Registered Person for the Cylch in accordance with the child minding and day care regulations 2010 so that the Cylch can be registered with Care Inspectorate Wales (CIW).
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Names of the trustees

Trustee name	Office	Date acted	Name of body entitled to appoint trustee
Nia Gwynn Meacher	Chair	11 October 2022 to 6 of March 2023	The Committee
Michelle Wyn-Jones	Treasurer	11 October 2022 to 6 of March 2023	The Committee
Charlotte Hughes	Secretary	11 October 2022 to 6 of March 2023	The Committee

7. Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signed: 

Name: Nia Gwynn Meacher

Date: January 2024

Position: Chair, Cylch Meithrin Cemaes



CHARITY COMMISSION
FOR ENGLAND AND WALES

Cylch Meithrin Cemaes

1058696

Receipts and payments accounts

CC16a

For the period
from

01/04/2022

To

06/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Parent Fees	4,731	-	-	4,731	
Donations	1,250	-	-	1,250	
Fundraising	1,260	-	-	1,260	
Grant (3 year old)	560	-	-	560	
Grant (Education)	9,356	-	-	9,356	
Grant (Resources/Training)	10,424	-	-	10,424	
Grant (Misc)	-	-	-	-	
Misc	-	-	-	-	
Sub total (Gross income for AR)	27,580	-	-	27,580	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	27,580	-	-	27,580	-
A3 Payments					
Wages	9,467	-	-	9,467	
Square Fees	-	-	-	-	
Bank Charges	87	-	-	87	
DBS	106	-	-	106	
ICO Renewal	40	-	-	40	
Expenses - Mileage	243	-	-	243	
Memberships	125	-	-	125	
Repairs & Maintenance	9,408	-	-	9,408	
Resources & Equipment	832	-	-	832	
Training	1,243	-	-	1,243	
Accounting	894	-	-	894	
Misc	71	-	-	71	
Sub total	22,517	-	-	22,517	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	22,517	-	-	22,517	-
Net of receipts/(payments)	5,063	-	-	5,063	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5,610	-	-	5,610	-
Cash funds this year end	10,673	-	-	10,673	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC	10,673	-	-
		-	-	-
		-	-	-
	Total cash funds	10,673	-	-

(agree balances with receipts and payments account(s))

OK

OK

OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

MWynJones

MICHELLE WYN-JONES

13/3/26

Cylch Meithrin Cemaes

Accounts For The Period Ended 6 March 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CYLCH MEITHRIN CEMAES

CHARITY NUMBER: 1058696

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended 6 March 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Martin Kelly-Roberts
MKR Payroll Services
Muriau
Llanddaniel
Gaerwen
Anglesey
LL60 6DT

Cylch Meithrin Cemaes

Receipts and Payments Accounts
For the Period 1 April 2022 - 6 March 2023

Un- restricted	Total Funds	Total Funds 06.03.23
	£	£
Receipts		
Parent Fees	-	4,731.05
Donations	-	1,250.00
Fundraising	-	1,259.50
Grant (Education)	-	9,355.58
Grant (3 year old)	-	560.00
Grant (Resources/Training)	-	10,424.29
Grant (Equipment)	-	0.00
Misc	-	-
Total receipts	0.00	27,580.42
Payments		
Wages	-	9,467.30
Square Fees	-	0.00
Bank Charges	-	86.91
DBS	-	106.40
ICO Renewal	-	40.00
Expenses - Mileage	-	243.48
Memberships	-	125.00
Repairs & Maintenance	-	9,408.00
Resources & Equipment	-	831.77
Training	-	1,243.15
Accounts	-	894.00
Miscellaneous	-	71.36
Total payments	0.00	22,517.37
Surplus/ (Defecit)	0.00	5,063.05
Reserves brought forward	-	-
Reserves carried forward	-	-
Funds		
Cash - HSBC (at last year end)	-	5,609.69
Total Cash Funds at year end	-	10,672.74

The financial statements were approved by the trustees on 13 MARCH 2026, and signed on their behalf by:

Signed: 

Signed: