

## **Annual Report 2023 – Grange Park Primary School Association**

### **ADMINISTRATIVE INFORMATION**

Grange Park Primary School Association (GPPSA) is a registered charity, (Number 1058634) and is governed by its constitution date 24 September 1997 (amended by a Special General Meeting).

The registered address and correspondence address is:

c/o Grange Park Primary School, World's End Lane, London N21 1PP.

All correspondence should be directed to an appropriate officer at this address.

The association banks with NatWest Bank, Wood Green, N22 6DS

### **CORE COMMITTEE MEMBERS – 2022-2023:**

Joint Chair:	Alexia Edwards
Joint Chair:	Sarah Revell
Treasurers:	Tanja Muenchrath / Penny Rooke
Secretary:	Alev Killi
Class Rep Co-Ordinator:	Leah Hawkes-Petrou
Sponsor & Donations Co-Ordinators:	Sebastian Bell
Main Events Co-Ordinator:	Vacant
Social Secretary:	Cheryl Eaves
Communications:	Maggie Evangelou / Angela Rawstorne
School Link:	Tracy Murray

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

An invitation is issued to all parents (at least 21 days in advance) to attend an AGM of the association in October or November of each year. The invitation will explain the purpose of the AGM, which is to elect or ratify the re-election of the core committee to the GPPSA. Nominations for each position are provided before and during the AGM.

At the AGM, the attendees debate each position and nominee, voting is held, and the nominee is duly elected to the committee.

### **OBJECTIVES AND ACTIVITIES**

The association was founded to advance the education of the pupils at Grange Park Primary School by providing and assisting in the provision of facilities for the education at the school not normally provided by the LEA.

To this end, the association has arranged various fund-raising events and activities, which have enabled these objectives to be carried out. Since 1997, the association has continued to support the school by supplying equipment and/or services such as computers, sun-screens, cooling fans, outdoor play equipment, drinking bottles, reading materials, outdoor shelters, benches, kitchen equipment etc.

The association will provide such equipment and/or support after appropriate consultation and after obtaining agreement with school management.

## REVIEW OF THE YEAR 2022-23

During the financial year 2022-23, and after consultation with the school management, the committee has authorised and donated to the school –

Farm Set Up	£12,000.00
Sleepers	£1,350.00
EYFS Resources	£6,000.00
Games	382.21
<b>TOTAL</b>	<b>£19,732.21</b>

There were changes to the committee this year with Chris resigning as vice chair and Alexia Edwards and Sarah Revell were appointed as joint chairs. Tanja Muenchrath resigned as treasurer and Penny Rooke was appointed as the new treasurer. All other committee members remained the same.

During the year, we have raised money from social events (e.g. Christmas Fayre, Summer Fayre, Cake Sales and Uniform Sales).

We would like to thank local businesses who have made donations to the association.

We would also like to take this opportunity to thank all parents, carers, staff and pupils who have worked hard to make each event successful and enjoyable.

Last, but not least, thank you to everyone who has supported us by attending our events and the generosity you have all shown.

## FINANCIAL REVIEW OF THE YEAR 2022-23

The Treasurer has prepared the 2022-23 accounts based on detailed documentation provided to her.

The association showed a surplus of £9,123 (2021-22 surplus of £8,263 ) from the fund-raising activities and social events during the year. The surplus this year derived from an decrease in the donations made to the school due to holding back funds for major future projects.

Net takings from fund-raising - £27,039 (2021-22 - £23,246). A return to our normal fundraising activities after the cancellation of events due to the COVID-19 pandemic has resulted in a continued increase in our net takings.

The bank balance at the year end was £26,499 (2021-22 £18,233)

Costs have been extremely well managed. Each event during the year generated an excess of income over cost. Internal controls for cost control have been reviewed, and are considered to be appropriate.

## RESERVES POLICY

We have no reserves policy in place.

THIS REPORT WAS APPROVED BY THE COMMITTEE FOR THE ASSOCIATION ON

P. Rooke AND IS SIGNED ON ITS BEHALF.

**Penny Rooke – Treasurer of the GPPSA**

**GRANGE PARK PRIMARY SCHOOL ASSOCIATION**

**(Reg. No. 1058634)**

**c/o Grange Park Primary School, Worlds End Lane, London N21 1PP**

**REPORT OF THE COMMITTEE AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31st JULY 2023**

**1 Statement of Income and Expenditure and Balance Sheet**

**2 Notes to the accounts**

**3 Summary of Bank Account**

**GRANGE PARK PRIMARY SCHOOL ASSOCIATION**  
**FOR THE YEAR ENDED 31st JULY 2023**

**Statement of Income and Expenditure**

	Notes	2023		2022	
		£	£	£	£
<b>Income</b>					
Fund raising	1	35,853		31,014	
<b>Total income</b>			35,853		31,014
<b>Expenses</b>					
Fundraising	1	(8,814)		(7,768)	
Donations	2	(17,916)		(14,983)	
<b>Total Expense</b>			(26,730)		(22,751)
<b>Surplus/(deficit)</b>			<u>9,123</u>		<u>8,263</u>

**GRANGE PARK PRIMARY SCHOOL ASSOCIATION  
FOR THE YEAR ENDED 31st JULY 2023**

**Balance Sheet**

	2023		2022	
	£	£	£	£
Bank Balance	26,499		17,376	
Petty Cash	847		847	
Receivables	-		-	
Stock/Inventory	-		-	
	<u>27,346</u>		<u>18,223</u>	
<b>Less liabilities</b>		-		-
		<u>-</u>		<u>-</u>
		<u><u>27,346</u></u>		<u><u>18,223</u></u>
Opening Balance		18,223		9,960
Surplus/(deficit)		9,123		8,263
Closing Balance		<u><u>27,346</u></u>		<u><u>18,223</u></u>

Signed for and on behalf of the Trustees

*Stevell*

Chair

*P. Rooke*

Treasurer

**GRANGE PARK PRIMARY SCHOOL ASSOCIATION  
FOR THE YEAR ENDED 31st JULY 2023**

Notes to the accounts

		<b>2022-23</b>			<b>2021-22</b>		
		Income	Expense	Profit	Income	Expense	Profit
1	<b>Fund raising</b>						
	Christmas Fayre	13,112	2,706	10,406	9,583	1,329	8,254
	Summer Fayre	14,549	4,471	10,078	15,449	4,904	10,545
	Other events	8,192	1,637	6,555	5,425	1,535	3,890
	Others	-	-	-	557	-	557
		<b>35,853</b>	<b>8,814</b>	<b>27,039</b>	<b>31,014</b>	<b>7,768</b>	<b>23,246</b>
2	<b>Donations to school</b>			<b>(17,916)</b>			<b>(14,983)</b>



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
GRANGE PARK PRIMARY SCHOOL ASSOCIATION

**On accounts for the year  
ended**

31 July 2023

**Charity no  
(if any)**

1058634

**Set out on pages**

1-3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

23 September 2024

**Name:**

John Hon

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

East Wing, Goffs Oak House, Goffs Lane, Goffs Oak, EN7 5GE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.