

LADYBIRDS PRE-SCHOOL

England & Wales · Charity number 1058636

Details

Other names	LADYBIRDS PRE-SCHOOL, LADYBIRDS PRE-SCHOOL NEWBURY
Status	Registered
Legal form	Other
Registered	1996-10-14
Register	View on the Charity Commission register

Contact

Address
Ladybirds Pre School
St. Francis Church Hall
Beatrice Road
Salisbury
SP1 3PN

Phone 01722 502234

Email ladybirdssp1@gmail.com

Website www.ladybirdspreschool.com

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS.

Activities: Ladybirds pre-school is a nursery school providing a fun learning environment for 2-4 year olds.

Classification

- **How:** Provides Human Resources
- **What:** Education/training
- **Who:** Children/young People

Geography

- Wiltshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£74,002	£77,579	-	-
2024-07-31	£65,061	£68,270	-	-
2023-07-31	£70,087	£72,160	-	-
2022-07-31	£55,660	£62,350	-	-
2021-07-31	£39,709	£59,001	-	-

Trustees

Name	Role	Appointed
Jean de Garis	Chair	2021-09-01
Christopher William West Wilson		2021-09-01
sharon goldie		2023-09-01

LADYBIRDS PRE-SCHOOL

England & Wales - Charity number 1058636

Accounts



Trustees' Annual Report for the period

		Period start date				Period end date	
From	1	August	2024	To	31	July	2025

Section A Reference and Administration Details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jean de Garis	Chair		
2	Kris Richardson-Smith	Treasurer	Resigned 30.06.2025	
3	Sharon Goldie	Treasurer		
4	Bill Wilson	Secretary		
5	Katie Rivaya	Parent Representative	Resigned 31.07.2025	
6	Anna Shuttlewood	Parent Representative	Resigned 23.09.2024	
7	Clive Hunter	Parent Representative		
8	Sophie Hunter	Parent Representative		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
As above	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Financial	Bowdon Accounting Services Ltd	Bartle House, Oxford Court, Manchester, United Kingdom, M2 3WQ

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, Governance and Management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	Constitution
How the charity is constituted (e.g. Trust, association, company)	Trust
Trustee selection methods (e.g. appointed by, elected by)	St Francis Church PCC can appoint some trustees, others (e.g. parent representatives) volunteer to join the Committee. All Committee members are trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We liaise with the relevant County authorities. Our contact is Emma Scammell, who is the relevant Quality Assurance Officer at Wiltshire County Council.

Ladybirds is part of the Pre-School Learning Alliance.

The Pre-School meets in St Francis Church Hall and pays rent to St Francis PCC.

All Committee Members/Trustees go through the relevant DBS procedure and also the relevant Ofsted procedures.

The Committee meets up to six times a year and has an AGM once a year following the independent examination of the accounts.

This year, the Committee approved two people with connections to the Pre-School to assist the Committee, one parent to help with fundraising, and the Manager's partner to help with building a new website.

Section C Objectives and Activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age.

To serve the whole community and warmly welcome children and their families, whatever their faith, culture, means or ability.

To ensure that each child knows that they are valued and supported so that they can reach their full potential in an ethos of Christian love, tolerance and care.

To provide a wide range of learning opportunities to enable each child to move confidently into the next phase of their spiritual, physical, moral, social and academic development.

To warmly welcome and encourage parents and families in the learning and development process and in the life of the Pre-School.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Provision of Pre-School care and development opportunities for children between the ages of 2 and 5 (though most go on to school at 4). The Pre-School currently operates in school term-times at the following times:

Monday to Thursday 9.15 am - 3.15 pm.
Friday 9.15 am – 12.15 pm.

There is no restriction on who may apply for their children to attend the Pre-School. Acceptance of children to attend the Pre-School is determined only by the availability of required and appropriate facilities and staffing. The Pre-School has a strong record in accepting and caring for children with additional needs; as a smaller institution, it is a setting in which such children can often flourish.

A significant proportion of the families whose children attend the Pre-School qualify for support from the Household Support Fund, administered by Wiltshire County Council.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

The Pre-School does not make grants.

There is a simple investment policy where a Bank Savings Account is run alongside a Bank Current Account.

The Committee has been able to release the necessary funds for learning resources and premises to be kept up to date and safe. The buildings and surrounding site have been well maintained by volunteers from St Francis Church; as the landlord, St Francis Church has borne the costs of maintaining the buildings and surrounding area.

This year, there were financial contributions made by one business and two parents as part of the fundraising project. A total of £410 was given.

Summary of the main achievements of the charity during the year

The Pre-School has flourished in the academic year 2024-25. The year started with 22 children from 21 families on the roll and finished with 22 children from 21 families on the roll.

This year has been the first year in post for the new Manager, Nicola Mann-Rae. She has worked hard to keep abreast of the fast-changing regulation and government initiatives affecting the preschool sector. Policies have been updated; Nicola has received some practical support with this from members of the Committee. Nicola has introduced a number of valuable initiatives in the day-to-day management of the Preschool: she has trialed early opening of the Pre-School (from 8.30 a.m.) and has introduced a simplified traffic-light system to enable closer monitoring and tracking/analysis of incidence of accidents. This has worked well with only minor incidents recorded in the year.

Nicola has also provided training for her dedicated staff. This has included "In the Moment Planning" training to enable staff to follow the children's interests in their planning, and training for three members of staff to enable them to meet the needs of a child diagnosed with type 1 diabetes; this was hugely appreciated by the parents. Staff also attended safeguarding training, paediatric first aid and food hygiene training. Committee members also attended safeguarding training. A visiting Wiltshire Council (WCC) contact was impressed with what was being done and a safeguarding audit was conducted by WCC; this found no issues.

The year saw a number of noteworthy activities. The children went carol-singing at Fairfax House and plans are afoot to build further similar community links into the Pre-School's programme. The Chairman visited during the year with his guitar to encourage the children to engage with playing instruments and singing. Early Years Pupil Premium (EYPP) monies were used to purchase new tricycles and to provide regular mini athletics sessions.

Parental satisfaction has remained high. A parental questionnaire devised and distributed by the Manager produced positive feedback, together with some suggestions; more regular parent consultations was one, and this has been duly acted upon. A new secure Facebook page has been set up to facilitate secure communication with parents. A number of parents, in particular parental representatives on the Committee, provided invaluable assistance with fundraising events; these included a Christmas raffle, a bingo evening, book sales and a sponsored walk. Overall, £1,474 was raised (which also included some individual donations). This money has enabled improvements to be made to the garden area, and the purchase of a climbing frame, a mud kitchen and other ancillary items, picnic tables with parasols, water tray play equipment, outdoor plants, a children's bench, hanging baskets and plants and herbs. £323 was raised at a Summer fete; this money will go towards the replacement of the Astroturf in the garden area.

The Committee is aware of the importance of marketing and recruitment. The new Facebook page should facilitate advertising. An advertising article in a local Parish magazine has been refreshed and the Pre-School attended an open day at Bemerton Heath; a good number of invitations were handed out to parents to visit with the aim of signing up new children. The Manager's partner volunteered to re-draft and design a more flexible and easily updateable website.

Section D

Achievements and Performance

It must be emphasised that Nicola has enjoyed the support of an extremely loyal, committed and highly competent staff, whose contribution to the Pre-School has been particularly notable in Nicola's initial year.

This year has seen the departure of Kris Richardson-Smith, our long-serving Treasurer; the Pre-School has benefited hugely over the years from her experience and expertise and we are extremely grateful to her for her hard work on behalf of the Pre-School. Sharon Goldie has taken over the position of Treasurer; her professional experience of financial management in the Charities sector and meticulous attention to detail are already proving to be very significant assets in the work of the Committee.

Section E

Financial Review

Brief statement of the charity's policy on reserves

There is a policy of 3-months operating costs which is being met.

Details of any funds materially in deficit

There are no funds materially in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's principal source of funding is from Wiltshire County Council, relating to school fees. There are some parents who pay privately.

There have been several fundraising activities this year: see Section D above.

All expenditure has been spent in running the Pre-School to enable the staff to provide the best learning environment experience for the children, in order to help them grow in confidence and ability.

The only investment made by the Charity is using the Bank Savings Account to receive interest income.

The Charity made a loss this Financial Year of £3,577. This was expected.


Section F**Other Optional Information**

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rev Jean de Garis	
Position (e.g. Secretary, Chair, etc)	Chairman	
Date	30 th October 2025	



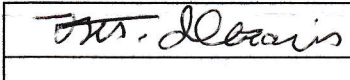
Receipts and payments accounts

For the period from	01/08/2024	To	31/07/2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
School Fees	3,140	-	-	3,140	12,676
Wiltshire Council Funding	68,142	-	-	68,142	51,579
Bank Interest Received	669	-	-	669	791
Ladybirds Apparel	-	-	-	-	15
Fundraising	1,797	-	-	1,797	-
Other Income	254	-	-	254	-
Sub total (Gross income for AR)	74,002	-	-	74,002	65,061
A2 Asset and investment sales, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	74,002	-	-	74,002	65,061
A3 Payments					
Staff Wages, NI and PAYE	62,769	-	-	62,769	56,689
Pension Contributions	679	-	-	679	347
Staff Costs	351	-	-	351	257
Rent and Rates	7,123	-	-	7,123	4,599
Office Costs	2,164	-	-	2,164	1,397
Advertising	-	-	-	-	77
Telephone and Internet	216	-	-	216	346
Accounting Fees	672	-	-	672	1,182
Insurance	621	-	-	621	544
Bad Debts	-	-	-	-	248
Pre-School Costs	1,137	-	-	1,137	2,010
Pre-School Maintenance	183	-	-	183	306
Pre-School Equipment	1,665	-	-	1,665	268
Rounding Adjustment	1	-	-	1	-
Sub total	77,579	-	-	77,579	68,270
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	77,579	-	-	77,579	68,270
Net of receipts/(payments)	- 3,577	-	-	- 3,577	- 3,209
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	55,532	-	-	55,532	58,741
Cash funds this year end	51,955	-	-	51,955	55,532

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Savings Account	50,098	-	
	Bank Current Account	1,802		
	Petty Cash / Cash in Hand	55	-	
			-	
	Total cash funds	51,955	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	N/A	-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Bank Savings Account	Unrestricted	-	50,098
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Laptop	Unrestricted	-	-
	Fixtures and Fittings	Unrestricted	-	-
	Children's Equipment	Unrestricted	-	-
	Children's Stock (Toys / Books)	Unrestricted	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	PAYE	Unrestricted	395	Quarterly, paid 10.10.25
	Pension	Unrestricted	159	Paid 1.8.25
Signed by one or two Trustees on behalf of all the Trustees	Signature	Print Name	Date of Approval	
		Rev Jean de Garis Chair	4 Dec 2025	

Notes to the Accounts

The Accounts have been prepared in accordance with the Charity Commission for England and Wales guidance for "Receipts and Payments Accounts", using the Commission's recommended format template CC16a which meets the minimum recommended level of accountability.

The Accounts have been analysed and prepared under the "natural" basis where income and expenditure has been grouped together under similar "activity" headings / categories.

There are no significant assets held, apart from the bank savings account which attracts monthly interest. Liabilities are as per B5 above.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Ladybirds Pre-School

**On accounts for the year
ended**

31/07/2025

**Charity no
(if any)**

1058636

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

AS

Date:

22/12/2025

Name:

Adeel Sahi

**Relevant professional
qualification(s) or body
(if any):**

Associated of Chartered Certified Accountants (ACCA)

Address:

Bowdon Accounting Services Ltd

Bartle House, Oxford Court

Manchester M2 3WQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

LADYBIRDS PRE-SCHOOL

England & Wales - Charity number 1058636

Accounts



Trustees' Annual Report for the period

Period start date		Period end date	
From 1	August 2023	To 31	July 2024

Section A Reference and Administration Details

Charity name Ladybirds Pre-School

Other names charity is known by

Registered charity number (if any) 1058636

Charity's principal address Ladybirds Pre-School

St Francis Church Hall, Beatrice Road,

Salisbury, Wiltshire

Postcode

SP1 3PN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jean de Garis	Chair		
2	Kris Richardson-Smith	Treasurer		
3	Sharon Goldie	Co-Treasurer	November 2023 to present	
4	Bill Wilson	Secretary		
5	Katie Rivaya	Parent Representative		
6	Anna Shuttlewood	Parent Representative	January 2024 to present	
7	Clive Hunter	Parent Representative	January 2024 to present	
8	Sophie Hunter	Parent Representative	January 2024 to present	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
As above	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Financial	Key Accounting Services Salisbury	Penbryn House, Hilltop Business Park, Devizes Road, Salisbury, Wiltshire SP3 4UF

Name of chief executive or names of senior staff members (Optional information)

Barbara Defeo – Manager of the Pre-School

Section B

Structure, Governance and Management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	Constitution
How the charity is constituted (e.g. Trust, association, company)	Trust
Trustee selection methods (e.g. appointed by, elected by)	St Francis Church PCC can appoint some trustees, others (e.g. parent representatives) volunteer to join the Committee. All Committee members are trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We liaise with the relevant County authorities. Our contact is Emma Scammell, who is the relevant Quality Assurance Officer at Wiltshire County Council. She has been extremely helpful and supportive, particularly in the matter of appointing a new Manager of the Pre-School.

Ladybirds is part of the Pre-School Learning Alliance.

The Pre-School meets in St Francis Church Hall and pays a rent to St Francis PCC.

All Committee Members/Trustees go through the relevant DBS procedure and also the relevant Ofsted procedures.

The Committee meets up to six times a year and has an AGM once a year following the audit of the accounts.

Section C

Objectives and Activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age.

To serve the whole community and warmly welcome children and their families, whatever their faith, culture, means or ability.

To ensure that each child knows that they are valued and supported so that they can reach their full potential in an ethos of Christian love, tolerance and care.

To provide a wide range of learning opportunities to enable each child to move confidently into the next phase of their spiritual, physical, moral, social and academic development.

To warmly welcome and encourage parents and families in the learning and development process and in the life of the Pre-School.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Provision of Pre-School care and development opportunities for children between the ages of 2 and 5 (though most go on to school at 4). The Pre-School currently operates in school term-times at the following times:

Monday to Thursday 9.15 am - 3.15 pm.
Friday 9.15 am – 12.15 pm.

There is no restriction on who may apply for their children to attend the Pre-School. Acceptance of children to attend the Pre-School is determined only by the availability of required and appropriate facilities and staffing. The Pre-School has a strong record in accepting and caring for children with additional needs; as a smaller institution, it is a setting in which such children can often flourish.

A significant proportion of the families whose children attend the Pre-School qualify for support from the Household Support Fund.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

The Pre-School does not make grants.

There is a simple investment policy where a Bank Savings Account is run alongside a Bank Current Account.

The Committee has been able to release the necessary funds for learning resources and premises to be kept up to date and safe. The buildings and surrounding site have been well maintained by volunteers from St Francis Church; as the landlord, St Francis Church has borne the costs of maintaining the buildings and surrounding area.

This year, there were no financial contributions made by volunteers.

Section D

Achievements and Performance

Summary of the main achievements of the charity during the year

The Pre-School has flourished in the academic year 2023-34. The year started with 17 children from 16 families on the roll. The year finished with 22 children from 21 families on the roll, attending a total of 123 3-hour sessions per week. This expansion resulted in the need to appoint one additional temporary member of staff who works as required to maintain the necessary staffing levels. She has settled in well and is enjoying her work.

There has been an educational visit from the local Fire Service, and the children made decorations for the Ladybirds' contribution to the annual Christmas Tree Festival held at St Thomas' Church, Salisbury in December 2023. There have also been some very successful athletics classes provided for the Pre-School by Mini Athletics and paid for by a funding grant from Wiltshire Council.

The accession of three new parent representatives to the Committee has been very encouraging; satisfaction levels amongst parents would appear to be high, with the end-of-year picnic very well attended and positive comments much in evidence.

As well as the new parent representatives, Sharon Goldie has joined the Committee. She has professional experience of financial management in the Charities sector and is already proving to be a very significant asset in the work of the Committee.

This year has been the last year of our long-serving Manager, Barbara Defeo. There were warm words about her massive contribution to the Pre-School at the end-of-year picnic, at which a presentation to her was made. We wish her every happiness in her retirement. We have been very fortunate to secure the services of Nicola Mann-Rae as Manager from September 2024.

Section E

Financial Review

Brief statement of the charity's policy on reserves

There is a policy of 3-months operating costs which is being met.

Details of any funds materially in deficit

There are no funds materially in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's principal source of funding is Wiltshire County Council, relating to school fees. There are some parents who pay privately so a small proportion is from school fees for these children.

There has not been any fundraising carried out this year.

All expenditure has been spent in running the Pre-School to enable the staff to provide the best learning environment experience for the children, in order to help them grow in confidence and ability.

The only investment made by the Charity is using the Bank Savings Account to receive interest income.

The Charity made a loss this Financial Year of £3,209. This was expected and includes a bonus given to the Pre-School Manager on her retirement as she had worked at the Pre-School for over 20 years.


Section F Other Optional Information

[Empty box for Section F content]

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	REV JEAN DE GARIS	
Position (e.g. Secretary, Chair, etc)	CHARIMAN	
Date	18 DECEMBER 2024	




Receipts and payments accounts

For the period from	01/08/2023	To	31/07/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
School Fees	12,676	-	-	12,676	5,713
Wiltshire Council Funding	51,579	-	-	51,579	62,873
DofE Traineeship Incentive Payment	-	-	-	-	1,000
Bank Interest Received	791	-	-	791	455
Ladybirds Apparel	15	-	-	15	28
Other Income	-	-	-	-	18
Sub total (Gross income for AR)	65,061	-	-	65,061	70,087
A2 Asset and investment sales, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	65,061	-	-	65,061	70,087
A3 Payments					
Cost of Goods Sold	-	-	-	-	20
Staff Wages, NI and PAYE	56,689	-	-	56,689	55,969
Pension Contributions	347	-	-	347	651
Staff Costs	257	-	-	257	1,344
Rent and Rates	4,599	-	-	4,599	5,650
Office Costs	1,397	-	-	1,397	2,057
Advertising	77	-	-	77	697
Telephone and Internet	346	-	-	346	312
Accounting Fees	1,182	-	-	1,182	1,086
Insurance	544	-	-	544	415
Bad Debts	248	-	-	248	-
Pre-School Costs	2,010	-	-	2,010	533
Pre-School Maintenance	306	-	-	306	1,696
Pre-School Equipment	268	-	-	268	1,730
Sub total	68,270	-	-	68,270	72,160
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	68,270	-	-	68,270	72,160
Net of receipts/(payments)	- 3,209	-	-	- 3,209	- 2,073
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	58,741	-	-	58,741	60,814
Cash funds this year end	55,532	-	-	55,532	58,741

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Savings Account	53,923	-	
	Bank Current Account	1,583		
	Petty Cash / Cash in Hand	26	-	
			-	
	Total cash funds	55,532	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	N/A	-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Bank Savings Account	Unrestricted	-	53,923
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Laptop	Unrestricted	-	
	Fixtures and Fittings	Unrestricted	-	
	Children's Stock (Toys / Books)	Unrestricted	-	
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Trade Creditors (mostly Rent)	Unrestricted	1,365	Paid 2.8.24
	PAYE	Unrestricted	673	Paid quarterly, due 6.9.24
	Pension	Unrestricted	145	Paid 9.8.24
Signed by one or two Trustees on behalf of all the Trustees	Signature	Print Name	Date of Approval	
		J.H.T. DE GARIS	18/12/24	

Notes to the Accounts

The Accounts have been prepared in accordance with the Charity Commission for England and Wales guidance for "Receipts and Payments Accounts", using the Commission's recommended format template CC16a which meets the minimum recommended level of accountability.

The Accounts have been analysed and prepared under the "natural" basis where income and expenditure has been grouped together under similar 'activity' headings / categories.

There are no significant assets held, apart from the bank savings account which attracts monthly interest. Liabilities are as per B5 above.

There has been a write-off of a debt this Financial Year of £248 which was payment due for a child's attendance from early 2023 which did not get paid. After several attempts to reclaim the debt, even using a legally-advised recovery template, it was decided by the Committee to write it off.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Ladybirds Pre-School

**On accounts for the year
ended**

31/07/2024

**Charity no
(if any)**

1058636

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

ASU.

Date:

13/01/2025

Name:

Adeel Sahi

**Relevant professional
qualification(s) or body
(if any):**

Associated of Chartered Certified Accountants (ACCA)

Address:

Bowdon Accounting Services Ltd

Bartle House, Oxford Court

Manchester M2 3WQ

LADYBIRDS PRE-SCHOOL

England & Wales - Charity number 1058636

Accounts

Annual General Meeting of the Ladybirds Preschool

Thursday 23rd November 2023 at 9.30 a.m.

Held in St Francis Parish Centre

Present: Barbara Defeo (Ladybirds Manager), Jean de Garis (Chair), Kris Richardson (Treasurer), Bill Wilson (Secretary), Katie Rivaya, Sharon Goldie, Clive Hunter, Anna Shuttlewood

1. Welcome

Jean welcomed attendees to the meeting.

2. Apologies

There were none.

3. Approval of 2022 AGM Minutes

These were approved.

4. Requests to discuss matters not covered elsewhere on the agenda

Kris asked that an election should be held to elect Sharon Goldie to the Committee.

5. Manager's Report

Barbara gave her report. The text of her report is attached to these minutes.

6. Chair's Report

Jean gave his report. His outline of this is attached to these minutes.

7. Treasurer's Report

Kris presented the accounts, which are attached to these minutes (a clearer copy is available on request to the Secretary). In summary, in the year 2022-3, the preschool returned a loss of £2 073.03. Income for the year 2022-3 amounted to £70 086.63, while expenditure amounted to £72 159.66. Breakdowns of these figures can be found in the attached accounts.

There is currently £58 928.28 in the Ladybirds account.

Kris outlined the context of the above figures by presenting and explaining figures for previous years. She concluded that the preschool is operating on the margins of financial stability and will continue to do so unless the number of children attending increases. However, projections for the current year have improved markedly from September 2023's projected loss of £9 618 to a current projection of a loss of £1 867.

8. Elections

Kris Richardson proposed, seconded by Bill Wilson, that Sharon Goldie be elected to the Committee to serve as Assistant Treasurer. Sharon was duly and unanimously elected.

Action: Barbara and Helen to ensure that Sharon is sent the necessary links for the appropriate DBS and DFE checks to be carried out.

9. AOB

- Katie asked about places at the preschool for two-year olds. Barbara replied that she has had to turn away two-year olds because of staff shortages (two-year olds and children with special needs require higher levels of staffing). However, she said that by January, the situation will have become more favourable as some children turn three, thus ceasing to require such a high level of staffing. Currently, there are due to be 17 children on role from January, with two more likely to join at Easter.
- Clive Hunter offered himself and his wife, Sophie, to join the Committee as parent representatives. Anna Shuttlewood also volunteered to join the Committee as a parent representative.

Action: Barbara and Helen to ensure that these candidates for membership of the Committee are sent the necessary links for the appropriate DBS and DFE checks to be carried out.

- Clive kindly offered to use his professional contacts to arrange various activities for the children at the preschool.

Action: Barbara to liaise with Clive to arrange these activities.

- The need to update the Ladybirds logo so that it can be more conveniently used for publicity was noted.

Action: Sharon kindly offered to ask a contact that she has to undertake this task.

- It was noted that Helen continues to experience ongoing difficulties with updating the website.

Action: Katie kindly offered to ask her husband, Anton, to give of his professional expertise in this area, and possibly to liaise with Mike Wade, who set up and services the website.

The date of the next Committee Meeting was fixed for **Friday, 26th January at 9.30 a.m.**

CWWW 07.12.23

LADYBIRDS PRE-SCHOOL

MANAGERS REPORT - September 2023

This year has again been a very eventful one. Our pupil numbers soon built up over the year and the children enjoyed a whole range of exciting activities, and celebrated different festivals from other cultures.

We had another visit from the fire service in September, who came to the car park with the fire engine. The children loved getting into the cab and trying on the fireman's hat.

The children made some beautiful decorations for our christmas tree which was displayed at the Xmas tree festival in St Thomas' Church.

They also enjoyed a special treat going down to the town on the coach to see Santa in his grotto. He read them all a story and presented them with a gift. This was then followed by a delicious cup of hot chocolate in the refreshments tent.

We were pleased to welcome a new member of staff in February, Sonia Fernandez. She has been a great asset to the setting, coming up with lots of ideas for activities and getting the children involved.

Over the year we were able to purchase a new shed for storing our toys and resources, and a bench which also has storage in the seat. We purchased two giant daisy shaped chalk boards which the children love using and some outdoor painting easels to go on the fence. We also purchased some new bikes which are always popular. The children have enjoyed using our new role play furniture indoors; these have been a great asset in promoting their imagination.

We had a lovely sunny day for our Leavers Picnic in July for all the children going on to school. We said a very sad "goodbye" to Mrs Louise Collins who has been at Ladybirds for about 20 years. She will be sadly missed. She was presented with gifts from Jean, our Chair, to say thank you for her years of loyal service.

I would like to thank all the staff for their continuing support and hard work over the past year, especially during the time we were short-staffed. They continued to offer lots of exciting opportunities for the children to learn.

I would also like to thank the Committee for their continued support, working behind the scenes. A big thank you to Kris, our Treasurer for her continuing work on the financial side.

This will be my last year as Manager of Ladybirds. I have enjoyed working with many children over the years, some are now bringing their children to Ladybirds. Here's to the continuing success of Ladybirds.

Barbara Defeo (Manager)

Ladybird's Pre-School AGM 23rd November 2023

Chair's Report to the AGM

This is my second report as Chair of Ladybirds.

Again, it has been a challenging year for Ladybirds.

Most of the factors outlined last year are still very present:

- a difficult financial background in the whole world as well as the UK
- a national shortage of people in the caring professions and early years education
- a large number of children who left us in the summer of 2023

But positively, we were able to make a great appointment with Sonia last January.

We celebrated and thanked Louise in the summer as she left Ladybirds after many years.

Brian and the Church Fabric Team have worked hard on improving the Ladybird's site.

Going forward we thank Barbara as she is now in her final year as Manager of Ladybirds.

We know that it will be a great challenge to replace her, but we hope to find a new manager in the months ahead.

I especially want to express our thanks:

- to parents for entrusting us with your children. We are so glad you do.
- to the children who bring energy, and enthusiasm and life to everything.
- to the Committee members Kris, Katie, and Bill who are all volunteers – especially Kris who works so hard on preparing our accounts, making payments and advising us over our financial situation. We still have vacancies on the Committee which we would love to fill.
- Finally, we thank the staff who bring their expertise and commitment to the children they care for into school each day.

Ladybirds offers a wonderful local service.

There are good facilities and a dedicated staff team. We want to see this Pre-school thrive and attracting many new children in the months ahead. Do spread the word.

Do be in touch with me with ideas or questions about the Pre-School.

Jean de Garis
Vicar of St Francis Church
Chair of Ladybirds Committee

Ladybirds Pre School
Year Ended 31 July 2023



Receipts

Bank interest	£455.18	
Food Voucher Income	£385.00	
Ladybirds apparel	£28.00	
Other income	£1,018.41	
School Fees	£5,713.00	
Wiltshire Council Funding	£60,255.92	
WCC Funding Adjustment	-£238.68	
Wiltshire Council Special Funding	£2,469.80	£70,086.63

Payments

Admin Expenses/Stationery	£405.05	
Alliances	£478.35	
Computer Related Expenses	£328.39	
Consumables	£869.62	
Craft Supplies	£61.49	
DBS Checks	£96.18	
Employer pension	£650.80	
Food Voucher Payments	£385.00	
Insurance	£414.51	
KAS	£1,086.00	
Phone	£12.00	
Purchases (Equipment children)	£1,730.25	
Purchase Discounts	-£4.02	
Refreshments	£86.88	
Rent and rates	£5,650.00	
Repairs & Renewals	£1,695.52	
Salaries	£55,968.47	
Training	£636.00	
Travel Expenses	£253.00	
Uniforms	£257.90	
Web Hosting/Advertising	£997.14	
Welfare	£101.13	£72,159.66

Income over Expenditure for this financial year **-£2,073.03**

Assets

Bank & Cash	Bank current account	£2,639.79	
	Savings account	£56,631.98	
	Petty Cash	£51.97	
	Cash in hand	£43.36	£59,367.10

Other Assets

Trade debtors	£101.00	£101.00
		£59,468.10

Liabilities

Trade Creditors	£335.00	
PAYE	£96.06	
Pension	£108.76	£539.82
		£58,928.28

Funds brought forward		£61,001.31
Income over expenditure for this financial year		-£2,073.03
		<u>£58,928.28</u>

Receipts

Bank interest	£455.18	
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Welfare	£101.13	£72,159.66

Income over Expenditure for this financial year **-£2,073.03**

Assets

Bank & Cash	Bank current account	£2,639.79	
	Savings account	£56,631.98	
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	Cash in hand	£43.36	£59,367.10

Other Assets	Trade debtors	£101.00	£101.00
			£59,468.10

Liabilities	Trade Creditors	£335.00	
	PAYE	£96.06	
	Pension	£108.76	£539.82
			£58,928.28

Funds brought forward		£61,001.31
Income over expenditure for this financial year		-£2,073.03
		<u>£58,928.28</u>

Ladybirds Pre-school
52 Balmoral Road
Salisbury
Wiltshire
SP1 3PX

20th November 2023

Dear Kris,

Re: Ladybirds Pre-school Audit Certificate year ended 31/07/2023.

We have examined the receipts, payments and statements with the books and vouchers relating thereto, and have obtained all the information and explanations required.

In our opinion the receipts and payments statements present a true and fair view of the Ladybirds Pre-school Fund's activities for the year ended 31 July 2023.

If you have any questions regarding the figures, please let us know.

Your faithfully,



D W Netton ICPA
Key Accounting Services

LADYBIRDS PRE-SCHOOL

England & Wales - Charity number 1058636

Accounts

Ladybirds Pre School
Year Ended 31 July 2022



Opening balances:	Bank Current Account	£2,589.09	
	Petty Cash	£41.79	
	Reserve Account	£66,154.24	
			<u>£68,785.12</u>
Receipts	School Fees	£9,626.40	
	Wiltshire Council Funding	£43,953.15	
	Skills Funding Agency	£1,500.00	
	Other income	£5.00	
	Cash in hand	£163.36	
	Fundraising	£379.70	
	Bank interest	£22.56	
	Ladybirds apparel	£10.00	
			<u>£55,660.17</u>
Payments	Rent and rates	£5,914.00	
	Salaries	£48,823.71	
	Employer pension	£322.88	
	Training	£545.92	
	Bank interest	£0.28	
	Uniforms	£223.74	
	Fundraising expenses	£35.06	
	Welfare	£1,626.36	
	PAYE	£149.24	
	Consumables	£520.22	
	Admin Expenses/Stationery	£354.96	
	Purchases (Equipment children)	£354.77	
	KAS	£1,235.40	
	Alliances	£315.45	
	IT/Web Hosting	£632.39	
	Expenses-mileage	£32.00	
	Insurance	£372.33	
	Craft Supplies	£4.00	
	Refreshments	£89.88	
	Repairs & Renewals	£797.38	
			<u>£62,349.97</u>
Closing balances	Bank current account	£3,143.61	
	Trade debtors	£186.00	
	Trade Creditors	£580.93	
	Petty Cash	£7.98	
	Reserve Account	£58,176.80	
			<u>£62,095.32</u>

We have examined the receipts, payments and statements with the books and vouchers relating thereto, and have obtained all the information and explanations required.

In our opinion the receipts and payments statements presents a true and fair view of the Ladybirds Pre-school Fund's activities for the year ended 31 July 2022.

D W Netton

Key Accounting Services (Salisbury) Ltd
8 Braemar Rise
Salisbury
Wiltshire
SP1 3QB

Dated: 17th November 2022

LADYBIRDS PRE-SCHOOL

England & Wales - Charity number 1058636

Accounts

Ladybirds Pre School
Year Ended 31 July 2021

Opening balances:	Bank Current Account	£12,143.57	
	Petty Cash	£31.45	
	Reserve Account	£75,146.81	
			<u>£87,321.83</u>
Receipts			
	School Fees	£982.00	
	Wiltshire Council Funding	£38,464.77	
	Pension	£14.49	
	Cash in hand	£2.78	
	Fundraising	£222.22	
	Bank interest	£4.89	
	Ladybirds apparel	£18.00	
			<u>£39,709.15</u>
Payments			
	Rent and rates	£5,368.00	
	Salaries	£46,770.78	
	Employer pension	£243.29	
	Training	£82.41	
	Bank interest	£1.92	
	Advertising	£252.00	
	Uniforms	£207.96	
	Welfare	£482.92	
	PAYE	£26.45	
	Consumables	£663.67	
	Admin Expenses/Stationery	£217.74	
	Purchases (Equipment children)	£406.60	
	KAS	£699.60	
	PSLA	£174.65	
	IT/Web Hosting	£1,016.57	
	Expenses-mileage	£1.60	
	Insurance	£416.83	
	Craft Supplies	£136.81	
	Refreshments	£27.39	
	Repairs & Renewals	£1,803.48	
			<u>£59,000.67</u>
Closing balances	Bank current account	£2,589.09	
	Trade debtors	£15.50	
	Trade Creditors	-£770.31	
	Petty Cash	£41.79	
	Reserve Account	£66,154.24	
			<u>£68,030.31</u>

I have examined the receipts, payments and statements with the books and vouchers relating thereto, and have obtained all the information and explanations required.

In my opinion the receipts and payments statements presents a true and fair view of the Ladybirds Pre-school Fund's activities for the year ended 31 July 2021.

D W Netton



Key Accounting Services (Salisbury) Ltd
8 Braemar Rise
Salisbury
Wiltshire
SP1 3QB

Dated: 12th November 2021.