

BESSACARR PRIMARY SCHOOL FUND

England & Wales · Charity number 1058679

Details

Status Registered

Legal form Other

Registered 1996-10-15

Register [View on the Charity Commission register](#)

Contact

Address Bessacarr Primary School
Ellers Avenue
Doncaster
DN4 7DT

Phone 01302535110

Email admin@bessacarr.doncaster.sch.uk

Website www.bessacarr.doncaster.sch.uk/

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUPILS OF THE SCHOOL

Activities: Fundraising for the benefit of pupils of Bessacarr Primary School

Classification

- **How:** Provides Other Finance, Other Charitable Activities
- **What:** Other Charitable Purposes
- **Who:** Children/young People

Geography

- Barnsley
- Doncaster
- Rotherham
- Sheffield City

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	-	-	-	-
2023-08-31	-	-	-	-
2022-08-31	£53,283	£73,247	-	-
2021-08-31	£35,373	£11,965	-	-
2020-08-31	£50,390	£51,138	-	-
2019-08-31	£51,379	£48,425	-	-
2018-08-31	£34,681	£26,262	-	-

Trustees

Name	Role	Appointed
ANNE-MARIE PATTERSON		

BESSACARR PRIMARY SCHOOL FUND

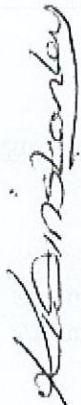

England & Wales - Charity number 1058679

Accounts

BESSACARR PRIMARY SCHOOL - ANNUAL RETURN OF VOLUNTARY FUNDS AND AUDIT CERTIFICATE

NAME OF FUND	BANK, BUILDING SOCIETY OR POST OFFICE ACCOUNT DETAILS		DETAILS OF AUDITORS		
	BANK & BRANCH	ACCOUNT TITLE & NUMBER	SIGNATORIES	NAME, ADDRESS & QUALIFICATION (IF ANY)	DATE OF AUDIT
Bessacarr Primary School	National Westminster Bank Plc	Not to be disclosed One open bank account	1. Mrs A M Patterson 2. Mrs K Briddick 3. Miss B Eaves	Mrs K Winstanley AdEPT Education Unit 6, Hayfield Business Park Auckley Doncaster DN9 3FL	August 2023

STATEMENT OF ACCOUNTS FOR THE YEAR ENDED

	TOTALS		
Balance Brought Forward as at 01/09/2021	46,691	88	<p>I/We, the undersigned, certify that we have examined the financial records of the school fund named above. A revenue account & balance sheet has been produced, and in our opinion, they reflect a true and accurate statement of the affairs of the account as at 31/08/2022.</p> <p>Signed (1)  Date: 17/08/2023</p> <p>Signed (2)  Date: 25/09/23</p>
Total Receipts for year	53,283	97	
Total Payments for year	73,247	90	
Balance Carried Forward as at 31/08/2022	26,727	95	

If the funds were established for Charitable purposes and if the annual income exceeds £5,000 the relevant funds must be registered with the Charity Commission. Further guidance can be found on the Charity Commission web site at <http://www.charity-commission.gov.uk/>
 Is the fund registered with the Charity Commission? Yes/No (Please delete as necessary) Charity No. _____

This return must be completed by the Headteacher and the appointed Independent Examiner in respect of each voluntary fund operated by the school, completed annually and presented to the Governing Body at the earliest opportunity.

Bessacarr Primary School Fund 2021/22
Statement of Receipts and Payments for the year ending 31st August 2022

	£	£	£
<u>Bank balance as at 31 August 2021</u>			46,123.42
<u>Less Unpresented Cheques</u>	Cheque No:	_____	
	-	-	-
			46,123.42
<u>Plus Income not yet shown in bank</u>		-	+
		-	-
			46,123.42
<u>Cash in Hand</u>			+
			568.46
Fund Balance as at 31 August 2021			46,691.88
<u>Receipts and Payments for the period 1 September 2021 to 31 August 2022</u>			
Income			
School Fund Income		52,357.72	
Petty Cash Income		873.25	
Unpresented cheque 1221 w/back to the No. One A/c	18.00		
Unpresented cheque 1227 w/back to the No. One A/c	35.00	53.00	
Total Income		53,283.97	
Expenditure			
School Fund Expenditure		72,641.61	
Petty Cash Expenditure		606.29	
Total Expenditure		73,247.90	
Net transactions in period 1 September 2021 to 31 August 2022			-
			19,963.93
Fund Balance as at 31 August 2022			26,727.95
Bank Reconciliation			
Balance at bank as at 31 August 2022			25,892.53
<u>Less Unpresented Cheques</u>	Cheque No:	_____	
	-	-	-
			25,892.53
<u>Plus Income not yet shown in bank</u>			+
			-
			25,892.53
Cash in hand at 31 August 2022			+
			835.42
Fund Balance at 31 August 2022			26,727.95

Bessacarr Primary School Fund 2021/22
Statement of Balances for the year ending 31st August 2022

	£	£
<u>Balance Sheet as at 31.08.2022</u>		
Current Assets		
Bank	25,892.53	
Cash in hand	835.42	<u>26,727.95</u>
Represented by:		
Accumulated Funds		<u>26,727.95</u>

I have audited the above account which is in agreement with the books of account and vouchers produced, and which, in my opinion shows a true and fair view of transactions of the fund for the period ended 31 August 2022

Signed: 

Dated: 17/08/2023

Bessacarr Primary School Fund 2021/22
Reconciliation of Bank account Balances for the year ending 31st August 2022

<u>School Fund (No: 79722997)</u>	£
Balance b/f	45,982.57
Receipts	52,357.72
Payments	72,641.61
Balance c/f (Agrees to bank statement)	25,698.68

<u>Number One account (No: 22039147)</u>	£	£
Balance b/f		140.79
Receipts		-
Unpresented cheque written back 1221	18.00	
Unpresented cheque written back 1227	35.00	53.00
Payments		-
Balance c/f		193.79

No Bank Statements are available – action is being taken to close the account

<u>Business Reserve Account (No: 15639908)</u>	£
Balance b/f	-0.06
Receipts	-
Payments	-
Balance c/f	0.06

No Bank Statements are available – action is being taken to close the account

Travel Account (No: 15595579)

Balance b/f	-
Receipts	-
Payments	-
Balance c/f	-

No Bank Statements are available – action is being taken to close the account

<u>Summary Account Balances</u>	£
Balance b/f	46,123.42
Receipts	52410.72
Payments	72,641.61
Balance c/f (Agrees to bank statement)	25,892.53



AdEPT
Education

**Uniting technology,
inspiring people**

To: The Head Teacher and Governors
Bessacarr Primary School
Ellers Avenue
Bessacarr
Doncaster
DN4 7DT

Notes to accompany the audit of the school fund for the year 1st September 2021 to 31st August 2022

All school fund paperwork and spreadsheets have been independently examined in line with the standards of accounting for public money.

The records are well documented and appropriately signed. Good supporting evidence of the income and expenditure has been provided. Good practices are in place which include the appropriate checking, authorisation, approval and cross referencing of records.

Relevant auditing checks have confirmed the following:

- Bank statements have been appropriately signed
- Monthly summaries & reconciliations of balances are prepared and signed
- Petty Cash vouchers are appropriately signed by the recipients & approved
- Parent Pay income has been signed as approved
- Expenses - Invoices or receipt dockets are appropriately signed
- Summary of Income is very detailed with good supporting evidence
- Void cheques have been retained in full and attached to counterfoils
- Void vouchers have been appropriately crossed through and retained

Points to Note

Closure of bank accounts

The administration assistant, L Russell, has confirmed that the bank has been contacted in regard to closing 3 accounts that are not in use. Forms have been submitted online to close the following accounts:

- Travel Account (No: 15595579) with a balance of £0.00
- Number One Account (No: 22039147) with a balance of £193.97
- Reserve Account (No: 1569908) with a balance of £0.06

Balances are subject to change to account for any accrued interest at the point of closure; no spreadsheet activity has been recorded.

Findings

Parent pay income - has been recorded as the net figure after the fees and VAT on fees have been deducted. The correct process would be to use the Total Income [Gross] figure and record the Parent Pay Service Fees as an expense against this. This will then reflect correctly when balancing the accounts. For example costs for the Guitar music service will be greater than the income recorded as the full charge to the parent is not being reflected.

August 2023

As the fees also have VAT on them and a relevant VAT invoice is attached there is a potential VAT claim for the year of £122.22. However this can only be claimed by recording these through the school budget and then moving the net values to the school fund account.

[Refer to Appendix A for the breakdown of Parent Pay values]

Trip Refunds – consider how the VAT has been treated on the trip refunds received from Robinwood.

18/10/21 - Pay in No 101005 - £709.20 / VAT £118.20 / Net £591.00 [Entry 361]

26/05/22 - Pay in No 101008 - £860.40 / VAT £143.40 / Net £717.00 [Entry 369]

If VAT was claimed back on the original invoices then the VAT from the refunds needs to be paid back to HMRC. For example on 23/06/22 cheque no. 1619 was for a payment back to EMAT for Robinwood deposits - the actual invoice is for £1200.00 [including £200.00 VAT] however only the net value was reimbursed, could this be due to the VAT having been claimed?

Recommendations

Personal Receipts - some of the receipts attached to the vouchers for reimbursement contain personal items of expenditure. It is advisable, where possible, to ensure a separate receipt is produced for expenses claims containing just the school fund items.

Spreadsheet entries

The spreadsheet is fully populated combining bank payments and cash payments on one sheet. As the accounts reflect a separate balance for both bank and cash it would be easier to have these on separate spreadsheet tabs.

To minimize the size of the spreadsheet and duplication of dates and data etc. the entries for the parent pay receipts can be entered along one line and not separate lines for each different income event. Additional lines could be used if there are several entries under the same heading for example:

Banked Date	Pay-in No	Amount Banked	Income Additional Information	Book Bags	Clubs	Clubs Comments	Guitar Lessons	Guitar Lessons Comments	Trips	Trips Comments	Statement No	Reconciled
31/08/22	Direct Payment	231.43	ParentPay income 17/08/22-23/08/22	3.94	£47.27	Y5 & Y6 Dungeons & Dragons Club 04/07/22 - 12/12/22	£119.16	Guitar Lessons 2022/2023	£34.46	Robinwood 2023	373	18/11/2022
									£26.60	Y5 Murton Park 19/09/22		

Signed: 

Dated: 17/08/2023

Appendix A

PARENT PAY INCOME						
Month	Net figure banked and recorded as income	Total Income	Difference between actual income and recorded figure = total fees	Fees	VAT on Fees	Total Fees
Aug	187.09	190.00	2.91	2.43	0.48	2.91
Aug	236.34	240.00	3.66	3.06	0.60	3.66
Aug	231.43	235.00	3.57	2.99	0.58	3.57
July	1252.12	1271.50	19.38	16.21	3.17	19.38
July	1258.99	1278.50	19.51	16.31	3.20	19.51
July	1323.15	1343.75	20.60	17.20	3.40	20.60
July	862.64	876.00	13.36	11.16	2.20	13.36
June	508.63	516.50	7.87	6.59	1.28	7.87
June	759.72	771.50	11.78	9.85	1.93	11.78
June	2052.16	2084.00	31.84	26.58	5.26	31.84
June	1855.45	1884.25	28.80	24.04	4.76	28.80
June	1151.34	1169.25	17.91	14.98	2.93	17.91
May	779.90	792.00	12.10	10.10	2.00	12.10
May	1231.39	1250.50	19.11	15.96	3.15	19.11
May	1539.37	1563.25	23.88	19.93	3.95	23.88
May	1515.05	1538.85	23.80	19.87	3.93	23.80
Apr	294.54	299.10	4.56	3.82	0.74	4.56
Apr	33.31	33.80	0.49	0.42	0.07	0.49
Apr	225.44	228.90	3.46	2.91	0.55	3.46
Apr	650.95	661.00	10.05	8.41	1.64	10.05
Mar	457.40	464.50	7.10	5.93	1.17	7.10
Mar	492.37	500.00	7.63	6.38	1.25	7.63
Mar	832.58	845.50	12.92	10.79	2.13	12.92
Mar	49.24	50.00	0.76	0.64	0.12	0.76
Mar	804.56	817.00	12.44	10.41	2.03	12.44
Mar	429.27	435.90	6.63	5.56	1.07	6.63
Feb	3275.64	3328.05	52.41	43.72	8.69	52.41
Feb	350.07	355.50	5.43	4.54	0.89	5.43
Feb	884.23	898.00	13.77	11.50	2.27	13.77
Feb	602.66	612.00	9.34	7.80	1.54	9.34
Jan	149.68	152.00	2.32	1.94	0.38	2.32
Jan	241.26	245.00	3.74	3.12	0.62	3.74
Jan	1161.97	1180.00	18.03	15.06	2.97	18.03
Jan	1956.37	1986.65	30.28	25.32	4.96	30.28
Jan	2.96	3.00	0.04	0.04	0.00	0.04
Jan	2484.13	2522.90	38.77	32.37	6.40	38.77
Dec	408.69	415.00	6.31	5.29	1.02	6.31
Dec	445.62	452.50	6.88	5.76	1.12	6.88
Dec	73.30	77.50	4.20	3.53	0.67	4.20
Dec	629.51	639.25	9.74	8.14	1.60	9.74
Dec	549.83	558.35	8.52	7.13	1.39	8.52
Dec	397.19	403.33	6.14	5.16	0.98	6.14
Dec	362.92	368.50	5.58	4.69	0.89	5.58

Dec	1516.84	1523.33	6.49	5.43	1.06	6.49
Oct	123.94	125.85	1.91	1.61	0.30	1.91
Oct	279.53	283.85	4.32	3.63	0.69	4.32
Oct	283.07	287.45	4.38	3.67	0.71	4.38
Oct	757.75	769.55	11.80	9.85	1.95	11.80
Sep	1355.63	1376.73	21.10	17.60	3.50	21.10
Sep	1210.67	1229.46	18.79	15.68	3.11	18.79
Sep	137.86	140.00	2.14	1.79	0.35	2.14
Sep	3432.46	3489.82	57.36	47.82	9.54	57.36
Sep	393.09	408.45	15.36	12.81	2.55	15.36
Sep	760.92	772.73	11.81	9.85	1.96	11.81
Sep	221.56	225.00	3.44	2.87	0.57	3.44
Sep	7.88	8.00	0.12	0.10	0.02	0.12
Sep	-902.00	-898.44	3.56	2.98	0.58	3.56
Sep	957.63	972.50	14.87	12.41	2.46	14.87
Sep	176.41	181.00	4.59	3.84	0.75	4.59
Sep	962.46	975.50	13.04	10.90	2.14	13.04
	46666.16	47408.86	742.70	620.48	122.22	742.70

Recorded figure
True income received
Income understated by these netted down charges
Valid potential VAT claims on the fees charged with a supporting VAT invoice attached

BESSACARR PRIMARY SCHOOL FUND

England & Wales - Charity number 1058679

Accounts

BESSACARR PRIMARY SCHOOL - ANNUAL RETURN OF VOLUNTARY FUNDS AND INDEPENDENT EXAMINATION

NAME OF FUND	BANK, BUILDING SOCIETY OR POST OFFICE ACCOUNT DETAILS		DETAILS OF AUDITORS		
	BANK & BRANCH	ACCOUNT TITLE & NUMBER	SIGNATORIES	NAME, ADDRESS & QUALIFICATION (IF ANY)	DATE OF IE
Bessacarr Primary School	National Westminster Bank Plc	Not to be disclosed, four accounts in total	1. Mrs A M Patterson 2. Mrs K Briddick 3. Miss B Eves	G H Cawthorne IPFA "Stoneys" The Green Finningley	November 2021

STATEMENT OF ACCOUNTS FOR THE YEAR ENDED - 30 August 2021

	TOTALS
Balance Brought Forward as at 01/09/2020	64
Total Receipts for year	35,373
Total Payments for year	11,965
Balance Carried Forward as at 31/08/2021	46,691

I/We, the undersigned, certify that we have examined the financial records of the school fund named above. A revenue account & balance sheet has been produced, and in our opinion, they reflect a true and accurate statement of the affairs of the account as at 31/08/2021

Signed (1) G H Cawthorne Date 1/12/21
 Signed (2) A M Patterson Date 17/1/22

If the funds were established for Charitable purposes and if the annual income exceeds £5,000 the relevant funds must be registered with the Charity Commission. Further guidance can be found on the Charity Commission web site at <http://www.charity-commission.gov.uk/>

Is the fund registered with the Charity Commission? Yes/No (Please delete as necessary) Charity No. _____

This return must be completed by the Headteacher and the appointed Independent Examiner in respect of each voluntary fund operated by the school, completed annually and presented to the Governing Body at the earliest opportunity.

Bessacar Primary School Fund 2020/21

Annual Return - Statement of Receipts and Payments for year ended 31.08.2021

	£	£
Balance b/f (Bank £22,611.22+ Cash £672.42)		23,283.64
Bank Receipts	35,138.30	
Cash Receipts (Not banked)	235.32	35,373.62
Bank Payments	11,626.10	
Cash Payments	339.28	11,965.38
Balance c/f (Bank £46,123.42+ Cash £568.46)		46,691.88

Balance Sheet as at 31.08.2021

Current Assets

Bank	46,123.42	
Cash in Tin	568.46	46,691.88

Represented by

Accumulated Fund		46,691.88
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Bessacarr Primary School Fund 2020/21

School Fund (No.79722997) Receipts and Payments

Notes

	£	
Balance b/f	22,470.37	
Receipts (Less spreadsheet bal b/f)	35,138.30	£57,928.67- £22,790.37
Payments (Less unrepresented cheques 2019/20)	11,626.10	£11,946.10 - £320.00
Balance c/f	45,982.57	

Bank Reconciliation

Bank Statement No.359 (31/08/2021)	45,982.57
Plus Unbanked Receipts	0.00
Less Unpresented Cheques	0.00
Adjusted Balance	45,982.57

Number One Account (No.22039147) Receipts and Payments

	£
Balance b/f	140.79
Receipts	0.00
Payments	0.00
Balance c/f	140.79

Bank Reconciliation

Bank Statement No. 245 (05/06/2020)	193.79
Less Unpresented Cheques	
1221 18.00	
1227 35.00	53.00
Adjusted Balance	140.79

Unpresented cheque No.1221 dated 19/07/2017 for £18.00 should be written back.
Unpresented cheque No.1227 dated 06/09/2017 for £35.00 should be written back.

No Bank Statements available for 2020/21, L Russell to rectify asap to confirm no further transactions have taken place

Travel Account (No.15595579) Receipts and Payments

	£
Balance b/f	0.00
Receipts	0.00
Payments	0.00
Balance c/f	0.00

Bank Reconciliation

Bank Statement No. 278 (05/03/2021)	0.00
Less Unpresented Cheques	0.00
Adjusted Balance	0.00

Business Reserve Account (No.15639908) Receipts and Payments

	£
Balance b/f	0.06
Receipts	0.00
Payments	0.00
Balance c/f	0.06

Bank Reconciliation

Bank Statement No. 100 (01/04/2021)	0.06
Less Unpresented Cheques	0.00
Adjusted Balance	0.06

Summary - All Accounts

	£
Balance b/f	22,611.22
Receipts	35,138.30
Payments	11,626.10
Balance c/f	46,123.42

Bessacar Primary School Fund 2020/21

Annual Return - Statement of Receipts and Payments for year ended 31.08.2021

	£	£
Balance b/f (Bank £22,611.22+ Cash £672.42)		23,283.64
Bank Receipts	35,138.30	
Cash Receipts (Not banked)	235.32	35,373.62
Bank Payments	11,626.10	
Cash Payments	339.28	11,965.38
Balance c/f (Bank £46,123.42+ Cash £568.46)		46,691.88

Balance Sheet as at 31.08.2021

Current Assets

Bank	46,123.42	
Cash in Tin	568.46	46,691.88

Represented by

Accumulated Fund		46,691.88
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Stoneys
The Green
Finningley
Doncaster
DN9 3BP

Your reference: Lorna Russell

25 November 2021

Mrs A M Patterson
Headteacher
Bessacarr Primary School
Eilers Avenue
Bessacarr
Doncaster
DN4 7DT

Dear Mrs Patterson

School Fund 2020/21

I have now completed an independent examination of the School Fund's accounting records for the academic year 2020/21 (i.e. 1 September 2020 to 31 August 2021).

The independent examination has been undertaken having regard to the principles and procedures which reflect the standards for accounting for public money.

The School Fund operates on a receipts and payments accounting basis, transactions being recorded and analysed in an Excel spreadsheets which is regularly reconciled to monthly bank statements.

Receipts and payments documentation was available in most cases (i.e. cheque books stubs, invoices, bank paying in books and ParentPay statements) in support of entries in the Excel spreadsheets. During the year a small amount of cash receipts were not banked and were used to make cash payments with the balance being retained in the safe as Cash in Hand. The School Fund has therefore two assets i.e. Cash at Bank and Cash in Hand.

Points and Observations

a) It is my understanding that the arrangements for the closure of the following bank accounts are still outstanding and will now be made in 2021/22, with respective residual balances being transferred to the School Fund account (No.79722997).

Travel Account (No. 15595579), balance £0.00.

Number One Account (No. 22039147), balance £193.97.

Reserve Account (No. 15639908), balance £0.06.

b) No personal bank accounts should used to facilitate the receipt of monies into the School Fund.

I enclosed Bessacarr Primary School's Annual Return of Voluntary Funds and Independent Examination for you to review and endorse. Additional information is required from you with regard to the section relating to the Fund's charitable status.

Bessacarr Primary School Fund Independent Examination Observations 2020/21

Bank reconciliations have been undertaken regularly for the School Fund during the period.

Number One Account (No.22039147): A spreadsheet is no longer prepared for the Number One Account and the balance shown on bank last statement (No.245) i.e. £193.79 should be transferred to the School Fund Account (No.79722997). Need to ensure that there is no prospect of the unrepresented cheques No.1221 dated 19/07/2017 £18.00 and 1227 dated 06/07/2017 £35.00 being replaced.

No Bank Statement was available for 2020/21, L Russell to rectify asap to confirm no further transactions have taken place.

Travel Account (No.15595579): Account should be closed based on last Bank statement (No.278).

Business Reserve Account (No15639908) Account should be closed based on last Bank statement (No.100) and the balance of £0.06 should be transferred to the School Fund Account (No.79722997).

Note adjustment re School Fund spreadsheet 2020/21, Formula for total income requires amending to include book bags.

Income

Just Giving Page Income in respect of Happy Handcuffs and Early Years Dance-A-Thon was paid through the personal account of the Office Manager to the School Fund. Whilst the transactions were well documented this method is contrary to good financial practice and should be avoided in the future.

Payments

Vouchers/header sheet needed to authorise payment prior to the preparation of cheques and signing.

Filing of Supporting Documentation

Bank Statements together with ParentPay and Paying in slips.

Invoices and copy of cheques in cheque No. order.

Cash not banked

A small amount of cash receipts was not banked during the year and was used to make cash payments with the balance being retained in the safe.

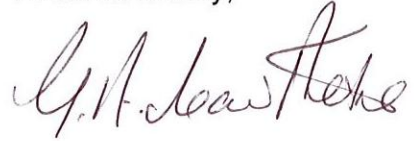
Balance b/f should record total cash not banked and available for use i.e. £672.42 not £153.98. Voucher No. 12 £100 relates to the School Budget and should therefore be reimbursed to the School Fund in 2021/22.

Please refer to the Charity Commission's website to ensure that the School Fund is compliant with their requirements.

I am grateful to Lorna Russell for her co-operation and responses to my requests for additional information prior to and during the course of the independent examination.

Please do not hesitate to contact me if you require any further assistance or advice.

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'G H Cawthorne'.

G H Cawthorne CPFA

BESSACARR PRIMARY SCHOOL FUND

England & Wales - Charity number 1058679

Accounts

BESSACARR PRIMARY SCHOOL - ANNUAL RETURN OF VOLUNTARY FUNDS AND INDEPENDENT EXAMINATION

NAME OF FUND	BANK, BUILDING SOCIETY OR POST OFFICE ACCOUNT DETAILS		DETAILS OF AUDITORS		
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Bessacarr Primary School	National Westminster Bank Plc	Not to be disclosed, four accounts in total	1. Mrs A M Patterson 2. Mrs K Briddick 3. Miss B Eves	G H Cawthorne IPFA "Stoney's" The Green Finningley	January 2021

STATEMENT OF ACCOUNTS FOR THE YEAR ENDED - 30 August 2020		TOTALS
Balance Brought Forward as at 01/09/2019		24,032
Total Receipts for year		50,390
Total Payments for year		51,138
Balance Carried Forward as at 31/08/2020		23,283

I/We, the undersigned, certify that we have examined the financial records of the school fund named above. A revenue account & balance sheet has been produced, and in our opinion, they reflect a true and accurate statement of the affairs of the account as at 31/08/2020

Signed (1) G.H. Cawthorne Date 24/1/21
 Signed (2) A.M. Patterson Date 5/2/21

If the funds were established for Charitable purposes and if the annual income exceeds £5,000 the relevant funds must be registered with the Charity Commission. Further guidance can be found on the Charity Commission web site at <http://www.charity-commission.gov.uk/>

Is the fund registered with the Charity Commission? Yes/No (Please delete as necessary) Charity No. _____

This return must be completed by the Headteacher and the appointed Independent Examiner in respect of each voluntary fund operated by the school, completed annually and presented to the Governing Body at the earliest opportunity.

Bessacar Primary School Fund 2019/20

Annual Return - Statement of Receipts and Payments for year ended 31.08.2020

	£	£
Balance b/f		24,032.27
Bank Receipts	49,506.01	
Cash Receipts (Not banked)	884.30	50,390.31
Bank Payments	50,927.06	
Cash Payments	211.88	51,138.94
Balance c/f		23,283.64

Balance Sheet as at 31.08.2020

Current Assets

Bank	22,611.22	
Cash in Tin	672.42	23,283.64

Represented by

Accumulated Fund		23,283.64
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