

Company registration number: 03251475

Charity registration number: 1058420

Colchester & Tendring Youth Enquiry Service

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2022

Goody's Chartered Accountants
Unit 8
Old Forge Court
Colchester Road
Elmstead Market
Essex
CO7 7EA

Colchester & Tendring Youth Enquiry Service

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Colchester & Tendring Youth Enquiry Service

Reference and Administrative Details

Trustees	Alan Lazell
	Alistair McGarry (Chairman)
	Philip Strangward
	Natasha Wainaina
	Laura Mathias
Charity Registration Number	1058420
Company Registration Number	03251475
Registered Office	The charity is incorporated in England.
	9 Trinity Street
	Colchester
	Essex
	CO1 1JN
Independent Examiner	Goody's Chartered Accountants
	Unit 8
	Old Forge Court
	Colchester Road
	Elmstead Market
	Essex
	CO7 7EA
Bankers	Barclays Bank
	9 High street
	Colchester
	CO1 1PG
	Lloyds Bank
	27 High Street
	Colchester
	CO1 1DU

Colchester & Tendring Youth Enquiry Service

Trustees' Report

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022.

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Trustees

Alan Lazell

Alistair McGarry (Chairman)

Philip Strangward

Natasha Wainaina

Laura Mathias (appointed 11 October 2022)

OBJECTIVES AND ACTIVITIES

Objectives and aims

These are set out in the company Memorandum of Association, which has been approved by the Charities Commission. They are "to promote the physical and mental health and social development of young people by the establishment of an information, advocacy, and counselling service in Colchester and Tendring for those in need by means of their social, economic, mental or physical circumstances."

During year ended 31 March 2022 we have continued delivery of the 3year business plan developed to galvanise and focus our activities to meet the demands and set out our key goals and aspirations for Y.E.S. over the 3 years from 2020 to 2023.

Services

The year 2021-22 has continued to be hugely impacted by the COVID pandemic, like all charities, businesses, and other organisations Y.E.S. has had to adapt and follow COVID restrictions. We are located centrally at both our centres in Clacton & Colchester, these venues are easily accessible and welcoming. We provide a series of core functions including counselling, housing & homeless support, and a teenage pregnancy service. We work alongside, schools, colleges, and outreach workers to ensure a fixed point of support for the children, young people, and adults.

During the past year of Y.E.S had over 1000 clients access our services across our two centres as we were able to provide front line services although still on a limited basis. Where possible Y.E.S. also provided a platform for other services to reach and support this hard-to-reach client group. Through sharing our resources in our Colchester and Clacton Centres, we continued our work in providing a hub for services for children and young people across the area. The lifting of COVID restrictions allowed us to develop and continue to innovate and develop new systems of engagement around Zoom & Telephone counselling where possible.

Our core aim is to provide children and young people with an information, advice and counselling service which supports them when they are most in need of help. To support this objective, we have developed three main foundations of our charity with associated other smaller projects that have grown from our engagement with and learning from young people using these core projects.

1. Counselling: Working with children and young people between the ages of 11-25 years old, Y.E.S. provides counselling in a confidential, non-judgemental setting with fully qualified BACP registered experienced counsellors. Counselling offers the opportunity to explore different ways of looking at your life and enables the young client to find ways of coping with their issues and working through to resolution.

Colchester & Tendring Youth Enquiry Service

Trustees' Report

2. Teenage pregnancy and young parent support. This project offers information, support and advice on any questions and concerns expectant parents may have. They also provide links with the Vulnerable Women's Specialist Midwife, the Family Nurse Partnership, Health Visitors and to the Children's Centres/Family Hubs across the area and facilitate our Centre based young parent groups and teenage pregnancy support.

"Young Parents" groups are specifically for young parents up to the age of 19, run by Y.E.S's Teenage Pregnancy Support Workers in Colchester and Tendring in partnership with Virgin Care / Barnardo's Family Hubs every week throughout the year.

Both the Colchester and Tendring Teenage Pregnancy workers provide vital targeted support around debt and money management, maintaining healthy tenancies and young parenting issues from our premises in Station Road, Clacton on Sea and Trinity Street Colchester. This piece of work focuses on the 'Maintaining healthy tenancies' and the 'Raising children out of poverty' agendas.

3. Homelessness prevention and Housing support and advice: Y.E.S provides a walk in and appointment service for young people up to the age of 25 years old who are threatened with or are homeless. Our aim, in partnership with local voluntary and statutory partners is to prevent or alleviate homelessness. Through individual meetings or ongoing casework our project lead will endeavour to support our young clients in either a return to the family home where appropriate and safe to do so, or into alternative accommodation. Some young people are fleeing abuse or witnessing Domestic Abuse prompting them to leave home. With homelessness such a big issue in the UK this project is oversubscribed year on year.

4. Benefits and debt. Y.E.S provides a "benefits health check" to ensure that individuals are getting the right amount of benefits for their circumstances, and support around the process of claiming those benefits if required. We also provide information, advice and support around debt management, working with the young client to try to ensure that they maintain a healthy tenancy and supporting them in finding and maintaining secure and suitable accommodation. This service is aimed at young people who may be setting up home together or living independently for the first time, as well as young people who are unsure of what they are entitled to claim, or how to claim different benefits. This is a core part of our teenage pregnancy and teenage support work and is woven through our Homelessness prevention project.

Other projects that have grown out of young people's feedback include:

Colchester & Tendring Youth Enquiry Service

Trustees' Report

School Navigator: Y.E.S. has created an in-school role supporting young people through active listening and engagement. The school navigators work is a pilot project working within 5 targeted schools, those who refer most clients to work with the young people before they require internal or external services, such as counselling, mentoring etc. The role is there as a listening ear but is also there to signpost and safeguard the young person. The aim over the next 12 months is to develop a long-term sustainable model for the school navigators.

Mentoring, this year Y.E.S. launched its new mentoring service in Colchester, working to recruit, train and manage 20 adult mentors and 20 young mentees over the next 12 months. The mentor will support the young person on a limited time frame with a series of goals and objectives to be achieved. The mentees will be referred from the current client group, waiting list or via partner organisations.

Family Mediation service works with families that are experiencing conflict, family breakdowns and potential homelessness. The service provides a safe space with a trained mediator who works with the families to resolve conflict within the home offering solutions and coping strategies. This enables adults to communicate with each other to ensure the young person is not left homeless or at risk. The service supported 31 families during the COVID period.

Go Green Y.E.S. Colchester is very fortunate in having a large garden attached to our building in the town centre. As food poverty continues to be a huge issue across the country, part of this was converted to an allotment in 2015 providing an opportunity for the generations to mix. This breaks down barriers and preconceptions on both sides and builds confidence and community engagement whilst breaking social isolation, engaging our young people in learning skills and improving mental health. This has the added benefit of providing fresh fruit and vegetable for our Y.E.S. projects and we donate to the Colchester Night Shelter throughout the growing season, supporting their healthy eating initiative for their residents.

The "Slice Meal deal" voucher scheme is funded by a local business and Community 360 in partnership with Slice Café in Colchester we can provide our young homeless clients with a voucher which they can exchange for a hot meal and a drink. This is so important as many of our young clients cannot use the Foodbank, as they are street homeless or insecurely housed and therefore do not have access to a kitchen or cooker.

Y.E.S. is also a Foodbank Voucher distributor for Colchester Foodbank and has signed over 100 vouchers during the year, supporting the wider community in crisis.

We review and strive to meet the changing demands / needs of young people to ensure that crucial areas of support are recognised, developed, and met.

Colchester & Tendring Y.E.S. continues to provide a platform for other services to reach and support this sometimes hard to reach client group.

Y.E.S. continues our work in providing a hub for services for children and young people across the area in our town centre located buildings in both Colchester and Clacton.

We continue our partnership work with Health care providers, Schools and colleges, statutory and voluntary sector partners continue to provide a network of targeted support to our young clients.

Public benefit

The charity provides services to the 11 to 25 year age band. All services are currently free to the users.

STRATEGIC REPORT

Achievement and performance Charitable activities

Colchester & Tendring Youth Enquiry Service

Trustees' Report

This last 12 months have seen the major challenges of a Post COVID, however the charity has both delivered and developed new services to meet the growing challenge demand and need of the young people of North East Essex.

Y.E.S. has continued to provide direct services to young people and work to our business plan throughout the year. Y.E.S. has been positive in its approach to new projects including a mentoring scheme, family support/mediation service and a support worker providing direct information and advice to young people in schools (school navigator).

Y.E.S. was able to begin to plan more internal changes, in an exciting positive decision the board have committed to a series of engagement events to review and refresh the charities logo, website and creating a plan for a new Central Records management system (CRM). The aim is to see the charity grown in skills and infrastructure for the next business plan in 2023 - 2026.

The Y.E.S. Trustees would like to thank our staff, volunteers, Commissioners, the Grant giving Trusts, our community investment partners and the community Fundraisers and Donors who made our continued existence possible during this year. We are also very grateful to all our supporters, fundraisers, and donors over the last 12 months for their support to enable us to keep helping young people of North East Essex.

Financial review

The Charity spent unrestricted reserves for the year of £28,636.

At the end of the financial year unrestricted reserves stood at £352,475, however £119,330 of this represents net equity in the freehold property and fixed assets, which is therefore not available for the charity's working capital. In addition, the trustees have set aside £45,764 for Trinity Street repairs, £35,000 for redundancies, £30,000 for the development of the infrastructure and £120,000 for the Contingency Fund in accordance with the reserves policy stated below. The 'free cash' reserves therefore stand at £2,381.

Investment policy and objectives

The trustees, having regard to liquidity requirements operate a policy of keeping funds available in an interest bearing deposit account.

Reserves policy

The Board of Trustees have established a reserves policy which defines reserves as either "restricted funds" (grants given for specific purposes as designated by the grant awarding body) or "designated funds" (general reserves which are designated for particular purposes by the Board of Trustees at each Annual General Meeting). In the current climate the policy is for Reserves to not fall beneath those required to wind up the company in an ordered manner. This is estimated to be £120,000, being an estimate of 4 months' costs in a normal operating year. In light of the effect of the Coronavirus pandemic the Board have decided to defer reviewing the level of the contingency fund until it is better able to assess what will be regarded as normal ongoing costs.

Future plans

Y.E.S.'s priority remains our commitment to providing a holistic, non-judgemental and easily accessible support service for the children and young people in crisis in our area. Whilst the focus must of course be on sustainability and maintaining funding for our services the turbulence of the last few years and the undoubted continuation of these difficult times over the foreseeable future must not let us lose sight of that purpose.

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Trustees' Report

With the continued support of our wonderful volunteer counsellors, the support staff volunteers, our Trustees and staff team we remain committed to providing high quality, free to the client services that support children and young people in achieving positive life choices and positive lifestyles.

New development projects will be around alternative youth groups looking at how we develop and deliver small youth focused support groups for young people. These groups are in development and being coproduced with Y.E.S. by young people from North East Essex.

The Youth Enquiry Service are looking to explore other versions of counselling including more group work, digital and more flexible timing, and venues. The Youth Enquiry Service continues to work with a wide set of partners including the NHS, Councils, DWP and the Third Sector ensuring that young people are on the wider health & social care agenda.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Colchester & Tendring Youth Enquiry Service is a registered charity and company, limited by guarantee with no share capital and in the event of it being wound up each member is responsible for its debts and liabilities up to a sum not exceeding £10. As of 31 March 2022 there were 5 members.

Colchester & Tendring Youth Enquiry Service was incorporated on 18th September 1996. It commenced trading on 1st October 1996 when the activities of the Youth Enquiry Service, an unincorporated charity (No. 800163) that had been running since 1987, were taken over.

Recruitment and appointment of new trustees

The management of Colchester & Tendring Youth Enquiry Service is vested in a Board of Directors ("the Board"), who are also the Trustees, with a quorum consisting a minimum of 2 Trustees. The Board meets at monthly intervals to determine the policy and organisational structure and to review and monitor the management of Colchester & Tendring Youth Enquiry Service. The Board may appoint such sub-committees as may be deemed necessary for the Board and shall determine their terms of reference, powers, durations and composition, provided that all acts and proceedings of such sub-committee shall be reported back to the Board as soon as possible.

New trustees are recruited by an open recruitment process targeting individuals who have relevant experience.

Organisational structure

The charity has a board of members that oversee the running of the charity and makes key strategic decisions. The board typically meets on the third Tuesday of the month.

The charity has a paid CEO responsible for the day to day running of the charity together with fund raising, the CEO reports directly to the board of members. The CEO is supported by a finance manager.

Other staff members work directly on projects and charitable activities.

Induction and training of new trustees

New trustees are invited to the offices to meet the staff to gain an understanding of the Charity. The Memorandum and Articles of Association are available on request and advised that further guidance can be found at the Charities Commission's website. As and when available Trustees are informed of relevant external training courses.

Risk management

Colchester & Tendring Youth Enquiry Service

Trustees' Report

The Trustees have identified major risks to which the Charity is exposed and consider that the systems in place are adequate to mitigate those risks. The risks and systems are continually reviewed as appropriate.

The major risks identified include:

maintaining funding for services

ensuring the correct policies are in place and adhered when working with young, vulnerable individuals

ensuring the physical and mental well-being of staff and volunteers

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Alan Lazell
	Alistair McGarry (Chairman)
	Philip Strangward
	Natasha Wainaina
	Laura Mathias (appointed 11 October 2022)

Statement of Trustees' Responsibilities

The trustees (who are also the directors of Colchester & Tendring Youth Enquiry Service for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Colchester & Tendring Youth Enquiry Service

Trustees' Report

The annual report was approved by the trustees of the charity on 27 January 2023 and signed on its behalf by:

Alistair McGarry

Philip Strangward

The image shows two handwritten signatures. The top signature is 'Alistair McGarry' written in a cursive, handwritten style. The bottom signature is 'Philip Strangward', also in a cursive, handwritten style, and is more complex and stylized than the one above it.

Colchester & Tendring Youth Enquiry Service

Independent Examiner's Report to the trustees of Colchester & Tendring Youth Enquiry Service ("the Company")

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Colchester & Tendring Youth Enquiry Service are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

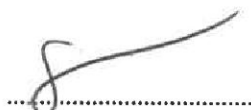
Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Colchester & Tendring Youth Enquiry Service as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



SUZANNE GOODY FCA

Unit 8
Old Forge Court
Colchester Road
Elmstead Market
Essex
CO7 7EA

27 January 2023

Colchester & Tendring Youth Enquiry Service

Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Total 2022 £	Total 2021 £
Income and Endowments from:			
Donations and legacies	3	29,014	9,401
Charitable activities	4, 5	423,046	229,741
Investment income	6	5,787	2,095
Other activities	7	(38)	268
Total income		<u>457,809</u>	<u>241,505</u>
Expenditure on:			
Charitable activities	8	(218,809)	(172,970)
Support costs	9	(152,692)	(125,989)
Total expenditure		<u>(371,501)</u>	<u>(298,959)</u>
Net income/(expenditure)		<u>86,308</u>	<u>(57,454)</u>
Net movement in funds		86,308	(57,454)
Reconciliation of funds			
Total funds brought forward		<u>464,456</u>	<u>521,910</u>
Total funds carried forward	18	<u>550,764</u>	<u>464,456</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2021 is shown in note 18.

The notes on pages 12 to 24 form an integral part of these financial statements.

Colchester & Tendring Youth Enquiry Service

(Registration number: 03251475)
Balance Sheet as at 31 March 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	13	226,386	233,846
Current assets			
Debtors	14	23,571	28,894
Cash at bank and in hand	15	419,579	325,480
		443,150	354,374
Creditors: Amounts falling due within one year	16	(10,702)	(10,498)
Net current assets		432,448	343,876
Total assets less current liabilities		658,834	577,722
Creditors: Amounts falling due after more than one year	17	(108,069)	(113,266)
Net assets		550,765	464,456
Funds of the charity:			
Restricted income funds			
Restricted funds	18	198,290	83,345
Unrestricted income funds			
Unrestricted funds	18	352,475	381,111
Total funds	18	550,765	464,456

For the financial year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 10 to 24 were approved by the trustees, and authorised for issue on 27 January 2023 and signed on their behalf by:

Alistair McGarry

Philip Strangward

The notes on pages 12 to 24 form an integral part of these financial statements.

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2022

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

9 Trinity Street

Colchester

Essex

CO1 1JN

These financial statements were authorised for issue by the trustees on 27 January 2023.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Colchester & Tendring Youth Enquiry Service meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2022

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Allocation and apportionment of costs

Support costs are allocated to activities on the following basis:

Premises Floor area
Office Staff time
Communications Staff time
Other support costs Staff time/ usage

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanations of the nature and purpose of each fund is included in the notes to the financial statements.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Freehold Property	2% on cost
Fixtures and fittings	25% on cost

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pensions and other post retirement obligations

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2022

3 Donations and legacies

	2022 £	2021 £
Donations	29,014	8,401
Miscellaneous income	1,000	1,000
	<u>30,014</u>	<u>9,401</u>

4 Income from charitable activities

	Restricted funds £	Total 2022 £
Housing and debt	37,528	37,528
Counselling	153,839	153,839
Parenting	100,624	100,624
Befriender	41,000	41,000
Go Green	14,000	14,000
School Navigator	51,198	51,198
Digital	11,040	11,040
Support	13,817	13,817
	<u>423,046</u>	<u>423,046</u>

	Unrestricted funds General £	Restricted funds £	Total 2021 £
Housing and debt	-	34,828	34,828
Counselling	-	31,950	31,950
Parenting	7,439	41,932	49,371
Covid	61,845	-	61,845
Befriender	-	29,869	29,869
Employment	-	14,190	14,190
Go Green	-	7,688	7,688
	<u>69,284</u>	<u>160,457</u>	<u>229,741</u>

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2022

5 Income from charitable activities by activity

	Activity	2022 £	2021 £
Grants	Housing and debt	37,525	34,828
Grants	Counselling	153,839	31,950
Staff secondment	Parenting	10,324	7,439
Grants	Parenting	90,300	41,932
Grants	Go Green	14,000	7,688
Grants	Befriending	41,000	29,869
Grants	Employment	-	14,190
Grants	Support activities	13,817	61,845
Grants	School Navigator	51,198	-
Grants	Digital	11,040	-
		<u>423,043</u>	<u>229,741</u>

6 Investment income

	2022 £	2021 £
Rents received	5,772	2,071
Deposit account interest	15	24
	<u>5,787</u>	<u>2,095</u>

7 Other activities

	2022 £	2021 £
Fundraising events	<u>(38)</u>	<u>268</u>

8 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2022 £
Housing and debt	5,083	35,556	40,639
Counselling	(25,697)	106,839	81,142
Parenting	18,933	41,932	60,865
Go Green	8,786	3,891	12,677
School Navigator	(9,208)	31,798	22,590
Mediation	9,212	24,749	33,961
Befriending	(4,217)	27,402	23,185
Support activities	71,148	25,293	96,441
	<u>74,040</u>	<u>297,460</u>	<u>371,500</u>

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2022

	Unrestricted funds General £	Restricted funds £	Total 2021 £
Housing and debt	6,751	34,637	41,388
Counselling	14,898	71,950	86,848
Parenting	15,044	53,361	68,405
Go Green	(108)	6,047	5,939
Fundraising	9,880	14,000	23,880
Mediation	6,331	12,374	18,705
Befriending	(524)	7,467	6,943
Support activities	46,851	-	46,851
	<u>99,123</u>	<u>199,836</u>	<u>298,959</u>

9 Analysis of support costs

Support costs allocated to charitable activities

	Support and management £	Other support costs £	Finance costs £	Total 2022 £
Housing and debt	5,463	-	1,350	6,813
Counselling	15,539	-	3,578	19,117
Parenting	10,220	-	1,914	12,134
Go Green	860	-	99	959
School navigator	2,862	-	300	3,162
Mediation	4,582	-	722	5,304
Befriending	2,890	-	300	3,190
Support activities	94,553	7,459	-	102,012
	<u>136,969</u>	<u>7,459</u>	<u>8,263</u>	<u>152,691</u>
	Support and management £	Other support costs £	Finance costs £	Total 2021 £
Housing and debt	7,595	-	1,068	8,663
Counselling	19,194	-	3,863	23,057
Parenting	13,639	-	1,906	15,545
Go Green	528	-	85	613
Fundraising	2,122	-	299	2,421
Mediation	4,394	-	598	4,992
Befriending	1,841	-	299	2,140
Support activities	60,138	7,993	427	68,558
	<u>109,451</u>	<u>7,993</u>	<u>8,545</u>	<u>125,989</u>

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2022

Support costs, included in the above, are as follows:

	Housing £	Counselling £	Parenting £	Go Green £	School Navigator £
Wages	-	-	-	-	-
Costs of premises	3,536	11,692	7,334	260	1,792
Telephone	785	1,567	1,175	245	436
Postage & stationery	732	1,462	1,097	228	406
Advertising	85	170	127	26	47
Sundries	325	648	487	101	181
Interest payable & similar charges	1,350	3,578	1,914	99	300
Depreciation of tangible fixed assets	-	-	-	-	-
	<u>6,813</u>	<u>19,117</u>	<u>12,134</u>	<u>959</u>	<u>3,162</u>

	Mediation £	Befriending £	Support services £	2022 £	2021 £
Wages	-	-	88,751	88,751	60,337
Costs of premises	2,974	1,791	-	29,379	26,038
Telephone	655	448	2,363	7,674	9,106
Postage & stationery	611	417	2,205	7,158	8,125
Advertising	71	49	256	831	1,537
Sundries	271	185	978	3,176	4,308
Interest payable & similar charges	722	300	-	8,263	8,545
Depreciation of tangible fixed assets	-	-	7,459	7,459	7,993
	<u>5,304</u>	<u>3,190</u>	<u>102,012</u>	<u>152,691</u>	<u>125,989</u>

10 Net incoming/outgoing resources

Net incoming/(outgoing) (outgoing) resources for the year include:

	2022 £	2021 £
Operating leases - other assets	(1,654)	(1,654)
Depreciation of fixed assets	<u>(7,459)</u>	<u>(7,992)</u>

11 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2022

The amount of expenses reimbursed to the trustees during the year totalled £Nil (2021 - £Nil).

The value in respect of goods and services received by the trustees during the year totalled £Nil (2021 - £Nil).

12 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
Staff costs during the year were:		
Wages and salaries	256,062	211,903
Social security costs	14,400	11,204
Other pension costs	3,748	3,800
	<u>274,210</u>	<u>226,907</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2022 No	2021 No
Charitable	9	12
Administration	4	4
	<u>13</u>	<u>16</u>

No employee received emoluments of more than £60,000 during the year.

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2022

13 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 April 2021	293,663	17,759	311,422
At 31 March 2022	293,663	17,759	311,422
Depreciation			
At 1 April 2021	62,125	15,451	77,576
Charge for the year	6,212	1,248	7,460
At 31 March 2022	68,337	16,699	85,036
Net book value			
At 31 March 2022	225,326	1,060	226,386
At 31 March 2021	231,538	2,308	233,846

14 Debtors

	2022 £	2021 £
Other debtors	23,571	28,894

15 Cash and cash equivalents

	2022 £	2021 £
Cash at bank - unrestricted	221,289	242,136
Cash at bank - restricted	198,290	83,344
	419,579	325,480

16 Creditors: amounts falling due within one year

	2022 £	2021 £
Bank loans	5,196	4,776
Other taxation and social security	4,281	4,861
Other creditors	1,225	861
	10,702	10,498

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2022

17 Creditors: amounts falling due after one year

	2022 £	2021 £
Bank loans	<u>108,069</u>	<u>113,266</u>

18 Movement in funds

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Balance at 31 March 2022 £
Unrestricted funds				
<i>General</i>				
General fund	31,017	45,404	(74,040)	2,381
Building fund	45,764	-	-	45,764
Redundancy fund	35,000	-	-	35,000
Capital fund	119,330	-	-	119,330
Infrastructure fund	30,000	-	-	30,000
Contingency fund	120,000	-	-	120,000
	<u>381,111</u>	<u>45,404</u>	<u>(74,040)</u>	<u>352,475</u>
Restricted funds				
CBH	-	35,028	(35,028)	-
HCRG (Virgin) - parenting	-	41,932	(41,932)	-
HCRG (Virgin) - navigator	-	14,000	(7,000)	7,000
Homeless Grants	988	2,500	(528)	2,960
ECF - Go Green	1,641	1,000	(2,641)	-
ECF - Realising Ambitions	-	34,915	(34,915)	-
ECF - School Navigator	-	37,198	(24,798)	12,400
ECF - Digital	-	11,040	(4,102)	6,938
ECF - Nationwide	37,123	-	(24,749)	12,374
ECF - East of England Co-Op	-	5,022	(5,022)	-
Catalyst - Counselling	-	2,475	(2,475)	-
Catalyst - Mentoring	-	11,000	-	11,000
CBC Voluntary Fund	29,402	20,000	(34,402)	15,000
CBC DWP	14,191	-	(14,191)	-
TCVS	-	14,500	(14,500)	-
TCVS - Suicide prevention	-	3,500	(3,500)	-
Community 360	-	60,000	-	60,000
David Cock Foundation	-	5,000	(1,250)	3,750
Essex County Council	-	46,427	(46,427)	-
Active Essex	-	10,000	-	10,000
ICC maternity	-	48,368	-	48,368
Screwfix	-	8,500	-	8,500

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2022

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Balance at 31 March 2022 £
Total restricted funds	<u>83,345</u>	<u>412,405</u>	<u>(297,460)</u>	<u>198,290</u>
Total funds	<u><u>464,456</u></u>	<u><u>457,809</u></u>	<u><u>(371,500)</u></u>	<u><u>550,765</u></u>

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2022

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Balance at 31 March 2021 £
Unrestricted funds				
<i>General</i>				
General fund	54,092	76,048	(99,123)	31,017
Building fund	45,764	-	-	45,764
Redundancy fund	35,000	-	-	35,000
Capital fund	119,330	-	-	119,330
Infrastructure fund	30,000	-	-	30,000
Contingency fund	120,000	-	-	120,000
	<u>404,186</u>	<u>76,048</u>	<u>(99,123)</u>	<u>381,111</u>
Restricted				
CBH	-	34,528	(34,528)	-
HCRG (Virgin)	-	41,932	(41,932)	-
Linklaters	11,429	-	(11,429)	-
Homeless Grants	797	300	(109)	988
ECF	7,500	34,915	(42,415)	-
ECF - Go Green	-	7,688	(6,047)	1,641
ECF - Nationwide	49,497	-	(12,374)	37,123
Colchester Catalyst	-	2,035	(2,035)	-
CBC Voluntary Fund	21,000	29,869	(21,467)	29,402
CBC DWP	-	14,191	-	14,191
TCVS	27,500	-	(27,500)	-
Total restricted funds	<u>117,723</u>	<u>165,458</u>	<u>(199,836)</u>	<u>83,345</u>
Total funds	<u>521,909</u>	<u>241,506</u>	<u>(298,959)</u>	<u>464,456</u>

RESTRICTED FUNDS

Colchester Borough Housing - Grant for Homelessness prevention and tenancy sustainment advice and assistance.

HCRG Group (formerly Virgin Care)

- **Teen Pregnancy** - Child and family wellbeing service contract for teenage pregnancy and young parent support linking with the Children's Centres across North East Essex.
- **School Navigator** - School navigator to work in schools with School Nurses

Local Business grants - debt and housing advice and support for young parents and raising aspirations

SLICE - meal deal voucher scheme

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2022

Essex Community Foundation grants

- **Go-Green** - support the garden and allotment project to help young clients develop life skills and improve mental, emotional, and physical health.
- **Realising Ambitions** - Supporting Counselling for young adolescents with poor mental health, family relationships and difficulties with school behaviour
- **School Navigators** - Grant supporting School Navigators working with secondary schools providing a low level listening ear support signpost on to other relevant support where required
- **Counselling Support** - Grant to provide targeted counselling sessions to address high demand of clients
- **Digital Grant** - to support rebranding and development of new web site and Central Records System
- **Nationwide Community Grants** -Skills for life to provide a Mediator to work with young people to prevent homelessness and to empower them to engage positively with wider society.

Colchester Catalyst

- Grants for counselling.
- Grant to support Mentoring project Tendring including group activity support

Colchester Borough Council

- **Voluntary Welfare Grants** - Grant for mentoring project in Colchester
- **DWP** - Grant to support employability project

Tendring Community Voluntary Service

- Transformation Grant to provide counselling service in Tendring
- Suicide prevention grant Tendring

Community 360

- **Realising Ambitions** - Grant to support Counselling and School navigator Project
- **Realising Ambitions** - Grant to support Go Green project

David Cock Foundation - Grant to support Go Green Project

Essex County Council - Grant to provide additional Counselling sessions due to demand as a result of the Covid-19 pandemic

Active Essex - Grant to support Activities in Tendring linked to the mentoring project

NHS Suffolk & North East Essex CCG - Maternity Support for 19 - 24 year olds

Screwfix - grant to support the renovation of the Colchester office

DESIGNATED FUNDS

Building fund - to cover major repairs.

Redundancy fund - to cover the cost of redundancy payments.

Capital fund - represents the net equity in fixed assets which cannot be readily converted to cash and can therefore not be classified as 'free' reserves.

Infrastructure fund - to develop the IT and management provisions.

Contingency fund - amount set aside to support the reserves policy.

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2022

19 Financial instruments

Financial assets pledged as collateral

Freehold property

The carrying amount of the financial assets pledged as collateral is £293,663 (2021 - £293,663).

Bank loans included within creditors totalling £113,265 (2021 - £118,042) are secured by a charge over the freehold property.

Colchester & Tendring Youth Enquiry Service

Detailed Statement of Financial Activities for the Year Ended 31 March 2022

	Total 2022 £	Total 2021 £
Income and Endowments from:		
Donations and legacies (analysed below)	29,014	9,401
Charitable activities (analysed below)	423,046	229,741
Investment income (analysed below)	5,787	2,095
Other activities (analysed below)	(38)	268
Total income	<u>457,809</u>	<u>241,505</u>
Expenditure on:		
Charitable activities (analysed below)	218,809	172,970
Support costs (analysed below)	<u>152,692</u>	<u>125,989</u>
Total expenditure	<u>371,501</u>	<u>298,959</u>
Net income/(expenditure)	<u>86,308</u>	<u>(57,454)</u>
Net movement in funds	86,308	(57,454)
Reconciliation of funds		
Total funds brought forward	<u>464,456</u>	<u>521,910</u>
Total funds carried forward	<u><u>550,764</u></u>	<u><u>464,456</u></u>

Colchester & Tendring Youth Enquiry Service

Detailed Statement of Financial Activities for the Year Ended 31 March 2022

	Total 2022 £	Total 2021 £
<i>Donations and legacies</i>		
Appeals and donations	29,014	8,401
Other income	-	1,000
	<u>29,014</u>	<u>9,401</u>
<i>Charitable activities</i>		
Grants - other agencies	412,722	222,302
Seconded staff	10,324	7,439
	<u>423,046</u>	<u>229,741</u>
<i>Investment income</i>		
Rental income	5,772	2,071
Interest on cash deposits	15	24
	<u>5,787</u>	<u>2,095</u>
<i>Other activities</i>		
Fundraising events	(38)	268
	<u>(38)</u>	<u>268</u>
<i>Charitable activities</i>		
Wages and salaries	167,311	151,565
Staff NIC (Employers)	14,400	11,204
Staff pensions (Defined contribution) - pension scheme 1	3,748	3,800
Subcontract cost	-	(3,500)
Staff training	1,515	1,636
Hire of other assets (Operating leases)	1,654	1,654
Sundry expenses	24,457	3,638
Travel and subsistence	1,802	337
Session fees	3,922	2,636
	<u>218,809</u>	<u>172,970</u>

This page does not form part of the statutory financial statements.

Colchester & Tendring Youth Enquiry Service

Detailed Statement of Financial Activities for the Year Ended 31 March 2022

	Total 2022 £	Total 2021 £
<i>Support costs</i>		
<i>Support and management</i>		
Wages and salaries	88,751	60,338
Costs of premises	29,380	26,037
Telephone	7,673	9,105
Printing, postage and stationery	7,159	8,125
Sundry expenses	3,176	4,307
Advertising	831	1,537
	<u>136,970</u>	<u>109,449</u>
<i>Other</i>		
Depreciation	7,459	7,993
<i>Finance costs</i>		
Loan interest	<u>8,263</u>	<u>8,547</u>
	<u>152,692</u>	<u>125,989</u>