

NOTLEY GREEN COMMUNITY ASSOCIATION
TRUSTEE'S REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2022

Notley Green Community Association
Contents of the Financial Statements
For the Year Ended 31 July 2022

Page 1	General Information
Page 2	Trustees Report
Page 3	Trustees Responsibilities
Page 4	Independent Examiner's Report
Page 5	Statement of Financial Activities
Page 6	Balance Sheet as at 31 July 2022
Page 7	Notes to the Financial Statements

Notley Green Community Association
Financial Statements
For the Year Ended 31 July 2022

Charity Registration Number	1058443
President	K Yap
Chairman	B Cassidy
Treasurer	C Crick
Trustees	B Cassidy M Cave C Crick D Neave R Smith K Yap
Independent Examiner	A C Wood
Bankers	HSBC plc Great Square Braintree Essex CM7 7UE

Notley Green Community Association
Financial Statements
For the Year Ended 31 July 2022

The trustees present their annual report and the financial statements of the charity for the year ended 31 July 2022. The accounts comply with the current statutory requirements and with the requirements of the SORP.

Constitution

The charity was constituted on 1 February 1996 and is governed by a definitive Trust Deed and rules dated 16 February 1996 as amended on 7 January 1999 and 6 January 2000.

The trust is registered as a Charity, under number 1058443

Objectives

The purpose of the charity is to establish or secure the establishment of a community centre for the benefit of the inhabitants of the parish of Great Notley, and to promote other charitable purposes as required.

Activities

The Association has continued to expand its membership during the year.

Results

The results for the year are set out in the statement of financial activities on page 5.

These show the Association received income of £184,913 and had expenditure of £217,056.

Trustees

The Trustees of the fund throughout the past year are shown on page 1. Additional trustees can be appointed by the existing trustees. The General Committee consists of the trustees, the Charity's administrative officers (nonvoting), section representatives, and representatives from local authorities and affiliated organisations.

B Cassidy *Brendan Cassidy*

Date 12 May 2023

Notley Green Community Association
Financial Statements
For the Year Ended 31 July 2022

Under the Charities Act 1993, the Trustees are required to:

- Keep proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity;
- To prepare financial statements for each financial year, which give a true and fair view of the state of the Charity's affairs and of its surplus or deficit for the year and comply with the regulations made by the Secretary of State.

In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and whether the financial statements have been prepared in accordance with the Statement of Recommended Practice, Accounting for Charities, issued by the Charity Commission
- Prepare the financial statements on the ongoing concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Report to the Trustees of the Notley Green Community Association

On accounts for the year ended 31st July 2022

Charity Number 1058443

I report to the Trustees on my examination of the accounts of the above charity for the year ended 31st July 2022


As the Charity Trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011

I report in respect of my examination of the Trust's account carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- Accountings records were not kept in accordance with section 130 of the Act or
- The accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....

Date – 6th May 2023

Miss Ann C Wood
LetchWood
134 Witham Road
Black Notley
Braintree
Essex
CM77 8LN

Notley Green Community Association
Financial Statements
For the Year Ended 31 July 2022

	General Fund £	Designated Funds £	Total 2021/22 £	Total 2020/21 £
Income				
Charges for Hall Hire	43,487	-	43,487	19,153
Fundraising	11,729	13,804	25,533	1,933
Interest	10	-	10	6
Government funding	-	-	7,277	20,693
Sections:				
Fees and Charges	-	111,980	111,980	102,547
Other Income	-	3,903	3,903	5,864
Total Income	55,226	129,687	184,913	150,196
Provision of Charitable Expenditure				
Provision of Community Hall				
Caretaking	14,560		14,560	10,260
Light & Heating	7,571		7,571	4,330
Water Charges	2,175		2,175	451
Repairs / Maintenance of Hall	37,931		37,931	6,275
Security	1,098		1,098	1,043
Cleaning and Waste Disposal	13,013		13,013	12,601
Insurance	732		732	690
Licences	202		202	281
Bad debt	6,179		6,179	-
	83,461		83,461	35,931
Sections				
Wages and Fees		101,665	101,665	95,740
Materials and Equipment		1,292	1,292	1,146
Other Expenditure		18,921	18,921	11,935
		121,878	121,878	108,821
Other Expenditure				
Fundraising and Social events	9,253		9,253	-
Management and Administration	1,466		1,465	652
Independent Examiner's Fee	250		250	(50)
Other	748		748	123
	11,717		11,717	725
Total Expenditure	95,178	121,878	217,056	145,477
Net Income/(Loss) for the Year	(39,952)	7,809	(32,143)	4,719
Contribution from sections	1,098	(1,098)	-	-
Hire of the Hall by Sections	8,233	(8,233)	-	-
Net Movement in Funds	(30,621)	(1,522)	(32,143)	4,719
Fund Balances at 1 August 2021	75,736	26,216	101,952	101,952
Fund Balances at 31 July 2022	45,115	24,694	69,809	=

The notes on page 7 form part of these accounts

Notley Green Community Association
Financial Statements
For the Year Ended 31 July 2022

	2022		2021	
	£	£	£	£
Current Assets				
Debtors	2,634		5,106	
Payments in Advance	4,738		3,274	
Balances at Bank				
Current Accounts	61,502		52,304	
Deposit Account	34,137		56,602	
Cash in Hand	<u>16</u>		<u>135</u>	
		103,027		117,421
Current Liabilities				
Creditors	27,922		14,718	
Receipts in Advance	<u>5,296</u>		<u>781</u>	
		<u>33,218</u>		<u>15,469</u>
Net Assets		<u>69,809</u>		<u>101,952</u>
Represented by:				
FUNDS				
Unrestricted Income Funds				
General Purpose Fund		45,115		75,736
Designated Funds				
Sections:				
Badminton	74		36	
Bridge	-		1,831	
Ducklings	20,766		20,351	
Gardening	684		743	
Table Tennis	3,023		2,671	
Workout	<u>145</u>		<u>584</u>	
		<u>24,694</u>		<u>26,216</u>
		<u>69,809</u>		<u>101,952</u>

Brendan Cassidy

B Cassidy, Chairman

For and on behalf of the Notley Green Community Association

Dated 12 May 2023

Notes

- 1) These Accounts have been prepared on a full accruals basis and cover the period from 1 August 2021 to 31 July 2022

Notley Green Community Association
Contents of the Financial Statements
For the Year Ended 31 July 2022

Accounting Policies**Accounting Convention**

The financial statements are prepared in accordance with the Statement of Recommended Practice (Accounting by Charities) and in accordance with applicable accounting standards.

Voluntary Income

Cash donations, gifts, legacies and cash collected at fund raising events are included in the Statement of Financial Activities when the amounts receivable have been ascertained.

Investment Income

Interest receivable is included inclusive of the associated tax credit

Grants Receivable

All grants received have been treated as income irrespective of the grant and the use to which the grant is put. Related expenditure is included under the appropriate heading.

Designated Funds

Are those where the Association has identified funds to be used for a specific purpose of a specific section of the Association.

Employees and Trustees

	2022	2021
	£	£
Staff Costs: Wages and Salaries	<u>101,665</u>	<u>95,740</u>
The total number of employees by function was:		
Administration	-	-
Caretakers	-	-
Playgroup	10	10
Section Officers	-	-
Section Offices	-	-
	<u>10</u>	<u>10</u>

None of the Trustees received any remuneration for their services.

Debtors

	2022	2021
	£	£
Hire Charges	2,387	2,261
Grant funding	-	500
Pre School Session Fees	247	1,858
Fundraising income	-	336
HMRC Refund	-	151
	<u>2,634</u>	<u>5,106</u>

Creditors**Amounts falling due within one year**

	2022	2021
	£	£
Creditors	<u>27,922</u>	<u>14,718</u>