

Company registration number: 03251475

Charity registration number: 1058420

Colchester & Tendring Youth Enquiry Service

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2020

Howlett's Chartered Accountants
Unit 8
Old Forge Court
Colchester Road
Elmstead Market
Essex
CO7 7EA

Colchester & Tendring Youth Enquiry Service

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 7
Independent Examiner's Report	8
Statement of Financial Activities	9
Balance Sheet	10 to 11
Notes to the Financial Statements	12 to 22

Colchester & Tendring Youth Enquiry Service

Reference and Administrative Details

Trustees

Alan Lazell
Alistair McGarry
Leslie Nicoll
Philip Strangward
Natasha Wainaina
Dawn Moyse

Principal Office

9 Trinity Street
Colchester
Essex
CO1 1JN

Registered Office

9 Trinity Street
Colchester
Essex
CO1 1JN

Company Registration Number

03251475

Charity Registration Number

1058420

Bankers

Barclays Bank
9 High street
Colchester
CO1 1PG

Lloyds Bank
27 High Street
Colchester
CO1 1DU

Independent Examiner

Howlett's Chartered Accountants
Unit 8
Old Forge Court
Colchester Road
Elmstead Market
Essex
CO7 7EA

Colchester & Tendring Youth Enquiry Service

Trustees' Report

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Trustees

Linda Wormleaton (Resigned 19 November 2019)

Hazel Steele (Resigned 19 November 2019)

Jacqueline Russell (resigned 29 October 2020)

Alan Lazell

Alistair McGarry

Leslie Nicoll

Philip Strangward (appointed 21 May 2019)

Natasha Wainaina (appointed 17 September 2019)

Dawn Moyse (appointed 25 August 2020)

OBJECTIVES AND ACTIVITIES

Objectives and aims

These are set out in the company Memorandum of Association, which has been approved by the Charities Commission. They are "to promote the physical and mental health and social development of young people by the establishment of an information, advocacy, and counselling service in Colchester and Tendring for those in need by means of their social, economic, mental or physical circumstances."

Over the year we have refreshed our business plan to galvanise and focus our activities to meet current demands and set out our key goals and aspirations for Y.E.S. over the next 3 years.

Services

We are town centre located, easily accessible and non-judgemental. We provide centre based, schools, college based and outreach work and are a fixed point of support for the 50 + children, young people and adults who walk into our centres looking for help every week.

In 2019-20 Y.E.S had over 3200 (professionals, partners and clients) access our services across our two centres and we reached out to 2,827 young people through our range of services. In 2019-20 Y.E.S. supported 286 young people ranging in age from 16-25 years old with housing and homelessness issues. 65% of these young people presented with additional needs such as a diagnosed/self-diagnosed mental health issue or a disorder such as ADHD or Asperger's Syndrome. 51% were NEET and 45% were claiming benefits

Y.E.S. also provides a platform for other services to reach and support this hard-to-reach client group. Through sharing our space and our resources in our Colchester and Clacton Centres, we continue our work in providing a hub for services for children and young people across the area.

Our core aim is to provide children and young people with an information, advice and counselling service which supports them when they are most in need of help. To support this objective, we have developed four main foundations of our charity with associated other smaller projects that have grown from our engagement with and learning from young people using these core projects.

Colchester & Tendring Youth Enquiry Service

Trustees' Report

1. Counselling: Working with children and young people between the ages of 11-25 years old, Y.E.S. provides counselling in a confidential, non-judgemental setting with fully qualified BACP registered experienced counsellors. Counselling offers the opportunity to explore different ways of looking at your life and enables the young client to find ways of coping with their issues and working through to resolution.

2. Teenage pregnancy and young parent support. This project offers information, support and advice on any questions and concerns expectant parents may have. They also provide links with the Vulnerable Women's Specialist Midwife, the Family Nurse Partnership, Health Visitors and to the Children's Centres/Family Hubs across the area and facilitate our Centre based young parent groups and teenage pregnancy support.

"Young Parents" groups are specifically for young parents up to the age of 19, run by Y.E.S.'s Teenage Pregnancy Support Workers in Colchester and Tendring in partnership with Virgin Care / Barnardo's Family Hubs every week throughout the year.

Both the Colchester and Tendring Teenage Pregnancy workers provide vital targeted support around debt and money management, maintaining healthy tenancies and young parenting issues from our premises in Station Road, Clacton on Sea and Trinity Street Colchester. This piece of work focuses on the 'Maintaining healthy tenancies' and the 'Raising children out of poverty' agendas.

3. Homelessness prevention and Housing support and advice: Y.E.S provides a walk in and appointment service for young people up to the age of 25 years old who are threatened with or are homeless. Our aim, in partnership with local voluntary and statutory partners is to prevent or alleviate homelessness. Through individual meetings or ongoing casework our project lead will endeavour to support our young clients in either a return to the family home where appropriate and safe to do so, or into alternative accommodation. Some young people are fleeing abuse or witnessing Domestic Abuse prompting them to leave home. With homelessness such a big issue in the UK this project is oversubscribed year on year.

4. Benefits and debt. Y.E.S provides a "benefits health check" to ensure that individuals are getting the right amount of benefits for their circumstances, and support around the process of claiming those benefits if required. We also provide information, advice and support around debt management, working with the young client to try to ensure that they maintain a healthy tenancy and supporting them in finding and maintaining secure and suitable accommodation. This service is aimed at young people who may be setting up home together or living independently for the first time, as well as young people who are unsure of what they are entitled to claim, or how to claim different benefits. This is a core part of our teenage pregnancy and teenage support work and is woven through our Homelessness prevention project.

Other projects that have grown out of young people's feedback include:

'Go Green' @Y.E.S. Y.E.S. Colchester is very fortunate in having a large garden attached to our building in the town centre. As food poverty continues to be a huge issue across the country, part of this was converted to an allotment in 2015 providing an opportunity for the generations to mix. This breaks down barriers and preconceptions on both sides and builds confidence and community engagement whilst breaking social isolation, engaging our volunteers in learning work skills and improving mental health. This has the added benefit of providing fresh fruit and vegetable for our Y.E.S. projects and we donate to the Colchester Night Shelter throughout the growing season, supporting their healthy eating initiative for their residents.

The "Slice Meal deal" voucher scheme. Funded by a local business and in partnership with Slice Café in Colchester we are able to provide our young homeless clients with a voucher which they can exchange for a hot meal and a drink. This is so important as many of our young clients cannot use the Foodbank, as they are street homeless or insecurely housed and therefore do not have access to a kitchen or cooker.

Community support also enables us to provide the 'Start-up/Start right' fund which means that if our young clients need a pair of shoes or a train ticket for a job interview, a duvet for their first independent living or as recently happened, a fluorescent jacket for a new job, we can help.

Colchester & Tendring Youth Enquiry Service

Trustees' Report

Y.E.S. are Foodbank Voucher distributors for Colchester Foodbank and has signed 81 vouchers during the year, supporting the wider community in crisis.

These shorter projects grew out of the community feedback which Y.E.S collates on an annual and quarterly basis. We have a policy of reviewing and striving to meet changing demand / needs to ensure that crucial areas of support are recognised, developed and met.

Colchester & Tendring Y.E.S. continues to provide a platform for other services to reach and support this sometimes hard to reach client group.

We continue our work in providing a hub for services for children and young people across the area in our Town centre located buildings in both Colchester and Clacton.

We continue our partnership work with Health care providers, Schools and colleges, statutory and voluntary sector partners continue to provide a network of targeted support to our young clients.

Public benefit

The charity provides services to the 6 to 25 year age band. All services are currently free to the users.

STRATEGIC REPORT

Achievement and performance Charitable activities

Over the last 12 months Y.E.S. continues to be as busy as ever. The waiting lists for our one to one work continue to be oversubscribed and demand continues to be high. We also endeavour to maintain waiting times for services at appropriate levels for this age group by referring to other organisations wherever possible, linking into partners and other providers. However the continued contraction of services and funding has had an impact on both service provision and capacity within Y.E.S. and on a wider basis, across North East Essex.

Our young clients frequently present with a range of issues and our projects weave together to provide the appropriate level of support to the child and their family to prevent them slipping into crisis. This often means working with partner organisations as we have with over 40 other organisations during the last year with the common goal of improving the life opportunities of the children and young people of our area.

Our centre in Colchester continues to be used by many organisations as a platform to reach this vulnerable client group, providing a calm, easily accessible Town Centre location for Family Hub staff and the Vulnerable women's specialist midwife to use through the week. We are also the hosts for the fortnightly Joint Referral panel - Supported Housing providers across Colchester, and are able to offer a base for local organisations for their meetings and training events.

The Trustees would like to thank our Commissioners, the Grant giving Trusts who have supported us, our community investment partners and the community Fundraisers and Donors who make our continued existence possible. We are very grateful to all our supporters, fundraisers and donors over the last 12 months for their support to enable us to keep helping young people through difficult challenges and circumstances.

They would also like to thank the Chief Executive Officer, staff and volunteers of Y.E.S. for their continued support without which we simply would not be able to provide the much needed support that we do. The Y.E.S. team

Colchester & Tendring Youth Enquiry Service

Trustees' Report

STRATEGIC REPORT

Financial review

Financial position

The Charity spent unrestricted reserves for the year of £59,068.

At the end of the financial year unrestricted reserves stood at £404,186, however £119,330 of this represents net equity in the freehold property and fixed assets, which is therefore not available for the charity's working capital. In addition the trustees have set aside £45,764 for Trinity Street repairs, £35,000 for redundancies, £30,000 for the development of the infrastructure and £120,000 for the Contingency Fund in accordance with the reserves policy stated below. The 'free cash' reserves therefore stand at £54,092.

Investment policy and objectives

The trustees, having regard to liquidity requirements operate a policy of keeping funds available in an interest bearing deposit account.

Reserves policy

The Board of Trustees have established a reserves policy which defines reserves as either "restricted funds" (grants given for specific purposes as designated by the grant awarding body) or "designated funds" (general reserves which are designated for particular purposes by the Board of Trustees at each Annual General Meeting). In the current climate the policy is for Reserves to not fall beneath those required to wind up the company in an ordered manner. This is estimated to be £120,000, being an estimate of 4 months costs.

Future plans

YES's priority remains our commitment to providing a holistic, non-judgemental and easily accessible support service for the children and young people in crisis in our area. Whilst the focus must of course be on sustainability and maintaining funding for our services the turbulence of the last few years and the undoubted continuation of these difficult times over the foreseeable future must not let us lose sight of that purpose.

With the continued support of our wonderful volunteer counsellors, the support staff volunteers, our Trustees and staff team we remain committed to providing high quality, free to the client services that support children and young people in achieving positive life choices and being the best that they can.

Through continued partnership work, the development of our Volunteer/ Fundraiser post which we hope will lead to bigger community involvement in developing and supporting our services, the support of our local Business community, of our statutory and grant giving partners and our continuing programme of diversifying our fundraising efforts we plan to continue to provide effective, timely, holistic support to children, young people and families when they need it and how they need it as we move past our 30th Anniversary and fix our sights on the next 30 years supporting our community.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Colchester & Tendring Youth Enquiry Service is a registered charity and company, limited by guarantee with no share capital and in the event of it being wound up each member is responsible for its debts and liabilities up to a sum not exceeding £10. As of 31 March 2020 there were 6 members.

Colchester & Tendring Youth Enquiry Service was incorporated on 18th September 1996. It commenced trading on 1st October 1996 when the activities of the Youth Enquiry Service, an unincorporated charity (No. 800163) that had been running since 1987, were taken over.

Colchester & Tendring Youth Enquiry Service

Trustees' Report

Recruitment and appointment of new trustees

The management of Colchester & Tendring Youth Enquiry Service is vested in a Board of Directors ("the Board"), who are also the Trustees, with a quorum consisting a minimum of 2 Trustees. The Board meets at monthly intervals to determine the policy and organisational structure and to review and monitor the management of Colchester & Tendring Youth Enquiry Service. The Board may appoint such sub-committees as may be deemed necessary for the Board and shall determine their terms of reference, powers, durations and composition, provided that all acts and proceedings of such sub-committee shall be reported back to the Board as soon as possible.

New trustees are recruited by approaching individuals who have relevant experience. The Charity has also made selective advertisements.

Organisational structure

The charity has a board of members that oversee the running of the charity and makes key strategic decisions. The board typically meets on the third Tuesday of the month.

The charity has a paid CEO responsible for the day to day running of the charity together with fund raising, the CEO reports directly to the board of members. The CEO is supported by a finance manager.

Other staff members work directly on projects and charitable activities.

Induction and training of new trustees

New trustees are invited to the offices to meet the staff to gain an understanding of the Charity. The Memorandum and Articles of Association are available on request and advised that further guidance can be found at the Charities Commission's website. As and when available Trustees are informed of relevant external training courses.

Risk management

The Trustees have identified major risks to which the Charity is exposed and consider that the systems in place are adequate to mitigate those risks. The risks and systems are continually reviewed as appropriate.

The major risks identified include:

maintaining funding for services

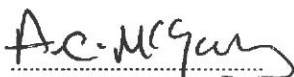
ensuring the correct policies are in place and adhered when working with young, vulnerable individuals

ensuring the physical and mental well-being of staff and counsellors

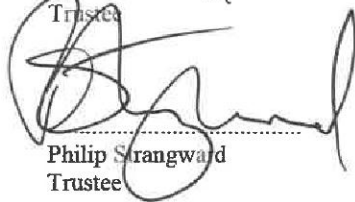
Colchester & Tendring Youth Enquiry Service

Trustees' Report

The annual report was approved by the trustees of the charity on 16 February 2021 and signed on its behalf by:



Alistair McGarry
Trustee



Philip Strangward
Trustee

Colchester & Tendring Youth Enquiry Service

Independent Examiner's Report to the trustees of Colchester & Tendring Youth Enquiry Service

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2020 which are set out on pages 9 to 22.

Respective responsibilities of trustees and examiner

As the charity's trustees of Colchester & Tendring Youth Enquiry Service (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Colchester & Tendring Youth Enquiry Service are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since Colchester & Tendring Youth Enquiry Service's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Colchester & Tendring Youth Enquiry Service as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
SUZANNE GOORY FCA
HAWLETS CHARTERED ACCOUNTANTS,
Unit 8
Old Forge Court
Colchester Road
Elmstead Market
Essex
CO7 7EA

16 February 2021

Colchester & Tendring Youth Enquiry Service

Statement of Financial Activities for the Year Ended 31 March 2020 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Total 2020 £	Total 2019 £
Income and Endowments from:			
Donations and legacies	3	69,416	49,017
Charitable activities	4, 5	278,298	430,062
Investment income	6	464	646
Other activities	7	802	5,404
Total income		<u>348,980</u>	<u>485,129</u>
Expenditure on:			
Charitable activities	8	(186,724)	(352,907)
Support costs	9	(127,428)	(113,367)
Total expenditure		<u>(314,152)</u>	<u>(466,274)</u>
Net income		<u>34,828</u>	<u>18,855</u>
Net movement in funds		34,828	18,855
Reconciliation of funds			
Total funds brought forward		<u>487,081</u>	<u>468,226</u>
Total funds carried forward	18	<u>521,909</u>	<u>487,081</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2019 is shown in note 18.

Colchester & Tendring Youth Enquiry Service

(Registration number: 03251475)
Balance Sheet as at 31 March 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	13	241,838	249,149
Current assets			
Debtors	14	10,084	18,230
Cash at bank and in hand	15	401,834	443,323
		411,918	461,553
Creditors: Amounts falling due within one year	16	(13,806)	(101,089)
Net current assets		398,112	360,464
Total assets less current liabilities		639,950	609,613
Creditors: Amounts falling due after more than one year	17	(118,041)	(122,532)
Net assets		521,909	487,081
Funds of the charity:			
Restricted income funds			
Restricted funds	18	117,723	23,827
Unrestricted income funds			
Unrestricted funds	18	404,186	463,254
Total funds	18	521,909	487,081

For the financial year ending 31 March 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The notes on pages 12 to 22 form an integral part of these financial statements.

Colchester & Tendring Youth Enquiry Service

**(Registration number: 03251475)
Balance Sheet as at 31 March 2020**

The financial statements on pages 9 to 22 were approved by the trustees, and authorised for issue on 16 February 2021 and signed on their behalf by:


.....
Alistair McGarry
Trustee


.....
Philip Strangward
Trustee

The notes on pages 12 to 22 form an integral part of these financial statements.

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2020

1 Charity status

The charity is limited by guarantee, incorporated in , and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

9 Trinity Street

Colchester

Essex

CO1 1JN

The principal place of business is:

9 Trinity Street

Colchester

Essex

CO1 1JN

These financial statements were authorised for issue by the trustees on 16 February 2021.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Colchester & Tendring Youth Enquiry Service meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2020

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Allocation and apportionment of costs

Support costs are allocated to activities on the following basis:

Premises Floor area
Office staff Staff time
Communications Staff time
Other support costs Staff time/ usage

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanations of the nature and purpose of each fund is included in the notes to the financial statements.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Freehold Property	2% on cost
Fixtures and fittings	25% on cost

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2020

Pensions and other post retirement obligations

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

3 Donations and legacies

	2020 £	2019 £
Donations	58,898	40,082
Gift aid	10,518	8,848
Miscellaneous income	-	87
	<u>69,416</u>	<u>49,017</u>

4 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2020 £
Housing and debt	-	34,948	34,948
Counselling	28,856	40,277	69,133
Parenting	32,319	64,400	96,719
Fundraising	-	28,000	28,000
Mediation	-	49,498	49,498
	<u>61,175</u>	<u>217,123</u>	<u>278,298</u>

	Unrestricted funds General £	Restricted funds £	Total 2019 £
Housing and debt	-	45,129	45,129
Counselling	118,969	42,826	161,795
Parenting	141,433	45,355	186,788
Sundry charitable activities	-	6,000	6,000
Fundraising	-	30,350	30,350
	<u>260,402</u>	<u>169,660</u>	<u>430,062</u>

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2020

5 Income from charitable activities by activity

	Activity	2020 £	2019 £
Grants	Housing and debt	34,948	45,129
Contracts	Counselling	28,856	118,969
Grants	Counselling	40,277	42,826
Contracts	Parenting	27,255	138,211
Staff secondment	Parenting	5,064	3,222
Grants	Parenting	64,400	45,355
Grants	Sundry charitable activities	-	6,000
Grants	Fundraising	28,000	30,350
Grants	Mediation	49,498	-
		<u>278,298</u>	<u>430,062</u>

6 Investment income

	2020 £	2019 £
Rents received	420	600
Deposit account interest	44	46
	<u>464</u>	<u>646</u>

7 Other activities

	2020 £	2019 £
Fundraising events	802	5,404

8 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2020 £
Housing and debt	3,654	38,437	42,091
Counselling	68,201	27,985	96,186
Parenting	48,799	44,304	93,103
Sundry charitable activities	(1,013)	6,000	4,987
Fundraising	2,551	7,000	9,551
Support activities	68,233	-	68,233
	<u>190,425</u>	<u>123,726</u>	<u>314,151</u>

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2020

	Unrestricted funds General £	Restricted funds £	Total 2019 £
Housing and debt	4,560	48,294	52,854
Counselling	86,858	31,456	118,314
Parenting	112,313	60,063	172,376
Sundry charitable activities	1,628	5,380	7,008
Fundraising	-	30,350	30,350
Support activities	85,372	-	85,372
	290,731	175,543	466,274

9 Analysis of support costs

Support costs allocated to charitable activities

	Support and management £	Other support costs £	Finance costs £	Total 2020 £
Housing and debt	8,442	-	1,065	9,507
Counselling	26,436	-	5,059	31,495
Parenting	17,638	-	2,130	19,768
Sundry charitable activities	1,219	-	311	1,530
Fundraising	1,628	-	310	1,938
Support activities	55,228	7,961	-	63,189
	110,591	7,961	8,875	127,427
	Support and management £	Other support costs £	Finance costs £	Total 2019 £
Housing and debt	11,002	-	1,096	12,098
Counselling	20,486	-	5,209	25,695
Parenting	14,534	-	2,193	16,727
Sundry charitable activities	1,384	-	640	2,024
Fundraising	17,140	-	-	17,140
Support activities	32,004	7,679	-	39,683
	96,550	7,679	9,138	113,367

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2020

Support costs, included in the above, are as follows:

	Housing and debt £	Counselling £	Parenting £	Sundry charitable activities £	Support activities £
Wages	2,520	2,520	2,520	-	55,382
Costs of premises	3,015	18,241	9,950	879	-
Telephone	1,534	2,779	2,550	153	-
Postage & stationery	476	1,269	1,124	98	(154)
Advertising	184	334	307	18	-
Sundries	713	1,293	1,187	71	-
Interest payable & similar charges	1,065	5,059	2,130	311	-
Depreciation of tangible fixed assets	-	-	-	-	7,961
	<u>9,507</u>	<u>31,495</u>	<u>19,768</u>	<u>1,530</u>	<u>63,189</u>

	Fundraising £	Total 2020 £	Total 2019 £
Wages	-	62,942	60,979
Costs of premises	879	32,964	20,595
Telephone	337	7,353	5,470
Postage & stationery	214	3,027	4,926
Advertising	41	884	280
Sundries	157	3,421	4,300
Interest payable & similar charges	310	8,875	9,138
Depreciation of tangible fixed assets	-	7,961	7,679
	<u>1,938</u>	<u>127,427</u>	<u>113,367</u>

10 Net incoming/outgoing resources

Net incoming (outgoing) resources for the year include:

	2020 £	2019 £
Operating leases - other assets	(1,654)	(1,654)
Depreciation of fixed assets	<u>(7,961)</u>	<u>(7,679)</u>

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2020

11 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

The amount of expenses reimbursed to the trustees during the year totalled £Nil (2019 - £Nil).

The value in respect of goods and services received by the trustees during the year totalled £Nil (2019 - £Nil).

12 Staff costs

The aggregate payroll costs were as follows:

	2020 £	2019 £
Staff costs during the year were:		
Wages and salaries	198,309	238,192
Social security costs	11,756	13,940
Other pension costs	3,587	2,700
	<u>213,652</u>	<u>254,832</u>

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2020 No	2019 No
Charitable	10	10
Administration	4	3
	<u>14</u>	<u>13</u>

No employee received emoluments of more than £60,000 during the year.

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2020

13 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 April 2019	293,663	17,109	310,772
Additions	-	650	650
At 31 March 2020	293,663	17,759	311,422
Depreciation			
At 1 April 2019	49,702	11,921	61,623
Charge for the year	6,212	1,749	7,961
At 31 March 2020	55,914	13,670	69,584
Net book value			
At 31 March 2020	237,749	4,089	241,838
At 31 March 2019	243,961	5,188	249,149

14 Debtors

	2020 £	2019 £
Other debtors	10,084	18,230

15 Cash and cash equivalents

	2020 £	2019 £
Cash at bank - unrestricted	284,110	419,496
Cash at bank - restricted	117,724	23,827
	401,834	443,323

16 Creditors: amounts falling due within one year

	2020 £	2019 £
Bank loans	4,491	4,162
Other taxation and social security	7,549	4,127
Other creditors	1,266	1,085
Accruals	500	91,715
	13,806	101,089

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2020

17 Creditors: amounts falling due after one year

	2020 £	2019 £
Bank loans	118,041	122,532

18 Movement in funds

	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2020 £
Unrestricted funds					
<i>General</i>					
General fund	233,160	131,357	(190,425)	(120,000)	54,092
Building fund	45,764	-	-	-	45,764
Redundancy fund	35,000	-	-	-	35,000
Capital fund	119,330	-	-	-	119,330
Infrastructure fund	30,000	-	-	-	30,000
Contingency fund	-	-	-	120,000	120,000
	463,254	131,357	(190,425)	-	404,186
Restricted funds					
Linklaters	3,000	12,468	(4,039)	-	11,429
Linklaters SLICE	452	920	(575)	-	797
Go Green - ACT/ Tescaos	6,000	-	(6,000)	-	-
Colchester Catalyst	12,708	2,475	(15,183)	-	-
Virgin	-	41,932	(41,932)	-	-
CBC Voluntary Fund	1,667	62,528	(43,195)	-	21,000
Tendring Community College	-	2,802	(2,802)	-	-
Essex Youth Trust	-	3,000	(3,000)	-	-
FSJ Charity	-	2,000	(2,000)	-	-
ECF	-	10,000	(2,500)	-	7,500
TCVS	-	30,000	(2,500)	-	27,500
Nationwide	-	49,497	-	-	49,497
Total restricted funds	23,827	217,622	(123,726)	-	117,723
Total funds	487,081	348,979	(314,151)	-	521,909

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2020

	Balance at 1 April 2018 £	Incoming resources £	Resources expended £	Balance at 31 March 2019 £ (As restated)
Unrestricted funds				
<i>General</i>				
General fund	208,421	315,470	(290,731)	233,160
Building fund	45,764	-	-	45,764
Redundancy fund	35,000	-	-	35,000
Capital fund	119,330	-	-	119,330
Infrastructure fund	30,000	-	-	30,000
	438,515	315,470	(290,731)	463,254
Restricted				
Colchester Borough Housing	-	64,878	(64,878)	-
North East Essex CCG	-	20,712	(20,712)	-
Linklaters	9,000	10,000	(16,000)	3,000
Linklaters SLICE	557	599	(704)	452
Go Green - ACT/ Tescaos	5,380	6,000	(5,380)	6,000
High Sheriff Award	4,729	-	(4,729)	-
Colchester Catalyst	-	15,738	(3,030)	12,708
Family Innovation Fund - counselling	4,137	1,577	(5,714)	-
Family Innovation Fund - TPLW	5,908	1,223	(7,131)	-
Child First	-	2,000	(2,000)	-
Virgin	-	41,932	(41,932)	-
CBC Voluntary Fund	-	5,000	(3,333)	1,667
Total restricted funds	29,711	169,659	(175,543)	23,827
Total funds	468,226	485,129	(466,274)	487,081

RESTRICTED FUNDS

Colchester Borough Housing - Grant for Homelessness prevention and tenancy sustainment advice and assistance.

Virgin Care - Child and family wellbeing service contract for teenage pregnancy and young parent support linking with the Children's Centres across North East Essex.

Local Business grants - debt and housing advice and support for young parents and raising aspirations

SLICE - meal deal voucher scheme

Essex Community Foundation grants

- **Go-Green** - support the garden and allotment project to help young clients develop life skills and improve mental, emotional, and physical health.
- **Tampon Tax** - To support teenage parents maintain good mental health, healthy tenancies, manage debt and breaking social isolation.

Colchester & Tendring Youth Enquiry Service

Notes to the Financial Statements for the Year Ended 31 March 2020

- **Realising Ambitions** – Supporting Counselling for young adolescents with poor mental health, family relationships and difficulties with school behaviour
- **Nationwide Community Grants** -Skills for life to provide a Mediator to work with young people to prevent homelessness and to empower them to engage positively with wider society.

Colchester Catalyst - Grants for counselling.

Essex County Council Family Innovation Fund - Project supporting 0-19 year olds and their families/carers via early intervention work. Leading two projects: 'Counselling and Mediation' and 'Parenting support'.

Tendring Technical Community College – re provision of an in school counsellor

Colchester Borough Council – Voluntary Welfare Grants

- Grant to support a volunteer co-ordinator and fundraising post
- Community project mentor supporting young people back to education and employment

Essex Youth Trust – Grant to support counselling service

FSJ Charities – Grant to support counselling service

Tendring Community Voluntary Service/CCG – Transformation Grant to provide counselling service in Tendring

DESIGNATED FUNDS

Building fund - to cover major repairs.

Redundancy fund - to cover the cost of redundancy payments.

Capital fund - represents the net equity in fixed assets which cannot be readily converted to cash and can therefore not be classified as 'free' reserves.

Infrastructure fund - to develop the IT and management provisions.

Contingency fund - amount set aside to support the reserves policy.

19 Financial instruments

Financial assets pledged as collateral

Freehold property

The carrying amount of the financial assets pledged as collateral is £293,663 (2019 - £293,663).

Bank loans included within creditors totalling £122,532 (2019 - £126,694) are secured by a charge over the freehold property.

Colchester & Tendring Youth Enquiry Service

Detailed Statement of Financial Activities for the Year Ended 31 March 2020

	Total 2020 £	Total 2019 £
Income and Endowments from:		
Donations and legacies (analysed below)	69,416	49,017
Charitable activities (analysed below)	278,298	430,062
Investment income (analysed below)	464	646
Other activities (analysed below)	802	5,404
Total income	348,980	485,129
Expenditure on:		
Charitable activities (analysed below)	186,724	352,907
Support costs (analysed below)	127,428	113,367
Total expenditure	314,152	466,274
Net income	34,828	18,855
Net movement in funds	34,828	18,855
Reconciliation of funds		
Total funds brought forward	487,081	468,226
Total funds carried forward	521,909	487,081

Colchester & Tendring Youth Enquiry Service

Detailed Statement of Financial Activities for the Year Ended 31 March 2020

	Total 2020 £	Total 2019 £
<i>Donations and legacies</i>		
Appeals and donations	58,898	40,082
Gift Aid tax reclaimed	10,518	8,848
Other income	-	87
	<u>69,416</u>	<u>49,017</u>
<i>Charitable activities</i>		
Committed giving	56,111	257,180
Grants - other agencies	217,123	169,660
Seconded staff	5,064	3,222
	<u>278,298</u>	<u>430,062</u>
<i>Investment income</i>		
Rental income	420	600
Interest on cash deposits	44	46
	<u>464</u>	<u>646</u>
<i>Other activities</i>		
Fundraising events	802	5,404
	<u>802</u>	<u>5,404</u>
<i>Charitable activities</i>		
Wages and salaries	135,367	177,213
Staff NIC (Employers)	11,756	13,940
Staff pensions (Defined contribution) - pension scheme 1	3,587	2,700
Subcontract cost	21,803	114,878
Staff training	1,277	1,450
Hire of other assets (Operating leases)	1,654	1,654
Sundry expenses	5,507	5,858
FIF innovation expenses	-	12,845
Travel and subsistence	1,977	2,908
Session fees	3,796	19,461
	<u>186,724</u>	<u>352,907</u>

This page does not form part of the statutory financial statements.

Colchester & Tendring Youth Enquiry Service

Detailed Statement of Financial Activities for the Year Ended 31 March 2020

	Total 2020 £	Total 2019 £
<i>Support costs</i>		
<i>Support and management</i>		
Wages and salaries	62,942	60,979
Costs of premises	32,963	20,595
Telephone	7,353	5,470
Printing, postage and stationery	3,027	4,926
Sundry expenses	3,422	4,300
Advertising	884	280
	110,591	96,550
<i>Other</i>		
Depreciation	7,961	7,679
<i>Finance costs</i>		
Loan interest	8,876	9,138
	127,428	113,367