

NOTLEY GREEN COMMUNITY ASSOCIATION
TRUSTEE'S REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023

Notley Green Community Association
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For the Year Ended 31 July 2023

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Notley Green Community Association
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Charity Registration Number	1058443
President	K Yap
Chairman	Roger Smith (appointed 6.11.23)
Treasurer	C Crick
Trustees	B Cassidy M Cave C Crick D Neave R Smith K Yap Y Frattaroli (resigned 6.11.23) Roger Smith (appointed 6.11.23)
Independent Examiner	Ronald W Chivers & Co
Bankers	HSBC plc Great Square Braintree Essex CM7 7UE

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The trustees present their annual report and the financial statements of the charity for the year ended 31 July 2023. The accounts comply with the current statutory requirements and with the requirements of the SORP.

Constitution

The charity was constituted on 1 February 1996 and is governed by a definitive Trust Deed and rules dated 16 February 1996 as amended on 7 January 1999, 6 January 2000 and 23rd January 2023.

The trust is registered as a Charity, under number 1058443.

Objectives

The purpose of the charity is to establish or secure the establishment of a community centre for the benefit of the inhabitants of the parish of Great Notley, and to promote other charitable purposes as required.

Activities

The Association has continued to expand its membership during the year.

Results

The results for the year are set out in the statement of financial activities on page 5.

These show the Association received income of £182,411 and had expenditure of £202,210.

Trustees

The Trustees of the fund throughout the past year are shown on page 1. Additional trustees can be appointed by the existing trustees. The General Committee consists of the trustees, the Charity's administrative officers (nonvoting), section representatives, and representatives from local authorities and affiliated organisations.

B Cassidy..... *Brendan Cassidy*

Date 24 April 2024

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Under the Charities Act 1993, the Trustees are required to:

- Keep proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity;
- To prepare financial statements for each financial year, which give a true and fair view of the state of the Charity's affairs and of its surplus or deficit for the year and comply with the regulations made by the Secretary of State.

In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and whether the financial statements have been prepared in accordance with the Statement of Recommended Practice, Accounting for Charities, issued by the Charity Commission
- Prepare the financial statements on the ongoing concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Notley Green Community Association
Independent Examiner's Report to
The Trustees of Notley Green Community Association
For the Year Ended 31 July 2023**

We report on the accounts of the trust for the year ended 31 July 2023 as set out on pages 5 and 6.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Charities Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Charities Act, whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act
 have not been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ronald W Chivers & Co.

RONALD W CHIVERS & CO

ACCOUNTANTS

61 Manor Street

Braintree

Essex

CM7 3HP

24 April 2024

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For the Year Ended 31 July 2023

	General Fund £	Designated Funds £	Total 2022/23 £	Total 2021/22 £
Income				
Charges for Hall Hire	44,039	-	44,039	43,487
Fundraising	1,463	12,593	14,056	25,533
Interest	179	-	179	10
Government funding	-	-	-	7,277
Sections:				
Fees and Charges	-	120,556	120,556	111,980
Other Income	-	3,580	3,580	3,903
Total Income	<u>45,681</u>	<u>136,730</u>	<u>182,411</u>	<u>184,916</u>
Provision of Charitable Expenditure				
Provision of Community Hall				
Caretaking	14,560		14,560	14,560
Light & Heating	10,532		10,532	7,571
Water Charges	1,962		1,962	2,175
Repairs / Maintenance of Hall	25,682		25,682	37,931
Security	1,967		1,967	1,098
Cleaning and Waste Disposal	13,199		13,199	13,013
Insurance	788		788	732
Licences	2,591		2,591	202
Bad debt	-		-	6,179
	<u>71,281</u>		<u>71,281</u>	<u>83,461</u>
Sections				
Wages and Fees		104,920	104,920	101,665
Materials and Equipment		2,975	2,975	1,292
Other Expenditure		<u>17,871</u>	<u>17,871</u>	<u>18,921</u>
		<u>125,766</u>	<u>125,766</u>	<u>121,878</u>
Other Expenditure				
Fundraising and Social events	2,479		2,479	9,253
Management and Administration	2,642		2,642	1,465
Independent Examiner's Fee	(100)		(100)	250
Other	<u>142</u>		<u>142</u>	<u>748</u>
	<u>5,163</u>		<u>5,163</u>	<u>11,717</u>
Total Expenditure	<u>76,444</u>	<u>125,766</u>	<u>202,210</u>	<u>217,056</u>
Net Income/(Loss) for the Year	(30,763)	10,964	(19,798)	(32,143)
Contribution from sections	-	-	-	-
Hire of the Hall by Sections	<u>8,242</u>	<u>(8,242)</u>	-	-
Net Movement in Funds	(22,521)	2,722	(19,799)	(32,143)
Fund Balances at 1 August 2022	<u>45,115</u>	<u>24,694</u>	<u>69,809</u>	<u>69,809</u>
Fund Balances at 31 July 2023	<u>22,594</u>	<u>27,416</u>	<u>50,010</u>	<u>-</u>

The notes on page 7 form part of these accounts

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	2023		2022	
	£	£	£	£
Current Assets				
Debtors	6,142		2,634	
Payments in Advance	3,316		4,738	
Balances at Bank				
Current Accounts	55,442		61,502	
Deposit Account	20,787		34,137	
Cash in Hand	<u>3</u>		<u>16</u>	
		87,690		103,027
Current Liabilities				
Creditors	27,322		27,922	
Receipts in Advance	<u>10,358</u>		<u>5,296</u>	
		37,680		33,218
Net Assets		<u>50,010</u>		<u>69,809</u>
Represented by:				
FUNDS				
Unrestricted Income Funds				
General Purpose Fund		22,595		45,115
Designated Funds				
Sections:				
Badminton	35		74	
Ducklings	23,747		20,766	
Gardening	819		684	
Table Tennis	2,826		3,023	
Workout	<u>(12)</u>		<u>145</u>	
		<u>27,415</u>		24,694
		<u>50,010</u>		<u>69,809</u>

Brendan Cassidy

.....
B Cassidy

For and on behalf of the Notley Green Community Association

Dated 24 April 2024

Notes

- 1) These Accounts have been prepared on a full accruals basis and cover the period from 1 August 2022 to 31 July 2023

Notley Green Community Association
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Accounting Policies

Accounting Convention The financial statements are prepared in accordance with the Statement of Recommended Practice (Accounting by Charities) and in accordance with applicable accounting standards.

Voluntary Income Cash donations, gifts, legacies and cash collected at fund raising events are included in the Statement of Financial Activities when the amounts receivable have been ascertained.

Investment Income Interest receivable is included inclusive of the associated tax credit

Grants Receivable All grants received have been treated as income irrespective of the grant and the use to which the grant is put. Related expenditure is included under the appropriate heading.

Designated Funds Are those where the Association has identified funds to be used for a specific purpose of a specific section of the Association.

Employees and Trustees

	2023	2022
	£	£
Staff Costs: Wages and Salaries	<u>104,920</u>	<u>101,665</u>

The total number of employees by function was:

Administration	-	-
Caretakers	-	-
Playgroup	10	10
Section Officers	-	-
Section Offices	<u>10</u>	<u>10</u>

None of the Trustees received any remuneration for their services.

Debtors

	2023	2022
	£	£
Hire Charges	2,142	2,387
Pre School Session Fees	-	247
	<u>2,142</u>	<u>2,634</u>

Creditors

Amounts falling due within one year

	2023	2022
	£	£
Creditors	<u>27,322</u>	<u>27,922</u>