



Clifton Street Preschool AGM meeting 29.1.25 minutes

1. Welcome

Attendees:

Sarah Rodham-Heaps, Elayne Chappell, Chris Lawton, Vanessa O'Donoghue, Jodi Wilkinson, Helen Green, Paul Yaun, Elisabeth Loheac, Claire Harris, Gisele Barbosa, Rahul Raman, Jincy George, Reema Balakar

Apologies:

Sean Lamb

2. Update from Chair;

Elayne thanked the staff and committee for the last year at preschool. She said that it had been a busy year with lots of changes.

- The back room had been developed into a sensory/quiet space to help meet the needs of some of the children with SEND. This will be ongoing throughout this academic year.
- In 2023-24 preschool was at capacity with people still enquiring about spaces for their children.
- In the last financial year the preschool made a profit of over £7000
- At the start of this year there were only 8 children on role but by January there were 21 on role with this number predicted to increase to 27 by April.

3. Committee update;

Elayne Chappell to remain as chair until Chris' EY2 through. Chris Lawton to become Chair once he has his EY2 – DBS already obtained. Nominated by Elayne, seconded by Vanessa

Claire Harris voted on as a new committee member. Nominated by Elayne, seconded by Vanessa

Louise Morton voted on as a new committee member. Nominated by Elayne, seconded by Helen.

4. Financial Overview

- Last year's financial report circulated
- Last year preschool made a profit of £7088.31

5. Actions

- **Elayne to contact Ofsted and give notification of change of members.**
- **Sarah to submit return to Charities Commission**
- **New members to begin DBS/EY2 process**

Clifton Street



Pre-School



Clifton Street Preschool

Charity Registration Number 1058446

Month 1-13(06/04/23-05/04/24)

Income	2023/2024	2022/2023	Expenditure	2023/2024	2022/2023
Pre-school Funding	£80,203.12	£58,267.63	Wages inc Tax & National Insurance	£73,591.89	£64,602.97
Pre-school Fees	£7,410.50	£3,700.50			
HMRC			consumables & admin costs	£4,097.95	£4,891.71
T-Shirt / Book-Bag Sales	£54.00	£72.00	Premises Cost inc Utilities	£6,750.04	£5,389.23
DAF Award			DAF Spend		
SENRAP & Inclusion Funding	£7,503.90	£9,440.00	SBC Maintenance Costs	£1,404.00	£1,188.00
Fundraising	£277.14	£700.01	Fundraising (transfer)	£1,043.02	£592.39
Events	£595.25		Events	£128.54	£253.95
Repayment of Admin Fees		£44.30	Courses/DBS	£594.60	£195.00
student payment		£2,000.00	photo orders	£104.00	
Hall Hire	£500.00	£500.00	Toys & Books	£916.48	£850.79
commission	£46.00		Pension (Employee & Employer)	£1,362.51	£1,231.10
photo orders	£104.00		Equipment	655.59	£2,043.72
donation		£300.00			
refunds		£200.95			
Total Income	£96,693.91	£75,225.39		£89,605.60	£80,646.47
	2023/2024	2022/2023			
Income - Expenditure	£7,088.31	-£5,421.08			



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

CLIFTON STREET PRESCHOOL

On accounts for the year
ended

APRIL 2024

Charity no
(if any)

1058446

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

T. LOSTELL

Date:

19/1/25

Name:

TRACEY LOSTELL

Relevant professional
qualification(s) or body
(if any):

AAT 4

Address: 26 DIXON STREET
SWINDON, WILTSHIRE
SN1 3PL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.