



Time	Meeting Title	Date	Location
7:45PM	Clifton Street Pre-School Committee Meeting AGM	27 th January 2022	Clifton Street Preschool
Attendees: Sarah Rodham-Heaps, Elayne Chappell, Katy Day, Sven Hannemann, Laura Woodward, Sean Lamb and Rob Musk			
Apologies:			

<u>N o.</u>	<u>Topic</u>	<u>Discussion Points</u>	<u>SPEAKER</u>
1.	Welcome		
2.	Review last meeting minutes	All agree minutes are correct? Any further remarks/comments? <ul style="list-style-type: none"> All agree previous minutes correct 	Elayne
3.	Chair Report	Summary of current status of preschool: <ul style="list-style-type: none"> Thank you to the committee members and staff for their help and support over this difficult year. 22 children on the books at the moment 3 due to start in coming months We are recruiting extra staff for 1:1 roles and have interviews next week We have recently reviewed the learning environment and a regulation station added with sensory toys and focus on emotional wellbeing. This has been well received by the children We are working from the new curriculum which has reduced paperwork, giving us more time to spend with the children and this is working well. We are continuing to plan based on children's interests and needs under the new framework. 	Elayne
4.	Vote for New Members	<ul style="list-style-type: none"> Elayne is nominated by Sarah and seconded by Katy Laura nominated by Elayne and seconded by Sarah. Sarah nominated by Katy and seconded by Sven All DBS checks approved 	Elayne
5.	Financial Overview	<ul style="list-style-type: none"> Profit of £2916.22 for the year 2021/2022 Fund raising balance of £1975.18 for this year, which has been limited due to Covid restrictions 	Sarah
6.	A.O.B	None	
7.	Actions	<ul style="list-style-type: none"> Elayne to contact OFSTED with details of new committee and to remove Gemma Webb, Michele Celliers and Alichia Teal. Sarah to inform Charities Commission of current members 	Elayne Sarah

Clifton Street Pre-school Report for Income and Expenditure 2020/2021

	2020/2021	2019/2020		2020/2021	2019/2020
Income			Expenditure		
Pre-school Funding	£60,738.10	£62,808.49	Wages inc Tax & National Insurance	£58,535.00	£65,068.30
Pre-school Fees	£3,794.00				
Milk refund	£21.38	£144.56	Consumables & Admin Costs	£3,793.85	£3,952.98
T-Shirt / Book-Bag Sales	£124.00	£110.00	Premises Cost inc Utilities	£3,344.49	£3,303.28
DAF Award		£0.00	DAF Spend		£670.27
SEN RAP & Inclusion Funding	£6,181.02	£6,818.53	SBC Maintenance Costs	£1,080.00	£1,296.00
Fundraising (transfer)	£581.75	£881.29	Fundraising (transfer)	£29.00	£122.21
Events	£35.50	£138.20	Events	£38.52	£497.58
Repayment of Admin Fees	£30.07	£11.00	Courses	£179.00	£446.60
Registration Fee	£100.00	£220.00	Outside Area	£4.00	£316.17
Swindon Lottery	£45.50	£3.00			
Hall Hire		£1,500.00	Toys & Books	£123.07	£814.82
Donation	£20.00	£504.45	Pension (Employee & Employer)	£1,101.06	£1,033.08
			Equipment	£527.11	£301.98
Total Income	£71,671.32	£73,139.52		£68,755.10	£77,823.27
	2020/2021	2019/2020			
		-			
Income - Expenditure	£2,916.22	£4,683.75			

Bank Reconciliation

Balance HSBC Statement Number

	£15,271
End of Year Balance Statement 713	.61
End of Year Cheques now Cleared	
	£71,671
Income	.32
	£68,755
Expenditure	.10
Cheques Uncashed	
	£18,187
Reconciliation Balance	.83
Fundraising Balance (included in total above)	£1,975.18



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

CLIFTON STREET PRE-SCHOOL

On accounts for the year
ended

5/4/21

Charity no
(if any)

1058446

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

T. LOSTELLO

Date:

27/1/22

Name:

TRACEY LOSTELLO

Relevant professional
qualification(s) or body

AAT

(if any):

Address: 26 DIXON STREET
SWINDON WILTSHIRE
SN4 3PL

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.