

## **TRUSTEES ANNUAL REPORT 2021**

### **TO THE CHARITY COMMISSION FOR ENGLAND AND WALES**

(Accompanying Receipts and Payments Accounts for Financial Year ending 31/12/21)

#### *1. Administrative Details*

**Charity Name:** Within Reach

**Charity Commission Registration No:** 1058433

**Charity's Principal Address:** 8 Clifton Way  
Retford  
Notts DN22 7YE

**Names of Trustees:** Jennifer Jones  
Sian Kingsbury  
Mary Rewers (Director)

#### *2. Structure, Governance, Management*

**Governing Document:** Trust Deed, 03/06/1996  
Supplemental Deed, 17/09/1996

**Trustee Selection Method:** New trustees are appointed by consensus of the Trustees

#### *3. Child Safeguarding*

A Child Safeguarding Policy is in place.

#### *4. Objectives and Activities*

**Objects of the charity:**

- To relieve children and young adults who have learning difficulties or special needs or who have physical or mental disabilities by assisting in the provision of educational and recreational activities.
- The advancement of health in children and young adults who have learning difficulties or special needs or who have physical or mental disabilities by assisting in the provision of items and services including medical treatment, care and physiotherapy.
- The relief of those in need by reason of disability through the provision of equipment including wheelchairs and splints, or accommodation.

**Activities**

Within Reach supports the work of The Sheepfold Home and Day Centre in Beit Sahour, Bethlehem, West Bank, whose activities include:

- The day centre which provides special education classes for children and young people with learning difficulties and physical disabilities; and developmental activities for children and young people with profound and multiple handicaps;
- Residential care for one or two severely physically disabled young people where day care cannot meet the need, usually due to neglect or severe disability;

- Providing subsidised transportation (free for the most needy) for the day children to enable them to come on a regular basis; and
- Providing physiotherapy; humanitarian and medical aid for needy disabled children and young people at the Sheepfold and their families; as well as helping to provide rehabilitation aids, eg wheelchairs for them.

## **ACHIEVEMENT PERFORMANCE 2021**

Within Reach supports The Sheepfold's work with disadvantaged children and young people with disabilities in the Bethlehem area, West Bank. The Sheepfold's children's work remains drastically by the pandemic and, sadly, the day centre remains shut since March 2020 due to lack of funds. However, by the grace of God we have been able to continue the humanitarian aid and rehabilitation programme by providing monthly aid in the form of medications, disposable nappies, medical expenses to a number of children and young people; physiotherapy, and also residential care costs for a severely disabled young lady.

Humanitarian and Rehabilitation Aid Programme It was a joy and privilege to be able to continue helping needy children and their families in this way. The humanitarian aid includes medications, medical expenses and diapers; and the rehabilitation aid provides physiotherapy, wheelchairs and other aids as needed.

A number of severely disabled children/young people have been helped in 2021 on a monthly basis through the provision of diapers, medications and medical expenses, according to need. Two children were provided with physiotherapy in their homes. All of those helped come from very poor families.

In addition, occasional help with medications, medical fees/expenses, and other essentials were provided to others of the Sheepfold's disadvantaged children and their families.

### Finances

Income 2021: In 2021 There was a drop in donations (£6,921 less than in 2020) which is understandable due to the effect of the Covid lockdowns on individual donors and churches, who normally donate a substantial amount of the Sheepfold's income. Thankfully there was still enough to cover all the expenditure in 2021, praise God!

### Expenditure:

The total of £21,967, was less than previous years due to the closure of the day centre as a result of Covid-19 restrictions. A balance of £4,749 was carried forward to the 2022 account.

### Sources of Income

Most long-term supporters/sources of support continued. The First Century Foundations Charity in Canada very generously donated towards the humanitarian/rehabilitation aid program; ABCD

(Action around Bethlehem for Children with Disabilities) now donates quarterly; All Saints Cranham Charity fund made a substantial donation; a number of churches donated once or twice in the year; and our faithful individual supporters continued their vital, generous support.

Thank God that despite these very challenging times, the Sheepfold was able to carry on its outreach through humanitarian and rehabilitation aid to disadvantaged and disabled children and young people in the Bethlehem area, touching and transforming their lives and giving them dignity, value and hope.  
Date: 28/10/22

## WITHIN REACH

Supporting The Sheepfold's Ministry to Children & Young People with Special Needs, Bethlehem

### Income and Expenditure Account 2021

#### Expenditure

Transport	£	993.99
Vehicle Expenses	£	223.21
Day Centre Expenses	£	-
Office/Admin	£	1,810.35
Utilities	£	1,400.12
Household	£	755.60
Renovations	£	-
Maintenance	£	857.60
Wages/Allowance	£	11,159.60
Giving	£	989.19
Humanitarian & Rehabilitation aid	£	3,228.86
End of Service Pay	£	548.93
<b>TOTAL</b>	<b>£</b>	<b><u>21,967.45</u></b>

#### Income

Balance B/F from 2020	£	5,330.41
General Donations	£	13,083.88
ABCD @£1000 quarterly	£	4,000.00
First Century Foundations	£	2,302.00
All Saints, Cranham, Charity Fund	£	2,000.00
Gift Aid Rebates		-

<b>TOTAL</b>	<b><u>£ 26,716.29</u></b>
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### Balance Sheet 2021

Total Income	£	26,716.29
Total Expenditure	-	<u>£ 21,967.45</u>
		<b><u>£ 4,748.84</u></b>

**Therefore a balance of £4,748.84 was carried forward to the 2022 account**

**NB** Humanitarian aid includes medications, medical expenses, physiotherapy, disposable diapers, wheelchairs and other aids  
 No Day Centre Expenses due to its closure caused by the pandemic.  
 ABCD-Action for Children with Disability around Bethlehem , UK  
 First Century Foundations, Canada - formerly Operation Outreach, Canada



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees of

Within Reach

On accounts for the year  
ended

31<sup>st</sup> December 2021

Charity no  
(if any)

1058433

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021

Responsibilities and  
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Akram Abu Zulf

Date:

28/10/2022

Name:

Akram Abu Zulf

Relevant professional  
qualification(s) or body  
(if any):

certified public Accountant

Address:

Beit Sahour

## WITHIN REACH

Supporting The Sheepfold's Ministry to Children & Young People with Special Needs, Bethlehem

### Income and Expenditure Account 2022

#### Expenditure

Transport	£ 1,824.28
Vehicle Expenses	£ 640.20
Day Centre Expenses	£ -
Office/Admin	£ 1,259.75
Utilities	£ 1,135.73
Household	£ 29.27
Renovations	£ -
Maintenance	£ 291.36
Wages/Allowance	£ 11,110.29
Giving	£ 461.00
Humanitarian & Rehabilitation aid	£ 3,507.02
End of Service Pay	-
<b>TOTAL</b>	<b><u>£ 20,258.91</u></b>

#### Income

Balance B/F from 2021	£ 4,748.84
General Donations	£ 11,022.00
ABCD @£1000 quarterly	£ 4,000.00
First Century Foundations	£ 1,232.61
St Richard's, Hanworth	£ 1,450.00
St Botolph's	£ 1,500.00
Gift Aid Rebates	£ 1,143.52
<b>TOTAL</b>	<b><u>£ 25,096.97</u></b>

### Balance Sheet 2022

Total Income	£ 25,096.97
Total Expenditure	- £ 20,258.91
	<b><u>£ 4,838.07</u></b>

Therefore a balance of £4,838.07 was carried forward to the 2023 account

**NB** Humanitarian aid includes medications, medical expenses, physiotherapy, disposable diapers, wheelchairs and other aids  
 ABCD-Action for Children with Disability around Bethlehem , UK  
 First Century Foundations, Canada - formerly Operation Outreach, Canada

# WITHIN REACH

Supporting The Sheepfold's Ministry to Children & Young People with Special Needs, Bethlehem

## Income and Expenditure Account 2022

Expenditure		Income	
Transport	£ 1,824.28	Balance B/F from 2021	£ 4,748.84
Vehicle Expenses	£ 640.20	General Donations	£ 11,022.00
Day Centre Expenses	£ -	ABCD @£1000 quarterly	£ 4,000.00
Office/Admin	£ 1,259.75	First Century Foundations	£ 1,232.61
Utilities	£ 1,135.73	St Richard's, Hanworth	£ 1,450.00
Household	£ 29.27	St Botolphs	£ 1,500.00
Renovations	£ -	Gift Aid Rebates	£ 1,143.52
Maintenance	£ 291.36		
Wages/Allowance	£ 11,110.29		
Giving	£ 461.00		
Humanitarian & Rehabilitation aid	£ 3,507.02		
End of Service Pay	£ -		
<b>TOTAL</b>	<b>£ 20,258.91</b>	<b>TOTAL</b>	<b>£ 25,096.97</b>

## Balance Sheet 2022

Total Income	£ 25,096.97
Total Expenditure	£ 20,258.91
	<b>£ 4,838.07</b>

Therefore a balance of £4,838.07 was carried forward to the 2023 account

**NB** Humanitarian aid includes medications, medical expenses, physiotherapy, disposable diapers, wheelchairs and other aids

ABCD-Action for Children with Disability around Bethlehem , UK

First Century Foundations, Canada - formerly Operation Outreach, Canada





## INDEPENDENT EXAMINER'S REPORT

Report on the accounts of Within Reach, charity registration No 1058433, for the year ended 31<sup>st</sup> December 2022, which are attached

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:

Akam Abu Zuluf

Signed:

Akam Abu Zuluf



Relevant professional qualification or body:

Palestinian Association of Certified Public Accountants

Address:

Beit Sahour

Date: 9<sup>th</sup> September 2023