



# Trustees' Annual Report for the period

Period start date  
From 01 04 2024 To 31 03 2025  
Period end date

## Section A

## Reference and administration details

Charity name Clapham Village Hall

Other names charity is known by

Registered charity number (if any) 1058419

Charity's principal address High Street

Clapham

Bedford

Postcode

MK41 6BP

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Phillipa Simms	Chair		
2	Mr Phil Hedley	Vice Chair		
3	Mr Grant Roomes			
4	Ms Rosemary Plum			
5	Mr James Saunders			
6	Mrs Cicely Palmer	Treasurer		
7	Mr James Petrides			
8	Ms Holly Dewson		01/09/2024	
9	Mr Ross Campbell			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	<p><b>The Clapham Village Hall Committee are a management committee publicly elected at the Annual General meeting (AGM) to manage the Trust. All members are volunteers and retire annually at the AGM where new representatives of the Parish or user groups have the opportunity to put themselves forward to join the Clapham Village Hall Committee.</b></p> <p><b>The Clapham Village Hall Committee shall consist of 9 Elected Members, 4 Representative members and not more than 3 Co-opted members and the quorum shall not be less than one third of the total number of the members.</b></p>

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

**To provide a facility by way of a Village Hall for educational and leisure purposes for the local community**

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**To manage the building on behalf of the community by acting reasonably and prudently. Maintain accurate financial control, maintain the property. Ensure all health and safety laws are in operation. All volunteers are unpaid and avoid any potential conflicts of interest.**  
**The Trustees confirm that they have had due regard to the Charity Commission's guidance on public benefit when carrying out the activities during the year.**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance



## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

CLAPHAM VILLAGE HALL  
CHAIR'S REPORT 2024-24  
AGM 06/05/2025

What a year for the Hall! Where do I start?

This time last year committee was pleased to hear that we were turning the corner on hirings and we were looking forward to a steady year. How wrong we were!

I would like to commend the hirers, James and Jenny for the sterling efforts in keeping the hall going despite the water pouring in and one thing is for sure I

don't think the mop has seen as much use in its entire life!

Grant applications were made and after a series of rejections it was beginning

to look like the Hall was destined to be mothballed as we certainly couldn't

continue with the deterioration. Having kept the Parish Council updated on the

series of issues being experienced at the Hall, I got to the point of requesting

that the Council take on the responsibility of a loan to replace the roof as all

other avenues had been exhausted.

I am very grateful to the Parish Council for agreeing to take on this responsibility. My thanks go to all the councillors who could see that the future

of the Hall was worth it. I am incredibly grateful to Rosemary and Robin at

BATPC for their tireless efforts in bringing in the loan. There was not a dry eye

around when we finally heard the news that we were successful.

At the time of writing this report, the roof is finished and the scaffolding is now

down. Thank you to Neil and Josh of L & P Elite Roofing for their excellent

workmanship and to their crews for getting the roof completed to an excellent standard.

Completing such a huge task combined with the extensive internal damage

led to far more internal works than we could have ever predicted. With a sizeable insurance payout and a couple of successful grant applications, finally the tide was turning. We have committed to the long-term future of the

Hall, it is now a dry, safe environment for the community to continue to use.

We wished Jenny well for her well-deserved holiday through December and

we welcomed Sara to join us as an additional cleaner. I'd like to thank them

both as cleaning around and after building work really feels like a pointless

exercise, but it is much appreciated. And James has shown he is handy with a

vacuum!

The last few weeks has seen the installation of a suspended ceiling which is

looking fantastic and the decorating will begin very soon. Within in all the chaos there have been issues, but I am so grateful to everyone who has stuck with us. To those who know that this will all be worth it in the end. To those new hirers that have joined us during the chaos and are showing that Clapham Village Hall can only go from strength to strength.

Thanks to the Concert Party for somehow managing to pull off a panto at probably the worst time of the building's deterioration. Thanks for their fantastic fundraising and donation to the Hall and their innovative idea of Clapham's Got Talent, which was so well received it is back again at the end of this month. Congratulations to Ross, Sean and the team for being the runner-up at the Bedford Local Heroes Award. You will always be the winners in our eyes. I will take this opportunity to wish Sean all the best for the future as he steps down from the committee and thank him for his help and advice over the years.

My thanks go to all the members of this committee for their dedication to the cause and their support and encouragement; it really was needed at certain points. Thanks to the Football Club for stepping in and hosting many of the meetings which the hall was unable to handle. And for being so patient with all of the delays to the work. Extra special thanks go to Cicely for managing the finances during which can only be called a tricky year! Thanks must go to Rosemary for her tireless efforts, her design and creativity from a business plan, a loan application, grant funding, project managing, electrician whipping and everything else she in between.

I think this year can be summed up by saying we held our nerve. And as this year begins, I know that the sky is the limit for the hall, but thankfully we can no longer see the sky through the roof!

## Section E

## Financial review

Brief statement of the charity's policy on reserves

The Trustees feel that the village hall is reasonably financially secure at the start of the financial year 2024/25. The Committee are mindful that some finances need to be kept in reserve to meet general maintenance and service costs and any emergencies that may occur.

Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

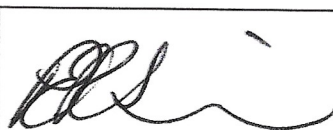
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Phillippa Simms

CICELY PALMER

Position (eg Secretary, Chair, etc)

Chair

TREASURER

Date

15/01/2026





CHARITY COMMISSION  
FOR ENGLAND AND WALES

CLAPHAM VILLAGE HALL

1055419

## Receipts and payments accounts

CC16a

For the period  
from

01/04/24

To

31/03/25

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
LETTINGS	29,831	-	-	29,831	25,229
FUNDRAISING	-	-	-	-	-
CLAPHAM SPORTS FC RENT	7,248	-	-	7,248	-
BAR RENT	-	-	-	-	-
INDEMNITY BONDS	-	-	-	-	1,000
DONATIONS	11,053	-	-	11,053	250
HMRC/JRS	223	-	-	223	42
Electricity re charge	5,613	-	-	5,613	6,384
Community Centre	-	-	-	-	175
PC Grant	8,000	-	-	8,000	-
PC for roof	10,000	-	-	10,000	-
Insurance Claim	21,343	-	-	21,343	-
BBC GRANT	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	93,311	-	-	93,311	33,080
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	93,311	-	-	93,311	33,080
<b>A3 Payments</b>					
WAGES	20,617	-	-	20,617	17,995
UTILITIES	13,332	-	-	13,332	10,753
	-	-	-	-	-
ROOF	21,275	-	-	21,275	-
INSURANCE	2,587	-	-	2,587	1,630
PRS/PPL	-	-	-	-	-
ADMINISTRATION/BOOKINGS	961	-	-	961	1,526
REPAIRS/MAINTENANCE/REPLACE	39,478	-	-	39,478	11,817
BONDS/DEPOSITS RETURNED	4,440	-	-	4,440	5,363
LICENCE FEE AND DPS	375	-	-	375	319
RATES	251	-	-	251	236
<b>Sub total</b>	103,316	-	-	103,316	49,639
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	103,316	-	-	103,316	49,639
<b>Net of receipts/(payments)</b>	- 10,005	-	-	- 10,005	- 16,559
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	18,252	-	-	18,252	18,252
<b>Cash funds this year end</b>	8,247	-	-	8,247	1,693

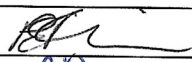



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	Agreed	Agreed	Agreed
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>			Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	P. SIMMS	6/5/25
	C. PALMER	6/5/25



Section A

Independent Examiner's Report

Report to the trustees

Clapham Village Hall

On accounts for the year  
ended

Charity no  
(if any)

Set out on pages

Remember to provide the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

RJM I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Robert J Mason

Date:

09-01-2026

Name:

ROBERT J MASON

Relevant professional  
qualification(s) or body  
(if any):

M.B.A

Address:

4 PARK ROAD CHEVELEY NEWMARKET SUFFOLK  
CB8 9DF

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A