

Clifton Street Pre-School Committee Meeting
January 31st 2023 7:45
AGM minutes

Clifton Street



Pre-School

1. Welcome –Sarah Rodham-Heaps, Elayne Chappell, Katy Day, Kathryn Bradfield , Sean Lamb, Chi Clarke, Ajay Singh, Kanimozhi Ilanchezhiyan

2. Apologies for Absence – Cate Sargent

3. Minutes from Previous Meeting - Agreed

4. Chair

Welcome to the Clifton Street Preschool Annual General Meeting for 2021-2022. Thank you all for coming this evening.

2021-2022 has been a busy year, with a few ups and downs.

We had a new curriculum put in place and everyone has adapted well to this. It has meant staff have had less paperwork to do and more hands-on time to play with the children.

We also had the opportunity to support two young adults with EHCPs with their placements for further education courses. As well as being hugely beneficial to them it also gave preschool an extra £2000 in our budget for the support. This is something we hope to do again in the opportunity arises.

I would like to thank the staff for all their hard work and enthusiasm even when facing challenges.

Also a thank you to the committee for the support they give to preschool. Hopefully this is something that will continue for many years to come.

5. Vote for new members

- Elayne as Chair. Nominated by Sarah, seconded by Sean
- Cate as Secretary. Nominated by Elayne, Seconded by Sean
- Sean as Treasurer. Nominated by Elayne, Seconded by Sean
- Sarah nominated by Elayne, Seconded by Sean.
- Kathryn nominated By Sean, Seconded by Elayne.
- Katy stood down.

Cate has her DBS and EY2 through, Sean DBS is through, EY2 in process. Kathryn in process.

5. Financial Overview

- Last year's financial report circulated
- last year preschool ended on a profit of £7798.54

7. Actions

- Sarah to inform charities commission of current members
- Elayne to update Ofsted with new committee.

8. Date of Next AGM – TBC

Clifton Street Pre-school Registered Charity Number 1058446
Report for Income & Expenditure 2015-2016
Month 2 (01.05.15-30.05.15)

Income	2015/2016	2014/2015	Expenditure
Pre-school Funding, Fees & Registration	27000.84	£12,458.75	Wages inc Tax & National Insurance
Milk refund			Consumables & Admin Costs
T-Shirt / Book-Bag Sales	£34.00		Premises Cost inc Utilities
			Purchase of T-Shirts
SENRAP Funding			SBC Maintenance Costs
Fundraising (transfer)	£202.05	£95.50	Fundraising (transfer)
Events	£312.20	£171.00	Events
			Courses
			DWP/DSS
Hall Hire	£500.00		Toys & Books
			Equipment
Total Income	£28,049.09	£12,725.25	Total Expenditure
	2015/2016	2014/2015	
Income - Expenditure Months 1 - 2	£16,580.73	£2,966.80	

2015/2016	2014/2015
£9,039.18	£7,952.19
£475.81	£495.73
£477.61	£751.75
£360.00	
	£10.00
£223.00	£80.00
£285.00	£162.00
£24.00	
£446.33	£110.81
£137.43	£195.97
###	£9,758.45

Report for Income & Expenditure 2017-2018**Month 13(31.03.17-05.04.17)**

Income	2017/2018	2016/2017	Expenditure
Pre-school Funding and Fees	£67,447.57	£69,218.33	Wages inc Tax & National Insurance
Milk refund	£173.43	£204.87	Consumables & Admin Costs
T-Shirt / Book-Bag Sales	£54.00	£131.00	Premises Cost inc Utilities
PSLA Donation for Books	£0.00	£0.00	Purchase of T-Shirts
SENRAP FUNDING	£2,040.00	£4,320.00	SBC Maintenance Costs
Fundraising (transfer)	£1,143.16	£3,353.92	Fundraising (transfer)
Events	£505.70	£1,396.10	Events
Repayment of Admin Fees	£11.00	£37.60	Courses
Registration Fee for September 2018	£50.00	£950.00	Outside Area
Inclusion Funding	£1,778.00	£1,000.00	DWP/DSS
Hall Hire	£1,500.00		Toys & Books
EYPP	£156.75		Pension (Employee & Employer)
			Equipment
Total Income	£74,859.61	£80,611.82	
	2017/2018	2016/2017	
Income - Expenditure	-£6,042.71	£1,834.10	

2017/2018	2016/2017
£62,137.43	£64,153.16
£5,039.12	£4,094.47
£4,638.42	£4,007.36
£0.00	£208.00
£589.44	£0.00
£4,714.99	£913.58
£736.10	£1,623.14
£279.20	£623.10
£312.49	£148.00
£336.00	£1,046.37
£746.19	£164.60
£365.87	£1,795.94
£1,007.07	
£80,902.32	£78,777.72

Clifton Street Pre-school Report for Income and Expenditure 2018/2019

Months 1-13 (06/04/2018-05/04/19)

Income	2018/2019	2017/2018	Expenditure
Pre-school Funding and Fees	£65,475.90	£67,447.57	Wages inc Tax & National Insurance
Milk refund	£171.05	£173.43	Consumables & Admin Costs
T-Shirt / Book-Bag Sales	£78.00	£54.00	Premises Cost inc Utilities
DAF Award	£1,230.00	£0.00	DAF Spend
SENRAP & Inclusion Funding	£9,388.02	£3,818.00	SBC Maintenance Costs
Fundraising (transfer)	£1,028.37	£1,143.16	Fundraising (transfer)
Events	£426.00	£505.70	Events
Repayment of Admin Fees	£22.00	£11.00	Courses
Registration Fee	£340.00	£50.00	Outside Area DWP/DSS
Hall Hire	£0.00	£1,500.00	Toys & Books
EYPP	£1,239.75	£156.75	Pension (Employee & Employer) Equipment
Total Income	£79,399.09	£74,859.61	

	2018/2019	2017/2018
Income - Expenditure	-£3,428.18	-£6,042.71

Bank Reconciliation

Balance HSBC Statement Number 666	£19,955.36
End of Year Balance Statement 611	£23,502.30
End of Year Cheques now Cleared	£118.76
Income	£79,399.09
Expenditure	£82,827.27
Cheques Uncashed	
Reconciliation Balance	£19,955.36

Fundraising Balance (included in total above)	£1,548.67
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2018/2019	2017/2018
£70,376.81	£62,137.43
£3,959.45	£5,039.12
£3,038.62	£4,638.42
£462.56	£0.00
£1,296.00	£589.44
£70.00	£4,714.99
£897.13	£736.10
£1,008.40	£279.20
£333.18	£312.49
	£336.00
£180.85	£746.19
£752.42	£365.87
£451.85	£1,007.07
###	£80,902.32

Clifton Street Pre-school Report for Income and Expenditure 2019/2020

Month 13(31/03/20-05/04/20)

Income	2019/2020	2018/2019	Expenditure	2019/2020
Pre-school Funding and Fees	£62,808.49	£65,475.90	Wages inc Tax & National Insurance	£65,068.30
Milk refund	£144.56	£171.05	Consumables & Admin Costs	£3,952.98
T-Shirt / Book-Bag Sales	£110.00	£78.00	Premises Cost inc Utilities	£3,303.28
DAF Award	£0.00	£1,230.00	DAF Spend	£670.27
SENRAP & Inclusion Funding	£6,818.53	£9,388.02	SBC Maintenance Costs	£1,296.00
Fundraising (transfer)	£881.29	£1,028.37	Fundraising (transfer)	£122.21
Events	£138.20	£426.00	Events	£497.58
Repayment of Admin Fees	£11.00	£22.00	Courses	£446.60
Registration Fee	£220.00	£340.00	Outside Area	£316.17
Swindon Lottery	£3.00			
Hall Hire	£1,500.00		Toys & Books	£814.82
EYPP	£504.45	£1,239.75	Pension (Employee & Employer)	£1,033.08
			Equipment	£301.98
Total Income	£73,139.52	£79,399.09		£77,823.27

	2019/2020	2018/2019
Income - Expenditure	-£4,683.75	-£3,428.18

Bank Reconciliation

Balance HSBC Statement Number 713	£15,271.61
End of Year Balance Statement 666	£19,955.36
End of Year Cheques now Cleared	
Income	£73,139.52
Expenditure	£77,823.27
Cheques Uncashed	
Reconciliation Balance	£15,271.61

Fundraising Balance (included in total above)	£1,349.38
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2018/2019

£70,376.81

£3,959.45

£3,038.62

£462.56

£1,296.00

£70.00

£897.13

£1,008.40

£333.18

£180.85

£752.42

£451.85

£82,827.27

Clifton Street Pre-school Report for Income and Expenditure 2022/2023

Month 9(01/12/22-30/12/22)

Income	2022/2023	2021/2022	Expenditure	2022/2023
Pre-school Funding	£40,888.53	£40,108.44	Wages inc Tax & National Insurance	£50,365.20
Pre-school Fees	£2,424.00	£ 3,690.00		
HMRC			consumables & admin costs	£3,392.49
T-Shirt / Book-Bag Sales	£54.00	£ 23.00	Premises Cost inc Utilities	£2,461.81
DAF Award			DAF Spend	
SENRAP & Inclusion Funding	£5,580.00	£ 8,630.02	SBC Maintenance Costs	£864.00
Fundraising (transfer)	£469.55	£ 369.51	Fundraising (transfer)	£592.39
Events		£ 2,932.83	Events	£101.27
Repayment of Admin Fees	£44.30	£ 4.60	Courses	£137.00
Registration Fee		£ 30.00	Outside Area	
Hall Hire	£500.00	£ 1,000.00	Toys & Books	£529.57
Donation		£ 1,000.00	Pension (Employee & Employer)	£830.33
Student Payment	£2,000.00		Equipment	£1,064.28
Total Income	£51,960.38	###		£59,745.95
	2022/2023	2021/2022		
Income - Expenditure	-£7,785.57	£3,183.37		

Bank Reconciliation

Balance HSBC Statement Number	
End of Year Balance Statement 799	£25,986.37
End of Year Cheques now Cleared	
Income	£51,960.38
Expenditure	£59,745.95
Cheques Uncashed	
Reconciliation Balance	£18,200.80

2021/2022

44,813.29

£ 2,897.60

£ 2,069.72

£ 972.00

£ 787.92

£ 83.75

£ 217.00

£ 771.16

£ 933.17

£1,847.34

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Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

CLIFTON STREET PRE-SCHOOL

On accounts for the year
ended

5/4/22

Charity no
(if any)

1058446

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Tracey Loshley

Date:

23/2/23

Name:

TRACEY LOSLEY

Relevant professional
qualification(s) or body
(if any):

AAT

Address: 26 DIXON STREET
SWINDON
SN1 3PL.

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.