

# **The Association of Laparoscopic Surgeons of Great Britain and Ireland**

## **Annual Report and Financial Statements**

**For the Year Ended 5 April 2025**



SD-0222120-1-6



# **The Association of Laparoscopic Surgeons of Great Britain and Ireland**

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# **The Association of Laparoscopic Surgeons of Great Britain and Ireland**

## **Reference and Administrative Details**

<b>Trustees</b>	A Day
	Professor T Arulampalam
	A Awan
	Professor N Francis
	Professor C Selvasekar
<b>Charity Registration Number</b>	1058455
<b>Principal Office</b>	The Royal College of Surgeons of England 35-43 Lincoln's Inn Fields London WC2A 3PE
<b>Independent Examiner</b>	Smailes Goldie Limited Regent's Court Princess Street Hull East Yorkshire HU2 8BA

## **The Association of Laparoscopic Surgeons of Great Britain and Ireland**

### **Reference and Administrative Details (continued)**

#### **Council Members**

T Arulampalam, President  
C Selvasekar, President Elect  
A Day, Honorary Secretary  
N Francis, Honorary Treasurer  
J Ahmad  
A Awan  
I Bhatti  
M Boal  
H Choudhry  
A Elshaer  
D Gooch  
N Keeling  
J Khan  
A McCanny  
S Mercer  
T Morrison  
T Mroczek  
V Ngo  
A Palepa  
C Parmar  
B Patel  
R Patel  
M Perera  
A Reddy  
S Shaikh  
K Singh  
E Upchurch  
G Whiteley  
M Yiasemidou

# **The Association of Laparoscopic Surgeons of Great Britain and Ireland**

## **Trustees' Report**

The trustees present the annual report together with the financial statements of the charity for the year ended 5 April 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019".

The legal and administrative information page forms part of this report.

### **Objectives and activities**

#### ***Objects and aims***

The objectives of the charity are:

- to advance public education and in particular without limiting the generality of the foregoing to raise and maintain the standards of minimally invasive surgery;
- the promotion, carrying out and encouragement of medical research particularly in the discipline of laparoscopy and minimally invasive surgery;
- the dissemination of results of such research to the public;
- such other activities being wholly for charitable purposes as the members shall from time to time in general meeting determine.

The Association of Laparoscopic Surgeons of Great Britain and Ireland (ALSGBI) aims to foster developments in laparoscopic surgery, to provide a structure for training, to promote educational and academic objectives. The ALSGBI also liaises with the Association of Surgeons of Great Britain and Ireland (ASGBI), the surgical Royal Colleges, the Specialist Advisory Committee (SAC) and other surgical and academic bodies.

The trustees have reviewed the outcome and achievements of the charity's objectives and activities for the year to ensure they remain focused on the charitable aims and activities to deliver benefits to the public. They have complied with the duty under Charities Act 2011 to have due regard to public benefit guidance as published by the Charity Commission.

# **The Association of Laparoscopic Surgeons of Great Britain and Ireland**

## **Trustees' Report (continued)**

### **Achievements and performance**

During the year the charity has continued to pursue its stated aims.

The charity has provided funding for surgical training and the attendance of surgical conferences and courses.

Laparoscopic surgery is a modern technique which was rare before 1990. Today, more than 20% of all surgical procedures in the UK are performed laparoscopically. The benefits to the public arise as many people will have a laparoscopic procedure performed on them, and compared to standard surgery, they will experience less post-operative pain, a smaller risk of complications, a shorter hospital stay, a quicker recovery and a much smaller scar. By organising an Annual Scientific Meeting (ASM), and through its other activities, the ALSGBI ensures that scientific knowledge is shared and laparoscopic techniques advanced. There is also an increasing interest in robotic surgery.

### **Financial review**

During the year income totalling £307,197 (2024: £342,226) was received by the Charity. The reduction in income primarily reflects a reduction in the level of sponsorship by two of the charity's main sponsors. After expenditure of £358,683 (2024: £377,016) there was a deficit of £51,486 (2024: £34,790).

The unrestricted reserves are £577,092 (2024: £626,178) and restricted reserves are £655 (2024: £3,055) at the year end.

The trustees consider that the unrestricted reserves are held in order to ensure the annual scientific meeting continues each year.

Free reserves at the year-end were £577,092 (2024: £625,728).

### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	A Day
	Professor T Arulampalam
	D Mahon (resigned 7 November 2024)
	A Awan
	S Higgs (resigned 14 October 2024)
	Professor N Francis (appointed 9 November 2024)
	Professor C Selvasekar (appointed 7 November 2024)

# **The Association of Laparoscopic Surgeons of Great Britain and Ireland**

## **Trustees' Report (continued)**

### **Structure, governance and management**

#### ***Organisational structure***

The association is an unincorporated charity which is governed by the constitution adopted on 5 September 1996.

Trustees are elected as set out in the constitution.

18 Feb 2026

The annual report was approved by the trustees of the charity on ..... and signed on its behalf by:



.....  
Professor N Francis  
Trustee



## **The Association of Laparoscopic Surgeons of Great Britain and Ireland**

### **Statement of Trustees' Responsibilities**

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its operations.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

18 Feb 2026

Approved by the trustees of the charity on ..... and signed on its behalf by:



.....  
Professor N Francis  
Trustee

## **The Association of Laparoscopic Surgeons of Great Britain and Ireland**

### **Independent Examiner's Report to the trustees of The Association of Laparoscopic Surgeons of Great Britain and Ireland**

I report to the trustees on my examination of the accounts of The Association of Laparoscopic Surgeons of Great Britain and Ireland for the year ended 5 April 2025 which are set out on pages 8 to 17.

#### **Responsibilities and basis of report**

As the charity trustees of The Association of Laparoscopic Surgeons of Great Britain and Ireland you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the The Association of Laparoscopic Surgeons of Great Britain and Ireland's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

Since The Association of Laparoscopic Surgeons of Great Britain and Ireland's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of The Association of Laparoscopic Surgeons of Great Britain and Ireland as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

✓ *Shannon*

.....  
Victoria Shannon, FCCA  
the Association of Chartered Certified Accountants

Regent's Court  
Princess Street  
Hull  
East Yorkshire  
HU2 8BA

26 Feb 2026

Date:.....

# The Association of Laparoscopic Surgeons of Great Britain and Ireland

## Statement of Financial Activities for the Year Ended 5 April 2025

	Note	Unrestricted funds £	Restricted funds £	Total 2025 £	Unrestricted funds £	Restricted funds £	Total 2024 £
<b>Income and Endowments:</b>							
Donations and legacies		440	-	440	1,402	-	1,402
Charitable activities	2	304,014	-	304,014	330,818	7,500	338,318
Investment income	3	<u>2,743</u>	<u>-</u>	<u>2,743</u>	<u>2,506</u>	<u>-</u>	<u>2,506</u>
Total income		307,197	-	307,197	334,726	7,500	342,226
<b>Expenditure:</b>							
Charitable activities	4	<u>(356,283)</u>	<u>(2,400)</u>	<u>(358,683)</u>	<u>(368,133)</u>	<u>(8,883)</u>	<u>(377,016)</u>
Net movement in funds		(49,086)	(2,400)	(51,486)	(33,407)	(1,383)	(34,790)
<b>Reconciliation of funds</b>							
Total funds brought forward		<u>626,178</u>	<u>3,055</u>	<u>629,233</u>	<u>659,585</u>	<u>4,438</u>	<u>664,023</u>
Total funds carried forward	12	<u><u>577,092</u></u>	<u><u>655</u></u>	<u><u>577,747</u></u>	<u><u>626,178</u></u>	<u><u>3,055</u></u>	<u><u>629,233</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2024 is shown in note 12.

# The Association of Laparoscopic Surgeons of Great Britain and Ireland

**(Registration number: 1058455)**  
**Balance Sheet as at 5 April 2025**

	Note	2025 £	2024 £
<b>Fixed assets</b>			
Tangible assets	8	-	450
<b>Current assets</b>			
Debtors	9	32,014	11,778
Cash at bank and in hand		<u>610,699</u>	<u>668,792</u>
		642,713	680,570
<b>Creditors: Amounts falling due within one year</b>	10	<u>(64,966)</u>	<u>(51,787)</u>
<b>Net current assets</b>		<u>577,747</u>	<u>628,783</u>
<b>Net assets</b>		<u>577,747</u>	<u>629,233</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds		655	3,055
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>577,092</u>	<u>626,178</u>
<b>Total funds</b>	12	<u>577,747</u>	<u>629,233</u>

The financial statements on pages 8 to 17 were approved by the trustees, and authorised for issue on .18.Feb.2026. and signed on their behalf by:



Professor N Francis  
Trustee

# The Association of Laparoscopic Surgeons of Great Britain and Ireland

## Cash Flow Statement for the Year Ended 5 April 2025

	Note	2025 £	2024 £
<b>Cash flows from operating activities</b>			
Net cash expenditure		(51,486)	(34,790)
<b>Adjustments to cash flows from non-cash items</b>			
Depreciation		450	900
Investment income	3	<u>(2,743)</u>	<u>(2,506)</u>
		(53,779)	(36,396)
<b>Working capital adjustments</b>			
(Increase) in debtors	9	(20,236)	(6,895)
(Decrease) in creditors	10	17,265	(512)
(Decrease)/increase in deferred income		<u>(4,086)</u>	<u>9,205</u>
Net cash flows from operating activities		(60,836)	(34,598)
<b>Cash flows from investing activities</b>			
Interest receivable and similar income	3	<u>2,743</u>	<u>2,506</u>
Net decrease in cash and cash equivalents		(58,093)	(32,092)
Cash and cash equivalents at 6 April		<u>668,792</u>	<u>700,884</u>
Cash and cash equivalents at 5 April		<u>610,699</u>	<u>668,792</u>

All of the cash flows are derived from continuing operations during the above two periods.

# **The Association of Laparoscopic Surgeons of Great Britain and Ireland**

## **Notes to the Financial Statements for the Year Ended 5 April 2025**

### **1 Accounting policies**

The Association of Laparoscopic Surgeons of Great Britain and Ireland is a charity in England. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are promotion, carrying out and encouragement of medical research in the field of laparoscopic and minimally invasive surgery.

#### **Statement of compliance**

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

#### **Basis of preparation**

The Association of Laparoscopic Surgeons of Great Britain and Ireland meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

#### **Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **Income and endowments**

Income from grants is recognised when the charity has entitlement to the funds and any performance related conditions attached to the grants have been met.

Charitable income is recognised when the charity has entitlement to the funds, it is probable the income will be received and the amount can be measured reliably.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably, this is normally an indication of interest paid or payable by the bank.

Income in relation to events after the year end are deferred until the criteria for income recognition are met.

#### **Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Resources expended are allocated on an actual basis according to the nature of the cost. Other costs include the independent examiner's fees and legal and professional fees. All costs relating to the furtherance of the charity's objects are included in charitable activities.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

## **The Association of Laparoscopic Surgeons of Great Britain and Ireland**

### **Notes to the Financial Statements for the Year Ended 5 April 2025 (continued)**

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or net of depreciation.

#### **Depreciation**

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Furniture and equipment	20-33% straight line
Computer equipment	33% straight line
Website and database	33% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Fund structure**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### **Financial instruments**

##### **Classification**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

# The Association of Laparoscopic Surgeons of Great Britain and Ireland

## Notes to the Financial Statements for the Year Ended 5 April 2025 (continued)

### *Recognition and measurement*

#### Basic financial assets

Other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

#### Basic financial liabilities

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discount due.

### 2 Income from charitable activities

	<b>Total 2025 £</b>	<b>Total 2024 £</b>
Conference fees and sponsorship	212,562	265,286
Receipts from conference dinner	3,485	4,625
Subscriptions	71,467	68,407
Courses	16,500	-
	<u>304,014</u>	<u>338,318</u>

### 3 Investment income

	<b>Total 2025 £</b>	<b>Total 2024 £</b>
Interest receivable;		
Interest receivable on bank deposits	<u>2,743</u>	<u>2,506</u>



# The Association of Laparoscopic Surgeons of Great Britain and Ireland

## Notes to the Financial Statements for the Year Ended 5 April 2025 (continued)

### 4 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2025 £
Administrator's costs	156,094	-	156,094
Meetings, courses and seminars	41,590	-	41,590
Educational scholarships to individuals	770	-	770
Rates	2,315	-	2,315
Insurance	936	-	936
Printing, postage and stationery	13,908	-	13,908
Annual scientific meeting	96,412	-	96,412
Podcasts	-	2,400	2,400
Subscriptions to EAES	17,398	-	17,398
Membership database	1,572	-	1,572
Advertising	261	-	261
Sundry	23	-	23
Bank interest payable	631	-	631
Depreciation	450	-	450
Governance costs	23,923	-	23,923
	<u>356,283</u>	<u>2,400</u>	<u>358,683</u>
	Unrestricted funds General £	Restricted funds £	Total 2024 £
Administrator's costs	170,265	-	170,265
Meetings, courses and seminars	40,527	-	40,527
Educational scholarships to individuals	7,550	7,500	15,050
Rates	2,969	-	2,969
Insurance	1,003	-	1,003
Printing, postage and stationery	13,450	-	13,450
Annual scientific meeting	114,859	-	114,859
Podcasts	-	1,383	1,383
Subscriptions to EAES	7,717	-	7,717
Membership database	1,458	-	1,458
Advertising	600	-	600
Sundry	1,939	-	1,939
Bank interest payable	1,596	-	1,596
Depreciation	900	-	900
Governance costs	3,300	-	3,300
	<u>368,133</u>	<u>8,883</u>	<u>377,016</u>

**The Association of Laparoscopic Surgeons of Great Britain and Ireland**  
**Notes to the Financial Statements for the Year Ended 5 April 2025 (continued)**

**5 Analysis of governance and support costs**

**Governance costs**

	<b>Total 2025 £</b>	<b>Total 2024 £</b>
Independent examiner fees		
Examination of the financial statements	1,400	1,350
Other fees paid to examiners	2,350	1,950
Legal fees	20,173	-
	<u>23,923</u>	<u>3,300</u>

**6 Trustees remuneration and expenses**

During the year the charity made the following transactions with trustees:

£4,735 (2024: £11,318) of expenses were reimbursed during the year.

During the year twelve (2024: ten) council members were reimbursed £4,735 for meeting expenses (2024: £11,318). From the above figures three (2024: four) trustees were reimbursed £1,288 for meeting expenses (2024: £7,396).

**7 Staff costs**

The aggregate payroll costs were as follows:

	<b>2025 £</b>	<b>2024 £</b>
<b>Staff costs during the year were:</b>		
Wages and salaries	123,801	136,046
Social security costs	8,287	10,009
Pension costs	24,006	24,210
	<u>156,094</u>	<u>170,265</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	<b>2025 No</b>	<b>2024 No</b>
Administration	<u>3</u>	<u>3</u>

The ALSGBI council, which include the trustees, are considered key management personnel. No council members received any remuneration or received any other benefit from employment in the year (2024: £NIL).

## The Association of Laparoscopic Surgeons of Great Britain and Ireland

### Notes to the Financial Statements for the Year Ended 5 April 2025 (continued)

No employee received emoluments of more than £60,000 during the year

#### 8 Tangible fixed assets

	Furniture and equipment £	Computer equipment £	Website and database £	Total £
<b>Cost</b>				
At 6 April 2024	8,223	12,299	52,364	72,886
At 5 April 2025	8,223	12,299	52,364	72,886
<b>Depreciation</b>				
At 6 April 2024	8,223	11,849	52,364	72,436
Charge for the year	-	450	-	450
At 5 April 2025	8,223	12,299	52,364	72,886
<b>Net book value</b>				
At 5 April 2025	-	-	-	-
At 5 April 2024	-	450	-	450

#### 9 Debtors

	2025 £	2024 £
Prepayments and accrued income	32,014	11,778

#### 10 Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	18,780	5,064
Other taxation and social security	6,629	8,466
Other creditors	5,354	608
Accruals	4,056	3,416
Deferred income	30,147	34,233
	64,966	51,787

#### 11 Pension and other schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The contributions payable by the charity charged to the unrestricted fund amounted to £24,006 (2024: £24,210). Contributions totalling £4,931 (2024: NIL) were payable to the fund at the year end and are included in creditors.

# The Association of Laparoscopic Surgeons of Great Britain and Ireland

## Notes to the Financial Statements for the Year Ended 5 April 2025 (continued)

### 12 Funds

	Balance at 6 April 2024 £	Incoming resources £	Resources expended £	Balance at 5 April 2025 £
<b>Unrestricted funds</b>				
General	626,178	307,197	(356,283)	577,092
<b>Restricted funds</b>	<u>3,055</u>	<u>-</u>	<u>(2,400)</u>	<u>655</u>
<b>Total funds</b>	<u>629,233</u>	<u>307,197</u>	<u>(358,683)</u>	<u>577,747</u>
	Balance at 6 April 2023 £	Incoming resources £	Resources expended £	Balance at 5 April 2024 £
<b>Unrestricted funds</b>				
General	659,585	334,726	(368,133)	626,178
<b>Restricted funds</b>	<u>4,438</u>	<u>7,500</u>	<u>(8,883)</u>	<u>3,055</u>
<b>Total funds</b>	<u>664,023</u>	<u>342,226</u>	<u>(377,016)</u>	<u>629,233</u>

### 13 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 5 April 2025 £
Current assets	642,058	655	642,713
Current liabilities	<u>(64,966)</u>	<u>-</u>	<u>(64,966)</u>
<b>Total net assets</b>	<u>577,092</u>	<u>655</u>	<u>577,747</u>



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Mon, 16th Feb 2026 17:19:38 GMT	Professor Nader Francis opened the document email. (109.176.73.125)
Mon, 16th Feb 2026 17:20:56 GMT	Professor Nader Francis opened the document email. (72.145.83.70)
Mon, 16th Feb 2026 17:24:11 GMT	Professor Nader Francis opened the document email. (109.176.73.126)
Mon, 16th Feb 2026 17:25:30 GMT	Professor Nader Francis opened the document email. (172.186.8.64)
Mon, 16th Feb 2026 17:31:05 GMT	Professor Nader Francis opened the document email. (109.176.73.126)
Mon, 16th Feb 2026 17:31:07 GMT	Professor Nader Francis opened the document email. (109.176.73.126)
Mon, 16th Feb 2026 17:44:41 GMT	Professor Nader Francis opened the document email. (109.176.73.125)
Mon, 16th Feb 2026 17:44:42 GMT	Professor Nader Francis opened the document email. (109.176.73.125)
Mon, 16th Feb 2026 17:52:54 GMT	Professor Nader Francis opened the document email. (62.49.74.31)
Mon, 16th Feb 2026 18:00:23 GMT	Professor Nader Francis opened the document email. (172.226.134.0)

Mon, 16th Feb 2026 19:08:42 GMT	Professor Nader Francis opened the document email. (62.49.74.31)
Mon, 16th Feb 2026 19:08:43 GMT	Professor Nader Francis opened the document email. (62.49.74.31)
Mon, 16th Feb 2026 19:40:51 GMT	Professor Nader Francis opened the document email. (62.49.74.31)
Mon, 16th Feb 2026 20:28:49 GMT	Professor Nader Francis opened the document email. (62.49.74.31)
Mon, 16th Feb 2026 21:21:18 GMT	Professor Nader Francis opened the document email. (62.49.74.31)
Mon, 16th Feb 2026 21:21:26 GMT	Professor Nader Francis opened the document email. (62.49.74.31)
Tue, 17th Feb 2026 0:10:46 GMT	Professor Nader Francis opened the document email. (62.49.74.31)
Tue, 17th Feb 2026 0:10:48 GMT	Professor Nader Francis opened the document email. (62.49.74.31)
Tue, 17th Feb 2026 8:27:24 GMT	Professor Nader Francis opened the document email. (82.4.37.112)
Tue, 17th Feb 2026 8:29:51 GMT	Professor Nader Francis opened the document email. (82.4.37.112)
Tue, 17th Feb 2026 9:07:00 GMT	Professor Nader Francis opened the document email. (95.166.45.130)
Tue, 17th Feb 2026 10:01:28 GMT	Professor Nader Francis opened the document email. (104.28.129.1)
Tue, 17th Feb 2026 16:32:08 GMT	Professor Nader Francis opened the document email. (193.160.245.179)
Tue, 17th Feb 2026 16:36:50 GMT	Professor Nader Francis opened the document email. (146.75.185.38)
Wed, 18th Feb 2026 15:48:04 GMT	Document emailed to n.francis@griffininstitute.org.uk
Wed, 18th Feb 2026 15:48:14 GMT	Professor Nader Francis opened the document email. (172.186.9.0)
Wed, 18th Feb 2026 17:51:44 GMT	Professor Nader Francis opened the document email. (172.226.0.22)
Wed, 18th Feb 2026 18:11:27 GMT	Professor Nader Francis opened the document email. (72.145.76.10)
Wed, 18th Feb 2026 18:19:31 GMT	Professor Nader Francis viewed the envelope (92.40.205.161)
Wed, 18th Feb 2026 18:20:37 GMT	Professor Nader Francis viewed the envelope (172.224.226.52)
Wed, 18th Feb 2026 18:20:55 GMT	Professor Nader Francis signed the envelope (92.40.205.161)
Wed, 18th Feb 2026 18:20:55 GMT	Sent the envelope to Andrew Pape (andrewpape@smaillesgoldie.co.uk) for signing (92.40.205.161)
Wed, 18th Feb 2026 18:20:56 GMT	Document emailed to andrewpape@smaillesgoldie.co.uk
Wed, 18th Feb 2026 18:21:14 GMT	Andrew Pape opened the document email. (72.145.152.95)
Thu, 19th Feb 2026 7:32:16 GMT	Andrew Pape viewed the envelope (213.249.229.122)
Thu, 19th Feb 2026 7:32:23 GMT	Andrew Pape signed the envelope (213.249.229.122)
Thu, 19th Feb 2026 7:32:23 GMT	Sent the envelope to Victoria Shannon (victoriashannon@smaillesgoldie.co.uk) for signing (213.249.229.122)
Thu, 19th Feb 2026 7:32:24 GMT	Document emailed to victoriashannon@smaillesgoldie.co.uk
Thu, 19th Feb 2026 7:32:39 GMT	Victoria Shannon opened the document email. (48.209.223.68)
Thu, 19th Feb 2026 16:01:44 GMT	Victoria Shannon viewed the envelope (213.249.229.122)
Fri, 20th Feb 2026 15:49:03 GMT	Document emailed to victoriashannon@smaillesgoldie.co.uk
Fri, 20th Feb 2026 15:49:19 GMT	Victoria Shannon opened the document email. (72.145.76.10)
Sun, 22nd Feb 2026 15:50:03 GMT	Document emailed to victoriashannon@smaillesgoldie.co.uk
Sun, 22nd Feb 2026 15:50:16 GMT	Victoria Shannon opened the document email. (72.145.83.89)
Mon, 23rd Feb 2026 13:01:11 GMT	Victoria Shannon opened the document email. (82.132.237.177)
Mon, 23rd Feb 2026 13:02:27 GMT	Victoria Shannon opened the document email. (82.132.237.177)
Tue, 24th Feb 2026 15:51:05 GMT	Document emailed to victoriashannon@smaillesgoldie.co.uk
Tue, 24th Feb 2026 15:51:18 GMT	Victoria Shannon opened the document email. (72.145.83.96)

Thu, 26th Feb 2026 7:56:10 GMT	Victoria Shannon viewed the envelope (5.198.106.32)
Thu, 26th Feb 2026 7:56:52 GMT	Victoria Shannon signed the envelope (5.198.106.32)
Thu, 26th Feb 2026 7:56:52 GMT	This envelope has been signed by all parties (5.198.106.32)
Thu, 26th Feb 2026 7:56:52 GMT	Signed document confirmation emailed to n.francis@griffininstitute.org.uk (5.198.106.32)
Thu, 26th Feb 2026 7:56:52 GMT	Signed document confirmation emailed to andrewpape@smaillesgoldie.co.uk (5.198.106.32)
Thu, 26th Feb 2026 7:56:52 GMT	Signed document confirmation emailed to victoriashannon@smaillesgoldie.co.uk (5.198.106.32)
Thu, 26th Feb 2026 7:56:52 GMT	Signed document confirmation emails have been sent to all parties. Document URL: <a href="https://api.signable.app/shareable/envelope?t=38f5242c-3107-4361-951d-b8254affa6cc">https://api.signable.app/shareable/envelope?t=38f5242c-3107-4361-951d-b8254affa6cc</a> (5.198.106.32)